

Leonia Public Library Board of Trustees Meeting
January 22, 2020

Board President Betty Carillo called the meeting to order at 7:34 pm. In attendance were Library Director Elysse Fink, Assistant Director Elizabeth Latham, and Trustees Jim Moore, Sue Boyd, Diane Tausner, John Kendrick, Phil Zeigler, Mary Heveran, Brad Wilds and Ed Bertolini.

John Kendrick moved to approve the minutes of the Regular Meeting of December 11, 2019. Diane Tausner seconded. Jim Moore, Mary Heveran and Brad Wilds abstained. The Trustees voted unanimously in favor.

Jim Moore moved to approve the minutes of the Closed Session of December 11, 2019. Diane Tausner seconded. Jim Moore, Mary Heveran and Brad Wilds abstained. The Trustees voted unanimously in favor.

Mary Heveran moved to approve the minutes of the Special Meeting of December 2, 2019. Diane Tausner seconded. Sue Boyd and Phil Zeigler abstained. The Trustees voted unanimously in favor.

John Kendrick moved to approve the minutes of the Closed Session of December 2, 2019. Diane Tausner seconded. Sue Boyd and Phil Zeigler abstained. The Trustees voted unanimously in favor.

Sue Boyd expressed the Board's deep appreciation for Betty Carillo's years of service as Board President. Brad Wilds seconded Sue's sentiments, as did all others in attendance.

Sue Boyd nominated Jim Moore to serve as Board President. John Kendrick seconded. The Trustees voted unanimously in favor.

Betty Carillo nominated Diane Tausner to serve as Board Secretary. Mary Heveran seconded. The Trustees voted unanimously in favor.

Diane Tausner nominated Sue Boyd to serve as Board Treasurer. Brad Wilds seconded. The Trustees voted unanimously in favor.

Jim Moore administered the Oath of Office to Betty Carillo for the term 2020-2024.

Betty Carillo moved to approve the 2020 Certification of Agreement with BCCLS. Sue Boyd seconded. The Trustees voted unanimously in favor.

Betty Carillo moved to approve the Resolution of Signatories. Ed Bertolini seconded. The Trustees voted unanimously in favor.

Phil Zeigler moved to approve the Resolution of Agreement with the Municipal Treasurer of the Borough of Leonia. Betty Carillo seconded. The Trustees voted unanimously in favor.

Elysse Fink noted that the new carpeting had received a lot of compliments from patrons and that the staff were very happy with it. She also reported that the WiFi was down and that the IT person thought it might be a Verizon issue.

Elysse requested a leave of absence from approximately early July through Labor Day. Betty Carillo moved that the Board explore an interim replacement for Elysse while she is out on leave. Sue Boyd seconded. The Trustees voted unanimously in favor. Elysse will post the position.

Ed Bertolini moved to allow the Executive Committee to hire an appropriate person to replace Elysse on an interim basis. Betty Carillo seconded. The Trustees voted unanimously in favor.

John Kendrick moved to change the order of business and go into Closed Session. Betty Carillo seconded. The Trustees voted unanimously in favor.

Diane Tausner moved to go into Closed Session for the purpose of a personnel discussion. John Kendrick seconded. The Trustees voted unanimously in favor.

Betty Carillo moved to create a committee to assess the operation of the Local History collection in order to determine how to best preserve its contents and explore ways to allow greater community access via electronic means. Phil Zeigler seconded. The Trustees voted unanimously in favor.

Betty Carillo moved to cease all operations of the archives until the committee completes its work to take the collection to the next level. Phil Zeigler seconded. The Trustees voted unanimously in favor.

Elysse Fink gave the Monthly Financial Report and notified the Trustees that Gabe Minasian received one week of bereavement leave for his father's passing. Sue Boyd will send a condolence card on behalf of the Trustees. Elysse will provide a 2019 end-of-year statement to the Finance Committee. Elysse also reported that she is working with the Borough's grant-writing consultant on the application process for the NJ State Library Construction Bond Act.

The Bill List was discussed. Phil Zeigler moved to approve items 10664, 10665, 10667, 10668, 10669, 10670, 10672, 10673 and 10674 on the Bill List. Mary Heveran seconded. The Trustees voted unanimously in favor. Phil Zeigler moved to investigate the circumstances surrounding items 10666 and 10671 on the Bill List. Brad Wilds seconded. The Trustees voted unanimously in favor.

John Kendrick left the meeting at 8:35.

Elysse Fink reported that the 2019 Annual Appeal has raised \$23,884.20 to date.

Correspondence: R. Wayne Oliver sent a very generous donation in support of the Library's local history department. We are extremely appreciative.

Mary Heveran moved to adjourn. Diane Tausner seconded. The Trustees voted unanimously in favor. The meeting was adjourned at 8:55 p.m.

Respectfully submitted,
Diane Tausner, Secretary