



BOROUGH OF LEONIA

COUNCIL- Regular Meeting
~ Minutes ~

Anne Dodd, Borough Clerk

100 Highland Steet
Leonias, NJ 07605
<http://www.leonianj.gov/>

March 2, 2020

7:30 pm

Anna C. Scott School Cafeteria

A Regular Meeting of the Mayor and Council of the Borough of Leonia was held in Anna C. Scott School Cafeteria at 100 Highland Street, Leonia, NJ on March 2, 2020. The meeting was called to order at 7:32 p.m. by Mayor Judah Zeigler.

Council President Fusco led those present in a salute to the flag.

Mayor Zeigler advised that the conditions of the Open Public Meeting Act have been met by Notice being placed on the Bulletin Board at Borough Hall and sent to the official newspapers.

PRESENT: Mayor Judah Zeigler and Councilmembers Pasquale Fusco, Maureen Davis, Bernadette Flaim, Louis Grandelis, Joanne Terrell and William Ziegler

ABSENT: None

ALSO PRESENT: Borough Attorney Brian Chewcaskie
Borough Administrator Andrea Wardrop
Borough Clerk Anne Dodd

Public Comment

Roland Weimer, 329 Moore Avenue, advised the he is both a member of the Board of Education and Community Communications Committee. He noted that he is working with Councilwoman Terrell, liaison to the Board of Education, to encourage as many members of the community to participate in the 2020 Census as possible. He explained the reasons that resident participation in this process is so important.

Approval of Minutes

Motion by Councilwoman Davis, second by Councilwoman Flaim, with Councilman Grandelis abstaining and all other members present voting in favor, that the Minutes of October 7, 2019 Regular Session and October 7, 2019 Closed Session (not to be released) are approved.

Motion by Councilwoman Flaim, second by Councilwoman Davis, and all members present voting in favor, that the Minutes of December 14, 2019 Budget Work Session are approved.

Motion by Councilwoman Davis, second by Councilman Grandelis, and all members present voting in favor, that the Minutes of December 16, 2019 Work Session and December 16, 2019 Closed Session (not to be released) are approved.

Reports

Council Reports

Council President Fusco

DPW

Council President Fusco reported that the DPW Committee met last month. There was 208.59 tons of garbage and trash, 44.1 tons of trash, 36.6 recycling mixed paper and cardboard, and 14.97 tons of commingled recyclables collected. There were 5 tree removals and 4 trees pruned. Council President Fusco commended the DPW for the extraordinary job that they did in repairing potholes. Budget requests have been reviewed and significant revisions have been made.

Building Department

Please see attached for the February Building Department Report.

Planning Board

Council President Fusco advised that there was one new application for 173 Moore Avenue as well as an application to adjust a variance that had been granted due to a measurement error. There was also discussion regarding Ordinances 2020-06 and 202-07 which were referred to the Planning Board by the governing body after first reading. A committee will be formed to review said ordinances. He noted that the ordinance pertaining to bulk coverage which amended lot coverage to 40% requires further review by the board as many properties in Leonia would not meet this requirement.

Councilwoman Davis

Board of Health

Councilwoman Davis reported that the Board of Health met on February 19th and as this was the same night as the last Mayor and Council meeting, she was unable to attend. Please see the attached Public Health Nurse's January 2020 Report and Board of Health Monthly Income Report.

Councilman Ziegler inquired whether vaccinations are only given to those animals who have received licenses. Councilwoman Davis expressed her belief that the vaccination is given to those without a license with follow up from the Health Department to ensure that a license is obtained.

With respect to influenza, Councilwoman Davis reported that there have been multiple cases already in 2020. She noted that, although the B strain remains the most predominant strain, there has been an uptick in the H1N1 A strain.

There was also discussion at the meeting regarding vaping and the opioid epidemic. Training courses are available for EMS and law enforcement regarding opioid addiction.

Police

Please see attached January 2020 Synopsis of Police Operations and letter from Kulite regarding a \$10,000 donation that was made to the Police Department.

With respect to Property Maintenance, Councilwoman Davis advised that there were 12 overgrown grass violations, 7 complaints abated and 1 summons issued.

Councilwoman Flaim

Library Board of Trustees

Councilwoman Flaim stated that, at the last Library Board of Trustees meeting, Elysse Fink, Library Director, spoke about her discussion with the Borough Administrator and CFO regarding new policies and procedures for the Library relative to bookkeeping safeguards and procedures. New carpeting and chairs have been installed which have been well received by the public. The BCCLS unified loan policies and renewals are now in place. Circulation is noticeably down from 2019 which may be attributed to the roof issues and flooding that caused the library to be closed for repairs. The annual appeal amount was \$24,172 as of the February meeting which is an increase from the amount that had been raised at this time last year. The fundraising committee and Friends of Library are considering options to restart their fundraising efforts. The next meeting is scheduled on March 10, 2020. Councilwoman Flaim advised that she would be speaking with board members regarding the library's participation in the 2020 Census.

Finance & Human Resources Committee

The Finance & Human Resources Committee has been working diligently with respect to the 2020 operating and capital budgets. The operating budget is anticipated to be introduced on March 16th and adopted on April 20th. The committee will be meeting next week to review the most current numbers. There were two capital budget meetings held in February with the various departments. There will be another meeting of the Capital Budget Planning Committee held on Monday during which the overall draft capital budget will be reviewed.

Councilman Grandelis

EMS

Councilman Grandelis announced that there were 53 incidents which required EMS response during the month of February. Of Priority 1 responses, there were 22 total transports reported, 12 of which went to Englewood Hospital, 3 to Hackensack, 6 to Holy Name, and 1 to Valley Hospital. Of Priority 2 responses, there were 16 total transports reported, 11 of which were transported to Englewood Hospital, 1 to Hackensack, 1 to New Bridge Medical Center, and 3 to Holy Name. Richard Sposa of Englewood Hospital EMS is currently focusing on Coronavirus preparation. An accreditation visit is scheduled in March. He is working with officials in Leonia to ensure that a plan is in place for handling any Coronavirus cases that should arise. Chief Rowe will most likely be one of the road chiefs in the Coronavirus Initiative. Another initiative in which EMS is currently involved pertains to bleeding and local trauma relief.

Recreation Commission

Councilman Grandelis reported that he attended a Recreation Commission meeting this past Thursday. The discount period for the summer camp and pool begins this week. He noted that the new Community Pass system is working out very well and enrollment is up globally. The Recreation Department is working with the Census Bureau to give them space to conduct training and orientation for the upcoming Census. They have also contracted with a local landscaper to repair the new areas in Wood Park by the Shelter House with beautiful plantings for the spring. Barbara Davidson, Recreation Superintendent, and Sean Krakower, Program Director, attended the State Recreation Conference. Councilman Grandelis noted that Leonia is looked upon as a leader amongst their Recreation peers. A new nationally accredited and recognized special needs program, Bounce Out the Stigma, is coming to the department this spring. The Spring Brochure will be in homes by the middle of March which features several new programs. Recreation Basketball League is coming to the playoff season and finals will be held on Saturday, March 14th.

Fire Committee

Councilman Grandelis advised that, during the month of February, there were 34 responses by the Leonia Fire Department, 5 of which were structure fires. He noted that he plans to provide a breakdown of 2019 during his next report.

Councilwoman Terrell

Law & Ordinances Committee

Please see attached February 2020 Law & Ordinances Committee Chair Report. In addition, Councilwoman Terrell noted that the ordinance pertaining to vacant properties which is listed for introduction this evening was also discussed.

Board of Education

Please see attached February 2020 Board of Education Liaison's Report. Councilwoman Terrell advised that the move of 5th graders to Leonia Middle School will be taking place.

Welcome! Leonia Committee

Councilwoman Terrell reported that the Welcome, Leonia! Committee is moving forward in delegating assignments to the committee members as well as recruiting new members. It is hoped to launch the initiatives when summer approaches.

Councilman Ziegler

Shade Tree Commission

Councilman Ziegler advised that there was discussion regarding the sidewalk policy which will be listed for discussion by the Mayor and Council on the March 16th Work Session. There was follow up regarding 423 Lester Street and the health of a tree that may have been damaged by a driveway expansion. Conservative data was shared that at least 70 shade trees had been removed over the past year with only 49 trees planted. There was also discussion regarding Summit and Broad where 50 trees are in the process of being taken down. He

noted that the cost to taxpayers for each new tree that is planted is \$6.65 which he commented is minimal in comparison to the value that is provided by shade trees. Leonia Day is being coordinated by both the Shade Tree Commission and Environmental Commission and is scheduled to take place on Sunday, May 17th.

Facilities

The Facilities Committee met this past Thursday. The negotiating strategy to acquire the properties located at 245 and 247 Fort Lee Road for the purpose of locating the new municipal building is currently being discussed. As these meetings involve legal negotiations, Councilman Ziegler noted that they are not open to the public. Information will continue to be posted to the Borough website as it becomes available.

Environmental Commission

The communication plan that will be rolled out for the June 1st plastic bag ban is high on the Environmental Commission's priority list. They are working closely with the Shade Tree Commission who has its own communication plan for the shade tree ordinance which goes into effect on April 1st. Councilman Ziegler announced that, as part of the white goods collection, any metal piece such as a file cabinet can be picked up. He noted that by putting these materials out with this collection, it will save the town from paying tipping fees. He also advised that pizza boxes should not be recycled and paper recycling should not be put out if it is raining unless it is placed into a container.

Historic Preservation

The Historic Preservation Commission held its meeting on Monday, February 17th. The originally scheduled meeting was postponed so that members could attend the centennial celebration of the 19th amendment at the Little Theater which was organized by the League of Women Voters. During the meeting on the 17th, plans for the event that took place on February 19th at the Methodist Church were reviewed. Councilman Ziegler advised that this event featured Billy Neumann, Historian, who presented on cartographer, Robert Erskine. The "I Grew Up in Leonia" website continues to have an upward trajectory in membership having now reached 2,433 members.

Mayor's Report

With respect to the Coronavirus or COVID-19, Mayor Zeigler reported that Councilwoman Davis organized a meeting with emergency services, Englewood Hospital, representatives from Leonia schools, Board of Health members, and the Health Officer, to discuss the virus and the Borough's level of preparedness. The main topic that was discussed was ensuring that a plan is in place for essential services in the event that significant scale social distancing measures have to be put into place. A working group has been established and a meeting will take place this Friday afternoon to develop those plans. It was noted that there would be one plan for both the Leonia Public Schools and the municipality. As there is a significant area of the population that has family in impacted areas, the Health Department is working to ensure that it is informed if a resident has recently returned from one of these impacted areas. Mayor Zeigler advised that Governor is holding a conference call for Mayors tomorrow afternoon with the Commissioner of Health in which he will participate.

Mayor Zeigler announced that he has a meeting with Senator Weinberg next Tuesday to discuss a number of issues and he will provide a report on this meeting at the next Regular Meeting.

Borough Attorney's Report

Borough Attorney Chewcaskie reported that Downes Tree Service operates the compost facility in accordance with a lease agreement. As a result of a site visit that was conducted last year, certain aspects of the operation were found to be out of compliance. The governing body authorized an amendment to the permit which would be undertaken at Downes Tree Service's cost. Downes hired Boswell Engineering to prepare drawings and the necessary application for this amendment. The application is expected to be filed shortly which will be subject to review by the Borough Attorney and Borough Engineer.

A letter was sent to the Borough in October 2019 regarding signage at Station Parkway and whether an ordinance was approved to authorize said signage. Chief Rowe is assembling the necessary information.

With respect to affordable housing, Mayor Zeigler and Borough Attorney Chewcaskie discussed this issue about a week ago. Borough Attorney Chewcaskie noted that a vacant land analysis was prepared and submitted to the Borough early last year. He advised that he is in communication with the Borough Planner to obtain additional information and recommendations for the governing body to implement ordinances to address affordable housing issues.

Borough Administrator's Report

Borough Administrator Wardrop reported that the CFO has reviewed the health insurance and Joint Insurance Fund invoices which will make a significant difference in correcting the estimate that was made. An update will be provided to the Finance & Human Resources Committee on March 10th.

With respect to the capital budget, Steve Rogut, Bond Counsel, affirmed today that the road improvement 2017 and 2018 project capital fund balances can be used for any 2020 projects related to road and traffic improvements including the Hillside/Broad intersection traffic signal.

In regard to Broad Avenue Sections 7 & 8, Borough Administrator Wardrop advised that a resolution to seek an extension from the NJ DOT for this project is on this evening's agenda. She explained the reasons that this extension is needed and advised that she would be drafting a letter to be sent to the NJ DOT together with the executed resolution.

Borough Administrator Wardrop reported that she attended a workshop this past Friday regarding the Transportation Alternatives Program (TAP) grant. As the Borough has been approved for funding through this program, she advised that she will be attending mandatory classes as a "Federal-Aid Responsible Charge" beginning March 13th for a series of five classes. She explained that the purpose of the workshop this past Friday was to learn more about the four different engineering firms being assigned as design consultants to the municipalities receiving these funds. She advised that the costs for these engineering firms are reimbursable. A tentative meeting with the Transportation Committee has been scheduled to discuss how to coordinate the TAP grant project along with Broad Avenue Sections 7, 8, 9, and 10 Municipal Aid project.

The Borough Clerk and Health Department switched offices on February 7th. Options for municipal management software were explored during the month of February. Most recently, Borough staff and Mayor Zeigler met with a representative from GovPilot for a software demonstration. It is hoped to have a recommendation for this software in April.

Department Directors and key staff members attended a goal setting workshop with Peter Burchard, consultant, on February 11th. Borough Administrator Wardrop will hold a work session on goal setting again with staff on March 4th prior to meeting with Mr. Burchard again later in the month.

Records management is moving forward with Borough Clerk Anne Dodd spearheading this project. Foveonics has retrieved the first set of documents for scanning from the Borough Clerk's office and Recreation Department.

Mayor Zeigler and the Borough Administrator met with PSE&G officials to discuss requests to make improvements to the substation in Leonia Borough. Although the improvements are functional in nature, discussion regarding aesthetic improvements also took place.

The Administrator requested that the JIF provide information regarding short term disability programs and cafeteria plans for Borough employees. Representatives from the Standard Insurance Company and The Harrison Group, Inc. provided proposals to the Borough on February 27th. The Administrator will discuss with the Finance/HR Committee at its next meeting on March 10th.

Barbara Davidson, Recreation Superintendent, has been working with John Ivacic of the U.S. Census Bureau to provide him with space in February and March to train census takers. The initial phase of training is complete. Mr. Ivacic reported that May is the next phase of the training and they will be working with Leonia again to secure additional training dates.

Millennium Strategies completed the 2020 Bergen County Census Grant Program application on behalf of the Borough of Leonia at the Administrator's request. The Borough has requested \$,5000 which will be used for the purchase and install of a kiosk at the Leonia Library for online registrations, mailing materials, postage and training sessions. The grant application was submitted February 20th and it is anticipated that notice on whether the Borough received funding should be received this week.

Introduction of Ordinances

Ordinance 2020-08

The Borough Clerk read the title of the ordinance into the record:

Ord. 2020-08 - AN ORDINANCE AMENDING AND SUPPLEMENTING THE CODE OF THE BOROUGH OF LEONIA BY ADDING CHAPTER 191 "REHABILITATION OF ABANDONED PROPERTY"

Borough Attorney Chewcaskie explained that the purpose of this ordinance is to require abandoned properties to register with the Borough. This ordinance will provide oversight and requires certain levels of maintenance as well as increasing fees the longer that a property is

registered as abandoned. Liens are also permitted to be imposed for certain actions that may be taken by the Borough in order to maintain the property.

Motion by Councilwoman Davis that the foregoing ordinance be introduced and passed on first reading and setting March 16, 2020 at 7:30 p.m. or as soon thereafter as the as the matter can be heard as the date and time and the Anna C. Scott School Cafeteria as the place for a hearing on said ordinance. Second by Councilwoman Terrell.

On a roll call, the vote was recorded as follows:

Council President Fusco:	aye	Councilman Grandelis:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilwoman Flaim:	aye	Councilman Ziegler:	aye

Consent Resolutions

- A. ~~RES. 2020-83 Authorize Bill List - Removed for separate discussion~~
[2020-83 Bill List.pdf](#)
[3-2-20 Bill List.pdf](#)
- B. RES. 2020-84 Authorize Continued Participation - Energy Procurement Cooperative Purchasing System
[2020-84 Authorize Continued Participation - Energy Procurement Cooperative Purchasing System.pdf](#)
[RES 2020-84 Backup.pdf](#)
- C. RES. 2020-85 Authorize Advertisement - Qualified Purchasing Agent
[2020-85 Authorize Advertisement - QPA.pdf](#)
- D. RES. 2020-86 Adopt & Implement Deferred Compensation Plan - AXA Equitable
[2020-86 Adopt & Implement Deferred Compensation Plan - AXA Equitable.pdf](#)
- E. ~~RES. 2020-87 Authorize Advertisement - Police Officer - Removed for separate discussion~~
[2020-87 Authorize Advertisement - Police Officer.pdf](#)
- F. RES. 2020-88 Approve Increase - Length of Service Award Program - Leonia Volunteer Fire Department
[2020-88 Approve LOSAP Increase.pdf](#)
- G. RES. 2020-89 Authorize Refund - Overpayment of Taxes - 275 Grand Avenue
[2020-89 Authorize Refund - Overpayment of Taxes - 275 Grand Avenue.pdf](#)
- H. RES. 2020-90 Authorize Request of Extension - Broad Avenue Section 7/8 Municipal Aid Road Improvements Project
[2020-90 Authorize Request of Extension - Broad Avenue Section 7 & 8.pdf](#)

Motion by Council President Fusco, second by Councilman Grandelis, that the Consent Agenda be approved as amended.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Council President Fusco: aye
 Councilwoman Davis: aye
 Councilwoman Flaim: aye

Councilman Grandelis: aye
 Councilwoman Terrell: abstain
 Councilman Ziegler: aye

All members present voting in favor, the Consent Agenda was approved as amended.

RES. 2020-83 Authorize Bill List

[2020-83 Bill List.pdf](#)

[3-2-20 Bill List.pdf](#)

Council President Fusco noted that the order for the Hixon signs has finally been placed after many years.

Councilwoman Flaim inquired about a \$22,000 charge for Waste Management and she was advised that this charge is for tipping fees.

Motion by Council President Fusco, second by Councilwoman Flaim, that Resolution #2020-83 be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Council President Fusco: aye
 Councilwoman Davis: aye
 Councilwoman Flaim: aye

Councilman Grandelis: aye
 Councilwoman Terrell: abstain
 Councilman Ziegler: aye

Councilman Ziegler commented that, during the Facilities Committee meeting, it was agreed that a resolution to authorize negotiations was to be listed on this agenda.

Borough Attorney Chewcaskie advised that although a motion can be made to that effect, he requested that it wait until after Closed Session.

RES. 2020-87 Authorize Advertisement - Police Officer

[2020-87 Authorize Advertisement - Police Officer.pdf](#)

Mayor Zeigler expressed concern that it is bad process to authorize this resolution prior to the budget introduction, noting that this hire would be incremental headcount and not a backfill.

Councilwoman Davis commented that, by adopting this resolution, it is no way obligating the governing body to hire someone. As the hiring process for a police officer is long, she expressed her belief that it is important to begin the process now.

Councilman Ziegler noted that there is still work to do on the budget and agreed with Mayor Zeigler that this resolution should wait.

Motion by Councilman Ziegler, second by Councilwoman Terrell, that Resolution #2020-87 be tabled.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Council President Fusco: aye
 Councilwoman Davis: nay
 Councilwoman Flaim: nay

Councilman Grandelis: aye
 Councilwoman Terrell: aye
 Councilman Ziegler: aye

Appointments

RES. 2020-91 Appoint Christopher Pellegrino - Firefighter - Leonia Volunteer Fire Department

2020-91 Appoint Firefighter - Pellegrino.pdf

Motion by Councilman Grandelis, second by Council President Fusco, that Resolution #2020-91 be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Council President Fusco:	aye	Councilman Grandelis:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilwoman Flaim:	aye	Councilman Ziegler:	aye

Unfinished Business:

Term Limits – Councilman Ziegler

As an ordinance to impose term limits is not permitted, Councilman Ziegler suggested that a resolution be adopted which expresses the commitment of this governing body to abide by term limits.

Borough Attorney Chewcaskie cautioned against adopting such a resolution as he does not believe that setting forth this policy would pass muster. He explained that, although it would be a statement of policy, it would have no force and effect. He proposed that the governing body, instead, adopt a resolution of support for the legislature to impose term limits.

Mayor Zeigler stated that this item is on his list of topics to discuss with Senator Weinberg and remarked that he would report back to the governing body on this discussion. It was agreed that this resolution would be reconsidered after Mayor Zeigler reports back on his discussion with Senator Weinberg.

New Business:

Corona Virus – Councilwoman Davis

Although this topic was covered during the Mayor's Report, Councilwoman Terrell commented that there is misinformation regarding patrons frequenting Korean-owned restaurants and stressed that there is no public health danger in eating at these restaurants.

Mayor Zeigler advised that there will be one stream of communication regarding this issue to the community. He noted that, although it will come from him, this information will be fully vetted by the Board of Health and Health Officer.

2020 Census – Councilwoman Terrell

Councilwoman Terrell advised that she met with Mary Albanese, Board of Education member, regarding the 2020 Census. She explained that, in conjunction with the Board of Education, it is hoped to organize a group of student volunteers who will assist residents on

weekends to complete the Census online. She explained that there are sample questionnaires in different languages available on the Census website and the intention is to have the student volunteers walk people through the sample in their language of preference. She requested that, in addition to the student volunteers, each member of the governing body volunteer for a shift over the weekend to assist with this effort.

Mayor Zeigler advised that he has been speaking with the Mayor of Fort Lee about conducting a panel to discuss the importance of the Census which would be taped and placed on the Borough website and social media channels. He inquired whether there would be a cost associated with Councilwoman Terrell's program.

Councilwoman Terrell advised that the Library and Recreation Department have agreed to offer space for this program and the Board of Education has offered to loan Chromebooks for this purpose. She explained that it is hoped to get talking points out to community leaders this weekend so that this message can be conveyed during every Leonia event through the end of April.

It was the consensus of the governing body to authorize this program. Mayor Zeigler requested that the talking points be sent to him for review prior to distribution to community leaders.

Public Comment on any issue:

Jordan Zeigler, 201 Christie Street, advised that he works for the basketball league on Saturdays and recommended that everyone attend the finals on March 14th.

Closed Session:

Mayor Zeigler read into the record Resolution 2020-92.

BE IT RESOLVED in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Leonia entered into Closed Executive Session to discuss the following matters:

- A. Pending & Prospective Litigation
- B. Contractual Matters

Minutes will be taken of the meeting and released to the public at the time that the matter is resolved. After Closed Executive Session, the Mayor and Council will reconvene to adjourn this meeting.

There being no further business to come before the Council, on a motion from Councilman Ziegler, seconded by Councilwoman Terrell, and all present voting in favor, the meeting was adjourned to the Closed Executive Session in the Council Chambers at 8:57 p.m.

On a motion by Councilman Ziegler, second by Councilman Grandelis, the regular meeting resumed at 10:00 p.m.

Non-Consent Resolutions

2020-93 Appoint Borough Engineer

Motion by Councilwoman Flaim, second by Council President Fusco, that Resolution #2020-93 be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Council President Fusco: aye
Councilwoman Davis: aye
Councilwoman Flaim: aye

Councilman Grandelis: aye
Councilwoman Terrell: aye
Councilman Ziegler: aye

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman Ziegler, second by Councilman Grandelis, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 10:01 p.m.

Respectfully submitted,

Anne Dodd, RMC
Municipal Clerk

CASH RECEIPTS AUDIT REPORT
For the Period of 02/01/20 - 02/29/20
(Selected by Date Received)
SUMMARY

<u>Transaction Type</u>	<u>Cash</u>		<u>Checks</u>		<u>Adjustments</u>	
	<u>Trans</u>	<u>Amount</u>	<u>Trans</u>	<u>Amount</u>	<u>Trans</u>	<u>Amount</u>
Permit	1	76	29	7327	0	0
Certif	0	0	0	0	0	0
Penalty	0	0	0	0	0	0
Plan Rv	0	0	1	76	1	-76
Elev	0	0	0	0	0	0
Other	0	0	0	0	0	0
CRO	0	0	26	2100	0	0
ZONING	0	0	7	550	0	0
SOIL	0	0	1	100	0	0
PB	0	0	2	950	0	0
Totals:	1	76	66	11103	1	-76

PERMIT FEE LOG REPORT
For the Period of 02/01/20 - 02/29/20
SUMMARY

Number of Permits Processed

New Permits: 24
Permit Updates: 6

Ownership

Private: 30
Public: 0

Fee Summary

<u>Type</u>	<u>Inspection</u>	<u>Administrative</u>	<u>Total</u>
Building	3,105	0	3,105
Electrical	1,480	0	1,480
Plumbing	1,975	0	1,975
Fire	510	0	510
Mech	0	0	0
Elevator	0	0	0
DCA	333		333
Certificate	0		0
Total	7,403	0	7,403

Type of Work

New Buildings: 0
Additions: 0
Alterations: 30
Demolitions: 0

Housing Unit Changes

	<u>Sale</u>	<u>Rental</u>
Gained:	0	0
Lost:	0	0
Change:	0	0

Technical Subcodes

Building: 9
Electrical: 15
Plumbing: 16
Fire: 4
Mech: 30
Elevator: 0

Total Area: 0 sq ft
Total Volume: 0 cu ft
Total Value of Construction: \$ 174,300

Public Health Nurse's Report

January, 2020

Blood Pressures Taken: 12– 1 elevated

Diabetes Risk Assessments: 18-0 referred to physician

Communicable Disease Investigations: 18

Cardiovascular Risk Assessments: 12

Home Visits: 12 -

Seminars and Meetings:

1/21 – Mid-Bergen Meeting

12/19- Safety Meeting

Total Flu Immunizations: 136

Total Dogs Licensed 2019: 347

Dogs licensed January 2020- 182 (Rabies Clinic – licensed- rabies shots -)

Total Cats Licensed 2019: 81

Cats licensed January 2020 – 46 (Rabies Clinic – licensed - rabies shots -)

Total Vender Licenses 2019: 62

Vendors licensed January 2020 -31

Temperature Check on Vaccine – twice daily (am + pm) and log

Dog and Cat license Renewal Forms – mailed

Store Owner License Renewal Letters - mailed

Rabies Clinic January 25, 2020

*2019-nCoV - hand-out -
copy of Signs Posted in Borough Hall*

BOH Monthly Income				1st Qtr 2020
	January	February	March	QUARTERLY TOTAL
DOG LICENSE	\$2,244.00			
CAT LICENSE	\$230.00			
BUSINESS LICENSE	\$2,190.00			
MARRIAGE LICENSE	\$84.00			
MARRIAGE CERTIFIED COPIES	\$60.00			
BIRTH CERTIFIED COPIES	\$0.00			
DEATH CERTIFIED COPIES	\$0.00			
CIVIL UNION CERTIFIED COPIES	\$0.00			
Total	4,808.00			



Thomas P. Rowe
Chief of Police

Leonia Police Department

1 Wood Park, Leonia, New Jersey 07605

Tel: (201) 944-0800 / Fax: (201) 592-6907



Captain Scott Tamagny
Executive Officer

To: Police Commissioner Maureen Davis

From: Chief of Police Thomas Rowe

Subject: Synopsis of Leonia Police Operations. January 2020

Date: March 2, 2020

The following is a synopsis of our operations for 2020

Calls for Service- **906**

Motor Vehicle Collisions- **27**

Residential Burglaries- **1 (attempt).**

Commercial Burglaries- **0**

Motor Vehicle Thefts- **0**

Robbery- **0**

Summonses Issued-**447**

Arrests (all types)-**17**



Leonia Police Department

1 Wood Park, Leonia, New Jersey 07605
Tel: (201) 944-0800 / Fax: (201) 592-6907



Thomas P. Rowe
Chief of Police

Captain Scott Tamagny
Executive Officer

Overtime

\$8,875 in overtime has been spent for first 4 payrolls. \$13,410 was spent for the same period of time in 2019.

Extra-duty Revenue

Administrative fees earned from extra-duty employment was \$7,420.

Court Fines/Penalties

\$13,960 was realized in fines/penalties in January. \$10,088 was realized in fines/penalties in January 2019.

Donations

In January, Kulite Semiconductors donated \$10,000 to the Police Department (see attached letter). This is the third consecutive year that Kulite has donated \$10,000 to the Police Department. The monies donated by Kulite have paid for a \$20,000 Remote Programmable Variable Message Board (sign trailer by Gazebo) and other traffic safety equipment.

D.A.R.E

P.O. Maria Perez began providing D.A.R.E. instruction to Anna C. Scott 5th grade students in January. This is the 12th year that Maria taught D.A.R.E. To put this in some perspective, P.O. Nolan Stendor was in Maria's first D.A.R.E. class.



KULITE SEMICONDUCTOR PRODUCTS, INC.
One Willow Tree Road, Leonia, New Jersey 07605
Tel: 201.461.0900 Telex: 685 3296 Fax: 201.461.0990
WWW.KULITE.COM

PRESSURE TRANSDUCERS
PRESSURE TRANSMITTERS
ACCELEROMETERS
LOAD CELLS
SEMICONDUCTOR GAGES
INTEGRATED SENSORS

January 22, 2020

Chief Thomas Rowe
Leonia Police Department
1 Wood Park
Leonia, NJ 07605

Dear Chief Rowe,

In recognition to all of the efforts and help that the Leonia Police Department has provided to Leonia's residents and businesses, in particular Kulite, please accept our deepest appreciation to your department.

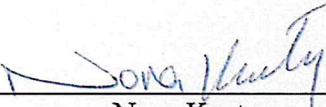
Kulite is pleased to donate \$10,000 in your Honor. Your hard work of providing great assistance to the people of Leonia is commendable.

I hope my contribution will make a little bit of a difference so that the Leonia Police Department will continue its contribution to our town.

Best Regards,

KULITE SEMICONDUCTOR PRODUCTS, INC.

By: _____


Nora Kurtz

CEO, and Chairwoman

Cc: Judah Zeigler, Mayor

LEONIA POLICE DEPARTMENT

Agency Activity Report

By Agency Code

From Date: 1/1/2020 To Date: 1/31/2020

Report Date: 3/2/2020 1:58:27 PM

CFS Code	Description	Total Events	0000-0800	0801-1600	1601-2359
0513	BURG FORCE RES UNKN	1	0	0	1
0619	THEFT \$200 + ALL OTHERS	3	0	1	2
0639	THEFT \$50- ALL OTHERS	1	0	1	0
0800	ASSAULT/SIMPLE	1	0	1	0
1130	FRAUD ALL OTHERS	4	0	2	2
1440	CRIMINAL MISCHIEF ALL	1	0	1	0
1445	PROPERTY DAMAGE REPORT	2	0	2	0
1711	SEX OFFENSE	1	0	0	1
1832	POSS-MARIJUANA/HASHISH	7	2	3	2
2111	DWI-ALCOHOL/UNDER INFL	4	3	0	1
2415	DISPUTE	6	1	4	1
2420	DISORDERLY CONDUCT / HARASSMENT	1	0	1	0
2450	NOISE COMPLAINT	2	1	0	1
2480	DISORDERLY PERSONS / NOISE ALL OTHERS	1	0	0	1
2485	ALARM ALL OTHERS	2	0	1	1
2640	MUNICIPAL ORDINANCE VIOLATIONS	5	0	3	2
2657	HARASSMENT	3	0	1	2
4006	ACCIDENT - OTHER (NON-TRAFFIC)	1	0	1	0
4012	GAS LEAKS AND EXPLOSIONS	2	0	2	0
4014	INVESTIGATE OPEN DOOR/WINDOWS	2	0	2	0
4018	STREET LIGHTS OUT -STREET REPAIRS	2	2	0	0
4020	SUSPICIOUS AUTO	4	2	0	2
4021	SUSPICIOUS ACTIVITY	3	0	1	2
4022	SUSPICIOUS PERSON	5	1	2	2
4024	WATER LEAKS, MAINS, HYDRANTS, ETC.	1	0	1	0
4026	DOWN-WIRES / POLES /TREES / LIMBS	3	0	3	0
4051	ALARM BURGLARY OR HOLD UP RESIDENCE	25	3	15	7
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	9	1	0	8
4053	ALARM OUT OF SERVICE	1	0	1	0
5004	FOUND ARTICLES	1	1	0	0
5008	LOST ARTICLES	3	0	1	2
5012	MISS PERSON-JUV-MALE	1	0	1	0
5014	MISS PERSON ADULT FEMALE	1	0	0	1
5016	MISS PERSON ADULT MALE	2	0	1	1

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CFS Code	Description	Total Events	0000-0800	0801-1600	1601-2359
5510	ANIMAL COMPLAINTS ALL	9	0	5	4
6006	MV CRASH W/INJURY	3	0	3	0
6008	MV CRASH NO INJURIES	24	2	14	8
6303	TRAFFIC OFFENSE ALL OTHER	1	0	1	0
6305	SELECTIVE ENFORCEMENT TRAFFIC	162	0	98	64
6310	TRAFFIC ENFORCE / STOP	146	32	72	42
6335	TRAFFIC HAZARD	2	0	1	1
6336	DISABLED MV	10	1	6	3
6510	PARKING ENFORCEMENT	39	4	28	7
6511	PARKING VIOLATION COMPLAINT	98	5	79	14
6512	PERMIT PARKING	2	0	2	0
6602	ABANDONED IMPOUND/TOWAWAY	3	1	1	1
6610	MOTORIST ASSIST	1	0	1	0
6612	SIGNALS SIGNS OUT	2	1	1	0
6614	TRAFFIC POST	2	0	2	0
7002	BUILDING CHECK	4	0	3	1
7003	PROPERTY CHECK / AREA CHECK	5	3	1	1
7007	MEDICAL ALARMS	7	1	4	2
7008	MEDICAL ASSISTANCE	37	6	19	12
7010	NOTIFICATIONS	6	2	4	0
7014	OTH PUB SERV/WELFARE CHK	4	0	1	3
7015	ASSIST CITIZEN	18	0	11	7
7020	TRANSPORTATIONS	4	1	2	1
7051	CHECK CROSSING POSTS	43	21	22	0
7085	CHILD CUSTODY EXCHANGE	2	0	0	2
7086	SCHOOL SAFETY CHECK	4	0	4	0
7502	ASSISTING-FIRE DEPT	21	0	12	9
7504	ASSISTING-OTHER POLICE DP	8	2	3	3
7506	ASSISTING-OTHER AGENCIES	9	2	5	2
7509	FLOODING	1	0	1	0
7521	REQUEST FOR DRE OFFICER	4	0	3	1
7531	ROAD DEPARTMENT NOTIFICATION	1	0	0	1
7585	ASSIST SCHOOL	5	0	5	0
7586	SCHOOL SAFETY DRILL	1	0	1	0

LEONIA POLICE DEPARTMENT

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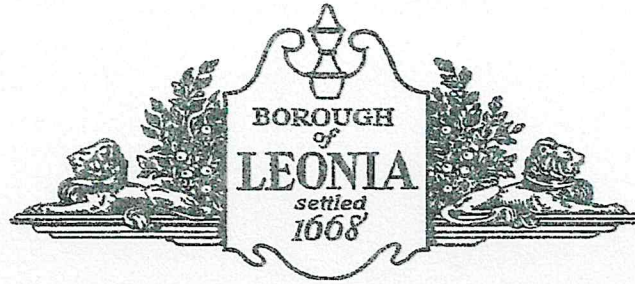
From Date: 1/1/2020 To Date: 1/31/2020

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CFS Code	Description	Total Events	0000-0800	0801-1600	1601-2359
8010	WARRANTS-LOCAL	3	1	1	1
8110	WARRANTS-OTHER AGENCIES	2	1	0	1
8250	WARRANTS - NCIC PROCESSING	1	1	0	0
9002	ADMINISTRATIVE DUTIES	8	2	3	3
9006	SICK DAY	8	5	2	1
9007	COVER SCHOOL POST	10	1	9	0
9010	IN SERVICE TRAINING	9	5	0	4
9020	POLICE INFORMATION	1	0	0	1
9021	TRAINING	12	4	7	1
9027	FIREARMS APPLICATION	2	0	2	0
9030	SPECIAL DETAIL ASSIGNMENT	7	0	1	6
9034	REPOSSESSION	2	0	1	1
9050	BACKGROUND CHECK	4	1	3	0
9051	MV SUMMONS DISMISSAL REQUEST	1	0	1	0
9052	TRO / FRO INFORMATION & SERVICE	2	0	1	1
9085	SURRENDER OF PROPERTY (NOT RECOVERY)	1	0	1	0
911	911 HANG UP / CHK WELFARE	3	0	1	2
9115	FOLLOW UP	3	1	1	1
9118	CHILDSEAT INSPECTION	2	0	1	1
9192	VEHICLE MAINTENANCE	1	0	1	0
9999	NON-CAT DATA	25	5	16	4
	Total:	906	128	519	259

Judge
John R. DeSheplo

Court Administrator
Cherron Gil



Leonia

(201) 592-5780

Municipal Court

Office and Mailing Address: 312 Broad Avenue, Leonia NJ 07605

Courtroom: 309 Main Street, Fort Lee NJ 07024

To: Tom Rowe /Police Department

Re: Monthly Revenue from December 2019 through Dec 2020

Listed below is a monthly revenue breakdown from Dec 2019 to Dec 2020.

Monthly Totals - include fines, costs, State 39 split, criminal fines, costs, local Parking, contempt, criminal bail forfeitures, add penalties, general fees, un-refunded overpayments, plaintiff costs, spinal municipal, D.W.I surcharges, uc codes.

	Year 2019		Year 2020	
Jan	2019	10,087.86	JAN-	2020` 13,959.78
Feb-	2019	13,846.16	Feb-	2020
Mar-	2019	25,287.39	Mar-	2020
Apr-	2019	24,767.86	Apr-	2020
May	2019	18,282.84	May-	2020
June-	2019	17,923.71	June-	2020
July-	2019	16,962.18	July-	2020
Aug-	2019	19,245.77	Aug-	2020
Sept-	2019	15,909.59	Sept-	2020
Oct-	2019	19,102.98	Oct-	2020
Nov-	2019	15,898.75	Nov-	2020
Dec-	2019	15,549.93	Dec-	2020
Total		\$ 228,414.95	Total	\$

Please note City and Local cost summary for the months of December 2019 through December 2020. This summary is provided from monthly reports, which are available and are stored in our systems for a period of three months.

Board of Education Liaison's Report

February 2020

1. Since the last reporting, the BOE met on February 11 and 25 for its regular meetings.
2. Continued discussions about 5th grade transition from ACS b/c of space limitations.
Community forum scheduled for March 28

Respectfully,

Joanne Choi Terrell

Councilwoman, Borough of Leonia

Laws & Ordinance Committee

February 2020

Chair's Report

1. The L/O Committee met on Monday, February 10, 2020
2. Reviewed and commented on the following ordinances
 - a. Ready for introduction at February 19, 2020 meeting:
 - §236-15: Change of Use
 - §290-3, §290-8, §290-45, §290-107: Zoning
 - b. Pending: Emergency Vehicle parking during Snow Streets/Alternative Street Parking: Officer Longo completed sign inventory and Police will provide recommendations
 - c. New Business: At-Home Business

Respectfully,

Joanne Choi Terrell
Councilwoman, Borough of Leonia