



Borough of Leonia
Leonía Senior Center
305 Beechwood Place
Leonía, NJ 07605

Trina Lindsey
Borough Clerk

www.leonianj.gov

Meeting: 01/18/23 7:30 PM

**Mayor and Council
Meeting - Work Session
Meeting**

- 1 FLAG SALUTE**
- 2 OPEN MEETING STATEMENT** - *Conditions of the Open Meeting Act have been met by Notice placed on the Bulletin Board at Borough Hall and notice sent to the Official Newspaper.*
- 3 ROLL CALL**
- 4 PRESENTATION**
- 5 COMMENTS FROM THE PUBLIC - TWO (2) MINUTES PER SPEAKER**
- 6 APPOINTMENT**
 - 6.1. RES. 2023-60 Appointment of Borough Planner for 2023
[2023-60 Appoint Borough Planner.pdf](#)
 - 6.2. RES. 2023-61 Appoint Electrical Sub-Code Inspector
[2023-61 Appoint Part-Time Electrical Subcode Official.pdf](#)
[Support for Appointment of Thomas Maguire.pdf](#)
- 7 PROCLAMATION**
- 8 APPROVAL OF MINUTES**
- 9 ADOPTION OF ORDINANCES**
- 10 INTRODUCTION OF ORDINANCES**
 - 10.1. ORD. 2023-01 Cannabis Ordinance
[Intro Ord 2023-01.pdf](#)
[ORD. 2023-01 Leonia Cannabis Ordinance.pdf](#)
[Ordinance 2022-18 Consistency Review.pdf](#)
- 11 NON-CONSENT RESOLUTIONS**
 - 11.1. RES. 2023-62 New Jersey Transit Power Plant in the Meadowlands
[2023-62 Resolution Opposing the Construction of a NJ Transit Gas-Fired Power Plant.pdf](#)

12 CONSENT RESOLUTIONS

- 12.1. RES. 2023-63 Authorize Bill List
[2023-63 Authorize Bill List.pdf](#)
[2023-63 Bill List Backup.pdf](#)
- 12.2. RES. 2023-64 CDBG Grant Authorization Resolution
[2023-64 CDBG Application - Resolution REC CTR HVAC.pdf](#)
[FY23 Bergen County CDBG Application - Leonia Recreation Center Improvement Project - Borough of Leonia.pdf](#)
- 12.3. RES. 2023-65 Approval of Towing Licenses for the 2023 Licensing Period
[2023-65 Approval of Towing Licenses for the 2023 Licensing Period.pdf](#)
- 12.4. RES. 2023-66 Bergen County Shared Service (4 year) - Animal Control Agreement
[2023-66 Authorized Shared Service Agreement with Bergen County \(4 year\) for Animal Control.pdf](#)
[Bergen County 4-year agreement.pdf](#)
[BCDHS Animal Control Cost Layout.pdf](#)
- 12.5. RES. 2023-67 Authorize Architectural Services Design Study Proposal for Recreation Center
[2023-67 Authorize Rec Center Design Study.pdf](#)
[2023.01.11 - design study.pdf](#)
- 12.6. RES. 2023-68 Accept Donation from Leonia Retirement Housing Corp. for Costs Associated with Leonia Senior & Disabled Bus Service
[2023-68 Accept Donation from Leonia Retirement Housing Corp. for Costs Associated with Leonia Senior & Disabled Bus Service.pdf](#)
- 12.7. RES. 2023-69 Authorize Purchase of Office Furniture for New Municipal Building (Amending RES. 2022-241)
[2023-69 Authorize Furniture Purchase New Municipal Building.pdf](#)
[Memorandum_Furniture Purchase_01.18.2023.pdf](#)
[198958 Leonia R8 \(12.28.22\).pdf](#)

13 UNFINISHED BUSINESS

- 13.1. Gas Powered Leaf Blower Ordinance - Joanne Terrell/Brian Chewcaskie
- 13.2. Shade Tree Commission Ordinance Amendment Recommendation, Enhanced Communication - Bill Ziegler
[Letter to Mayor & Council 1-9-23 \(1\).pdf](#)
- 13.3. Redevelopment Designation (Draft Resolution) Discussion - Brian Chewcaskie
[Reso of GB designating NC AINR and directing PB to prepare RDP \(Grand Ave & Willow Tree Rd\) \(2\).pdf](#)

14 NEW BUSINESS

15 CLOSED SESSION: RESOLUTION OF THE BOROUGH OF LEONIA, COUNTY OF BERGEN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR AND COUNCIL TO RETIRE INTO CLOSED SESSION FOR THE PURPOSE OF DISCUSSING THE FOLLOWING:

16 ADJOURNMENT

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 18, 2023

RESOLUTION NO. 2023-60

Council	Motion	Second	Yes	No	Abstain	Absent
Davis						
Fusco						
Grandelis						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

APPOINTMENT OF BOROUGH PLANNER FOR 2023

WHEREAS, the Borough of Leonia requires the professional services of a Borough Planner for the calendar year 2023; and

WHEREAS, the Borough advertised for professionals and received proposals on November 9, 2022 at 10:00 a.m. in accord with N.J.S.A. 19:44A-20.4 et, Seq.; and

WHEREAS, the Borough desires to appoint Sanyogita Chavan of H2M Associates, Inc. located in Parsippany, New Jersey as the Borough Planner for the year 2023; and

WHEREAS, the named professional has completed, submitted, and filed a Business Entity Certification Disclosure which certifies that the above-named persons and/ or entities have not made any reportable contributions to any political or candidate committee including the Bergen County Democratic Organization, Bergen County Republican Organization, Leonia Democratic Organization, and Leonia Republican Organization in the previous (1) year and that the contract will prohibit the above-named professionals/business entities from making reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer, has duly executed Certificates of Availability, indicating that adequate funds have been, and additional funds will be appropriated in the 2023 Budgets for fees reasonably required by each of said professionals.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey as follows:

1. That the appointment of Sanyogita Chavan of H2M Associates, Inc. located at 119 Cherry Hill Road, Parsippany, New Jersey 07054, as the Borough Planner be and the same is hereby ratified, confirmed and approved.
2. That the Mayor and Borough Clerk are authorized and directed to execute a contract with said professional and to take all other steps necessary to carry this resolution into effect.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 18, 2023

RESOLUTION NO. 2023-60

3. That a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in the Record within ten days of the passage as required by law.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 18, 2023.

Trina Lindsey, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 18, 2023

RESOLUTION NO. 2023-61

Council	Motion	Second	Yes	No	Abstain	Absent
Davis						
Fusco						
Grandelis						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

**AUTHORIZING THE APPOINTMENT OF A PART-TIME ELECTRICAL SUB-CODE
OFFICIAL FOR THE LEONIA BUILDING DEPARTMENT**

WHEREAS, there exists a vacancy for the position of part-time Electrical Sub-Code Official within the Leonia Building Department effective January 18, 2023; and

WHEREAS, the Construction Official and the Borough Administrator recently interviewed candidates for the position and Mr. Thomas Maguire is deemed to be the best qualified candidate, meeting all licensure requirements and the needs of the Leonia Building Department; and

WHEREAS, Councilman Pasquale Fusco, Liaison for the Building Department, and the Finance/HR Committee members, were apprised of Mr. Maguire’s credentials and agree with the recommendation to hire Mr. Maguire to serve as part-time Electrical Sub-Code Official for the Borough of Leonia at an annual salary of \$13,000.00 effective January 23, 2023 subject to the Borough of Leonia background check requirements.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that Mr. Thomas Maguire be appointed effective January 23, 2023 to serve as part-time Electrical Sub-Code Official for the Borough of Leonia at an annual salary of \$13,000.00 (employment dependent upon a successful background check.)

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 18, 2023.

Trina Lindsey, RMC
Borough Clerk

January 11, 2023

Andrea Wardrop
Borough of Leonia
312 Broad Avenue
Leonia, NJ 07605

Thomas Maguire
106 Berkley Place
Dumont, NJ 07628
(201) 906-1555

Ms. Wardrop,

My name is Tom Maguire, and I have over twenty years of electrical contractor experience.

I am currently employed by both the Borough of Lincoln Park and the Borough of Ringwood as their part-time electrical inspector. I would like to be considered for the part-time Electrical Inspector position that has recently been posted for Leonia.

My job duties include conducting field inspections, plan review for new and existing buildings and structures, and I use the SDL Portal in Lincoln Park. I also temporarily covered for Teaneck's Electrical Inspector last year.

I have attached copies of my licenses for your review along with my resume. I would appreciate the opportunity to meet with you to discuss my qualifications and interest in the position.

Sincerely,

Tom Maguire

SUMMARY

Fully licensed electrical contractor and electrical inspector with strong attention to detail, excellent time management skills, and demonstrated ability to think critically. Effectively communicate with building departments, architects, homeowners, and contractors. Proven ability to complete commercial, residential, and industrial projects within budget and timeframe.

PROFESSIONAL EXPERIENCE

Borough of Lincoln Park, Lincoln Park, NJ
Electrical Inspector

2021- Present

Experience:

- Ensure compliance with the National Electrical Code
- Conduct rough and final electrical inspections
- Maintain records and documentation of all site visits, inspections, and violations on SDL Portal
- Review and approve all plans for electrical permits

Borough of Ringwood, Ringwood, NJ
Electrical Inspector

2021- Present

Experience:

- Ensure compliance with the National Electrical Code
- Conduct rough and final electrical inspections
- Maintain records and documentation of all site visits, inspections, and violations
- Review and approve all plans for electrical permits

Magtech Electric, Inc., Dumont, NJ
Owner, President

2010-Present

Experience:

- Installation and upgrades of residential and commercial services from 100 amp to 1200 amp
- Troubleshoot and install single and three phase automated machinery
- Retrofit buildings to LED to promote energy savings
- Install new electric subpanels from 200 amp to 400 amp
- Install transformers from 480/277 to 120/240 to supply power tools and lower voltage equipment
- Wiring of 277-volt lighting
- Troubleshoot and wire heating and air conditioning systems
- Commercial generator installations from 30kw to 60kw, single and three phase
- Residential generator installations from 20kw to 60kw, single phase
- Install and revamp site lighting
- Data center wiring
- Municipality scoreboards for indoor courts and outdoor fields
- School district work including wiring of kitchens, woodshops, and multi-purpose educational rooms
- Repair and troubleshoot various electrical issues such as lighting, outlets, and cooking appliances
- Residential new construction and renovation work ranging from 3,000 to 25,000 square foot homes

- Residential pool wiring of lighting, pool motors, heaters, covers and bonding
- Retrofit existing residential lighting to LED
- Upgrade residential services from 100 amp to 200 amp
- Installation of outdoor lighting
- Service calls, repairs, troubleshooting, and estimates

MVM Electric, Inc., Cresskill, NJ
Co-Owner, Vice President

2002-2010

Experience:

- Estimate, design and install home automation systems for lighting and audio-visual solutions including Crestron, Lutron, HAI and Lightolier
- Security system layout and installation
- Managed general service calls, repairs, and troubleshooting
- Responsible for daily scheduling of jobs and purchase of material
- Other job duties included weekly payroll, benefit administration, accounting, and estimates

Northern Valley Electric Co, Cresskill, NJ
Electrician

1988-2002

Experience:

- Advanced from Apprentice to Lead Mechanic
- Responsible for daily service calls, new construction projects, generator services and installations
- All phases of electrical work

LICENSES

- Electrical Contractor, License #15007, issued November 2002
- Electrical Inspector, ICS License #011931, August 11, 2021-January 31, 2025
- Electrical Inspector, HHS License #011931, February 23, 2022 - January 31, 2025
- Sub-Code Official - Electrical - License #011931, May 25, 2022 - January 31, 2025
- Construction Official License #011931 - July 27, 2022 - January 31, 2025



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO Box 802
TRENTON, NJ 08625-0802

PHILIP D. MURPHY
Governor

LT. GOVERNOR SHEILA Y. OLIVER
Commissioner

NOTICE OF LICENSURE AWARD

Thomas Maguire
106 Berkley Place
Dumont, NJ 07628

August 11, 2021

Dear Mr. Maguire:

This is to inform you that you have been determined qualified under authority of the New Jersey State Uniform Construction Code Act, to be licensed as follows:

License(s) Awarded

Electrical Inspector- ICS

License Number: **011931**

Effective Dates of Licensure: **08/11/2021 through 01/31/2025**

If there is any discrepancy between the information on this notice and the license(s) for which you applied, please call 609-984-7834 at once.

Congratulations and best wishes!

Sincerely,

John A. Delesandro
Supervisor of Licensing & Education



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO Box 802
TRENTON, NJ 08625-0802

PHILIP D. MURPHY
Governor

LT. GOVERNOR SHEILA Y. OLIVER
Commissioner

NOTICE OF LICENSURE AWARD

Thomas Maguire
106 Berkley Place
Dumont, NJ 07628

February 23, 2022

Dear Mr. Maguire:

This is to inform you that you have been determined qualified under authority of the New Jersey State Uniform Construction Code Act, to be licensed as follows:

License(s) Awarded

Electrical Inspector- HHS

License Number: **011931**

Effective Dates of Licensure: **02/23/2022 through 01/31/2025**

If there is any discrepancy between the information on this notice and the license(s) for which you applied, please call 609-984-7834 at once.

Congratulations and best wishes!

Sincerely,

John A. Delesandro
Supervisor of Licensing & Education



State of New Jersey
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101 SOUTH BROAD STREET
PO Box 802
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PHILIP D. MURPHY
Governor

LT. GOVERNOR SHEILA Y. OLIVER
Commissioner

NOTICE OF LICENSURE AWARD

Thomas Maguire
106 Berkley Place
Dumont, NJ 07628

February 23, 2022

Dear Mr. Maguire:

This is to inform you that you have been determined qualified under authority of the New Jersey State Uniform Construction Code Act, to be licensed as follows:

License(s) Awarded

Electrical Inspector- HHS

License Number: 011931

Effective Dates of Licensure: 02/23/2022 through 01/31/2025

If there is any discrepancy between the information on this notice and the license(s) for which you applied, please call 609-984-7834 at once.

Congratulations and best wishes!

Sincerely,

John A. Delesandro
Supervisor of Licensing & Education

COVID-19 Vaccination Record Card



Please keep this record card, which includes medical information about the vaccines you have received.

Por favor, guarde esta tarjeta de registro, que incluye información médica sobre las vacunas que ha recibido.

Last Name Maguire First Name Thomas MI

Date of birth 4/2/70 Patient number (medical record or IIS record number)

Vaccine	Product Name/Manufacturer	Date	Healthcare Professional or Clinic Site
	Lot Number		
1 st Dose COVID-19	<u>Pfizer EL3302</u> <u>05-2021</u>	<u>1/26/21</u> mm dd yy	<u>GM</u>
2 nd Dose COVID-19	<u>PFIZER</u> <u>EL3302</u>	<u>2/16/21</u> mm dd yy	<u>Walgreens</u>
Other		<u> </u> / <u> </u> / <u> </u> mm dd yy	
Other		<u> </u> / <u> </u> / <u> </u> mm dd yy	

Introduction of Ordinances

Ordinance 2023-01

TRINA WILL READ THE TITLE OF THE ORDINANCE.

AN ORDINANCE TO REPEAL AND REPLACE PART II, GENERAL LEGISLATION, CHAPTER 100, CANNABIS OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LEONIA

MAYOR ZEIGLER WILL REQUEST A COUNCIL MEMBER TO MAKE A MOTION TO INTRODUCE AND PASS ON FIRST READING ORDINANCE 2023-01 AND SET THE HEARING FOR FEBRUARY 6, 2023 AT 7:30 PM OR AS SOON THEREAFTER IN LEONIA BOROUGH HALL VIRTUALLY VIA GOTOMEETING.

THE MOTION WILL THEN BE SECONDED.

TRINA WILL CONDUCT THE ROLL CALL.

**BOROUGH OF LEONIA
COUNTY OF BERGEN
STATE OF NEW JERSEY**

**AN ORDINANCE TO REPEAL AND REPLACE PART II, GENERAL LEGISLATION,
CHAPTER 100, CANNABIS OF THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF LEONIA**

BE IT ORDAINED, by the Governing Body of the Borough of Leonia, that Part II, General Legislation, Chapter 100, Cannabis, is hereby repealed and replaced with the following:

SECTION 1. Article I. Definitions

Section 100-1. Terms defined.

Alternative Treatment Center" or ATC means an organization issued a permit pursuant to the "Jake Honig Compassionate Use Medical Cannabis Act," P.L.2009, c.307 (C.24:6I-1 et al.) to operate as a medical cannabis cultivator, medical cannabis manufacturer, medical cannabis dispensary, or clinical registrant, as well as any alternative treatment center deemed pursuant to section 7 of that act (C.24:6I-7) to concurrently hold a medical cannabis cultivator permit, a medical cannabis manufacturer permit, and a medical cannabis dispensary permit.

"Cannabis" means all parts of the plant Cannabis sativa L., whether growing or not, the seeds thereof, and every compound, manufacture, salt, derivative, mixture, or preparation of the plant or its seeds, except those containing resin extracted from the plant, which are cultivated and, when applicable, manufactured in accordance with P.L. 2016, c. 16 for use in cannabis products as set forth in this act, but shall not include the weight of any other ingredient combined with cannabis to prepare topical or oral administrations, food, drink, or other product. "Cannabis" does not include: medical cannabis dispensed to registered qualifying patients pursuant to the "Jake Honig Compassionate Use Medical Cannabis Act," P.L.2009, c.307 (C.24:6I-1 et al.) and P.L.2015, c.158 (C.18A:40-12.22 et al.); marijuana as defined in N.J.S.2C:35-2 and applied to any offense set forth in chapters 35, 35A, and 36 of Title 2C of the New Jersey Statutes, or P.L.2001, c.114 (C.2C:35B-1 et seq.), or marijuana as defined in section 2 of P.L.1970, c.226 (C.24:21-2) and applied to any offense set forth in the "New Jersey Controlled Dangerous Substances Act," P.L.1970, c.226 (C.24:21-1 et al.); or hemp or a hemp product cultivated, handled, processed, transported, or sold pursuant to the "New Jersey Hemp Farming Act," P.L.2019, c.238 (C.4:28-6 et al.).

"Cannabis Cultivator" means any licensed person or entity that grows, cultivates, or produces cannabis in this State, and sells, and may transport, this cannabis to other cannabis cultivators, or usable cannabis to cannabis manufacturers, cannabis wholesalers, or cannabis retailers, but not to consumers.

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“Cannabis Delivery Service” means any licensed person or entity that provides courier services for consumer purchases of cannabis items and related supplies fulfilled by a cannabis retailer in order to make deliveries of the cannabis items and related supplies to that consumer, and which services include the ability of a consumer to purchase the cannabis items directly through the cannabis delivery service, which after presenting the purchase order to the cannabis retailer for fulfillment, is delivered to that consumer.

“Cannabis Distributor” means any licensed person or entity that transports cannabis in bulk intrastate from one licensed cannabis cultivator to another licensed cannabis cultivator, or transports cannabis items in bulk intrastate from any one class of licensed cannabis establishment to another class of licensed cannabis establishment, and may engage in the temporary storage of cannabis or cannabis items as necessary to carry out transportation activities.

“Cannabis Establishment” means a cannabis cultivator, a cannabis manufacturer, a cannabis wholesaler, or a cannabis retailer.

“Cannabis Item” means any usable cannabis, cannabis product, cannabis extract, and any other cannabis resin. “Cannabis Item” does not include: Any form of medical cannabis dispensed to registered qualifying patients pursuant to the Jake Honig Compassionate Use Medical Cannabis Act,” P.L. 2009, .307 (c.24:6i-1 et seq.) and P.L. 2015, c. 158 (c.18a:40-12.22 et seq.); or hemp or hemp product cultivated, handled processed, transported, or sold pursuant to the “New Jersey Hemp Farming Act,” P.L. 2019, c.238 (c.4:28-6 et seq.).

“Cannabis Leaf” means the leaf of the plant Cannabis sativa L. within the plant family cannabaceae.

“Cannabis Manufacturer” means any licensed person or entity that processes cannabis items in this State by purchasing or otherwise obtaining usable cannabis, manufacturing, preparing, and packaging cannabis items, and selling, and optionally transporting, these items to other cannabis manufacturers, cannabis wholesalers, or cannabis retailers, but not to consumers.

“Cannabis Manufacturing” means the drying, processing, compounding, or conversion of usable cannabis into cannabis products or cannabis resins. “Manufacture” with respect to cannabis does not include packaging or labeling.

“Cannabis Manufacturing” means the drying, processing, compounding, or conversion of usable cannabis into cannabis products or cannabis resins. “Manufacture” with respect to cannabis does not include packaging or labeling.

“Cannabis Overlay Zone”- The overlay zone whereby the approved classes of Cannabis Establishments are permitted to operate.

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“Cannabis Overlay Zone Map”- The official Township map establishing the Cannabis Overlay Zone.

“Cannabis Paraphernalia” means any equipment, products, or materials of any kind which are used, intended for use, or designed for use in planting, propagating, cultivating, growing, harvesting, composting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, vaporizing, or containing cannabis, or for ingesting, inhaling, or otherwise introducing a cannabis item into the human body. “Cannabis Paraphernalia” does not include drug paraphernalia as defined in N.J.S. 2C: 36-1 and which is used or intended for use to commit a violation of Chapter 35 or 362 of Title 2C of the New Jersey Statutes.

“Cannabis Product” means a product containing usable cannabis, cannabis extract, or any other cannabis resin and other ingredients intended for human consumption or use, including product intended to be applied to the skin or hair, edible cannabis products, ointments, and tinctures. “Cannabis Product” does not include (1) usable cannabis by itself; (2) cannabis extract by itself; or (3) any other cannabis resin by itself.

“Cannabis Retailer” means any licensed person or entity that purchases or otherwise obtains usable cannabis from cannabis cultivators and cannabis items from cannabis manufacturers or cannabis wholesalers, and sells these to consumers from a retail store, and may use a cannabis delivery service or a certified cannabis handler for the off-premises delivery of cannabis items and related supplies to consumers. A cannabis retailer shall also accept consumer purchases to be fulfilled from its retail store that are presented by a cannabis delivery service which will be delivered by the cannabis delivery service to that consumer.

“Cannabis wholesaler” means any licensed person or entity that purchases or otherwise obtains, stores, sells or otherwise transfers, and may transport, cannabis items for the purpose of resale or other transfer to either another cannabis wholesaler or to a cannabis retailer, but not to consumers.

“Cannabis, Usable” means the dried leaves and flowers of the female plant Cannabis sativa L., and does not include seedlings, seeds, stems, stalks, or roots of the plant.

Microbusiness- A person or entity licensed under P.L.2021, c. 16 (C.24:6I-31 et al.) as a cannabis cultivator, cannabis manufacturer, cannabis wholesaler, cannabis distributor, cannabis retailer, or cannabis delivery service that may only, with respect to its business operations, and capacity and quantity of product: (1) employ no more than 10 employees; (2) operate a cannabis establishment occupying an area of no more than 2,500 square feet, and in the case of a cannabis cultivator, grow cannabis on an area no more than 2,500 square feet measured on a horizontal plane and grow above that plane not higher than 24 feet; (3) possess no more than 1,000 cannabis plants each month, except

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that a cannabis distributor's possession of cannabis plants for transportation shall not be subject to this limit; (4) acquire each month, in the case of a cannabis manufacturer, no more than 1,000 pounds of usable cannabis; (5) acquire for resale each month, in the case of a cannabis wholesaler, no more than 1,000 pounds of usable cannabis, or the equivalent amount in any form of manufactured cannabis product or cannabis resin, or any combination thereof; and (6) acquire for retail sale each month, in the case of a cannabis retailer, no more than 1,000 pounds of usable cannabis, or the equivalent amount in any form of manufactured cannabis product or cannabis resin, or any combination thereof.

SECTION 2. Article II. License required

Section 100-2. Permitted and prohibited licenses.

- A. Permitted Licenses- Those businesses possessing a license issued by the State of New Jersey to operate and a Class 1, Class 2, Class 3, or Class 4, adult-use license pursuant to Section 31b of the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act (P.L. 2021, c. 16), may operate within the Borough of Leonia, subject to all of the provisions of this ordinance and all applicable State standards and regulations.

- B. Prohibited Licenses: Class 5 Retail license and Class 6 Distribution license are strictly prohibited in the Borough of Leonia. The delivery of cannabis items and related supplies by a Class 6 license holder located outside of the Borough of Leonia shall be permitted.

Section 100-3. Limitations on the number of licenses.

The Borough of Leonia expressly permits four (4) total cannabis licenses to operate within the Borough limits as follows:

- A. Three (3) Class 1 adult-use cultivation license;
- B. Three (3) Class 2 adult-use manufacturing license;
- C. Three (3) Class 3 adult-use wholesaler license; and
- D. Three (3) Class 4 adult-use distributor license;

Section 100-4. Licensing process, fee established, inspection, revocation.

- A. It shall be unlawful for any person or any corporate entity to operate a Cannabis Establishment without first having procured an annual license from the Borough Clerk's Office.

- B. License fees; renewal; late fees.

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1. A Cannabis Establishment permitted to operate in the Borough shall pay to the Borough a prorated annual License Fee of \$20,000.00.
2. The licenses issued shall be effective for the calendar year, expiring on the 31st day of December of the year of issue, and may be renewable upon application for succeeding calendar years thereafter. The fee for license renewals shall be due and payable on or before the first day of February in the year of renewal or be subject to late fees.
3. Late fees. A late fee of \$100 shall be charged for renewal licenses which are not paid on/or before February 1 of the license year. An additional \$75 shall be charged for each thirty-day period that the license fee is not paid after February 1 of the license year.

C. Application for license.

1. Any person or persons, corporation or corporations desiring to conduct, maintain or operate any of the aforementioned businesses within the Borough of Leonia shall complete the designated application form.
2. Applications shall be submitted to the Borough Clerk and will be deemed complete upon submittal of all documentation and information described in herein to the satisfaction of the Governing Body.
3. Subject to the provisions set forth below, licensing for a Cannabis Establishment will be on a reserve basis based on the order the application form is received until the number of permitted licenses is reached. A licensee's failure to submit a fully completed Cannabis Establishment Application after a period of ninety (90) days from the original date of submittal shall constitute a basis for the Governing Body to deem the application expired and subject the licensee to a loss of the reserve space.
4. No further applications will be accepted when the Borough has obtained the number of application forms totaling the number of available licenses permitted by Ordinance.
5. The following documentation and information shall be provided in order for the application to be deemed complete and the license issued:
 - a. A copy of the current State-approved license.
 - b. The proposed days and hours of operation;

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COUNTY OF BERGEN
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- c. Security Plan;
- d. Environmental Impact and Sustainability Plan;
- e. Water and energy consumption plan detailing anticipated water and energy consumption.
- f. Host Community Plan;
- g. A proposed signage plan;
- h. A plan describing the mitigation measures and ventilation system that will be used to prevent any odor of Cannabis off the premises;
- i. The name(s) and location(s) of the offsite cultivation facilities associated with a dispensary; and
- j. Such other information or documentation as determined to be necessary to assess compliance with the requirements set forth or referenced herein;

D. Notification of award.

Upon completion of the requirements set forth in paragraph B above, a notification of award shall be issued pursuant to Resolution by the Governing Body. The Borough Clerk's Office shall then issue the annual license.

E. Inspection.

- 1. Every Cannabis Establishment licensed to operate in the Borough shall be subject inspection by Borough officials or agents, during reasonable hours, without prior notice. Failure or refusal on the part of the licensed Cannabis Establishment or his agents or servants to permit such inspection, maybe subject to suspension or revocation of the license.
- 2. Should an inspection result in a documented violation in the form of a Complaint, the Cannabis Establishment must rectify the violation according to the Complaint or be subject to a suspension or revocation of the license.

F. Revocation, suspension or cancellation of licenses; hearing.

- 1. Any license issued under the terms and provisions of this chapter may be suspended or revoked by the Governing Body for the willful violation by the licensee of any provision of the Borough Code.
- 2. Summary suspension. If the Borough Council has reasonable grounds to believe that a licensee has engaged in deliberate and willful violation of any provision of this the Borough Code or upon proof that the public health, safety, and/or general welfare has been jeopardized and requires emergency action, the Borough Council may enter a Summary Suspension Order for the immediate suspension of such license pending a public hearing.

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3. A public hearing shall be scheduled within 30 days of the Summary Suspension Order. Said Order shall contain the time and place of the public meeting.
4. Written notice of the time and place of such hearing shall be served upon the Cannabis Establishment at least 10 days prior to the date set for such hearing. Notice may be given either by personal delivery thereof to the person to be notified or by Certified Mail, returned receipt to the business address appearing upon said license.
5. Upon due consideration and deliberation based on the record evidence presented, the Governing Body may issue a fine not to exceed \$2,500 per violation and issue a temporary suspension of the license not to exceed three (3) months, or may revoke the license in its entirety.
6. If any such license shall have been revoked, neither the holder thereof nor any person acting for him/her, directly or indirectly, shall be entitled to another license to carry on the same business within the Borough, unless the application for such license shall be approved by the Governing Body.

SECTION 3. Article III. Zoning

Section 100-5. Zoning.

- A. A Cannabis Establishment seeking to operate under a Class 1, Class 2, Class 3, or Class 4 license may operate within the LI District only as a Conditional Use.
- B. All Cannabis Establishments operating in the Borough of Leonia shall be permitted as a Condition Use, subject to the following conditions:
 1. Present proof of the appropriate State license to operate the proposed Cannabis Establishment;
 2. All Cannabis Establishments shall undergo site plan review by the Borough's Land Use Board, unless a prior approval has been issued by the Borough's Land Use Board approving the same Cannabis Establishment license to operate at the proposed location;
 3. A Cannabis Establishment shall be subject to licensing requirements outlined in Section 100-4;
 4. Class 1, Class 2, Class 3, or Class 4 licenses shall be subject to all "bulk" standards established for the LI Zone District.
 5. Drive-thru access shall be prohibited;

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6. No Cannabis Paraphernalia shall be displayed or kept at the Cannabis Establishment so as to be visible from outside the premises;
7. Cannabis Consumption Areas are strictly prohibited;
8. No Cannabis Product shall be smoked, eaten, or otherwise consumed or ingested on the premises of any Cannabis Establishment;
9. A Cannabis Establishment shall not be located in a home, apartment, townhouse, condominium or mix-use building;
10. If located in a multi-tenant commercial building, the Cannabis Establishment shall have a separate entrance where no part of the Cannabis Establishment shall be directly accessible from any common area within the building;
11. The applicant shall implement an odor mitigation infrastructure so that odors emanating from the facility are not detectable by a person on adjacent properties, rights-of way, or other units with a building on the same lot;
12. All activities associated with the production of cannabis, including cultivation, manufacturing, and processing, shall occur within an enclosed building;
13. The applicant shall comply with the signage standards of the underlying zoning district, including the following additional limitations:
 - a. No sign shall be placed on the roof of a building nor placed on its walls so as to exceed in height the roof of a building;
 - b. No illuminated signs shall be permitted;
 - c. No freestanding signs shall be permitted;
 - d. There shall only be one sign; and
 - e. The content of signage shall be restricted to text on a solid background. The logo of the business may be included provided the logo does not include a cannabis plant leaf or image of other cannabis paraphernalia or products.

SECTION 4. Article IV. Municipal Tax

Section 100-6. Municipal tax imposed.

A. Transfer Tax and User Tax Imposed.

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1. There is hereby imposed a transfer tax of two percent (2%) on receipts from the sale of all Cannabis from a Cannabis Cultivator, a Cannabis Manufacturer, and a Cannabis Retailer.
2. There is hereby imposed a transfer tax of one percent (1%) on receipts from the sale of Cannabis from a Cannabis Wholesaler.
3. There is hereby imposed a user tax equivalent to the transfer tax rate established in Section 100-4A.1 and 2, on any concurrent license holder, as permitted by section 33 of P.L.2021, c.16 (C.24:6I-46), operating more than one cannabis establishment. The user tax shall be imposed on the value of each transfer or use of cannabis or cannabis items not otherwise subject to the transfer tax, from the license holder's establishment that is located in the municipality to any of the other license holder's establishments, whether located in the municipality or another municipality.
4. Such transfer tax shall be collected or paid and remitted to the municipality by the Cannabis Establishment from the cannabis establishment purchasing or receiving the cannabis or cannabis item, or from the consumer at the point of sale, on behalf of the municipality by the cannabis retailer selling the cannabis item to that consumer.
5. The transfer tax shall be stated, charged, and shown separately on any sales slip, invoice, receipt, or other statement or memorandum of the price paid or payable, or equivalent value of the transfer, for the cannabis or cannabis item. No Cannabis Establishment required to collect a transfer tax imposed hereunder shall advertise or hold out to any person or to the public in general, in any manner, directly or indirectly, that the transfer tax or user tax will not be separately charged and stated to another cannabis establishment or the consumer, or that the transfer tax will be refunded to the Cannabis Establishment or the consumer.

B. Tax Liability.

Every Cannabis Establishment required to collect a transfer tax and user tax imposed herein shall be personally liable for the transfer tax or user tax imposed, collected, or required to be collected under this section. Any Cannabis Establishment shall have the same right with respect to collecting the transfer tax from another Cannabis Establishment or the consumer as if the transfer tax was a part of the sale and payable at the same time, or with respect to non-payment of the transfer tax or user tax by the Cannabis Establishment or consumer, as if the transfer tax was a part of the purchase price of the cannabis or cannabis item, or equivalent value of the transfer of the cannabis or cannabis item, and payable at the same time.

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Section 100-7. Collection of taxes, lien, returns.

- A. All revenues collected from a transfer tax and user tax imposed pursuant to this section shall be remitted to the Borough of Leonia Chief Financial Officer in the manner prescribed herein. The Chief Financial Officer shall collect and administer any transfer tax or user tax imposed.

- B. The Borough of Leonia may enforce the payment of delinquent taxes or transfer fees imposed by ordinance pursuant to this section in the same manner as provided for municipal real property taxes.
 - 1. In the event that the transfer tax imposed by ordinance pursuant to this section is not paid when due by a Cannabis Establishment the unpaid balance, and any interest accruing thereon, shall be a lien on the parcel of real property comprising the Cannabis Establishment's premises in the same manner as all other unpaid municipal taxes, fees, or other charges.
 - 2. The lien shall be superior and paramount to the interest in the parcel of any owner, lessee, tenant, mortgagee, or other person, except the lien of municipal taxes, and shall be on a parity with and deemed equal to the municipal lien on the parcel for unpaid property taxes due and owing in the same year.
 - 3. The Borough shall file in the office of its tax collector a statement showing the amount and due date of the unpaid balance and identifying the lot and block number of the parcel of real property that comprises the delinquent premises. The lien shall be enforced as a municipal lien in the same manner as all other municipal liens are enforced.

- C. Administration of Transfer Tax and User Tax.
 - 1. The Borough of Leonia Chief Financial Officer is charged with the administration and enforcement of the provisions of this chapter, and is empowered to prescribe, adopt, promulgate and enforce rules and regulations relating to any matter pertaining to the administration and enforcement of this chapter, including provisions for the reexamination and corrections of declarations and returns, and of payments alleged or found to be incorrect, or as to which an overpayment is claimed or found to have occurred, and to prescribe forms necessary for the administration of this chapter.
 - 2. Should a Cannabis Establishment fail or refuse to provide adequate information to the Chief Financial Officer to determine the amount of tax due, the Chief Financial Officer may use information provided to the Chief Financial Officer

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from other sources (i.e., the Commission or Department of Treasury) to determine the amount of tax liability.

- a. Every Medicinal Cannabis Dispensary is hereby directed and required to give to the Chief Financial Officer, or to any agent designated by him/her, the means, facilities and opportunity for such examinations and investigations, as are hereby authorized.
- b. The Chief Financial Officer is hereby authorized to examine the books, papers and records of the Cannabis Establishment to verify the accuracy of any declaration or return, or if no declaration or return was filed, to ascertain the tax due.
- c. It shall be the duty of the Chief Financial Officer to collect and receive the taxes, fines, and penalties imposed by this chapter. It shall also be the duty of the Chief Financial Officer to keep a record showing the date of such receipt. The Chief Financial Officer is authorized to enter into agreements with the State of New Jersey to obtain information to facilitate administration of the tax. The Chief Financial Officer is authorized to issue a ruling upon written request of a taxpayer or upon its own volition.

D. Recordkeeping.

1. A Cannabis Establishment liable for the transfer tax or user tax shall be required to keep such records as will enable the filing of true and accurate returns of the tax and such records shall be preserved for a period of not less than three (3) years from the filing date or due date, whichever is later, in order to enable the Chief Financial Officer or any agent designated to verify the correctness of the declarations or returns filed.
2. If records are not available in the municipality to support the returns which were filed or which should have been filed, the Cannabis Establishment will be required to make them available to the Chief Financial Officer either by producing them at a location in the municipality or by paying for the expenses incurred by the Chief Financial Officer or his agent in traveling to the place where the records are regularly kept.

E. Returns.

1. All Cannabis Establishments operating in the municipality are required to file a tax return with the Chief Financial Officer to report their sales during each calendar quarter and the amount of tax in accordance with the provisions of this chapter. Returns shall be filed and payments of tax imposed for the preceding

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calendar quarter shall be made on or before the last day of April, July, October, and January, respectively.

2. A Cannabis Establishment that has overpaid the transfer tax, or who believes it is not liable for the tax, may file a written request on an amended tax return with the Chief Financial Officer for a refund or a credit of the tax. For amounts paid as a result of a notice asserting or informing a taxpayer of an underpayment, a written request for a refund shall be filed with the Chief Financial Officer within two (2) years of the date of the payment.

F. Confidentiality.

The returns filed by the Cannabis Establishment, and the records and files of the Chief Financial Officer respecting the administration of the transfer tax, shall be considered confidential and privileged and neither the municipality nor any employee or agent engaged in the administration thereof or charged with the custody of any such records or files, nor any former officer or employee, nor any person who may have secured information therefrom, shall divulge, disclose, use for their own personal advantage, or examine for any reason other than a reason necessitated by the performance of official duties any information obtained from the said records or files or from any examination or inspection of the premises or property of any person. Neither the Chief Financial Officer nor any employee engaged in such administration or charged with the custody of any such records or files shall be required to produce any of them for the inspection of any person or for use in any action or proceeding except when the records or files or the facts shown thereby are directly involved in an action or proceeding under the provisions of the State Uniform Tax Procedure Law or of the tax law affected, or where the determination of the action or proceeding will affect the validity or amount of the claim of the municipality under the tax provisions of this chapter.

Section 100-8. Audit, assessment, limitations, and appeals.

- A. The Borough's Chief Financial Officer may initiate an audit by means of an audit notice to be served on any agent at the Cannabis Establishment's principal place of business. If, as a result of an examination conducted by the Chief Financial.
- B. In the event a return a return is found to be incorrect and transfer or user taxes are owed, the Chief Financial Officer is authorized to assess and collect any tax due and owing. Deficiency assessments (i.e., where a Cannabis Establishment filed a return but is found to owe additional tax) shall include taxes for up to three (3) years to the date when the deficiency is assessed.
- C. If no return has been filed and tax is found to be due, the tax actually due may be assessed and collected with or without the formality of obtaining a return from the

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taxpayer. Where no return was filed, there shall be no limit to the period of assessment.

- D. All expenses incurred by the Borough associated with the audit and the collection of the outstanding taxes shall be paid by the delinquent Cannabis Establishment.
- E. Upon proposing an assessment, the Chief Financial Officer shall send the Cannabis Establishment an interim notice by certified mail, return receipt requested, or by electronic means approved by the Cannabis Establishment, advising the taxpayer of additional taxes that are due. Should the taxpayer wish to dispute the assessment administratively by requesting a hearing with the Chief Financial Officer, it must do so within thirty (30) days of the date of such interim notice. If, after the Chief Financial Officer sends an interim notice, a taxpayer fails to timely request a hearing with the Chief Financial Officer or requests a hearing and after conducting a hearing, the Chief Financial Officer determines that the taxes are due, the Chief Financial Officer shall send the Cannabis Establishment by certified mail, return receipt requested, or by electronic means approved by the Cannabis Establishment, a final notice. Should the Cannabis Establishment wish to dispute the assessment set forth in the final notice, the Medicinal Cannabis Dispensary must initiate an appeal in the New Jersey Tax Court within ninety (90) days after the mailing of any final notice regarding a decision, order, finding, assessment, or action hereunder.

G. Time Limitations.

The following periods of limitations shall apply to suits for collection of taxes:

1. When a return has been filed but no tax paid, any suit brought to recover the tax due and unpaid shall be filed within two (2) years after the return was due or filed, whichever is later;
2. Where no return was filed or a fraudulent return was filed, there shall be no limits to file suit for the collection of taxes;
3. Where, before the expiration of the time prescribed in this section for the filing a lawsuit against the taxpayer, both the Chief Financial Officer and the taxpayer have consented in writing to its extension after such time, the suit may be filed at any time prior to the expiration of the period agreed upon; and
4. The period so agreed upon may be extended by subsequent agreements in writing made before the expiration of the period previously agreed upon.

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H. Hearings.

Any person who receives an interim notice from the Chief Financial Officer may within thirty (30) days after the date of an interim notice, request a hearing with the Chief Financial Officer. Any person who fails to request a hearing in a timely manner waives the right to administratively contest any element of the assessment. The Chief Financial Officer shall accept payments of disputed tax amounts under protest pending appeals; however, any request for refund of such monies must be filed in accordance with this section.

I. Appeals.

A Cannabis Establishment may, within ninety (90) days after the mailing of any final notice regarding a decision, order, finding, assessment, or action hereunder, or publication of any rule, regulation or policy of the Chief Financial Officer, appeal to the Tax Court pursuant to the jurisdiction granted by N.J.S.A. 2B:13-2a(3) to review actions or regulations of municipal officials by filing a complaint in accordance with the New Jersey Court Rule 8:3-1. The appeal provided by this section shall be the exclusive remedy available to any taxpayer for review of a final decision of the Chief Financial Officer in respect to a determination of liability for the tax imposed by this chapter.

SECTION 5. INCONSISTENT ORDINANCES REPEALED: Any article, section, paragraph, subsection, clause, or other provision of the City of Garfield inconsistent with the provisions of this ordinance is hereby repealed to the extent of such inconsistency.

SECTION 6. SEVERABILITY: If any section, paragraph, subsection, clause, or provision of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and the remainder of this ordinance shall be deemed valid and effective.

This ordinance shall take effect upon its passage.

I hereby certify that this is a true and exact copy
of resolution adopted by the Mayor and Council of
the Borough of Leonia on the day of 2022

**, RMC
Borough Clerk**

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Motion

Second

Ayes:

Nays: Abstain: Absent:

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ORD. 2023-01

RECORD OF VOTE												
	First Reading						Second Reading					
	January 18, 2023						February 6, 2023					
	M	S	Y	N	A	AB	M	S	Y	N	A	AB
Council												
Grandelis												
Davis												
Fusco												
Hesterbrink												
Terrell												
Ziegler												
Mayor Zeigler												
M - Motion S - Seconded Y- Yes N - No A - Abstain AB - Absent												

Judah Zeigler, Mayor

ATTEST:

Trina Lindsey, Borough Clerk

Memorandum

TO: BOROUGH OF LEONIA PLANNING BOARD

FROM: SAN CHAVAN P.P., AICP

DATE: DECEMBER 12, 2022

RE: MASTER PLAN CONSISTENCY REVIEW OF ORDINANCE NO. 2022-18

Ordinance 2022-18 amends Chapter 100 Cannabis to permit certain classes of cannabis to operate within the Borough of Leonia pursuant to Section 31b of the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act (P.L. 2021, c. 16). This memorandum examines whether this ordinance is consistent with the Borough’s Master Plan as required by the M.L.U.L., pursuant to N.J.S.A. 40:55-26.a.

Background

Governor Murphy on February 22, 2021, signed into law P.L. 2021, c. 16, known as the “New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act”, which legalized the recreational use of marijuana by adults and established a comprehensive regulatory and licensing scheme for commercial recreational cannabis operations, use and possession. The state law created an opt-in or opt-out timeline whereby municipalities in the state had 180 days to take action to regulate cannabis operations based on the new statutes. Failure to act would prevent municipalities from banning the operation of one or more of the classes of cannabis establishments for five years. The Borough Council adopted Ordinance 2021-06 to opt-out. The Borough Council has examined the option granted by the statute to opt-in and permit certain classes of cannabis establishments to operate in certain areas of the Borough. Proposed Ordinance 2022-18 permits as a conditional use in the LI District Class 1 adult-use cultivation license, Class 2 adult-use manufacturing license, Class 3 adult-use wholesaler license, and Class 4 adult-use distributor license while limiting the total number of cannabis licenses to operate within the Borough to four. The proposed ordinance also establishes certain license fees and taxes for cannabis establishments in accordance with state legislation.

Master Plan Consistency for Ordinance 2022-18

The proposed ordinance is consistent with the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act. This ordinance supports the following Goals of the 2022 Master Plan:

Economic Development Element Goals:

- #1 Maintain attractive and thriving business and commercial districts.
- #4 Create a diverse and unique economic development environment.

Additionally, the proposed ordinance supports the following recommendations:

- Land Use Plan Element recommendation #25: Monitor commercial cannabis activity in other municipalities and study the potential for allowing certain classes of establishments in the Borough.
- Economic Development Element recommendation #4: Improve the economic viability of the Willow Tree Road area.

In conclusion, the proposed ordinance is consistent with the New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act and the Borough's 2022 Master Plan.

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Council	Motion	Second	Yes	No	Abstain	Absent
Davis						
Fusco						
Grandelis						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

**RESOLUTION OPPOSING THE CONSTRUCTION OF A NJ TRANSIT GAS-FIRED
POWER PLANT**

WHEREAS,

- The Leonia Council approved RES. 2020-185 RESOLUTION OPPOSING CONSTRUCTION OF THE NJ TRANSIT GAS-FIRED POWER PLANT IN KEARNY in 2020
- Governor Murphy directed NJ TRANSIT to halt their plans to build and operate a methane gas-fired power plant and to redesign this project to maximize the use of 100% clean renewable energy technologies
- The NJ Transit RFP fails to solicit proposals that maximize the use of clean renewable energy and energy storage technologies today. Instead, it is strongly biased in favor of a fossil fuel power plant.
- NJ TRANSIT continues to favor the siting of a large methane gas-fired power plant that would emit tons of toxic pollutants annually in and near Black and Brown, low-income and working-class communities in Hudson County and the Meadowlands region, many of whom already suffer a disproportionate burden of toxic pollution; and

WHEREAS, the Council of the Borough of Leonia has a principal responsibility to protect the health and safety of its residents, businesses, and institutions; and

WHEREAS, the proposed NJ TRANSITGRID gas-fired power plant would be another long-term source of harmful air pollution directly impacting North Jersey residents; and

WHEREAS, gas infrastructure facilities can annually emit into the air hundreds of tons of pollutants including particulate matter, toxic chemicals such as sulfur dioxide, mercury, and criteria pollutants (such as nitrogen oxides which contribute to the formation of acid rain, ozone and smog),[1] some of which are known carcinogens such

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as benzene and formaldehyde, and also can be sources of radioactive contamination [2] and are known to increase the severity of asthma and other respiratory diseases; and

WHEREAS, particulate matter, once inhaled, can affect the heart and lungs and cause serious health effects, including lung cancer; with long-term exposure to ozone being linked to aggravation of asthma, emphysema, and chronic bronchitis, and likely to be one of many causes of asthma development; with long-term exposures to ozone being linked to permanent lung damage, such as abnormal lung development in children; with both ozone and particulate pollutants being linked to premature death, cardiovascular harm, and increased susceptibility to infections; with recent studies linking air pollution to increases in obesity, diabetes, Parkinson's disease, Alzheimer's and other forms of dementia, and stroke; [3] and with the people most at risk from breathing air that contains ozone including those with asthma, children, older adults, and those who are active outdoors, especially outdoor workers; and

WHEREAS, a new study conducted by scientists at Harvard University found that communities with unhealthy levels of particulate matter pollution (pm 2.5) were more likely to die from COVID-19 than other communities,

WHEREAS, people who live or work in close proximity to natural gas infrastructure facilities such as power plants and compressors are most at risk, particularly developing fetuses, children, older adults, and those with cardiovascular, lung, or respiratory problems and other vulnerable subpopulations, although under certain weather and terrain conditions, these pollutants can have a wider impact; and

WHEREAS, current protocols used for assessing compliance with ambient air quality standards do not adequately determine intensity, frequency, or duration of actual human exposures to pollutants and mixtures of pollutants emitted from natural gas infrastructure, noting that periodic 24-hour average measures can underestimate actual exposures by an order of magnitude; and

WHEREAS, based on the American Lung Association's State of the Air 2019" report, North Jersey, which will be most impacted by emissions from this power plant, already has significant populations (in some cases the largest in New Jersey), with pediatric and adult asthma, COPD, lung cancer, cardiovascular disease and diabetes,[4] whose conditions will only be exacerbated by additional volumes of air pollution; and

WHEREAS, developing fetuses and children are uniquely vulnerable to exposures as they receive proportionally greater doses of pollutants than adults and have immature organs and detoxification systems[S]; and

WHEREAS, peer-reviewed scientific studies [6] link exposure from air pollutants emitted by natural gas infrastructure facilities with neurological, cardiovascular, and respiratory disease, cancer, birth defects, and other adverse health impacts; with acute health impacts from these toxic exposures able to cause burning eyes, headaches, breathing difficulty and nausea for nearby populations and can exacerbate

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health problems; and with chronic health impacts that can include certain types of cancer as well as damage to lungs, liver, kidneys, reproductive, nervous, and cardiovascular systems; and

WHEREAS, the American Medical Association acknowledges the hazards of natural gas infrastructure and associated adverse health impacts; and

WHEREAS, Bergen, Hudson, and Essex Counties (the proposed site of the gas-fired power plant being Kearny) already receive grades of 'F' from the American Lung Association for ground-level ozone pollution,[7]

WHEREAS, the annual health impacts of burning I (one) billion cubic feet per day of natural gas in the NY/NJ metropolitan area are estimated to be as follows; and [8]

Health Impact	Incidents per year	Societal Value*	Direct Medical and Other Costs
Premature Mortality	35.3	\$238,712,000	\$10,585,000
Chronic Bronchitis	22.3	\$10,554,000	\$2,700,000
Hospital + Emergency Room visits	32.8	\$432,000	\$345,000
Asthma Attacks	724.5	\$43,000	\$42,000
Respiratory Symptoms	32,720	\$1,190,000	\$1,190,000
Work Loss Days	6,374	\$1,160,000	\$1,079,000
Mercury Related	NA	\$12,277,000	\$13,277,000
Total		\$265,369,000	\$29,217,000

*Costs to consumers for which they are not reimbursed.

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WHEREAS, the NJ TRANSITGRID gas-fired power plant would become the 13th largest emitter of greenhouse gases in New Jersey, releasing 5,771,000 tons of Carbon Dioxide Equivalent greenhouse gases into the atmosphere annually [9]; and

WHEREAS, the primary ingredient of natural gas is methane, which leaks at every system stage of production, including extraction, processing, transmission, distribution, and final consumption; and

WHEREAS, methane is an extremely potent greenhouse gas with a global warming potential that is 34 times that of carbon dioxide over a 100-year timeframe and 86 times that of carbon dioxide over a 20-year timeframe; and

WHEREAS, methane emissions from gas-fired power plants may be considerably higher than previously thought, with a 2017 study [Lo] finding that gas-fired power plants released more than 20 times more methane than the facilities had estimated; and

WHEREAS, NJ Transit has never seriously explored alternative solutions to its proposed gas-fired power plant, including zero-emissions technologies like solar, wind, or tidal energy combined with battery energy storage, each of which, or in combination, would avoid the environmental and public health issues detailed in this resolution while still providing new jobs and other financial benefits to local municipalities; and

WHEREAS, NJ Transit's failure to seriously evaluate clean energy alternatives is in direct contradiction with several New Jersey laws and policies, including the state's Clean Air Act, 2018 Clean Energy Act, and final 2019 Energy Master Plan to achieve 100% clean energy economy-wide in New Jersey by 2050; and

WHEREAS, natural gas is becoming less attractive as an energy source due to the rapidly improving cost-effectiveness of renewable technologies, the impact of fossil fuels on our climate emergency (and the need to immediately make deep reductions, not increases, in greenhouse gas emissions,) and the increasing likelihood of fossil fuel infrastructures becoming stranded assets over their expected lifetime, it is likely that the long-term economics associated with NJ Transit's microgrid favor a renewable energy technology-based solution; and

WHEREAS, the air pollution from the power plant would disproportionately harm communities of color and low-income communities in Kearny, Newark and Jersey City, in direct contradiction with Governor Murphy's Executive Order 23 to promote environmental justice for all; and

WHEREAS, the proposed plant would be built on top of a Superfund site and the former Koppers Seaboard Coke and By-Products plant as well as in an active flood plain that is at risk for at least one flood over 6 feet taking place between 2020 and 2050; and

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WHEREAS, the location of the plant conflicts with the Regional Plan Association's 2017 finding of the Meadowlands being at risk from sea level rise; and

WHEREAS, geological changes along the East Coast are causing land to sink along the seaboard, which is exacerbating the flood-inducing effects of sea level rise, which has been occurring faster in the western Atlantic Ocean than elsewhere in recent years; with a 2016 article in Scientific American[11] reporting that Sandy Hook is sinking at the rate of over one inch per decade while the regional sea level is rising at over three inches per decade; and

WHEREAS, the proposed gas-fired power plant would require 1.3 million gallons of water per day which would come from the municipal water system, with about 90% of this water to be used to cool the steam-driven turbines; with cooling towers to be used for evaporation, which would allow chemicals in the water to contribute to the existing levels of air pollution; and

WHEREAS, the proposed gas-fired power plant's requirement that chemicals such as ammonia, bleach and acids be delivered by trucks and stored on-site would increase the potential for spills into nearby wetlands and streams, and the Hackensack River; and

WHEREAS, the operation of the proposed gas-fired power plant would increase the volume of fracked natural gas used in New Jersey, which also would increase the drilling and associated environmentally-destructive activities associated with its production and transport [12]in the region; and

WHEREAS, Hurricane Sandy Recovery and Resiliency funding would be used to pay for a gas-fired power plant that would increase greenhouse gas emissions, thus increasing the likelihood of more Sandy-like hurricanes, when New Jersey and its governor should be taking every action possible to safeguard our climate future; and

WHEREAS, the 140 megawatts that NJ Transit states is required to power its microgrid project, including driving trains 24 17, can be achieved by the cleaner alternative of one or more renewable energy systems at the proposed Kearney site and on other NJ Transit property (solar, wind, tidal), along with one or more energy storage systems (batteries, flywheels, supercapacitors); and

WHEREAS, New Jersey's Clean Energy Law, Public Law 2018 establishes one of the most ambitious renewable energy standards in the country by requiring that 21 percent of the energy sold in the state be from Class I renewable energy sources by 2020; 35 percent by 2025 and 50 percent by 2030; and codifies the Governor's goal of achieving 600 megawatts of energy storage by 2021 and 2,000 megawatts by 2030; and

WHEREAS, Governor Murphy should direct federal grants and relief funds towards energy solutions that will help achieve New Jersey's renewable energy and energy storage goals; and

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WHEREAS, NJ Transit has the opportunity to become a nationwide leader in both renewable energy and environmentally beneficial transit solutions, it is incumbent upon the agency to make every effort to adopt renewable energy and energy storage to power the NJ TRANSITGRID project

WHEREAS, the microgrid would fail if the gas-fired power plant was severely damaged or forced to shut down by an extreme weather event but the use of renewable energy and energy storage would greatly reduce the probability of a single point of failure jeopardizing the microgrid; and

WHEREAS, powering the microgrid project with renewable energy and energy storage would largely eliminate the need for NJ Transit to purchase natural gas or power from the main electrical grid; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, in the interest of protecting its residents, businesses and institutions, strongly opposes the use of a gas-fired power plant to supply electricity for the NJ TRANSITGRID Traction Power System microgrid; and

BE IT FURTHER RESOLVED, that the Borough of Leonia supports a renewable energy (solar, tidal, wind) and energy storage system (battery, flywheel) in the place of a gas-fired power plant; and

BE IT FURTHER RESOLVED, that the Borough of Leonia urges Governor Murphy to direct NJ Transit to immediately amend the RFP in December of 2021 and to solicit proposals that maximize the use of clean renewable energy and energy storage technologies to power its Traction Power System microgrid and report back to the Governor and the public on the results of this analysis before it proceeds with bids to construct the system; and

BE IT FURTHER RESOLVED, that the Borough Clerk shall forward this Resolution to:

- New Jersey Governor Phil Murphy –
- NJ Department of Environmental Protection Commissioner Catherine McCabe - Catherine.McCabe@dep.nj.gov
- State Senator Brian P. Stack - SenStack@NJleg.org
- State Assemblyperson Annette Chaparro - AswChaparro@njleg.org
- State Assemblyperson Raj Mukherji - AsmMukherji@NJleg.org
- Food & Water Watch - sdifalco@fwwatch.org
- Hudson, Bergen, and Essex County Freeholders and Administration

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 18, 2023

RESOLUTION NO. 2023-62

- Essex - ddavisford@freeholders.essexcountynj.org
- Bergen - mamoros@co.bergen.nj.us
- Hudson - asantos@hcnj.us
- League of New Jersey Municipalities, 222 West State Street, Trenton, NJ 08608
- The Bergen Record - Fallon@northjersey.com

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 18, 2023.

Trina Lindsey, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 18, 2023

RESOLUTION NO. 2023-63

Council	Motion	Second	Yes	No	Abstain	Absent
Davis						
Fusco						
Grandelis						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

AUTHORIZE BILL LIST

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council hereby authorize the Treasurer to pay the following claims and charge the 2022 Adopted Budget and /or Budget Reserves and 2023 Temporary Budget

2022

Current	01	162,128.46
Rec Activities Trust	20	1,771.67
Year Total:		\$ 163,840.13

2023

Current	01	213,985.14
Pool Operating	05	1,213.18
Developers Escrow	13	3,073.00
Year Total:		\$ 218,271.32
Capital	C-04	276,779.93
Grant Fund	G-02	1,177.20
Total of All Funds:		\$ 660,068.58

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 18, 2023.

Trina Lindsey, RMC
Borough Clerk

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
23-00018	01/12/23	VEOLI005	VEOLIA WATER NEW JERSEY	WATER SVCS - VAR LOCATIONS	Open	142.02	0.00
23-00019	01/12/23	PENNO005	PENNONI ASSOCIATES INC.	ESCROW ENGINEER PAYMENTS	Open	1,644.00	0.00
23-00020	01/12/23	TJMET010	T.J METZDORF CONTRACTORS	RECREATION LOWER LEVEL IMPROV.	Open	25,250.00	0.00
23-00021	01/12/23	GRANI015	GRANICUS	GOVACCESS MAINT/HOSTING/LIC	Open	9,116.30	0.00
23-00022	01/12/23	RUTGE045	RUTGERS CENTER FOR GOV'T SERV	PLANNING CLASSES - MIKE GRECO	Open	1,109.00	0.00
23-00023	01/12/23	MGLPR005	MGL PRINTING SOLUTIONS	DOG AND CAT TAGS	Open	374.00	0.00
23-00024	01/12/23	NEWJE010	NEW JERSEY STATE LEAGUE	NJLM - NEW GOV. ORIENTATION	Open	130.00	0.00
23-00025	01/12/23	NEWJE140	NEW JERSEY CONFERENCE	NJCM MEMBERSHIP FOR MAYOR	Open	395.00	0.00
23-00026	01/12/23	PENNO005	PENNONI ASSOCIATES INC.	SR CTR IMPROV NOV 2022	Open	3,780.00	0.00
23-00028	01/14/23	BERGE115	BERGEN COUNTY MUNICIPAL JIF	4TH QTR JIF INSTALLMENT	Open	288,105.00	0.00
23-00035	01/14/23	CINTA015	CINTAS	JANITORIAL SUPPLIES	Open	843.07	0.00
23-00037	01/14/23	VERIZ050	VERIZON	LPD ANALOG - TELEPHONE SIGNAL	Open	613.52	0.00
23-00042	01/14/23	NEOGO005	NEGOV	2023 SOFTWARE SERVICES	Open	6,415.00	0.00
23-00043	01/14/23	INTRE005	INTREP SOLUTIONS	MONTHLY CONTRACT/DATA/MALWARE	Open	2,583.00	0.00
23-00045	01/14/23	NATIO190	NATIONAL DUST CONTROL	MONTHLY FLOOR MATS - DEC 2022	Open	538.89	0.00
23-00046	01/14/23	NORTH125	NORTH JERSEY TRUCK CENTER INC.	TRANSMISSION PARTS G1, G2, G4	Open	122.34	0.00
23-00047	01/14/23	WMCOR005	WM CORPORATE SERVICES, INC	TIPPING FEES - DEC	Open	22,725.30	0.00
23-00050	01/14/23	MUNIC130	MUNICIPAL CLERKS ASSOC OF NJ	MCANJ CONFERENCE - MANDEL	Open	400.00	0.00
23-00053	01/14/23	PETER010	PETERS, KAREN	DEPUTY REGISTRAR	Open	998.00	0.00
23-00054	01/14/23	PUBLI120	PUBLIC SERVICE ELECTRIC & GAS	PSEG SEPTEMBER-OCTOBER BILL	Open	494.29	0.00
23-00055	01/14/23	PUBLI120	PUBLIC SERVICE ELECTRIC & GAS	PSEG OCTOBER-NOVEMBER BILL	Open	410.79	0.00
23-00056	01/14/23	VERIZ050	VERIZON	VERIZON DECEMBER POOL BILL	Open	308.10	0.00
23-00057	01/14/23	RACHL010	RACHLES/MICHELE'S OIL CO	FUEL	Open	14,541.11	0.00
23-00058	01/14/23	PENNO005	PENNONI ASSOCIATES INC.	2022 SEWER BILLING	Open	412.50	0.00
23-00059	01/14/23	PENNO005	PENNONI ASSOCIATES INC.	NOV 2022 ENGINEERING SERVICES	Open	6,934.00	0.00
23-00060	01/14/23	PENNO005	PENNONI ASSOCIATES INC.	BROAD AVE SECTION 9 NOV 2022	Open	1,386.25	0.00
23-00061	01/17/23	PENNO005	PENNONI ASSOCIATES INC.	MUNI BLDG - CLERK OF THE WORKS	Open	44,000.00	0.00
23-00064	01/17/23	PENNO005	PENNONI ASSOCIATES INC.	NEW MUNI BLDG - NOV 2022	Open	2,492.00	0.00
23-00066	01/17/23	HARDR005	HARDROCK HOTEL & CASINO	CLERK'S CONFERENCE LODGING	Open	484.00	0.00
23-00067	01/17/23	METRO105	METRO INSPECTIONS INC.	SPECIAL INSP SVC NEW BLDG	Open	20,818.90	0.00
23-00068	01/17/23	ARCAR005	ARCARI IOVINO ARCHITECTS PC	ARCHITECTURAL/NEW BLDG DEC 22	Open	9,243.85	0.00
23-00069	01/17/23	CTCI0005	CTCI	INSTALL/PURCHASE AUDIO EQUIP	Open	11,393.96	0.00
23-00070	01/17/23	GPCIN005	GPC, INC.	MUNICIPAL BLDG CONSTRUCTION #8	Open	155,709.97	0.00
23-00071	01/17/23	PENNO005	PENNONI ASSOCIATES INC.	BROAD AVE/HILLSIDE SIGNAL	Open	1,725.00	0.00
23-00072	01/17/23	PENNO005	PENNONI ASSOCIATES INC.	NEW MUNICIPAL BLDG REBID	Open	980.00	0.00

Total Purchase Orders: 83 Total P.O. Line Items: 0 Total List Amount: 660,068.58 Total Void Amount: 0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total
Fund Description	Fund						
CURRENT	2-01	162,128.46	0.00	162,128.46	0.00	0.00	0.00
REC ACTIVITIES TR	2-20	<u>1,711.67</u>	<u>0.00</u>	<u>1,711.67</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Year Total:		163,840.13	0.00	163,840.13	0.00	0.00	0.00
CURRENT	3-01	213,985.14	0.00	213,985.14	0.00	0.00	0.00
POOL OPERATING	3-05	1,213.18	0.00	1,213.18	0.00	0.00	0.00
DEVELOPERS ESCROW	3-13	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,073.00</u>
Year Total:		215,198.32	0.00	215,198.32	0.00	0.00	3,073.00
CAPITAL	C-04	276,779.93	0.00	276,779.93	0.00	0.00	0.00
GRANT FUND	G-02	1,177.20	0.00	1,177.20	0.00	0.00	0.00
Total of All Funds:		<u>656,995.58</u>	<u>0.00</u>	<u>656,995.58</u>	<u>0.00</u>	<u>0.00</u>	<u>3,073.00</u>

Project Description	Project No.	Rcvd Total	Held Total	Project Total
20180007 - 401 GRAND AVE	20180007	1,644.00	0.00	1,644.00
20200008 - 337 HILLSIDE AVE	20200008	1,429.00	0.00	1,429.00
Total of All Projects:		<u>3,073.00</u>	<u>0.00</u>	<u>3,073.00</u>

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 18, 2023

RESOLUTION NO. 2023-64

Council	Motion	Second	Yes	No	Abstain	Absent
Terrell						
Davis						
Flaim						
Fusco						
Grandelis						
Ziegler						
Mayor Zeigler	---	---				

**AUTHORIZING THE SUBMISSION OF A BERGEN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT**

WHEREAS, a Bergen County Community Development Block Grant (CDBG), in the amount of \$133,000.00, has been proposed by the Mayor and Council of the Borough of Leonia for the purpose of the Leonia Department of Recreation Improvement project to include improvements to the Recreation Center by providing a new HVAC system for the Center’s multi-purpose gymnasium; and

WHEREAS, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body; and

WHEREAS, the aforesaid project is determined to be in the best interest of the residents of the Borough of Leonia; and

WHEREAS, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid CD funds.

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body of the Borough of Leonia hereby confirms endorsement of the aforesaid Community Development Block Grant project.

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 18, 2023.

Trina Lindsey
Borough Clerk

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Additional confirmation is the presence of a submission timestamp instead of the Submit Now button.

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Bergen County Division of Community Development

Deadline 12/16/2022

2023 CDBG

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Project & Activity Qualifications [\[hide this\]](#)

To qualify for CDBG funding, proposed projects and activities must satisfy the following criteria:

- Principally benefit very low, low or moderate income persons (as defined by American Fact Finder.gov)

Projects awarded federal CDBG funds are required to ensure that all persons are served equitably and that a person is not denied services because of his or her race, color, religion, national origin, sex, familial status, or mental or physical ability. The State of New Jersey carries additional protections for persons experiencing discrimination based on a person's source of income, marital status, Age (if over the age of 18), sexual orientation and gender identity. Applicants must be prepared to establish, amend, or maintain program admissions, occupancy, and operating policies and procedures (including policies and procedures to protect individuals' privacy and security), so that equal access is provided to individuals based on any of the above listed protected classes. This requirement includes tenant selection and admission preferences.

Fair Housing is the right of all people to be free from discrimination in the rental, sale or financing of housing. Equal access to rental housing and homeownership opportunities, regardless of race, color, religion, national origin, sex, familial status (the presence of children under 18) or disability, is the cornerstone of federal Fair Housing Policy. Local cities and counties that receive certain federal housing or community development funds have a role in affirmatively affirming Fair Housing.

Please refer to the Library for additional program rules, criteria and resources intended to assist you in completing your Application.

Borough of Leonia

Leonia Recreation Center Improvement Project

\$ 133,000.00 requested

Application Status: Submitted

✓ Submitted: 12/16/2022 12:58:53 PM (Pacific)

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[Application Questions](#)

[Budget](#)

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[Documents](#)

[Activity Log](#)

Summary

(answers are saved automatically when you move to another field)

Instructions [Show/Hide](#)

Application Title/Project Name

Leonia Recreation Center Improvement Proje

Amount Requested

\$ 133000

Applicant Information

First Name

Andrea

Last Name

Wardrop

Telephone

201 592 5780 x 222

Email

atorpey@leonianj.gov

Organization Information

(changes to this data will be reflected on all other applications for this organization)

Organization Legal Name/Entity Name

Borough of Leonia

Address 1

312 Broad Ave.

Address 2

City

Leonia

State/Province

NJ

ZIP+4/Postal Code

07605-1820

Country

[Edit Address](#)

Telephone

201 592 5780

Fax (optional)

201-592-5746

Website (optional)

https://www.leonianj.gov/

Federal Tax ID (EIN) (XX-XXXXXXX)

22-6002027

CEO/Executive Director

First Name

Judah

Last Name

Zeigler

Title

Mayor

Email

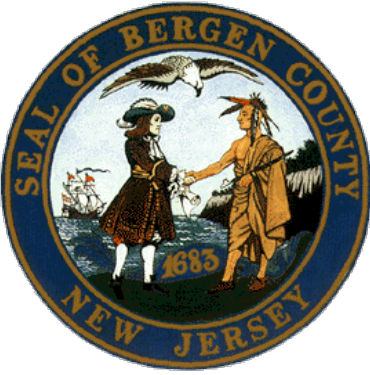
jzeigler@leonianj.gov

Collaborators

Collaborators can only edit application data (answers). They cannot submit, archive, or delete this application.

[Next](#)

Application ID: 425420



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Bergen County Division of Community Development

2023 CDBG

Deadline: 12/16/2022

**Borough of Leonia
Leonia Recreation Center Improvement Project**

Jump to: [Application Questions](#) [Budget](#) [Tables](#) [Documents](#)

\$ 133,000.00 Requested

Project Contact

Andrea Wardrop

Tel: 201 592 5780 x 222

Additional Contacts

none entered

Borough of Leonia

312 Broad Ave.
Leonia, NJ 07605-1820

Mayor
Judah Zeigler
jzeigler@leonianj.gov

Telephone 201 592 5780
Fax 201-592-5746
Web <https://www.leonianj.gov/>
EIN 22-6002027

Application Questions [top](#)

Organizational Information

1. Indicate the activity for which you are applying for funding:

Housing Rehabilitation and Public Facilities Improvements requires the applicant to be the owner of the property or as a lease holder we will require a copy of the 15 years lease.

- Acquisition
- Public Facilities Improvement, Barrier free
- Public Service - NEW
- Public Service - Expanded Service (with documentation)
- Housing Rehabilitation
- Construction of Housing
- Economic Development
- Fair Housing Activities
- Public Housing Modernization
- ADA Improvements ONLY

2. PUBLIC SERVICE Applications only:Please complete the following table to show the number of clients in each category for your activity.

If not applicable to your project, please write 'N/A'. Current income limits based on area median income (AMI) can be found in the Library. A total will be provided for you which represents the total number of low-income persons served.

<input type="text" value="n/a"/>	Extremely Low Income Level < 30% of AMI
<input type="text" value="n/a"/>	Very Low Income Level >30% & < 50 % of AMI
<input type="text" value="n/a"/>	Low Income Level >50% & <80% AMI
<input type="text" value="0.00"/>	TOTAL

3. Is your organization a:

- 501 (c)(3) non-profit
- Governmental agency

Project Overview

4. Provide a BRIEF activity overview for the project. Describe the problem, need and demand for the services that the proposed program will fulfill. Describe how the proposed services will address the need or alleviate the problem identified.

Describe and provide evidence of how the proposed approach is effective in resolving the problem. Attach supporting documentation and additional information under the Documents tab.

The Borough of Leonia is a suburban municipality located in Bergen County, NJ. It has a total land area of 1.635 square miles and is home to a resident population of 9,309 individuals. The Borough is home to a diverse community with approximately 18.6% of the population being over the age of 65 and 28.3% of the population under the age of 18 years old. Both of these groups rely on the consistent year-round programming offered by the Borough's Department of Recreation.

The Borough has identified a need for a new HVAC system for the Recreation Center's gym. The current system does not have an air conditioning feature. This creates a health concern that has made it impossible for the Recreation Department to implement any long-term indoor summer programming. Through this program, the Borough is requesting \$133,000 to purchase and install a new HVAC system. By completing this project, the Borough will be able to improve the overall quality of life for individuals who rely on the facilit

Persons Served

5. Does project EXCLUSIVELY serve any of the following groups (check one):

The categories listed below are provided by HUD and are "presumed" to be low-income groups.

- abused children
- battered spouses
- ADULTS meeting the Bureau of Census definition of severely disabled
- homeless persons (including youths)
- elderly / seniors
- persons living with AIDS
- None of these groups are EXCLUSIVELY served by this program

6. Specify the total number served by the project during the time period for which CDBG funds will be used. Include only those served by this specific project, and not your organization as a whole.

This must represent an UNDUPLICATED count, regardless of the number of times that individual will receive services in a one-year period. The count should ONLY include Bergen County residents. Disregard the total at the bottom.

<input type="text" value="546"/>	Low/Mod Individuals Served
<input type="text" value="462"/>	Low/Mod Households Served
<input type="text" value="1,008.00"/>	TOTAL

National Objective

7. Your proposal must meet the CDBG program National Objective of benefiting low- and moderate-income persons. Will this project be able to demonstrate that at least 51% of all beneficiaries are low- and moderate-income persons?

- Yes
- No

8. Please select one of the following which best describes your project:

- Direct Benefit for Low to Moderate Income Persons. This Activity will directly benefit low to moderate income persons as shown by actual beneficiary income documentation.
- Direct Benefit to Limited Clientele. This Activity will directly benefit a class of persons who, by federal regulation, are presumed to be low to moderate income persons (e.g. abused children, battered persons, severely disabled persons, homeless persons, or elderly persons).
- Area Benefit. This Activity will benefit residents of a particular low to moderate income neighborhood or area (attach a municipal map showing the boundaries of the area that will be served by the activity).
- Low/Mod Jobs. This is for economic development activities.
- ADA Accessibility
- Other:

Consolidated Plan Objective

9. Please mark which of the following specific objectives would be addressed by this Activity.

Your application must meet one of these specific objectives.

- Homeless and Special Needs Populations Goals
- Non-Housing Community Development Goals
- Public Services addressing the needs of low to moderate income individuals/families

10. Please mark which of the following specific activities would be implemented by this project under Homeless and Special Needs Populations Goals:

- Maintain the existing supply of emergency shelters and permanent housing units to agencies serving the homeless
- Provide technical assistance and financial support to agencies providing housing placement, life skills training, and other supportive services to homeless individuals and families
- Improve housing affordability and living conditions for low to and moderate income elderly and physically disabled persons in Bergen County by addressing housing quality, safety and accessibility
- Rehabilitation of building (interior and exterior façade) and/or emergency-efficiency improvements including providing handicapped accessibility for low-income and special needs individuals/families
- None of the above

11. Please mark which of the following specific activities would be implemented by this project under Non-Housing Community Development Goals:

- Sewer Services in low to moderate income neighborhoods in Bergen County
- Improve park and recreation facilities in low to moderate income neighborhoods in Bergen County
- Rehabilitation/Reconstruction street surfaces, sidewalks, crosswalks, and other infrastructure and safety improvements in low to moderate income neighborhoods in Bergen County
- Rehabilitation of Public Facilities (group homes, parks, etc.)
- None of the above

12. Please mark which of the following specific activities would be implemented by this project under Public Services addressing the needs of low to moderate income individuals/families:

- Provide funding to public service providers to assist low to moderate income households with landlord/tenant counseling, housing counseling, transportation services, nutrition services, and recreation services
- Youth development center/services in low to moderate income neighborhoods in Bergen County
- Other:
- None of the above

13. Describe how your proposal will accomplish the specific objective(s) checked above.

The Recreation Department, located at 370 Broad Avenue, provides much needed space for many purposes. It is the home for the Borough's emergency reception point and shelter for the Office of Emergency Management. In addition, the gymnasium is the voter polling site for both primary and general elections. The June primaries have been held in excessive heat conditions with only the operation of fans. Finally, the gymnasium served as the CoVid19 vaccination site during the pandemic years, offering vaccines to Leonia and Tenafly residents (through a shared service agreement.) From May through October each year, the gymnasium space becomes extremely oppressive during periods of excessive heat. Large, commercial fans were purchased to help with airflow, but this does not remedy the heat concerns. This creates a dangerous situation, particularly for the Borough of Leonia's senior population, a very large portion of the Borough's population as stated previously.

The mission of the Leonia Department of Recreation is to administer a full array of recreational and leisure activities that encourage health, fitness, and positive well-being for citizens of all ages. This includes providing wholesome activities that are conducive to social opportunities in a non-exclusive and well-maintained environment. To accomplish this, the Department of Recreation has partnered with American Youth Soccer Organization (AYSO) Bergen Southeast, Bounce Out the Stigma, Leonia Sports Boosters, Tennis, Golf Athletics (TGA) Premier Sports, and the US Sports Institute. These partnerships have helped to ensure that the Department of Recreation consistently offers engaging and inclusive programming to its community members. Through these partnerships, the Borough has been able to provide recreational opportunities to over 2,500 community members in 2022.

The Borough is dedicated to ensuring its Recreation Center is safe and accessible for all Borough residents. The goal of the Leonia Department of Recreation HVAC Project is to address the current health concerns posed by the outdated HVAC system. The installation of a new HVAC system would significantly mitigate the likelihood of heat-related health complications and allow for the Department to run additional programming within the facility year-round for all ages. The Recreation Center is utilized by the Borough's most vulnerable residents. The current inability to provide sustainable programming throughout the year due to the lack of an air conditioning feature limits residents' access to one of the few community spaces in the Borough. The proposed project will address health issues by installing a new HVAC system complete with heat and air conditioning capabilities. Once complete, improvements made to the Recreation Center will provide a safer experience for all community members whether they are utilizing the facility for recreation, during times of displacement, for voting in annual elections or for vaccination clinics.

Monitoring Outcomes

14. Describe how you plan to monitor your organization's activities, measure outcomes and document the results of your efforts in meeting your goals and objectives.

Describe the need or the demand the proposed program will fulfill.

Department of Public Works staff and the Borough Administration are aware of the challenges of its Recreation Center, and, through this application to the Bergen County CDBG program, are seeking funding to help address them. Once the funds are awarded, the Borough will have a project team in place to monitor ongoing progress. Team members, including the Borough Administrator and Borough Engineer, will ensure that the project is completed on schedule and within budget. Once the project is complete, the Borough will survey the residents who patronize the Recreation Center to gauge their satisfaction with the project.

Organizational Experience

15. Please describe your organization's experience in working with the target population and undertaking similar projects.

If your organization has undertaken this type of activity in the past or has used Bergen County CDBG funds, please describe the activities here.

The Borough of Leonia has extensive experience implementing Bergen County CDBG funded projects. As an example, the original creation of Leonia's Senior Center was through CDBG funding. Since that time, the Borough has been able to consistently service and improve the quality of life of its most underserved populations. More recently, the Borough was awarded CDBG funding to make drainage improvements to the Senior Center. These improvements include completing ADA upgrades and addressing flood mitigation concerns within the Borough's Senior Center. The proposed project continues the Borough's mission of providing resources to its most vulnerable residents, including seniors and children.

Readiness to Proceed

16. Please describe the readiness of your organization to implement the services or project that you are proposing.

Upon receipt of an award, the Borough will proceed with a free and fair bidding process for the project. As a cost estimate and detailed scope of work have already been completed by the Borough's engineer, a finalized scope of work will be approved by all parties involved in the project prior to the start of renovation. Once a contractor is selected, the Borough will meet with the County for a pre-construction meeting and construction will begin.

17. For acquisition or construction projects, please describe your development team (contractor, architect, engineer, etc.) and demonstrate your readiness to begin construction.

Do you have site control? Are plans and specifications complete? If the questions is not applicable, write 'N/A'.

The Borough owns the Recreation Center and therefore can begin work immediately once an award is made. No approvals from the County or the State will be required prior to beginning construction. The project team will consist of the Borough Engineer, Borough Administrator, as well as Department of Public Works staff who will work on the project and will be responsible for ongoing maintenance of the project.

Location

18. Provide the location of where the services will be provided or where the project will be undertaken.

In the Documents tab, please attach a map which shows the project site(s) and defines the geographic service area.

This project will take place in the Department of Recreation, located at 370 Broad Avenue. The project is within Census Tract 280.01, Block Group 5. A map of this location is attached for review.

Target Population

19. Estimate the number of total residents and number of low to moderate income residents (be as specific as possible) in the service area.

For proposals requesting CDBG funds to deliver services, describe how your organization plans to reach the target population.

This project directly benefits the entire community of Leonia as it will allow for the Recreation Center to implement programming year-round. The procurement of a new HVAC system will also significantly decrease the propensity for heatstroke and other heat related health concerns. Of the 1,182 residents of Census Tract 280.01, Block Group 5, approximately 546 residents are Low to Moderate individuals. The Recreation Center consistently services upwards of 2,500 community members through its programming and provides refuge for community members in times of crisis.

20. Bergen County CDBG funds must be spent entirely within the County, and all people directly served with County CDBG funds must be County residents. Will any people living outside the County be directly served under this Activity?

If Yes, what other funds will be used to serve these people?

No residents outside of Bergen County will be directly served by this project.

Collaboration

21. Please describe how you will collaborate with other entities on this activity (include other social supportive service providers, outreach efforts and community organizations).

For construction projects, identify any minority business enterprises, women-owned business enterprises or disabled business enterprises that you will contract with. Describe efforts to ensure Section 3 compliance.

The Borough's Mayor and Council will ensure an open and fair bidding process, encouraging Section Three businesses to apply. Additionally, minority and women-owned businesses will be encouraged to submit a bid for this project.

Determining Eligibility

22. Please explain how your clients will provide evidence and verification of their eligibility and income.

Not Applicable.

Performance Measurement

23. GOALS: The proposed Activity meets which of the following goals (select only one):

- Create Suitable Living Environment: Activities designed to benefit communities, families, or individuals by addressing issues in their living environment (such as poor quality infrastructure) or social issues such as crime prevention, literacy, or elderly health services
- Provide Decent Affordable Housing: Housing activities where the purpose of the Activity is to meet individual, family, or community needs and not activities where housing is an element of a larger effort, since such activities would be more appropriately reported under suitable living environment.
- Create Economic Opportunities: Activities related to economic development, commercial development and job creation for low to moderate income households.

24. OBJECTIVES: Select the most appropriate objective for the proposed Activity (select only one):

- Availability/Accessibility: Activities that make services, infrastructure, public facilities, housing, or shelters available or accessible to low- and moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the affordable basics of daily living available and accessible to low- and moderate-income people where they live.
- Affordability: Activities that provide affordability in a variety of ways in the lives of low- and moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as

transportation or daycare

- Sustainability: Activities aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low- and moderate-income, by removing or eliminating slums or blighted areas through multiple activities, or services that sustain communities or neighborhoods

Contingency Plan

25. What is your organization's contingency plan if your agency does not receive the requested CDBG funding, or receives less than the amount requested?

If partial funding is received through the Bergen County CDBG program, the Borough of Leonia will look at using funds from its capital budget to complete the scope of work outlined in this proposal. The Borough will also continue to apply for future funding from the Bergen County CDBG Program to complete the necessary renovations to the Leonia Senior Center. If no CDBG funding is received, the Borough will attempt to include funding in its annual budget to make these facility improvements.

CDBG Expansion Activity

26. Only new or expansions of a previously-funded public service project will be considered. Does the project represent an expansion of a project previously funded with CDBG? Document how CDBG funds will provide for the increased level of services:

An expansion is considered to be serving a larger number of low-income persons than were previously served. Please refer to "CDBG Guide to National Objectives and Eligible Activities for Entitlement Communities" located in the Library.
 Not Applicable.

Budget [top](#)

Funding Sources/Revenues	Total Project Cost	Funds Committed (Yes/No)
CDBG Request	\$ 133,000.00	
Federal		
State		
County		
Municipal		
Private cash donations		
Other (Specify in Narrative section below)		
Total	\$ 133,000.00	\$ 0.00

CDBG Funding Uses/Expenses	CDBG Funds Requested	Other Funding Sources	Total Project Cost
Personnel Costs			
Consultant Fees			
Supplies			
Rent (lease Required)			
Travel			
Entertainment			
Insurance			
Utilities			
Luncheon/dinner (prepared foods only)			
Bus trips			
Construction Costs			
Professional Services (Architect/Engineer)	\$ 0.00		
Acquisition			
Equipment	\$ 133,000.00		
Other (Specify in Narrative section below)			
Total	\$ 133,000.00	\$ 0.00	\$ 0.00

Budget Narrative

The attached cost estimate provides a detailed breakdown of the construction costs for this proposal. The total cost of the Leonia Department of Recreation HVAC Project is \$133,000. The Borough is respectfully requesting the entire amount to complete this much needed project. The following is breakdown of expenses as indicated by the attached project cost estimates:

- Installation of two 10-ton AC air handlers
- Installation of two 10-ton AC condensers
- Installation of two ducted furnaces
- Installation of two copper line sets
- Installation of two thermostats
- Installation of supply duct and return duct
- Installation of low voltage wiring
- Installation of safety controls
- Electrical wiring for equipment
- Crane and rigging service

It is critical that this project be funded by a Bergen County CDBG grant as our Recreation Center is a multi-use facility that serves as the Borough's center for recreational activities and events as well as the Borough's emergency reception point during times of crisis, voter polling location and vaccination clinic facility. The current condition of the Recreation Center poses an avoidable health concern. It is becoming more and more difficult to finance these priority projects due to existing tax structures and the financial burden it would place on the Borough. It is therefore necessary to turn to outside funding sources like the Bergen County CDBG program for assistance. The Borough understands that Bergen County may make a lesser award and is prepared to phase out the project into sections if needed to offset any shortfalls.

Tables [top](#)

Previous CDBG funded projects

Project Name	Year of Project	Amount of Award	Completed on time?	Completed within budget?	Is the service still offered?
Repaving of Kingsley Street	2,019	\$ 85,111	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leonia Senior Center ADA Improvements Project	2,018	\$ 80,000	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ADA Curb Ramps Construction Project	2,015	\$ 50,000	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Total	6,052	\$ 215,111			

Project Schedule

Item Description	Month	Year
Plans and Specs Completed	April	2,023
Estimated Bid Date	May	2,023
Estimated Start-up Date	July	2,023
Estimated Completion Date	October	2,023
Total	0	8,092

Documents [top](#)

Documents Requested *	Required?	Attached Documents *
Audit/Financial Statements	<input checked="" type="checkbox"/>	2022 Financials
IRS 501(c)3 letter	<input checked="" type="checkbox"/>	Not Applicable
Job Descriptions (applicable to Public Service or Economic Development Projects only)	<input checked="" type="checkbox"/>	Not Applicable

Project Map	<input checked="" type="checkbox"/>	Project Map
Bylaws		
Articles of Incorporation		
Current Board Members		
Municipal Endorsing Resolution	<input checked="" type="checkbox"/>	Endorsing Resolution
Additional Information (Copy of 15 years Lease)		Project Cost Estimate

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 425420

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Osso Enterprises
15A Hillside Place
Lodi, NJ 07644



Office Tel 201-613-4391
Office Fax 201-613-4369

12/01/2022

Jobsite: Leonia Rec Proposal

This is an estimated cost based on site visit to evaluate for providing the gym area with heating and air conditioning. Mechanical engineering plans are still required to propose proper estimate.

- Installation of 2) 10ton ac air handlers
- Installation of 2) 10ton ac condensers
- Installation of 2) ducted furnaces 400k btu each
- Installation of 2) copper line sets
- Installation of 2 thermostats
- Installation of supply duct and return duct
- Installation of low voltage wiring
- Installation of safety controls
- Electrical wiring for equipment
- Crane and rigging service

The estimated cost of the work to be done is \$113,000 (One Hundred and Thirteen thousand dollars).

*All Material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

*The above prices specifications are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

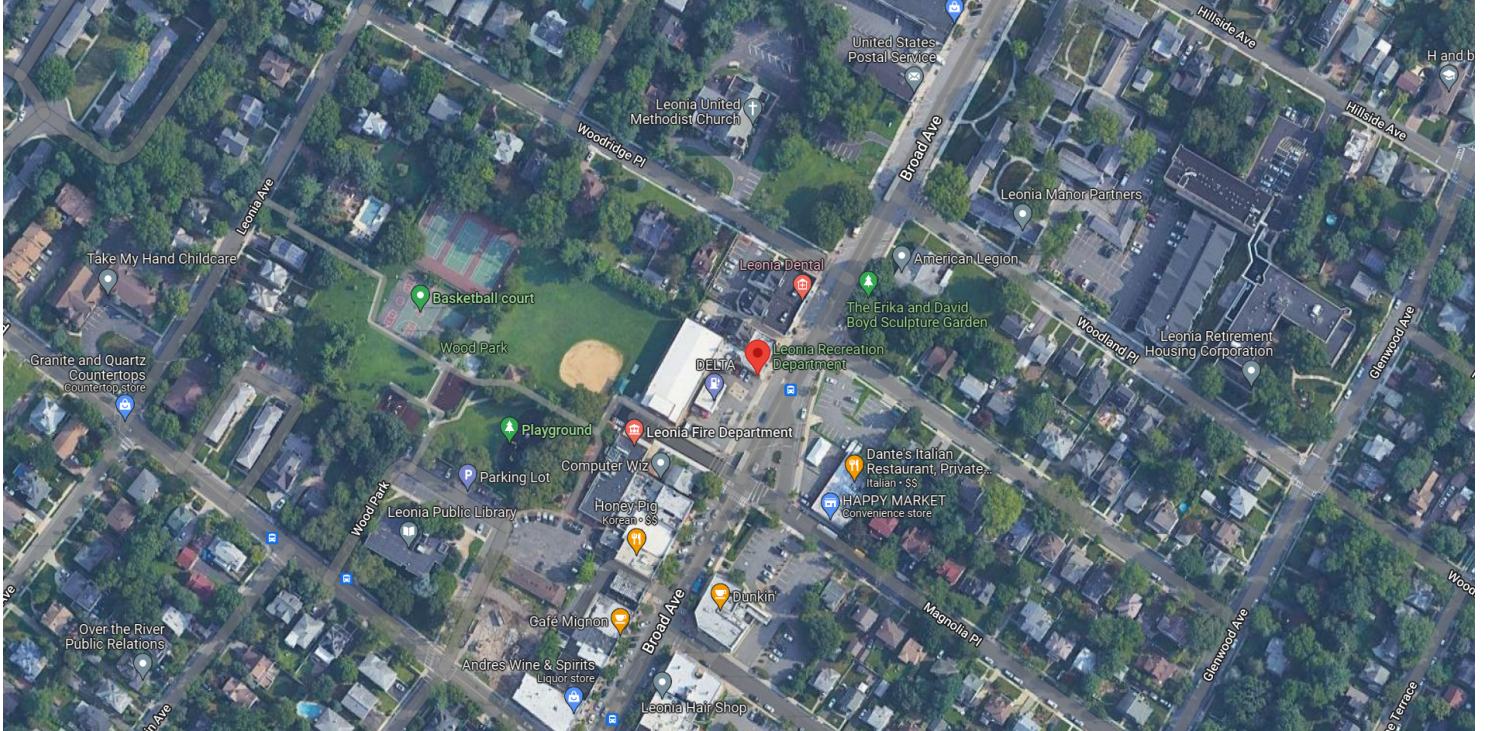
Signature. _____

Date. _____

Signature. _____

Date. _____

FY23 Bergen County CDBG - Project Location
Leonia Recreation Center Improvement Project
370 Broad Avenue
Leonia NJ



**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: RESOLUTION NO. 2022-

Council	Motion	Second	Yes	No	Abstain	Absent
Terrell						
Davis						
Flaim						
Fusco						
Grandelis						
Ziegler						
Mayor Zeigler	---	---				

RESOLUTION: AUTHORIZING THE SUBMISSION OF A BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT

WHEREAS, a Bergen County Community Development Block grant in the amount of \$133,000.00 has been proposed by the Mayor and Council of the Borough of Leonia for the purpose of the Leonia Department of Recreation Improvement project; and,

WHEREAS, pursuant to the State Interlocal Services Act, Community Development funds may not be spent in a municipality without authorization by the Governing Body; and,

WHEREAS, the aforesaid project is determined to be in the best interest of the residents of the Borough of Leonia; and,

WHEREAS, this resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid CD funds.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Leonia hereby confirms endorsement of the aforesaid Community Development Block Grant project,

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on December 19, 2022.

Trina Lindsey
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 18, 2023

RESOLUTION NO. 2023-65

Council	Motion	Second	Yes	No	Abstain	Absent
Davis						
Fusco						
Grandelis						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

APPROVAL OF TOWING LICENSES FOR THE 2023 LICENSING PERIOD

WHEREAS, the Borough of Leonia requires under Chapter 267-7 Towing Licensure Procedure that, except for the occasional solicited towing incident, no towing operator shall operate within the Borough without a license in accordance with the provisions of this chapter; and

WHEREAS, each towing license shall expire on February 1st of each year, subject to annual application renewals or new applications and must be filed with the Borough Clerk on or after January 1st and no later than January 31st of each year, together with the appropriate license and application fee as established by the general fee ordinance of the Borough of Leonia; and

WHEREAS, the following applications were received and are in compliance with the Towing License procedure and signed off by both the Police Chief:

Tumino’s Towing, Inc.
37 Emerson St.
Ridgefield Park, NJ 07660

ABC Towing
1580 Bergen Blvd.
Fort Lee, NJ 07650

Sano’s Towing
344 Bergen Blvd.
Palisades Park, NJ 07650

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey do hereby approve the Towing applications for the 2023 licensing period; and

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 18, 2023

RESOLUTION NO. 2023-65

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to issue Towing Licenses for the Year 2023 to the above-named licensees.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 18, 2023.

Trina Lindsey, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 18, 2023

RESOLUTION NO. 2023-66

Council	Motion	Second	Yes	No	Abstain	Absent
Davis						
Fusco						
Grandelis						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

**AUTHORIZE SHARED SERVICE AGREEMENT WITH BERGEN COUNTY FOR A
FOUR-YEAR PERIOD FOR ANIMAL CONTROL SERVICES**

WHEREAS, the Borough of Leonia entered into a Shared Service Agreement pursuant to N.J.S.A. 40A:68-1 with the County of Bergen Department of Health to provide Animal Control Services through December 31, 2022; and

WHEREAS, the Borough Administrator recommends that the Borough of Leonia renew the shared service agreement for a 4-year period; and

WHEREAS, the total cost to the Borough of Leonia for the 2023 calendar year shall be \$14,142.08, a \$557.84 increase over the 2022 agreement; and

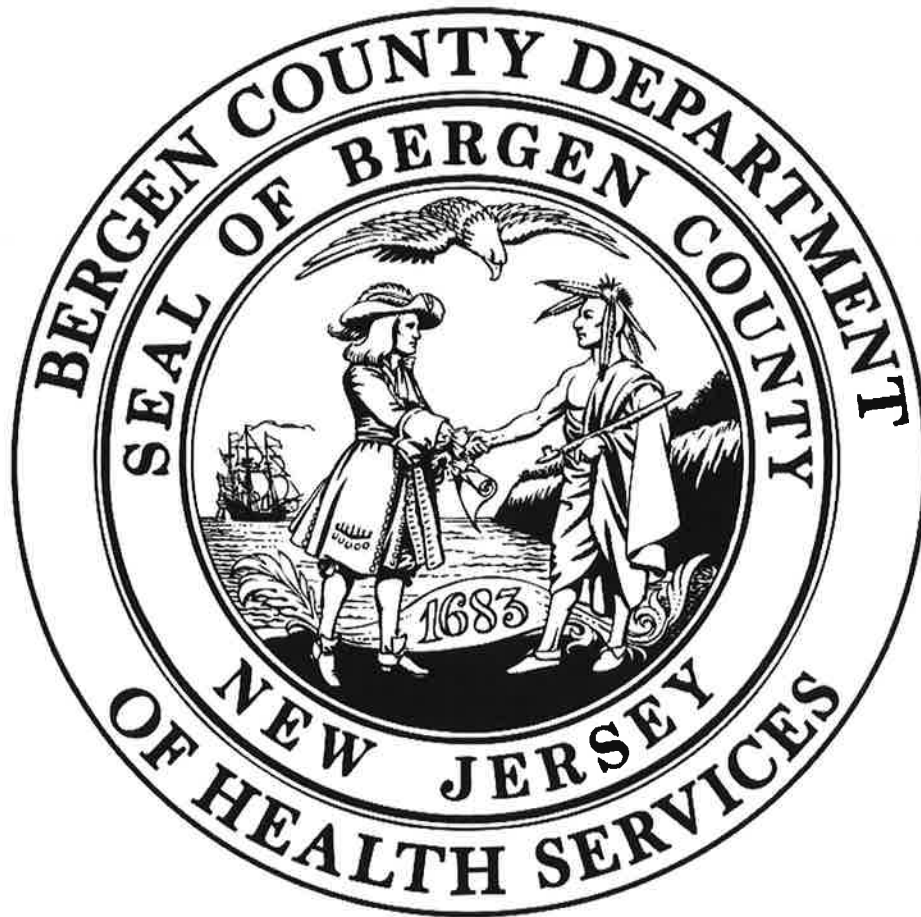
WHEREAS, the cost is set to increase by 1.75% in 2024, 1.75% in 2025, and 1.5% in 2026.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the Borough of Leonia shall renew its Shared Service Agreement with the County of Bergen to provide Animal Control Services for a 4-year period and the cost of the 2023 agreement in the amount of \$14,142.08.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute the agreement on behalf of the Borough.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 18, 2023.

Trina Lindsey, RMC
Borough Clerk



**BERGEN COUNTY
DEPARTMENT OF HEALTH SERVICES**

**PUBLIC HEALTH SHARED SERVICES AGREEMENT
with**

Borough of Leonia

Approved by Bergen County Resolution No. _____, dated _____.

Approved by Municipal Resolution No. _____, dated _____.

SECTION A
AVAILABLE PUBLIC HEALTH SERVICES AND DESCRIPTION

Option 3: ANIMAL CONTROL SERVICES

This Agreement meets the mandatory municipal compliance for Animal Control including applicable sections of N.J.S.A. 4:19, N.J.A.C. 8:23A, N.J.A.C. 8-52 and N.J.A.C. 8:57. Animal Program services will be provided at the Bergen County Animal Shelter and Adoption Center (BCASAC), 100 United Lane, Teterboro, NJ 07608.

Mandated Services: Animal regulatory control compliance:

- a. All stray animal patrol and response done by State Certified Animal Control Officers
- b. Stray animal housing and care
- c. Rabies control including free vaccination clinics
- d. Specimen preparation and arrangement of transportation to NJPHEAL (New Jersey Public Health Environmental and Agricultural Laboratory)
- e. Rabies specimen preparation for testing in human exposure cases
- f. Confinement services for stray and owned animals involved in bite cases
- g. Animal Control related humane euthanasia services
- h. Emergency Veterinarian services for sick or injured domestic stray animals. This practice exceeds the basic care (alleviate pain and suffering) required under N.J.A.C. 8:23A-1.9.

The BCASAC provides comprehensive full-time veterinary care to sick or injured domestic animals entering the shelter at no additional cost to the MUNICIPALITY.

COUNTY Animal Control Services included with this Agreement:

- a. Animal control officer available 24/7, 365 days per year
- b. Impoundment of stray domestic animals not limited to public property
- c. Animal mobile adoption/community education services
- d. Rabies vaccination clinic/ State rabies vaccine distribution program
- e. Wildlife rescue including injured animals and orphaned juveniles
- f. Electronic records maintained for lost and found animals
- g. Emergency management when disaster response is requested
- h. Comprehensive follow up for rabies control and human exposure, including County REHS staff, County nursing staff, and County Health Officer
- i. Dead on Arrival (DOA) carcass removal from all municipal public areas
- j. Deer carcass removal from all public and private property at no additional cost to residents
- k. Comprehensive feral cat trap, neuter and release (TNR) program subject to locally managed feral cat colonies.

Resident Services Available: (fee based, visit www.co.bergen.nj.us)

- a. Respite animal housing and care in cases of eviction, hospitalization, incarceration, limited to 10 days and subject to availability
- b. Surrender of domestic animals, subject to availability
- c. Reclaim: Pet retrieval by owner (with appropriate documentation)
- d. Impoundment of domestic animals per State regulations, Humane Law Enforcement Officer (HLEO) authorization/charges, and/or court ordered
- e. Low-cost routine vaccinations (cats and dogs), as availability permits
- f. Pet Microchipping (cats and dogs)
- g. Proper and legal disposition of remains of deceased animals
- h. Limited services for wildlife assistance on private property: typically, a single animal within a garage, yard or accessible living area of the home. Residents with infestation of rodents, bees, squirrels, raccoons, etc., will need to contract with a private pest control company. The ACO reserves the right to evaluate the situation to determine if it is within the scope of services.

Service Availability / Hours of Operation:

The BCASAC is open to the public in excess of the state minimum of two (2) hours per day. Residents seeking adoption or reclaim information should be directed to the Bergen County Animal Shelter and Adoption Center, 100 United Lane, Teterboro, NJ, (201) 229-4600.

Animal Control staff is available 24 hours per day / seven (7) days a week. All requests for immediate Animal Control Officer Response should be routed through the municipal Police Department to the Bergen County Public Safety Dispatch Center (201-785-8505). Non-emergency requests and resident inquiries should be directed to the COUNTY Animal Control division's office at (201) 229-4616.

Deer Carcass Removal:

- a. County and Municipal Roads, Private Property: COUNTY will provide deer carcass removal service on all County, Municipal and private properties within the MUNICIPALITY. The carcasses shall be removed by a NJDEP licensed transporter within 72 business hours and taken to a disposal facility licensed to receive carcasses. Requests for this service are initiated by the municipal police department by sending a completed deer carcass removal form to Animal Control at deercarcassremoval@co.bergen.nj.us. Those municipalities not contracting for Animal Control Services with the BCDHS will have to secure their own agreement for deer carcass removal on municipal roads. Note: this form can be obtained by emailing a request to deercarcassremoval@co.bergen.nj.us.
- b. State Roads: Deer carcass removal from state roads within the municipality must be arranged through the N.J. D.O.T. by fax at (609) 588-2511, by phone at 1-609-588-6211, or via the website at: <http://www.state.nj.us/transportation/commuter/potholeform.shtm>

Handling of Strays: Strays are accepted from MUNICIPALITY, regardless of whether they are brought into the Animal Shelter facility by the Animal Control Officer or the public. They may be dropped off during normal Animal Shelter hours.

Wildlife: Animal Control will provide educational guidance to residents for wildlife/pest control concerns on private property. Services beyond the scope of the capabilities of the animal control services shall be referred to private vendors at the choice of the owner.

Adoption: All animals are evaluated, medically and behaviorally, for adoption or rescue placement. Bergen County has adopted a no-kill resolution committed to not euthanizing animals due to lack of space, breed, age, and length of stay or cost of treatment. Comprehensive efforts are made to provide for the adoption of all eligible animals. All adoption and reclaims are handled at the Bergen County Animal Shelter and Adoption Center, 100 United Lane, Teterboro, NJ 07608. Special hours have been designated for adoption and are listed on the website: <http://www.co.bergen.nj.us/shelter>

Field Operations: The Bergen County Department of Health Services is approved and registered by the NJ Department of Environmental Protection (NJDEP) to collect, transport and dispose of solid waste (animal carcasses) N.J.A.C. 7:26-3.2(a) and N.J.A.C. 7:26-3.2 (a)2.

Animal Control maintains fully equipped, temperature-controlled, State compliant vehicles; N.J.A.C. 8:23 A-1.12 All BCDHS Animal Control vehicles display the required NJDEP decal, the NJDEP Solid Waste Registration and carry the required Registration Certificate in the vehicle cab N.J.A.C. 7:26-3.4 (h). Each animal control officer carries a cell phone and police radio for immediate consultation. During all hours, Municipal Police or Health Department officials, using the County Communication System at (201) 785-8505, may reach an Animal Control Officer to expedite response time.

Option 3. ANIMAL CONTROL SERVICES

If the MUNICIPALITY selects the Animal Control Option, MUNICIPALITY shall pay for Animal Control on a per resident basis, as set forth in the attached fee schedule. Animal Control Services set forth on the fee schedule are payable as outlined in the 2 and 4 year fee schedule attachments for Animal Control services. MUNICIPALITY agrees to pay percentage increases in the schedule for subsequent agreement years as set forth on the attached fee schedule.

If the population of the MUNICIPALITY is less than 5,000 residents, MUNICIPALITY agrees to pay percentage increases as set forth in the attached fee schedule for subsequent agreement years as set forth on the attached fee schedule.

2 YEAR AGREEMENT FEE SCHEDULE

Renewal thereafter will continue with a 2% annual increase

SERVICE	2022 - current rates	2023 - 2% increase	2024 2.5% increase
a. Health Officer (Census Base)	\$1.42	\$1.45	\$1.48
Low Population HO Rate (below 5,000)	\$7,300.00	\$7,446.00	\$7,632.15
REHS -PER INSPECTION			
Retail Food Establishment Risk 1	\$71.50	\$72.93	\$74.75
Retail Food Establishment Risk 2	\$107.26	\$109.41	\$112.14
Retail Food Establishment Risk 3	\$214.52	\$218.81	\$224.28
Retail Food Establishment Risk 4	\$143.01	\$145.87	\$149.52
Public Recreational Bathing	\$214.52	\$218.81	\$224.28
Child Care Center	\$107.26	\$109.41	\$112.14
Kennel, Pet Shop, Shelter/Pound	\$143.01	\$145.87	\$149.52
Youth Camp	\$143.01	\$145.87	\$149.52
Tanning & Body Art Facility Inspections	\$143.01	\$145.87	\$149.52
REHS - ANNUAL FEE			
Public Health Nuisance Complaints	\$143.01	\$145.87	\$149.52
Animal Bites	\$178.78	\$182.36	\$186.91
REHS - FLAT RATE FEE			
Administration Fee	\$3,575.00	\$3,646.50	\$3,737.66
Foodborne & Communicable Disease	\$391.18	\$399.00	\$408.98
RFE Plan Reviews	\$391.18	\$399.00	\$408.98
Temporary Food Event	\$391.18	\$399.00	\$408.98
b. Septic/Well (Hourly Base)	\$77.86	\$79.42	\$81.40
c. Animal Control (Census Base)	\$1.52	\$1.55	\$1.59

MUNICIPALITY CENSUS

Municipalities	2010 Census per US Census Report	2020 Census per US Census Report	INCREASE/ DECREASE
Bergen County			
Allendale Borough	6,505	6,848	5.27%
Alpine Borough	1,849	1,762	-4.71%
Bergenfield Borough	26,764	28,321	5.82%
Bogota Borough	8,187	8,778	7.22%
Carlstadt Borough	6,127	6,372	4.00%
Cliffside Park Borough	23,594	25,693	8.90%
Closter Borough	8,373	8,594	2.64%
Cresskill Borough	8,573	9,155	6.79%
Demarest Borough	4,881	4,981	2.05%
Dumont Borough	17,479	17,863	2.20%
East Rutherford Borough	8,913	10,022	12.44%
Edgewater Borough	11,513	14,336	24.52%
Elmwood Park Borough	19,403	21,422	10.41%
Emerson Borough	7,401	7,290	-1.50%
Englewood, City	27,147	29,308	7.96%
Englewood Cliffs Borough	5,281	5,342	1.16%
Fair Lawn Borough	32,457	34,927	7.61%
Fairview Borough	13,835	15,025	8.60%
Fort Lee Borough	35,345	40,191	13.71%
Franklin Lakes Borough	10,590	11,079	4.62%
Garfield city	30,487	32,655	7.11%
Glen Rock Borough	11,601	12,133	4.59%
Hackensack, City	43,010	46,030	7.02%
Harrington Park Borough	4,664	4,741	1.65%
Hasbrouck Heights Borough	11,842	12,125	2.39%
Haworth Borough	3,382	3,343	-1.15%
Hillsdale Borough	10,219	10,143	-0.74%
Ho-Ho-Kus Borough	4,078	4,258	4.41%
Leonia Borough	8,937	9,304	4.11%
Little Ferry Borough	10,626	10,987	3.40%
Lodi Borough	24,136	26,206	8.58%
Lyndhurst Township	20,554	22,519	9.56%
Mahwah Township	25,890	25,487	-1.56%
Maywood Borough	9,555	10,080	5.49%
Midland Park Borough	7,128	7,014	-1.60%
Montvale Borough	7,844	8,436	7.55%
Moonachie Borough	2,708	3,133	15.69%

SIGNATURES:

IN WITNESS WHEREOF, the County of Bergen, and Borough of Leonia have caused this Agreement to be signed and their respective seals to be hereunto affixed, pursuant to duly adopted resolutions of their governing bodies, passed for that purpose.

(PLEASE PLACE MUNICIPALITY SEAL OVER ATTESTING SIGNATURE)

ATTESTING SIGNATURE:

By: _____

PRINTED: _____

Title: _____

Date: _____

MUNICIPALITY AUTHORIZING SIGNATURE:

By: _____

PRINTED: _____

Title: _____

Date: _____

ATTESTING SIGNATURE:

By: _____

PRINTED: _____

Title: _____

Date: _____

COUNTY OF BERGEN:

By: _____

James J. Tedesco, III, County Executive
or

Thomas J. Duch, Esq. County Administrator/
County Counsel

Date: _____

Service	2022 - Current Rates	2023 - 2% Increase
Animal Control - Per Person	\$ 1.52	\$ 1.55
Animal Control - Total	\$ 14,142.08	\$ 14,421.20

2024 - 1.75% Increase	2025 - 1.75% Increase	2026 - 1.5% Increase
\$ 1.58	\$ 1.61	\$ 1.63
\$ 14,700.32	\$ 14,979.44	\$ 15,165.52

Population (2020 Census) 9,304

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 18, 2023

RESOLUTION NO. 2023-67

Council	Motion	Second	Yes	No	Abstain	Absent
Davis						
Fusco						
Grandelis						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

**AUTHORIZE AN ARCHITECTURAL DESIGN STUDY FOR THE RENOVATION
OF THE LEONIA RECREATION CENTER**

WHEREAS, there exists a need to renovate the Leonia Recreation Center; and

WHEREAS, a space plan, renderings and cost estimates are necessary information to develop a proper strategy to renovate the building; and

WHEREAS, the 2022 Multi-Purpose Capital Ordinance includes \$20,000.00 in funding for the architectural design study; and

WHEREAS, the Recreation Commission and Recreation Superintendent recommend contracting with Arcari + Iovino Architects, P.C. to complete the aforementioned design study at a total cost, not-to-exceed, \$17,000.00.

I, CAMERON KENG, CHIEF FINANCIAL OFFICER OF THE BOROUGH OF LEONIA, HEREBY CERTIFY THAT FUNDS ARE AVAILABLE UNDER: MULTI-PURPOSE CAPITAL ORDINANCE 2022.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that Arcari + Iovino Architects, P.C. is hereby authorized to perform the design study of the Leonia Recreation Center located at 370 Broad Ave. Leonia, NJ 07605 at a total cost, not-to exceed, \$17,000.00.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 18, 2023.

Trina Lindsey, RMC
Borough Clerk



Celebrating our 30th year!
1992 – 2022

One Katherine Street
Little Ferry, NJ 07643

201.641.0600

www.aiarchs.com

Edward Arcari, AIA, PP
Anthony Iovino, AIA, PP



January 11, 2023

Andrea Wardrop, Borough Administrator
Borough of Leonia
312 Broad Avenue
Leonia, NJ 07605

**RE: PROFESSIONAL SERVICES PROPOSAL
RECREATION CENTER – Design Study**

Dear Ms. Wardrop:

We are writing to offer this proposal for the Recreation Center design study. Early last year we were involved with a physical needs assessment of the building along with Pennoni. That experience, along with multiple visits and conversations with the superintendent, gives us a good grasp of the design exploration needed.

This study will involve an understanding of the facility's spatial needs, conceptual planning for interior modifications and an exterior addition, formulation of a preliminary construction value opinion, and preparation of artistic renderings.

The information we prepare during this design study should help the governing body understand the value of the proposed improvements and to decide on a path forward. The general tasks we anticipate are as follows:

1. Conduct a kick-off meeting with borough and recreation leadership to discuss project goals.
2. Obtain property survey/tax map information to confirm property limits.
3. Outline a programmatic list of spaces, existing and proposed.
4. Visit building for measurements and photographs as needed.
5. Prepare a base computer model of the existing building for study.
6. Explore design options for rearranging the broad Avenue entrance and office area for improved flow and ADA compliance where feasible. Prepare conceptual floor plan.
7. Explore design options for an addition on the west side of the building within Wood Park. Prepare conceptual floor plan.
8. Prepare a computer model/rendering of the proposed addition.
9. Preliminary assessment of future building systems by our mechanical, electrical, and plumbing engineers.

10. Offer an opinion of the preliminary construction values. This opinion will be performed in-house and is a broad view of the overall scope. A separate more detailed estimate can be performed further in the development of the project.
11. Conduct a progress review meeting with borough and recreation leadership.
12. Attend a governing body meeting to present findings.

We anticipate that our team will require approximately 2 months to complete the study. Our fee for these services is Seventeen Thousand Dollars (\$17,000) which is inclusive of printing and other direct costs. We can begin these services upon your written authorization.

Sincerely,

A handwritten signature in black ink, appearing to read 'A. Iovino', written over a light gray rectangular background.

Anthony Iovino, AIA, PP, LEED
Arcari + Iovino Architects, P.C.

CC: Sean Krakower, Superintendent of Recreation

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 18, 2023

RESOLUTION NO. 2023-68

Council	Motion	Second	Yes	No	Abstain	Absent
Davis						
Fusco						
Grandelis						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

**ACCEPT DONATION FROM LEONIA RETIREMENT HOUSING CORP. FOR COSTS
ASSOCIATED WITH LEONIA SENIOR & DISABLED BUS SERVICE**

WHEREAS, the Leonia Retirement Housing Corp. (“LRHC”), having an address of 270 Glenwood Avenue, Leonia, New Jersey, intends to make a monetary donation to the Borough of Leonia (the “Borough”) in the approximate amount of \$13,000 on or about January 1, 2023 for the Senior & Disabled Transportation Service (“Bus Service”) provided by the Borough for its residents 60 years old or older or those 18 years plus on Medicare Disability; and

WHEREAS, this donation of approximately \$13,000 is made to help with the costs associated with the Bus Service and to enable the Borough to expand the Bus Service hours in order to better serve the Residents; and

WHEREAS, the Mayor and Council authorize the acceptance of the monetary donation from LRHC.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey as follows:

- The Borough accepts the donation of approximately \$13,000 on or about January 1, 2023.
- The funds received from LRHC shall be designated to assist in the costs associated with the Bus Service.
- A copy of this resolution shall be provided to the Leonia Retirement Housing Corp. and the Senior Coordinator at the Leonia Recreation Commission.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 18, 2023.

Trina Lindsey, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: **January 18, 2023**

RESOLUTION NO. 2023-69

Council	Motion	Second	Yes	No	Abstain	Absent
Davis						
Fusco						
Grandelis						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

**AUTHORIZATION TO PURCHASE OFFICE FURNITURE FOR THE
POLICE HEADQUARTERS & MUNICIPAL COURT OFFICES AT THE
NEW MUNICIPAL BUILDING (AMENDING RESOLUTION 2022-241)**

WHEREAS, the Mayor and Council have approved the construction of a new municipal building to house the Police Headquarters, Municipal Court offices and Council Chambers as well as various meeting rooms; and

WHEREAS, the Borough Administrator, Police Chief and other municipal representatives worked closely with the Borough’s project management team to select furnishings for the aforementioned offices in the new municipal building; and

WHEREAS, the six vendors have been identified as having the best quality products at the lowest prices and are all sourced through State of New Jersey purchasing cooperatives; and

WHEREAS, the following list contains the vendors and their respective pricing for the new municipal building furniture purchase:

FURNITURE PROPOSAL NEW MUNICIPAL BUILDING FINAL - JANUARY 18, 2023			
	VENDOR NAME	STATE PURCHASING CONTRACT	REVISED NOT-TO-EXCEED COST
I	All Seating	NJ State Contract #A81607	\$ 8,182.09
II	9 to 5 Seating	NJ State Contract 21-FOOD-01366	\$ 71,364.61
III	Jasper Seating	NJ State Contract #A81718	\$ 3,854.68
IV	The Hon Company	NJ State Contract 19-FOOD-00927	\$ 19,649.70
V	ARENSON OFFICE FURNISHING - Knoll Textiles	N/A - PURCHASE THROUGH ARENSON	\$ 221.00
VI	Knoll, Inc.	NJ State Contract #A81629	\$ 198,374.54
		Grand Total:	\$ 301,646.62
		Budget for Furniture and Fixtures	\$ 335,645.00
		Amount Underbudget:	\$ (33,998.38)

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 18, 2023

RESOLUTION NO. 2023-69

I, CAMERON KENG, CHIEF FINANCIAL OFFICER OF THE BOROUGH OF LEONIA, hereby certify that the funds will be available under:

ORD # 2021-08 MUNICIPAL BUILDING /Account# 1-04-55-2021-008

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the vendors listed within the aforementioned pricing table are hereby authorized to provide office furnishings in the not-to-exceed amounts (specified within the table above) per the NJ State purchasing contracts identified.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 18, 2023.

Trina Lindsey, RMC
Borough Clerk



Memorandum

To: Mayor and Council Members
From: Andrea Wardrop, Borough Administrator *glw*
Date: January 18, 2023
Subject: Furniture Purchase for New Building

On the January 18th Work Session agenda, we are adding a resolution that will amend Resolution 2022-241 adopted October 17, 2023 authorizing the purchase of office furnishings for the new municipal building in the amount not-to-exceed \$324,672.98. That resolution identified ArensonOffice.com as the vendor for the purchase of the furnishings.

We recently learned that the pricing for the furnishings has changed and is now less than the October pricing. We also were requested to change the vendor on the purchase to list all six of the furniture vendors in order for the Borough to pay the vendors directly as opposed to centralizing the purchase through Arenson.

The updated resolution on tonight's agenda reflects an overall savings since the October resolution in the amount of \$23,026.

Please contact me should you have any questions.



Creative Office Resources

Leonia Municipal Building

312 Broad Avenue
Leonia, NJ 07605

CLIENT APPROVAL

DATE:
SIGNATURE:

REVISIONS

REV/DWN	DATE	DESCRIPTION
A	AAS 04/11/2022	
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I	AAS 10/26/2022	
J	AAS 11/8/2022	
K	AAS 12/13/2022	
L	AAS 12/22/2022	
M	AAS 12/28/2022	

CONTACT INFORMATION

DESIGNER: Ana Amorim-Santos

ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

PROJECT# 198598

PHASE: 1

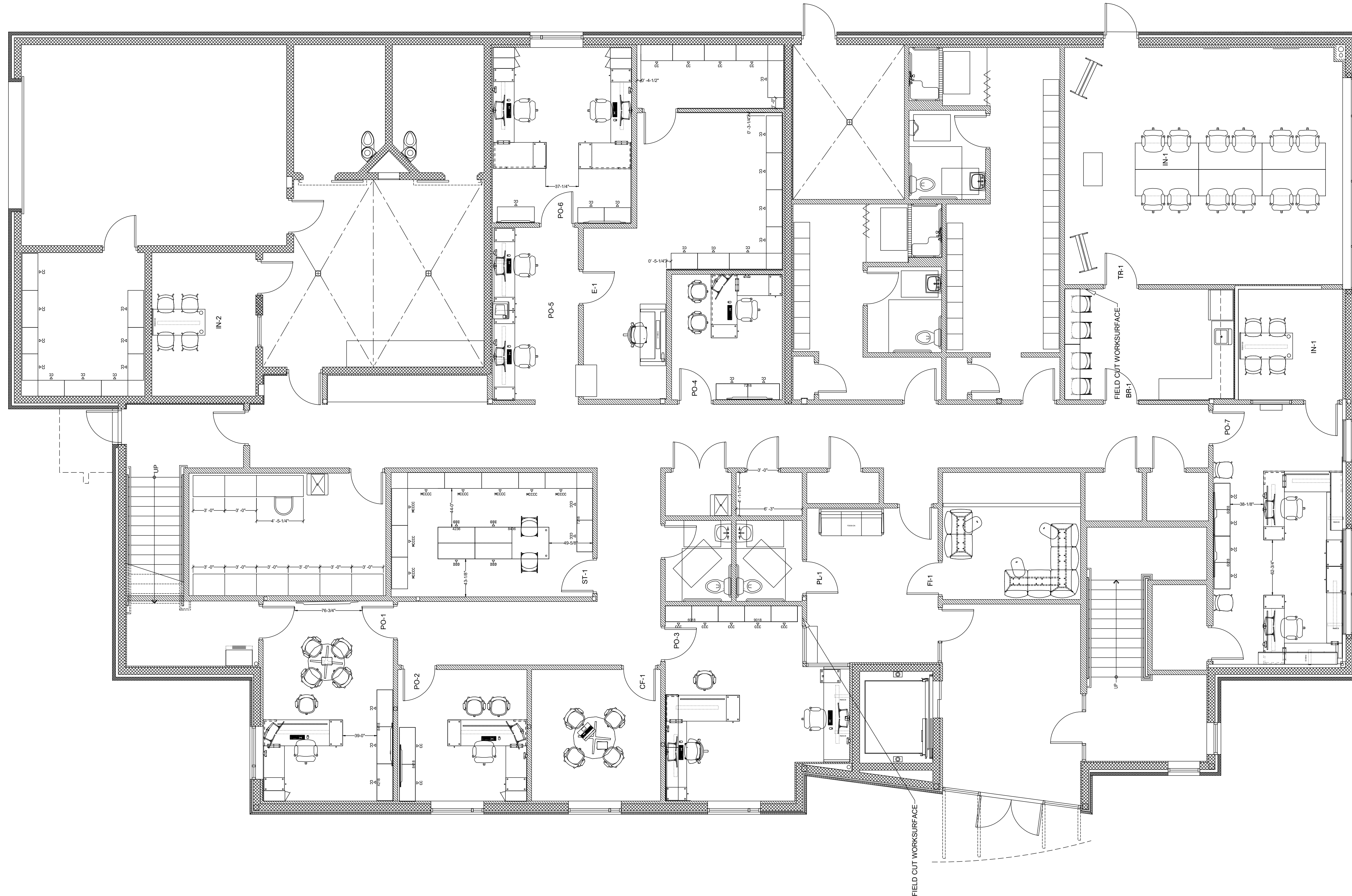
FLOOR: Ground

ISSUED DATE: 02/28/2022

SCALE: 3/16" = 1'-0"

VIEW: Floor Plan

GROUND

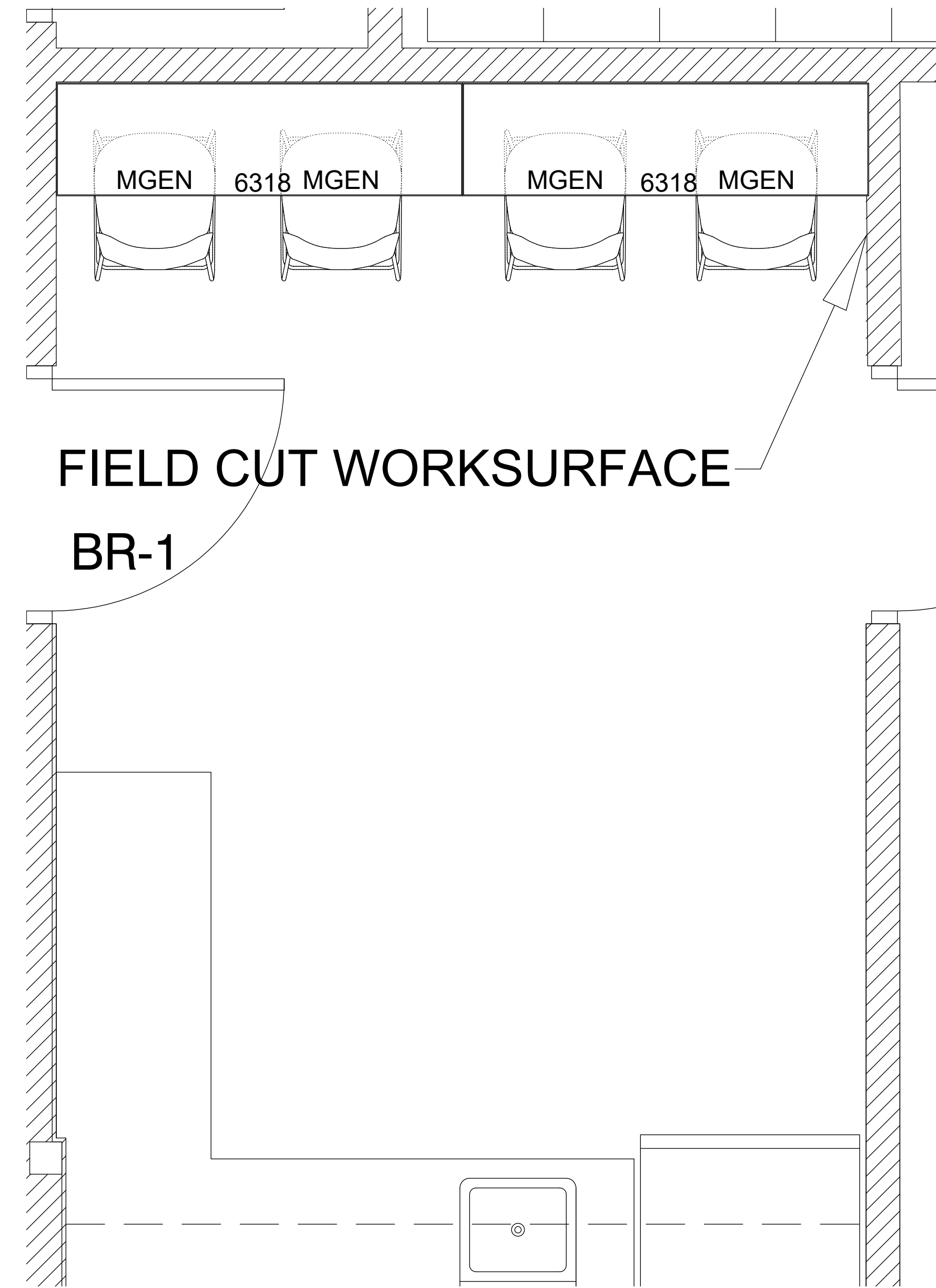


LEGEND

A. Dividends Table
Laminate: Graphite Pear

B. Dividends A-Leg - Counter Height
Paint: Folkstone Grey

C. MultiGeneration Stool
Counter Height / Armless / Non-Upholstered Seat
Frame: Silver
Shell: Dark Grey



Creative Office Resources

Leonia Municipal Building

312 Broad Avenue
Leonia, NJ 07605

CLIENT APPROVAL

DATE:
SIGNATURE:

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M	AAS 12/28/2022	

CONTACT INFORMATION

DESIGNER: Ana Amorim-Santos

ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

PROJECT# 198598

PHASE: 1

FLOOR: Ground

ISSUED DATE: 02/28/2022

SCALE: NTS

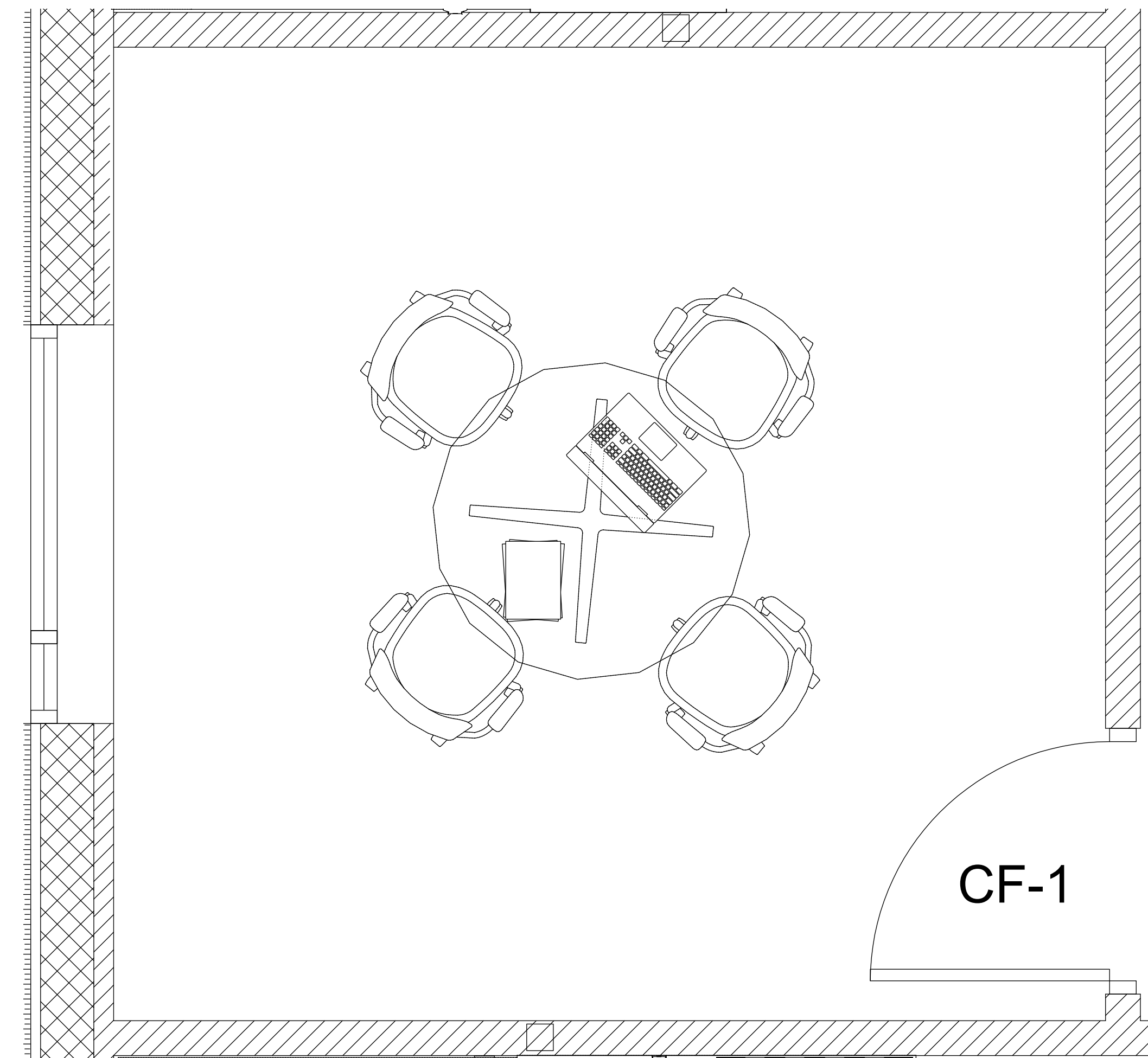
VIEW: Floor Plan

BR-1

LEGEND

A. Dividends Table
 Laminate: Graphite Pear
 Paint: Folkstone Grey

B. MultiGeneration Chair
 Arms /Upholstered Seat
 Frame: Black
 Shell: Dark Grey
 COM: Westwood - Smoke 1949/11



Creative Office Resources

Leonia Municipal Building

312 Broad Avenue
 Leonia, NJ 07605

CLIENT APPROVAL

DATE:
 SIGNATURE:

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I		AAS 10/26/2022	
J		AAS 11/8/2022	
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L		AAS 12/22/2022	
M		AAS 12/28/2022	

CONTACT INFORMATION

DESIGNER: Ana Amorim-Santos

ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

PROJECT# 198598

PHASE: 1

FLOOR: Ground

ISSUED DATE: 02/28/2022

SCALE: NTS

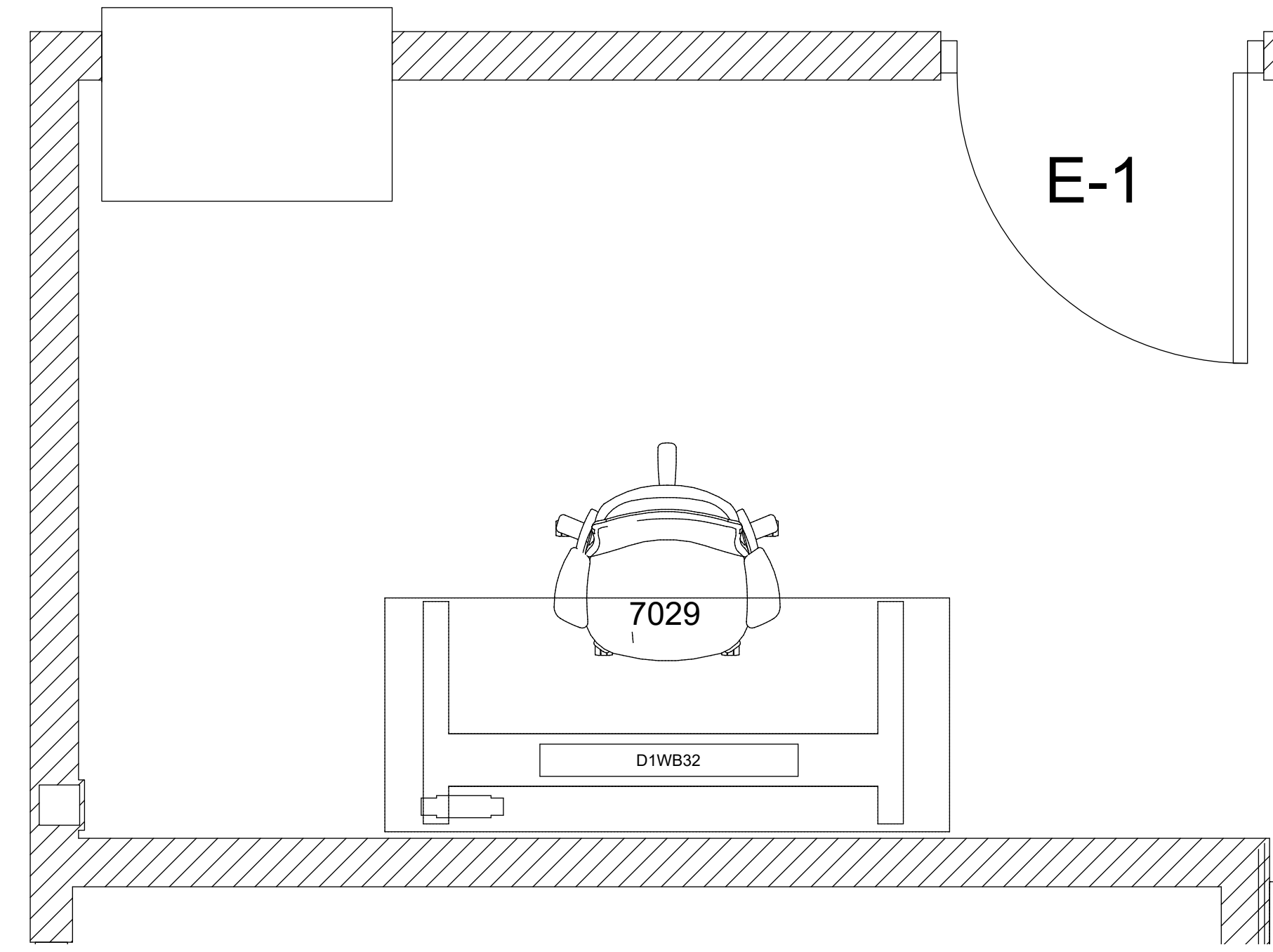
VIEW: Floor Plan

CF-1

LEGEND

A. k. Stand Height Adjustable Desk
 Laminate Top: Graphite Pear
 Base: k. Stand Grey

B. Generation Task Chair
 Finish: Dark
 Back: Storm
 Fabric: Westwood - Smoke 1949/11



Creative Office Resources

Leonia Municipal Building

312 Broad Avenue
 Leonia, NJ 07605

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CONTACT INFORMATION

DESIGNER: Ana Amorim-Santos

ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

PROJECT# 198598

PHASE: 1

FLOOR: Ground

ISSUED DATE: 02/28/2022

SCALE: NTS

VIEW: Floor Plan

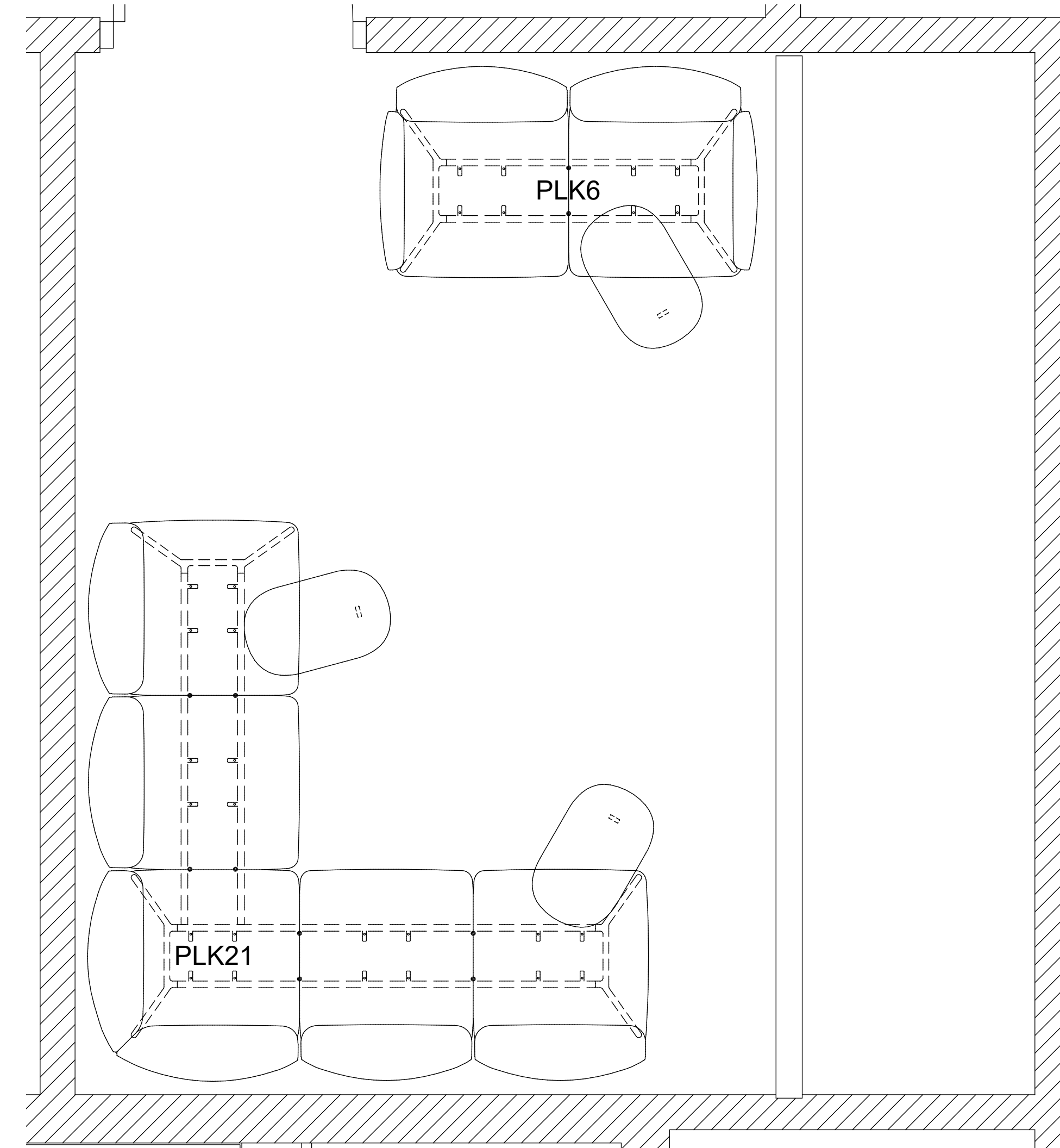
E-1

LEGEND

A. Pixel L-Shape Sofa
 Legs: Jet Black
 Fabric: Westwood - Smoke K1949/11

B. Pixel Sofa
 Legs: Jet Black
 Fabric: Westwood - Smoke K1949/11

C. Relate Side Table
 Top & Base: Black



Creative Office Resources

Leonia Municipal Building

312 Broad Avenue
 Leonia, NJ 07605

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 SIGNATURE:

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CONTACT INFORMATION

DESIGNER: Ana Amorim-Santos

ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

PROJECT# 198598

PHASE: 1

FLOOR: Ground

ISSUED DATE: 02/28/2022

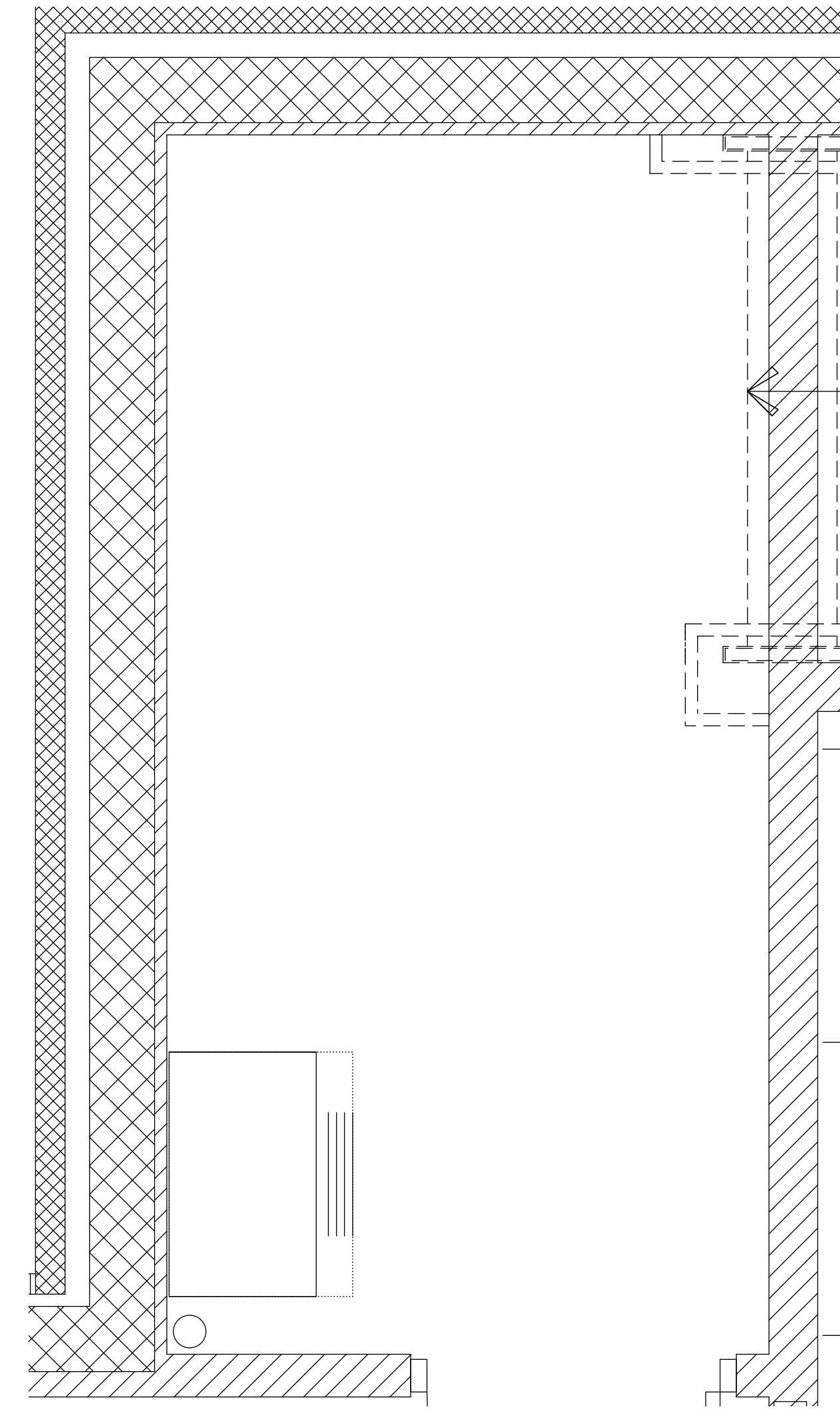
SCALE: NTS

VIEW: Floor Plan

FI-1

LEGEND

A. Hon File
Paint: Light Grey



Creative Office Resources

Leonia Municipal Building

312 Broad Avenue
Leonia, NJ 07605

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CONTACT INFORMATION

DESIGNER: Ana Amorim-Santos

ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

PROJECT# 198598

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SCALE: NTS

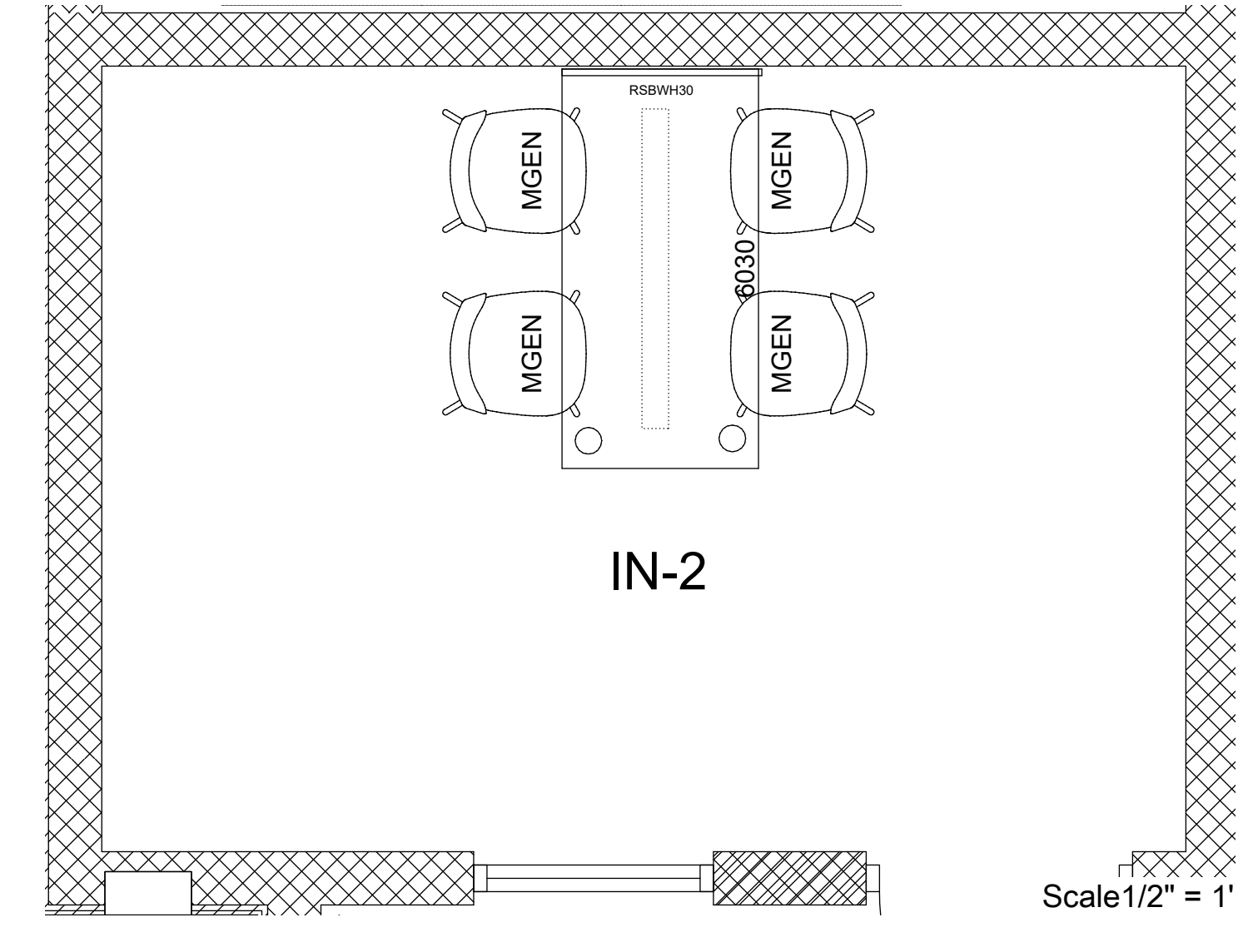
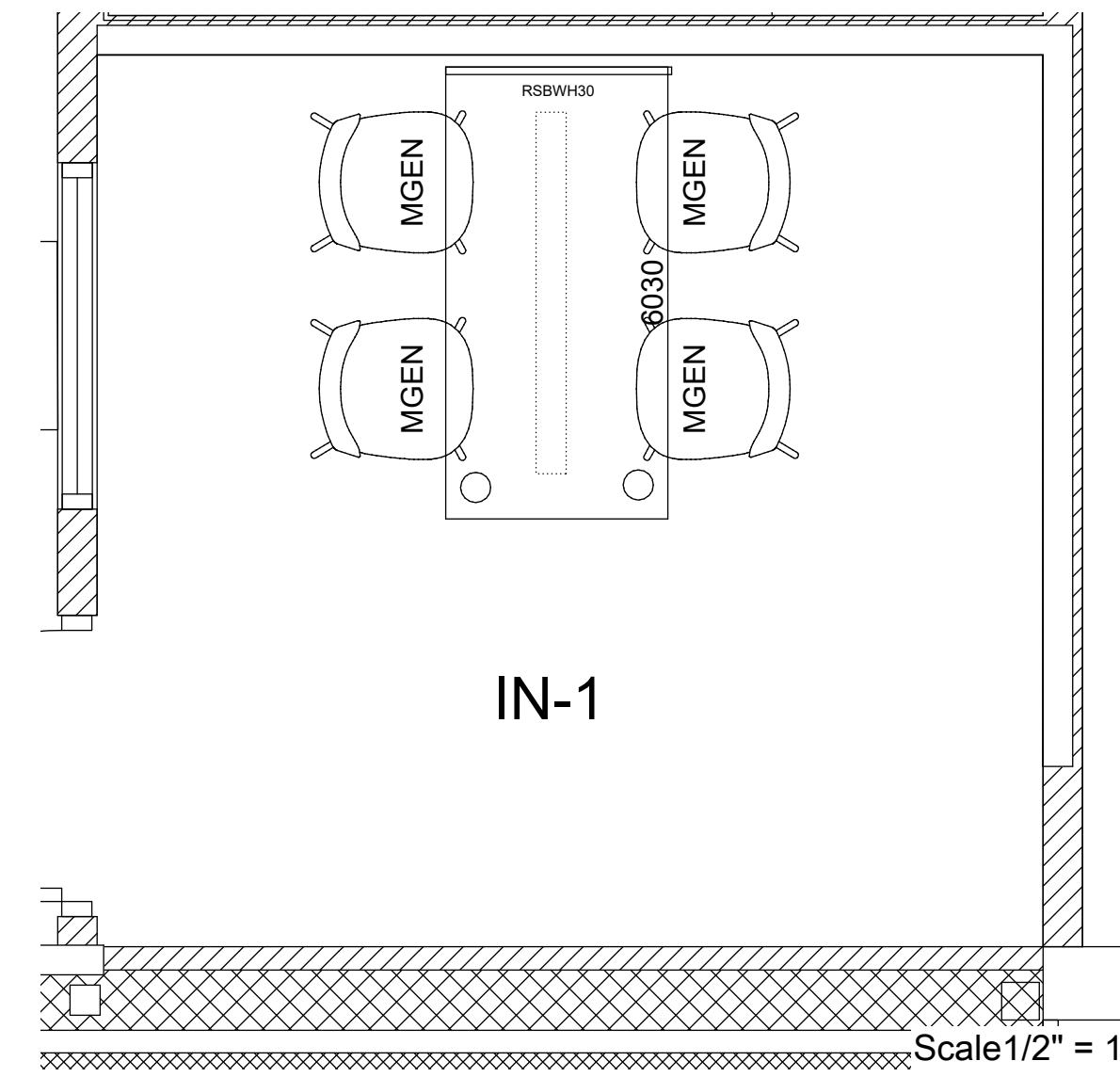
VIEW: Floor Plan

FL-1

LEGEND

A. Dividends Table
(Wall Mounted / Support Column Leg)
Laminate: Graphite Pear
Paint: Folkstone Grey

B. MultiGeneration Chair
Armless / Non-Upholstered Seat
Frame: Black
Shell: Dark Grey



Creative Office Resources

Leonia Municipal Building

312 Broad Avenue
Leon, NJ 07605

CLIENT APPROVAL

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SIGNATURE:

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M	AAS 12/28/2022	

CONTACT INFORMATION

DESIGNER: Ana Amorim-Santos

ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

PROJECT# 198598

PHASE: 1

FLOOR: Ground

ISSUED DATE: 02/28/2022

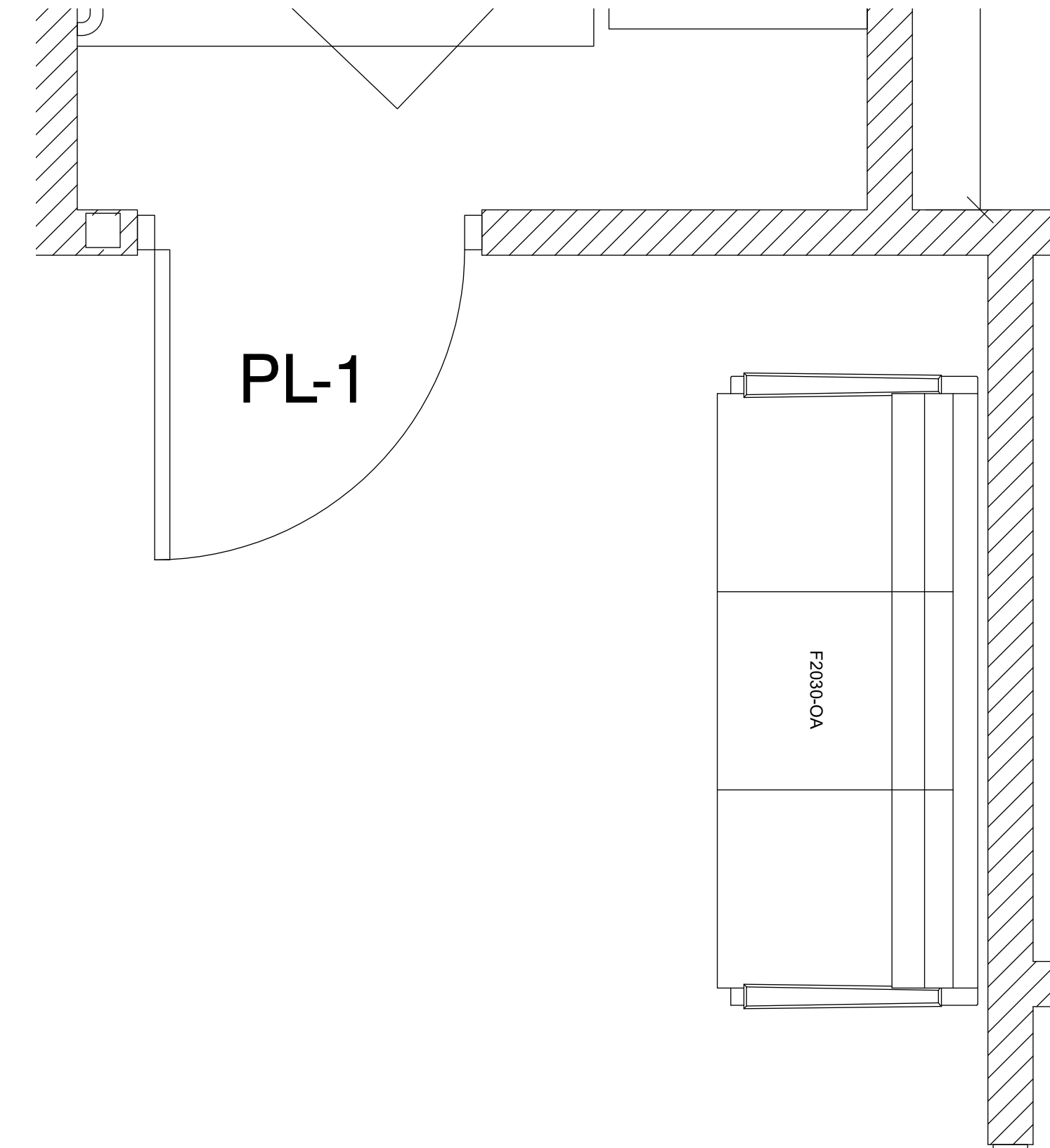
SCALE: NTS

VIEW: Floor Plan

IN-1 & 2

LEGEND

A. Allseating Foster
 Arms Cap: Grey Polyurethane
 Frame: Silver
 Fabric: Westwood - Smoke K1949/11



Creative Office Resources

Leonia Municipal Building

312 Broad Avenue
 Leonia, NJ 07605

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L	AAS 12/22/2022	
M	AAS 12/28/2022	

CONTACT INFORMATION

DESIGNER: Ana Amorim-Santos

ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

PROJECT# 198598

PHASE: 1

FLOOR: Ground

ISSUED DATE: 02/28/2022

SCALE: NTS

VIEW: Floor Plan

PL-1

LEGEND

A. Dividends Worksurfaces
Laminate: Graphite Pear

B. Series 2 BBF & FF
Paint: Folkstone Grey
Lock: Black

C. L- Leg
Paint: Folkstone Grey

D. Sapper Double Arm Kit
Paint: Silver
Knob: Black

E. Dividends Power Module
Finish: Black

F. Calibre Files with Common Top
Laminate: Graphite Pear
Paint: Folkstone Grey
Lock: Black

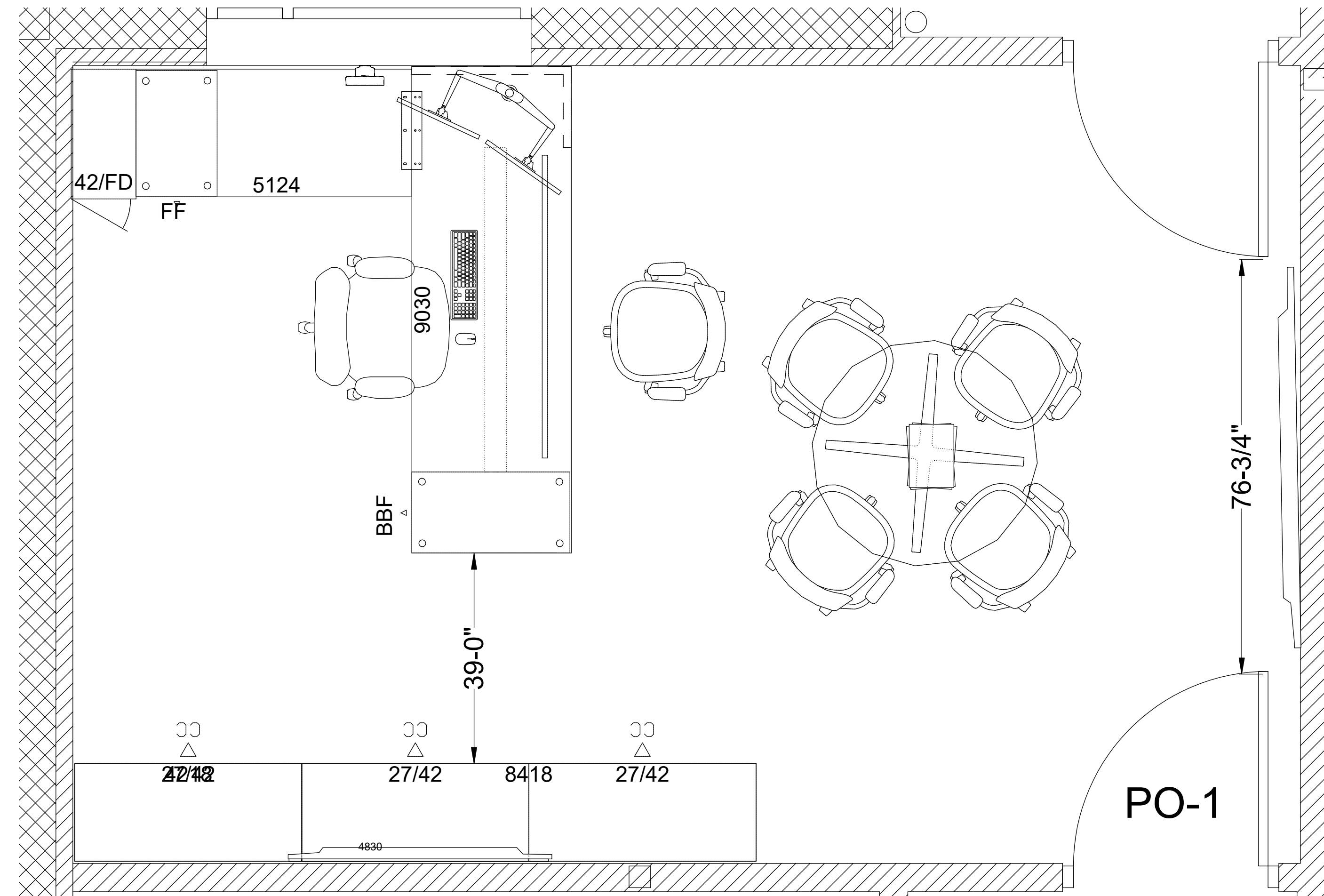
G. Anchor Tower
Case: Graphite Pear
Front: Folkstone Grey
Pull: Silver

H. 9to5 Logic Task Chair
High-Back, Synchro-Tilt Control
A90 Height & Width
Hard Floor Casters
Frame: Black
Seat: Grade C Momentum
Canter EPU Night

I. MultiGeneration Chair
Arms /Upholstered Seat
Frame: Black
Shell: Dark Grey
Fabric: Westwood - Smoke 1949/11

J. Dividends Table
Laminate: Graphite Pear
Paint: Folkstone Grey

L. Markerboard
Finish: Standard



Creative Office Resources

Leonia Municipal Building

312 Broad Avenue
Leon, NJ 07605

CLIENT APPROVAL

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REVISIONS

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K	AAS 12/13/2022	
L	AAS 12/22/2022	
M	AAS 12/28/2022	

CONTACT INFORMATION

DESIGNER: Ana Amorim-Santos

ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

PROJECT# 198598

PHASE: 1

FLOOR: Ground

ISSUED DATE: 02/28/2022

SCALE: NTS

VIEW: Floor Plan

PO-1

LEGEND

A. Dividends Worksurfaces
Laminate: Graphite Pear

B. Series 2 BBF & FF
Paint: Folkstone Grey
Lock: Black

C. L- Leg
Paint: Folkstone Grey

D. Sapper Double Arm Kit
Paint: Silver
Knob: Black

E. Dividends Power Module
Finish: Black

F. Calibre Files with Common Top
Laminate: Graphite Pear
Paint: Folkstone Grey
Lock: Black

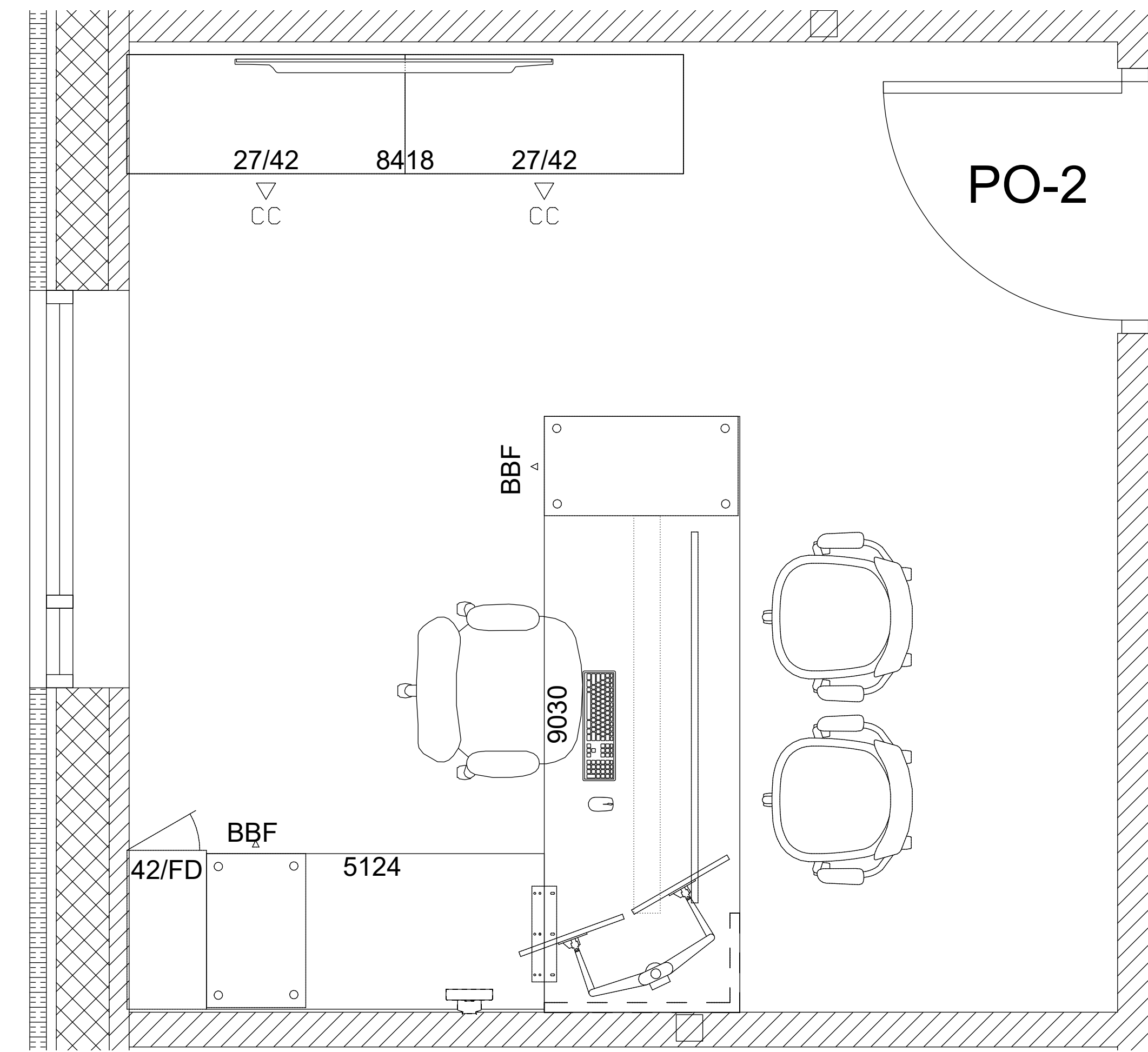
G. Anchor Tower
Case: Graphite Pear
Front: Folkstone Grey
Pull: Silver

H. 9to5 Logic Task Chair
High-Back, Synchro-Tilt Control
A90 Height & Width
Hard Floor Casters
Frame: Black
Seat: Grade C Momentum
Canter EPU Night

I. MultiGeneration Chair
Arms /Upholstered Seat
Frame: Black
Shell: Dark Grey
Fabric: Westwood - Smoke 1949/11

J. Dividends Table
Laminate: Graphite Pear
Paint: Folkstone Grey

K. Markerboard
Finish: Standard



Creative Office Resources

Leonia Municipal Building

312 Broad Avenue
Leonia, NJ 07605

CLIENT APPROVAL

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CONTACT INFORMATION

DESIGNER: Ana Amorim-Santos

ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

PROJECT# 198598

PHASE: 1

FLOOR: Ground

ISSUED DATE: 02/28/2022

SCALE: NTS

VIEW: Floor Plan



PO-2

LEGEND

A. Dividends Worksurfaces
Laminate: Graphite Pear

B. Series 2 BBF / FF / Mobile Ped
Paint: Folkstone Grey
Lock: Black

C. Series 2 Overheads
Paint: Folkstone Grey
Lock: Black

D. L- Leg
Paint: Folkstone Grey

E. A-Leg
Paint: Folkstone Grey

F. Dividends Power Module
Finish: Black

G. Sapper Double Arm Kit
Paint: Silver
Knob: Black

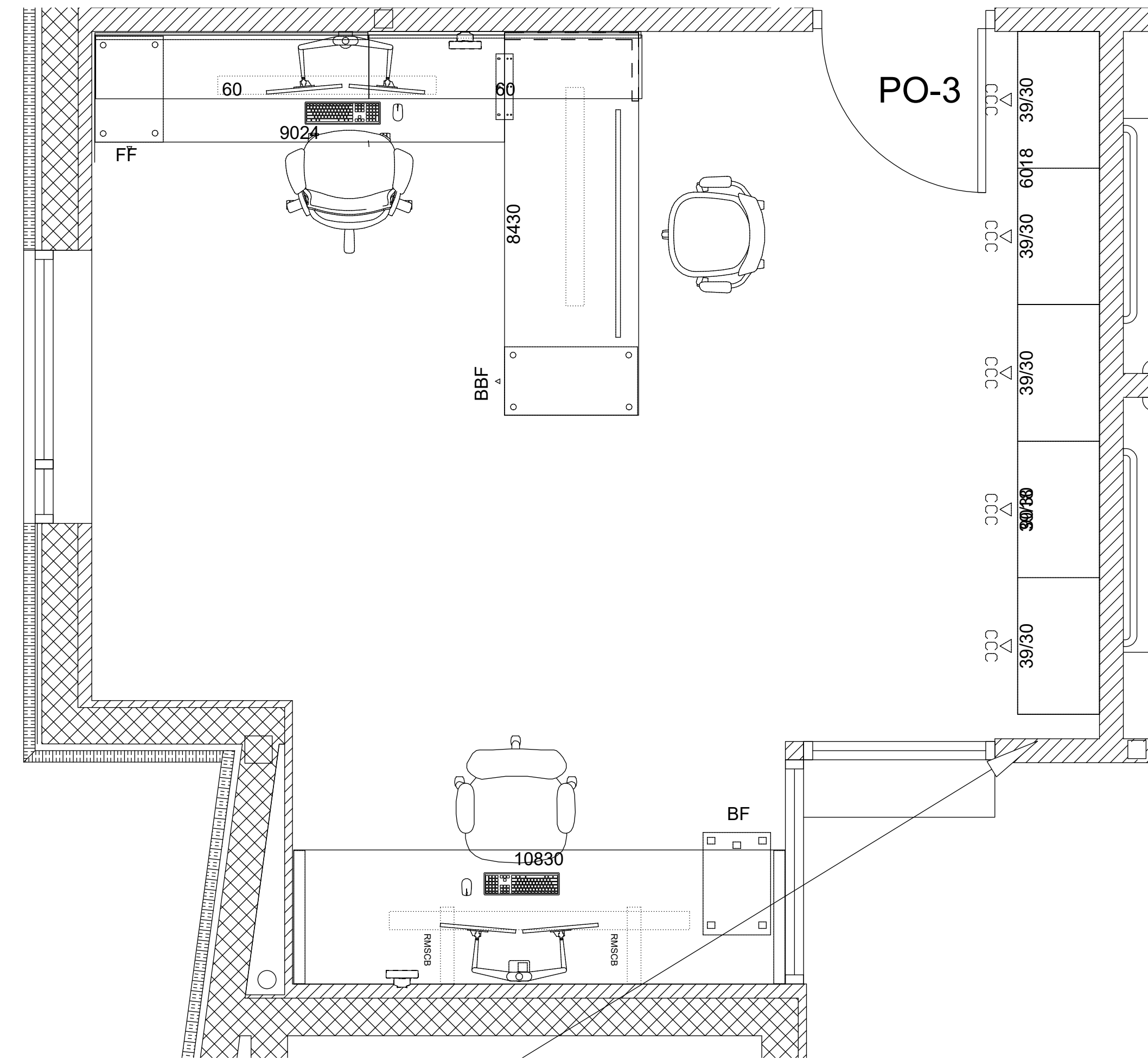
H. Reff Tackboard & Task Panel
Tackboard Fabric: Messa - Fossil
Task Panel Trim: Folkstone Grey
Task Panel Finish: Markerboard

I. 9to5 Logic Task Chair
High-Back, Synchro-Tilt Control
A90 Height & Width
Hard Floor Casters
Frame: Black
Seat: Grade C Momentum
Canter EPU Night

J. MultiGeneration Chair
Arms /Upholstered Seat
Frame: Black
Shell: Dark Grey
Fabric: Westwood - Smoke 1949/11

K. Generation Task Chair
Finish: Dark
Back: Storm
Fabric: Westwood - Smoke 1949/11

L. Calibre Files with Common Top
Laminate: Graphite Pear
Paint: Folkstone Grey
Lock: Black



Creative Office Resources

Leonia Municipal Building

312 Broad Avenue
Leonia, NJ 07605

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CONTACT INFORMATION

DESIGNER: Ana Amorim-Santos

ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

PROJECT# 198598

PHASE: 1

FLOOR: Ground

ISSUED DATE: 02/28/2022

SCALE: NTS

VIEW: Floor Plan

PO-3

LEGEND

A. Dividends Worksurfaces
Laminate: Graphite Pear

B. Series 2 BBF & FF
Paint: Folkstone Grey
Lock: Black

C. L- Leg
Paint: Folkstone Grey

D. Dividends Power Module
Finish: Black

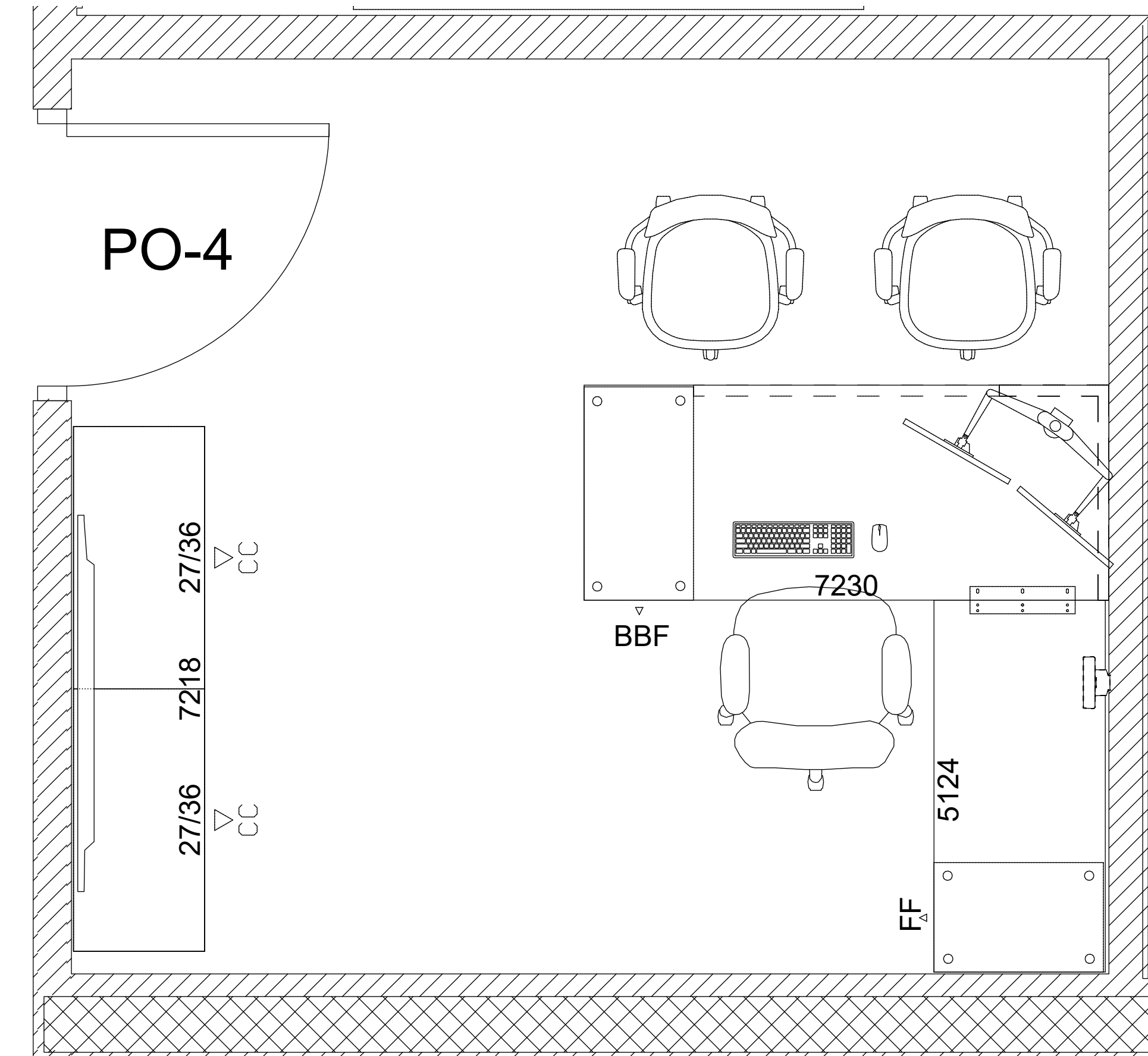
E. MultiGeneration Chair
Arms /Upholstered Seat
Frame: Black
Shell: Dark Grey
Fabric: Westwood - Smoke 1949/11

F. 9to5 Logic Task Chair
High-Back, Synchro-Tilt Control
A90 Height & Width
Hard Floor Casters
Frame: Black
Seat: Grade C Momentum
Canter EPU Night

G. Calibre Files with Common Top
Laminate: Graphite Pear
Paint: Folkstone Grey
Lock: Black

H. Sapper Double Arm Kit
Paint: Silver
Knob: Black

I. Markerboard
Finish: Standard



Creative Office Resources

Leonia Municipal Building

312 Broad Avenue
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J	AAS 11/8/2022	
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L	AAS 12/22/2022	
M	AAS 12/28/2022	

CONTACT INFORMATION

DESIGNER: Ana Amorim-Santos

ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

PROJECT# 198598

PHASE: 1

FLOOR: Ground

ISSUED DATE: 02/28/2022

SCALE: NTS

VIEW: Floor Plan

PO-4



LEGEND

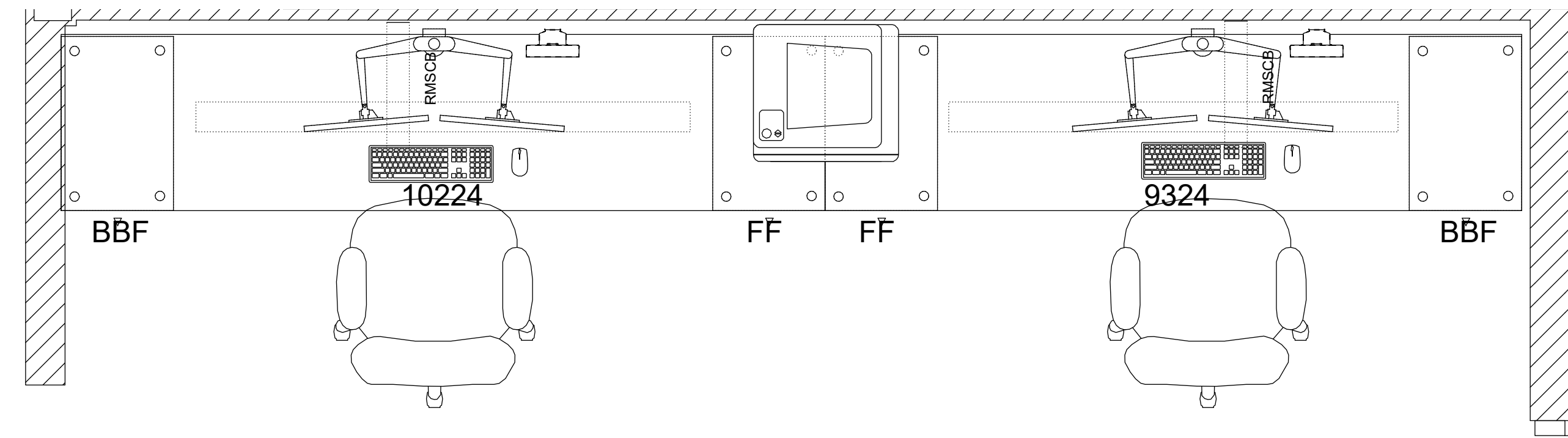
A. Dividends Worksurfaces
Laminate: Graphite Pear

B. Series 2 BBF & FF
Paint: Folkstone Grey
Lock: Black

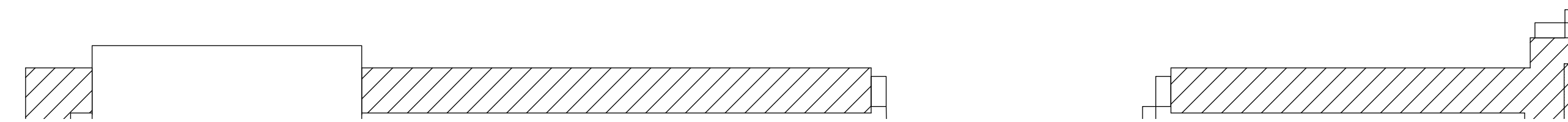
C. Dividends Power Module
Finish: Black

D. 9to5 Logic Task Chair
High-Back, Synchro-Tilt Control
A90 Height & Width
Hard Floor Casters
Frame: Black
Seat: Grade C Momentum
Canter EPU Night

E. Sapper Double Arm Kit
Paint: Silver
Knob: Black



PO-5



Creative Office Resources

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Leonia, NJ 07605

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H	AAS 10/24/2022	
I	AAS 10/26/2022	
J	AAS 11/8/2022	
K	AAS 12/13/2022	
L	AAS 12/22/2022	
M	AAS 12/28/2022	

CONTACT INFORMATION

DESIGNER: Ana Amorim-Santos

ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

PROJECT# 198598

PHASE: 1

FLOOR: Ground

ISSUED DATE: 02/28/2022

SCALE: NTS

VIEW: Floor Plan

PO-5

LEGEND

A. Dividends Worksurfaces
Laminate: Graphite Pear

B. Series 2 BBF & FF
Paint: Folkstone Grey

C. L- Leg
Paint: Folkstone Grey

D. 9to5 Logic Task Chair
High-Back, Synchro-Tilt Control
A90 Height & Width
Hard Floor Casters
Frame: Black
Seat: Grade C Momentum
Canter EPU Night

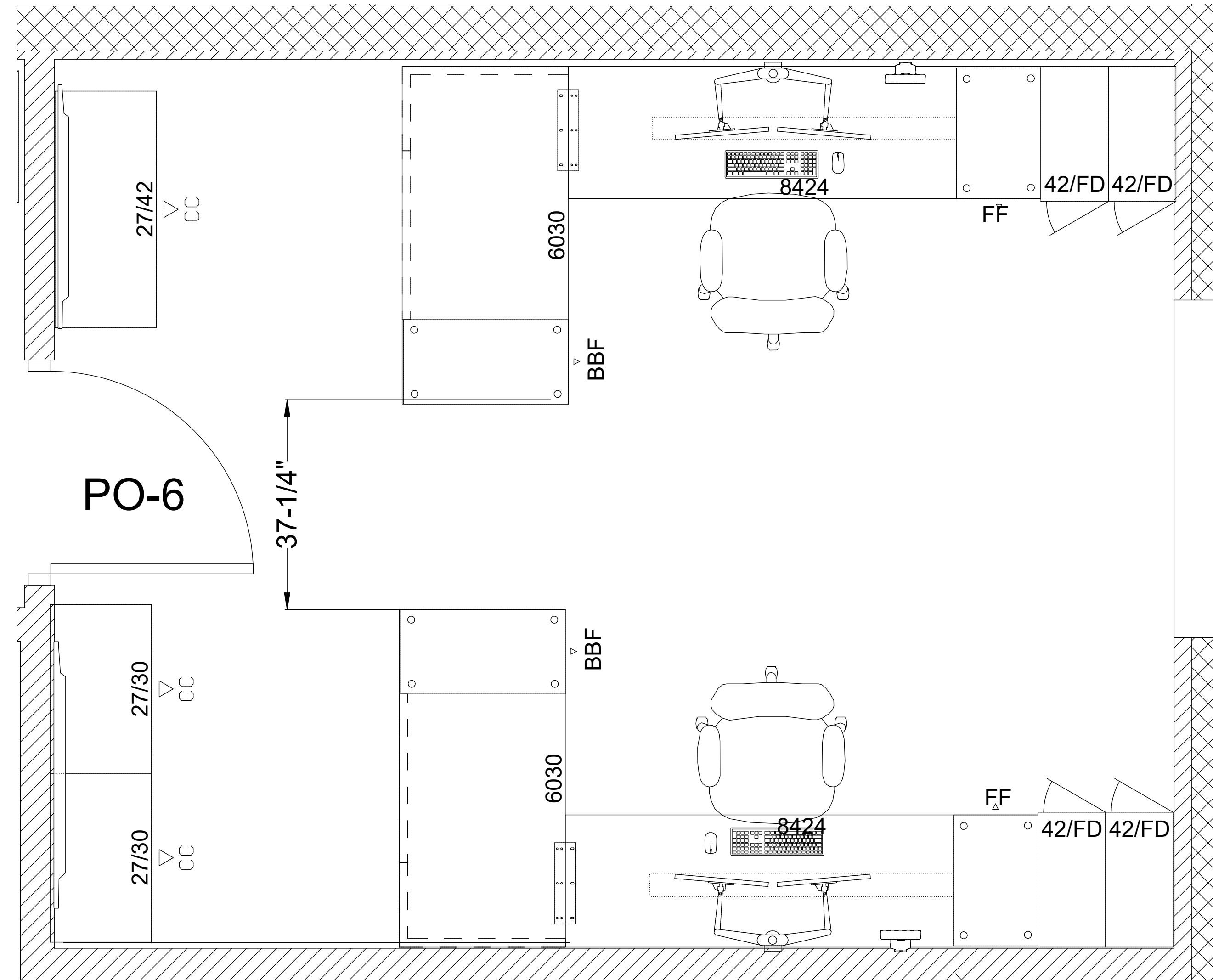
E. Dividends Power Module
Finish: Black

F. Calibre Files with Common Top
Laminate: Graphite Pear
Paint: Folkstone Grey
Lock: Black

G. Anchor Locker
Case: Graphite Pear
Front: Folkstone Grey
Anchor Pull: Folkstone Grey
Lock: Black

H. Sapper Double Arm Kit
Paint: Silver
Knob: Black

I. Markerboard
Finish: Standard



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M	AAS 12/28/2022	

CONTACT INFORMATION

DESIGNER: Ana Amorim-Santos

ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

PROJECT# 198598

PHASE: 1

FLOOR: Ground

ISSUED DATE: 02/28/2022

SCALE: NTS

VIEW: Floor Plan



PO-6

LEGEND

A. Dividends Worksurfaces
Laminate: Graphite Pear

B. Series 2 BBF & FF
Paint: Folkstone Grey
Lock: Black

C. L- Leg & Brackets
Paint: Folkstone Grey

D. Dividends Overheads
Paint: Folkstone Grey
Lock: Black

E. Dividends Power Module
Finish: Black

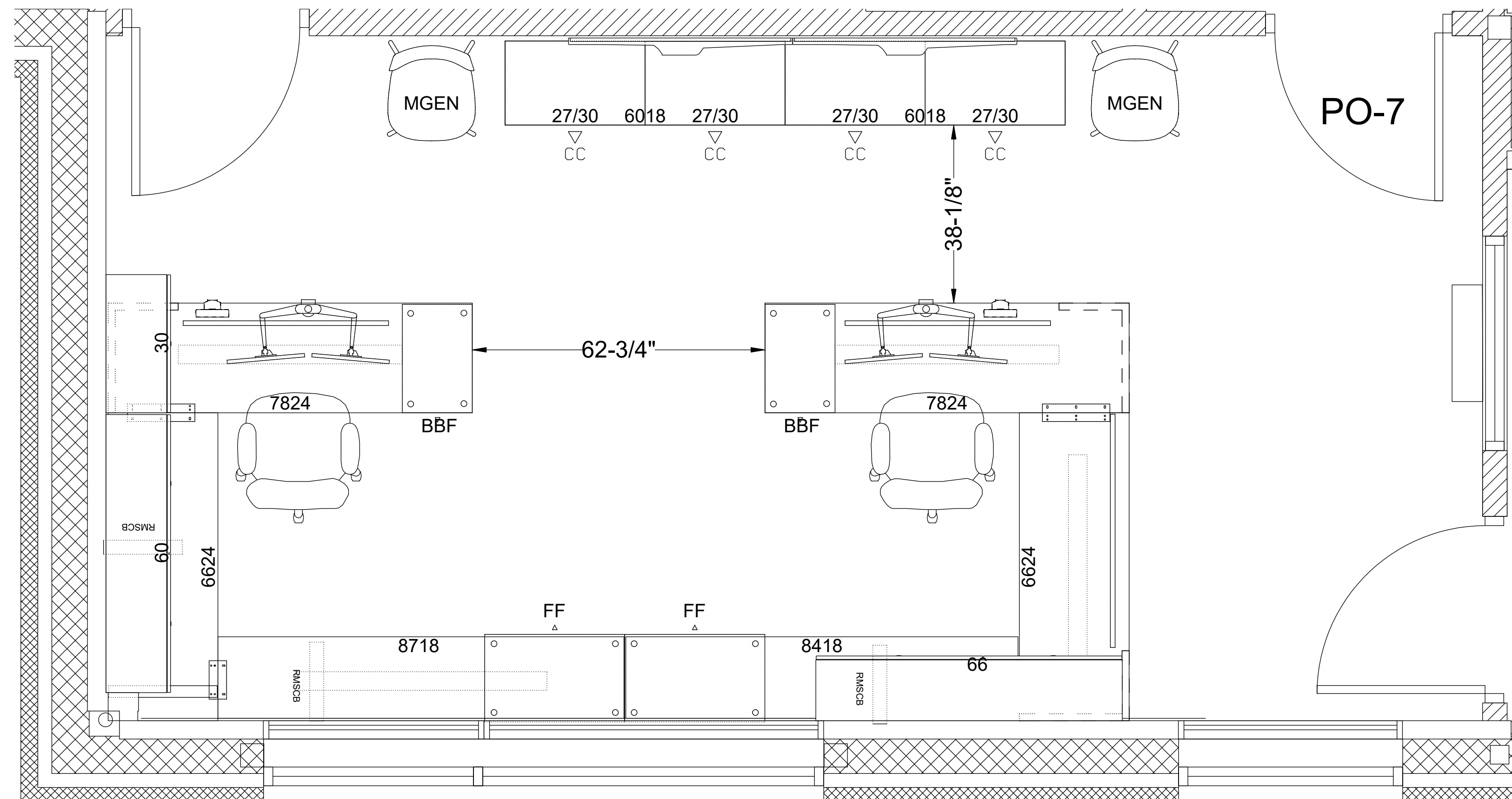
F. Sapper Double Arm Kit
Paint: Silver
Knob: Black

G. Calibre Files with Common Top
Laminate: Graphite Pear
Paint: Folkstone Grey
Lock: Black

H. 9to5 Logic Task Chair
High-Back, Synchro-Tilt Control
A90 Height & Width
Hard Floor Casters
Frame: Black
Seat: Grade C Momentum
Canter EPU Night

I. MultiGeneration Chair
Armless / Non-Upholstered Seat
Frame: Black
Shell: Dark Grey

J. Markerboard
Finish: Standard



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CONTACT INFORMATION

DESIGNER: Ana Amorim-Santos

ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

PROJECT# 198598

PHASE: 1

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ISSUED DATE: 02/28/2022

SCALE: NTS

VIEW: Floor Plan

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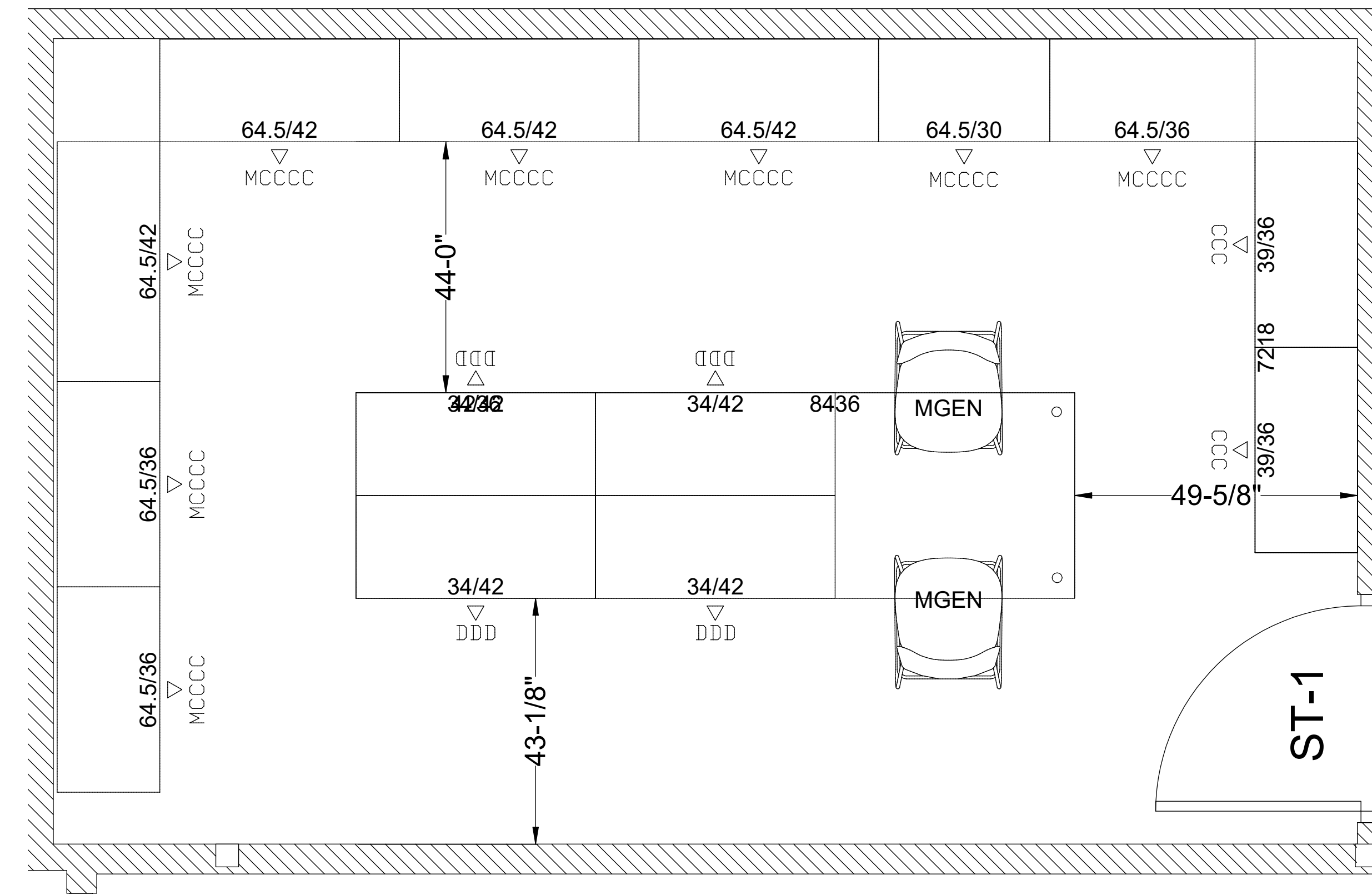


LEGEND

A. Calibre Files
 Paint: Folkstone Grey
 Locks: Black

B. Calibre File Tops
 Laminte: Graphite Pear

C. MultiGeneration Stool
 Counter Height / Armless / Non-Upholstered Seat
 Frame: Silver
 Shell: Dark Grey



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CONTACT INFORMATION

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ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

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VIEW: Floor Plan



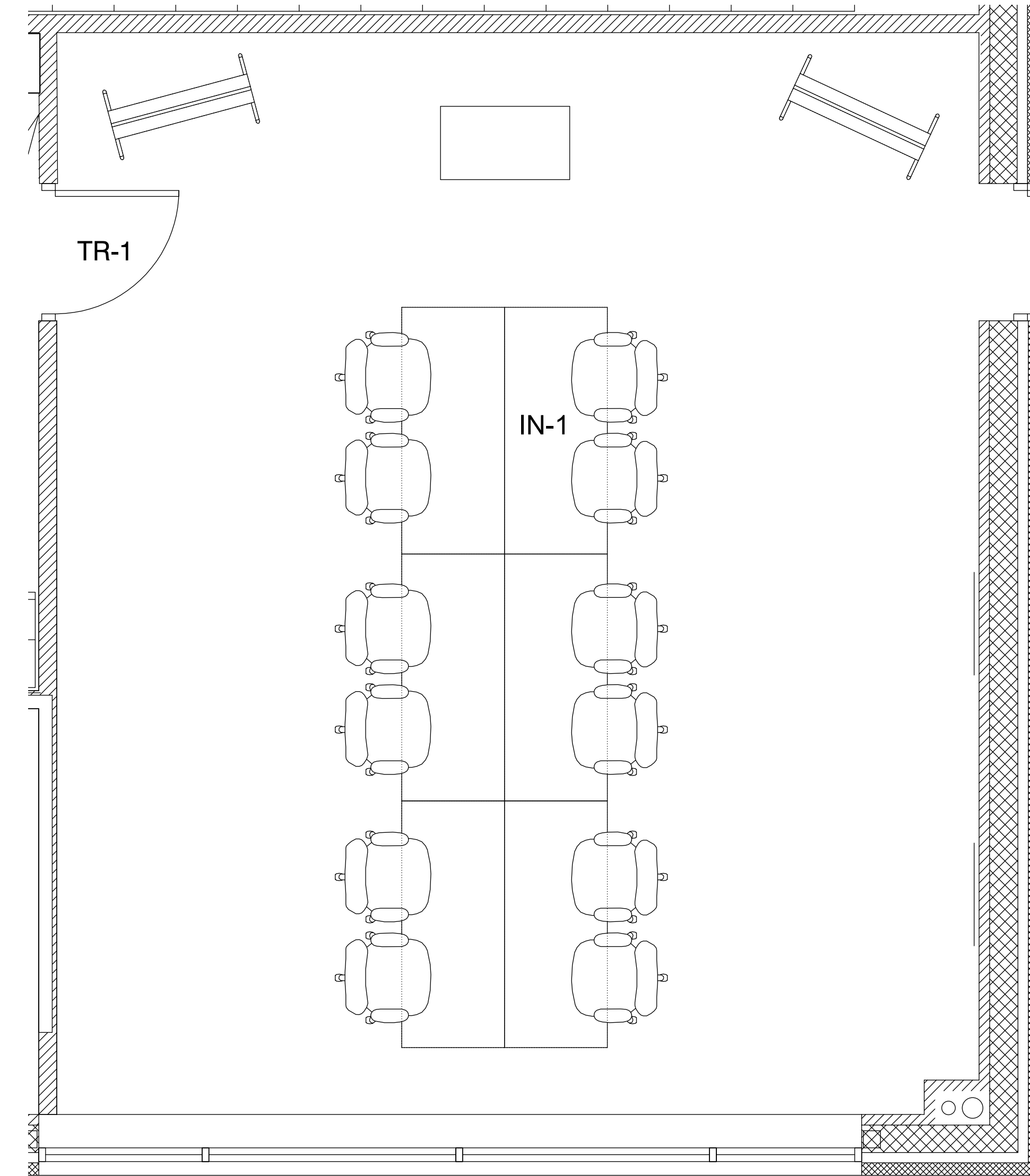
ST-1

LEGEND

A. Pixel Tables with Power on Top
 Module: 3 Power / 1 Dual USB - Finish: Black
 Linkable Power
 Laminate: Graphite Pear
 Paint: Folkstone Grey

B. 9to5 Logic Plus Chair
 Upholstered Seat & Back
 Hard Floor Casters
 Frame: Black
 Seat: COM Canter - Twilight

C. Scribe Markerboards
 Trays on each end
 Paint: Medium Grey



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CONTACT INFORMATION

DESIGNER: Ana Amorim-Santos

ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

PROJECT# 198598

PHASE: 1

FLOOR: Ground

ISSUED DATE: 02/28/2022

SCALE: NTS

VIEW: Floor Plan

TR-1



Creative Office Resources

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Leonia, NJ 07605

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CONTACT INFORMATION

DESIGNER: Ana Amorim-Santos

ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

PROJECT# 198598

PHASE: 1

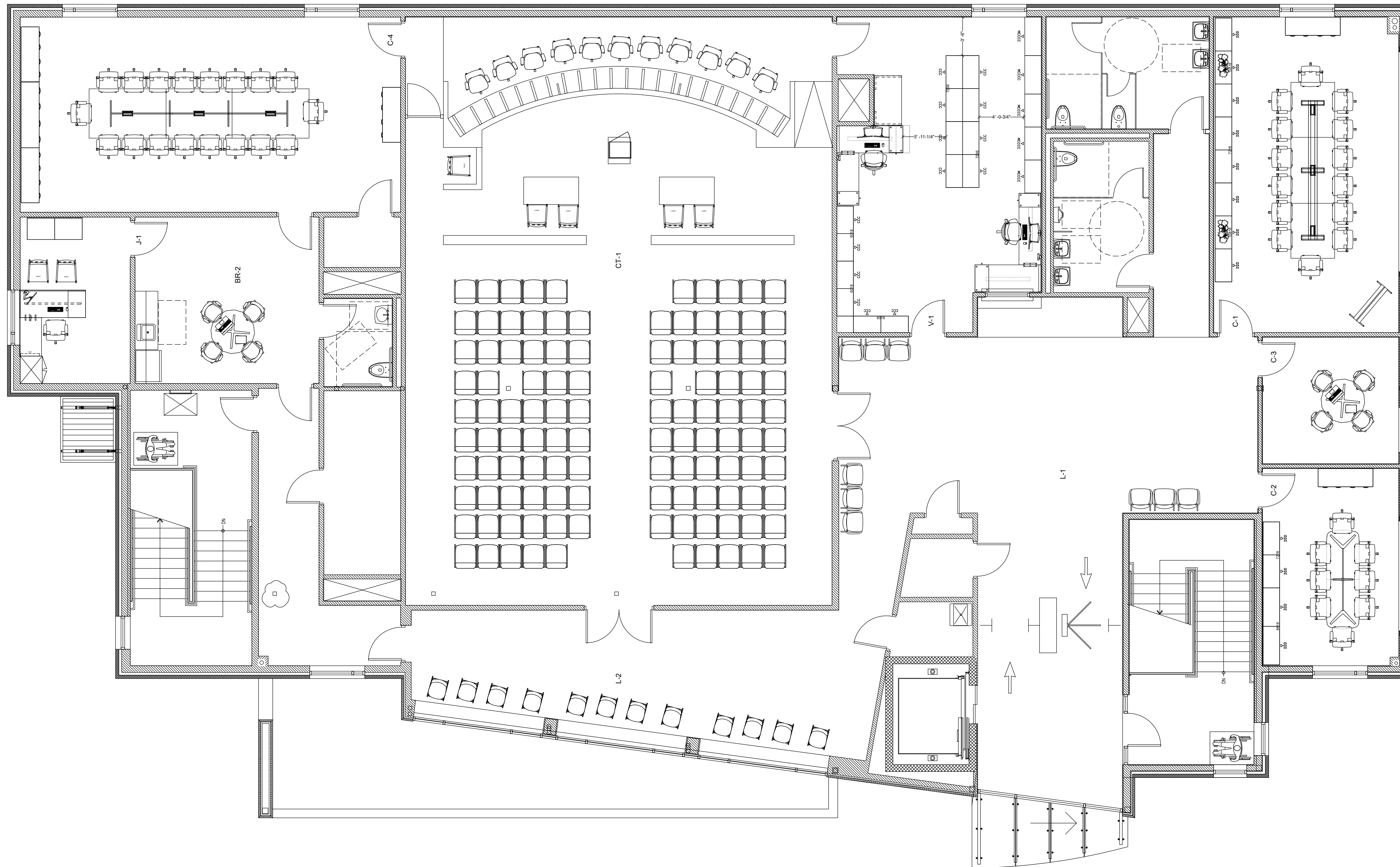
FLOOR: Second

ISSUED DATE: 02/28/2022

SCALE: NTS

VIEW: Floor Plan

SECOND



LEGEND

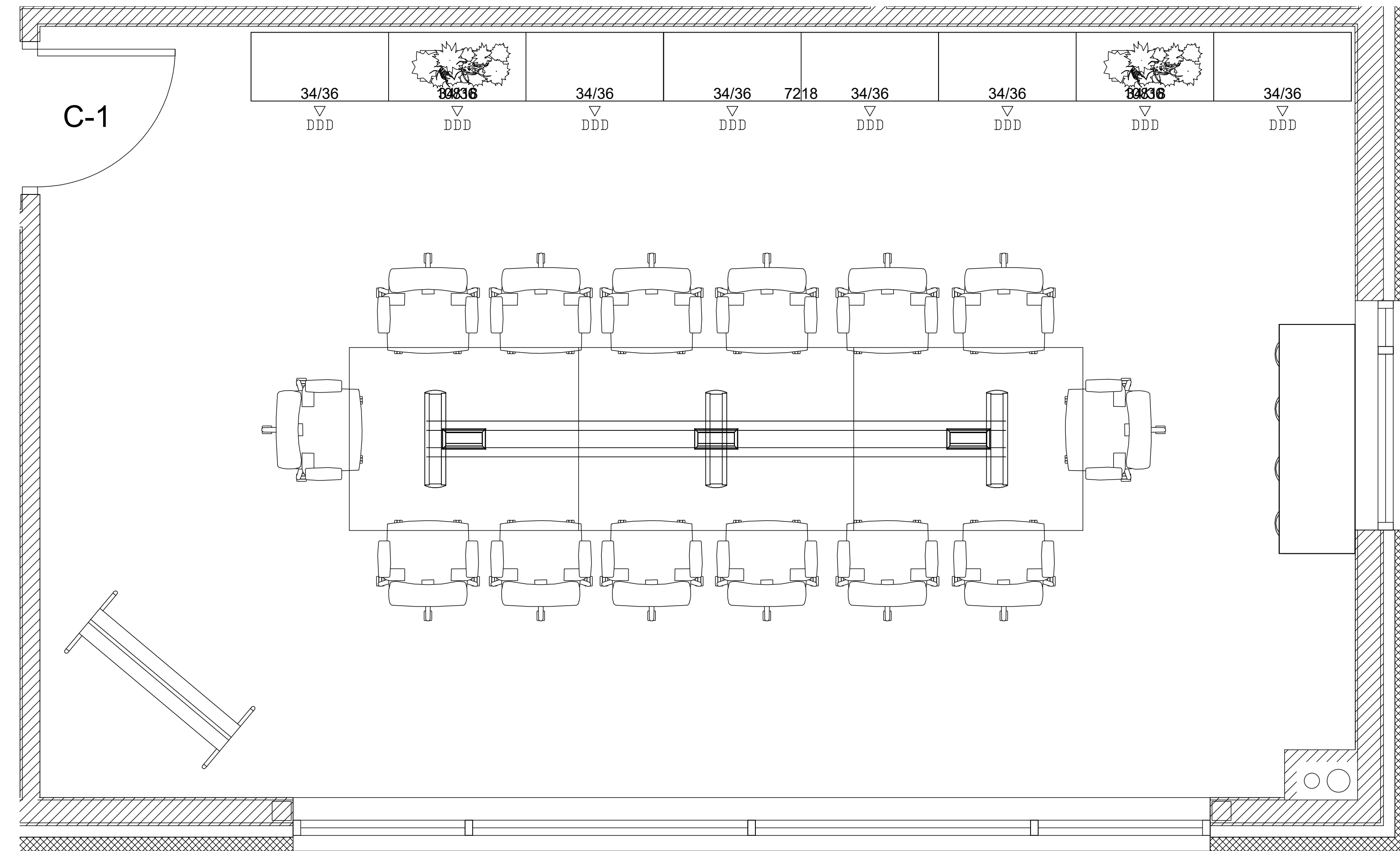
A. Hon Preside Conference Table
Power & Audio
Laminate Top: Skyline Walnut
Base: Skyline Walnut

B. Hon Preside Low Credenza
2 Box/2 File
Laminate Top: Skyline Walnut
Pull: Silver

C. Acclaim Task Chair
High Back Adjustable Back Full Synchro Tilt
A37 10 Way Adjustable Arms
Fabric C: Momentum - Canter - Storm
Base: Black

D. Calibre Files with Common Top
Laminate: Graphite Pear
Paint: Folkstone Grey
Lock: Black

E. Extra Mobile Markerboard
Paint: Medium Grey



Creative Office Resources

Leonia Municipal Building

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Leon, NJ 07605

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M	AAS 12/28/2022	

CONTACT INFORMATION

DESIGNER: Ana Amorim-Santos

ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

PROJECT# 198598

PHASE: 1

FLOOR: Second

ISSUED DATE: 02/28/2022

SCALE: NTS

VIEW: Floor Plan

C-1

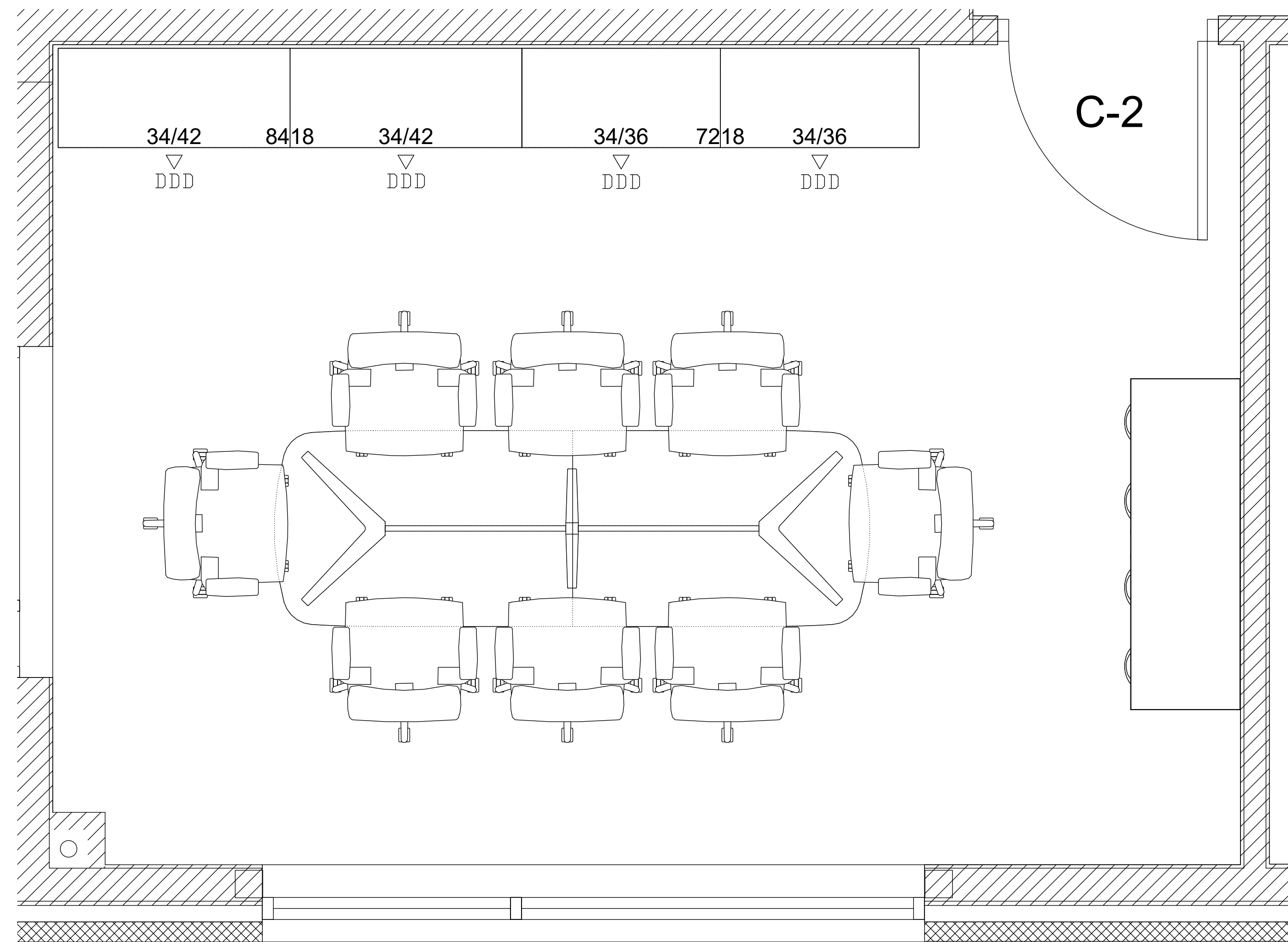
LEGEND

A. Dividends Table
 Top: Graphite Pear
 Base: Folkstone Grey

B. Acclaim Task Chair
 High Back Adjustable Back Full Synchro Tilt
 A37 10 Way Adjustable Arms
 Fabric C: Momentum - Canter - Storm
 Base: Black

C. Hon Preside Low Credenza
 2 Box/2 File
 Laminate Top: Skyline Walnut
 Pull: Silver

D. Calibre Files with Common Top
 Laminate Top: Graphite Pear
 Paint: Folkstone
 Lock: Black



Creative Office Resources

Leonia Municipal Building

312 Broad Avenue
 Leonia, NJ 07605

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CONTACT INFORMATION

DESIGNER: Ana Amorim-Santos

ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

PROJECT# 198598

PHASE: 1

FLOOR: Second

ISSUED DATE: 02/28/2022

SCALE: NTS

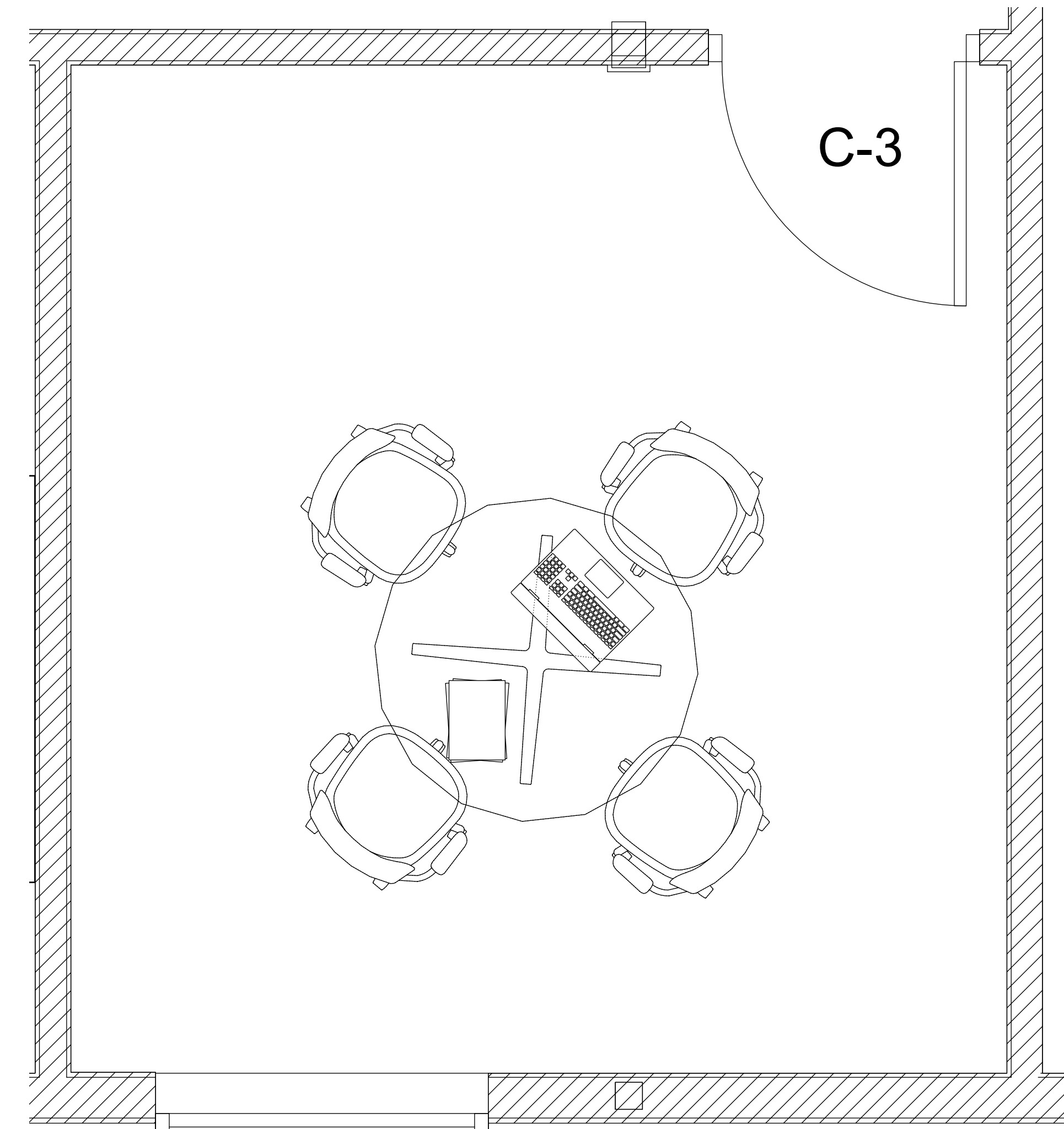
VIEW: Floor Plan

C-2

LEGEND

A. Dividends Table
 Laminate: Graphite Pear
 Paint: Folkstone Grey

B. MultiGeneration Chair
 Arms /Upholstered Seat
 Frame: Black
 Shell: Dark Grey
 COM: Westwood - Smoke 1949/11



Creative Office Resources

Leonia Municipal Building

312 Broad Avenue
 Leonia, NJ 07605

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J	AAS 11/8/2022	
K	AAS 12/13/2022	
L	AAS 12/22/2022	
M	AAS 12/28/2022	

CONTACT INFORMATION

DESIGNER: Ana Amorim-Santos

ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

PROJECT# 198598

PHASE: 1

FLOOR: Second

ISSUED DATE: 02/28/2022

SCALE: NTS

VIEW: Floor Plan

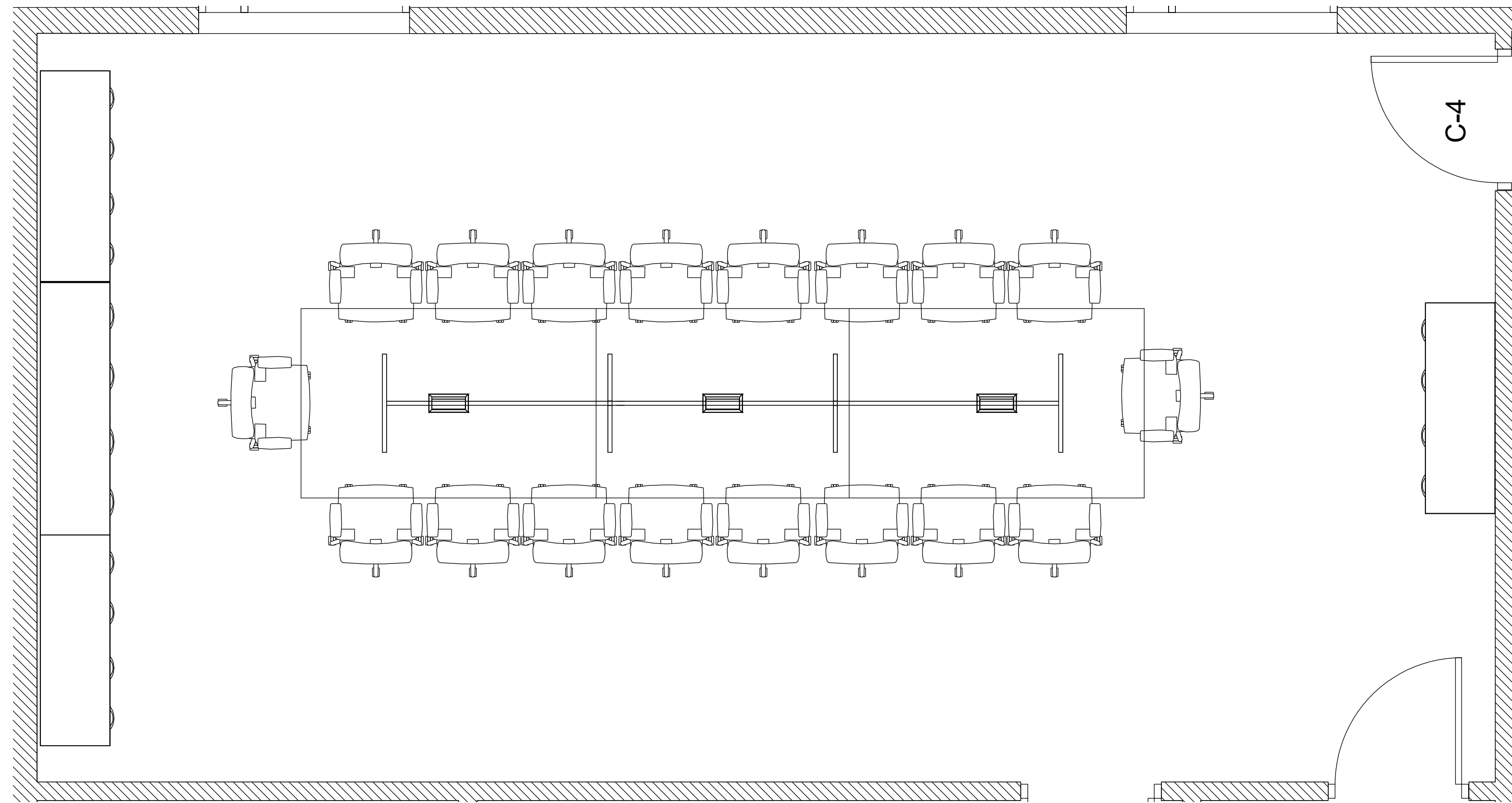
C-3

LEGEND

A. Hon Preside Conference Table
Power & Audio
Laminate Top: Skyline Walnut
Base: Skyline Walnut

B. Hon Preside Low Credenza
2 Box/2 File
Laminate Top: Skyline Walnut
Pull: Silver

C. Acclaim Task Chair
High Back Adjustable Back Full Synchro Tilt
A37 10 Way Adjustable Arms
Fabric C: Momentum - Canter - Storm
Base: Black



Creative Office Resources

Leonia Municipal Building

312 Broad Avenue
Leonía, NJ 07605

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CONTACT INFORMATION

DESIGNER: Ana Amorim-Santos

ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

PROJECT# 198598

PHASE: 1

FLOOR: Second

ISSUED DATE: 02/28/2022

SCALE: NTS

VIEW: Floor Plan

C-4

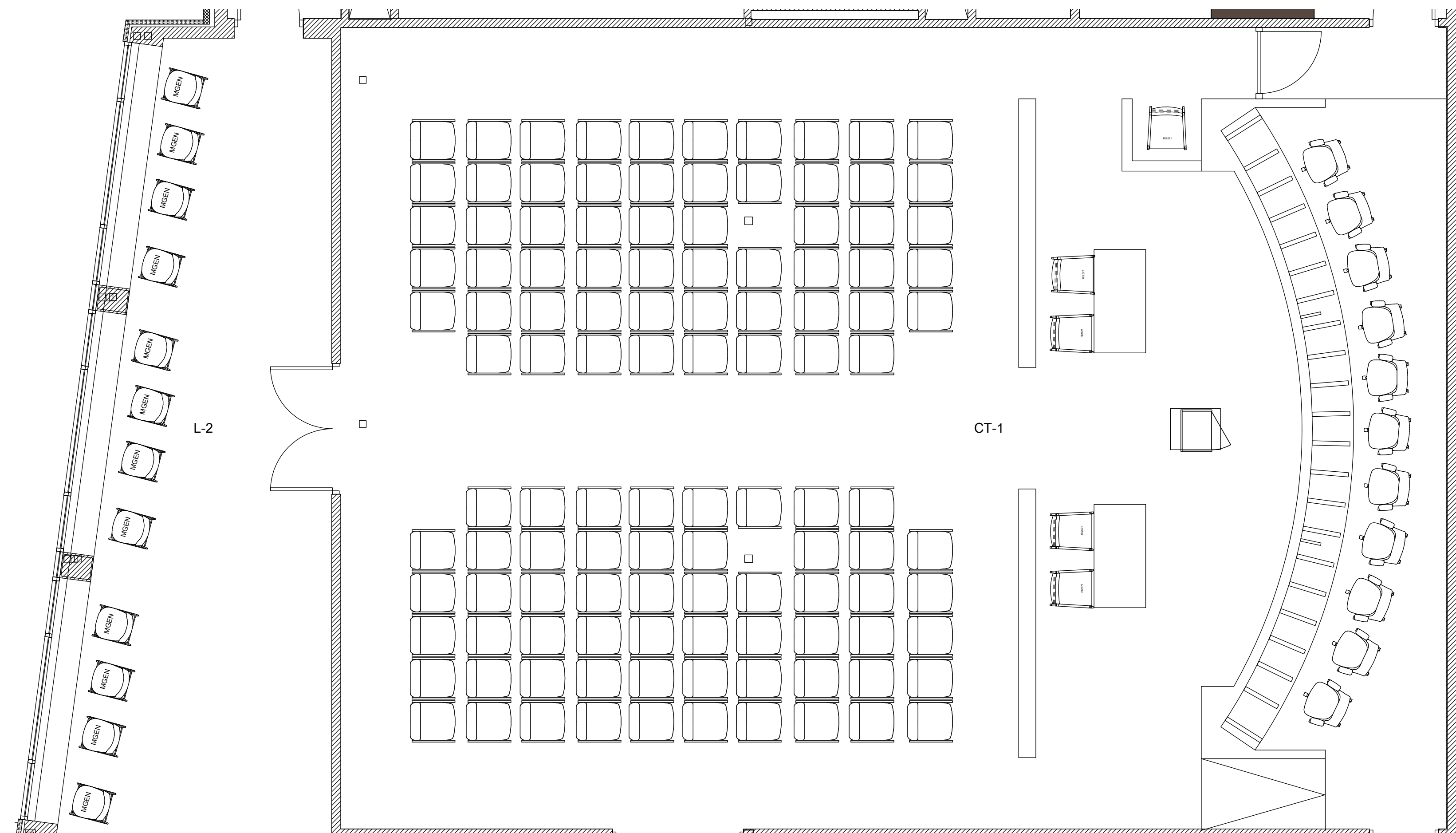
LEGEND

A. MultiGeneration Stool
 Counter Height / Armless / Upholstered Seat
 Frame: Silver
 Shell: Dark Grey
 Fabric: Westwood - Smoke 1949/11

B. Acclaim Task Chair
 High Back Adjustable Back Full Synchro Tilt
 A37 10 Way Adjustable Arms
 Fabric C: Momentum - Canter - Storm
 Base: Black

C. JSI Ria Guest Chair
 Upholstered Seat & Back
 Fabric: Grade C - Canter EPU
 Seat & Back: Storm

D. 9to5 Shuttle
 Four Leg Guest Chair
 A18B Arms Black, Upholstered
 Fabric: Grade C - Canter EPU
 Back: Bordeaux
 Seat: Storm



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CONTACT INFORMATION

DESIGNER: Ana Amorim-Santos

ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

PROJECT# 198598

PHASE: 1

FLOOR: Second

ISSUED DATE: 02/28/2022

SCALE: NTS

VIEW: Floor Plan

CT-1 & L-2



LEGEND

A. Reff Desk
 Box/Box/File & Wardrobe
 Wardrobe Cabinet
 Laminate: Graphite Pear
 Bar Pull: Jet Black
 Lock: Black

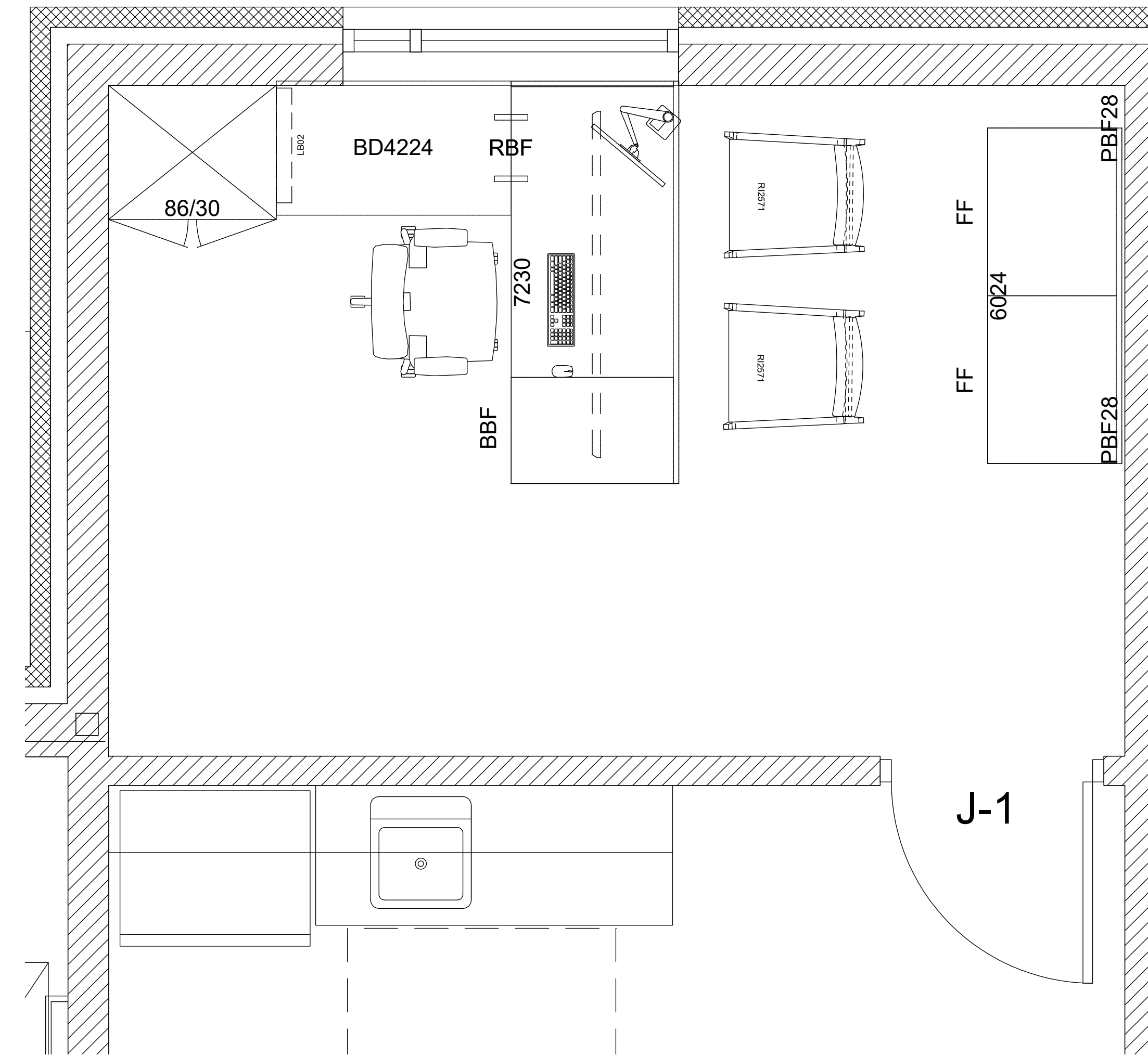
B. Reff Credenza
 Laminate: Graphite Pear
 Bar Pull: Jet Black
 Lock: Black

C. Dividends Power Module
 Finish: Black

D. Acclaim Task Chair
 High Back Adjustable Back Full Synchro Tilt
 A37 10 Way Adjustable Arms
 Fabric C: Momentum - Canter - Storm
 Base: Black

E. JSI Ria Guest Chair
 Upholstered Seat & Back
 Fabric: Grade C - Canter EPU
 Seat & Back: Storm

F. Sapper Arm Kit
 Paint: Silver
 Knob: Black



Creative Office Resources

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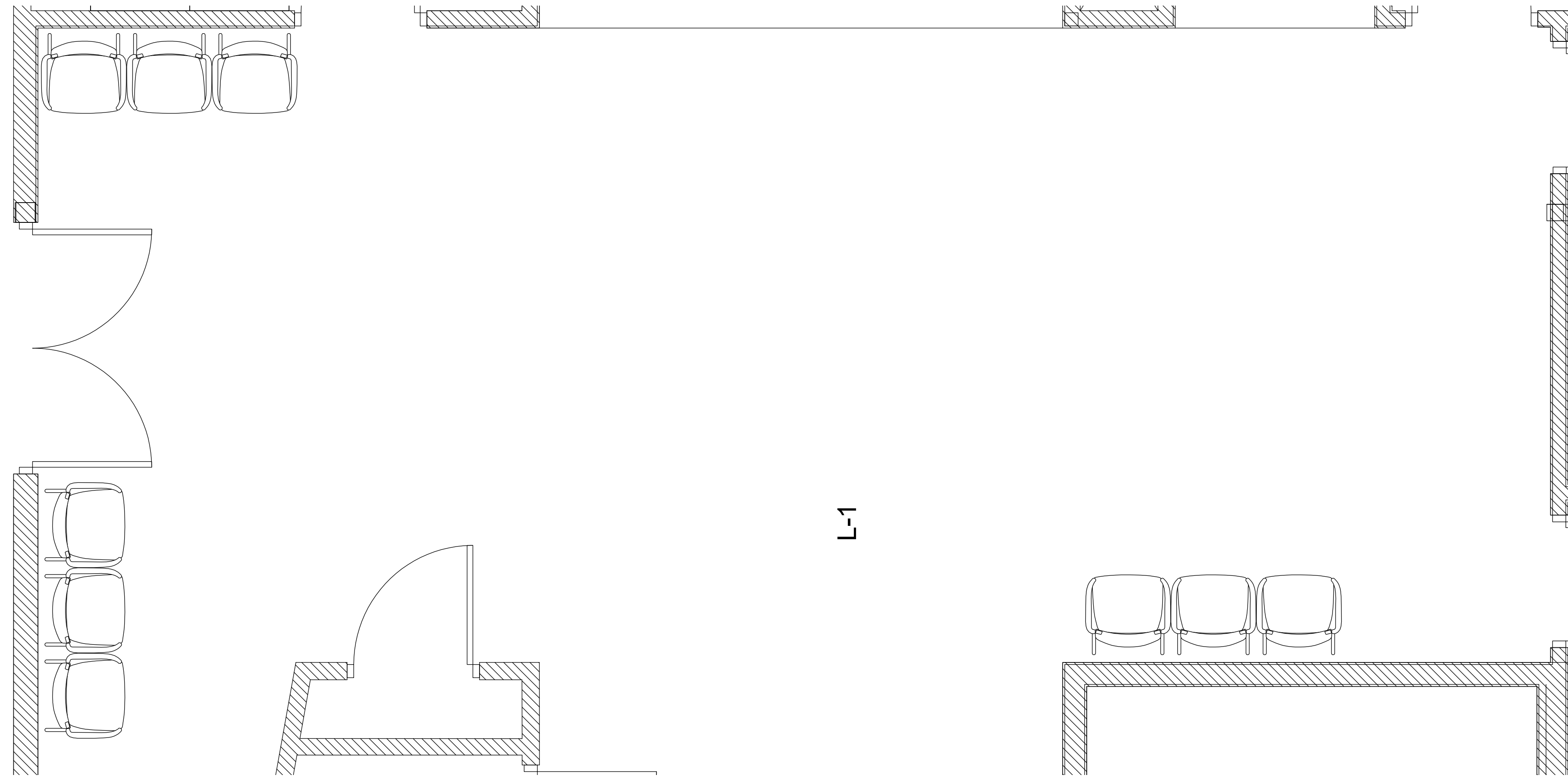
SCALE: NTS

VIEW: Floor Plan

J-1

LEGEND

A. 9to5 Shuttle
 Four Leg Guest Chair
 A18B Arms Black, Upholstered
 Fabric: Grade C - Canter EPU
 Back: Bordeaux
 Seat: Storm



L-1



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DESIGNER: Ana Amorim-Santos

ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

PROJECT# 198598

PHASE: 1

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VIEW: Floor Plan

L-1

LEGEND

A. Dividends Worksurfaces
Laminate: Graphite Pear

B. Series 2 BBF & FF
Paint: Folkstone Grey
Lock: Black

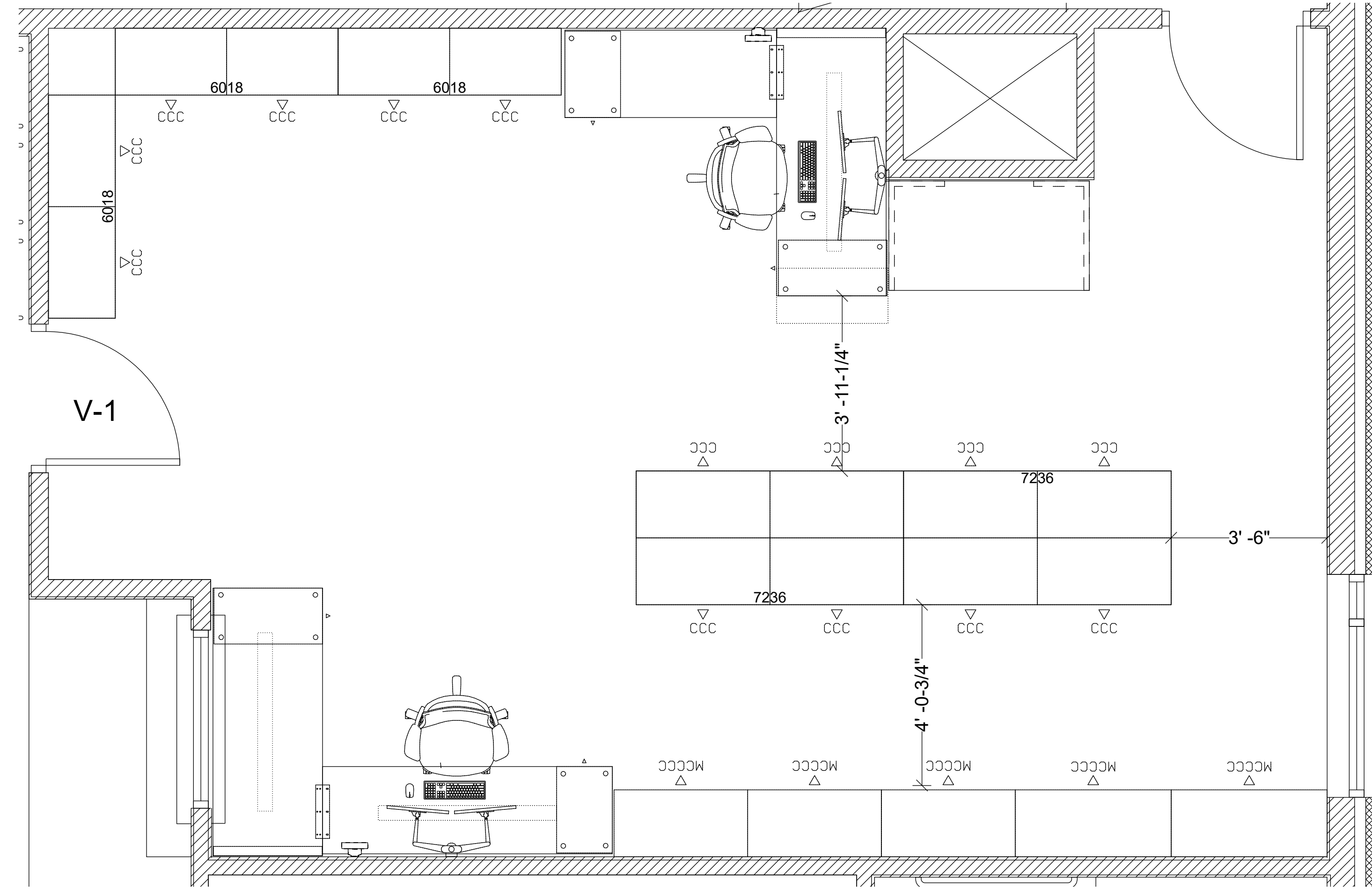
C. A- Leg
Paint: Folkstone Grey

D. Generation Task Chair
Finish: Dark
Back: Storm
Fabric: Westwood - Smoke 1949/11

E. Dividends Power Module
Finish: Black

F. Calibre Files with Common Top
Laminate: Graphite Pear
Paint: Folkstone Grey
Lock: Black

G. Sapper Double Arm Kit
Paint: Silver
Knob: Black



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D	AAS 8/18/2022	
E	AAS 08/23/2022	
F	AAS 10/10/2022	
G	AAS 10/21/2022	
H	AAS 10/24/2022	
I	AAS 10/26/2022	
J	AAS 11/8/2022	
K	AAS 12/13/2022	
L	AAS 12/22/2022	
M	AAS 12/28/2022	

CONTACT INFORMATION

DESIGNER: Ana Amorim-Santos

ACCOUNT EXECUTIVE: Karen Krasnomowitz

ACCOUNT MANAGER: Caroline Amasifen

DRAWING INFORMATION

PROJECT# 198598

PHASE: 1

FLOOR: Second

ISSUED DATE: 02/28/2022

SCALE: NTS

VIEW: Floor Plan

V-1

January 9, 2023

Dear Mayor and Council,

The Shade Tree Commission met December 14th and discussed two important topics at length. First, we talked about how to better communicate the requirements of our relatively new Shade Tree Ordinance so more members of the community were aware of their responsibilities under the new law. Secondly, we reviewed the current ordinance and agreed one important change was immediately in order to better ensure compliance with the Shade Tree ordinance provisions. We wanted to share the outcome of these discussions with you and request the governing body's consideration to move forward with these recommendations.

First, as it relates to communications, we recommend:

- Use of the electronic sign on Broad Avenue to headline the need for permits before taking down a tree
- A Nixle message which details why a Shade Tree ordinance was enacted and what the responsibilities are for each Leonia landowner.
- On the Borough website landing page, we include a Shade Tree Commission graphic and link to make it easier for the public to navigate directly to the information they need about the new ordinance. We have recently revised the borough website as it relates specifically to the shade tree ordinance content and will continue to update on a timely basis. We believe that making it easier for the public to find information about trees and the new ordinance with a link on the landing page included would be a prudent move and facilitate greater understanding..
- We will also issue periodic press releases to area news media to underscore Leonia's continuing commitment to trees and the provisions of the current ordinance.

Second, as it relates to the ordinance itself, we believe an amendment is necessary which requires any contractors working on trees in Leonia to first verify that an appropriate permit for the desired work has been obtained. If a contractor fails to verify a permit exists and performs tree work anyway, we recommend a substantial fine for this violation also be included in the ordinance. This fine would be in addition to and not instead of any fines levied against the homeowner for noncompliance.

As part of the Shade Tree Commission's initial work around this ordinance rollout, please know we contacted all tree service contractors in our area and also reached out to any new contractors we became aware of or weren't included in the initial outreach. In all of these communications, we told the contractors that permits issued by the Borough to homeowners were now required and they shouldn't perform work without first verifying a permit was granted. Unfortunately, there have been several instances where contractors ignored this request, despite being knowledgeable about it, which drove our recommendation to amend the ordinance and include a violation fine for contractor non-compliance too.

Please let us know if you have any questions. We look forward to continuing to work with the

governing body on moving forward in further protecting our shade tree shared interests.

Regards,

Imanta Bergmanis & Christine Healy
Co-Chairs

**BOROUGH COUNCIL
BOROUGH OF LEONIA
COUNTY OF BERGEN**

RESOLUTION NO. ____

**RESOLUTION DETERMINING THAT CERTAIN PROPERTIES
LOCATED WITHIN THE BOROUGH OF LEONIA, IDENTIFIED AS
BLOCK 503, LOTS 24, 25 AND 26; BLOCK 801, LOTS 1 AND 2; BLOCK
802, LOTS 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 20 AND 21; BLOCK 1201, LOT 1
AND BLOCK 1202 LOT 1, AS SHOWN ON THE OFFICIAL TAX MAP
OF THE BOROUGH OF LEONIA, CONSTITUTE A NON-
CONDEMNATION AREA IN NEED OF REDEVELOPMENT PURSUANT
TO THE LOCAL REDEVELOPMENT AND HOUSING LAW, N.J.S.A.
40A:12A-1 TO -89, AND AUTHORIZING AND DIRECTING THE
PLANNING BOARD TO PREPARE A REDEVELOPMENT PLAN**

WHEREAS, the Borough of Leonia, in the County of Bergen, New Jersey (the “Borough”), a public body corporate and politic of the State of New Jersey (the “State”), is authorized pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 to -89, (the “Redevelopment Law”), to determine whether certain parcels of land within the Borough constitute an area in need of rehabilitation and/or an area in need of redevelopment; and

WHEREAS, N.J.S.A. 40A:12A-6 authorizes the governing body of any municipality, by resolution, to have its Planning Board conduct a preliminary investigation to determine whether an area of the municipality is a non-condemnation “area in need of redevelopment” pursuant to the criteria contained in N.J.S.A. 40A:12A-5; and

WHEREAS, the Borough Council adopted Resolution No. 2018-200, Resolution No. 2018-201, Resolution No. 2019-94 and Resolution No. 2021-187, authorizing and directing the Planning Board of the Borough of Leonia (the “Planning Board”) to conduct a preliminary investigation and hold a public hearing regarding the following properties identified as:

- Block 801, Lots 1 and 2;
- Block 802, Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20 and 21;
- Block 803, Lots 35, 36 and 37;
- Block 502, Lots 24, 25 and 26;
- Block 1204, Lot 1;
- Block 1201, Lot 1;
- Block 1202, Lots 1, 2, 3, 4 and 5;
- Block 1203, Lots 1, 2, 3, 4, 5 and 6;
- Block 1213, Lots 3 and 4;

on the Tax Map of the Borough of Leonia (hereinafter the “Study Area”), to determine if the properties constituted a non-condemnation “area in need of redevelopment”, in accordance with the Redevelopment Law; and

WHEREAS, the Planning Board retained H2M Associates, Inc. (“H2M”), to assist in preparing the preliminary investigation of a portion of the Study Area, as follows:

<u>BLOCK</u>	<u>LOT</u>	<u>ADDRESS</u>
503	24	Schor Avenue
503	25	Schor Avenue
503	26	Schor Avenue
801	1	Willow Tree Rd & Schor Ave
801	2	1 Willow Tree Road
802	1	120 Schor Avenue
802	2	124 Schor Avenue
802	3	132 Schor Avenue
802	4	144 Schor Avenue
802	5	400 Grand Avenue
802	6	392 Grand Avenue
802	7	388 Grand Avenue
802	8	380 Grand Avenue
802	9	372 Grand Avenue
802	10	368 Grand Avenue
802	11	356-364 Grand Avenue
802	20	2 Willow Tree Road
802	21	400 Willow Tree Road
1201	1	Spring Street
1202	1	Spring Street

which is identified as the “Grand Avenue & Willow Tree Road Study Area”; and

WHEREAS, on October 26, 2022, the Planning Board conducted a public hearing, which was duly noticed under the Redevelopment Law, and reviewed an investigation/report titled “Grand Avenue & Willow Tree Road Study Area in Need of Redevelopment Preliminary Investigation Report” prepared by H2M, dated October 27, 2022¹ (the “Study”); and

WHEREAS, any persons interested in or affected by a determination that the Grand Avenue & Willow Tree Road Study Area is a non-condemnation redevelopment area were given an opportunity to be heard at the public hearing, and any objections to such a determination and evidence in support of those objections, were received and considered and made part of the public record; and

WHEREAS, on November 22, 2022, the Planning Board adopted a Resolution recommending that the Grand Avenue & Willow Tree Road Study Area be determined by the Borough Council to be a non-condemnation “area in need of redevelopment” under the Redevelopment Law as it relates to the following properties:

¹ Although dated October 27, 2022, the Study was available more than ten (10) days prior to the Planning Board’s meeting held on October 26, 2022.

<u>BLOCK</u>	<u>LOT</u>	<u>ADDRESS</u>
503	24	Schor Avenue
503	25	Schor Avenue
503	26	Schor Avenue
801	1	Willow Tree Rd & Schor Ave
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802	7	388 Grand Avenue
802	8	380 Grand Avenue
802	9	372 Grand Avenue
802	10	368 Grand Avenue
802	11	356-364 Grand Avenue
802	20	2 Willow Tree Road
802	21	400 Willow Tree Road
1201	1	Spring Street
1202	1	Spring Street

WHEREAS, the Borough Council concurs and agrees with the Planning Board’s recommendation as supported by the reasons stated in the Study, that the Grand Avenue & Willow Tree Road Study Area constitutes and meets the criteria under the Redevelopment Law and that the Grand Avenue & Willow Tree Road Study Area should be determined and declared a non-condemnation “area in need of redevelopment” (the “Redevelopment Area”), which determination shall, among other things, authorize the Borough to use all of the powers provided by the Legislature for use in a redevelopment area, however, it shall not authorize the Borough to exercise the power of eminent domain to acquire all or any portion of the Redevelopment Area; and

WHEREAS, the Borough is desirous of continuing revitalization and redevelopment efforts in the Borough; and

WHEREAS, the Borough desires to authorize and direct the Planning Board to prepare a redevelopment plan for the Redevelopment Area (the “Redevelopment Plan”); and

WHEREAS, the Borough believes that the properties in the Redevelopment Area are potentially valuable for contributing to, serving and protecting the public health, safety and welfare and will promote smart growth within the Borough; and

WHEREAS, the Borough Council believes that the preparation of the Redevelopment Plan is in the best interests of the Borough for the development of the Redevelopment Area.

NOW THEREFORE, BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF LEONIA, AS FOLLOWS:

Section 1. The aforementioned recitals are incorporated herein as though fully set forth at length.

Section 2. The following properties:

<u>BLOCK</u>	<u>LOT</u>	<u>ADDRESS</u>
503	24	Schor Avenue
503	25	Schor Avenue
503	26	Schor Avenue
801	1	Willow Tree Rd & Schor Ave
801	2	1 Willow Tree Road
802	1	120 Schor Avenue
802	2	124 Schor Avenue
802	3	132 Schor Avenue
802	4	144 Schor Avenue
802	5	400 Grand Avenue
802	6	392 Grand Avenue
802	7	388 Grand Avenue
802	8	380 Grand Avenue
802	9	372 Grand Avenue
802	10	368 Grand Avenue
802	11	356-364 Grand Avenue
802	20	2 Willow Tree Road
802	21	400 Willow Tree Road
1201	1	Spring Street
1202	1	Spring Street

are hereby designated a non-condemnation “area in need of redevelopment” under the Redevelopment Law.

Section 3. The Borough Council hereby directs the Borough Clerk to transmit a copy of the within Resolution to the Commissioner of the Department of Community Affairs and to serve notice on the owners of the Grand Avenue & Willow Tree Road Study Area, and other parties entitled to notice, within ten (10) days of the date hereof, in accordance with N.J.S.A. 40A:12A-6(b)(5), that properties listed in Section 2 of this Resolution are designated a non-condemnation “area in need of redevelopment”.

Section 4. The Planning Board is authorized and directed to prepare a Redevelopment Plan for all of the properties listed in Section 2 of this Resolution, in accordance with the Redevelopment Law.

Section 5. The Planning Board shall transmit the Redevelopment Plan to the Borough Council for further consideration and action upon completion of same.

Section 6. This Resolution shall take effect immediately.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on _____.

Trina Lindsey, RMC
Borough Clerk