



January 2023 Departmental Dashboard

- Administration
- Borough Clerk's Office
- Building Department
- Shade Tree Ordinance
- Vacant Properties
- Fire Prevention
- Recreation
- Department of Public Works

Overview – January 2023

- ❖ **Garage/Estate Sale Permits:**
 - ❖ January: 1 issued
 - ❖ Year to Date: 1 issued
 - ❖ January 2022: 0 issued

- ❖ **Passports:**
 - ❖ January: 9 issued
 - ❖ Year to Date: 9 issued
 - ❖ January 2022: 12 issued

- ❖ **Parking Hang Tags:**
 - ❖ January: 23 issued
 - ❖ Year to Date: 23 issued
 - ❖ January 2022: 21 issued

- ❖ **Elm Place Stickers:**
 - ❖ January: 45 issued
 - ❖ Year to Date: 45 issued
 - ❖ January 2022: 21 issued



[Administration](#)

Overview – January 2023

❖ OPRA (Open Public Records Act) Requests:

- ❖ January: 45 received
- ❖ Year to date: 45 received
- ❖ January 2022: 42 received

❖ Landlord Registrations:

- ❖ January: 0 processed
- ❖ Year to date: 0 processed
- ❖ January 2022: 1 processed

❖ Limousine Licenses:

- ❖ January: 4 processed
- ❖ Year to Date: 4 processed
- ❖ January 2022: 0 processed

❖ Raffle Licenses:

- ❖ January: 0 processed
- ❖ Year to date: 0 processed
- ❖ January 2022: 2 processed

❖ Liquor Licenses:

- ❖ January: 0 processed
- ❖ Year to Date: 0 processed
- ❖ January 2022: 0 processed

❖ MVC Renewals

- ❖ January: 1 sent
- ❖ Year to date: 1 sent
- ❖ January 2022: 0 sent



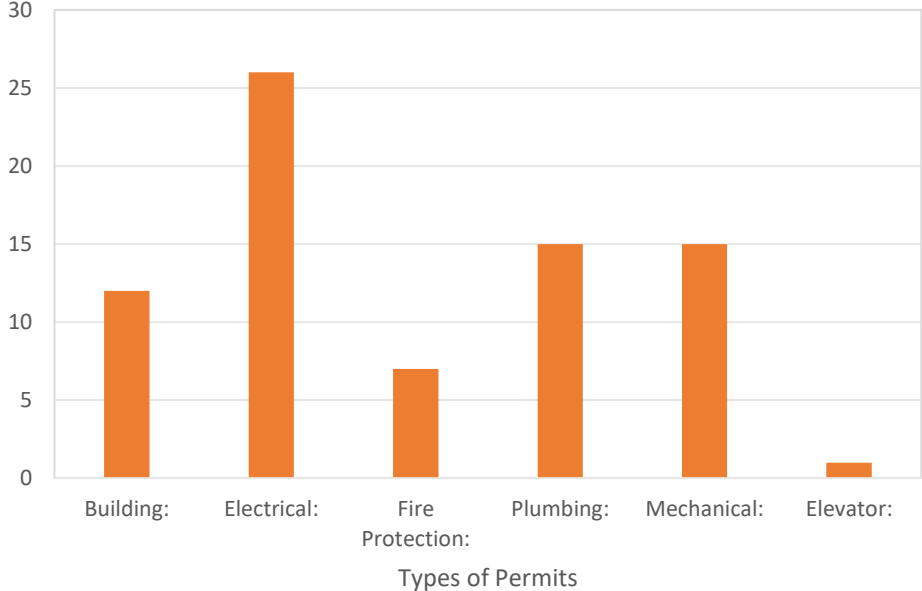
Illustration by Chris Gash

[Building Department](#)

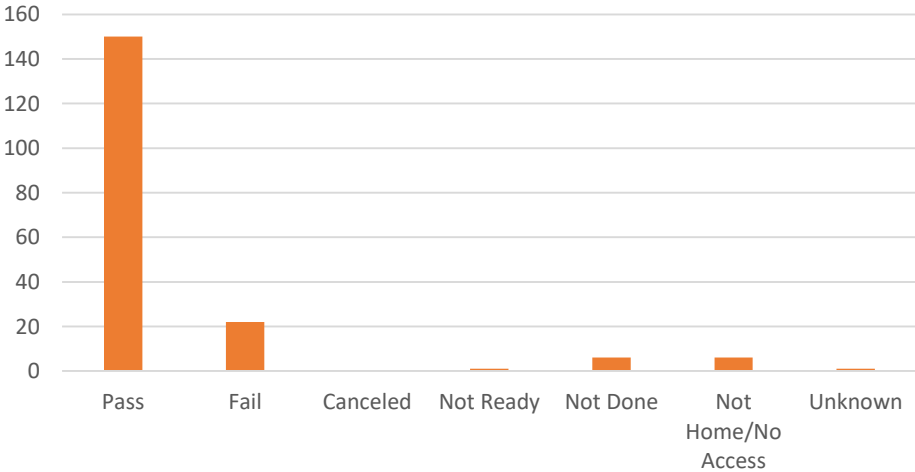
Overview – January 2023

- ❖ **January 2023: Total Permits were Issued:**
 - ❖ Permit fees: \$13,657
 - ❖ Other fees: \$1,900
 - ❖ Penalties Collected: \$10,900
 - ❖ Total fees: \$26,457
- ❖ **January 2023: Inspections Performed:**
 - ❖ 46 were Building Inspections
 - ❖ 35 were Fire Protection Inspections
 - ❖ 56 were Electrical Inspections
 - ❖ 39 were Plumbing Inspections
 - ❖ 14 were Mechanical Inspections
- ❖ **There were 21 Total Continued Certificate of Occupancy applications this month**
- ❖ **Construction Costs: \$452,093.00**

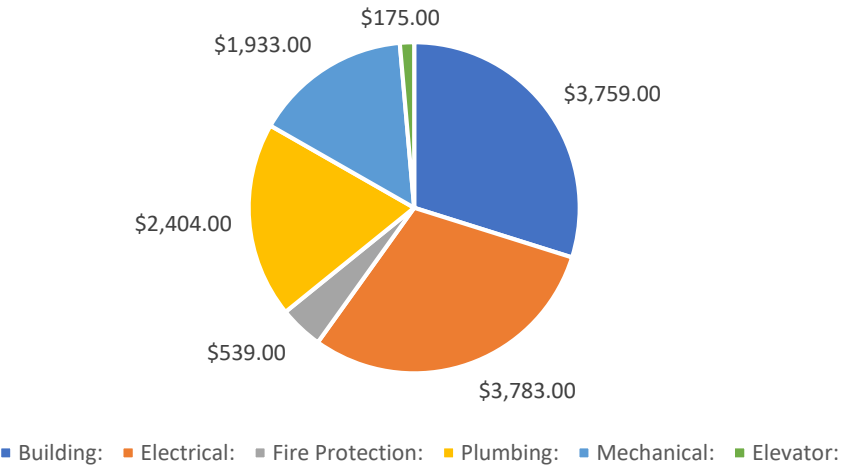
Technical Permits Issued



186 Inspections – All Types



Amount (\$) collected per technical (permit) fee



Overview – January 2023

❖ Applications for Tree Removal Permits:

- ❖ January: 5 applications
- ❖ Year to Date: 5 applications
- ❖ January 2022: 6 applications

❖ Collected in Tree Removal Fees:

- ❖ January: \$350.00
- ❖ Year to Date: \$350.00
- ❖ January 2022: \$430.00

❖ New Plantings

- ❖ January: 0
- ❖ Year to Date: 0
- ❖ January 2022: 0

[For more information: Click this Link for the Shade Tree](#)

[Commission Web Page](#)

Or reach out to shadetree@leonianj.gov

Updates – January 2023

Help maintain Leonia's green canopy! We are looking for residents who want to participate in Leonia's new Private Property Planting Program. The STC will work with you on selecting a shade tree planted on your property by the STC at no cost to you. Please reach out to us at shadetree@leonianj.gov if you are interested!

Mission Statement

The Leonia Shade Tree Commission is charged with protecting, maintaining and replenishing one of our town's most important qualities: its fabulous population of shade trees. Trees are a natural resource that provide aesthetic, economic, environmental and health benefits to our community and its residents. The treatment of trees on each of our properties can have a significant impact not only on our individual properties, but also on neighboring properties, the town's tree canopy and the entire community.

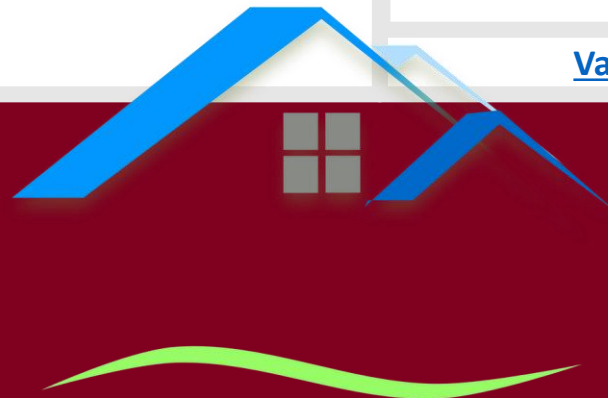
Overview – January 2023

- ❖ **January:**
 - ❖ 8 Vacant Properties Processed
- ❖ **2023 Fiscal Year to date:**
 - ❖ 8 Vacant Properties Registered
 - ❖ **2023 Registration fees collected:**
 - ❖ **Breakdown of Registrations:**
 - ❖ Registered for their initial year: 0
 - ❖ Registered for their second year: 3
 - ❖ Registered for their third year: 5
 - ❖ Deregistered: 0

Registration Dates and Fees collected for Vacant Properties reflect the date the property becomes Real Estate Owned (Owned by Bank). Alternatively, the "Date Entered" for a Vacant Property application reflects the date the application was entered into the GovPilot system by an external applicant or a Building Department employee.

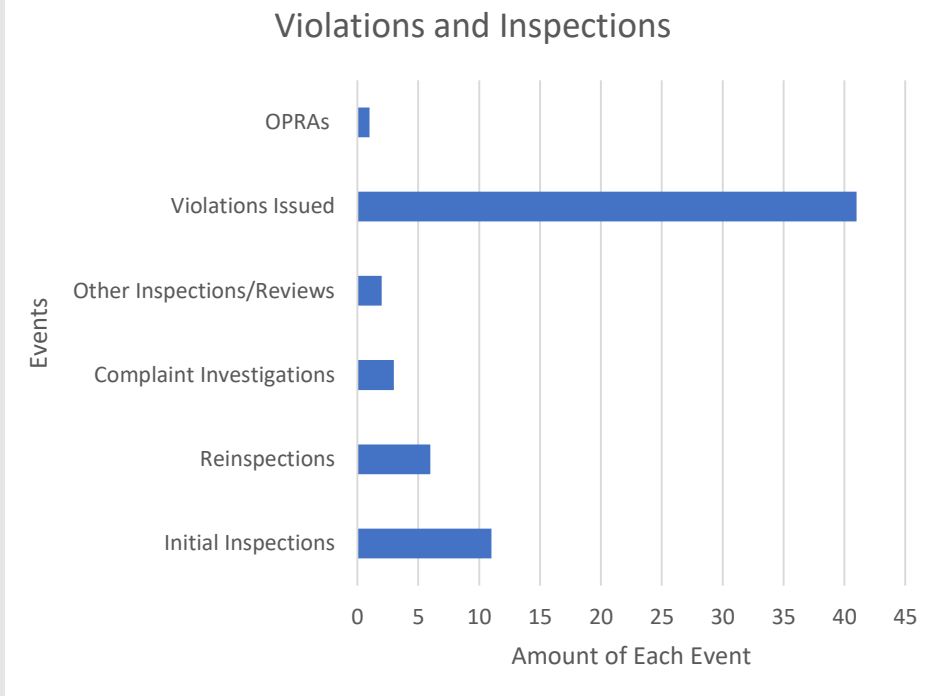
Ordinance #2021-04 (updated the Vacant Property Fees) - went into effect on March 26, 2021.

[Vacant Properties \(Borough Website\)](#)



Overview – January 2023

- ❖ In the month of January there were:
 - ❖ 11 Initial Inspections
 - ❖ 6 Reinspections
 - ❖ 3 Complaint Investigations
 - ❖ 2 Other Inspections/Reviews
 - ❖ 41 Violations Issued
 - ❖ 1 OPRAs
 - ❖ \$14,080 in Collected Fee



[Fire Prevention Bureau Page](#)

Overview – January 2023

- New Senior programs include: Dealing with paper clutter talk, movie afternoon watching Selma, zoom preparing for aging parents, Trip to NJPAC to watch the Nai-Ni Chen Dance performance, stroke education talk, easy beading, Lunar New Year Luncheon.
- Winter programs registration began January 2nd
- Winter Basketball League's first game started Saturday, January 14th.



[Recreation Department](#)

Overview – January 2023

During the month of January 2023, the Department of Public Works continued its regular programs of garbage and trash collection, recycling, street and road repairs, sewer services, tree maintenance, and repairs

- ❖ **In the month of January, there were/was:**
 - ❖ 0 Sewer Emergencies
 - ❖ \$683.57 Received by the Borough for the collection of White Goods
 - ❖ 30.85 tons of woodchips collected
 - ❖ 233.95 tons of garbage collected
 - ❖ 68.88 tons of trash collected

[DPW Webpage](#)

Overview – January 2023 (continued)

- ❖ Removed holiday decorations from Borough Hall and Broad Avenue light posts.
- ❖ The department continued random drug testing. All results came back negative.
- ❖ Christmas tree collections resulting in 30.85 tons of woodchips recycled in the Highwood Hills project currently being done by the joint effort of the Leonia Shade Tree Commission and the Environmental Commission.
- ❖ Assisted the Sports Booster Association in the break down from the Christmas tree sale that they held at the Methodist Church.
- ❖ The department completed NEOGOV evaluation and is waiting for Administrations to review and approve it.
- ❖ Snow event January 31st with a 1” accumulation resulting in salting of all roadways and boroughs properties.
 - ❖ As we are in the winter months just a reminder to keep all fire hydrants clear of snow to help the Leonia Volunteer Fire Department protect life and properties within the borough.
 - ❖ Please don’t throw snow back into plowed streets, as this can cause roads to freeze and make for hazardous conditions. There is a Borough Ordinance with enforcement.

