**Minutes of the Leonia Shade Tree Commission’s regular meeting held Wednesday, Sept 9, 2015**.

The meeting was in compliance with the Open Meetings Act as the date, time and place of all regular meetings were filed with Borough Clerk on Jan 1, 2015 and had been properly publicized.

**Presen**t: Jane Wilson (Chairperson), Christine Healy-Sammis, Vivian DeMarco. Gloria Arlak, Kate Mirbaba.

**Absent**: Maureen Havluch, Anne Bonadies, Richard Stenken, Imanta Bergmanis, Megan Lutz

The meeting was called to order at 7:35pm.

**Minutes**: The minutes of the May meeting were read and by vote of the Commissioners present, the minutes were approved.

**Public Portion:** No public in attendance.

**Council Liaison Report**: No Council members were in attendance.

**Chairperson’s Report**:

1. New Homeowner queries into pruning trees and whether or not they are town trees. Address of 247 Highwood Ave were determined not to be town trees.
2. Kingsley Street residents requested eval of snow drift crab apple trees for removal. Trees were healthy and not approved for removal.
3. Eastview Ave has had multiple removals over the past few years with remaining tree trunk/stumps that need removal.
4. Email received from Karen Elder that 3 trees removed due to re-curbing projects in town. It’s reported that there is money in the project for replacing trees.
5. Invitation received from Leonia Public Health Nurse (Aleta Zygiel) to inquire if STC will participate in the Health Fair at ACS on October 3rd. Due to conflict in the commissioners schedules, we will be unable to participate this year.
6. Community Chest Grant – granted $2,000 for Wood/Stanley Galone Park Re-Wooding project. Moneys to be presented at the Octoberfest Celebration October 3rd, 2015.

**Commissioner’s Reports:**

Jane/Tree evals –

Prune/Raise

1. 187 Sylvan
2. 175 Highwood Ave.
3. 157 Moore Ave.
4. 412 Washington Terrace (2 Oaks)
5. 125 Van Orden
6. 133 Glenwood Ave
7. 350 Allaire – deer damage to tree. No action needed.
8. 335 Allaire

Removals

1. 169 Lakeview –dead
2. 110 Lakeview-dead
3. 101 Station Parkway –dead
4. 325 Allaire – sudden death
5. Hillcrest/behind LMS -2 dead trees.
6. 50 Brook Terrace –dead
7. 7 Winthrup –dead
8. Reldyes –huge Pin Oak – damage/danger 2o water and rot.

Christine:

1. 107 Overlook – dead for removal due to basilar damamge.
2. 121 Glenwood –dead for removal.
3. 329 Park – prune/elevate.

**Shade Tree Federation Annual Meeting** – 10/23 & 10/24. iTree training for 24 hours on 10/24. Need to reply by 10/1 and need CEUs from at least 2 commissioners for CEUs for the year. Megan and Kate possibly.

**CEUs/Riverdale**, NJ – 4 CEUs for the program on Tuesday, 9/22. Vivian and Kate considering attending. Website [www.riverdalenj.gov](http://www.riverdalenj.gov).

**Annual Town Planting** -planning for Spring planting 2016 instead of Fall 2015 due to dry and hot weather. $10,000 in town budget for planting this year. Will need to compile list of sites for planting in Spring 2016 and will need to bid project.

**Wood Park Planting** –Summer 2015. 4 shade trees still need gators and mulch. Dry summer with no watering has left 3 evergreens dead.

**Community Chest Grant Planting** – planned also for Spring 2016. Possibly 2 in Stanley Galone park and 4-5 in Wood Park.

**District 4 Walk-About** – re-addressed streets that were assigned for eval in prior STC meeting. Borough map and designations reviewed. Need to complete this Fall 2015.

**District 4 Walk About**: Area to be evaluated is from Railroad tracks to Broad Ave, and Fort Lee Road north to Christie Heights Street. Keys were distributed regarding tree numbering, species, DPH and recommendations. Walking this area was recommended for July, to be completed by the end of July. Assignments for walking and evaluation District 4 are as follows:

Imanta & Christine – Fort Lee Road to Schor, Grand to Christie Heights through High School

Megan & Vivian – Grand to Broad Ave, from Christie Heights (504-509)

Richard & Jane – Hillside/Grand/Broad/Wood Terrace & Woodland Place.

Gloria & Kate – Leonia Ave & Wood Park.

**District 3 Walk About** – needs to be completed. District 3 removals and pruning need to be re-evaled for completeness.

**New/Old Business:**

**New – Management Plan –** needs to be submitted by the end of 2015. Jane has completed the past years and Christine will plan to assist with this year’s plan.

Adjournment: By motion of Jane Wilson and a vote of the Commissioners present, the meeting was adjourned at 8:40 pm.

Respectfully submitted,

Christine Healy-Sammis.