



# February 2023 Departmental Dashboard

- Administration
- Borough Clerk's Office
- Building Department
- Shade Tree Ordinance
- Vacant Properties
- Fire Prevention
- Recreation
- Department of Public Works
- Leonia Police Department

## Overview – February 2023

### ❖ Garage/Estate Sale Permits:

- ❖ February: 1 issued
- ❖ Year to Date: 2 issued
- ❖ February 2022: 1 issued

### ❖ Passports:

- ❖ February: 12 issued
- ❖ Year to Date: 21 issued
- ❖ February 2022: 15 issued

### ❖ Parking Hang Tags:

- ❖ February: 14 issued
- ❖ Year to Date: 37 issued
- ❖ February 2022: 23 issued

### ❖ Elm Place Stickers:

- ❖ February: 8 issued
- ❖ Year to Date: 53 issued
- ❖ February 2022: 6 issued



[Administration](#)

## Overview – February 2023

### ❖ OPRA (Open Public Records Act) Requests:

- ❖ February: 37
- ❖ Year to date: 82
- ❖ February 2022: 0

### ❖ Landlord Registrations:

- ❖ February: 0
- ❖ Year to date: 0
- ❖ February 2022: 0

### ❖ Limousine Licenses:

- ❖ February: 1
- ❖ Year to Date: 5
- ❖ February 2022: 3

### ❖ Raffle Licenses:

- ❖ February: 0
- ❖ Year to date: 0
- ❖ February 2022: 0

### ❖ Liquor Licenses:

- ❖ February: 0
- ❖ Year to date: 0
- ❖ February 2022: 0

### ❖ MVC Renewals

- ❖ February: 3
- ❖ Year to date: 4
- ❖ February 2022: 0



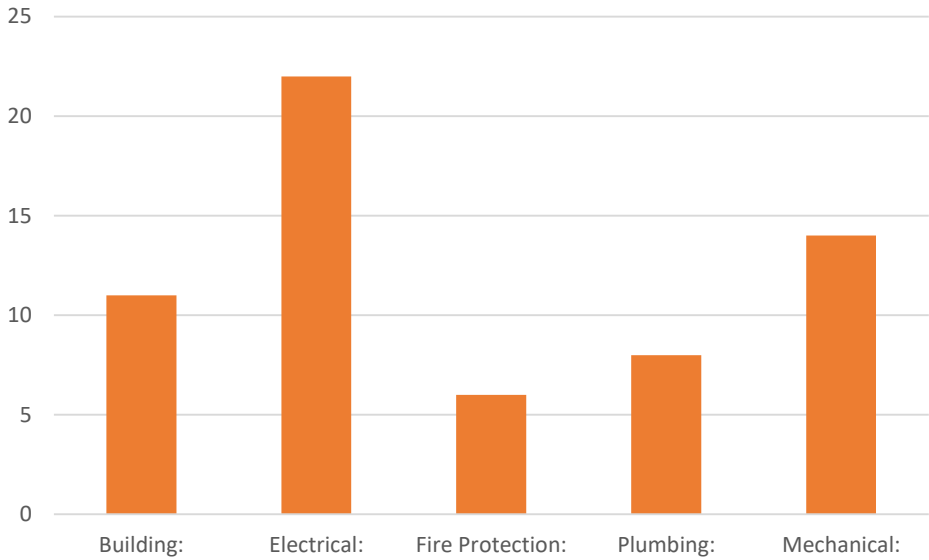
Illustration by Chris Gash

[Building Department](#)

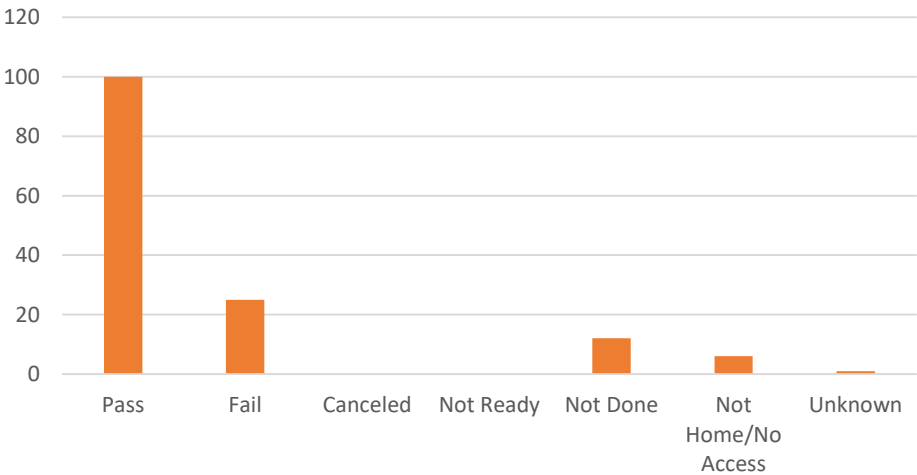
## Overview – February 2023

- ❖ **February 2023: Total Permits were Issued:**
  - ❖ Permit fees: \$12,296
  - ❖ Other fees: \$4,537
  - ❖ Penalties Collected: \$0
  - ❖ Total fees: \$16,653
- ❖ **February 2023: Inspections Performed:**
  - ❖ 22 were Building Inspections
  - ❖ 34 were Fire Protection Inspections
  - ❖ 43 were Electrical Inspections
  - ❖ 27 were Plumbing Inspections
  - ❖ 22 were Mechanical Inspections
- ❖ **There were 15 Total Continued Certificate of Occupancy applications this month**
- ❖ **Construction Costs: \$545,408**

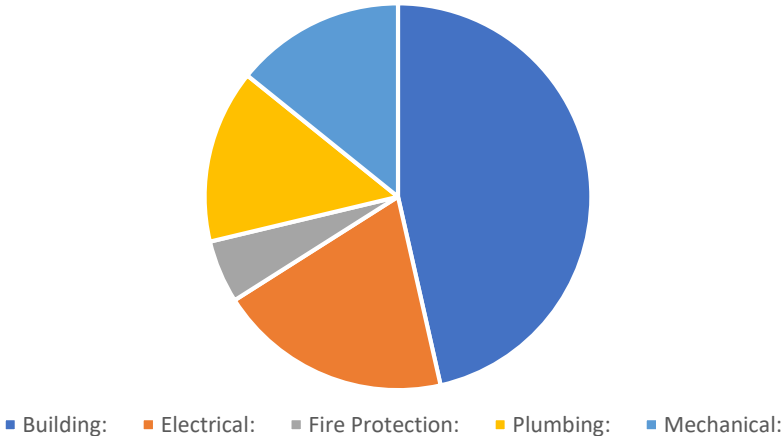
Types of Technical Permits Issued



144 Inspections – All Types



Amounts (\$) collected per technical (permit) fee



## Overview – February 2023

### ❖ Applications for Tree Removal Permits:

- ❖ February: 5 Applications
- ❖ Year to Date: 10 Applications
- ❖ February 2022: 2 Applications

### ❖ Collected in Tree Removal Fees:

- ❖ February: \$120

### ❖ New Plantings

- ❖ February: 0
- ❖ Year to Date: 0
- ❖ February 2022: 0

[For more Information: Click this Link for the Shade Tree Commission Web Page](#)  
Or reach out to EMAIL

## Mission Statement

The Leonia Shade Tree Commission is charged with protecting, maintaining and replenishing one of our town's most important qualities: its fabulous population of shade trees. Trees are a natural resource that provide aesthetic, economic, environmental and health benefits to our community and its residents. The treatment of trees on each of our properties can have a significant impact not only on our individual properties, but also on neighboring properties, the town's tree canopy and the entire community.

## Overview – February 2023

- ❖ **February:**
  - ❖ 2 Vacant Properties Processed
  - ❖ Vacant Property Fees Collected
    - ❖ February: \$10,000
    - ❖ Year to Date: \$46,600
    - ❖ February 2022: \$9,200
  
- ❖ **2023 Fiscal Year to date:**
  - ❖ 10 Vacant Properties Registered
  - ❖ **Breakdown of Registrations:**
    - ❖ Registered for their initial year: 0
    - ❖ Registered for their second year: 3
    - ❖ Registered for their third year: 7
    - ❖ Deregistered: 0

*Registration Dates and Fees collected for Vacant Properties reflect the date the property becomes Real Estate Owned (Owned by Bank). Alternatively, the "Date Entered" for a Vacant Property application reflects the date the application was entered into the GovPilot system by an external applicant or a Building Department employee.*

**Ordinance #2021-04 (updated the Vacant Property Fees) - went into effect on March 26, 2021.**



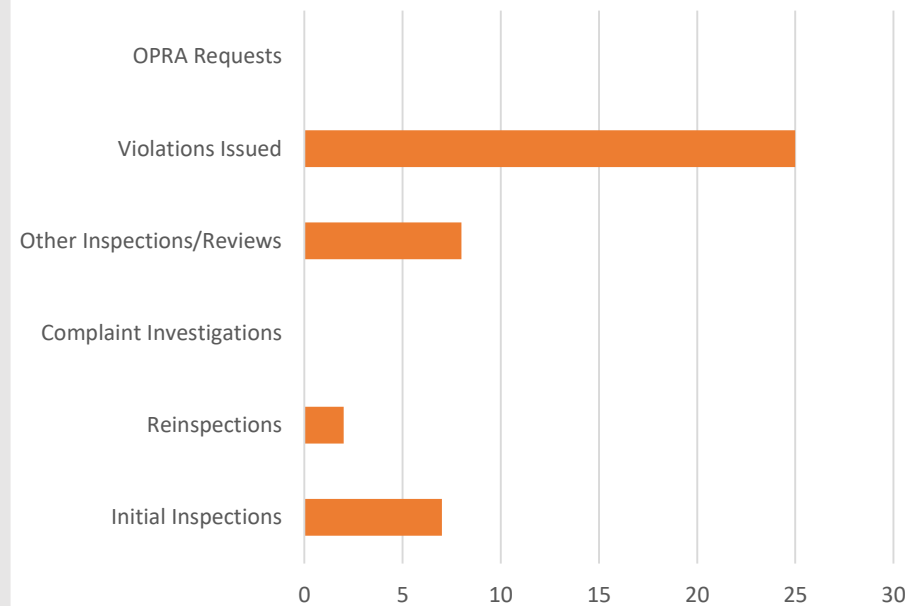
[Vacant Properties \(Borough Website\)](#)

## Overview – February 2023

### ❖ In the month of February there were:

- ❖ 7 Initial Inspections
- ❖ 2 Reinspections
- ❖ 0 Complaint Investigations
- ❖ 8 Other Inspections/Reviews
- ❖ 25 Violations Issued
- ❖ 0 OPRAs
- ❖ \$18,927 in Collected Fees

### Violations and Inspections (February)



[Fire Prevention Bureau Page](#)

## Overview – February 2023

- New Senior programs include Easy Beading, Leonia Walks to American Dream, CPR for Seniors, Snap Nutrition Class, Getting to know your voice, Zoom Elder Lawyer, and Home Decor Class.
- Spring and Swim Club Brochures mailed to the residents
- Additional Senior Programs include a Jeopardy wellness challenge, handcrafted home decor, coffee with a cop, St Patty's Day lunch, gratitude and giving thanks talk, Little Ireland Trip.

## Upcoming Events/Programs:

- ❖ March 1<sup>st</sup>: Summer Camp Registration
- ❖ March 18<sup>th</sup> and 25<sup>th</sup>: Winter Basketball League playoff and championship games.
- ❖ April 1<sup>st</sup>: Our Annual Spring Celebration in Wood Park will take place from 10:30am-12pm.

[Recreation Department](#)





## Overview – February 2023

During the month of February 2023, the Department of Public Works continued its regular programs of garbage and trash collection, recycling, street and road repairs, sewer services, tree maintenance, and repairs.

### Yard Waste

Yard waste collection starts March 6th, 2023. All yard waste must be bundled and tied together with branches no longer than 4 feet in length. All other debris must be put in ridged 32-gallon or less containers or brown biodegradable paper bags. No items can be more than 50 pounds in weight. No plastic bags yard waste will not be collected.

**All items MUST be out for collection before 7:00 am the day of its scheduled collection day.**

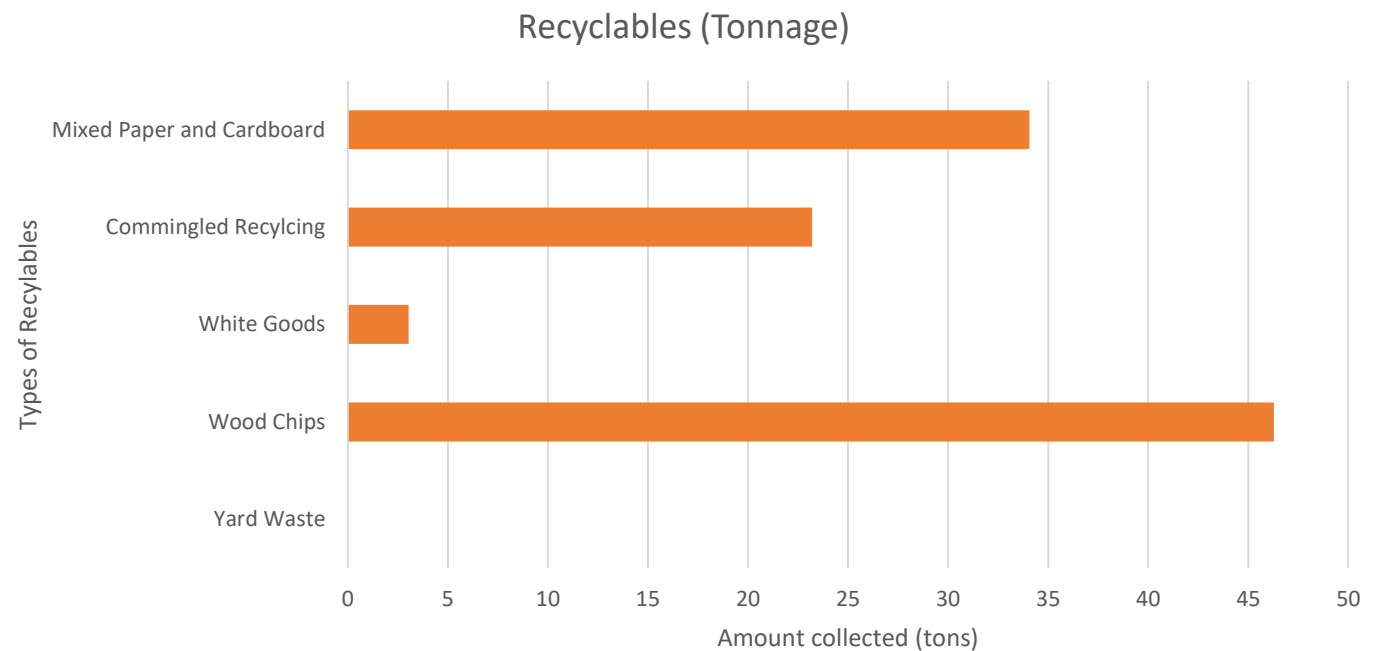
❖ **In the month of February, there were/was:**

- ❖ 3 Sewer Emergencies
- ❖ \$487.14 Received by the Borough for the collection of White Goods
- ❖ 46.28 tons of woodchips collected
- ❖ 163.39 tons of garbage collected
- ❖ 67.01 tons of trash collected

[DPW Webpage](#)

## Overview – February 2023 (continued)

- ❖ The department completed NEOGOV evaluation and is waiting for Administration to review and approve.
- ❖ Assisted Leonia Community Chest Origination with the installation of their banner across Broad Avenue for the month.
- ❖ Transported furniture that was donated to the borough from a warehouse to be used to replace worn-out furniture within all borough buildings.
- ❖ Superintendent Villareal attended a Leonia School District Security Team Meeting held at the Leonia High School to review the Board of Education safety protocols for all three schools.
- ❖ Beyer Brothers Inc. has donated a forklift to the department.



## Overview – February 2023

### ❖ Total activity of the Police Department (October):

- ❖ 914 Calls for Service
- ❖ 12 Motor Vehicle Crashes
- ❖ 0 Residential Burglary
- ❖ 1 Motor Vehicle Burglaries (including attempts)
- ❖ 10 Arrests (all types)
- ❖ 498 Written Citations (including warnings)

### ❖ Property Maintenance:

- ❖ 11 Total Property Maintenance Complaints
- ❖ 8 initiated by the Police Department
- ❖ 3 initiated by the public.
- ❖ 3 current pending cases
- ❖ 8 cases referred to other departments



## [Police Department](#)

## Training – February 2023

- ❖ Criminal Discovery Requests- Ms. Seminerio
- ❖ Alcotest Operator Training- PO Urena, PO Longo, Sgt Chung
- ❖ Radar Instructor- PO Longo
- ❖ Marijuana Laws Update- PO Cho, PO Berger, Det. Goodell
- ❖ Firearms- Sgt Chung, Sgt Forsdahl, PO Cho, PO Maldonado, PO Do, PO Berger
- ❖ The Department completed Attorney General mandated training on Automatic License Plate Readers (ALPR).

## Community Outreach

- ❖ February 7th, Sgt Perez, PO Do and PO McNeil met with Pre-K classes at Anna C. Scott School to discuss numerous topics including: 9-1-1, stranger danger, pedestrian safety, and the duties of a police officer. A police vehicle and equipment were also on display for the students.
- ❖ PO Cho has been instructing the LEAD program to 5th grade classes at Leonia Middle School.

## Additional News

- ❖ On February 2nd, Sgt Ray Forsdahl conducted a motor vehicle stop which led to the arrest of 3 adult males, the seizure of approximately 150 pounds of marijuana, 4 kilograms of cocaine, 2 loaded handguns, \$50,000 in US currency, and one sport utility vehicle. This was excellent police work by Sgt. Forsdahl and all of the officers that assisted in the arrests and subsequent investigations.
- ❖ February 6th, Janet Spitaletto was appointed as a substitute crossing guard for the remainder of the school year.
- ❖ February 9th, Chief Tamagny, Capt Garris and D/Sgt Jennings met with Leonia School administrators to update the school districts security plans.