

**MAYOR AND COUNCIL
WORK SESSION/REGULAR MEETING
BOROUGH HALL ANNEX
January 19, 2011
7:30pm**

1. **FLAG SALUTE**

2. **ROLL CALL** Mayor Heveran (), Councilpersons Norgaard (), Brennan Choi (), Hawkins (), Knott (), Raucci (), Borough Attorney Brian Giblin (), Jack Terhune, Borough Administrator (), Borough Clerk, Fran Lehmann

3. **OPEN MEETING STATEMENT**

Conditions of the Open Meeting Act have been met by Notice placed on the Bulletin Board at Borough Hall and notice sent to the Official Newspaper

4. **COMMENTS FROM THE PUBLIC**

Limited to two (2) minutes per speaker (20-minute duration)

5. **PRESENTATION**

Holiday Showcase Winners

6. **APPOINTMENTS**

7. **APPROVAL OF MINUTES**

Council Meeting	December 20 2010
Closed Session	December 20, 2010
Reorganization	January 3, 2011

8. **RESOLUTIONS**

11-55 Authorizing the Treasurer to Pay Claims against the 2010 Budget Reserves and the 2011 Temporary Municipal Budget

11-56 Authorizing Payment #2 to AJM for Linden Terrace and Glenwood Avenue

A motion was made by Councilperson _____ seconded by Councilperson _____ to approve Resolutions

ROLL CALL Councilperson, Norgaard (), Brennan (), Choi () Hawkins () Knott () Raucci ()

9. **REPORTS**

Standing Committees

Finance Administration & Personnel

Laws & Ordinances
Police
Fire
Ambulance
Public Works
Real Estate and Insurance
Borough Administrator
Mayor
Special Bodies

10- INTRODUCTION OF ORDINANCE

11 ADOPTION OF ORDINANCE

12. UNFINISHED BUSINESS

a) Ambulance Committee

13 NEW BUSINESS

a) American Legion Club License

b) Parking and Snow emergencies (Mayor Heveran)

14. COMMENTS FROM THE PUBLIC

Limited to five (5) per speaker at the discretion of the Chair (duration 30 minutes)

15 CLOSED SESSION (A)

Personnel- (Borough Administrator Terhune)

16. ADJOURNMENT (10:00pm unless motion to extend)

FORMAL ACTION ON ANY BOROUGH BUSINESS MAY BE TAKEN

BOROUGH OF LEONIA RESOLUTION

Council	Motion	Second	Yes	No	Abstain	Absent
Rauci						
Choi						
De Simone						
Hawkins						
Knott						
Whitter						
Heveran						

#11-55
DATE 1/19/2011
Carried
Defeated
Tabled
Approved

PURCHASE ORDER LISTING January 19, 2011

CURRENT	1-01	1,644,081.07
Swim Pool	1-05	<u>6.95</u>
Year Total		1,644,088.02
CAPITAL	C-04	155,501.79
Developers Escrow Trust	T-13	1,121.25
Recreation Trust	T-20	<u>10.57</u>
Year Total		156,633.61
Total		<u>1,800,721.63</u>

THIS IS TO CERTIFY THAT THE ABOVE RESOLUTION WAS ADOPTED
BY THE MAYOR AND COUNCIL ON _____

BOROUGH CLERK

**BOROUGH OF LEONIA
PURCHASE ORDER LISTING
JANUARY 19, 2011**

P.O.#	P.O. DATE	Vendor #	Vendor	Item Description	Amount	Acct Charged	Department
		517	BCCLS	Library Computer Consortium-Annual Fee	30146	1-01-20-390-129	Library
					300	1-01-29-390-229	Library
					2100	1-01-29-290-194	Library
					1500	1-01-20-390-033	Library
		791	Bgn Cty Municipal Joint Ins Fd	1st Q Installment	99145.7	1-01-23-210-243	Finance
		1097	Canon Financial Services	January Lease-Boro Hall Copier	287.89	1-01-20-103-029	Finance
		4445	CSX	Sewer Crossing-Annual Fee	851.73	1-01-26-290-167	Finance
		3398	De Lage Landen Financial	January Premium- Copier Lease	710.16	1-01-28-270-029	Recreation
		1000	Deltal Dental	January Premium-Dental Insurance	7257.81	1-01-23-210-233	Finance
		3516	Guardian Insurance	January Premium-Short term Disability	104.57	1-01-23-210-235	Finance
		5710	Pitney Bowes	Replenish Postage Machine Meter	3,000.00	1-01-20-102-025	Administration
		5598	TD Equipment Finance	January Premium-2008 Police Car Lease	791.98	1-01-25-240-300	Police
		2475	Unum Insurance	January Premium- Long Term Disability	625.39	1-01-23-210-239	Finance
		4113	Ford Motor Credit	January Premium-2008 Police Car Lease	658.02	1-01-25-240-300	Police
		824	Leonia Bd of Education	January School Taxes	1,372,500.00	1-01-55-903-000	Finance
		5040	NJSHBP	January Health Insurance-Active	73,848.23	1-01-20-390-092	Library
		5040	NJSHBP	January Health Insurance-Retirees	32,305.25	1-01-23-210-238	Finance
		6279	VFIS Benefits	January Premium-Fire Dept Life Ins	1,454.44	1-01-23-210-238	Finance
		4582	CIT Technologies	January Lease- Police Copier	169.48	1-01-24-240-259	Police
		7888	Woodforest National Bank	Credit Cards-December-Swim Pool	6.95	1-05-55-500-130	Swim Pool
		7888	Woodforest National Bank	Credit Cards-December-Recreation	10.57	T-20-56-893-030	Recreation
		7888	Woodforest National Bank	Credit Cards-December- Court	241.68	1-01-43-490-129	Court
		3423	Alliance Entertainment Corp	Various CDS	220.33	0-01-29-390-194	Library
		3426	Apex Auto Body	Repair 2008 Crown Victoria	3,713.75	0-01-25-240-224	Police
		277	BNG/Bergen Newspaper Gp	Ads-Bond Ordinances 9-10,10-10,11-10	627.98	0-01-20-101-021	Boro Clerk
		5446	Birdsall Engineering,Inc	Professional Services-Storm Drains	120.00	1-01-20-165-225	Administration
		2229	Carmine Alampi,Esq.	Meetings- 8/25,8/26,9/22/9/23	1,000.00	0-01-21-180-029	Planning Board
		92	Demco	Assorted Processing Supplies	302.33	0-01-29-390-030	Library
		289	E.N.Paul,Inc	4th Q Maintenance-Boro Hall,Annex,DPW	300.00	0-01-26-310-225	DPW
				4th Q Maintenance- Recreation	70.00	0-01-28-370-029	Recreation
				4th Q Maintenance- Police	160.00	0-01-25-240-257	Police

**BOROUGH OF LEONIA
PURCHASE ORDER LISTING
JANUARY 19, 2011**

			4th Q Maintenance- Fire Dept	65 0-01-25-265-031	Fire Dept
			4th Q Maintenance- Library	250 0-01-29-390-229	Library
289	E.N. Paul, Inc		2nd Q Maintenance-Boro Hall, Annex, DPW	300 0-01-26-310-225	DPW
			2nd Q Maintenance-Recreation	70 0-01-28-370-029	Recreation
			2nd Q Maintenance-Police	160 0-01-25-240-257	Police
			2nd Q Maintenance-Fire Dept	65 0-01-25-265-031	Fire Dept
			2nd Q Maintenance- Library	250 0-01-29-390-229	Library
2979	ESS, Inc		Nov. Radio Maintenance-Police, Amb, 911, Fire	496.75 0-01-26-302-029	Administration
2979	ESS, Inc		Dec. Radio Maintenance-Police, Amb, 911, Fire	496.75 0-01-26-302-029	Administration
6006	East Bgn Emergency Mgmt		2010 Membership Dues	300 0-01-25-252-044	Office EmergencyMgmt
5425	Gallone, Maureen J		Reimb Medical Part B-July-Dec 2010	579 0-01-23-210-234	Administration
5367	Gallone, Stanley Jr.		Reimb Medical Part B-July-Dec 2010	663 0-01-23-210-234	Administration
3332	H2M		Transit Planning Assistance	730 0-01-20-100-027	Administration
1514	Ken Levy Computer Services		Professional Services - take computer to office	125 0-01-20-145-030	Finance
220	Moore Hardware of Leonia		Electronic Ballast and Hardware	124.95 0-01-29-390-182	Library
3447	Office Dconcepts Group		Assorted Office Supplies	698.4 0-01-29-390-036	Library
288	Public Service & Electric & Gas		Gas Service - October & November	254.49 0-01-29-390-071	Library
			Electric Service- October & November	3441.33 0-01-29-390-071	Library
6017	Staples Business Advantage		Economymat & Assorted Office Supplies	406.68 0-01-29-390-036	Library
5651	Tokosh, Eugene		Typewriter Repair	92 0-01-20-145-030	Finance
			Improvements to NJOT-Glenwood Ave	114,381.01 C-04-55-101-952	Administration
5689	AJM Contractors, Inc.		CDBG Improvements ro Linden Terr	41,120.78 C-04-55-101-951	Administration
			Storm Drain Tie-In , Pavement Repair	1121.25 T-13-56-651-801	Building
5446	Birdsall Engineering, Inc				
			Total	1,800,721.63	

BOROUGH OF LEONIA RESOLUTION

Council	Motion	Second	Yes	No	Abstain	Absent
Rauci						
Choi						
De Simone						
Hawkins						
Knott						
Whitter						
Heveran						

#11-256
DATE 1/19/2011
Carried
Defeated
Tabled
Approved

WHEREAS, A.J.M. Construction, Inc. has completed a portion of the work on the NJDOT Improvements to Glenwood Avenue and the Bergen County CDBG Improvements to Linden Terrace; and

WHEREAS, A.J.M. Construction, Inc. has submitted a request for payment in the amount of \$155,501.79, Engineers Estimate #2; and

WHEREAS, the CFO has certified that funds are available

NOW, THEREFORE, BE IT RESOLVED, the Governing Body hereby accepts Engineers Estimate #1 and authorizes payment to A.J.M Construction, Inc. in the amount of \$155,501.79

**THIS IS TO CERTIFY THAT THE ABOVE RESOLUTION WAS ADOPTED
BY THE MAYOR AND COUNCIL ON _____**

BOROUGH CLERK

Mayor
MARY HEVERAN



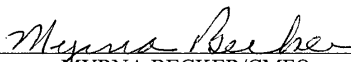
Administrator
JACK TERHUNE, C.P.M.
Borough Clerk
FRAN LEHMANN, R.M.C.

FINANCE OFFICE
312 BROAD AVENUE, LEONIA, NEW JERSEY 07605-0098
(201) 592-5780
FAX (201) 592-0019
www.leonianj.gov

CERTIFICATION OF FUNDS

As required by N.J.S.A. 40A:4-57, I, Myrna Becker, Chief Financial Officer of the Borough of Leonia, have ascertained that there are sufficient uncommitted funds in the 2010 Capital Budget for payment of funds to AJM Contractors of Clifton, New Jersey in the amount of \$155,501.79 in connection to Payment #2 for Linden Terrace and Glenwood Avenue Improvements. Therefore, funds will be made available to capital budget lines sited below:

Improvements to Glenwood Avenue	\$ 114,381.01
Improvements to Linden Terrace	\$ <u>41,120.78</u>
Total	\$ 155,501.79



MYRNA BECKER/CMFO

1/12/11

DATE



BIRDSALL SERVICES GROUP
ENGINEERS & CONSULTANTS

Borough of Leonia
312 Broad Avenue
Leonia, NJ 07605

January 5, 2011
Job No. 2-00022-400018

Attn: Jack Terhune, Borough Administrator

**Re: Contract: NJDOT Improvements to Glenwood Avenue
Bergen County CDBG Improvements to Linden Terrace
Contractor: A.J.M. Contractors, Inc.**

Dear Mr. Terhune:

Enclosed please find the following regarding the above captioned project:

1. One (1) Engineer's Estimate No. 2, for the amount of \$155,501.79.

Kindly process for payment at your earliest convenience.

In accordance with P.L. 1975, C. 127 (NJAC 17:27), the Contractor must submit Monthly Project Manning Reports - Construction (Form AA202) for this project to the Affirmative Action Office and Public Agency Compliance Officer no later than the seventh workday of each month for the duration of the project.

In addition, NJAC 12:60-2.1 and 6.1 of the New Jersey Prevailing Wage Act, NJSA 34:11-55.25 et seq. requires that the Contractor submit certified payroll records to the Public Body within ten (10) days of the payment of wages. Payments to the Contractor should be withheld if these monthly reports and payroll records are not current.

Very truly yours,

BIRDSALL SERVICES GROUP, INC.

Katherine L. Elliott, PE, PP, CME
Borough Engineer

KLE:dm

Enclosures

cc: A.J.M. Contractors, Inc.
Fran Lehmann, RMC, Borough Clerk
Myrna Becker, Borough Chief Financial Officer
Gary Wogisch, Construction Manager

M:\Cranford\Jobs\Leonia\200022400018\Correspondence\Letters\INS-Borough Pay Est No 2 - 2011-1-5.doc

WWW.BIRDSALL.COM

611 Industrial Way West, Eatontown, NJ 07724 | 888.335.BSGi (2744) | 732.380.1701 fax

BOROUGH OF LEONIA

ESTIMATE NO. 2

DATE: 12-29-10

Contractor: AJM Contractors, Inc.
300 Kuller Road
Clifton, NJ 07011

BSG Job Number: 2-00022-400018

ESTIMATE OF THE AMOUNT AND VALUE OF WORK COMPLETED UNDER CONTRACT FOR: Period 11/16/10 Through 11/30/10
NJDOT CDBG Improvements to Glenwood Avenue and CDBG Improvements to Linden Terrace

Item	Description	Contract Quantity	Unit	Unit or Lump Sum Price	Current Period		Total To Date	
					Quantity	Amount	Quantity	Amount
	CDBG Improvements to Linden Terrace							
1	MOBILIZATION	1	LS	\$300.00	0.000	\$0.00	1.000	\$300.00
2	BREAKAWAY BARRICADES	4	U	\$1.00	0.000	\$0.00	4.000	\$4.00
3	CONSTRUCTION SIGNS	50	SF	\$2.00	0.000	\$0.00	50.000	\$100.00
4	DRUMS	6	U	\$2.00	0.000	\$0.00	6.000	\$12.00
5	TRAFFIC DIRECTORS, FLAGGERS	25	HR	\$50.00	0.000	\$0.00	0.000	\$0.00
6	UNIFORMED TRAFFIC DIRECTORS	1	LS	\$8,000.00	0.000	\$0.00	0.090	\$720.00
7	TRAFFIC CONES	25	U	\$2.00	0.000	\$0.00	25.000	\$50.00
8	CLEARING SITE	1	LS	\$1,500.00	1.000	\$1,500.00	1.000	\$1,500.00
9	HOT MIX ASPHALT PAVEMENT REPAIR (IF AND WHERE DIRECTED)	150	SY	\$15.00	0.000	\$0.00	0.000	\$0.00
10	HMA MILLING, 3" OR LESS	3035	SY	\$1.70	3035.000	\$5,159.50	3035.000	\$5,159.50
11	HOT MIX ASPHALT, SURFACE COURSE, MIX 1.5, 2" THICK	437	T	\$57.00	360.140	\$20,527.98	360.140	\$20,527.98
12	INLET, TYPE B	1	U	\$2,500.00	0.000	\$0.00	1.000	\$2,500.00
13	SET INLET, TYPE B	4	U	\$160.00	0.000	\$0.00	4.000	\$640.00
14	INLET CASTING, TYPE B	4	U	\$800.00	0.000	\$0.00	4.000	\$3,200.00
15	CURB PIECE	4	U	\$270.00	0.000	\$0.00	2.000	\$540.00
16	BICYCLE SAFE GRATE	4	U	\$300.00	0.000	\$0.00	2.000	\$600.00
17	CONCRETE SIDEWALK, 4" THICK	466	SY	\$50.00	0.000	\$0.00	536.000	\$26,800.00
18	CONCRETE DRIVEWAY, REINFORCED, 6" THICK	117	SY	\$60.00	0.000	\$0.00	172.000	\$10,320.00

BOROUGH OF LEONIA

ESTIMATE NO. 2

DATE: 12-29-10

Contractor: AJM Contractors, Inc.
300 Kuller Road
Clifton, NJ 07011

BSG Job Number: 2-00022-400018

ESTIMATE OF THE AMOUNT AND VALUE OF WORK COMPLETED UNDER CONTRACT FOR: Period 11/16/10 Through 11/30/10
NJDOT CDBG Improvements to Glenwood Avenue and CDBG Improvements to Linden Terrace

Item	Description	Contract Quantity	Unit	Unit or Lump Sum Price	Current Period		Total To Date	
					Quantity	Amount	Quantity	Amount
19	DETECTABLE WARNING SURFACE	1	SY	\$200.00	0.000	\$0.00	1.000	\$200.00
20	8"x18" CONCRETE VERTICAL CURB	1821	LF	\$22.00	0.000	\$0.00	1688.000	\$37,136.00
21	TRAFFIC STRIPES, LONG-LIFE, EPOXY RESIN, 6" WIDE	76	LF	\$2.00	0.000	\$0.00	0.000	\$0.00
22	RESET WATER VALVE BOXES	4	U	\$25.00	4.000	\$100.00	4.000	\$100.00
23	USING NEW CASTING (IF AND WHERE DIRECTED)	5	U	\$300.00	0.000	\$0.00	0.000	\$0.00
24	TREE REMOVAL, OVER 24" TO 36" DIAMETER	5	U	\$1,200.00	0.000	\$0.00	0.000	\$0.00
25	TOPSOILING, 4" THICK	425	SY	\$4.00	0.000	\$0.00	425.000	\$1,700.00
26	FERTILIZING & SEED	425	SY	\$1.00	0.000	\$0.00	425.000	\$425.00
27	SYPRINGARETICULATA JAPONICA "IVORY SILK" 2½" CAL., B&B	2	U	\$350.00	0.000	\$0.00	0.000	\$0.00
28	ACER GINNALA "RUBY SLIPPERS", 2½" CAL., B&B	1	U	\$400.00	0.000	\$0.00	0.000	\$0.00
29	KOELREUTERIA PANICULATA "GOLDEN RAIN TREE", 2½" CAL., B&B	2	U	\$400.00	0.000	\$0.00	0.000	\$0.00
Glenwood Avenue Base Bid								
1	MOBILIZATION	1	LS	\$1,000.00	0.50	\$500.00	1.000	\$1,000.00
2	BREAKAWAY BARRICADES	4	U	\$5.00	0.00	\$0.00	4.000	\$20.00
3	DRUMS	6	U	\$5.00	0.00	\$0.00	6.000	\$30.00
4	TRAFFIC CONES	25	U	\$5.00	0.00	\$0.00	25.000	\$125.00
5	CONSTRUCTION SIGNS	50	SF	\$5.00	0.00	\$0.00	50.000	\$250.00
6	TRAFFIC DIRECTORS, FLAGGERS	25	HR	\$49.20	0.00	\$0.00	0.000	\$0.00

