



BOROUGH OF LEONIA

COUNCIL- Regular Meeting
~ Minutes ~

Anne Dodd, Borough Clerk

312 Broad Avenue
Leonias, NJ 07605
<http://www.leonianj.gov/>

September 9, 2020

7:30 pm

Leonias Borough Hall - Virtually

A Regular Meeting of the Mayor and Council of the Borough of Leonias was held virtually via GoToMeeting in the Leonias Borough Hall at 312 Broad Avenue, Leonias, NJ on September 9, 2020. The meeting was called to order at 7:30 p.m. by Mayor Judah Zeigler.

Council President Fusco led those present in the salute to the flag.

Mayor Zeigler read the following statement into the record: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Meeting, are posted on the public bulletin board in Borough Hall, published in the Record within the first 10 days of the New Year, and copies are sent to the Star Ledger. Notice of this virtual meeting by the September 4, 2020 Sunshine Notice containing the time, date, and information on how to access this meeting was sent to the Record, Star Ledger and has been posted at Borough Hall and on the Borough website."

PRESENT: Mayor Judah Zeigler and Councilmembers Pasquale Fusco, Maureen Davis, Bernadette Flaim, Louis Grandelis, Joanne Terrell and William Ziegler

ABSENT: None

ALSO PRESENT: Borough Attorney Mary Kate Serratelli
Borough Administrator Andrea Wardrop
Borough Clerk Anne Dodd
Borough Engineer Drew DiSessa
Chief Financial Officer Sheryl Luna

Mayor Zeigler announced that there has been some misinformation circulated regarding leaf removal, noting that this topic will be discussed in greater detail later this evening. He commented that this ordinance is not new, and although a decision was made prior to the pandemic to enforce it, the governing body will be looking at this issue again this evening.

Public Comment

Lisa Higgins, 140 Christie Street, inquired when the 2019 Audit will be available to the public. She also questioned whether COVID-19 supplies are paid by the Borough or the individual department and whether the Bill List identifies the department to which an item is

charged. She requested confirmation as to whether all employees, volunteers, and board members undergo a background check.

With respect to the 2019 Audit, Borough Administrator Wardrop advised that this document will be provided to the governing body later this week and listed on the September 21st agenda for approval by the governing body.

Mayor Zeigler explained that COVID-19 supplies are paid by the department which then rolls up to the Borough, noting that 75% of the cost is reimbursed through FEMA and the remaining 25% is reimbursed through the Bergen County CARES Act. In response to her question regarding background checks, he confirmed that Borough employees undergo a background check and advised he would need to get back to her as to whether all volunteers and board members are subject to a background check. In regard to the Bill List, he advised that items are charged to the appropriate budget line of the respective department.

Sherry Saccoliti, 163 Prospect Street, thanked Mayor Zeigler for sending notices regarding COVID-19. She advised that she is a poll worker and requested that pertinent election information be included in his upcoming message, advising that she has prepared a document containing this information which has been provided to Councilwoman Terrell.

Borough Clerk Dodd advised that she has a conference call with the County tomorrow regarding the upcoming election and will relay any new information that is learned so that it can be included in this message.

Approval of Minutes

Motion by Council President Fusco, second by Councilwoman Flaim, and all members present voting in favor, that the Minutes of August 3, 2020 Regular Meeting and August 3, 2020 Closed Session (not to be released) are approved.

Motion by Councilwoman Davis, second by Councilwoman Terrell, with Councilman Grandelis abstaining and all other members present voting in favor, that the Minutes of August 17, 2020 Work Session and August 17, 2020 Closed Session (not to be released) are hereby approved.

Reports

Council Reports

Council President Fusco

Building Department

Please see attached for the Building Department Cash Receipts Audit Report and Permit Fee Log Report.

DPW

Please see attached for the DPW Monthly Report August 2020. Council President Fusco noted that the DPW Committee is in the process of interviewing candidates for the new Tree Expert position.

Planning Board

Council President Fusco advised that two applications were approved which included a Change of Use application for 133 Fort Lee Road as well as an application from 401 Grand Avenue to correct a coverage calculation error from an application that was approved last year. There was also an application from PSE&G to renovate the substation on Willow Tree Road. He provided the details of this application and advised that they have been requested to revise their proposal to locate trailers either within the fence line or on the north side of the property. He further advised that he will be requesting that there be a required buffer zone with heavy plantings.

Councilwoman Davis

Board of Health

Councilwoman Davis reported that the Board of Health does not meet over the summer. She advised that they will be meeting on the third Wednesday of every month beginning again in September, and as such, she will provide a report in October.

Police

Please see attached for the Synopsis of Police Operations July 2020. With respect to Property Maintenance, Councilwoman Davis stated that there were 17 hazards/unkept properties, 12 complaints abated, and 1 summons issued. Four matters are in the process of being addressed.

Council President Fusco advised that he omitted from his Planning Board report that the board has recommended moving forward with the adoption of Ordinances 2020-06, 2020-20, and 2020-21.

Councilwoman Flaim

Library Board of Trustees

Councilwoman Flaim advised that the Library Board has not met and she will have a report in October.

Finance & Human Resources Committee

The Finance & Human Resources Committee met yesterday. There was a discussion regarding the draft 2019 Audit Report which will be presented to the full Mayor and Council on September 21, 2020. There was also discussion regarding several positions that are in need of addressing which include the Qualified Purchasing Agent, Administrative Assistant to the Police Chief, and DPW position. The committee is working on the Social Media Policy. Councilwoman Flaim advised that the committee would like to present a final draft at the

September 21st meeting. She requested that comments and proposed revisions be sent to her so that they can be reviewed by the committee.

Councilman Grandelis

EMS

Please see attached for the Emergency Medical Services Liaison Report.

Fire Dept

Please see attached for the Leonia Fire Department Report August 2020.

Recreation Commission

Please see attached for the Recreation Liaison Report.

Councilwoman Terrell

Board of Education

Please see attached for the Board of Education Liaison's Report August 2020.

Law & Ordinance Committee

Please see attached for the Law & Ordinance Committee August 2020 Chair's Report.

Councilman Ziegler

Facilities

Councilman Ziegler reported that a mutually agreeable contract has been negotiated and signed by the property owner of 247 Fort Lee Road. He commented that it is hoped that the same outcome can be accomplished with respect to 245 Fort Lee Road, stating that the Borough has taken every step possible to negotiate in good faith. The elevated benzene concentration underneath the Ambulance Corps Building is still being investigated, and as such, the cost to mitigate is currently unknown. Candidates from one firm have been interviewed for the Clerk of the Works position for the New Municipal Building project and it is planned that candidates from Pennoni Engineering will also be interviewed. The Borough Architect, Anthony Iovino, reviewed items that need to be on the committee's radar which include required borings that have not been obtained for 245 and 247 Fort Lee Road. Councilman Ziegler noted that a resolution to authorize this environmental testing is on tonight's agenda. He advised that it is still anticipated that the site will be demoed in late fall or early winter and the building will be completed by the end of 2021.

Shade Tree Committee

Councilman Ziegler advised that, although the exact number of trees that came down in the storm has not been determined, it is believed that the number is significant. It is expected that the Shade Tree Commission will be putting forward its policy on private property tree plantings. The commission is pleased that a Tree Specialist will be hired as it is hoped that this employee will be involved in plantings.

Environmental Commission

Councilman Ziegler announced that there is a resolution which originated from the Environmental Commission on tonight's agenda to oppose the NJ Transit Power Plant. There was discussion at the last meeting regarding the Master Plan review and incorporating sustainability and environmental concerns into the Master Plan. There is interest in reopening the Styrofoam bin at the DPW. Plastic bag recycling is still on hold as the commission is in search of a vendor to accept this item. Councilman Ziegler recognized Samantha Co and Rea Radu, 2020 Interns for the Leonia Environmental Commission Summer Internship Program, for their work in updating the Leonia Recycling Database. This database has been linked to the Environmental Commission page on the Borough website. Recycling information was included on the back of the new Community Calendar. The Recycle Coach app will be utilized and the commission is looking into translating the information included in this app into Korean.

Historic Preservation Commission

Although the Historic Preservation Commission has been on summer hiatus, Councilman Ziegler advised that the members continue to remain active. There have been historic-related discussions taking place on the "I Grew up in Leonia" page. David Braun, Chair of the Historic Preservation Commission, will be attending a virtual Rotary Club meeting on Friday morning at 7:30 a.m. to discuss the digitization of historical records and photographs.

Mayor's Report

With respect to COVID-19, Mayor Zeigler reported that there were 327 new cases today at the State-level, 37 new cases within Bergen County, and no new cases within Leonia. The rate of transmission within New Jersey is 1.10. He stressed the importance of continuing to abide by the guidelines of wearing a mask and practicing social distancing. As of September 13th, FEMA will no longer reimburse municipalities for PPE. A reimbursement submission for PPE is in the process of being prepared for submission prior to September 13th. Last Friday, indoor dining reopened with significant restriction at 25% capacity. At the Board of Education meeting last night, the Superintendent of Schools was directed to revisit the decision regarding fall sports.

The Bergen County Board of Commissioners will be holding a hearing on September 23rd regarding PSE&G's storm response. Mayor Zeigler noted that he will both be submitting questions and attending this hearing as he expressed his opinion that PSE&G needs to be held accountable for its poor response.

Mayor Zeigler congratulated Barbara Davidson, Recreation Superintendent and Swim Club Manager, on her successful completion of 40 years at the Leonia Swim Club. He wished her the best on her retirement, commenting that she will be missed.

Borough Administrator's Report

The Borough received its first reimbursement from the Bergen County CARES Act in the amount of \$69,200 on August 21st. Larger items will be submitted for reimbursement during the next round which will take place in September.

Borough Administrator Wardrop advised that the Borough Hall reopening has gone very well. She expressed her opinion that the Social Distance Ambassador has been a great addition to the Borough Hall staff.

Neville Williams, Qualified Purchased Agent, is resigning from his position in order to pursue a new opportunity. The position will be advertised beginning tomorrow. Borough Administrator Wardrop wished Mr. Williams luck in his new endeavor.

Meetings will continue with engineering firms and other contractors, including the Borough Engineer's firm, Pennoni Engineering, to discuss the Clerk of the Works oversight role for construction of the new municipal building. Updates will be provided at the next Facilities Committee meeting scheduled on September 24th.

A bond ordinance is being introduced this evening in the amount of \$1.55 million to acquire real property for the purpose of constructing the municipal building.

The Borough Administrator and Assistant Administrator, Anne Dodd, continue to meet with Karp Strategies, Economic Development Consultant, on a weekly basis to provide the information requested for Phase I of the economic development project. This phase is on track to be completed in early October and a presentation to the Planning Board is planned for the October meeting.

Interviews were conducted for the Administrative Assistant to the Police Chief position during the month of August. The resolution to authorize the hire of the top candidate is listed on tonight's agenda for approval. It is anticipated that this employee will begin in this position on September 14th.

Interviews of the top candidates for the Certified Tree Expert position within the DPW began today. This hire is anticipated to be authorized at the September 21st meeting.

The Suez Water Main Replacement project will commence on September 14th which will include Paulin Boulevard, Summit Avenue, and Park Avenue. Notices will be sent to the residents in this area.

The property owners impacted by the Golf Course Drive Retaining Wall project have been contacted via certified mail to explain the costs associated with their section of the retaining wall. Individual virtual meetings with property owners have begun and are scheduled to be completed next week. The bond ordinance to appropriate the funds for the project will be introduced at the September 21st Work Session.

McCormick Taylor, Inc., located in Mt Laurel, has been selected to serve as the Design Engineer for the TAP Grant project. The Borough Administrator will notify the NJ DOT of this selection this week with the hope of beginning the design phase of the project later this month. The fees associated with this professional will be reimbursed by the NJ DOT Design Assistance program.

The Borough Administrator, with the assistance of the Borough Engineer, continued to monitor the construction of the Athletic Turf Field project. The contractor advised that he is very pleased with the new approach of using geo-tech fabric to help stabilize the challenging sub-soil conditions. The construction phase of the project is nearly complete and ready for the turf application. The project completion date is scheduled for October.

The Borough Administrator and Building Department Assistant have been meeting weekly to distribute packets to vacant property owners for the administration of the Abandoned Properties Ordinance and collection of the fees to register these properties.

GovPilot's Report a Concern platform replaced the SeeClickFix system effective September 1st. Employees were trained on the system and new citizen requests are being received and acknowledged through this platform.

An email from PSE&G was received to express interest in leasing space from the DPW for storage of its trailers.

Borough Administrator Wardrop noted that there is a payment to Karp Strategies listed on the Bill List in the amount of \$50,000. She advised that this amount will be corrected to reflect a payment in the amount of \$16,250.

Councilman Ziegler inquired whether Suez provided enough advance notice that road repaving could be coordinated.

Borough Engineer Di Sessa advised that the Borough was made aware well in advance of this project as it was initially discussed back in early March before the pandemic hit. He further advised that the 2020 Roads Program is currently being designed and will be coordinated with them.

Council President Fusco asked whether Suez is aware of the new requirements for repaving roads.

Borough Engineer Di Sessa confirmed that the road will be restored from curb to curb, and if a road is paved under the Borough's program, a credit will be received from Suez.

Borough Attorney's Report

Borough Attorney Serratelli advised that a written report from Borough Attorney Chewcaskie was forwarded to the governing body last week. She noted that she has nothing additional to add to this report.

Borough Engineer Report

Borough Engineer Di Sessa advised that Broad Avenue Sections 7 and 8 will be breaking ground next week. He is preparing to go out to bid for Broad Avenue Sections 9 and 10. It is hoped that this phase will begin before winter.

He advised that he has been working with the Borough Administrator on both the Broad Avenue TAP Grant and Golf Course Drive Retaining Wall projects.

Notification of a CDBG grant award is awaited on the Harrison Street Improvements and the Kinglsey Street Improvements project is 100% complete.

The Leonia High School Turf Field project is being monitored on a weekly basis during which time inspections are conducted and status reports are issued.

The 2020 Roadway Program is currently being designed and includes five roads. It is planned to go out to bid for this project in September.

A plan is being devised to conduct an infiltration study on the sanitary sewer system as it appears that there is a great deal of infiltration based upon the flow numbers from the BCUA metering and actual usage. A scope of work with a phased approach will be developed.

Councilman Ziegler inquired whether the work from Crescent to Summit on Broad Avenue will be deep enough to remove the old trolley tracks.

Borough Engineer Di Sessa advised that this project will only entail milling and resurfacing.

Non-Consent Resolutions

RES. 2020-180 Amend RES. 2020-171 Amend Capital Budget
[2020-180 Amend 2020 Capital Budget - Fire Radios.pdf](#)

Motion by Councilman Ziegler, second by Councilman Grandelis, that Resolution #2020-180 be approved.

On a roll call, the vote was recorded as follows:

Council President Fusco:	aye	Councilman Grandelis:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilwoman Flaim:	aye	Councilman Ziegler:	aye

Appointments

Mayor Zeigler announced that he is appointing Andrea Wardrop, Borough Administrator, as his representative to the Community Development Regional Committee.

RES. 2020-198 Appoint Firefighter - Lim - LVFD
[2020-198 Appoint Firefighter - Lim - LVFD.pdf](#)

Mayor Zeigler advised that he is nominating Daniel Lim to be appointed as a member of the Leonia Volunteer Fire Department.

Motion by Councilman Grandelis, second by Councilwoman Flaim, that Resolution #2020-198 be approved.

On a roll call, the vote was recorded as follows:

Council President Fusco:	aye	Councilman Grandelis:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilwoman Flaim:	aye	Councilman Ziegler:	aye

Adoption of Ordinances

The Borough Clerk read into the record:

The following revised ordinance published herewith was first read by title only on August 3, 2020 and posted on the bulletin board of the municipal building.

ORD. 2020-06 - AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 290
"ZONING" OF THE CODE OF THE BOROUGH OF LEONIA TO CLARIFY CERTAIN
DEFINITIONS AND BULK STANDARDS FOR VARIOUS ZONES

Borough Attorney Serratelli advised that this ordinance was previously adopted and needed to be reintroduced due to a deficiency in the notice requirements. She explained that this ordinance addresses certain definitions and bulk requirements for residential zones.

Public Comments on Ordinance 2020-06

No one came forward.

Motion by Council President Fusco, second by Councilwoman Davis, that Ordinance 2020-06 be passed on second and final reading and is hereby adopted as revised and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Council President Fusco:	aye	Councilman Grandelis:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilwoman Flaim:	aye	Councilman Ziegler:	aye

Ordinance 2020-20

The Borough Clerk read into the record:

The following ordinance published herewith was first read by title only on August 3, 2020 and posted on the bulletin board of the municipal building.

ORD. 2020-20 - AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 236, "SITE PLAN REVIEW", ARTICLE VI, "ON TRACT IMPROVEMENTS" AND ARTICLE VII, "OFF TRACT IMPROVEMENTS" TO PROVIDE FOR DEVELOPER'S AGREEMENTS AND PERFORMANCE, SAFETY AND STABILIZATION, TEMPORARY CERTIFICATE OF OCCUPANCY AND MAINTENANCE GUARANTEES.

Borough Attorney Serratelli explained that both this ordinance and Ordinance 2020-21 provide for developer's agreements as well as bonding requirements. These ordinances also establish the appropriate regulations for inspections. Ordinance 2020-20 amends the section of the Borough Code pertaining to site plans.

Public Comments on Ordinance 2020-20

No one came forward.

Motion by Councilwoman Terrell, second by Councilwoman Davis, that Ordinance 2020-20 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Council President Fusco: aye
 Councilwoman Davis: aye
 Councilwoman Flaim: aye

Councilman Grandelis: aye
 Councilwoman Terrell: aye
 Councilman Ziegler: aye

Ordinance 2020-21

The Borough Clerk read into the record:

The following ordinance published herewith was first read by title only on August 3, 2020 and posted on the bulletin board of the municipal building.

ORD. 2020-21 - AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 250, "SUBDIVISION OF LAND", ARTICLE VII, "ON TRACT IMPROVEMENTS" AND ARTICLE VIII, "OFF TRACT IMPROVEMENTS" TO PROVIDE FOR DEVELOPER'S AGREEMENTS AND PERFORMANCE, SAFETY AND STABILIZATION, TEMPORARY CERTIFICATE OF OCCUPANCY AND MAINTENANCE GUARANTEES.

Mayor Zeigler noted that the Borough Attorney has already provided an explanation of this ordinance.

Public Comments on Ordinance 2020-21

No one came forward.

Motion by Councilwoman Davis, second by Council President Fusco, that Ordinance 2020-21 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Council President Fusco: aye
 Councilwoman Davis: aye
 Councilwoman Flaim: aye

Councilman Grandelis: aye
 Councilwoman Terrell: aye
 Councilman Ziegler: aye

Ordinance 2020-22

The Borough Clerk read the title of the ordinance into the record:

ORD. 2020-22 BOND ORDINANCE TO AUTHORIZE THE ACQUISITION OF RADIO EQUIPMENT FOR THE USE OF THE FIRE DEPARTMENT IN, BY AND FOR THE BOROUGH OF LEONIA, IN THE COUNTY OF BERGEN, NEW JERSEY, TO APPROPRIATE THE SUM OF \$315,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO APPROPRIATE A FEDERAL GRANT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

Borough Attorney Wardrop advised that this bond ordinance constitutes \$315,000 which is the estimated cost for the Fire Department's radio equipment. She noted that the purchase of this equipment was approved within the capital budget, explaining that \$272,000 of this cost is being paid through a FEMA grant.

Public Comments on Ordinance 2020-22

None.

Motion by Councilman Grandelis, second by Councilman Ziegler, that Ordinance 2020-22 be passed on second and final reading and is hereby adopted and notice of same shall be published according to law.

On a roll call, the vote was recorded as follows:

Council President Fusco:	aye	Councilman Grandelis:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilwoman Flaim:	aye	Councilman Ziegler:	aye

Introduction of Ordinances**Ordinance 2020-23**

The Borough Clerk read the title of the ordinance into the record:

ORD. 2020-23 BOND ORDINANCE TO AUTHORIZE THE ACQUISITION OF REAL PROPERTY FOR THE FUTURE SITE OF A MUNICIPAL COMPLEX IN, BY AND FOR THE BOROUGH OF LEONIA, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$1,550,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

Borough Administrator Wardrop explained that this ordinance appropriates funding in the amount of \$1,550,000 to acquire land which will serve as the location for the new municipal complex.

Motion by Councilwoman Davis that the foregoing ordinance be introduced and passed on first reading and setting September 21, 2020 at 7:30 p.m. or as soon thereafter as the as the matter can be heard as the date and time and Leonia Borough Hall virtually via GoToMeeting as the place for a hearing on said ordinance. Second by Councilwoman Terrell.

On a roll call, the vote was recorded as follows:

Council President Fusco:	aye	Councilman Grandelis:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilwoman Flaim:	aye	Councilman Ziegler:	aye

Consent Resolutions

A. ~~RES. 2020-181 Authorize Bill~~

[2020-181 Authorize Bill List.pdf](#)

[2020-181 Backup.pdf](#)

B. RES. 2020-182 - Accept FY 2019 FEMA Assistance to Firefighters Grant Award - Fire Attack Hoses

[2020-182 Accept Grant Award - FY 2019 FEMA - AFG.pdf](#)

C. RES. 2020-183 Authorize Advertisement - Qualified Purchasing Agent

- [2020-183 Authorize Advertisement - QPA.pdf](#)
- D. RES. 2020-184 Authorize Proposal - Pennoni Engineering - Golf Course Drive
[2020-184 Authorize Proposal - Pennoni Engineering - Golf Course Drive.pdf](#)
- E. RES. 2020-185 Oppose Construction of NJ Transit Gas-Fired Power Plant in Kearny
[2020-185 Oppose Construction of NJ Transit Gas-Fired Power Plant in Kearny.pdf](#)
- F. RES. 2020 -186 Covenant to Comply with Provisions of Internal Revenue Code of 1986 & Designate \$5,231,000 Bond Anticipation Note as “Qualified Tax-Exempt Obligation”
[2020-186 Covenant to Comply with IRS & Designate BAN as Tax-Exempt Obligation.pdf](#)
- G. RES. 2020-187 Authorize Contract - Petro Science - Phase I Environmental Site Assessment
[2020-187 Authorize Contract Award - Petro Science - Phase I Environmental Assessment.pdf](#)
[2020-187 Backup.pdf](#)
- H. RES. 2020-188 Authorize Hire - Administrative Assistant to Police Chief
[2020-188 Authorize Hire FT Admin Asst to Police Chief.pdf](#)
- I. RES. 2020-189 Authorize Execution - Agreement of Sale - Block 805 Lot 25
[2020-189 Authorize Execution - Agreement of Sale - Block 805 Lot 25.pdf](#)
[2020-189 Backup.pdf](#)
- J. RES. 2020-190 Authorize Award of NJTPA 2018 Transportation Alternatives Federal Grant Design Engineering Services - Broad Avenue Complete Streets Improvement Project
[2020-190 Authorize Award of NJTPA 2018 Transportation Alternatives Federal Grant Design Engineering Services - Broad Avenue Complete Streets Improvement Project.pdf](#)
- ~~K. RES. 2020-191 Authorize Change Order - Turf Field Project - Field Markings
[2020-191 Authorize Change Order - Field Turf Project.pdf](#)~~
- L. RES. 2020-192 Authorize 2020-2021 Liquor License Renewal
[2020-192 Authorize 2020-2021 Liquor License Renewal.pdf](#)
- M. RES. 2020-193 Authorize Stipend - Kevin Woods - Project Management Services for Field Turf Project
[2020-193 Authorize Stipend - Kevin Woods - Project Management Services Field Turf Project.pdf](#)
- N. RES. 2020-194 Authorize Refund - Overpayment of Taxes - Block 1209 Lot 9
[2020-194 Authorize Refund - Over payment of Taxes - Block 1209 Lot 9.pdf](#)
- O. RES. 2020-195 Authorize Refund - Sewer Charge Appeal - Block 901 Lot 1
[2020-195 Authorize Refund - Sewer Charge Appeal - Block 901 Lot 1.pdf](#)
- P. RES. 2020- 196 Authorize Appointment of Municipal Representatives to Bergen County Community Development Regional Committee
[2020-196 Appoint Municipal CDBG Representatives.pdf](#)
- Q. RES. 2020-197 Authorize Collective Bargaining Agreement - PBA Local No. 381
[2020-197 Authorize CBA - PBA.pdf](#)

Motion by Council President Fusco, second by Councilman Grandelis, that the Consent Agenda be approved as amended.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Council President Fusco:	aye	Councilman Grandelis:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilwoman Flaim:	aye	Councilman Ziegler:	aye

All members present voting in favor, the Consent Agenda was approved as amended.

RES. 2020-181 Authorize Bill List

Council President Fusco noted that, as mentioned by Borough Administrator Wardrop earlier, the amount for Purchase Order #201584 needs to be amended from \$50,000 to \$16,250. He also noted that there is a charge in the amount of \$5,000 for the Primary Election and inquired if the results were ever obtained.

Borough Clerk Dodd advised that the results are available on the Bergen County Clerk's website.

Motion by Councilwoman Davis, second by Councilwoman Flaim, that Resolution #2020-181 be approved.

On a roll call, the vote was recorded as follows:

Council President Fusco:	aye	Councilman Grandelis:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilwoman Flaim:	aye	Councilman Ziegler:	aye

RES. 2020-191 Authorize Change Order - Turf Field Project - Field Markings

Councilman Ziegler commented that this change order marks the third in almost as many weeks.

Mayor Zeigler advised that this change order was anticipated. He further advised that, as this project was not approved with a contingency of 10% as is normal course, every change has to be approved through a change order.

Councilman Ziegler asked for confirmation that this change order pertains to the center logo in the field.

Mayor Zeigler advised that this change order encompasses the center logo on the main field as well as logos on the first and third base lines on the baseball and softball field. Although this expense was anticipated within the budget, he explained that it was omitted from the bid specifications.

Councilwoman Terrell remarked that the Board of Education appointed Kevin Woods as Clerk of the Works for this project and inquired whether the Borough has also appointed someone to this position.

Mayor Zeigler advised that the Borough has also appointed Kevin Woods to this position.

Motion by Councilwoman Terrell, second by Councilwoman Davis, that Resolution #2020-191 be approved.

On a roll call, the vote was recorded as follows:

Council President Fusco:	aye	Councilman Grandelis:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilwoman Flaim:	aye	Councilman Ziegler:	aye

Unfinished Business:**Enforcement of Ord. 10-01**

Mayor Zeigler noted that the governing body discussed and unanimously agreed last year that Ordinance 10-01, which requires landscapers to remove debris including leaves, should be enforced. After sending out a Nixle alert to notify residents that this ordinance will be enforced, he advised that he has received several emails and postings on social media regarding this issue. He commented that it may be worth revisiting this decision as it was made pre-pandemic. He expressed his opinion that this ordinance is poorly written and does not overwhelmingly serve the public interest.

After some discussion, it was the consensus of the governing body that this ordinance should not be enforced at this time due to the public health crisis. As there is a legitimate safety concern involved, it was decided that this issue should be looked at so that a solution is put into place before leaf season next year. It was decided that the DPW Committee will explore this issue. Input will be also sought from the Police Department.

New Business:**Bond Anticipation Note Sale - Determination & Award Certificate**

Borough Administrator Wardrop explained that this Determination & Award Certificate pertains to the Note Sale involving four bond ordinances that took place on August 21st. She announced that the Note was awarded to TD Securities and the Borough received an interest rate of 0.4455%.

General Election Volunteer Opportunity - Councilwoman Terrell

Councilwoman Terrell advised that Sherry Saccoliti prepared a Voting FAQ for residents which will be sent to the governing body for review. She further advised that it is planned for this document to be disseminated to residents through Leonia Cares.

PSE&G Substation Renovations

Council President Fusco advised that PSE&G is looking to schedule a special meeting this month for its application to renovate the substation. He noted that the Planning Board is reluctant to grant this request. He expressed his belief that it is incumbent on the governing body to look at this application as he feels that PSE&G needs to come back with a satisfactory solution for the buffer zone and placement of the trailers.

Mayor Zeigler commented that the determination of whether to approve or deny an application before the Planning Board is within the purview of the Planning Board. He noted that it would not be appropriate for the governing body to opine collectively on a pending application.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman Ziegler, second by Councilwoman Terrell, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 9:28 p.m.

Respectfully submitted,

Anne Dodd, RMC
Municipal Clerk

CASH RECEIPTS AUDIT REPORT
For the Period of 08/01/20 - 08/31/20
(Selected by Date Received)
SUMMARY

<u>Transaction Type</u>	<u>Cash</u>		<u>Checks</u>		<u>Adjustments</u>	
	<u>Trans</u>	<u>Amount</u>	<u>Trans</u>	<u>Amount</u>	<u>Trans</u>	<u>Amount</u>
Permit	0	0	39	10180	0	0
Certif	0	0	0	0	0	0
Penalty	0	0	0	0	0	0
Plan Rv	0	0	0	0	0	0
Elev	0	0	0	0	0	0
Other	0	0	1	50	0	0
CRO	1	50	43	3125	0	0
PB	0	0	2	1050	0	0
ZONING	0	0	20	890	1	-50
STREET	0	0	3	1050	0	0
Totals:	1	50	108	16345	1	-50

PERMIT FEE LOG REPORT
For the Period of 08/01/20 - 08/31/20
SUMMARY

Number of Permits Processed

New Permits: 41
Permit Updates: 0

Ownership

Private: 39
Public: 2

Fee Summary

<u>Type</u>	<u>Inspection</u>	<u>Administrative</u>	<u>Total</u>
Building	3,443	0	3,443
Electrical	3,120	0	3,120
Plumbing	2,645	0	2,645
Fire	430	0	430
Mech	0	0	0
Elevator	0	0	0
DCA	442		442
Certificate	100		100
Total	10,180	0	10,180

Type of Work

New Buildings: 0
Additions: 1
Alterations: 41
Demolitions: 0

Housing Unit Changes

	<u>Sale</u>	<u>Rental</u>
Gained:	0	0
Lost:	0	0
Change:	0	0

Technical Subcodes

Building: 20
Electrical: 19
Plumbing: 19
Fire: 3
Mech: 39
Elevator: 0

Total Area: 924 sq ft
Total Volume: 8,302 cu ft
Total Value of Construction: \$ 745,844

DPW Monthly Report August, 2020

During the month of August, 2020 the Department of Public Works continued its regular programs of garbage and trash collection, recycling, streets and road repairs, sewer services, tree maintenance, maintenance of parks and public buildings, and equipment maintenance and repairs.

Garbage and Trash:

Garbage collection, 193.61 tons

Trash collection, 134.24 tons

Recycling: Mixed Paper & Cardboard, 43.383tons

Commingled Recyclables, 38.95 tons

Yard waste, 2,013 tons

Sewer Emergencies: 2

Trees: 6 Removal 25 Pruned

The department has been working with a few vendors upgrading the Borough's buildings to touchless faucets, bathrooms, and towel and soap dispensers where ever possible due to Covid 19 .

With the few wind storms that hit the borough the department was able to clean up the borough in a timely manner. Some areas were delayed because of live wires that required Public Services assistance.

I would also like to thank the Borough of Edgewater and Cliffside Park for their assistance of manpower and equipment during the clean-up process.

Yard wastes please place yard waste in hard containers 32 gallons or less, or you may use biodegradable brown bags. Branches must be tied up into bundles of no more the 4 feet in length and not to exceed 50 lbs.

Yard waste may not be put out along the curb line loose and in a pile.

With the start of School many children and parents are now walking to school please keep your attentions on the pedestrian crosswalks for the safety of those crossing the street.

All items put out for collection **must** be out before 7:00 AM the day of its scheduled collection day.

Thank you for your assistance and continued cooperation.

Respectively Submitted

John Villareal CPWM

Superintendent

Leonia Public Works



Thomas P. Rowe
Chief of Police

Leonia Police Department

1 Wood Park, Leonia, New Jersey 07605
Tel: (201) 944-0800 / Fax: (201) 592-6907



Captain Scott Tamagny
Executive Officer

To: Police Commissioner Maureen Davis

From: Chief of Police Thomas Rowe

Subject: Synopsis of Leonia Police Operations. July 2020

Date: September 9, 2020

The following is a synopsis of our operations for July, 2020.

Calls for Service- **503**

Motor Vehicle Collisions- **15**

Residential Burglaries- **1.**

Motor Vehicle Thefts- **1.**

Robbery- **0.**

Arrests (all types)- **6**

Summonses Issued- **209**



Thomas P. Rowe
Chief of Police

Leonia Police Department

1 Wood Park, Leonia, New Jersey 07605
Tel: (201) 944-0800 / Fax: (201) 592-6907



Captain Scott Tamagny
Executive Officer

Overtime

With 19 of 26 payrolls completed, \$45,958.75 in overtime has been expended. For the same number of payrolls in 2019, \$57,187 had been spent.

Extra-duty Revenue

Administrative fees earned from extra-duty employment for the first 19 payrolls was \$41,723. For the same period of time in 2019, \$37,216 had been realized.

Fines/Penalties

The fines/penalty revenue for the first seven months of 2020 was \$53,958. For the same timeframe in 2019, \$127,955 had been earned.

LEONIA POLICE DEPARTMENT

Agency Activity Report

By Agency Code

From Date: 7/1/2020 To Date: 7/31/2020

Report Date: 9/9/2020 12:06:16 PM

CFS Code	Description	Total Events	0000-0800	0801-1600	1601-2359
0522	BURG NO FORCE RES DAY	1	0	0	1
0619	THEFT \$200 + ALL OTHERS	2	1	1	0
0629	THEFT \$50-200 ALL OTHER	2	0	2	0
0732	MV THEFT-OTH.VEH RESIDNTL	1	0	1	0
1130	FRAUD ALL OTHERS	3	0	1	2
1445	PROPERTY DAMAGE REPORT	4	0	3	1
1832	POSS-MARIJUANA/HASHISH	1	1	0	0
2111	DWI-ALCOHOL/UNDER INFL	2	0	1	1
2415	DISPUTE	7	1	3	3
2450	NOISE COMPLAINT	13	7	1	5
2480	DISORDERLY PERSONS / NOISE ALL OTHERS	1	0	0	1
2485	ALARM ALL OTHERS	3	0	1	2
2640	MUNICIPAL ORDINANCE VIOLATIONS	27	2	20	5
2656	THREATS	1	0	0	1
2657	HARASSMENT	6	2	3	1
2664	STALKING	1	0	1	0
2665	FIREWORKS	2	0	0	2
2686	VIOLATION OF STATE OF EMERGENCY ORDER	1	0	0	1
4012	GAS LEAKS AND EXPLOSIONS	5	1	2	2
4014	INVESTIGATE OPEN DOOR/WINDOWS	2	0	0	2
4018	STREET LIGHTS OUT -STREET REPAIRS	2	0	0	2
4020	SUSPICIOUS AUTO	8	2	3	3
4021	SUSPICIOUS ACTIVITY	13	3	7	3
4022	SUSPICIOUS PERSON	11	1	3	7
4026	DOWN-WIRES / POLES /TREES / LIMBS	5	1	1	3
4051	ALARM BURGLARY OR HOLD UP RESIDENCE	13	0	9	4
4052	ALARM BURGLARY OR HOLDUP NON RESIDENCE	15	8	5	2
4053	ALARM OUT OF SERVICE	9	2	7	0
4054	PANIC ALARM	1	0	1	0
4510	UNATTENDED DEATHS	2	0	0	2
5004	FOUND ARTICLES	5	1	2	2
5008	LOST ARTICLES	1	0	1	0
5510	ANIMAL COMPLAINTS ALL	8	0	6	2
6008	MV CRASH NO INJURIES	15	0	11	4

LEONIA POLICE DEPARTMENT

Agency Activity Report

By Agency Code

From Date: 7/1/2020 To Date: 7/31/2020

Report Date: 9/9/2020 12:06:16 PM

CFS Code	Description	Total Events	0000-0800	0801-1600	1601-2359
6308	TRAFFIC MV COMPLAINT	3	2	1	0
6310	TRAFFIC ENFORCE / STOP	39	6	24	9
6335	TRAFFIC HAZARD	1	0	1	0
6336	DISABLED MV	9	1	6	2
6510	PARKING ENFORCEMENT	32	5	25	2
6511	PARKING VIOLATION COMPLAINT	60	4	43	13
6512	PERMIT PARKING	2	0	0	2
6612	SIGNALS SIGNS OUT	1	0	1	0
7003	PROPERTY CHECK / AREA CHECK	4	2	2	0
7007	MEDICAL ALARMS	4	0	3	1
7008	MEDICAL ASSISTANCE	19	2	13	4
7010	NOTIFICATIONS	5	1	4	0
7014	OTH PUB SERV/WELFARE CHK	5	0	2	3
7015	ASSIST CITIZEN	15	1	8	6
7020	TRANSPORTATIONS	1	1	0	0
7085	CHILD CUSTODY EXCHANGE	1	0	1	0
7502	ASSISTING-FIRE DEPT	20	4	11	5
7504	ASSISTING-OTHER POLICE DP	9	4	2	3
7506	ASSISTING-OTHER AGENCIES	5	0	4	1
7510	UTILITIES PROBLEM	5	0	4	1
9002	ADMINISTRATIVE DUTIES	5	0	4	1
9006	SICK DAY	4	1	1	2
9010	IN SERVICE TRAINING	23	5	9	9
9021	TRAINING	2	0	2	0
9027	FIREARMS APPLICATION	18	0	17	1
9028	FINGERPRINT	1	0	1	0
9029	CIVIL MATTER	1	0	1	0
9030	SPECIAL DETAIL ASSIGNMENT	3	1	1	1
9032	EMPLOYEE INJURY	1	0	0	1
9033	MUNICIPAL PERMIT APPLICATION	1	1	0	0
9034	REPOSSESSION	1	0	0	1
9050	BACKGROUND CHECK	1	0	1	0
911	911 HANG UP / CHK WELFARE	7	2	2	3
9193	DAMAGE TO PATROL CAR	1	0	0	1

LEONIA POLICE DEPARTMENT

Agency Activity Report

By Agency Code

From Date: 7/1/2020 To Date: 7/31/2020

Report Date: 9/9/2020 12:06:16 PM

CFS Code	Description	Total Events	0000-0800	0801-1600	1601-2359
9999	NON-CAT DATA	1	0	1	0
	Total:	503	76	291	136

Council Report September 08, 2020
Emergency Medical Services Liaison Report
Prepared by Councilman Louis A. Grandelis

Englewood Hospital
Emergency Medical Services
Operations Report
Richard Sposa, MA, NRP, MICP
Director Emergency Medical Services
Englewood Health

July and August 2020
Borough of Leonia

Honorable Mayor and Councilmembers,

Reports moving forward will not contain data on incident type, or any address information.

In the month of July 2020, there were 33 incidences, in Leonia, that required a response from the Englewood Hospital Emergency Medical Service (EHEMS) department. Those responses are broken down into two types of service, Priority 1 (life threatening) and Priority 2 (all other).

In the month of August 2020, there were 55 incidences, in Leonia, that required a response from the Englewood Hospital Emergency Medical Service (EHEMS) department. Those responses are broken down into two types of service, Priority 1 (life threatening) and Priority 2 (all other).

This concludes my report.

Thank you.

Louis A. Grandelis

Council Report September 08, 2020
Leonía Fire Department Report
Prepared by Councilman Louis A. Grandelis

John Biondi
Chief of Department
Leonía Volunteer Fire Department

August 2020

Honorable Mayor and Councilmembers,

Fire Department numbers for the month of August are still being calculated and reported. I will include them in my next report. The Leonía Fire Department is actively looking for volunteers. If interested, please reach out to Chief Biondi, or you can send me a note and I'll pass it along.

This concludes my report.

Council Report September 9, 2020
Recreation Liaison Report
Prepared by Councilman Louis A. Grandelis

Barbara H. Davidson
Superintendent of Leonia Recreation

September 2020

Honorable Mayor and Councilmembers,

The Leonia Recreation Commission doesn't schedule a meeting in August. Our next meeting is scheduled for September 15, 2020.

1. The Swim Club ended it's 2020 season on September 7th on what could be described as the best Labor Day weekend ever weather wise. Four days of simply spectacular skies and very happy pool members. Running rudimentary numbers, we did very well financially. Looking at some line item adjustments, and some revisions with the CFO, the pool might actually break even. The staff was exemplary, and truly loved by the members. Our Great Experiment, as the Mayor and Barbara affectionately call it, was a truly major success. Barbara stated "On a personal note, I am humbled by your naming the pavilion area after me. It was and still is the best job anyone could have serving the members of the swim club and even more rewarding having lead scores of young people these last 40 years. Thank you all for the opportunity. I will be forever grateful to the people of Leonia."
2. The fall programs are up and running and pleased to say the community is happy to have their favorite activities back. We are pleased to say that our staff has cleared all the prodigals for the Covid guidelines and look forward to seeing all our friends and neighbors back with us.
3. The department is putting forth an initiative in place of the Traditional Treat Street Halloween celebration due to the pandemic. If approved by the Commission on the 15th we will reach out to the businesses in town and look to have the store owners buy in to celebrating Halloween by having treats for the revelers on the main street from 10:00 to 12:00 pm. Halloween falls on a Saturday, and that makes it even more special. The Beechwood Parking lot and possibly Elm Street lot could be used for families who wish to hand out treats from their cars as well. Will keep you all posted.
4. Barbara Davidson will be retiring from her position within the Borough in December 2020. The Commission will be presented a resolution on the 15th to begin the process of finding her replacement. Barbara stated, "I believe strongly that they will take their charge very seriously regarding recreation and the pool to ensure the best going forward for the community. Again I thank you all for your support of Recreation and the pool and so look forward to watching from afar how the department will continue to flourish and continue to be one of the best in the state."

This concludes my report. Thank you.

Board of Education Liaison's Report

August 2020

1. The BOE met on August 4 for its regular meeting and conducted a number of town halls regarding plans for the fall school year on July 30, July 31 and August 2nd.

Respectfully,

Joanne Choi Terrell

Councilwoman, Borough of Leonia

Laws & Ordinance Committee

August 2020

Chair's Report

1. The L/O Committee met on Monday, August 10, 2020.
2. Pending before Planning Board:
 - a. At-Home Business (290-7 Permitted Uses)
3. Scheduled for July 20 meeting:
 - a. Site Plan Performance Guaranties: Scheduled for September 2020 adoption
 - b. Park permits: Governing Body provided input for Borough Attorney's consideration
4. Under Review:
 - a. Snow/Alternative Sides Parking: Officer Longo is reviewing;
3. Follow-up:
 - a. One-way street from Route 46: Administrator Waldrop will speak to Mayor about next steps;
 - b. Lead pipes: Administrator Waldrop will confirm Suez for Borough Attorney to contact

Respectfully,

Joanne Choi Terrell
Councilwoman, Borough of Leonia