**Minutes of the Leonia Shade Tree Commission**

Regular meeting held Wednesday, March 12, 2014.

The Leonia Shade Tree Commission (LSTC) meeting was in compliance with the open Meetings Act as the date, time and place of all regular meetings were filed with the Borough Clerk on Jan. 1, 2014 and had been properly publicized.

Present: Jane Wilson (Chairperson), Gloria Arlak, Richard Stenken, Christine Healy, Meghan Lutz, Kate Mirbaba, and Anne Bonadies (Secretary)

The meeting was called to order at 7:39 pm.

**Minutes**: The minutes of the February 12, 2014 meeting were read. By a vote of the Commissioners present, the minutes were approved without change.

**Public Portion**: No public in attendance.

**Council Liaison’s Report**: No Council members were present.

**Chairperson’s report:**

1. New Jersey Shade Tree Federation Cards were received by Commissioners.
2. Climate Action Reserve Services – Chairperson Jane completed an on-line survey for Leonia regarding tree planting in the Borough thereby giving PSEG credit for emissions savings.
3. Community Foresting CEUs are available throughout the Spring & Summer. List of dates and topics with Chairperson.

**Commissioner’s Report:**

Meghan Lutz –reported a sycamore tree with possible trauma. Both she and Jane will evaluate.

**Great Tree Giveaway – Saturday, March 29, 2014 from 9:00 am– 12:00pm**

NJ Tree Recovery Campaign (post Hurricane Sandy efforts) will provide the Leonia Shade Tree Commission with whips to the number of approximately 200 on 3/26/14. Trees will come in bundles of 5 or less and be given to Leonia homeowners and Leonia Schools for planting on their property in efforts to restore the tree canopy of the Borough. Commissioner’s Meghan, Kate and Jane will pick up and hold trees until Saturday’s Giveaway. There will be 2 locations for the Giveaway 3/29 -1. Leonia Post Office and 2. The Metropolitan Market. By report, trees (whips) will be labeled with species. The LSTC will also provide planting instructions. LSTC plans to post fliers about the event in the downtown the week prior to the Giveaway.

**Ordinance for Tree Removal:** The Ordinance is in final revision status with both Richard Stenken and Jane Wilson.

**Leonia Day –May 18, 2014 at 1:00 pm**. Discussion about animals and face painting and jazz band was had. Children’s musician is still in the works. T-shirts will again be sold by the LSTC (dark green/lime lettering) to be ordered by Richard Stenken. Temporary tree tattoos were also discussed.

**New/Old Business**: Meghan Lutz reported that there was no official meeting of the Environmental Comm.

**Adjournment**: By motion of Chairperson Jane and a vote of the Commissioners present, the meeting was adjourned at 8:20 pm.

Respectfully submitted, Christine Healy