



Borough of Leonia
Leonía Senior Center
305 Beechwood Place
Leonía, NJ 07605

Trina Lindsey
Borough Clerk

www.leonianj.gov

Meeting: 02/22/23 7:30 PM

**Mayor and Council
Meeting - Work Session
Meeting**

- 1 FLAG SALUTE**
- 2 OPEN MEETING STATEMENT** - *Conditions of the Open Meeting Act have been met by Notice placed on the Bulletin Board at Borough Hall and notice sent to the Official Newspaper.*
- 3 ROLL CALL**
- 4 PRESENTATION**
- 5 COMMENTS FROM THE PUBLIC - TWO (2) MINUTES PER SPEAKER**
- 6 CONFERENCE DISCUSSIONS**
- 7 APPOINTMENT**
- 8 PROCLAMATION**
- 9 APPROVAL OF MINUTES**
- 10 ADOPTION OF ORDINANCES**
 - 10.1. ORD. 2023-02 Regulation of Gas-Powered Leaf Blowers
[Adoption of ORD 2023-02.pdf](#)
[ORD. 2023-02 Regulation of Gas Powered Leaf Blowers.pdf](#)
- 11 INTRODUCTION OF ORDINANCES**
 - 11.1. ORD. 2023-03 - Amendments to Shade Tree Ordinance
[Intro Ord 2023-03.pdf](#)
[ORD. 2023-03 Shade Tree Ordinance Amendments.pdf](#)
- 12 NON-CONSENT RESOLUTIONS**
 - 12.1. RES. 2023-79 Pennoni Associates Wood Terrace Design Proposal
[2023-79 Wood Terrace Drainage Improvements Phase I_Pennoni Associates.pdf](#)
[Wood Terr Drainage Improvments Ph 1 021423 \(1\).pdf](#)

13 CONSENT RESOLUTIONS

- 13.1. RES. 2023-80 Authorize Bill List
[2023-80 Authorize Bill List.pdf](#)
[2023-80 Bill List Backup.pdf](#)
- 13.2. RES. 2023-81 Amend Resolution 2023-69 Authorizing the Purchase of Office Furniture for the New Municipal Building
[2023-81 Amending RES. 2023-69 - Authorize Purchase of Furniture for New Municipal Building.pdf](#)

14 UNFINISHED BUSINESS

- 14.1. Sidewalk Policy - Bill Ziegler/Mayor Zeigler
- 14.2. Bulk Trash Pickup - Pat Fusco/Christoph Hesterbrink
- 14.3. 2023 Operating Budget Update - Cameron Keng/Andrea Wardrop/Louis Grandelis
- 14.4. At Home Business Ordinance - Joanne Terrell
- 14.5. Discussion of Leonia Ambulance Contractual Services - Bill Ziegler
- 14.6. Leonia Fire Department Anniversary - Louis Grandelis

15 NEW BUSINESS

- 15.1. Codification Updates - Joanne Terrell/Brian Chewcaskie
- 15.2. Liquor License Sale - Pat Fusco
- 15.3. Chief Financial Officer Resignation and Additional Hours Request - Louis Grandelis/Andrea Wardrop

16 CORRESPONDENCE

- 16.1. Correspondence from the Office of the County Executive
[Letter-Zeigler-Committee.pdf](#)

17 CLOSED SESSION: RESOLUTION OF THE BOROUGH OF LEONIA, COUNTY OF BERGEN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR AND COUNCIL TO RETIRE INTO CLOSED SESSION FOR THE PURPOSE OF DISCUSSING THE FOLLOWING:

17.1. A. Negotiations

B. Contracts

[2023-82 Closed Session.pdf](#)

18 ADJOURNMENT

Adoption of Ordinances

ORDINANCE 2023-02

Jonathan will read:

The following ordinance published herewith was first read by title only on February 6, 2023, and posted on the bulletin board of the municipal building:

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 181 ENTITLED "NOISE", ARTICLE 11 ENTITLED "TOOLS AND EQUIPMENT, SECTION 10 ENTITLED "RESTRICTIONS ON USE OF TOOLS AND EQUIPMENT" OF THE CODE OF THE BOROUGH OF LEONIA TO PROVIDE FOR RESTRICTIONS ON THE USE OF INTERNAL COMBUSTION LEAF BLOWERS

Mayor Zeigler opens the floor for any public comments on Ordinance 2023-02.

MAYOR ZEIGLER ASKS THAT A COUNCIL MEMBER MOVE TO PASS AND ADOPT ON SECOND AND FINAL READING ORDINANCE 2023-02 AND THAT NOTICE OF SAME SHALL BE PUBLISHED ACCORDING TO LAW.

THE MOTION WILL THEN BE SECONDED AND THEN ROLL CALL.

BOROUGH OF LEONIA
ORDINANCE NO. 2023-02

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 181 ENTITLED “NOISE”,
ARTICLE 11 ENTITLED “TOOLS AND EQUIPMENT, SECTION 10 ENTITLED
“RESTRICTIONS ON USE OF TOOLS AND EQUIPMENT” OF THE CODE OF THE
BOROUGH OF LEONIA TO PROVIDE FOR RESTRICTIONS ON THE USE OF INTERNAL
COMBUSTION LEAF BLOWERS**

WHEREAS excessive sound is a serious hazard to the public health, welfare, safety, and the quality of life; and

WHEREAS a substantial body of science and technology exists by which excessive sound may be substantially abated; and

WHEREAS the people have a right to, and should be ensured of, an environment free from excessive sound,

NOW, THEREFORE, it is the policy of the Borough of Leonia to prevent excessive sound that may jeopardize the health, welfare, or safety of the citizens or degrade the quality of life.

This ordinance shall apply to the control of sound originating from sources within the Borough of Leonia.

Be it ordained that Chapter 181, Article 11, Section 181-10 of the Code of the Borough of Leonia is hereby amended and supplemented by the addition of the following:

Section 1.

181-10H Internal Combustion Leafblowers

1. Purpose and Intent. The Borough of Leonia hereby finds that unlimited use of leafblowers powered by internal combustion engines impairs the economic and social welfare, health, peace and quality of life of persons residing in Leonia. The purpose of this section is to minimize the adverse impact of such equipment by restricting its use within the Borough.
2. Hours of Use. Notwithstanding anything to the contrary in this chapter, leafblowers powered by internal combustion engines shall not be operated in the Borough of Leonia except as follows:
 - (A) On weekdays between 8:00 a.m. and 6:00 p.m., except that leafblowers may be used by an occupant or owner of the premises between 8:00 a.m. and 8:00 p.m. on weekdays.
 - (B) On Saturdays between 9:00 a.m. and 2:00 p.m., except that leafblowers may be used by an occupant or owner of the premises between 9:00 a.m. and 6:00 p.m.

- (C) On Sundays use is prohibited except that leafblowers may be used by an occupant or owner of the property between 10:00 a.m. and 6:00 p.m.
3. **Limitation on Use of Leafblowers Powered by Internal Combustion Engines.** The operation of leafblowers powered by internal combustion engines shall be limited to each calendar year to the time period between March 15 and May 15, inclusive and between October 15 and December 15 inclusive. The Municipal Emergency Management Coordinator, Deputy Municipal Emergency Management Coordination and Second Deputy Municipal Emergency Management Coordinator shall have the authority to extend or modify such dates when extreme or unusual weather conditions warrant.
 4. **Mufflers.** It shall be a violation hereof to operate any leafblower powered by an internal combustion engine in the Borough of Leonia without a properly functioning muffler.
 5. **Safety Equipment.** Business operators shall provide their employees using leafblowers powered by internal combustion engines with appropriate equipment to protect employees' health, including hearing protection and eye protection. Business operators shall further ensure that employees use appropriate personal protective equipment while operating leaf blowers powered by internal combustion engines.
 6. **Responsibilities of Property Owners, Business Operators, Landlords and Tenants.** Property owners, business operators, landlords and tenants of a property shall each have all the duties and responsibilities prescribed in this chapter, and no property owner, business operator, landlord or tenant shall be relieved from such duties or responsibilities by reason of the fact that the other of them or the occupant is also responsible therefor and in violation thereof.
 7. **Emergencies.** The Municipal Emergency Management Coordinator, Deputy Municipal Emergency Management Coordination and Second Deputy Municipal Emergency Management Coordinator are authorized to suspend any one or more of the provision of this section for a period of 24 hours or more whenever such Coordinator determines that an emergency situation exists in the Borough. Such suspension may be renewed each day during the continuance of such emergency.

Section 2.

Consistency

If any provision or portion of a provision of this ordinance is held to be unconstitutional, preempted by Federal or State law or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the ordinance shall not be invalidated.

Section 3.

Severability

If any article, section, subsection, sentence, clause or phrase of this ordinance is for any reason deemed to be unconstitutional or invalid by any court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

Section 4.

Repealer

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Section 5.

Effect

This ordinance will take effect immediately upon publication.

Judah Zeigler, Mayor

ATTEST:

Trina Lindsey, Borough Clerk

RECORD OF VOTE

Council	First Reading						Second Reading					
	February 6, 2023						February 22, 2023					
	M	S	Y	N	A	AB	M	S	Y	N	A	AB
Grandelis			✓									
Davis		✓	✓									
Fusco			✓									
Hesterbrink			✓									
Terrell	✓		✓									
Ziegler			✓									
Mayor Zeigler												
M - Motion S - Seconded Y- Yes N - No A - Abstain AB - Absent												

Judah Zeigler, Mayor

ATTEST:

Trina Lindsey, Borough Clerk

Introduction of Ordinances

Ordinance 2023-03

JONATHAN WILL READ THE TITLE OF THE ORDINANCE.

AN ORDINANCE AMENDING CHAPTER 275 “TREES” , SECTION 275-24 “ISSUANCE OF TREE REMOVAL PERMITS”, SUBSECTION 275-24(C) “TREE REMOVAL CONTRACTOR ” AND SECTION 275-26(D) “VIOLATIONS AND PENALTIES” OF THE CODE OF THE BOROUGH OF LEONIA

MAYOR ZEIGLER WILL REQUEST A COUNCIL MEMBER TO MAKE A MOTION TO INTRODUCE AND PASS ON FIRST READING ORDINANCE 2023-03 AND SET THE HEARING FOR MARCH 6, 2023 AT 7:30 PM OR AS SOON THEREAFTER IN LEONIA BOROUGH HALL VIRTUALLY VIA GOTOMEETING.

THE MOTION WILL THEN BE SECONDED.

TRINA WILL CONDUCT THE ROLL CALL.

BOROUGH OF LEONIA
ORDINANCE NO. 2023-03

**AN ORDINANCE AMENDING CHAPTER 275 “TREES” , SECTION 275-24
“ISSUANCE OF TREE REMOVAL PERMITS”, SUBSECTION 275-24(C)
“TREE REMOVAL CONTRACTOR ” AND SECTION 275-26(D) “VIOLATIONS AND
PENALTIES” OF THE CODE OF THE BOROUGH OF LEONIA**

BE IT ORDAINED that Chapter 275 “Trees”, Section 275-24 “Issuance of Tree Removal Permits”, Subsection 275-24(C) “Tree Removal Contractor” and Section 275-26 “Violations and Penalties” of the Code of the Borough of Leonia is hereby amended as follows:

Section 1.

Chapter 275, Trees, §275-24 Issuance of Tree Removal Permits, Subsection 275-24(C)(1) is hereby amended in its entirety as follows:

The property owner and/or the tree removal contractor of the property owner shall be responsible for applying for the tree removal permit as specified in this § 275-24 (Issuance of tree removal permits). A tree removal contractor independently shall verify with the Building Department that a tree removal permit has been issued prior to the commencement of work.

Section 2.

Chapter 275, Trees, §275-26, Violations and Penalties, Subsection 275-26 is hereby amended by the addition of §275-26(D) as follows:

§275-26(D) - The Borough, in its discretion, shall publish the names of any person found guilty of violating any provisions of this Chapter.

Section 3. Severability.

If any article, section, subsection, sentence, clause or phrase of this Ordinance is for any reason deemed to be unconstitutional or invalid by any court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

Section 4. Repealer.

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Section 5. Effect.

This Ordinance will take effect immediately upon publication.

Judah Zeigler, Mayor

ATTEST:

Trina Lindsey, Borough Clerk

RECORD OF VOTE

Council	First Reading						Second Reading						
	February 22, 2023						March 6, 2023						
	M	S	Y	N	A	AB	M	S	Y	N	A	AB	
Grandelis													
Davis													
Fusco													
Hesterbrink													
Terrell													
Ziegler													
Mayor Zeigler													
M - Motion S - Seconded Y- Yes N - No A - Abstain AB - Absent													

Judah Zeigler, Mayor

ATTEST:

Trina Lindsey, Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: February 22, 2023

RESOLUTION NO. 2023-79

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

AUTHORIZE WOOD TERRACE PHASE I DRAINAGE IMPROVEMENTS

WHEREAS, the Mayor and Council authorized the undertaking of the Wood Terrace drainage improvements appropriating \$750,000.00 for said improvements within the 2022 Multi-Purpose Capital Improvements Ordinance (No.2022-16) adopted on September 19, 2022; and

WHEREAS, Pennoni Associates submitted a proposal identifying solutions to help mitigate the flooding on Wood Terrace at a cost, not-to-exceed, \$107,750.00 including the following scope of services:

- Remove existing catch basins, closing off openings in the culvert, and constructing a separate stormwater collection system at the low point in Wood Terrace to bypass the culvert;
- Construct an earthen berm to provide an impoundment area for floodwaters from significant rainfall events (subject to approvals & agreements with property owner);
- Study the immediate upstream drainage area;
- Conduct a feasibility study for the construction of a stormwater detention facility.

Pennoni states that the above-described activities can be completed for the following fees and in accordance with the following timeframes from receiving a notice-to-proceed (NTP):

I. Survey Services	\$ 28,000.00
II. Video Inspection Services	\$ 6,750.00 (3 days estimated)*
III. Engineering Services	\$ 35,000.00
IV. Bid Support Services	\$ 2,000.00
V. Construction Support Services	\$ 36,000.00
TOTAL FEE	\$ 107,750.00

*Additional days will be billed at a daily rate of \$2,250.00 per day.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: February 22, 2023

RESOLUTION NO. 2023-79

I, CAMERON KENG, CHIEF FINANCIAL OFFICER OF THE BOROUGH OF LEONIA, hereby certify that funds are available under:

MULTI-PURPOSE CAPITAL ORDINANCE 2022

WHEREAS, Pennoni Associates advises they are ready to begin work on the Wood Terrace Phase I improvements within two weeks of receipt of the Notice to Proceed.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that Pennoni Associates of Newark, New Jersey, is hereby authorized to conduct the Wood Terrace Drainage Improvements (Phase I) in the amount, not-to-exceed, \$107,750.00. If additional days are required, the Borough Engineer must notify the Borough Administrator of the number of additional days necessary, at the daily rate of \$2,250.00, prior to any additional work being performed over and above the not-to-exceed cost. A change order is required for any additional work and must be presented to the governing body for authorization.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 22, 2023.

Trina Lindsey, RMC
Borough Clerk

February 16, 2023

BRLEO23102P

Andrea L. Wardrop, MPA, CFM, Business Administrator
Borough of Leonia
312 Broad Avenue
Leonia, NJ 07605

**RE: WOOD TERRACE DRAINAGE IMPROVEMENTS – PHASE I
BOROUGH OF LEONIA, BERGEN COUNTY, NEW JERSEY**

Dear Ms. Wardrop,

Pennoni Associates Inc. (“Pennoni”) is pleased to present this proposal to provide survey, civil engineering and construction inspection support services as they relate to the above referenced project.

The area of Wood Terrace, near its intersection with Hillside Avenue, experienced flooding during Hurricane Ida on September 1, 2021. Wood Terrace is located at the downstream end of the stormwater collection system. During this high intensity, short duration rainfall event, stormwater flows exceeded the capacity of the stormwater collection system and the existing culvert that discharges to the Overpeck Creek Tributary just west of Wood Terrace. Due to a topographic low point in the roadway at #133-135 Wood Terrace, water collected without an overflow mechanism when the storm system failed resulting in flooding of the roadway and several adjacent homes. Furthermore, during this event, it appears that excess overland flow from the local streets to the east of Wood Terrace flowed over Broad Avenue, through the Leonia United Methodist Church parking lot and through the rear yards of homes on Wood Terrace. Based on field observations, it appears that the existing stormwater catch basins located at the low point are constructed on top of the existing culvert with openings directly into the culvert which allowed water to discharge back into the street due to upstream pressure when the culvert capacity was exceeded.

Interim solutions to the flooding on Wood Terrace that have been identified include the following measures:

- Removal of existing catch basins on top of culvert, closing off openings into the culvert, construction of a separate stormwater collection system at the low point in Wood Terrace to bypass the culvert and discharge directly into the Overpeck Creek Tributary.
- Construction of an earthen berm in the northern portion of the Leonia United Methodist Church property to provide an impoundment area for floodwaters from significant rainfall events subject to necessary agreements and approvals between the Borough and the property owner.

Additional studies to be conducted as part of this phase I proposal include:

- Study of the immediate upstream drainage area, including the condition of the existing culvert to determine tributary storm systems discharging into the culvert and the interior condition of the culvert using video inspection techniques for the section from Wood Terrace to the vicinity of Glenwood Avenue.
- Feasibility study for the construction of a stormwater detention facility to control overflows or the construction of a replacement culvert or bypass culvert.

This proposal is for engineering services for implementation of interim solutions to mitigate flooding impacts on Wood Terrace and the surrounding area, as well as studies to provide information for a Phase II scope of services to implement more permanent measures to mitigate flooding impacts to the area.

We are pleased to present the following Phase I scope of services:

SCOPE OF SERVICES

I. SURVEY SERVICES

Boundary Survey (Block 804, Lot 9 Leonia Methodist Church property) – This task shall include the necessary survey field work, drafting, office management, deed and map research, boundary resolution and QA/QC to prepare a Survey of Property in accordance with N.J.A.C. 13:40-5.1, “Preparation of Land Surveys”. Site improvements such as the location of buildings, walks, drives, street features, visible utilities and fence-lines and other significant land features will be shown on a final plan of survey which will be signed and sealed by the Professional Land Surveyor in responsible charge. It is the responsibility of the client to furnish Pennoni with a title report for the subject property(ies). In the event a title report is not supplied, Pennoni will provide a supplemental proposal for the preparation of a current title report. Once approved, and completed, the report will be provided to the client.

Topographic Survey – This task shall include the necessary survey field work, drafting, office management and QA/QC to prepare a Topographic Survey for the subject property. Our vertical datum will be based on the North American Vertical Datum of 1988 (NAVD 88) relative to Geoid 2018 and tied into an acceptable published benchmark. Horizontal locations will be relative to the National Spatial Reference System, North American Datum of 1983 (NAD83) adjustment of 2011 and projected to the New Jersey State Plane Coordinate System (NJSPCS, NAD83-2011).

Spot elevations will be taken along roads, gutters, curbs, first floor elevations, and other significant land features. Spot elevations will be taken to the nearest hundredth of a foot (0.01’) on hard surfaces and to the nearest one-tenth of a foot (0.1’) on grass or earth surfaces. Invert elevations for storm and sanitary sewers on or along the subject property will be obtained where accessible. This Topographic Survey will be prepared in accordance with the National Map Accuracy Standards at a scale of 1” =30’ with a 1’ contour interval.

Subsurface Utility Investigation – A subsurface utility and object investigation will be performed in accordance with ASCE Publication CI/ASCE 38-02, Common Ground Alliance (CGA) and American Public Works Association/Utility Location and Coordination Council (APWA/ULCG) to Quality Level B by our teaming partner to target the presence of buried cables, conduits, vaults or other potential underground structures within our target area. This locating effort will be performed by utilizing Ground Penetrating Radar (GPR) and Electromagnetic locating instrumentation (EM). The results will then be layered onto our base topographic mapping.

Boundary Retracement Surveys: If this Agreement, within the scope of services, contains provisions in which Pennoni Associates is to provide Boundary / ALTA Survey services, the following assumption applies: the materials required to complete this survey (i.e., deeds, prior surveys, record plans, or physical evidence) are available and generally error and conflict free and meet the standard of care currently practiced in the Northeastern and Mid-Atlantic areas of the United States. Under this assumption, most Boundary Retracement Surveys can be completed within reasonable time frames and efficiencies. However, in a small percentage of surveys, errors, conflicts and deficiencies with the record information and physical evidence may cause significant problems in resolving the boundary. It is not possible to discover those problems until well into the analytical and decision-

making process. When such problems are discovered, the assumption stated above is no longer deemed valid. Pennoni Associates, therefore, reserves the right to revise the original scope of service defined herein. The Client will be advised and authorizations to proceed with additional services shall be acquired before Pennoni Associates can complete its services.

II. VIDEO INSPECTION SERVICES

Through our subcontractor, we will provide CCTV inspection of the existing storm culvert pipe from its outfall point into the Overpeck Creek Tributary for approximately 1,600 feet to the approximate area of Glenwood Avenue or the nearest accessible structure. We will review the CCTV images and prepare a report of our findings regarding the conditions and location of the culvert. We may also utilize the CCTV information to propose improvements to the culvert that will improve its condition and/or capacity as part of the Phase I improvements outlined in this proposal. This scope of work anticipates that traffic control will be provided by the Borough police, pumping and bypass is not included, debris in pipes and structures shall not exceed 25% capacity, if greater, cleaning will be invoiced at the approved day rate. Jet Vac cleaning is not included in this proposal.

III. ENGINEERING SERVICES

Hydrologic and Hydraulic (H&H) Study

Pennoni will perform an H&H study of the drainage areas and stormwater collections systems tributary to the Wood Terrace area. The H&H study will focus on the movement of water through the watershed and this information will be utilized for the design of phase I improvements and will assist in the development of future improvements.

Construction Plans

- A. Construction plans for the proposed drainage improvements will be prepared based on our survey, CCTV inspection results, and H&H study findings.
- B. We will prepare the following plans for the bid package:
 - a. Title Sheet
 - b. Estimate of Quantities/General Notes
 - c. Construction Plans
 - d. Soil Erosion Plan, Notes and Details
 - e. Maintenance and Traffic Control Plan and Details
 - f. Construction Details
- C. We will prepare bid specifications in accordance with the 2019 NJDOT Standard Specifications for Road and Bridge Construction and current Supplemental Specifications.
- D. We will prepare a preliminary and final cost estimate of the construction for review and approval.
- E. We will forward the preliminary design to Leonia for review and comments and make adjustments and revisions as required.

- F. We will forward final design documents for bidding purposes in PDF, MS Word and/or appropriate format.
- G. We will assist the Borough with negotiations with adjacent property owners to obtain permission for work on private property, including securing necessary easements and agreements needed to complete the work. It should be noted that without permission from some adjacent owners, not all proposed improvements may be constructed which could impact the overall effectiveness of the flooding mitigation measures.

Permitting

Bergen County Soil Conservation District (BCSCD) – Pennoni will prepare the necessary plans, calculations, application forms and supporting documentation for submission to the BCSCD for a soil erosion and sediment control plan certification. A request for authorization (RFA) for a construction activity stormwater general permit will also be prepared if required. Application fees are the responsibility of the client and are not included in this proposal.

Since the project area is not located within a flood hazard area or will not affect freshwater wetlands or transition areas, NJDEP permits are not anticipated for this project and are not included in this proposal.

III. BID SUPPORT SERVICES

- A. Pennoni will prepare a notice of advertisement for bidders and coordinate with the Borough Clerk for advertisement in the adopted publications.
- B. We will attend the bid opening (if necessary). We will prepare a bid analysis of the tabulated bid amounts and complete a bid checklist sheet.
- C. We will make a recommendation to Leonia of award of contract in conjunction with review by the Borough Attorney. We will prepare the bid tabulation, bid recommendation and award of contract through resolution and/or authorization to proceed.

IV. CONSTRUCTION SUPPORT SERVICES

- A. Pennoni will conduct a pre-construction meeting with Leonia and the contractor.
- B. If requested by the Borough, we will coordinate and participate in a public information meeting to present the project to the local residents and general public.
- C. We will review shop drawing submittals and coordinate with the contractor to meet approvals.
- D. We will conduct full-time construction observation for a construction period not-to-exceed six (6) weeks.
- E. We will process payment vouchers and change orders as applicable throughout the period of construction.
- F. We will prepare “red-line” as-built drawings for record keeping with the Borough at close of job. We will scan the drawings and submit to Borough in PDF and/or appropriate format.

SCHEDULE

Pennoni is prepared to begin work on this project within two (2) weeks of receipt of Notice-to-Proceed and will endeavor to complete the work in accordance with the Client’s scheduling needs. Pennoni estimates the surveying and investigations portion of the Scope of Services, as described above, can be completed and delivered within six (6) weeks of receipt of Notice to Proceed and the engineering services portion to be completed within four (4) weeks thereafter. We anticipate the bid portion of the Scope of Services to be completed in two to four (2-4) weeks after completion of the engineering plans and specifications.

FEE

Pennoni states that the above-described activities can be completed for the following fees and in accordance with the following timeframes from receiving a notice-to-proceed (NTP):

I.	Survey Services	\$ 28,000.00
II.	Video Inspection Services	\$ 6,750.00 (3 days estimated)*
III.	Engineering Services	\$ 35,000.00
IV.	Bid Support Services	\$ 2,000.00
V.	Construction Support Services	\$ 36,000.00
	TOTAL FEE	\$ 107,750.00

*Additional days will be billed at a daily rate of \$2,250.00 per day.

REIMBURSABLE EXPENSES

Reproduction for submissions, and Client and project team use (along with overnight mail), are included in the various items of this proposal. Extraordinary expenses identifiable to the specific project will be discussed in detail and a proposal will be submitted to cover these expenses in addition to the above stated fee.

BILLING AND PAYMENT

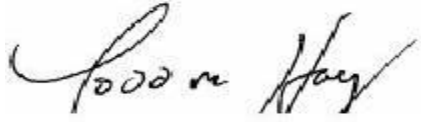
Pennoni will invoice for these services in accordance with our professional service contract with the Borough.

TERMS AND CONDITIONS

Work will be performed in accordance with the terms of our existing contract.

Thank you for the opportunity to provide these professional services. If this proposal is acceptable, please sign and return one of the enclosed copies as our Notice-To-Proceed. If you have any questions, or if you would like to discuss any of the above, please do not hesitate to contact us.

Sincerely,
PENNONI ASSOCIATES INC.



Todd M. Hay, P.E., C.M.E.
Regional Vice President



Drew M. Di Sessa, P.E., P.P., C.M.E.
Associate Vice President/Office Director

TH/dd

Accepted by: _____
Signature **Date**

Print Name and Title

Company Name

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: February 22, 2023

RESOLUTION NO. 2023-80

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

AUTHORIZE BILL LIST

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council hereby authorize the Treasurer to pay the following claims and charge the 2022 Adopted Budget and /or Budget Reserves and 2023 Temporary Budget

2022

Current	01	25,448.38
Rec Activities Trust	20	80.00
Year Total:		\$ 25,528.38

2023

Current	01	55,909.81
Pool Operating	05	844.61
Developers Escrow	13	3,902.43
Rec Activities Trust	20	705.97
Year Total:		\$ 61,362.82
Capital	C-04	2,979.90
Total of All Funds:		\$ 89,871.10

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: February 22, 2023

RESOLUTION NO. 2023-80

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 22, 2023.

Trina Lindsey, RMC
Borough Clerk

P.O. Type: All Include Project Line Items: Yes Open: N Paid: N Void: N
 Range: First to Last Rcvd: Y Held: Y Aprv: N
 Format: Condensed Bid: Y State: Y Other: Y Exempt: Y
 Vendors: All Include Non-Budgeted: Y
 Rcvd Batch Id Range: First to Last

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
22-02385	11/18/22	ALLEG005	ALLEGIANCE TRUC PARTS, LLC	TREE TRUCK STEERING REPAIR	Open	705.54	0.00
23-00004	01/10/23	ENGIN010	STONEFIELD ENGINEERING	PB 131 FORT LEE RD 113022	Open	280.00	0.00
23-00032	01/14/23	H2MAS005	H2M ASSOCIATES, INC.	PB 131 FORT LEE RD 112522	Open	1,528.93	0.00
23-00041	01/14/23	NJMOB005	NJ MOBILE HEALTHCARE	CPR E-CARD FOR COACHES	Open	80.00	0.00
23-00093	01/21/23	PENNO005	PENNONI ASSOCIATES INC.	PLANNING ESCROW PAYMENTS	Open	261.00	0.00
23-00129	01/21/23	ADVAN025	STAPLES ADVANTAGE	HEALTH OFFICE SUPPLIES	Open	159.74	0.00
23-00149	01/24/23	NJRPA010	NJRPA	PROGRAM DIRECTOR NJRPA EVENT	Open	425.00	0.00
23-00174	02/01/23	NJDEP030	NJ DEPT HEALTH & SR SVCE.	MONTHLY DOG LICENSE REPORT FEE	Open	45.60	0.00
23-00186	02/01/23	VSPIN005	VSP INSURANCE CO., (CT)	VISION PREMIUMS FEB 2023	Open	230.90	0.00
23-00188	02/01/23	AMAZO010	AMAZON CAPITAL SERVICES	MINI-COMPUTER	Open	159.20	0.00
23-00189	02/01/23	H2MAS005	H2M ASSOCIATES, INC.	PLANNING BOARD SERVICES	Open	785.50	0.00
23-00191	02/01/23	PENNO005	PENNONI ASSOCIATES INC.	PLANNING BOARD SERVICES	Open	522.00	0.00
23-00193	02/01/23	BEATT015	BEATTIE PADOVANO, LLC	PLANNING BOARD SERVICES	Open	192.50	0.00
23-00196	02/01/23	BEATT015	BEATTIE PADOVANO, LLC	PLANNING BOARD SERVICES	Open	332.50	0.00
23-00206	02/01/23	KELLY015	KELLY, KEVIN	WINTER BASKETBALL REFEREE	Open	330.00	0.00
23-00224	02/01/23	RACHL010	RACHLES/MICHELE'S OIL CO	RED DYED DIESEL	Open	2,040.26	0.00
23-00225	02/01/23	SMALL005	SMALL, TERRY	WINTER BASKETBALL REFEREE 1/28	Open	330.00	0.00
23-00229	02/01/23	VERAL010	V.E. RALPH & SONS, INC.	LVFD DEFIBRILLATORS	Open	2,979.90	0.00
23-00236	02/03/23	BURGE005	BURGESS, BARBARA	REIMBURSEMENT MEDICARE PART B	Open	2,041.20	0.00
23-00238	02/07/23	AMAZO010	AMAZON CAPITAL SERVICES	REC. LAMINATOR WITH POUCHES	Open	45.97	0.00
23-00239	02/07/23	THEBA005	THE BAG LADY	JANITORIAL SUPPLIES	Open	107.80	0.00
23-00240	02/07/23	CINTA015	CINTAS	JANITORIAL SUPPLIES	Open	38.17	0.00
23-00241	02/07/23	INSER005	INSERRA SUPERMARKETS, INC.	DESSERT FOR SENIOR LUNAR LUNCH	Open	27.96	0.00
23-00243	02/07/23	PGAUT010	P & G AUTO INC	BATTERY FOR TRUCK 4	Open	143.96	0.00
23-00244	02/07/23	AUTOM020	AUTOMOTIVE BRAKE COMPANY	AIR BRAKE CHAMBER REPAIR G1	Open	178.57	0.00
23-00245	02/07/23	KEYST010	KEYSTONE PRINTING	LEONIA RECREATION ENVELOPES	Open	475.00	0.00
23-00246	02/07/23	AMAZO010	AMAZON CAPITAL SERVICES	SNACKS AND CUPS FOR SR. CENTER	Open	67.75	0.00
23-00247	02/07/23	PUBLI120	PUBLIC SERVICE ELECTRIC & GAS	EMS POWER STATION	Open	87.45	0.00
23-00248	02/07/23	PUBLI120	PUBLIC SERVICE ELECTRIC & GAS	HILLSIDE/BROAD TS	Open	40.19	0.00
23-00249	02/07/23	TRAFF005	TRAFFIC SAFETY & EQUIPMENT CO.	NO PARKING REGULATORY SIGNS	Open	105.00	0.00
23-00250	02/07/23	AGLWE005	AGL WELDING SUPPLY CO. INC.	WELDING CHEMICALS & GASES	Open	317.06	0.00
23-00253	02/07/23	MAGNU005	MAGNUM ELECTRONICS INC	CABLE FOR FH VHS RADIO	Open	52.00	0.00
23-00254	02/07/23	CINTA015	CINTAS	JANITORIAL SUPPLIES	Open	38.17	0.00
23-00255	02/07/23	ACTIO025	ACTION DATA SERVICES	YEAR END EMPLOYEE ADJUSTMENT	Open	225.00	0.00
23-00256	02/07/23	TESLA005	TESLA INC	REFUND BUILDING PERMIT FEE	Open	257.60	0.00
23-00262	02/13/23	VEOLI005	VEOLIA WATER NEW JERSEY	SWIM CLUB WATER- SVC NOVEMBER	Open	59.74	0.00
23-00263	02/13/23	FMRCO005	FMR CONTRACTING	HEATING REPAIR- REC. GYM	Open	740.00	0.00
23-00264	02/13/23	VERIZ050	VERIZON	SWIM CLUB FIOS- JANUARY 2023	Open	309.87	0.00
23-00265	02/13/23	VEOLI005	VEOLIA WATER NEW JERSEY	WATER SVCE/VAR LOCAL DEC 2022	Open	286.13	0.00
23-00267	02/13/23	FEDEX010	FEDEX	RETURN OF ICC CODE BOOKS	Open	28.08	0.00
23-00268	02/13/23	BERGE180	BERGEN COUNTY PUBLIC WORKS	DPW - ANNUAL DUES	Open	150.00	0.00
23-00269	02/13/23	WELLS015	WELLS FARGO FINANCIAL LEASING	RECREATION COPIER - JAN 2023	Open	249.26	0.00
23-00270	02/13/23	RJCON005	R & J CONTROL INC.	BORO GENERATORS Q1 2023 MNTC	Open	975.00	0.00
23-00273	02/13/23	MANAG005	NJPMA	NJPMA ANNUAL DUES & DINNER FEE	Open	475.00	0.00
23-00276	02/13/23	CANON005	CANON FINANCIAL SERVICES, INC.	B HALL Q4 COLOR COPIES/JAN	Open	1,401.47	0.00
23-00277	02/13/23	ADVAN025	STAPLES ADVANTAGE	2022-1099 FORMS	Open	182.97	0.00
23-00278	02/13/23	ROBER040	ROBERTS & SON	SAFETY LIGHTS - TRUCK 4	Open	100.98	0.00
23-00279	02/13/23	MOORE035	MOORE'S HARDWARE	BATTERIES FOR TOUCHLESS FAUCET	Open	19.99	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
23-00281	02/13/23	HINTZ015 HINTZE, CHRISTOPHER	EYE GLASSES PER CONTRACT	Open	150.00	0.00	
23-00282	02/13/23	LEONI055 LEONIA BOARD OF EDUCATION	MECHANIC 3RD/4TH QTR SALY/FICA	Open	5,357.30	0.00	
23-00283	02/13/23	FIRES005 FIRE & SAFETY SERVICES LTD.	LFD PREVENTIVE VEHICLE MAINT.	Open	13,048.62	0.00	
23-00284	02/13/23	RACHL010 RACHLES/MICHELE'S OIL CO	DIESEL & NO LEAD FUEL	Open	9,366.99	0.00	
23-00287	02/15/23	HOPLI005 HOPLITE COMMUNICATIONS LLC	ATT LITIGATION	Open	3,100.00	0.00	
23-00288	02/16/23	LEONI055 LEONIA BOARD OF EDUCATION	TURF FIELD LIGHTING 12/21-1/19	Open	364.90	0.00	
23-00289	02/16/23	CHART010 CHARTER COMMUNICATIONS	B. HALL INTERNET 1/20-2/22/23	Open	137.97	0.00	
23-00290	02/16/23	LEONI055 LEONIA BOARD OF EDUCATION	TURF FIELD PORTABLES FEB 2023	Open	149.00	0.00	
23-00292	02/16/23	BESTC015 BEST CLEANING BUILDING	CLEANING SERVICES NOV & DEC 22	Open	7,800.00	0.00	
23-00295	02/16/23	UNITE070 UNITED FEDERATED SYSTEMS	LFD SERVICE CALL	Open	135.00	0.00	
23-00296	02/16/23	NATIO190 NATIONAL DUST CONTROL	MONTHLY FLOOR MATS - JANUARY	Open	508.89	0.00	
23-00297	02/16/23	AUTOM020 AUTOMOTIVE BRAKE COMPANY	REPLACEMENT HOSE - PD CAR 912	Open	10.67	0.00	
23-00298	02/16/23	SANIT005 SANITATION EQUIPMENT CORP.	EMERGENCY REPAIR PARTS FOR G-4	Open	913.30	0.00	
23-00299	02/16/23	CRYST010 CRYSTAL SPRINGS	WATER DELIVERY - VAR. LOCATION	Open	240.19	0.00	
23-00300	02/16/23	VERIZ050 VERIZON	ONE TALK TELEPHONES 12/24-1/23	Open	1,354.29	0.00	
23-00301	02/16/23	VERIZ050 VERIZON	EMPLOYEE CELL PHONES12/24-1/23	Open	1,324.25	0.00	
23-00303	02/16/23	BIGBE005 BIG BELLY SOLAR, LLC	GARBAGE RECEPTACLES	Open	2,324.40	0.00	
23-00310	02/16/23	AGLWE005 AGL WELDING SUPPLY CO. INC.	WELDING CHEMICAL AND GASES	Open	240.06	0.00	
23-00311	02/16/23	RACHL010 RACHLES/MICHELE'S OIL CO	RED DYED DIESEL	Open	1,291.01	0.00	
23-00313	02/16/23	PAGNO025 PAGNOZZI PLUMBING & HEATING	HVAC REPAIRS BORO HALL	Open	5,490.05	0.00	
23-00314	02/16/23	CINTA015 CINTAS	JANITORIAL SUPPLIES	Open	38.17	0.00	
23-00315	02/16/23	PAGNO025 PAGNOZZI PLUMBING & HEATING	SEWER LATERAL BLOCKAGE LIBRARY	Open	675.00	0.00	
23-00316	02/16/23	RENAI010 RENAISSANCE LIFE & HEALTH	SHORT TERM DISABILITY FEB2023	Open	1,294.51	0.00	
23-00319	02/16/23	CINTA015 CINTAS	JANITORIAL SUPPLIES	Open	38.17	0.00	
23-00320	02/16/23	BERGE185 BERGEN COUNTY LEAGUE OF MUN.	MAYOR - ANNUAL MEMBERSHIP DUES	Open	150.00	0.00	
23-00323	02/16/23	SUITE005 SUITEBRIAR INC.	5 ADDITIONAL LICENSES GSUITE	Open	22.43	0.00	
23-00324	02/16/23	REDIC005 REDICARE LLC	FIRST AID SUPPLIES FEB'23 DPW	Open	159.60	0.00	
23-00325	02/16/23	MOORE035 MOORE'S HARDWARE	FLAG POLE ROPE SR. CENTER	Open	19.57	0.00	
23-00327	02/16/23	MCCOR005 MCCORMICK, TAYLOR	TAP GRANT DESIGN	Open	13,550.85	0.00	

Total Purchase Orders: 77 Total P.O. Line Items: 0 Total List Amount: 89,871.10 Total Void Amount: 0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total
Fund Description	Fund						
CURRENT	2-01	25,448.38	0.00	25,448.38	0.00	0.00	0.00
REC ACTIVITIES TR 2-20		80.00	0.00	80.00	0.00	0.00	0.00
Year Total:		25,528.38	0.00	25,528.38	0.00	0.00	0.00
CURRENT	3-01	55,909.81	0.00	55,909.81	0.00	0.00	0.00
POOL OPERATING	3-05	844.61	0.00	844.61	0.00	0.00	0.00
DEVELOPERS ESCROW	3-13	0.00	0.00	0.00	0.00	0.00	3,902.43
REC ACTIVITIES TR 3-20		705.97	0.00	705.97	0.00	0.00	0.00
Year Total:		57,460.39	0.00	57,460.39	0.00	0.00	3,902.43
CAPITAL	C-04	2,979.90	0.00	2,979.90	0.00	0.00	0.00
Total of All Funds:		85,968.67	0.00	85,968.67	0.00	0.00	3,902.43

Project Description	Project No.	Rcvd Total	Held Total	Project Total
19900020 - MSN SERVICES NOBILE	19900020	192.50	0.00	192.50
20210007 - 131 FORT LEE RD	20210007	2,926.93	0.00	2,926.93
20220003 - 284 GLENWOOD AVE	20220003	783.00	0.00	783.00
Total of All Projects:		<u>3,902.43</u>	<u>0.00</u>	<u>3,902.43</u>

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: February 22, 2023

RESOLUTION NO. 2023-81

I, CAMERON KENG, CHIEF FINANCIAL OFFICER OF THE BOROUGH OF LEONIA, hereby certify that the funds will be available under:

ORD # 2021-08 MUNICIPAL BUILDING /Account# 1-04-55-2021-008

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the vendors listed within the aforementioned amended pricing table are hereby authorized to provide office furnishings in the not-to-exceed amounts (specified within the table above) per the NJ State purchasing contracts identified.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 22, 2023.

Trina Lindsey, RMC
Borough Clerk



COUNTY OF BERGEN
OFFICE OF THE COUNTY EXECUTIVE

One Bergen County Plaza, Room 580, Hackensack, NJ 07601-7076
(201) 336-7300 Fax: (201) 336-7304
countyexecutive@co.bergen.nj.us

James J. Tedesco III
County Executive

Thomas J. Duch, Esq.
County Administrator/County Counsel

February 17, 2023

Mayor Judah Zeigler
312 Broad Avenue
Leonia, NJ 07605-0098

RE: Overpeck Park

Dear Mayor Zeigler:

I write on behalf of County Executive, James Tedesco, III. This is to confirm that he has received your email dated February 11, 2023, which included a letter attached dated January 3, 2023. This is the first time the County Executive has seen that letter.

The County Executive is putting together a committee, which will include Commissioner Steven Tanelli, County Parks Director James Koth, Senior Policy and Planning Advisor Peter Botsolas, Land Management Director Adam Strobel, a representative from CME which is monitoring the capping of the site, and a representative from Princeton Hydro (a leading environmental consultant). This committee will be charged with meeting with your municipality and other interested municipalities abutting the park.

They will bring their ideas back to the County Executive. We will work with him to incorporate those recommendations that will continue to improve the high quality and usefulness of the Overpeck Park County facility.

You will have the ability to select whoever you wish from your own municipality to participate so that the priorities of Leonia can be brought back to the County Executive. Thank you for reaching out.

Very truly yours,

Thomas J. Duch, Esq.
County Administrator/County Counsel

cc: James J. Tedesco, III, County Executive

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: February 22, 2023

RESOLUTION NO. 2023-82

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

CLOSED SESSION

BE IT RESOLVED in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Leonia entered into Closed Executive Session to discuss the following matters:

- A. Negotiations
- B. Contracts

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 22, 2023.

Trina Lindsey, RMC
Borough Clerk