



BOROUGH OF LEONIA

COUNCIL- Work Session Meeting
~ Minutes ~

312 Broad Avenue
Leonia, NJ 07605
<http://www.leonianj.gov/>

November 22, 2021

7:30 pm

Leonia Borough Hall - Virtually

A Work Session Meeting of the Mayor and Council of the Borough of Leonia was held virtually via GoToMeeting in the Leonia Borough Hall at 312 Broad Avenue, Leonia, NJ on November 22, 2021. The meeting was called to order at 7:31 by Mayor Judah Zeigler.

Those present were led in the Flag Salute by Council President Terrell. A moment of silence was observed for longtime Leonia resident and retired English teacher, Susan Pawlick who passed away in the morning.

Mayor Zeigler read the following statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at our Annual Reorganization Meeting, are posted on the public bulletin board in Borough Hall and on the Borough website, published in the Record within the first 10 days of the New Year, and copies are sent to the Star Ledger. Notice of this meeting was published in the January 8th edition of the Record, sent to the Star Ledger, and posted on the public bulletin board in Borough Hall and on the Borough website."

PRESENT: Mayor Judah Zeigler, Council President Joanne Terrell,
Councilwoman Davis, Councilwoman Flaim, Councilman Fusco,
Councilman Grandelis

ABSENT: Councilman Ziegler

ALSO PRESENT: Borough Attorney Brian Chewcaskie
Borough Administrator Andrea Wardrop
Acting Borough Clerk Melina Tineo
Qualified Purchasing Agent Trina Lindsey
Borough Engineer Drew DiSessa
Chief Financial Officer Sheryl Luna

Public Comment

The record will reflect that no such comments were entered into the chat window accessible through GoToMeeting nor via the United States Postal Service or Email.

Introduction of Ordinances**Ordinance 2021-15**

The Acting Borough Clerk read the title of the ordinance into the record:

ORD. 2021-15 AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 236 "SITE PLAN REVIEW", ARTICLE II "ADMINISTRATION AND ENFORCEMENT", SECTION 236-7 "FEES" OF THE CODE OF THE BOROUGH OF LEONIA

Borough Attorney Chewcaskie made note that this and the following two ordinances were made upon recommendations from the Borough's Zoning Officer to address application ESCROW Fees. Ordinance 2021-15 handles a site plan review, with the section regarding ESCROW Fees being revised. ESCROWS for the Borough Engineer, Planner, Traffic Engineer, and Attorney in the amount of \$3,000 for each shall be posted with the application. It has been found that there have been deficiencies thus it was recommended that they be increased to this amount.

Councilman Fusco motioned that ordinance 2021-15 be passed on first reading. Seconded by Council President Terrell.

On a roll call, the vote was recorded as follows:

Council President Terrell: aye Councilman Fusco: aye

Councilwoman Davis: aye Councilman Grandelis: aye

Councilwoman Flaim: aye

Ordinance 2021-16

The Acting Borough Clerk read the title of the ordinance into the record:

ORD. 2021-16 AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 250 "SUBDIVISION OF LAND", ARTICLE III "ADMINISTRATION AND ENFORCEMENT", SECTION 250-8 "FEES" OF THE CODE OF THE BOROUGH OF LEONIA

Borough Attorney Chewcaskie noted that as the previous ordinance this is for Subdivision Section E which was changed to provide for the same ESCROW deposits in the amount of \$3,000.

Council President Terrell motioned that the ordinance 2021-16 be passed on first reading. Seconded by Councilman Fusco.

On a roll call, the vote was recorded as follows:

Council President Terrell: aye Councilman Fusco: aye
Councilwoman Davis: aye Councilman Grandelis: aye
Councilwoman Flaim: aye

Ordinance 2021-17

The Acting Borough Clerk read the title of the ordinance into the record:

ORD. 2021-17 AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 290 “ZONING”, ARTICLE XIII “GENERAL REGULATIONS”, SECTION 290-57 “SOIL REMOVAL” OF THE CODE OF THE BOROUGH OF LEONIA

Borough Attorney Chewcaskie explained that this ordinance was also a change to the ESCROW amount for soil removal, increasing to \$1,500 as recommended by the Zoning Office to cover the fees incurred for the review of the applications by the Borough Engineer.

Council President Terrell motioned that Ordinance 2021-17 be passed upon first reading. Seconded by Councilwoman Flaim.

Council President Terrell: aye Councilman Fusco: aye
Councilwoman Davis: aye Councilman Grandelis: aye
Councilwoman Flaim: aye

Consent Resolutions

RES. 2021-250 Authorize Bill List
[2021-250 Authorize Bill List.pdf](#)
[2021-250-Backup Bill List.pdf](#)

RES. 2021-251 Authorize Refund – Sewer Charge Appeal- Block 1506 Lot 2
[2021-251 Authorize Refund – Sewer Charge Appeal Leonia Tennis Club.pdf](#)

RES. 2021-252 Authorize Pennoni Services – Addendum #1 Municipal Building
[2021-252 Pennoni Associates Addendum #1 New Municipal Building Services](#)

RES. 2021-253 Proposal for Project Management Services for Municipal Building Construction Project & Borough Hall Renovation
[2021-253 Project Management Services – Pennoni Associates & CBRE Group, Inc.pdf](#)

Motion by Councilwoman Flaim, second by Council President Terrell, that the Consent Agenda be approved.

On a roll call, the vote was recorded as follows:

Council President Terrell: aye Councilman Fusco: aye

Councilwoman Davis: aye Councilman Grandelis: aye

Councilwoman Flaim: aye

New Business

CDBG 2022-23 Project Discussion – Borough Administrator/Recreation Superintendent

Borough Administrator Andrea Wardrop opened by stating that what will be presented is the concept plan to be offered in terms of the Community Development Block Grant (CDBG) 2022-2023 Year. The application is due December 20th and thus there must be a unified decision as to what the application will be. A meeting was held between Recreation Superintendent Sean Krakower, Councilman Grandelis, Senior Coordinator Maggie Browne, and Borough Administrator Wardrop to discuss going onto a phase 3 of improvements that could be made to the Senior Center.

Superintendent Krakower expressed his desire to turn the Senior Center into a full-service center to provide meals, classes, and other programmed amenities all day to Seniors. A current prototype meal program provided was a huge success, attracting 25 residents for its first day. A meal program would not only greatly benefit the community but based on its first experiment would be popular as well.

The planned use for the grant would be to upgrade the Senior Center's Kitchen and to increase ADA Compliance within the building, so as to provide for an expected increase in traffic.

Mayor Zeigler questioned whether meals would be cooked for the seniors at the facility. Superintendent Krakower responded that the purpose of the project is to turn the Senior Center's programming into an all-day event. This would allow seniors to acquire discounted food, ordered prior by the Recreation Department, and have it warmed up in the proposed oven rather than having to take it home, which would allow them to stay at the center and eat together for lunch and other meals throughout the day.

Mayor Zeigler posed the question on whether any discussions were held with the Borough Health Inspector on any implications of this project. Superintendent Krakower noted that at this point in planning there has not been any discussion with the Borough's Health Inspector but plans to hold them in the future to make sure health code standards are upheld. Mayor Zeigler expressed concern as to the feasibility of the project, as input from the Health Inspector could have important implications on the final cost.

Borough Administrator Wardrop mentioned she had spoken with Fire Marshall Dave Haenelt in regards to keeping up with compliance for the fire code for the installation of a new stove. Discussions with the Health Inspector were held off to see if the Mayor and Council were on board with increasing the programming in the first place and if not, a new plan would be made.

Mayor Zeigler posed the question of whether this project could be performed within the scope of current available human resources or if it would create an incremental increase in costs. Superintendent Krakower made note that staff would be required but there are philanthropic nonprofit groups such as Easterseals who do provide workers for functions such as this and pay for their salaries. Mayor Zeigler noted that for planning purposes without a commitment from a group such as Easterseals there needs to be provisions made to plan for incremental increases in human resources costs.

Mayor Zeigler raised concerns over whether there was truly a large enough demand for such a program, as while an opening of twenty-five individuals is a good start it does not yet beckon the need when funding could be provided elsewhere where it is critically needed. Councilman Grandelis stepped into the conversation to give his opinion of the matter and mentioned that after visiting other towns and seeing what they offer, primarily whole day programming with often a substantial meal provided, he feels that it would be a great addition for the community as a whole. It was mentioned that for some senior's, whatever meals they have might be the only thing they eat and are reliant upon. While twenty-five might not be a large number to begin with, Councilman Grandelis felt that there needs to be some imagination as to where the project will be in the future, as it certainly has been a great success in many other municipalities.

Mayor Zeigler explained that while he is supportive of the idea and vision of the project, it is still far too early in development to apply for a grant without a tangible plan that can be latched onto to determine its feasibility.

Borough Administrator Wardrop recommended that at the minimum that the grant be pursued to fund efforts to create ADA compliance within the center, with the grant historically awarding around \$85,000. Mayor Zeigler agreed that ADA compliance is of critical importance, yet noted that the award amount is oftentimes very fluid and can change depending on various factors.

Senior Coordinator Maggie Browne mentioned that from her own observations and research that socialization and fitness are of utmost importance to the senior community. She mentioned that by gaining an additional grant it could enhance the already acquired funding prior to further upgrade the downstairs and expand programs within it. Mayor Zeigler reiterated that he is in support of the notion yet still wishes to have a fact and data based master plan that provides a reliable framework for this endeavor.

Council President Terrell requested for an update to prior requested information as to the current senior population and the current allocation of budget per senior. Council President Terrell also asked what age could be considered a senior. 55 and up is

considered a senior yet many around the lower ages in this range are still working and most likely would not take advantage of all day programming.

Superintendent Krakower mentioned that the Recreation Department can research more into the topic and collect the requested information as to unique attendees and how many on average will attend after registering.

Councilwoman Davis wished to know if by using the grant funding now to make only the necessary improvements to the Senior Center if adding further upgrades incrementally would be more difficult than making all of them at once. Borough Administrator Wardrop responded that the ADA Compliance upgrades will be a third phase of improvements to the Senior Center and that it will continue to be an ongoing project.

Mayor Zeigler confirmed with the Council that there are no objections to the application of the grant for the purposes of furthering ADA compliance of the Senior Center and thus approved of the application for this purpose. It is expected that in the future a report will be provided to help support any other plans for programming additions as mentioned earlier in the discussion.

OEM – Emergency Reception Point Discussion – Bob Chace

Mayor Zeigler opened discussion into this topic by mentioning that a realization was made during Hurricane Ida that more rigor and process must be made into the opening of an emergency congregation point if needed during a disaster.

Office of Emergency Management Coordinator Bob Chace made note of an identified deficiency in response to large scale incidents, particularly those that require movement of people. Historically storm and disaster events have been handled on a situation-to-situation basis. Hurricane Ida identified the need for a unified plan for the movement of people, with the REC Center being identified as the best location for congregation during a disaster. A location has been identified already for storage of supplies for this purpose and work has already been underway with the help of the recreation staff, DPW, and Police Department.

It was mentioned by Chace that in order to protect these supplies, there would have to be security measure implemented that would allow for multiple individuals to have access while also being not easily accessible by key. Mayor Zeigler noted that the solution must be able to be programmed remotely, ideally from a phone or web application so that changes may be made immediately as needed. Chace mentioned that work has already been underway with a vendor so it would be easy to piggyback off this work to make the storage room both secure and easy to access in an emergency.

Mayor Zeigler reaffirmed that Recreation Superintendent Sean Krakower was in support of this plan, which was confirmed.

Chace noted that once numbers are acquired by the DPW Superintendent that budgetary questions for the project will be addressed, which should be insignificant.

Once this project is done, the PPE storage set up in the Borough Annex shall be moved into the new location to consolidate resources in one point.

With no further questions from the Governing Body, Mayor Zeigler asked that there be an update on this project planned for the December 20th Work Session Meeting.

Best Practices Inventory

Chief Financial Officer Sheryl Luna explained that the Best Practices Inventory is a survey given out by the Local Governing Services created by a group of Chief Financial Officers to help determine how well a Municipality is doing with transparency and to help with internal controls and losses. The Borough of Leonia performed very well besides a few answers which deal with various contractual issues. Some questions were improved upon due to strives with improving the Employee Handbook as well as some alleviation as to issues found in an Audit performed two years prior. Various unscored questions in regards to affordable housing and cybersecurity were posed, both of which are endeavors already underway by the Borough. It was explained that in order to receive State Aid a municipality must score about a 15 with the Borough of Leonia Scoring an 18.

Mayor Zeigler congratulated the Chief Financial Officer and Borough Staff on doing a great job and asked if tabs were being made on the underlining factors that are driving the results. Chief Financial Officer Luna mentioned that constant work is being done to ensure compliance and that when the early copy of the survey is released, she makes sure to begin work on areas she feels the Borough is not up to standards in.

With no further questions being raised by the Governing Body, the discussion topic was closed.

Police Rules/Regulations – Councilwoman Davis/Chief Tamagny

Councilwoman Davis explained that the purpose of this conversation is to move the rules and regulations of the department away from ordinances and put them in under a resolution, similar to what had been performed with the Borough's policies. The ordinance to repeal the current rules and regulations will be introduced in the December 6th, 2021 Regular Meeting and adopted in the December 20th, 2021 Work Session Meeting. A resolution to adopt the new rules and regulations will be part of consent resolutions for the December 20th, 2021 Work Session Meeting.

Mayor Zeigler raised questions on process, which were answered by Councilwoman Davis and Chief Tamagny, as well as made small recommendations to the verbatim of the policy itself.

Council President Terrell raised the question of how the recent changes to the Borough's personnel policy would fit in with the proposed decentralization of Police Department rules and regulations. Chief Tamagny responded by giving an example of how the proposed rules and regulations has more accurate policies in regards to military leave for officers than the general personnel policy does and after review the

two will still support one another. By separating the rules and regulations of the Police Department, it will also make future changes to the policy much easier to make. Borough Attorney Chewcaskie interjected into the conversation noting that the Police Department's rules and regulations take precedence for officers over the general personnel policy, which he will make sure is noted in the general personnel policy as well as the new rules and regulations for the Police Department.

Council President Terrell also questioned whether there is a system in place where officers who receive the new manual will sign to acknowledge receipt and thus make the policy binding. Chief Tamagny responded that the Police Department is already making use of a software that has officers sign their acknowledgement of receipt for any memos or documents and thus serves this purpose.

As a final comment to the topic, Borough Attorney Chewcaskie explained the process as to the adoption of this ordinance and made note that if there are any further comments or concerns, they can be addressed in the December 6th, 2022 Mayor and Council Meeting where the two repeal ordinances will be ready.

Parking Hang Tags – Bill Ziegler

Moved to the December 6th, 2021 Mayor and Council Meeting

Employee Vision Plan Recommendation – Andrea Wardrop

To further employment benefits for those employed with the Borough of Leonia, Borough Administrator Wardrop met with the Finance Committee and, after careful review of various vision plans, recommends that the Borough approve of adding VSP vision insurance to the Borough of Leonia employee insurance package. The total cost of a two-year contract will be \$3,800 annually, covering employees with the option to add dependents. Administrator Wardrop is seeking to make this addition to the 2022 Operating Budget to expand the benefits of the employees of the Borough of Leonia.

Mayor Zeigler questioned as to whether these benefits would extend to those governed by a collective bargaining agreement (CBA), which was confirmed by the Administrator. Mayor Zeigler raised concerns as to why would incremental benefits be extended to those under CBAs without it first being a topic of negotiation. The Borough Administrator is of the opinion that extending these benefits to those under an agreement is the correct thing to do yet the mayor stands by the opinion that it sets a precedent that challenges the integrity of the relationship between those under it and those who are not. As the Mayor and Council are the stewards of taxpayer dollars, to offer benefits to those who expect their benefits to be negotiated under the CBA goes against how the system works.

To answer a question posed by Council President Terrell regarding when the benefits could be added to coincide with negotiations for the CBA, Mayor Zeigler noted that he is in fact in support of adding the benefit for non-CBA employees at the proposed time

but holds strong reservations against adding it for CBA employees without it first being part of negotiations.

Councilwoman Flaim raised the question if in labor law could the benefit be offered to one group and left to negotiations for CBA employees. The question being referred to Borough Attorney Chewcaskie for his knowledge in the field, he noted that it is common for such a scenario and that under CBA negotiations there may be exclusive benefits given to CBA employees only.

Councilman Grandelis commented that he found the mayor's concerns valid and that given the circumstances, it makes sense to leave the benefit as a bargaining chip for negotiations as suggested. Councilman Grandelis also questioned whether changing the offering to have it be to only non-CBA employees would change the financials. The Borough Administrator answered that the original quotation was based on a population of 61 employees and thus the price point may change, the new cost shall be provided in the December 6th Mayor and Council Meeting.

To conclude the discussion, Mayor Zeigler asked that each member of the Governing Body provide an answer as to how to proceed with the decision to provide the vision insurance. The three possible answers are as follows:

- "Provide to everybody"
- "Provide to nobody"
- "Provide to non-CBA employees only"

The answers provided were recorded as follows:

Councilwoman Flaim: Non-CBA only Council President Terrell: Non-CBA only

Councilman Fusco: Non-CBA only Councilwoman Davis: Non-CBA only

Councilman Grandelis: Non-CBA only

With the Mayor and Council in agreement it was decided at this point to extend the offer of vision insurance to non-CBA employees only. A resolution for the amended course of action shall be provided as part of the December 6th Mayor and Council Meeting.

Short Term Disability Recommendation – Andrea Wardrop

Working with Dylan Monteforte to collect and present three separate options of carriers to the Governing Body, Borough Administrator Wardrop is suggesting the addition of Short-Term Disability benefits for Borough employees. These benefits were offered in the past to Borough employees yet was removed and thus is not offered to current employees.

Dylan Monteforte explained the history of this project and noted that of the three companies that provided quotes, the one that came out on top in terms of coverage

that the Borough was seeking was Renaissance. An employee of Leonia under their terms would have the ability to pick up 60% of their income, not to exceed \$2,000 per week, for the first 26 weeks that they are out of work due to disability. Dylan also noted that the Borough would be able to perform a “Carve-out” to cover only employees that are not under a collective bargaining agreement, which however would lead to higher rates and premiums. If opted to use as bargaining, the premiums will drop in price once other individuals are added to the coverage.

The cost of coverage for all full-time employees alone, CBA included, would be \$2,272 monthly with the quote subject to change as members are added or removed.

Mayor Zeigler held the same sentiments in regards to CBA employee coverage as with vision insurance and once more asked the Governing Body to provide their vote with the provided answers below:

- “Provide to everybody”
- “Provide to nobody”
- “Provide to non-CBA employees only”

The answers provided were recorded as follows:

Councilwoman Davis: Non-CBA only Councilman Grandelis: Non-CBA only
Councilwoman Flaim: Non-CBA only Council President Terrell: Non-CBA only
Councilman Fusco: Non-CBA only

With all the Council in agreement, the decision was made to proceed with the acceptance of this endeavor. Council President Terrell on closing made a suggestion that tabs be made on these incremental benefit additions to continue to meticulously watch costs. A resolution for the amended course of action shall be provided as part of the December 6th Mayor and Council Meeting.

Performance Review Software - NeoGov – Andrea Wardrop

With the intent to increase the productivity of performance reviews within the Borough of Leonia, Borough Administrator Wardrop reviewed various software companies, with the ultimate decision being NeoGov. Important criteria in the decision to select NeoGov was its capabilities to be supported with cloud technology, thus eliminating the need for the inefficient practice of using paper performance reviews. With NeoGov, supervisors will be able to provide feedback and journal entries on areas on improvement at any time of the year. Employees will also be able to keep track of their performance and see where they have performed well and areas in which they need improvement. NeoGov itself is a proven company that has worked with various public entities, including Leonia’s Joint Insurance Fund. Austin McCarthy, an account

representative working with NeoGov has already had the chance to speak to the Financial Committee, with the software being well received.

In terms of cost, the first year of service will be \$6,200. This includes \$3000 in training and set up costs, and \$3,200 in licensing fees. The \$3,200 in licensing fees is a 50% discount from its normal cost of \$6,400. The second-year of service will only cost the Borough \$6,400 in licensing fees.

Mayor Zeigler mentioned that he was in support of the initiative, but made note that the value of any performance review software is determined primarily by the employees within the system. To make the purchase of NeoGov worth the costs there must be strong accountability, otherwise it is a waste. Borough Administrator Wardrop mentioned that many Boroughs tie in performance incentives to incentivize employees to keep track of their performance and utilize the software to its fullest.

Councilwoman Davis questioned the proposed structure of accountability, whether Borough Administrator Wardrop would be accountable for every department or if the individual department heads would be for their own. She noted that in many organizations there are individuals who perform this function as their only job, thus if each department head will be accountable, they would require the training to be productive with this software. Borough Administrator Wardrop replied that the Department Directors will be responsible to ensuring that employees are completing the feedback and utilizing the system, with training devoted to this system for them.

Mayor Zeigler asked that the explicit agreement of the Recreation Commission and Library Board of Trustees given for use of NeoGov, to ensure that they are making use of it.

Borough Administrator Wardrop made the Mayor and Council aware of the inclusion of \$10,000 in the 2021 Operating Budget for Human Resource software. It will not be expended in December, but will be included as an item in the 2022 budget.

Councilwoman Flaim noted that she is in agreement with Mayor Zeigler's concerns yet believes that Borough Administrator Wardrop is fully committed to the success of this project. As NeoGov is municipality centric she feels it will be a much better system to manage and develop going forward. Councilwoman Flaim is confident that the utilization of this system will be a success and that going forward it will help to better modernize the structure and system of the Borough into the 21st century.

Councilwoman Terrell mentioned that with the training that is given on the software, it is also important that Department Heads are trained in the art of giving constructive feedback and on how to create productive goals and objectives.

Councilwoman Davis made note of the various schools of thought that differ in how they breakdown performance, goals, and objectives and that there should be a uniform system that uses a singular model between all departments. Borough Administrator Wardrop noted this conversation leads into the important future conversation with the Police Chief as the Police Department was intentionally left out of this proposal, due to them currently having their own performance reviewing system in place. Councilwoman Davis made note that she will have to speak to the Rodgers

Group, who will assist in creating an answer to this conversation to be brought up once again during the December 6th Mayor and Council Meeting.

Councilman Grandelis recommended to Borough Administrator Wardrop that when reviewing the service contract that the scope of support is very well defined and how they will apply their efforts. He also reaffirmed that as many of those in charge of the use of this software have never had much experience in the private sector, they will require a tremendous amount of support in its first year of use.

Budget Hearings

As an added item, Mayor Zeigler wished to have an update as to the status of Budget Hearings. Borough Administrator Wardrop replied that discussions are still being held as to the timing of the meeting. Mayor Zeigler stated that historically the meetings have been held on a Saturday for the sake of increasing the quality of thought, and that if needed some commissions whose budgetary requirements are very minimal can be exempt from attendance to increase the efficiency of the meeting.

Borough Administrator Wardrop was in favor of this course of action and that the meeting be held on a single date, yet asked that for the sake of data conversion within the Finance Office that the date chosen not be December 4th. The option of holding the meeting on December 18th was raised.

After discussion, it was decided that the meeting would be held virtually on December 18th from 8am to 1pm.

Unfinished Business

Noise Ordinance Discussion – Council President Terrell

Council President Terrell opened the conversation by giving a brief history of Leonia's relationship with noise ordinances, in particular the adoption of new rules and regulations in 2020 that ultimately proved ineffectual as there was no noise control officer to enforce it. Chief Tamagny has since then had two officers undergo training to become certified in noise control.

Council President Terrell gave an update as to the current situation in regards to noise control and made mention that in order to enforce noise restrictions, a model noise ordinance must be adopted. Borough Attorney Chewcaskie explained that the model noise control ordinance is an ordinance propagated by the New Jersey Department of Environmental Protection (NJDEP), and that in order to enforce any rules and regulations that are related to noise the ordinance itself must first be accepted by the NJDEP. Historically the NJDEP has never approved an ordinance that is not the same or substantially similar to their model ordinance. The model ordinance itself has two optional additions that create enforceable restrictions on landscaping tool use, which the Borough of Leonia will opt to include once the ordinances are brought before the Mayor and Council for approval. The model noise ordinance itself does not have decibel level control for landscaping equipment but provisions regarding the use of

said equipment as part of the optional additions along with the time provision featured in the town's current ordinance.

Councilwoman Davis raised concerns and questioned the limit on landscaping equipment sound decibels and if there were no controls as to the amount of noise they can make at any time of day. Chief Tamagny and Borough Attorney Chewcaskie promptly explained that only landscaping equipment that operated with a sufficient muffler is exempt from the ordinance. Concerns among the Council were still held and Borough Attorney Chewcaskie made note that he will provide the necessary informational material and copies of the model ordinance to the Mayor and Council for review prior to further discussion into the topic in the December 20th Work Session Meeting.

Establish Interim Seat - Charter Study Committee - Mayor Zeigler

Mayor Zeigler made note that following the meeting a Nixle message will be sent out to the public with the Charter Study Committee Survey. Content was written and posted upon the website and responses will be collected so that appointments may be made in January of 2022. Further discussion will be held during the December 6th Mayor and Council Meeting.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman Grandelis, second by Councilman Fusco, and unanimously carried, to adjourn this meeting. The meeting adjourned at 10:08 PM.