



BOROUGH OF LEONIA

COUNCIL- Work Session
~ Minutes ~

Anne Dodd, Borough Clerk

312 Broad Avenue
Leonias, NJ 07605
<http://www.leonianj.gov/>

May 18, 2020

7:30 pm

Leonias Borough Hall - Virtually

A Work Session Meeting of the Mayor and Council of the Borough of Leonias was held virtually via GoToMeeting in the Leonias Borough Hall at 312 Broad Avenue, Leonias, NJ on May 18, 2020. The meeting was called to order at 7:32 p.m. by Mayor Judah Zeigler.

Council President Fusco led those present in a salute to the flag.

Mayor Zeigler read the following statement into the record: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in Borough Hall, published in the Record within the first 10 days of the New Year, and copies are sent to the Star Ledger. Notice of this virtual meeting by the May 14, 2020 Sunshine Notice containing the time, date, and information on how to access this meeting was sent to the Record, Star Ledger and has been posted at Borough Hall and on the Borough website."

PRESENT: Mayor Judah Zeigler and Councilmembers Pasquale Fusco, Maureen Davis, Bernadette Flaim, Louis Grandelis, Joanne Terrell and William Ziegler

ABSENT: None

ALSO PRESENT: Borough Attorney Brian Chewcaskie
Borough Administrator Andrea Wardrop
Borough Auditor Ralph Piccone
Borough Clerk Anne Dodd
Chief Financial Officer Sheryl Luna

Public Comment

Mike DeGidio, 408 Grand Avenue, questioned the reason that the salary and wage increase for the Recreation Department was so large within the proposed 2020 budget.

Mayor Zeigler advised that this increase was due to additional hours for the bus driver as well as the conversion of a part time employee to full time. Borough Administrator Wardrop noted that this increase is also due to the 2% increase for the other Recreation employees.

Non-Consent Resolutions
2020 Municipal Budget

RES. 2020-117 Read Budget by Title Only

Mayor Zeigler noted that the budget is being adopted later than normal as, when the COVID-19 pandemic hit, time was taken to go through the budget again to determine if further reductions could be made. He commended everyone involved in preparing this budget, especially the members of the Finance & Human Resources Committee, CFO, Borough Administrator and Borough Auditor. He commented that this budget is solid, fiscally prudent and reflective of the Borough's needs.

Borough Administrator Wardrop thanked the entire Borough staff who took the time to review their budget requests and make adjustments where possible after the pandemic began.

Borough Auditor Piccone confirmed that Leonia is significantly under the cap both with respect to the tax levy and spending cap and announced that the tax increase to the average assessed home is approximately \$64.

Motion by Council President Fusco, second by Councilwoman Flaim, that Resolution #2020-117 be approved.

On a roll call, the vote was recorded as follows:

Council President Fusco:	aye	Councilman Grandelis:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilwoman Flaim:	aye	Councilman Ziegler:	aye

Public Comments on Adoption of 2020 Local Municipal Budget

No one came forward.

2020-118 Adopt 2020 Local Municipal Budget

Motion by Council President Fusco, second by Councilman Grandelis, that Resolution #2020-118 be approved.

Councilwoman Flaim thanked the other members of the Finance & Human Resources Committee, CFO, Borough Administrator, and Borough Auditor. She also commended the Department Heads who had to make some discerning decisions with respect to their budget requests. She expressed her opinion that the governing body should be proud of what it is about to adopt.

Council President Fusco echoed Councilwoman Flaim's comments, commending everyone involved who worked to keep the tax increase very modest.

On a roll call, the vote was recorded as follows:

Council President Fusco:	aye	Councilman Grandelis:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilwoman Flaim:	aye	Councilman Ziegler:	aye

Reports**Council Reports****Council President Fusco**DPW

Council President Fusco reported that collections had been reduced to one time per week for the past two months due to the COVID-19 pandemic. The regular collection schedule of two times per week just resumed. He commended the DPW for doing a great job. Street sweeping began again with the alternate side of the street parking requirement going back into effect.

Planning Board

Council President Fusco advised that the Planning Board did not meet in March. A meeting was held in April for a courtesy review of plans for the Turf Field project at Leonia High School as well as a gas tank that is being installed next to the field for alternative fuel vehicles. It is anticipated that applications will begin to be heard through the virtual platform again in May.

Building Department

Council President Fusco stated that there was light activity in the Building Department in both March and April. The total value of construction was over \$1 million for these two months which was mainly due to the condominium project being underway on Grand Avenue. There were approximately 60 permits issued during March and April.

Councilwoman DavisPolice

Please see attached for the Synopsis of Leonia Police Operations February & March 2020 Report. With respect to Property Maintenance, Councilwoman Davis advised that there were seven overgrown grass and miscellaneous violations, six complaints for abatement and one summons was issued.

Board of Health

Councilwoman Davis reported that the Board of Health will be meeting this Wednesday at 7:30 p.m. for the first time since this pandemic began and advised that she will give a report next month on this board's activities. She expressed deep appreciation to Aleta Zygiel, Public Health Nurse, who has done an extraordinary job, putting in a tremendous number of hours for her work with respect to COVID-19.

Councilwoman FlaimFinance & Human Resources

Councilwoman Flaim expressed that the Finance & Human Resources Committee is delighted to have adopted the 2020 operating budget which she noted was a team effort.

Library Board of Trustees

Councilwoman Flaim advised that the Library Board of Trustees has not met since the public health crisis began. She commended Elysse Fink, Library Director, and the members of her team for the robust effort to communicate with the community and keep them engaged through initiatives such as virtual borrowing.

Councilman Grandelis

Fire Committee

Councilman Grandelis reported that the Fire Department's call volume is down considerably. The primary focus of the department has been to continue its service to the community while ensuring the safety of the volunteers and residents. They have been working with the Borough's mutual aid partners to oversee calls and support each other.

Recreation Commission

The Recreation Commission has been working on proposals for summer camp and the Leonia Swim Club. The department has been working on scheduling daily games and activities virtually as well as providing virtual spring classes. A virtual summer camp has been proposed which will run from July 6th through July 31st. The Swim Club is awaiting guidance from the State and Leonia Board of Health.

EMS

Councilman Grandelis advised that Rich Sposa and his team from Englewood Hospital EMS Services have been working to support the residents as well as the Task Force by developing COVID-19 protocols. Priority 1 and 2 responses have been down.

Councilwoman Terrell

Board of Education

Councilwoman Terrell announced that the March meeting of the Board of Education was canceled due to COVID-19. The Board of Education has been busy addressing the move of the 5th graders. She explained that these students will most likely be moving to the Leonia Middle School in the fall of 2021 due to space and capacity issues at ACS. The school budget was passed this month which resulted in a 1.91% increase. The Edgewater Schools have experienced personnel changes recently with which the Leonia's Board of Education has been involved.

Law & Ordinances

Councilwoman Terrell noted that there are three ordinances listed on this agenda for adoption. She advised that the ordinance pertaining to vacant properties was also adopted since her last report.

Councilman ZieglerEnvironmental Commission

Councilman Ziegler advised that the Environmental Commission is in the process of setting up its next meeting date.

Shade Tree Commission

The Shade Tree Commission will hold its first virtual meeting this Wednesday at 7:30 p.m. The shade tree ordinance which went into effect on April 1st will be discussed as well as standard tree issues.

Historic Preservation

The Historic Preservation Commission is also in the process of scheduling its next meeting. The members continue to oversee the "I Grew Up in Leonia" site.

Facilities

Councilman Ziegler advised that the Facilities Committee has been working diligently over the last several months. As much of the activity has to do with legal negotiations associated with the acquisition of 245 and 247 Fort Lee Road, specific information will continue to remain confidential until a resolution is reached. He stated that the Borough is in the process of negotiating in good faith and the status of those negotiations will be discussed in Closed Session later this evening. A town hall hosted by the Mayor on this topic is planned to be held in late June.

Mayor's Report

Mayor Zeigler reported that there have been 137 positive cases of COVID-19 since the pandemic began with 9 Leonians who have lost their lives to this virus. He advised that there is one resident currently in the hospital who is in critical condition. There continue to be meetings with members of all levels of government including fellow Bergen County Mayors. Guidance continues to be issued by the Governor on the reopening of the State which is being done in phases. Updates continue to be provided to residents via Nixle and daily meetings of the COVID-19 Task Force continue to be held. There is a meeting scheduled on Monday regarding potential money that municipalities may receive from the CARES Act through which Bergen County received \$164 million.

Councilman Ziegler inquired whether Mayor Zeigler is seeing any of the acrimony at the County level that other states are seeing within their jurisdictions.

Mayor Zeigler advised that he noticed the first sign of what he believes was politically motivated discord on a call with the Governor's staff this past Friday. He expressed his disappointment in his colleagues as he believes that it is important to be united during this time. He reviewed other sources of potential funding that may become available to municipalities. He advised that he has been working with Commander Palka from American Legion 1, Chief Biondi, and Chief Rowe regarding Memorial Day which will entail a small memorial service that will be livestreamed as well as two Honor Guards which will travel every street in the municipality. He is working with the Board of Education in organizing a nontraditional way to honor the 2020 graduates. With respect to the Swim Club, he advised

that the survey results have provided a good roadmap. He noted that, in order to open, the health and safety of both the members and staff has to be a priority and financial modeling will have to be done to ensure that opening the Swim Club is fiscally feasible. He has also been working with the Tennis Club which is trying to reopen. He will be visiting Fort Lee tomorrow to look at the mobile testing van that is being offered through the County. He noted that Leonia has registered for this van and it should be coming to Leonia within the next two weeks, explaining that it is free of cost and provides both the saliva and antibody test. He commented that the governing body will work closely with businesses when it comes time to reopen to assist them in getting back on their feet. He commented that the largest business in town, Kulite, has been hit very hard by the pandemic and noted that he has offered to provide any assistance that is needed as they have been a great partner to the Borough.

With respect to the Census, Mayor Zeigler commended Councilwoman Terrell, Diane Tausner, and all who are involved with this initiative. He reminded residents to complete their Census if they have not already done so.

Borough Administrator's Report

Borough Administrator Wardrop reported that protocol is being implemented to bring the Borough staff back to Borough Hall on a more regular basis in early June and it is hoped by mid-June to open the Borough Hall to the public on a very reduced and limited basis.

Preconstruction meetings for the Broad Avenue Sections 7 & 8 and Kingsley Street Roadway Improvement projects will be scheduled. Construction is hoped to begin by July for both projects.

With respect to the Census, Borough Administrator Wardrop thanked Councilwoman Terrell for her assistance in getting approval for the banner on Broad Avenue.

The capital budget is scheduled for discussion this evening. She expressed her opinion that this 5-year capital plan is well thought out. She thanked all the departments for their work in putting this plan together as well as Arthur Zayat, Chair of the Capital Budget Planning Committee.

With respect to Finance & Human Resources Committee, she advised that there was discussion on whether to close the Borough Hall on Fridays during the summer and requested input from the entire governing body with respect to this issue. She advised that there was also discussion regarding keeping Borough Hall open on Columbus Day, Election Day, and Lincoln's Birthday, and instead, provide the noncontractual employees with three floating holidays in lieu of those three days. She noted that she would need to discuss this proposal with the Labor Attorney. Offering flexible spending plans and a short-term disability program to employees is also being explored by the committee.

Borough Administrator Wardrop advised that she has been working with the Shade Tree Commission on implementation of the ordinance by putting together draft procedures.

The consensus of the governing body was to keep the Borough Hall open on Fridays during the summer until 1 p.m. Borough Administrator Wardrop is to consult the Labor Attorney to ensure that this change does not pose any labor issues prior to its implementation.

Borough Attorney's Report

Borough Attorney Chewcaskie advised that he forwarded a written report last week which provided a status on various legal matters. He noted that he would provide an update in Closed Session on the negotiations for the acquisition of properties as well as the most recent communication from the NJ DOT. He advised that some legal matters have been delayed due to current circumstances.

Adoption of Ordinances

Ordinance 2020-10

The Borough Clerk read into the record:

The following ordinance published herewith was first read by title only on May 4, 2020 and posted on the bulletin board of the municipal building.

ORD. 2020-10 - AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 123 "FEES" OF THE CODE OF THE BOROUGH OF LEONIA

Borough Attorney Chewcaskie explained that this ordinance pertains to the property maintenance inspections. It was suggested by the Building Department to bring the fees up to date and to implement a sliding scale for those fees depending upon when the inspection request is made. This ordinance also implements a fee if a reinspection is required.

Public Comments on Ordinance 2020-10

No one came forward.

Motion by Council President Fusco, second by Councilwoman Davis, that Ordinance 2020-10 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Council President Fusco:	aye	Councilman Grandelis:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilwoman Flaim:	aye	Councilman Ziegler:	aye

Ordinance 2020-11

The Borough Clerk read into the record:

The following ordinance published herewith was first read by title only on May 4, 2020 and posted on the bulletin board of the municipal building.

ORD. 2020-11 - AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 136 "FIRE PREVENTION" OF THE CODE OF THE BOROUGH OF LEONIA

Borough Attorney Chewcaskie advised that this ordinance updates the fees for fire inspection certificates regarding special inspections that may be required for a CCO. He noted that this

ordinance implements the same schedule of fees as those appearing in the previous ordinance.

Public Comments on Ordinance 2020-11

No one came forward.

Motion by Councilman Grandelis, second by Councilwoman Davis, that Ordinance 2020-11 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Council President Fusco:	aye	Councilman Grandelis:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilwoman Flaim:	aye	Councilman Ziegler:	aye

Ordinance 2020-12

The Borough Clerk read into the record:

The following ordinance published herewith was first read by title only on May 4, 2020 and posted on the bulletin board of the municipal building.

ORD. 2020-12 - AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 212 "PROPERTY MAINTENANCE" OF THE CODE OF THE BOROUGH OF LEONIA

Borough Attorney Chewcaskie explained that this ordinance consists of four sections which update the Borough's property maintenance provisions. The purpose of the first section is to clarify the types of structures to which this ordinance would apply. The second portion clarifies the section regarding minimum floor area per occupant. The third section specifies when inspections are required for residential and commercial structures. The final section adopts the International Property Maintenance Code in lieu of the BOCA Code as the BOCA Code is outdated.

Public Comments on Ordinance 2020-12

No one came forward.

Motion by Council President Fusco, second by Councilwoman Flaim, that Ordinance 2020-12 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Council President Fusco:	aye	Councilman Grandelis:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilwoman Flaim:	aye	Councilman Ziegler:	aye

Proclamations

Proclamation – Viola Scarangella’s 103rd Birthday

Mayor Zeigler announced that he presented a proclamation on behalf of the governing body to Viola Scarangella in honor of her 103rd birthday.

Consent Resolutions

Councilman Ziegler commented that there does not appear to be many COVID-19 related expenses on the bill list and inquired as to the anticipated costs associated with this pandemic.

Mayor Zeigler advised that the costs to the Borough to date are approximately \$40,000 to \$50,000 and it anticipated that an additional \$85,000 to \$115,000 will be expended through the end of the year which is inclusive of PPE and equipment that will be needed to make modifications to the various Borough facilities. He noted that the full extent of the costs is unknown as there are many factors at play.

Borough Administrator Wardrop added that overtime costs incurred as a result of this public health crisis also need to be taken into consideration as compensatory time may not be a possibility for certain employees such as the Public Health Nurse.

Mayor Zeigler commended the Borough Administrator, CFO, and OEM Coordinator who have requested that all expenses related to this pandemic be tracked from the beginning which has provided an excellent audit trail.

- A. RES. 2020-119 Authorize Bill List
- B. RES. 2020-120 Award Contract – Electronic Credit/Debit Card & Payment Card Service

Motion by Councilman Ziegler, second by Councilman Grandelis, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Council President Fusco:	aye	Councilman Grandelis:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilwoman Flaim:	aye	Councilman Ziegler:	aye

All members present voting in favor, the Consent Agenda was approved.

Mayor Zeigler noted that Resolution #2020-120 will allow the Borough to maximize utilization of GovPilot by allowing for online payments of permit application fees. He noted that the fee for this vendor is applied automatically and paid for by the applicant.

Unfinished Business:

None.

New Business:**Leonias Cares – Councilwoman Terrell & Councilman Ziegler**

As previously reported, Councilman Ziegler advised that, although the Leonias Cares Program has fairly good coverage with respect to residential homes, it has been difficult to find Block Captains for the apartment buildings. He explained that a supervisory layer has been introduced by designating Area Coordinators who oversee 5 to 6 Block Captains in order to facilitate communication and the collection of survey information regarding the effectiveness and use of this program.

Census/Voter Registration Drives

Councilwoman Terrell noted that for those who have not completed the Census online by the end of October, field workers will be visiting these homes. In order to ensure the safety of the residents, she explained that, through the use of the Census grant, Census flyers have been printed that could be delivered through Leonias Cares. In addition, as voting in the Primary Election will mainly be done through Vote-by-Mail Ballot, she explained that Leonias Cares can also be used to deliver Voter Registration Applications to residents who have not yet registered to vote.

Mayor Zeigler expressed his support of the expansion of the program. He inquired whether the Block Captains have been polled to ensure that they are aligned with this idea.

Councilwoman Terrell advised that, although there have been informal discussions, she wanted to garner the support of the governing body prior to formally discussing this expansion with the Block Captains.

Mayor Zeigler expressed his belief that the lower Census completion rate in the lower half of Leonias is due to the amount of apartment complexes within this area. As a challenge with Leonias Cares has been finding Block Captains for the apartment buildings, he commented that more creative ways to address these areas will need to be sought.

Councilman Grandelis remarked that these additional resources will allow residents more opportunities to take part in any and all of the programs that are being offered through Leonias Cares.

Capital Budget Discussion – Borough Administrator

Borough Administrator Wardrop reviewed the capital budget process which entailed departmental requests through 2025 that were reviewed by the Capital Budget Planning Committee and Finance Committee. She presented a summary of all 2020 capital projects that are being requested through this capital budget. She noted that the total value of these requests is \$14 million, \$10 million of which is being requested for the municipal building and \$3 million of which is being requested for the turf field. She noted that only \$1.5 million of the \$3 million for the turf field is the Borough's responsibility as the Board of Education is responsible for half the cost. After excluding the major projects, the amount of capital project requests is approximately \$654,000. She reviewed some of the projects that are planned to be undertaken by the various departments.

Council President Fusco commented that the \$10 million figure for the municipal building may want to be rethought as he believes that the cost will be less than anticipated. With respect to the DPW expenditure, he expressed that although he is not questioning the figure,

he noted that, in consulting with John Villareal and Kevin Malloy, it was agreed that adding to the existing building rather than constructing a standalone building is a better way to expand capacity and allow for better access by vehicles. He recommended that a Master Plan for this building be devised.

Mayor Zeigler commented that the Master Plan Reexamination is currently being undertaken and that this plan should be incorporated into the overall Master Plan. He recommended that a consensus of the DPW Committee be reached with respect to this issue and then brought to the governing body for approval.

Borough Administrator Wardrop advised that, when reviewing the existing capital ordinances from 2017 and 2018, approximately \$700,000 of capital monies that were previously approved and had not yet been spent were able to be allocated, reducing the 2020 capital budget by this amount.

Mayor Zeigler advised that the direction given with respect to capital budget requests going forward is that the request be necessary and spent if approved.

Councilman Ziegler noted that the \$700,000 was bonded and debt service was paid on this amount.

Borough Administrator Wardrop confirmed that she will ensure that the Departments will carry out these requests. She advised that she will work with Bond Counsel to draft an ordinance based upon the figures that were reviewed this evening. This ordinance will be listed for introduction at the next Mayor and Council meeting.

Councilwoman Davis inquired whether the governing body would be in favor of planting a sunflower garden in one of the Borough parks in honor of Leah Roland who recently passed away. It was the consensus of the governing body to authorize Councilwoman Davis to proceed with putting together a plan for this garden.

Closed Session:

RES. 2020-121 Authorize Closed Session

BE IT RESOLVED in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Leonia entered into Closed Executive Session to discuss the following matters:

- A. Attorney-Client Privilege
 - 1. NJ DOT Litigation Matter
 - 2. Acquisition of Property – Fort Lee Road Properties

Minutes will be taken of the meeting and released to the public at the time that the matter is resolved. After Closed Executive Session, the Mayor and Council will reconvene to adjourn this work session.

There being no further business to come before the Council, on a motion from Councilman Ziegler, seconded by Councilwoman Flaim, and all present voting in favor, the meeting was adjourned to the Closed Executive Session at 9:22 p.m.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman Ziegler, second by Councilwoman Terrell, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 9:36 p.m.

Respectfully submitted,

Anne Dodd, RMC
Municipal Clerk



Thomas P. Rowe
Chief of Police

Leonia Police Department

1 Wood Park, Leonia, New Jersey 07605
Tel: (201) 944-0800 / Fax: (201) 592-6907



Captain Scott Tamagny
Executive Officer

To: Police Commissioner Maureen Davis

From: Chief of Police Thomas Rowe

Subject: Synopsis of Leonia Police Operations. February & March 2020

Date: May 18, 2020

The following is a synopsis of our operations for February and March 2020.

Calls for Service- **February- 786**
March- 530 (1,031 calls in March 2019)

Motor Vehicle Collisions- **February-12**
March- 14

Summonses Issued- **February- 394**
March- 197

Arrests (all types)- **February- 11**
March- 9

Overtime

\$18,230 in overtime has been spent for first 11 payrolls. \$34,460 was spent for the same period of time in 2019. Several thousand dollars in overtime has been spent due to the COVID pandemic and such, we are hopeful that the Borough will receive FEMA funds for some or all of the COVID related overtime.



Thomas P. Rowe
Chief of Police

Leonia Police Department

1 Wood Park, Leonia, New Jersey 07605
Tel: (201) 944-0800 / Fax: (201) 592-6907



Captain Scott Tamagny
Executive Officer

Extra-duty Revenue

Administrative fees earned from extra-duty employment was **\$15,940**. This is down from **\$21,980** from for the same period in 2019. With the Administrative fee for the extra-duty rate going up \$10 an hour, the Borough should see a much-needed increase in extra-duty revenues.

Court Fines/Penalties

For the first three months of 2020, **\$41,897.96** in fines/penalties has been realized. For the same period in 2019, **\$49,221.41** had been realized in fines/penalties. In 2019, the total amount of revenue earned from fines/penalties was **\$228,414.95**. With significant reduction in road traffic, motor vehicle stops and parking summonses, there is no question that our revenues for fines/penalties will not approach the 2019 figure.

Operations During COVID Pandemic

Needless to say, policing during the COVID pandemic has been extremely challenging. For a police department that has been historically proactive, the COVID pandemic has forced us to become ultra-reactive. I have issued many special orders, general orders and protocols that I never imagined I would have to issue in my wildest dreams. While there has been no playbook to operate from, the daily calls with the NJ State Chief's Association, the New Jersey State Police and our local task force call have been extremely helpful in formulating plans, policies and directives to keep both our officers safe and healthy and in turn the public.

I would personally like to thank Councilwoman Davis for putting the COVID pandemic on our radar very early. Our first local task force meeting was held on February 25. Most local task forces were not formed until mid to late March. If you can believe it, our first meeting was an in-person meeting at the Little House. I would also like to thank OEM Coordinator Bob Chace and his Deputy OEM Coordinators Dave Haenelt and Scott Tamagny for the outstanding job they have done throughout this crisis. Lastly, I would like to thank Mayor Zeigler for running our daily task force calls and all the time he spends on county and state calls. There's no question that the amount of time and effort he's dedicated to leading the Borough through this crisis has become a full-time job for him.

Judge
John R. DeSheplo

Court Administrator
Cherron Gil



Leonia
(201) 592-5780

Municipal Court

Office and Mailing Address: 312 Broad Avenue, Leonia NJ 07605
Courtroom: 309 Main Street, Fort Lee NJ 07024

To: Tom Rowe /Police Department

Re: Monthly Revenue from December 2019 through Dec 2020

Listed below is a monthly revenue breakdown from Dec 2019 to Dec 2020.

Monthly Totals - include fines, costs, State 39 split, criminal fines, costs, local Parking, contempt, criminal bail forfeitures, add penalties, general fees, un-refunded overpayments, plaintiff costs, spinal municipal, D.W.I surcharges, uc codes.

	Year 2019		Year 2020	
Jan	2019	10,087.86	JAN-	2020 13,959.78
Feb-	2019	13,846.16	Feb-	2020 14,827.21
Mar-	2019	25,287.39	Mar-	2020 13,110.97
Apr-	2019	24,767.86	Apr-	2020 1,342.81
May	2019	18,282.84	May-	2020
June-	2019	17,923.71	June-	2020
July-	2019	16,962.18	July-	2020
Aug-	2019	19,245.77	Aug-	2020
Sept-	2019	15,909.59	Sept-	2020
Oct-	2019	19,102.98	Oct-	2020
Nov-	2019	15,898.75	Nov-	2020
Dec-	2019	15,549.93	Dec-	2020
Total		\$ 228,414.95	Total	\$ 43,240.77

Please note City and Local cost summary for the months of December 2019 through December 2020. This summary is provided from monthly reports, which are available and are stored in our systems for a period of three months.

Board of Education Liaison's Report

March 2020

1. Since the last reporting, the BOE met once on March 10, 2020 for its regular meetings. The meeting scheduled on March 24, 2020 was canceled due to COVID.
2. Continued discussions about 5th grade transition from ACS. Community forum scheduled for March 28, 2020 was canceled due to COVID.

Respectfully,

Joanne Choi Terrell

Councilwoman, Borough of Leonia

Board of Education Liaison's Report

April 2020

1. Since the last reporting, the BOE met on April 21 and April 28, 2020 for its regular meetings.
2. 2020-2021 Budget passed with increased tax rate of 1.91%.
3. Many parents pushed back on moving the 5th graders to LMS.

Respectfully,

Joanne Choi Terrell

Councilwoman, Borough of Leonia

Laws & Ordinance Committee

March 2020

Chair's Report

1. The L/O Committee met on Monday, March 9, 2020
2. Scheduled for adoption at March 16, 2020 Meeting: Vacant Buildings;
3. Scheduled for discussion at March 16, 2020 meeting:
 - a. Section 123-16 Fees: Property Maintenance Inspection Certification;
 - b. Section 194-30 Vehicles and Traffic for Snow Streets/Alternative Street Parking; Officer Longo to review Schedule comparison
4. Pending before Planning Board: At-Home Business (290-7 Permitted Uses), Change of Use/Zoning Ordinance: 236-15 Change of Use; 290-3 Zoning Definitions, 290-8 Area, Yard and Building Requirements, 290-45 Accessory Structures;
5. Follow-up:
 - a. Bond: Anne Dodd will follow-up w/Bond Counsel;
 - b. Recodification on hold until May 1. Andrea Waldrop will confirm that proposal updated to allow us more time
 - c. Salary Ordinance: Andrea reported pending based on borough budget approval
 - d. Site Plan Guarantee ordinances, CRO Checklist, Lead pipes: Chair will follow-up w/Borough Attorney

Respectfully,

Joanne Choi Terrell
Councilwoman, Borough of Leonia

Laws & Ordinance Committee

April 2020

Chair's Report

1. The L/O Committee met on Monday, April 13, 2020
2. Pending subject to passage of the Borough Budget: Salary Ordinance
3. Adopted at March 23, 2020 Meeting: Vacant Buildings;
4. Scheduled for introduction at May 4, 2020 meeting:
 - a. Fees Sections: Property Maintenance Inspection (123-16); Fire Safety Permits (136-23)
 - b. Property Maintenance 212, including adoption of the International Property Maintenance Code 2018 (212-51)
4. Pending before Planning Board: At-Home Business (290-7 Permitted Uses), Change of Use/Zoning Ordinance: 236-15 Change of Use; 290-3 Zoning Definitions, 290-8 Area, Yard and Building Requirements, 290-45 Accessory Structures;
5. Follow-up:
 - a. Bond: Anne Dodd will follow-up w/Bond Counsel;
 - b. Recodification on hold until May 1. Andrea Waldrop will confirm that proposal updated to allow us more time
 - c. Site Plan Guarantee ordinances, CRO Checklist, Lead pipes: Chair will follow-up w/Borough Attorney

Respectfully,

Joanne Choi Terrell
Councilwoman, Borough of Leonia