



Borough of Leonia
Leonia Senior Center
305 Beechwood Place
Leonia, NJ 07605

Trina Lindsey
Borough Clerk

www.leonianj.gov

Meeting: 03/06/23 7:30 PM

Mayor and Council Meeting - Regular

- 1 FLAG SALUTE**
- 2 OPEN MEETING STATEMENT** - *Conditions of the Open Meetings Act have been met by Notice placed on the Bulletin Board at Borough Hall and notice sent to the Official Newspaper.*
- 3 ROLL CALL**
- 4 PRESENTATIONS/REMARKS**
- 5 COMMENTS FROM THE PUBLIC - "AGENDA ITEMS ONLY" TWO (2) MINUTES PER SPEAKER**
- 6 APPROVAL OF MINUTES**
 - 6.1. January 4, 2023 Reorganization Meeting Minutes
[January 4, 2023 Reorganization Meeting Minutes.pdf](#)
 - 6.2. January 18, 2023 Work Session Meeting Minutes
[January 18, 2023 Work Session Meeting Minutes.pdf](#)
- 7 REPORTS**
 - A. COUNCIL REPORTS**
 - B. MAYOR'S REPORT**
 - C. BOROUGH ADMINISTRATOR'S REPORT**
 - D. BOROUGH ATTORNEY'S REPORT**
 - E. BOROUGH ENGINEER'S REPORT**
- 8 ADOPTION OF ORDINANCES**
 - 8.1. ORD. 2023-03 - Amendments to Shade Tree Ordinance
[Adoption of ORD 2023-03.pdf](#)
[ORD. 2023-03 Shade Tree Ordinance Amendments.pdf](#)

9 INTRODUCTION OF ORDINANCES

10 NON-CONSENT RESOLUTIONS

- 10.1. RES. 2023-83 Authorization to Purchase Audiovisual, Security, and Cabling Technology Services for the New Municipal Center
[2023-83_AV & TECHNOLOGY PURCHASE_CTCI_03.06.2023.pdf](#)
[CTCI_AV & TECHNOLOGY QUOTES_MARCH 6 2023.pdf](#)
[CTCI 74647 - Leonia Municipal Center_AV - March Refresh 03.06.2023.pdf](#)
[CTCI_QUOTE 73432 - Leonia Municipal IT BUILDOUT - March Refresh 03.06.2023.pdf](#)
[CTCI_Quote 73875 - Leonia Municipal Center _ Security March Refresh 03.06.2023.pdf](#)
- 10.2. RES. 2023-84 Authorization to Purchase Audiovisual Recording Equipment for Interview Rooms for New Police Headquarters
[2023-84_AXON INTERVIEW ROOM Resolution - 3.06.22.pdf](#)
[Leonia Police Dept Interview Room quote.pdf](#)

11 CONSENT RESOLUTIONS

- 11.1. RES. 2023-85 Authorize Bill List
[2023-85_Authorize Bill List.pdf](#)
[2023-85_Bill List Backup.pdf](#)
- 11.2. RES. 2023-86 Equal Opportunity Employment
[2023-86_EOE Cert Affidavit - 3.06.22.pdf](#)
- 11.3. RES. 2023-87 Authorize Capital Purchase of Police Radio Communication Equipment - New Municipal Building
[2023-87_AUTHORIZE CAPITAL PURCHASE OF POLICE RADIO COMMUNICATION EQUIPMENT – NEW MUNICIPAL BUILDING - 3.06.23.pdf](#)
[Leonia PD Consolette & MCD 02-22-23.pdf](#)
- 11.4. RES. 2023-88 Authorize Capital Purchase of Police Radio Communication Equipment - Portable and Mobile Radios
[2023-88_AUTHORIZE CAPITAL PURCHASE OF POLICE RADIO COMMUNICATION EQUIPMENT – PORTABLES AND MOBILE RADIOS - 3.06.23.pdf](#)
[Leonia PD APX8000 & 8500 02-22-23.pdf](#)

12 UNFINISHED BUSINESS

- 12.1. Alternate Street Parking 194-3: Warwick Lane 194-30 - Joanne Terrell

13 NEW BUSINESS

14 CORRESPONDENCE

15 CLOSED SESSION - *Whereas the Borough of Leonia desires to meet in private and/or Executive Session to discuss matters that are permitted by the exceptions to the Open Public Meetings Act as indicated herein:*

16 ADJOURNMENT



BOROUGH OF LEONIA

COUNCIL- Reorganization Meeting ~ Minutes ~

Trina Lindsey, Borough Clerk

312 Broad Avenue
Leonias, NJ 07605
<http://www.leonianj.gov/>

January 4, 2023

7:30 pm

Leonias Senior Center

The Reorganization Meeting of the Mayor and Council of the Borough of Leonias was held in person at the Leonias Senior Center at 305 Beechwood Place, Leonias, NJ, and virtually via GoToMeeting on January 4, 2023. The meeting was called to order at 7:30 pm by Mayor Zeigler.

Those present were led in the Flag Salute by Councilman Fusco.

A moment of silence was observed for a former member of the Governing Body and Board of Education member.

Mayor Zeigler asked for confirmation that Bergen County Clerk John Hogan has certified the election results of Councilman-Elect William Ziegler and Councilman-Elect Christoph Hesterbrink. The Borough Clerk confirmed the same.

Mayor Zeigler administered the Oath of Office to Councilman Ziegler and Councilman Hesterbrink who were joined by their families

Mayor Zeigler read the following statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. Notice of this meeting by the December 14, 2022, Sunshine Notice containing the time, date, and access information was published in the Record, Star Ledger and has been posted at Borough Hall and on the Borough website."

PRESENT: Mayor Judah Zeigler, Councilwoman Maureen Davis, Councilman Pasquale Fusco, Councilman Louis Grandelis, Councilman Christoph Hesterbrink, Councilwoman Joanne Terrell, and Councilman William Ziegler

ABSENT: None

ALSO PRESENT: Borough Attorney Marina Stinely
Borough Administrator Andrea Wardrop
Borough Clerk Trina Lindsey
Deputy Borough Clerk Jonathan Mandel

Presentations/Remarks

Councilman Ziegler

Councilman Ziegler stated that he looks forward to continuing his service and thanks the citizens of Leonia who voted, supported, and have confidence in him. Councilman Ziegler promised to continue doing the best job he can.

As this will be Councilman Ziegler's third-consecutive term, he promised to not seek another as he is a strong believer in term limits at all levels of government.

Councilman Ziegler's focus for his new term will be on the completion of the new municipal building and ensuring that every dollar is accounted for and spent responsibly. Councilman Ziegler shall also be focusing strongly on the redevelopment plan and environmental concerns.

Councilman Hesterbrink

Councilman Hesterbrink echoed the sentiments stated by Councilman Ziegler.

Councilman Hesterbrink stated that he believes that the Governing Body is a good group and looks forward to working with them as a member.

Councilman Hesterbrink will focus on sustainability and other environmental concerns, stating that action must be taken at the local level.

Mayor Zeigler's State of the Municipality Address:

Mayor Zeigler read the following into the record:

Honorable Members of the Council, Borough Officials, and Members of the Public: It is once again my honor to be before you this evening as we begin another year together, leading our community. As we start this journey, let us take a few minutes to reflect not only on the priorities we must address, but also on how we should approach what we do.

Thanks to the hard work of every member of this Governing Body, the state of our Borough is stable. We have been steadfast stewards of the tax dollars with which we have been entrusted, carefully and consistently scrutinizing every potential expenditure and moving forward only with those that result in a clear benefit to the constituents we serve. Likewise, we are substantively addressing the infrastructure issues that unfortunately, those who have come before us refused to address. The investments we are making – in our new municipal building, in our roads and sewers, and in our other public buildings – are significant...but most importantly, they are **absolutely necessary** in order to allow us to continue to deliver high levels of municipal services, comply with Federal and State law, and show potential new residents clear evidence of our commitment to continuous, sustained improvement in the areas that matter most.

This year, maintaining those investments will be **much** harder than they have been in the past. This is due entirely to our State's leaders abrogating their responsibility to provide the financial support necessary to ensure that municipal governments can avoid unnecessary tax increases. The State's decision to pass a 22% New Jersey State Health Benefits Plan premium increase on to municipalities - while negotiating a 3% premium increase for state

employees is unconscionable, and in Leonia's case, will result in an increased health insurance cost of over \$200,000. Likewise, the State has taken billions of federal COVID pandemic-related funds and used it to fulfill its pension contribution requirements – while passing on to municipal governments a 2023 pension contribution requirement increase of over 9%. Clearly this is NOT what Federal leaders had in mind when they were passing the American Rescue Act – but Governor Murphy and the State legislature seem intent on ignoring that reality. While we will, through our participation as members of the New Jersey League of Municipalities and the New Jersey Conference of Mayors, continue to fight these increases, the simply reality is that they are here – **now** – and unfortunately, we are faced with the need to fund them.

That means that we will need to make difficult choices. Regardless of whether or not these unacceptably large increases are inside or outside of the cap, they represent tax dollars – the real dollars that come out of our pockets as well as those of each of the people we serve. So, we must balance these increases against the very real and continued needs our Borough has – and determine what budget reductions can be realized without meaningfully decreasing services. Postponing capital projects like road repaving and sewer improvements might seem like an easy choice – but that is short-term thinking that, history has shown us, always results in failure both in terms of the degradation of quality of life and in increased cost down the road. No, this is **not the answer**; instead, we must use our creativity, and **collaborate** in order to determine together the best answers to these difficult challenges.

At the same time we must continue to push forward with **sensible** development and redevelopment; opportunities that will allow us to continue to reduce the Borough's financial dependency on single-family, residential taxpayers. This means that we need to entertain development in appropriate areas of Leonia, creating new opportunities that don't simply push financial burden into the "other pocket" – our school district budget – and which don't in the process risk changing the character of Leonia. This too is not an easy ask – and this too requires everyone's creativity and collaboration for us to be successful.

Collaboration – it's a word that means more today than ever. We as elected officials **MUST**, now more than ever, come together, **listen** to each other, and utilize our varied perspectives to arrive at the best solutions for our community. When we are undertaking our responsibilities we must do so leaving our individual agendas – and our egos – at the door. We don't have the luxury of thinking about what might be best for us as individuals – but only what is best for the constituents we have each sworn to serve. Of course we should – indeed we **MUST** – disagree, because in considering different points of view, we will reveal the best path forward. However, such disagreements must only be on matters of **substance**, not simply for the sake of disagreeing. My fellow elected officials, I pledge to each of my unequivocal respect for you and the positions you hold – regardless of whether or not we agree or disagree – asking only in return that when you disagree with me or with each other, that you do so respectfully, and with an open mind.

Let us come together and move forward collectively, as we have so many times this past year and indeed, throughout the last seven; by passionately debating the issues we face, respecting the legitimate and substantive positions we each have, and by knowing when it is time to debate and when it is time to reach consensus. None of us – including me - will come anywhere close to getting our way all the time. However, by working together, we will **ALL** get what I am confident we all want – informed, objective decision-making that results in the best solutions for those we have sworn to serve. The state of our Borough is stable, and challenging – and I **KNOW** that we will overcome our challenges as we always have - **together**. Now, let's get to work.

Election of Council President

RES. 2023-01 Appointment of Council President

[2023-01 Appointment of Council President.pdf](#)

Councilwoman Davis nominated Councilman Grandelis for the role of Council President.

Motion by Councilwoman Davis, second by Councilwoman Terrell, that Resolution #2023-01 be approved.

On a roll call, the vote was recorded as follows:

Councilwoman Davis:	aye	Councilman Hesterbrink:	aye
Councilman Fusco:	aye	Councilwoman Terrell:	aye
Councilman Grandelis:	aye	Councilman Ziegler:	aye

Appointments

RES. 2023-02 Appoint Borough and Tax Appeal Attorney

[2023-02 Appoint Borough and Tax Appeal Attorney.pdf](#)

Motion by Council President Grandelis, second by Councilwoman Terrell, that Resolution #2023-02 be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

RES. 2023-03 Appoint Labor Attorney

[2023-03 Appoint Labor Attorney.pdf](#)

Motion by Councilwoman Terrell, second by Councilman Fusco, that Resolution #2023-03 be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	nay

RES. 2023-04 Appoint Borough Auditor

[2023-04 Appoint Borough Auditor.pdf](#)

Motion by Council President Grandelis, second by Councilwoman Terrell, that Resolution #2023-04 be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

RES. 2023-05 Appoint Borough Engineer
[2023-05 Appoint Borough Engineer.pdf](#)

Motion by Councilwoman Davis, second by Councilman Fusco, that Resolution #2023-05 be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

RES. 2023-06 Appoint Bond Counsel
[2023-06 Appoint Bond Counsel.pdf](#)

Motion by Council President Grandelis, second by Councilman Ziegler, that Resolution #2023-06 be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

RES. 2023-07 Appoint Borough Prosecutor
[2023-07 Appoint Borough Prosecutor.pdf](#)

Motion by Councilwoman Terrell, second by Councilman Ziegler, that Resolution #2023-07 be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

RES. 2023-08 Appoint Public Defender
[2023-08 Appoint Public Defender.pdf](#)

Motion by Councilwoman Terrell, second by Councilman Fusco, that Resolution #2023-08 be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

RES. 2023-09 Appoint Risk Management Consultant[2023-09 Appoint Risk Management Consultant.pdf](#)

Motion by Councilman Ziegler, second by Council President Grandelis, that Resolution #2023-09 be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

RES. 2023-10 Appoint Borough Architect[2023-10 Appoint Borough Architect.pdf](#)

Motion by Councilman Ziegler, second by Councilwoman Terrell, that Resolution #2023-10 be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

RES. 2023-11 Appoint Grants Consultant[2023-11 Appoint Grants Consultant.pdf](#)

Motion by Council President Grandelis, second by Councilwoman Terrell, that Resolution #2023-11 be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

RES. 2023-12 Appoint Borough Planner[2023-12 Appoint Borough Planner.pdf](#)

No name or nomination was placed by the mayor, who is holding nomination until further discussion is held. If within 30 days a nomination is not made, the appointment nomination authority is given to the Borough Council. Sanyogita Chavan, of H2M Associates, Inc. shall continue in this role until such a time that an appointment is made.

RES. 2023-13 Appoint Independent Registered Municipal Advisor[2023-13 Appoint Independent Registered Municipal Advisor.pdf](#)

Motion by Councilwoman Davis, second by Councilwoman Terrell, that Resolution #2023-13 be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Mayoral Nominations with Council Consent

DPW Committee

Councilman Fusco	Chair	Term Expiration 12/31/2023
Councilwoman Davis	Member	Term Expiration 12/31/2023
Councilman Hesterbrink	Member	Term Expiration 12/31/2023

Facilities Committee

Councilman Ziegler	Chair	Term Expiration 12/31/2023
Mayor Judah Zeigler	Member	Term Expiration 12/31/2023
Councilman Fusco	Member	Term Expiration 12/31/2023

Finance & Human Resources Committee

Council President Grandelis	Chair	Term Expiration 12/31/2023
Councilwoman Terrell	Member	Term Expiration 12/31/2023
Councilman Ziegler	Member	Term Expiration 12/31/2023

Law and Ordinances Committee

Councilwoman Terrell	Chair	Term Expiration 12/31/2023
Councilwoman Davis	Member	Term Expiration 12/31/2023
Council President Grandelis	Member	Term Expiration 12/31/2023

Council Liaisons to Boards, Commissions and Committees

Board of Health	Council President Grandelis	Term Expiration 12/31/2023
Board of Education	Councilwoman Terrell	Term Expiration 12/31/2023
Building Department	Councilman Fusco	Term Expiration 12/31/2023
Emergency Medical Services	Council President Grandelis	Term Expiration 12/31/2023
Environmental Commission	Councilman Ziegler	Term Expiration 12/31/2023
Historic Preservation Commission	Councilman Hesterbrink	Term Expiration 12/31/2023
Library Board of Trustees	Councilman Hesterbrink	Term Expiration 12/31/2023

Recreation Commission	Council President Grandelis	Term Expiration 12/31/2023
Mayor's Advisory Committee on Sculpture and the Arts	Councilwoman Davis	Term Expiration 12/31/2023
Shade Tree Commission	Councilman Ziegler	Term Expiration 12/31/2023
Welcome Committee	Councilwoman Terrell	Term Expiration 12/31/2023

Motion by Council President Grandelis, second by Councilman Fusco, that the Council Committee and Council Liaisons to Boards, Commissions, and Committees appointments be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Citizen Appointments

Board of Health

Kim Queren <i>RPH</i>	Full Member	Term Expiration 12/31/2025
Frank Livelli <i>MD</i>	Full Member	Term Expiration 12/31/2025
Soo Chung <i>RPH</i>	Full Member (Unexpired Term)	Term Expiration 12/31/2023
Jamie Sclafane <i>MS, MCHES</i>	Alternate I	Term Expiration 12/31/2024

Motion by Council President Grandelis, second by Councilwoman Terrell, that the Board of Health appointments be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Environmental Commission

Lela Charney-Squitieri	Member	Term Expiration 12/31/2025
Shabnam Tapia	Member	Term Expiration 12/31/2025
Karen Marx	Alternate I	Term Expiration 12/31/2023
David Pellegrino	Alternate II	Term Expiration 12/31/2023

Motion by Councilman Ziegler, second by Councilman Hesterbrink, that the Environmental Commission appointments be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Historic Preservation Commission

Joel Lee Groves	Class B	Term Expiration 12/31/2026
North Peterson	Alternate I	Term Expiration 12/31/2024

Motion by Councilman Ziegler, second by Councilwoman Terrell, that the Historic Preservation Commission appointments be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Recreation Commission

Andrew Choi	Member	Term Expiration 12/31/2027
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Motion by Council President Grandelis, second by Councilwoman Terrell, that the Recreation Commission appointment be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Welcome Committee

Suzie Park	Co-Chair	Term Expiration 12/31/2023
Kathi Verbeek	Co-Chair	Term Expiration 12/31/2023
Andrea Wardrop	Member	Term Expiration 12/31/2023
Scott Tamagny	Member	Term Expiration 12/31/2023

Motion by Councilwoman Terrell, second by Councilwoman Davis, that the Welcome Committee appointments be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Mayoral Appointments

Board of Police Commissioners

Councilwoman Davis	Chair	Term Expiration 12/31/2023
Councilwoman Terrell	Member	Term Expiration 12/31/2023

Councilman Ziegler	Member	Term Expiration 12/31/2023
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Fire Committee

Council President Grandelis	Chair	Term Expiration 12/31/2023
Councilman Fusco	Member	Term Expiration 12/31/2023
Councilman Hesterbrink	Member	Term Expiration 12/31/2023

Planning Board

Councilman Fusco	Class III	Term Expiration 12/31/2023
Patrick Botten	Class IV	Term Expiration 12/31/2026
Timothy Ford	Class IV	Term Expiration 12/31/2026
Haeseok Ko	Alternate I	Term Expiration 12/31/2024

Motion by Council President Grandelis, second by Councilwoman Davis that the appointment of Councilman Fusco to Planning Board Member Class III be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Shade Tree Commission

Imanta Bergmanis	Member	Term Expiration 12/31/2027
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Library Board of Trustees

Diane Tausner de Klerk	Member	Term Expiration 12/31/2027
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Environmental Commission

William Russell	Chair	Term Expiration 12/31/2023
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Mayor's Green Team Advisory Committee

William Russell	Chair	Term Expiration 12/31/2023
David Scharf	Member	Term Expiration 12/31/2023
James Leynse	Member	Term Expiration 12/31/2023
Christie Evens	Member	Term Expiration 12/31/2023
Julie Ulbrich Vassallo	Member	Term Expiration 12/31/2023
Lela Charney-Squiteri	Member	Term Expiration 12/31/2023
Shabnam Tapia	Member	Term Expiration 12/31/2023
Karen Marx	Member	Term Expiration 12/31/2023
David Pellegrino	Member	Term Expiration 12/31/2023

Mayor's Advisory Committee on Sculpture and the Arts

Hanna Atlas	Member	Term Expiration 12/31/2023
Susanna Bergtold	Member	Term Expiration 12/31/2023
Karen Elder	Member	Term Expiration 12/31/2023
Roxanne Ettinger	Member	Term Expiration 12/31/2023
Brandi Gil	Member	Term Expiration 12/31/2023
Mary Martire	Member	Term Expiration 12/31/2023
Nora Veca	Member	Term Expiration 12/31/2023

Marilyn Torre	Member	Term Expiration 12/31/2023
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Mayor's Advisory Committee on Pedestrian Safety and Transportation

Alec Melman	Chair	Term Expiration 12/31/2023
Jamie Sclafane	Member	Term Expiration 12/31/2023
Rebekah Diller	Member	Term Expiration 12/31/2023
Claudia Cubillos	Member	Term Expiration 12/31/2023
George Giaquinto	Member	Term Expiration 12/31/2023
Christopher Terzini	Member	Term Expiration 12/31/2023
Sadaf Trimarchi	Member	Term Expiration 12/31/2023

Mayor's Stigma-Free Task Force

Caroline Westine-Garcia	Chair	Term Expiration 12/31/2023
Muhamed Abbass	Member	Term Expiration 12/31/2023
Alyssa Dreyer Delaney	Member	Term Expiration 12/31/2023
Aly Giannantonio	Member	Term Expiration 12/31/2023
Joanne Green	Member	Term Expiration 12/31/2023
Stella Jang	Member	Term Expiration 12/31/2023
Daniel Pasky	Member	Term Expiration 12/31/2023
Maryellen Peters Neu	Member	Term Expiration 12/31/2023
Jamie Sclafane	Member	Term Expiration 12/31/2023
Jacki Szabo	Member	Term Expiration 12/31/2023
Isabelle Van Sickell	Member	Term Expiration 12/31/2023
Judy Wong	Member	Term Expiration 12/31/2023
Michele Ziegler	Member	Term Expiration 12/31/2023

Consent Resolutions

RES. 2023-14 Appoint Deputy Emergency Management Coordinators

[2023-14 Appoint Deputy Emergency Management Coordinators.pdf](#)

RES. 2023-15 Appoint Police Physician

[2023-15 Appoint Police Physician.pdf](#)

RES. 2023-16 Appoint Assessment & Tax Search Officers

[2023-16 Appoint Assessment & Tax Search Officers](#)

RES. 2023-17 Appoint PACO, Personnel Officer & Sexual Harassment Officer

[2023-17 Appoint PACO, Personnel Officer & Sexual Harassment Officer.pdf](#)

RES. 2023-18 Appoint Fund Commissioner

[2023-18 Appoint Fund Commissioner.pdf](#)

RES. 2023-19 Appoint Fire Marshal

[2023-19 Appoint Fire Marshal.pdf](#)

RES. 2023-20 Appoint Fire Inspector

[2023-20 Appoint Fire Inspector.pdf](#)

RES. 2023-21 Appoint Emergency Management Council[2023-21 Appoint Emergency Management Council.pdf](#)**RES. 2023-22 Appoint ADA Compliance Officer**[2023-22 Appoint ADA Compliance Officer.pdf](#)**RES. 2023-23 Adopt Rules of Order**[2023-23 Adopt Rules of Order.pdf](#)[Rules of Order.pdf](#)**RES. 2023-24 Mayor & Council Meeting Schedule**[2023-24 Mayor & Council Meeting Schedule.pdf](#)**RES. 2023-25 Official Newspapers**[2023-25 Official Newspapers.pdf](#)**RES. 2023-26 Designating Depositories**[2023-26 Designating Depositories.pdf](#)**RES. 2023-27 Authorize Signatures on Borough Drafts / Checks**[2023-27 Authorize Signatures on Borough Drafts / Checks.pdf](#)**RES. 2023-28 Payments Between Meeting Dates**[2023-28 Payments Between Meeting Dates.pdf](#)**RES. 2023-29 Cash Management Plan**[2023-29 Cash Management Plan.pdf](#)[Cash Management Plan.pdf](#)**RES. 2023-30 Authorize CFO to Process Payment Vouchers – Community Development Program Services**[2023-30 Authorize CFO to Process Payment Vouchers – Community Development Program Services.pdf](#)**RES. 2023-31 Change Funds**[2023-31 Change Funds.pdf](#)**RES. 2023-32 Interest on Delinquent Taxes**[2023-32 Interest on Delinquent Taxes.pdf](#)**RES. 2023-33 Authorizing a Standard Tax Sale**[2023-33 Authorizing a Standard Tax Sale.pdf](#)**RES. 2023-34 Returned Check Fee**[2023-34 Returned Check Fee.pdf](#)**RES. 2023-35 Use of Borough Property**[2023-35 Use of Borough Property.pdf](#)**RES. 2023-36 Safety Committee**[2023-36 Safety Committee.pdf](#)

RES. 2023-37 Cancellation of Small Balances[2023-37 Cancellation of Small Balances.pdf](#)**RES. 2023-38 Authorizing the hiring of Temporary Personnel due to Workers Comp Injuries**[2023-38 Authorizing the hiring of Temporary Personnel due to Workers Comp Injuries.pdf](#)**RES. 2023-39 Bulk Mailing**[2023-39 Bulk Mailing.pdf](#)**RES. 2023-40 Class I Special Law Enforcement Officers**[2023-40 Class I Special Law Enforcement Officers.pdf](#)**RES. 2023-41 Class II Special Law Enforcement Officer**[2023-41 Class II Special Law Enforcement Officer.pdf](#)**RES. 2023-42 Property Maintenance Officers**[2023-42 Property Maintenance Officers.pdf](#)**RES. 2023-43 Appoint Construction Official, Building Subcode Official & Building Inspector**[2023-43 Appoint Construction Official, Building Subcode Official & Building Inspector.pdf](#)**RES. 2023-44 Appoint Electrical & Plumbing Inspectors**[2023-44 Appoint Electrical & Plumbing Inspectors.pdf](#)**RES. 2023-45 Appoint Zoning Officer**[2023-45 Appoint Zoning Officer.pdf](#)**RES. 2023-46 Temporary Budget**[2023-46 Temporary Budget.pdf](#)[Temporary Budget Backup.pdf](#)**RES. 2023-47 Temporary Pool Budget**[2023-47 Temporary Pool Budget.pdf](#)[Temporary Pool Budget Backup.pdf](#)**RES. 2023-48 Mutual Aid Deployment & Force Interlocal Agreement**[2023-48 Mutual Aid Deployment & Force Interlocal Agreement.pdf](#)**RES. 2023-49 Authorize Approval for Certain Purchases & Cooperatives**[2023-49 Authorize Approval for Certain Purchases & Cooperatives.pdf](#)**RES. 2023-50 Authorize CFO to Disburse Funds in Case of Emergencies**[2023-50 Authorize CFO to Disburse Funds in Case of Emergencies.pdf](#)**RES. 2023-51 Authorize Temporary Investment of Excess Funds in All Accounts**[2023-51 Authorize Temporary Investment of Excess Funds in All Accounts.pdf](#)**RES. 2023-52 Authorize Tax Assessor to File Assessor Appeals to Correct Assessments**[2023-52 Authorize Tax Assessor to File Assessor Appeals to Correct Assessments.pdf](#)

RES. 2023-53 Reappoint Borough Administrator[2023-53 Reappoint Borough Administrator.pdf](#)**RES. 2023-54 Authorize Interlocal Service Agreement – Solid Waste Disposal**[2023-54 Authorize Interlocal Service Agreement – Solid Waste Disposal.pdf](#)**RES. 2023-55 Appoint Borough Historian**[2023-55 Appoint Borough Historian.pdf](#)**RES. 2023-56 Authorize Continuation in Bergen County Cooperative Purchasing**[2023-56 Authorize Continuation in Bergen County Cooperative Purchasing.pdf](#)**RES. 2023-57 Year End 6% Penalty**[2023-57 Year End 6% Penalty](#)**RES. 2023-58 Resolution Eliminating Claimant Certifications on Certain Types of Transactions**[2023-58 Resolution Eliminating Claimant Certifications on Certain Types of Transactions.pdf](#)

Motion by Councilwoman Terrell, second by Council President Grandelis, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Oaths of Office – 2023 Fire Department Officers

Mayor Zeigler administered the oath of office for the following officers of the Leonia Volunteer Fire Department for the year 2023:

Chief John B. Dunn
 Deputy Chief John Biondi
 Captain John M. Dunn
 Lieutenant Thomas Caruolo
 Lieutenant Dan Neu
 Lieutenant Danny Panarotto
 Lieutenant Richard Quinton Jr.
 Lieutenant Nolan Stendor

Mayor Zeigler thanked Chief Caruolo for his service and congratulated him on a job well done as chief.

Public Comment

The record will reflect that no such comments were entered into the chat window accessible through GoToMeeting nor via the United States Postal Service.

A request for public comment was received by the Clerk's Office via email but was withdrawn by the requestor.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman Ziegler, second by Councilman Fusco, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Jonathan Mandel,



BOROUGH OF LEONIA

COUNCIL- Work Session Meeting
~ Minutes ~

Trina Lindsey, Borough Clerk

312 Broad Avenue
Leonia, NJ 07605
<http://www.leonianj.gov/>

January 18, 2023

7:30 pm

Leonia Senior Center

A Regular Meeting of the Mayor and Council of the Borough of Leonia was held in person at the Leonia Senior Center at 305 Beechwood Place, Leonia, NJ, and virtually via GoToMeeting on January 18, 2023. The meeting was called to order at 7:30 pm by Mayor Zeigler.

Those present were led in the Flag Salute by Council President Grandelis.

Mayor Zeigler read the following statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Reorganization Meeting of the Leonia Mayor and Council, are posted on the public bulletin board in Borough Hall and on the Borough website, published in the Record within the first 10 days of the New Year, and copies are sent to the Star-Ledger. Notice of this meeting was published in the January 8th edition of the Record, sent to the Star-Ledger, and posted on the public bulletin board in Borough Hall and on the Borough website.

PRESENT: Mayor Judah Zeigler, Council President Grandelis, Councilwoman Maureen Davis, Councilman Pasquale, Councilwoman Joanne Terrell and Councilman William Ziegler

ABSENT: Councilman Christoph Hesterbrink

ALSO PRESENT: Borough Attorney Brian Chewcaskie
Borough Administrator Andrea Wardrop
Deputy Borough Clerk Jonathan Mandel

Public Comment

Mike DeGidio, 408 Grand Avenue, wished to make a few points as to the agenda item for the Area in Need of Redevelopment in order to bring clarity to the matter. Mr. DeGidio serves as the Chair of the Leonia Planning Board but is recused from the matter as his primary residence is within the proposed redevelopment zone. The purpose of his comments is not to speak as to the merits of the study but rather the process itself.

Firstly, the Planning Board on its own does not decide to look at properties, instead, the Governing Body decides which parcels to investigate through resolution as statutorily

required. The Planning Board has no authority on its own to add or delete any parcels to be part of the investigation.

The Planning Board, through the Borough Planner, was tasked to identify which parcels should and shouldn't be included in the Area in Need of Redevelopment. It is a highly technical investigation that is non-subjective, with each property required to meet one of eight enumerated statutory factors to be found necessary to be recommended for designation. The law requires the Mayor and Council to declare whether the area would be condemnation or non-condemnation, to which the Mayor and Council decided non-condemnation. Non-condemnation means that should this area be designated by the Mayor and Council and should a developer materialize, they may only acquire property through conventional real estate transactions of an offer and acceptance of an offer. No one's property will be taken away from them against their will.

This will be a property-by-property investigation, with onsite visits to ensure each property meets at least one of the statutory factors. Each property owner received written notification of the opportunity to attend the Planning Board meeting to comment on the conclusions, with at least 15 property owners attending.

A larger area was previously designated by the Mayor and Council in 2015 as an area in need of rehabilitation and certain other parcels were designated for redevelopment at that time. Mr. DeGidio stated that for all intents and purposes, there is no real difference between redevelopment and redesignation other than it offers the Mayor and Council down the road additional tools should it be designated as an area in need of redevelopment. The redevelopment plan is the next step in answering questions about what may be built there. This effort will culminate in a set of proposed zoning ordinance changes, which shall serve as an overlay for the existing zoning laws of the area. The first step in the process is garnering public input, to which the Planning Board will be holding a community input workshop on February 23, 2023, from 7:30 PM – 9:30 PM at the Leonia High School Cafeteria. This event will provide all Leonians with the opportunity to have a say in the future of the town.

Mr. DeGidio also wished to speak about the proposed RES. 2023-62, stating that the resolution starts with a statement that the Request for Proposal (RFP) fails to solicit proposals that maximize the use of clean renewable energy. Mr. DeGidio read the RFP and noted that it was requesting renewable energy and wondered what the resolution was saying is wrong with it. Out of curiosity, Mr. DeGidio also wished to know who drafted the resolution originally.

Lydia Maurice, 392 Grand Avenue, wished to know if residents who wish to keep their properties within the proposed area in need of redevelopment would be obligated to update their properties to conform with the new regulations. Ms. Maurice also noted that she was aware of a letter to be sent out to property owners in the area and asked what the contents of the letter would entail.

Mayor Zeigler, to answer Mr. DeGidio's question as to the resolution, stated that to his understanding that it was prepared by a coalition of interest groups. To Mr. DeGidio's point as to the RFP proposal statement, it may be that it is not entirely accurate and shall be discussed further later in the meeting.

To answer Ms. Maurice's question, Mayor Zeigler stated that the Borough of Leonia is not a homeowners association so they cannot create and enforce standards for properties.

Homeowners however are obligated to follow all property maintenance and zoning ordinances.

The record will reflect that no further comments were entered into the chat window accessible through GoToMeeting or received via the United States Postal Service or Email.

Appointments

RES. 2023-60 Appointment of Borough Planner for 2023

[2023-60 Appoint Borough Planner.pdf](#)

Motion by Councilman Fusco, second by Councilwoman Davis, that Resolution #2023-60 be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	absent
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

RES. 2023-61 Appoint Electrical Sub-Code Inspector

[2023-61 Appoint Part-Time Electrical Subcode Official.pdf](#)

[Support for Appointment of Thomas Maguire.pdf](#)

Motion by Councilman Fusco, second by Councilwoman Terrell, that Resolution #2023-61 be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	absent
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Introduction of Ordinances

Ordinance 2023-01

[Ordinance 2023-01.pdf](#)

Mayor Zeigler explained that due to the adoption of the ordinance being done out of order, as the Planning Board had not had an opportunity to review it before adoption, it is being reintroduced in 2023.

The Deputy Borough Clerk read the title of the ordinance into the record:

“An Ordinance to repeal and replace Part II, General Legislation, Chapter 100, Cannabis of the Revised General Ordinances of the Borough of Leonia”

Borough Attorney Chewcaskie reiterated the reasoning behind the reintroduction of the ordinance, stating that the review of the Planning Board was done near the end of 2022. As the Planning Board has had the opportunity to review and provide feedback, it is appropriate to reintroduce the ordinance now. As there is an aspect of the ordinance that deals with

zoning regulations, it was necessary for the Planning Board to review it. The permitted uses set by the ordinance are those non-retail and non-delivery in the Borough of Leonia's light industrial zones.

Motion by Councilwoman Terrell, Second by Councilwoman Davis that ordinance 2023-01 be introduced and passed on first reading, and setting February 6, 2023 at 7:30 p.m. or as soon thereafter as the matter can be heard for second reading and adoption.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	absent
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Non-Consent Resolutions

RES. 2023-62 New Jersey Transit Power Plant in the Meadowlands

[2023-62 Resolution Opposing the Construction of a NJ Transit Gas-Fired Power Plant.pdf](#)

Councilman Ziegler confirmed the mayor's earlier statement that the resolution is the creation of an amalgamation of several interest groups. Councilman Hesterbrink put in some language to bring it together and the Environmental Commission has endorsed it. In 2020, the Mayor and Council passed a resolution calling on similar provisions. Councilman Ziegler stated that concerning the comment about the RFP, he does not believe that any member of the Environmental Commission finds the RFP to be incorrect but instead feels there is a disconnect between what was said to be considered and what is being considered as the bids come in. The major concern is the apparent gap between the gas-fired nature of this plant and what the RFP stated it was looking for. Various environmental groups have reached out to the Borough of Leonia and the Environmental Commission to entertain this new resolution as drafted by Councilman Hesterbrink. Councilman Ziegler has no issues entertaining this resolution as it is restating concerns that have already been stated in the past.

Mayor Zeigler agrees that the resolution is a restatement of what has been stated in the past but holds concerns over the statement surrounding the RFP, claiming that it is relatively specific. Mayor Zeigler stated that it appears the language as stated by Mr. DeGidio as being in the RFP is in conflict with the statement that was made in the resolution.

Councilwoman Terrell mentioned that she has had the opportunity to read the RFP and wished to comment regarding it. Councilwoman Terrell agrees with Mr. DeGidio that there are lofty ambitions set forth by the RFP but the specific details as to what the environmental considerations are is missing. Councilwoman Terrell suggested that that the second sentence of the third bullet of the resolution be struck out. For disclosure purposes, Councilwoman Terrell stated that the RFP talks about net carbon neutrality, meaning that someone is still burning carbon but someone else is taking a hit to reduce emissions.

Councilwoman Terrell motioned that the resolution is amended so that the line "The NJ Transit RFP fails to solicit proposals that maximize the use of clean renewable energy and energy storage technologies today. Instead, it is strongly biased in favor of a fossil fuel power plant" instead reads "The NJ Transit RFP fails to solicit proposals that maximize the use of clean renewable energy and energy storage technologies today. Instead, it is biased in favor of a fossil fuel power plant." Second by Councilwoman Davis.

On a roll call, the vote to amend RES. 2023-62 was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	absent
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Motion by Councilman Ziegler, second by Councilwoman Terrell, that Resolution #2023-62 be approved as amended.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	absent
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Consent Resolutions

RES. 2023-63 Authorize Bill List

[2023-63 Authorize Bill List.pdf](#)
[Bill List Backup.pdf](#)

RES. 2023-64 CDBG Grant Authorization Resolution

[2023-64 CDBG Application – Resolution.pdf](#)
[FY23 Bergen County CDBG Application.pdf](#)

RES. 2023-65 Approval of Towing Licenses for the 2023 Licensing Period

[2023-65 Approval of Towing Licenses for 2023.pdf](#)

RES. 2023-66 Bergen County Shared Service (4 year) – Animal Control Agreement

[2023-66 Bergen County Shared Service Agreement – Animal Control.pdf](#)
[Bergen County 4 Year Agreement.pdf](#)
[BCDHS Animal Control Cost Layout.pdf](#)

RES. 2023-67 Authorize Architectural Services Design Study Proposal for Recreation Center

[2023-67 Authorize Rec Center Design Study.pdf](#)
[2023.01.11 – Design Study.pdf](#)

RES. 2023-68 Accept Donation from Leonia Retirement Housing Corp. for Costs Associated with Leonia Senior & Disabled Bus Service

[2023-68 Accept Donation from Leonia Retirement Housing Corp.pdf](#)

~~RES. 2023-69 Authorize Purchase of Office Furniture for New Municipal Building (Amending Res. 2022-241)~~

~~[2023-69 Authorize Purchase of Office Furniture for New Municipal Building.pdf](#)
[Memorandum Furniture Purchase 01.18.2023.pdf](#)
[198958 Leonia R8.pdf](#)~~

Motion by Council President Grandelis, second by Councilwoman Terrell, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	absent
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

RES. 2023-69 Authorize Purchase of Office Furniture for New Municipal Building (Amending Res. 2022-241)

[2023-69 Authorize Purchase of Office Furniture for New Municipal Building.pdf](#)

[Memorandum Furniture Purchase 01.18.2023.pdf](#)

[198958 Leonia R8.pdf](#)

RES. 2023-69 was pulled by Mayor Zeigler for further discussion. Mayor Zeigler asked that Borough Administrator Wardrop provide a brief overview of the change made by the resolution for the sake of transparency.

Borough Administrator Wardrop explained that on October 17, 2022 RES. 2022-241 was adopted, which authorized the purchase of office furniture for the new municipal building project. Since the adoption of that resolution, there has been more review of the plans and a room-by-room analysis has been performed, allowing for the reduction and scaling back of certain items. This has allowed the Borough of Leonia to save additional monies in the purchasing of furniture. The impetus of this resolution is to take advantage of these lower prices before it expires on January 26, 2023.

Motion by Councilman Ziegler, Second by Councilman Fusco that RES. 2023-69 be approved.

Councilman Ziegler made note that there is a little bit of an investment upcoming for shelving, but there is a lead for a firm that is going out of business. This opportunity could provide a substantial amount of furniture for the new building at no cost to the Borough.

On a roll call, the vote on RES. 2023-69 was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	absent
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	ay

Unfinished Business

Gas Powered Leaf Blower Ordinance – Joanne Terrell / Brian Chewcaskie

Councilwoman Terrell stated that conversations surrounding this topic have been going on for over a year. There have been a series of lawsuits that have occurred in surrounding municipalities over similar ordinances, which has put this conversation on hold until now.

Borough Attorney Chewcaskie stated that last year there were amendments to the Noise Ordinance, with this proposed new one making amendments to the tools and equipment sections to regulate the use of gas-powered leaf blowers. These regulations will state that gas-

powered leaf blowers can only be used within specific hours as set by the ordinance. Additionally, the proposed ordinance will limit the use of gas-powered leaf blowers to a period between March 15 and May 15, and October 15 and December 15. The proposed ordinance is based on one adopted by another municipality that has been upheld in court. It is now up to the Mayor and Council to determine if there is a desire to enact an ordinance similar to what is proposed, with any changes as necessary.

Mayor Zeigler stated that in his opinion the enforcing officers of this proposed ordinance should be the Leonia Police Department and Property Maintenance.

Borough Attorney Chewcaskie explained that in the ordinance of the other municipality, the Emergency Management Coordinator had the power to temporarily suspend enforcement due to weather conditions such as hurricanes.

Councilman Ziegler inquired as to whether the Law and Ordinances Committee was united in the decision to move the ordinance forward for review by the Mayor and Council. Councilwoman Terrell responded that the Law and Ordinances Committee is united in the recommendation, with their only concern up to this point being to wait until the results of litigation against other municipalities with similar ordinances had final decisions made.

Councilman Ziegler recalled that previously the Mayor and Council all agreed that they must practice what they preach and ensure that the DPW can operate without gas-powered leaf blowers during the periods of non-use.

Borough Attorney Chewcaskie noted that in another municipality he represents, the residents petitioned to stop the enactment of a similar ordinance.

Mayor Zeigler responded that he believes that the residents of that municipality do not hold the same concerns that Leonians do.

Borough Attorney Chewcaskie asked if the Leonia DPW has alternative equipment to use during the periods in which gas-powered leaf blowers are prohibited. Mayor Zeigler stated that some insight has to be done into whether they even need the equipment during the proposed non-use periods. Councilman Fusco responded that this discussion will be taken up with the DPW Committee.

Mayor Zeigler asked the Mayor and Council if they would be opposed to moving the introduction of this ordinance forward. Councilwoman Davis gave her support in moving the item forward and no other members of the governing body expressed opposition.

It was decided to put the ordinance with necessary changes on for introduction at the February 6, 2023 Regular Meeting of the Mayor and Council.

Councilwoman Terrell asked Councilman Fusco if he could collect information as to the gas-powered leaf blowers used by the DPW.

Shade Tree Commission Ordinance Amendment Recommendation, Enhanced Communication – Bill Ziegler

A communication from the Shade Tree Commission was received about their suggestions for amendments to the current Shade Tree Ordinance.

Councilman Ziegler explained that after prior discussion by the Mayor and Council, the Shade Tree Commission was tasked with creating ideas and recommendations as to how to better communicate to Leonians about new regulations proposed for the Shade Tree Ordinance. The Shade Tree ordinance through this letter is submitting recommendations for communication and a requested amendment that would make it necessary for any contractor who works on trees to properly verify that the proper permits were obtained. Despite many contractors already being aware of regulations from prior communications from the Shade Tree Commission, there have been several incidents of work being performed that violate the current ordinance. The recommendation is that a fine is introduced that requires contractors to verify homeowners have the proper requisite permits, otherwise, a contractor could be held accountable.

Other recommendations by the Shade Tree Commission include the use of the electronic police sign on Broad Avenue to provide a reminder to residents, a Nixle message, and the creation of a page on the landing site for the Borough's website to direct people to the Shade Tree Commissions page and the new ordinance.

Mayor Zeigler mentioned that he did not notice a recommendation for a potential increase of the already existing fine. Councilman Ziegler responded that the Shade Tree Commission did not find it necessary to raise the fine for the homeowner, but that the introduced fine for the contractor should be substantially higher.

Mayor Zeigler questioned as to what the violation is for a homeowner, as he had concerns that it may not be substantial enough to prevent further infractions. Borough Attorney Chewcaskie clarified that the fine is \$1,500 for the homeowner.

Borough Attorney Chewcaskie raised the question of what was the point of going after the contractor in particular, as they may enter into a contract with a resident that makes them liable for all contracts and potential violations. Mayor Zeigler replied that it is more of an issue of ensuring that someone knows that the ordinance exists and that if they willingly violate it, they will be penalized. Borough Attorney Chewcaskie raised the potentiality that contractors may sue the homeowner over the fee or make them liable for it through a contract.

Councilman Ziegler questioned as to the possibility of banning a contractor from doing future tree work in the Borough of Leonia for a willing violation of the ordinance. Borough Attorney Chewcaskie replied that you cannot ban someone without allowing an appellate process in which they may go before the Mayor and Council to reverse it.

Councilwoman Davis asked further about whether the contractor would pay the violation directly or the homeowner. Mayor Zeigler stated that based on the process in place he finds it appropriate to amend the ordinance to go after both parties. Councilwoman Davis noted that the point of the amendment of the ordinance would be to make it more undesirable for potential violations.

Mayor Zeigler asked if the Borough of Leonia held the right to publish the names of violators of the ordinance, to which the Borough Attorney confirmed it does if the violators are found guilty.

Councilman Ziegler wishes for the Law and Ordinances Committee to review and bring back language for review by the Mayor and Council. Borough Attorney Chewcaskie replied that he could add a line or two of language to hold the contractor responsible for obtaining a permit.

Mayor Zeigler found no issue with keeping the violation fine consistent with what it currently is now for homeowners.

In response to Councilman Fusco, Mayor Zeigler stated that part of what is causing the current violations is a lack of the contractor caring if the homeowner fulfilled all their legal obligations in applying for and receiving approval for a permit.

Councilwoman Terrell asked the Borough Attorney if language could be inserted into the ordinance stating that violators will have their names published. Borough Attorney Chewcaskie did not find anything impermissible with the notion. If a person is found to violate the ordinance and it is defined as a public record, there is no issue with listing and publishing their name.

Mayor Zeigler asked that the ordinance be reviewed by the Law and Ordinances Committee and officially be introduced at the February 22, 2023 Work Session.

Redevelopment Designation (Draft Resolution) Discussion – Brian Chewcaskie

Borough Attorney Chewcaskie stated that at December 19, 2022 Meeting of the Mayor and Council, the Borough Attorney was permitted to move ahead and prepare a resolution to designate the recommended area as an Area in Need of Redevelopment and a non-condemnation area. The Borough Attorney received an email from the Planning Board stating that they had to redo their resolution of recommendation as two properties should not have been included. Borough Attorney Chewcaskie gave more insight as to the error over the two included properties.

Mayor Zeigler clarified that the error of inclusion of the two properties was done by the Planning Board.

Borough Attorney Chewcaskie stated that the drafted resolution cannot be adopted this evening. The purpose of this resolution will be to approve the Planning Boards' designation and authorize them to prepare a redevelopment plan. The creation of a redevelopment plan can be done in one of two ways, either through a zoning ordinance emanated by the Mayor and Council or through authorizing the Planning Board to prepare it themselves. In 90% of cases, it will be the Planning Board that drafts the redevelopment plan, and this is the path the Borough Attorney suggests.

A revised resolution will be on the agenda for adoption at the February 6, 2023 Regular Mayor and Council Meeting.

At Home Business Ordinance – Joanne Terrell

Councilwoman Terrell asked that further discussion be held as to a potential amendment to the At Home Business Ordinance. Language has already been drafted for an ordinance but the introduction was put on hold. Further discussion will occur at the February 22, 2023 Work Session Meeting of the Mayor and Council.

Budget – Mayor Zeigler

Mayor Zeigler asked for an update as to the current state of the 2023 Budget.

Council President Grandelis stated that the Finance Committee met and is currently waiting on Chief Financial Officer Cameron Keng to return with scenario numbers. Borough Administrator Wardrop reiterated this and mentioned that on February 16, 2023 there will be a meeting of the Finance Committee to discuss the Capital Budget. Mayor Zeigler asked that the meeting be sunshine noticed as he plans to attend.

Mayor Zeigler asked if an understanding of the budget will be had for discussion at the February 22, 2023 Work Session Meeting of the Mayor and Council. Council President Grandelis confirmed this.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman Ziegler, second by Council President Grandelis, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 8:31 p.m.

Respectfully submitted,

Jonathan Mandel,

Adoption of Ordinances

ORDINANCE 2023-03

Trina will read:

The following ordinance published herewith was first read by title only on February 22, 2023, and posted on the bulletin board of the municipal building:

AN ORDINANCE AMENDING CHAPTER 275 “TREES”, SECTION 275-24 “ISSUANCE OF TREE REMOVAL PERMITS”, SUBSECTION 275-24(C) “TREE REMOVAL CONTRACTOR ” AND SECTION 275-26(D) “VIOLATIONS AND PENALTIES” OF THE CODE OF THE BOROUGH OF LEONIA

Mayor Zeigler opens the floor for any public comments on Ordinance 2023-03.

MAYOR ZEIGLER ASKS THAT A COUNCIL MEMBER MOVE TO PASS AND ADOPT ON SECOND AND FINAL READING ORDINANCE 2023-03 AND THAT NOTICE OF SAME SHALL BE PUBLISHED ACCORDING TO LAW.

THE MOTION WILL THEN BE SECONDED AND THEN ROLL CALL.

BOROUGH OF LEONIA
ORDINANCE NO. 2023-03

**AN ORDINANCE AMENDING CHAPTER 275 “TREES” , SECTION 275-24
“ISSUANCE OF TREE REMOVAL PERMITS”, SUBSECTION 275-24(C)
“TREE REMOVAL CONTRACTOR ” AND SECTION 275-26(D) “VIOLATIONS AND
PENALTIES” OF THE CODE OF THE BOROUGH OF LEONIA**

BE IT ORDAINED that Chapter 275 “Trees”, Section 275-24 “Issuance of Tree Removal Permits”, Subsection 275-24(C) “Tree Removal Contractor” and Section 275-26 “Violations and Penalties” of the Code of the Borough of Leonia is hereby amended as follows:

Section 1.

Chapter 275, Trees, §275-24 Issuance of Tree Removal Permits, Subsection 275-24(C)(1) is hereby amended in its entirety as follows:

The property owner and/or the tree removal contractor of the property owner shall be responsible for applying for the tree removal permit as specified in this § 275-24 (Issuance of tree removal permits). A tree removal contractor independently shall verify with the Building Department that a tree removal permit has been issued prior to the commencement of work.

Section 2.

Chapter 275, Trees, §275-26, Violations and Penalties, Subsection 275-26 is hereby amended by the addition of §275-26(D) as follows:

§275-26(D) - The Borough, in its discretion, shall publish the names of any person found guilty of violating any provisions of this Chapter.

Section 3. Severability.

If any article, section, subsection, sentence, clause or phrase of this Ordinance is for any reason deemed to be unconstitutional or invalid by any court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

Section 4. Repealer.

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Section 5. Effect.

This Ordinance will take effect immediately upon publication.

Judah Zeigler, Mayor

ATTEST:

Trina Lindsey, Borough Clerk

RECORD OF VOTE

Council	First Reading						Second Reading					
	February 22, 2023						March 6, 2023					
	M	S	Y	N	A	AB	M	S	Y	N	A	AB
Grandelis			✓									
Davis			✓									
Fusco			✓									
Hesterbrink			✓									
Terrell		✓	✓									
Ziegler	✓		✓									
Mayor Zeigler												
M - Motion S - Seconded Y- Yes N - No A - Abstain AB - Absent												

Judah Zeigler, Mayor

ATTEST:

Trina Lindsey, Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: March 6, 2023

RESOLUTION NO. 2023-83

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

AUTHORIZATION TO PURCHASE AUDIOVISUAL, SECURITY, AND CABLING TECHNOLOGY SERVICES FOR THE NEW MUNICIPAL CENTER

WHEREAS, the Mayor and Council have approved the construction of a new municipal building to house the Police Headquarters, Municipal Courtroom, Court administrative offices, and Council Chambers; and

WHEREAS, the Borough Administrator, Police Chief and other municipal representatives worked closely with the Borough’s project management team to select audiovisual (AV), security and other technology related equipment for the aforementioned offices in the new municipal building; and

WHEREAS, Commercial Technology Contractors Incorporated (CTCI), of Clifton, New Jersey, was identified as having the best quality equipment with purchasing cooperative pricing; and

WHEREAS, the following list contains the vendors and their respective pricing for the new municipal building furniture purchase:

CTCITECHNOLOGY.COM		
New Municipal Center AV and Technology Quotes		
QUOTE NO.	DESCRIPTION OF SERVICE/EQUIPMENT	PROPOSED COST
73432	IT Room Build out with wire/cable management, patch panels & ladder rack	
	Labor	\$ 45,630.00
	Materials	\$ 26,832.49
		\$ 72,462.49
73875	Genetec Security Center	
	Labor	\$ 105,774.88
	Materials	\$ 198,718.68
		\$ 304,493.56
74647	AudioVisual Equipment	
	Labor	\$ 66,679.31
	Materials	\$ 166,565.46
		\$ 233,244.77
	Grand Total:	\$ 610,200.82

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: March 6, 2023

RESOLUTION NO. 2023-83

I CAMERON KENG, CHIEF FINANCIAL OFFICER OF THE BOROUGH OF LEONIA, hereby certify that funds are available under:

ORD # 2022-01 NEW MUNICIPAL BUILDING CAPITAL ACCOUNT

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that authorization is given to purchase audiovisual (AV), security and other technology related equipment in the amount, not-to-exceed, \$610,200.82.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on March 6, 2023.

Trina Lindsey, RMC
Borough Clerk

CTCITECHNOLOGY.COM

New Municipal Center AV and Technology Quotes

QUOTE NO.	DESCRIPTION OF SERVICE/EQUIPMENT	PROPOSED COST
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	Materials	\$ 198,718.68
		<u>\$ 304,493.56</u>
74647	AudioVisual Equipment	
	Labor	\$ 66,679.31
	Materials	\$ 166,565.46
		<u>\$ 233,244.77</u>
	Grand Total:	\$ 610,200.82



Customer Quotation No. 74647

BILL TO

Borough of Leonia
Andrea Wardrop
312 Broad Ave
Leonia NJ 07605

JOB SITE

Leonia Municipality
312 Broad Ave
Leonia NJ 07605

Quote No:

74647

Revision No.

1

Date:

3/2/2023

Site:

Leonia Municipality

Salesperson:

Michael Martone

Valid Until:

3/31/2023

Requested By: John Brattoli

Leonia - AV Only - March Refresh

Scope of Work:**Audio-Visual:****Courtroom:**

- Includes a touch panel and custom control system on the table and also mounted on the wall to control the A/V system in the room.
 - Controls include volume, video routing, camera preset modes, to name a few.
- 2 Cameras will be mounted at the rear and front of the room, and controlled through the 1Beyond VX system, which will automatically control the camera presets, angles, switching and transitions, based on the audio data from the microphones, framing the speaking participant.
 - This camera feed will be sent to the far end or to a live stream
 - The system will be capable of simultaneous streaming and video calling
- Each member at the dais has a gooseneck microphone with mute control for sound reinforcement in the room and conference calling.
- Several wireless microphones are available to provide flexible use of the space. **(Lavalier Microphones have been removed from scope)**
- The ceiling-mounted speakers enable users to hear content presented and far-end participants during video calls.
- Display located around the room are used for content sharing and viewing participants during video calls.
 - There will be a monitor shared between every 2 seats at the dais to show the content.
 - There will be a monitors located on the left and right side of the council chamber, on articulating mounts **(These have been upgraded to 86" displays)**
 - There will be one display mounted outside on the right side of the entrance doors.
 - There will be a display mounted in the lobby.
 - All displays can be routed to show video from the cameras or from a laptop.
- Wireless and wired solutions allow sharing content from users' laptops, tablets, or other portable devices during court and council sessions.
- All equipment will be in an AV rack located in the AV closet

OEM Conference Room:

- CTCI will provide a BYOD based video conferencing and presentation solution – BYOD stands for Bring Your Own Device.
- System can include a touch panel on the table to control calls and presentations in the room.
- A smart framing camera will be mounted at the front of the room which will crop image to show participants in the room.
- Ceiling beam tracking microphones and ceiling conference speakers allow participants in the room to be heard by the far end and to hear conference calls.
 - These microphones and the sound processing system will be relocated from the system at the Leonia senior center to be used in this space.
- The single large display at the front of the room are used for content sharing and viewing participants during video calls.
- The 2 smaller displays can be used for separate collaboration through wireless presenters, or can be set to mimic the same video displayed on the main large display.



- Wireless and wired solutions allow sharing content from users' laptops, tablets, or other portable devices during presentations.
- A small equipment rack located in the credenza will house any required A/V equipment.

Prosecutor Conference Room:

- CTCI will provide a conferencing space with presentation solution.
- The single large display at the front of the room is used for content sharing.
- Wireless and wired solutions allow sharing content from users' laptops, tablets, or other portable devices.

First Floor Conference Room:

- CTCI will provide a wall-mounted display, capable of displaying content driven by a user's PC or other personal device.
- CTCI will provide a wireless presentation device for wireless connectivity.
 - This device can be upgraded with a camera and audio system to allow a user to wirelessly host a BYOD conference call from this room.
- A Poly studio x30 soundbar will be installed for conferencing capabilities and includes the camera, microphone, and speaker in a single device.

Chief/Captain's Offices:

- CTCI will provide a wall-mounted display, capable of displaying content driven by a user's PC or other personal device.
- CTCI will provide a wireless presentation device for wireless connectivity.
 - This device can be upgraded with a camera and audio system to allow a user to wirelessly host a BYOD conference call from this room.

Ground Level Lobby Display:

- CTCI will provide a wall-mounted signage display, capable of displaying content driven from Court Room AV system or from a digital signage player.
- Media players will be installed for Public messaging for use during non court and council meetings

Briefing room/ Training Room:

- CTCI will provide a large-format flat screen display.
- A BYOD system will be installed to allow trainers to host video calls from their laptop.
- *Wireless microphones will be provided for a presenter/trainer to have voice lift in the room and for conference calls. (REMOVED)*
- System is capable of wired and wireless presentations which allow sharing content from users' laptop, tablet, or other portable device.
- The ceiling-mounted speakers and integrated sound system will enable all participants to hear the sound from the presentations and video calls.
- *Ceiling microphones will be installed to allow everyone in the room to participate in video calls. (REMOVED)*
 - *Ceiling microphones allow room furniture to be configured in multiple layouts. (REMOVED)*
- *Users control the Audio/Visual system via a wall-mounted controller and customized user interface. (REMOVED)*
- All equipment will be installed into a furniture rack located in the training room



Pricing Summary

01. State of the Art Courthouse						
System	Part #	Manufacturer	Description	Qty	Unit Price	Total
Comm Tech: AV	65UR340 C9UD	LG	65" 3840 x 2160 UHD Commercial Lite LED backlit LCD TV - Black (Ashed Blue)	2	\$1,170.59	\$2,341.18
Comm Tech: AV	PNRIWU B	Chief	Large Low-Profile In-Wall Swing Arm Mount - 22"	2	\$717.50	\$1,435.00
Comm Tech: AV	UPS-2200R-8IP	Middle Atlantic	Premium Series UPS Rackmount Power 8 Outlet, 2150VA/1650W Indiv. Outlet, Web Enabled	1	\$2,096.25	\$2,096.25
Comm Tech: AV	PAC501B	Chief	M and P-series In-Wall Swing Arm Accessory	2	\$257.50	\$515.00
Comm Tech: AV	PDT-2015C-M-NS	Middle Atlantic	Power Strip, 20 Outlet, 15A with Local Meter	1	\$287.50	\$287.50
Comm Tech: AV	Misc	CTCI	Allowance for items including but not limited to Field Cables/ Interconnecting Wiring/ Patch Cables/ Connectors/ Converters/ Adapters/ POE Injectors/ Accessories/ Mounting Hardware/ Rack Shelves/ Rack Blanks/ Rack Vents/ and Miscellaneous.	1	\$2,737.02	\$2,737.02
Comm Tech: AV	LTM1U	Chief	Large Fusion Micro-Adjustable Tilt Wall Mount	2	\$283.75	\$567.50
Comm Tech: AV	PAC525F	Chief	Proximity? In-Wall Storage Box with Flange	2	\$95.00	\$190.00
Comm Tech: AV	VA2456-MHD	ViewSonic	24" 16:9 IPS Monitor (with Stand)	6	\$147.36	\$884.16
Comm Tech: AV	AT-RON-448	Atlona	Eight-Output HDMI Distribution Amplifier	1	\$722.50	\$722.50
Comm Tech: AV	26-663-15	Extron	HDMI Ultra/15 - 15' (4.5 m) 4K Premium	2	\$77.50	\$155.00
Comm Tech: AV	26-663-12	Extron	HDMI Ultra/12 - 12' (3.6 m) 4K Premium	2	\$67.50	\$135.00



Comm Tech: AV	26-663-09	Extron	HDMI Ultra/9 - 9' (2.7 m) 4K Premium	2	\$61.25	\$122.50
Comm Tech: AV	26-663-06	Extron	HDMI Ultra/6 - 6' (1.8 m) 4K Premium	1	\$53.75	\$53.75
Comm Tech: AV	26-663-03	Extron	HDMI Ultra/3 - 3' (90 cm) 4K Premium	3	\$37.50	\$112.50
Comm Tech: AV	60-1545-11	Extron	XTP II CrossPoint 1600 Frame w/ RPS	1	\$12,420.00	\$12,420.00
Comm Tech: AV	70-1112-01	Extron	XTP II CP 4i HD 4K PLUS - Four Input Board, 4K/60 HDMI w/ Stereo Audio	1	\$2,767.50	\$2,767.50
Comm Tech: AV	70-940-31	Extron	XTP CP 4i 4K - Four Input Board, XTP - 26W Remote Power Capable	1	\$3,810.00	\$3,810.00
Comm Tech: AV	70-1263-01	Extron	XTP II CP 4o HD 8K - Four Output Board, 8K HDMI w/ Stereo Audio	1	\$2,250.00	\$2,250.00
Comm Tech: AV	70-943-31	Extron	XTP CP 4o 4K - Four Output Board, XTP - 26W Remote Power Capable	1	\$2,250.00	\$2,250.00
Comm Tech: AV	60-1611-13	Extron	XTP T HWP 101 4K - HDMI Decorator-Style Transmitter - White	2	\$780.00	\$1,560.00
Comm Tech: AV	60-1524-13	Extron	XTP R HD 4K - HDMI Receiver	4	\$780.00	\$3,120.00
Comm Tech: AV	60-1331-12	Extron	DTP HDMI 4K 330 Tx - HDMI Tx - 330 feet (100 m)	2	\$487.50	\$975.00
Comm Tech: AV	60-1331-13	Extron	DTP HDMI 4K 330 Rx - HDMI Rx - 330 feet (100 m)	2	\$487.50	\$975.00
Comm Tech: AV	AT-OME-EX-KIT	Atlona	Omega 4K/UHD HDMI Over HDBaseT TX/RX with USB, Control, and PoE	1	\$1,163.75	\$1,163.75
Comm Tech: AV	60-1906-01	Extron	IPL EXP S5 - Five Serial Ports	1	\$780.00	\$780.00
Comm Tech: AV	60-1912-01	Extron	IPCP Pro 350 xi - IPCP Pro xi Control Processor	1	\$1,725.00	\$1,725.00
Comm Tech: AV	SBWD1100P	Screenbeam	Flexible, high-performing wireless presentation and Unified Communications platform enabling hybrid meeting spaces.	1	\$1,124.99	\$1,124.99
Comm Tech: AV	MX418D/C	Shure	Cardioid-18" Desktop Gooseneck Condenser Microphone, Attached 10' XLR Cable, Logic Functions, Programmable Switch and LED Indicator, Attached Desktop Base	13	\$298.75	\$3,883.75



Comm Tech: AV	MXWANI 8	Shure	8-CH NETWORK INTERFACE	1	\$1,221.25	\$1,221.25
Comm Tech: AV	MXWAPT 8=-Z10	Shure	8-CH ACCESS POINT TRANSCEIVER	1	\$3,333.75	\$3,333.75
Comm Tech: AV	MXWNC S8	Shure	8-CH NETWORKED CHARGING STATION	1	\$1,737.50	\$1,737.50
Comm Tech: AV	MXW2/S M58=-Z10	Shure	Handheld Transmitter with SM58? Microphone (Includes one SB902 Battery)	2	\$533.75	\$1,067.50
Comm Tech: AV	MXW8=-Z10	Shure	DESKTOP BASE TRANSCEIVER	1	\$568.75	\$568.75
Comm Tech: AV	MX415LP /C	Shure	15" Shock-Mounted Gooseneck, Cardioid, Less Preamplifier	1	\$220.00	\$220.00
Comm Tech: AV	TesiraFO RT AVB CI	Biamp	Fixed I/O DSP with 12 analog inputs, 8 analog outputs, 8 channels configurable USB audio, 128 x 128 channels of AVB, and AEC technology (all 12 inputs)	1	\$2,818.75	\$2,818.75
Comm Tech: AV	TesiraFO RT AVB VT	Biamp	Fixed I/O DSP with 12 analog inputs, 8 analog outputs, 8 channels configurable USB audio, 128 x 128 channels of AVB, AEC technology (all 12 inputs), 2 channel VoIP, and standard FXO telephone interface	1	\$3,025.00	\$3,025.00
Comm Tech: AV	TesiraCO NNECT TC-5	Biamp	5-port expansion device	1	\$928.13	\$928.13
Comm Tech: AV	60-563-02	Extron	XPA 2004 - Four Channel Amp - 200 Watts/Ch	1	\$1,225.00	\$1,225.00
Comm Tech: AV	60-1310-03	Extron	SF 26CT - 6.5" 2-Way Ceiling Spkrs, 70/100V, Complete Pair	12	\$393.75	\$4,725.00
Comm Tech: AV	IV-SAM-VXP-1B	1Beyond	Automate VX Pro system	1	\$10,995.00	\$10,995.00
Comm Tech: AV	IV-PROSER VICE-1B	1Beyond	Automate? Professional Services	1	\$2,500.00	\$2,500.00
Comm Tech: AV	IV-CAMPTZ-20-W-1B	1Beyond	PTZ-IP20? - High-quality PTZ IP camera with HD-SDI & HDMI output, 20x zoom, and PoE+	4	\$2,538.75	\$10,155.00
Comm Tech: AV	IVA-CMT-BRKTJ-1B	1Beyond	J shaped ceiling mount for AutoTracker or PTZ cameras	2	\$135.00	\$270.00
Comm Tech: AV	IVA-WMT-BRKT-1B	1Beyond	Wall mount for PTZ and AutoTracker cameras	2	\$69.00	\$138.00



Comm Tech: AV	60-1488-01	Extron	MediaPort 200 - HDMI and Audio to USB Scaling Bridge	1	\$2,767.50	\$2,767.50
Comm Tech: AV	60-1565-03	Extron	TLP Pro 1025T - White - Tabletop	1	\$2,422.50	\$2,422.50
Comm Tech: AV	60-1566-03	Extron	TLP Pro 1025M - White - Wall Mount	1	\$2,422.50	\$2,422.50
Comm Tech: AV	GSM423 0PX-100NAS	Netgear	M4250-26G4XF-POE+ MNGD SWITCH PERP	1	\$1,713.75	\$1,713.75
Comm Tech: AV	ERK-4025-AV	Middle Atlantic	40 RU ERK Series Rack, 25 Inches Deep, AV Configured	1	\$1,923.13	\$1,923.13
Comm Tech: AV	86UR340 C9UD		86" 3840 x 2160 UHD Commercial Lite LED backlit LCD TV - Black (Ashed Blue)	2	\$2,390.59	\$4,781.18
Section Subtotal						\$112,119.04

02. OEM Conference Room

System	Part #	Manufacturer	Description	Qty	Unit Price	Total
Comm Tech: AV	65UR340 C9UD	LG	65" 3840 x 2160 UHD Commercial Lite LED backlit LCD TV - Black (Ashed Blue)	1	\$1,170.59	\$1,170.59
Comm Tech: AV	75UR340 C9UD	LG	75" 3840 x 2160 UHD Commercial Lite LED backlit LCD TV - Black (Ashed Blue)	1	\$1,781.18	\$1,781.18
Comm Tech: AV	LTM1U	Chief	Large Fusion Micro-Adjustable Tilt Wall Mount	3	\$283.75	\$851.25
Comm Tech: AV	PAC525F	Chief	Proximity? In-Wall Storage Box with Flange	3	\$95.00	\$285.00
Comm Tech: AV	OFE Biamp	OFE	Re-purposed biamp X400 (From senior center)	1	\$0.00	\$0.00
Comm Tech: AV	OFE Display	OFE	Re-purposed display (From senior center)	1	\$0.00	\$0.00
Comm Tech: AV	Tesira AMP-450BP	Biamp	4 channel PoE+ backpack amplifier [includes BPAK]	1	\$605.00	\$605.00
Comm Tech: AV	desono C-IC6	Biamp	6.5-inch two-way coaxial ceiling loudspeaker for conferencing, treated paper driver, max SPL 106 dB (priced individually, but sold in pairs); available with black, red, or white grille	8	\$151.25	\$1,210.00
Comm Tech: AV	PAPTZ31 0W	AVer	AVer PTZ310W 12X PTZ Camera - 1080P - 60fps - SDI - HDMI - USB - Streaming - White	1	\$1,395.00	\$1,395.00



Comm Tech: AV	COMSVC MNT	AVer	AVer Camera Mount L-Type for Wall for PTZ & PTC/TR Series	1	\$99.00	\$99.00
Comm Tech: AV	PTDIN8P T1	AVer	AVer RS-232 Din8 to D-Sub 9 cable for PTZ310, PTZ330	1	\$9.99	\$9.99
Comm Tech: AV	AT-OME-SR21	Atlona	Omega Soft Video Conferencing HDBaseT receiver with Scaler	1	\$1,043.75	\$1,043.75
Comm Tech: AV	AT-OME-EX-TX	Atlona	Omega 4K/UHD HDMI Over HDBaseT Transmitter with USB, Control, and PoE	1	\$602.50	\$602.50
Comm Tech: AV	AT-AVA-EX70-KIT	Atlona	Avance 4K/UHD PoE HDMI Transmitter and Receiver Kit	3	\$421.25	\$1,263.75
Comm Tech: AV	AT-RON-444	Atlona	4K HDR Four-Output HDMI Distribution Amplifier	1	\$397.50	\$397.50
Comm Tech: AV	SBWD1100P	Screenbeam	Flexible, high-performing wireless presentation and Unified Communications platform enabling hybrid meeting spaces.	3	\$1,124.99	\$3,374.97
Comm Tech: AV	SBUSBS W4	Screenbeam	ScreenBeam USB Pro Switch	1	\$107.61	\$107.61
Comm Tech: AV	60-1417-01	Extron	IPCP Pro 350 - IP Link Pro Control Processor	1	\$1,552.50	\$1,552.50
Comm Tech: AV	60-1562-02	Extron	TLP Pro 725T - Black - Tabletop	1	\$1,897.50	\$1,897.50
Comm Tech: AV	GS108PP-100NAS	Netgear	Switch - unmanaged - 8 x 10/100/1000 (PoE+) - desktop rack-mountable	1	\$151.25	\$151.25
Comm Tech: AV	CFR-12-16	Middle Atlantic	CFR Cabinet Frame Rack CFR-12-16	1	\$315.00	\$315.00
Comm Tech: AV	PD-915R	Middle Atlantic	Rackmount Power, 9 Outlet, 15A, Basic Surge Protection - 9 ft Cord	1	\$137.50	\$137.50
Comm Tech: AV	5-RS16	Middle Atlantic	16 Inch Deep Runner Kit for RS Series Racks	1	\$35.32	\$35.32
Comm Tech: AV	Misc	CTCI	Allowance for items including but not limited to Field Cables/ Interconnecting Wiring/ Patch Cables/ Connectors/ Converters/ Adapters/ POE Injectors/ Accessories/ Mounting Hardware/ Rack Shelves/ Rack Blanks/ Rack Vents/ and Miscellaneous.	1	\$457.16	\$457.16

Section Subtotal **\$18,743.32**

03. Prosecutor Conference Room

System	Part #	Manufacturer	Description	Qty	Unit Price	Total
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Comm Tech: AV	75UR340 C9UD	LG	75" 3840 x 2160 UHD Commercial Lite LED backlit LCD TV - Black (Ashed Blue)	1	\$1,781.18	\$1,781.18
Comm Tech: AV	LTM1U	Chief	Large Fusion Micro-Adjustable Tilt Wall Mount	1	\$283.75	\$283.75
Comm Tech: AV	PAC525F	Chief	Proximity? In-Wall Storage Box with Flange	1	\$95.00	\$95.00
Comm Tech: AV	MRB-L-X400-C	Biamp	Meeting room bundle, includes:~? TesiraFORTE X 400? Parl? TCM-XA White? Parl? TCM-XEX White? (4) Desono C-IC6 White? BPAK? 25' (7.5 M) Plenum Cat 5e Cable? (7) 10' (3 M) Plenum Cat 5e Cable		\$6,531.25	\$0.00
Comm Tech: AV	Parl TCM-XA	Biamp	Low profile Beamtracking ceiling microphone w/ PoE + amp, available in black or white		\$1,856.25	\$0.00
Comm Tech: AV	desono C-IC6	Biamp	6.5-inch two-way coaxial ceiling loudspeaker for conferencing, treated paper driver, max SPL 106 dB (priced individually, but sold in pairs); available with black, red, or white grille		\$151.25	\$0.00
Comm Tech: AV	PAPTZ310W	AVer	AVer PTZ310W 12X PTZ Camera - 1080P - 60fps - SDI - HDMI - USB - Streaming - White		\$1,395.00	\$0.00
Comm Tech: AV	COMSVC MNT	AVer	AVer Camera Mount L-Type for Wall for PTZ & PTC/TR Series		\$99.00	\$0.00
Comm Tech: AV	PTDIN8P T1	AVer	AVer RS-232 Din8 to D-Sub 9 cable for PTZ310, PTZ330		\$9.99	\$0.00
Comm Tech: AV	AT-AVA-EX70-KIT	Atlona	Avance 4K/UHD PoE HDMI Transmitter and Receiver Kit	1	\$421.25	\$421.25
Comm Tech: AV	AT-OME-EX-TX	Atlona	Omega 4K/UHD HDMI Over HDBaseT Transmitter with USB, Control, and PoE		\$602.50	\$0.00
Comm Tech: AV	SBWD1100P	Screenbeam	Flexible, high-performing wireless presentation and Unified Communications platform enabling hybrid meeting spaces.	1	\$1,124.99	\$1,124.99
Comm Tech: AV	SBUSBS W4	Screenbeam	ScreenBeam USB Pro Switch	1	\$107.61	\$107.61
Comm Tech: AV	Misc	CTCI	Allowance for items including but not limited to Field Cables/ Interconnecting Wiring/ Patch Cables/ Connectors/ Converters/ Adapters/ POE Injectors/ Accessories/ Mounting Hardware/ Rack Shelves/ Rack Blanks/ Rack Vents/ and Miscellaneous.	1	\$95.35	\$95.35

Section Subtotal **\$3,909.13**

04. Conference Room

System	Part #	Manufacturer	Description	Qty	Unit Price	Total
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Comm Tech: AV	55UR340 C9UD	LG	55" 3840 x 2160 UHD Commercial Lite LED backlit LCD TV - Black (Ashed Blue)	1	\$951.77	\$951.77
Comm Tech: AV	MTM1U	Chief	Medium Fusion Micro-Adjustable Tilt Wall Mount	1	\$181.25	\$181.25
Comm Tech: AV	2200-85980-001	Poly	POLY STUDIO X30 All-in-one 4K Video Conference/Collaboration/Wireless Presentation System:4K 5x EPTZ auto-track 120-deg FOV Cam, Codec, IP Stereo Speakerphone, Monitor Clamp Kit	1	\$1,965.64	\$1,965.64
Comm Tech: AV	4870-85980-160	Poly	Poly Care, One Year,Poly Studio X30	1	\$152.00	\$152.00
Comm Tech: AV	SBWD1100P	Screenbeam	Flexible, high-performing wireless presentation and Unified Communications platform enabling hybrid meeting spaces.	1	\$1,124.99	\$1,124.99
Comm Tech: AV	SBUSBS W4	Screenbeam	ScreenBeam USB Pro Switch	1	\$107.61	\$107.61
Comm Tech: AV	Misc	CTCI	Allowance for items including but not limited to Field Cables/ Interconnecting Wiring/ Patch Cables/ Connectors/ Converters/ Adapters/ POE Injectors/ Accessories/ Mounting Hardware/ Rack Shelves/ Rack Blanks/ Rack Vents/ and Miscellaneous.	1	\$112.09	\$112.09
Section Subtotal						\$4,595.35

05. Briefing and Training Room

System	Part #	Manufacturer	Description	Qty	Unit Price	Total
Comm Tech: AV	PAC526F	Chief	Wall ENC 16x16 MTI-D PRE/PST Inst - Black	1	\$132.50	\$132.50
Comm Tech: AV	60-563-02	Extron	XPA 2004 - Four Channel Amp - 200 Watts/Ch	1	\$1,225.00	\$1,225.00
Comm Tech: AV	60-1310-03	Extron	SF 26CT - 6.5" 2-Way Ceiling Spkrs, 70/100V, Complete Pair	8	\$393.75	\$3,150.00
Comm Tech: AV	AT-OME-SR21	Atlona	Omega Soft Video Conferencing HDBaseT receiver with Scaler	1	\$1,043.75	\$1,043.75
Comm Tech: AV	AT-OME-EX-TX-WP	Atlona	Single Gang TX Wall Plate with USB Pass Through	1	\$690.00	\$690.00
Comm Tech: AV	SBWD1100P	Screenbeam	Flexible, high-performing wireless presentation and Unified Communications platform enabling hybrid meeting spaces.	1	\$1,124.99	\$1,124.99
Comm Tech: AV	SBUSBS W4	Screenbeam	ScreenBeam USB Pro Switch	1	\$107.61	\$107.61



Comm Tech: AV	GS108PP-100NAS	Netgear	Switch - unmanaged - 8 x 10/100/1000 (PoE+) - desktop rack-mountable	1	\$151.25	\$151.25
Comm Tech: AV	PD-915R	Middle Atlantic	Rackmount Power, 9 Outlet, 15A, Basic Surge Protection - 9 ft Cord	1	\$137.50	\$137.50
Comm Tech: AV	RFR-1628CR	Middle Atlantic	RFR Series Reference Furniture Rack - RFR-1628CR	1	\$1,126.25	\$1,126.25
Comm Tech: AV	Misc	CTCI	Allowance for items including but not limited to Field Cables/ Interconnecting Wiring/ Patch Cables/ Connectors/ Converters/ Adapters/ POE Injectors/ Accessories/ Mounting Hardware/ Rack Shelves/ Rack Blanks/ Rack Vents/ and Miscellaneous.	1	\$808.68	\$808.68
Comm Tech: AV	86UR340 C9UD	LG	86" 3840 x 2160 UHD Commercial Lite LED backlit LCD TV - Black (Ashed Blue)	1	\$2,671.77	\$2,671.77
Comm Tech: AV	XTM1U	Chief	Extra Large tilt mount assembly - Black	1	\$336.25	\$336.25
Section Subtotal						\$12,705.55

06. Ground Floor Lobby

System	Part #	Manufacturer	Description	Qty	Unit Price	Total
Comm Tech: AV	65UR340 C9UD	LG	65" 3840 x 2160 UHD Commercial Lite LED backlit LCD TV - Black (Ashed Blue)	1	\$1,170.59	\$1,170.59
Comm Tech: AV	MTM1U	Chief	Medium Fusion Micro-Adjustable Tilt Wall Mount	1	\$181.25	\$181.25
Comm Tech: AV	PAC525F	Chief	Proximity? In-Wall Storage Box with Flange	1	\$95.00	\$95.00
Comm Tech: AV	SBWD11 00P	Screenbeam	Flexible, high-performing wireless presentation and Unified Communications platform enabling hybrid meeting spaces.	1	\$1,124.99	\$1,124.99
Comm Tech: AV	SBUSBS W4	Screenbeam	ScreenBeam USB Pro Switch	1	\$107.61	\$107.61
Comm Tech: AV	XT244	Brightsign	H.265 4K, DolbyVision, HDR10+ Support, dual video decode, HTML5 Player	1	\$581.25	\$581.25
Comm Tech: AV	USDHC-16C10-1	BrightSign	16GB Class 10 Micro SDHC Card for 3 and 4 series players	1	\$31.88	\$31.88
Comm Tech: AV	BRTSGN TRN	Almo	2 Hour BrightSign training (Introduction to Bright Author; building and publishing basics etc.)	1	\$437.50	\$437.50



Comm Tech: AV	Misc	CTCI	Allowance for items including but not limited to Field Cables/ Interconnecting Wiring/ Patch Cables/ Connectors/ Converters/ Adapters/ POE Injectors/ Accessories/ Mounting Hardware/ Rack Shelves/ Rack Blanks/ Rack Vents/ and Miscellaneous.	1	\$93.26	\$93.26
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Section Subtotal **\$3,823.33**

07. Chief's Room/Captain's Room

System	Part #	Manufacturer	Description	Qty	Unit Price	Total
Comm Tech: AV	65UR340 C9UD	LG	65" 3840 x 2160 UHD Commercial Lite LED backlit LCD TV - Black (Ashed Blue)	2	\$1,170.59	\$2,341.18
Comm Tech: AV	MTM1U	Chief	Medium Fusion Micro-Adjustable Tilt Wall Mount	2	\$181.25	\$362.50
Comm Tech: AV	SBWD11 00P	Screenbeam	Flexible, high-performing wireless presentation and Unified Communications platform enabling hybrid meeting spaces.	2	\$1,124.99	\$2,249.98
Comm Tech: AV	SBUSBS W4	Screenbeam	ScreenBeam USB Pro Switch	2	\$107.61	\$215.22
Comm Tech: AV	Misc	CTCI	Allowance for items including but not limited to Field Cables/ Interconnecting Wiring/ Patch Cables/ Connectors/ Converters/ Adapters/ POE Injectors/ Accessories/ Mounting Hardware/ Rack Shelves/ Rack Blanks/ Rack Vents/ and Miscellaneous.	2	\$117.56	\$235.12

Section Subtotal **\$5,404.00**

10. AV LABOR COST

System	Part #	Manufacturer	Description	Qty	Unit Price	Total
Comm Tech: AV	AV-102	CTCI Labor	CAD			\$2,785.90
Comm Tech: AV	AV-101	CTCI Labor	Engineering			\$2,057.22
Comm Tech: AV		CTCI Labor	Project Management			\$2,800.11
Comm Tech: AV	AV-104	CTCI Labor	Field Installation			\$37,750.00
Comm Tech: AV	AV-105	CTCI Labor	Programming			\$14,400.00
Comm Tech: AV	AV-106	CTCI Labor	Commissioning			\$4,286.00



Comm Tech: AV	AV-103	CTCI Labor	Pre-Fabrication			\$2,600.08
Section Subtotal						\$66,679.31
11. AV FREIGHT						
System	Part #	Manufacturer	Description	Qty	Unit Price	Total
Comm Tech: AV	AV- Freight & Handling	AV- Freight & Handling	Freight & Handling	1	\$5,265.74	\$5,265.74
Section Subtotal						\$5,265.74

Materials Subtotal:	\$166,565.46
Labor Subtotal:	\$66,679.31
Material Tax:	\$0.00
Labor Tax:	\$0.00
Total:	\$233,244.77



TERMS AND CONDITIONS

Customer Acceptance Sign-Off

By signing below, customer hereby acknowledges they have read, understand and approve this proposal.

Accepted By (Print): _____

Accepted By (Signature): _____ Accepted Date: _____

SOW Exclusions and clarifications

Exclusions: The following work is not included in our Scope of Work:

- All conduit, high voltage, wiring panels, breakers, relays, boxes, receptacles, etc.
- Concrete saw cutting and/or core drilling.
- Fire wall, ceiling, roof and floor penetration.
- Necessary gypsum board replacement and/or repair.
- Necessary ceiling tile or T-bar modifications, replacements and/or repair.
- All millwork (moldings, trim, cut outs, etc.).
- Patching and Painting. · Permits (unless specifically provided for and identified within the contract).

Construction Considerations:

In order to accomplish the outlined goals of this project, the Customer will be responsible for contracting with an outside entity to make the necessary modifications to the space as directed by XXXXXXXX. The costs associated with these modifications are not included in this proposal.

NOTICE: This Scope of Work is delivered on the basis of the following Assumptions:

- The room(s) match(es) the drawings provided
- Site preparation by the Customer and their contractors includes electrical and data placement per specification.
- Site preparation will be verified by a CTCI project manager or representative before scheduling of the installation. All work areas should be clean and dust free prior to the beginning of on-site integration of electronic equipment.
- Customer communication of readiness will be considered accurate and executable by CTCI's project manager.
- In the event of any arrival to site that CTCI is not able to execute work and definable progress, the Customer will be charged a Remobilization Fee to offset the lost time due to the lack of readiness. The Remobilization Fee will be presented as a Contract Change Order and will/may halt work until acceptance by the Customer and rescheduling of the integration effort is agreed upon.
- Rescheduling and redeployment of technicians due to unacceptable site preparation may cause scheduling delays of up to 10 business days.



- There is ready access to the building / facility and the room(s) for equipment and materials.
- There is secure storage for equipment during a multiple-day integration.
- If Customer furnished equipment and existing cabling is to be used, CTCI assumes that these items are in good working condition at this time and will integrate into the designed solution. Any repair, replacement and/or configuration of these items that may be necessary will be made at an additional cost.
- All Network configurations including IP addresses are to be provided, operational and functional before integration begins. CTCI will not be responsible for testing the LAN connections, unless provided by CTCI as part of this or a related contract.
- Cable or Satellite drops must be in place with converter boxes operational before the completion of integration. Any delay resulting in extra work caused by late arrival of these items will result in a change order for time and materials.
- Document review / feedback on drawings / correspondence will be completed by the Customer within two business days {unless otherwise noted}
- The documented Change Control process will be used to the maximum extent possible – the Customer will have an assigned person with the authority to communicate/approve project Field Directed Change Orders and Contract Change Orders (see Appendix)

In developing a comprehensive proposal for equipment and integration services CTCI's Sales Representatives and Engineering teams must make some assumptions regarding the physical construction of your facility, the availability of technical infrastructure and site conditions for installation. If any of the conditions we have indicated in the site survey form are incorrect or have changed for your particular project or project site, please let your Sales representative know as soon as possible. Conditions of the site found during integration effort which are different from those documented may have an effect on the price of the system solution, integration or services. To ensure that you have an accurate proposal based on your facility and specific to the conditions of your project, please review all project documentation carefully.

Integration Project Management Processes

CTCI will follow a foundational project management process which may include the following actions/deliverables (based on the size/complexity/duration of the integration project):

- Site Survey – performed prior to Scope of Work and attached
- Project Welcome Notice – emailed upon receipt of Purchase Order
- Project Kick-Off meeting with Customer Representative(s) – either by phone or in-person
- Project Status reviews – informal or formal – either by phone or in-person (based on the size/complexity/duration of the project)
- Project Change Control – comprised of Field Directed Change Order and/or Contract Change Order submittals (see Appendix)
- Project Punch List / Substantial Completion (see Appendix) – at Customer walk-through – prior to Service transition (if purchased)

Knowledge Transfer (Training)

This is geared specifically towards the end-user / operator. The purpose of this knowledge transfer is to provide operators with the necessary knowledge to confidently and comfortably operate all aspects of the integrated system. Areas covered include the following:

- Equipment and system overview
- Equipment operation and function
- Equipment start up, stop, and shut Down
- Equipment automatic and manual operation
- Discussion and documentation relating to control system operation
- Discussion and documentation relating to system processor and its control applications
- Powering up, powering down AV system via control system
- Manual operation of display systems, audio system and all other related components
- Use/operation of patch panels, when and where to be used
- Who to call when help is required
- Training for VC system to include:
 - Placing an audio call
 - Receiving an audio call
 - Placing a video call



- Receiving a video call
- Starting a presentation outside of a call
- Started a presentation inside of a call
- Adding an audio call to a video call
- Proper microphone etiquette

Cancellation/Rescheduling

Customer Readiness: Commercial Technology reserves the right to charge up to \$175/hr. per on-site staff member in the event the Customer site is not ready for installation at the agreed upon on-site installation start date. This includes, but is not limited to:

- Customer's failure to complete identified action items prior to implementation
- Availability of essential customer personnel
- Readiness of Customer's network
- Physical access to the facilities
- Any other material readiness issues on the Customer's part.

Rescheduling: Commercial Technology reserves the right to charge up to \$5,000 in rescheduling fees for projects that are rescheduled within 7 days of the agreed to and scheduled on-site start date. This can include projects where CTCI arrives to the site and determines the Customer is not "ready" per the definition given in Customer Readiness, or in Customer requirements.

Cancellation: Commercial Technology reserves the right to invoice and collect for all materials and services purchased or consumed by CTCI prior to the cancellation date up to 100% of the project agreement.

Additional Fees

- Customer Readiness/ Rescheduling/Cancellation: Additional fees will be added per the terms and conditions listed above in the Cancellation/Rescheduling section.
- OFE : CTCI reserves the right to charge additional fees for any additional parts and labor required to integrate OFE, that were not reasonably foreseen prior to installation. (Ex: OFE equipment is not functional, or new OFE equipment is presented at site that has not previously been documented as part of the system.)
- Expedited Shipping: CTCI reserves the right to charge additional shipping fees for products that require expedited shipping to meet a specified timeline, or for equipment that fails during the course of installation.
- Overtime / Holiday Time: CTCI reserves the right to charge overtime and double-time on projects that require work to be performed outside of normal working hours.
- Additional Insurance Requirements: CTCI has a standard \$3M blanket insurance policy. Any additional insurance required by the Customer may incur an additional cost for this site / customer specific insurance policy.
- Field Conditions: CTCI reserves the right to charge additional fees if site conditions are considerably different from what has been determined by pre-project meetings, or requires significant deviation from a standard installation.

Project Completion Requirements

- Customer Training: Upon successful customer training, the room is said to be functional and the project is said to be complete.
- First Use: The system is said to be complete if the customer uses the system prior to CTCI having the ability to train the Customer on the system.
- Grace Period: The customer has 7 days from the date of completion to inspect and use the system. If there are problems found in the grace period, CTCI will come back to correct them at no cost to the customer.
- System Documentation: Within 4 weeks of the completed installation, CTCI will electronically deliver or make available all system



closeout documentation: 1) Commissioning Reports 2) As-Built Drawings 3) Training Materials

Standard Terms & Conditions

All prices are subject to the terms and conditions specified in this quote and are valid for a period not to exceed 14 days. Extensions may be requested in writing before the end of the 14-day limit. The quoted services/labor rates are based on Commercial Technology performing all tasks in the Scope of Work

during regular business hours between 7:00 a.m. and 3:00 p.m., Monday through Friday, unless otherwise noted. All work will be performed per Commercial Technology standards and the Local and State codes in effect at the time of the work being performed. For restricted entry locations, and in general, access must be provided promptly when given at least a twenty-four (24) hour notice. Delays resulting from lack of access may result in project delays/additional charges.

Pricing is valid for 14 days

Payment

Unless otherwise specifically stated to the contrary in the Proposal, the terms of payment are as follows, without notice, demand, reduction or set-off:

A. COMPREHENSIVE – Forty percent (40%) is due at time of order acceptance (equipment will not be ordered and work will not begin until deposit is received), with the balance due in monthly progress payments covering equipment received and labor performed Net ten (10) days from invoice date.

B. OVERDUE INVOICES - If Buyer fails to pay or dispute in writing any amount when due and such failure continues for thirty (30) days or more, Buyer shall pay interest at the rate of one and one half percent (1.5%) per month or the maximum rate permitted by law, (whichever is less) on the entire unpaid balance for each month or portion thereof that payment is late

Payment by check:

- Please make check payable to Commercial Technology Integration, LLC
- Remit to 152 Huron Ave, Clifton NJ 07013

Payment via ACH :

- Account Name: Commercial Technology Integration, LLC
- Bank Name: Columbia Bank
- Location: 19-01 Route 208 North, Fair Lawn NJ 07410
- Phone: 201-794-5719
- Routing # 221271935
- Account # 0000007040377

Payment via Credit Card: Cards Accepted: Amex, Discover, Visa, and Mastercard. Please reach out to Michael Rood at mrood@ctcotechnology.com for processing. PLEASE NOTE: Commercial Technology Integration, LLC reserves the right to charge a 3% processing fee on all credit card payments.



Restocking Fees

Any equipment ordered for the project and then returned at the discretion of the Customer may be subject to manufacturer approval to return and will be subject to a 30% restocking fee. Returnable items must meet the following conditions:

- Must be returned within the manufacturer's return window (Typically 30-60 days from purchase, depending on manufacturer.)
- Returns must be in unopened, undamaged boxes. No returns can be processed after installation or configuration activities have begun.

Cancellation

Commercial Technology reserves the right to invoice the client 25% of the total installation cost for any cancellation with less than five business days' notice.

Mobilization

All installations require a minimum of 5 business days lead time after payment of initial 40% invoice. If an installation needs to be expedited in less than five business days, Commercial Technology will charge an additional amount equal to 25% of the total installation cost.

Installation

Commercial Technology will perform all work per ANSI/TIA/EIA standards and local building electrical codes. All work is to be performed continuously from start to finish. All work is to be performed in an asbestos-free environment. Building facilities to provide containers for the removal of debris. Job cost does not include additional insurance, asbestos abatement, repairs, and painting to any ceilings, floors, windows, walls, and doors. Engineering prints, filing of permits, and permit filing fees to be supplied and furnished by others.

Workspace

All work areas to be free and clear of all furniture, fixtures, and obstacles. Additional time spent relocating items will be an additional charge. All submittals, documentation, and project schedules to be furnished at the award of the contract. Networking hardware and logical assignments, including but not limited to IP Addresses, network switches, switch the Owner shall provide ports, internet access, service accounts, and their configuration.

Plans and Drawings

All provided CAD drawings or building plans provided to Commercial Technology are accurate and up to date. The Client will provide these drawings in DWG and PDF Formats (this includes but is not limited to plan views, reflected ceiling plans, elevations, conduit risers, electrical, millwork details, specific mounting details, etcetera).

Additional Training Requirements

As required by the Client or Client's Agent, any required safety or additional meetings not covered as part of the initial proposal will incur additional charges to the Client.

Millwork

All millwork shall be supplied by the Customer, unless specifically identified on the accompanying equipment list. It is the responsibility of the Customer and/or its agents to fabricate the millwork pieces to conform to all dimensional, electrical and thermal requirements.

Blocking/Supports

All in-wall blocking and rough-in assemblies required to support AV equipment or displays shall be furnished and installed by others.



Loudspeaker Rigging

CTCI assumes that all loudspeaker rigging attachment points to base building structure will be engineered and installed by others. Rigging hardware included in this offering is limited to hardware attached to the loudspeaker for purposes of flying and aiming the loudspeaker, vertical cables and shackles or other hardware to attach to structural hanging points by others. No horizontal structural steel is included.

Data, Telecom and VoIP Wiring and Networks

All client network, Ethernet, analog telephone, and other infrastructure wiring required to complete the AV systems functional requirements is the responsibility of the Client. Client WAN, LAN, VLAN, VoIP, analog (POTS) networks, both wired and wireless, as well as any other required networks, must be fully configured and operational at the time of system setup and commissioning. It is assumed that the Client will supply the necessary wiring, information and technical support required to facilitate interfacing their network(s) with the AV system(s). In the event that the client fails to provide the aforementioned requirements in a timely manner and that failure effects the efficient completion of the project, (i) CTCI will be held harmless for systems that do not meet scheduling requirements and (ii) costs associated with delays and inefficiencies including additional hours or overtime labor rates, shall be considered outside the scope of this offering and will be billable to the Client.

Electrical

For Security and Surveillance Systems Services: 110/120/220VAC power (free from interference) at Commercial Technology Security specified locations is expected to be provided by others. Elimination of electromagnetic interference (EMI) or RF interference (RFI) which may hinder the system's operation, is excluded. The preservation of any computer programs or data through maintaining backups of databases and installation Purchaser understands and agrees maintaining an adequate backup of all programs and data is not the responsibility of Commercial Technology. Lightning Protection: Equipment furnished and installed by Commercial Technology is provided with the equipment manufacturer's standard lightning and transient protection. No guarantee is provided against equipment or system damage due to either

lightning or line power transients. Fire Alarm Release "Class 'E'" relays at all the access control panels are expected to be provided by others. However, the connection of a provided fire alarm relay to our panels for lock release is included. Desk or rack space for head-end equipment is excluded. Door closers are expected to be provided by others and are excluded. Doors and frames with electric lockets must be prepared with a wire raceway for lock power cabling.

Phasing and Grounding

All 120-volt AC receptacles and power purposed with feed to all equipment must be independent ground and same phase. If CTCI discovers improper phasing or grounding to be the cause of functional anomalies, Customer will remedy without penalty or cost to CTCI.

Vibration, Ambient Noise and Acoustics

Excessive vibration may cause certain equipment (i.e., ceiling-mounted video projectors and microphones) to malfunction. Conference and recording systems, which employ open microphones, may not perform properly if excessive ambient noise or reverb is present. If any of these conditions exist, CTCI will be held harmless; costs associated with remedy of these conditions will be considered billable to the Customer.

Delivery and Acceptance

The Customer agrees to designate a representative who will have the authority to sign for delivery of equipment. Customer is responsible for the security and loss liability of all delivered equipment. Acceptance of delivery does not imply that systems have been accepted as functional. Unless other arrangements are made, a secure, lockable space will be furnished for storage of equipment and material.

Low Voltage Interfaces

Only those low voltage interfaces specifically included on the attached equipment list are included in this offering. All owner furnished equipment is assumed to be supplied with the appropriate low voltage interface and low voltage interfaces required to connect to any systems furnished and/or



installed by others, are assumed to be supplied by the contractor.

Seismic Certification & Compliance

The cost of any seismic studies or remedies required by local or state-building codes is not included in this proposal.

Labor Costs

All labor costs included in this offering are based on use of CTCI staff, IBEW personnel. All labor costs are calculated as straight-time during normal business hours. Requirement for prevailing wage or overtime rates are considered additional to this offering.

Schedule

If, through no fault of CTCI, the agreed upon installation schedule changes, CTCI will exercise its best efforts to accommodate the new schedule. Any costs, including re-mobilization, associated with schedule changes are considered outside of the scope of this offering and will be negotiated as required.

Completion and Test

The project schedule must allow sufficient time for completion of all installation and final testing of systems prior to occupancy of the site. If sufficient time is not allowed, CTCI will be held harmless for systems that do not meet requirements. In this case, all costs associated with completion of work, including overtime labor rates, will be considered outside the scope of this offering and billable to the Customer.

Plenum Rating

Cable and equipment to be installed in air handling spaces is plenum rated as required by code. All other cable is priced as non-plenum.

Software License

Source code for all software developed within the scope of this offering remains the property of CTCI. Licensing terms are available upon request.

Updates to Existing Control Code

Updates of any existing control system that was not programmed by CTCI requires the most current, un-compiled source code for both the control processor and any and all of the touch panels connected to the system be provided to CTCI. If not available code will have to be re-written at additional cost, not included in this proposal.

Owner Furnished Equipment (OFE)

All equipment furnished by the Customer, whether new or used, is presumed to meet original specifications and functionality. If any OFE does not meet specifications, cost of all remedies will be borne by the Customer.

Screen Installations

The customer will be responsible for all costs associated with the installation of projection screens, both rear screen and ceiling/wall mounted.

Wall or Ceiling Finish Work

The customer will assume responsibility for repairing, patching and painting all walls or ceiling finishes that may be disturbed as the result of penetrations and mounting procedures.



Site Installation

Typical delivery is (8) eight weeks to (10) ten weeks.

Permits

The cost of any building permits required by any municipalities will be passed on to the owner.

Product Availability and Demand

A change in the price of an item of material and/or equipment between the date of the proposal and the date of installation may occur through no fault of Commercial Technology, Inc. In the event of a delay in product availability or a price increase of equipment occurring, the proposal price/contract sum, time of performance, and contract requirements shall be adjusted by change order. This shall include situations in which the third party vendor chosen to furnish the specified equipment is unable to meet requested delivery dates resulting in CTCI having to purchase the specified equipment through an alternative distribution channel at a higher cost to meet the original project schedule. In these instances, the customer shall be given the option to (a) extend the project schedule to meet the available delivery dates, (b) change project scope or specified equipment to meet contracted timelines and costs, or (c) agree to an increase in the proposal/contract price to reflect the additional cost which shall be handled by change order.

Room Readiness

The following describes the physical conditions we require at the site in order to bring equipment into the designated area. These “room ready” conditions have been developed to ensure proper site conditions that pose no compromise to the proper operation and performance of the equipment. Further, they will allow our installers to work at maximum efficiency insuring timely completion. Where reasonable or possible:

Conduit

Prior to commencement of work by CTCI, Customer will assure that adequate cable pathways or conduit (with pull strings) are furnished, along with all wall boxes and floor boxes. All conduits may not exceed 40% fill per NEC standards. If CTCI discovers insufficient conduit capacity, Customer will remedy without penalty or cost to CTCI.

120-Volt Power

All permanent 120-volt AC power and work is the responsibility of the Customer and must be in place. This includes the electrical connection to any electric projection screens. All receptacles must be properly grounded per NEC requirements, and all circuits must be of sufficient capacity to provide full turn on power to all system racks without tripping breakers. Location of all 120-volt receptacles must be within reasonable and logical proximity of equipment.

Equipment Delivery

Prior to the delivery of all equipment and electronics, all spaces are “broom-clean” and the site is free of dust and dirt. All construction, including drywall, painting, ceilings, flooring and millwork is complete. If, at the discretion of the Customer, equipment is brought to site before it is clean, functionality, longevity and warranties may be compromised.

OSHA Requirements

Prior to commencement of work by CTCI, the job site must meet OSHA requirements for a healthful workplace. Appropriate safety policies should be set, maintained, and enforced by all work forces.

Closeout Process

In order to ensure that the client will be satisfied with a complete project, CTCI has developed a Closeout Process. This process ties up any loose



ends ensuring that the project is complete.

Final Testing

CTCI will complete final termination, testing and “de-bugging” of installed systems.

Training

After equipment has been installed, CTCI will train the client end users on how to use the systems. Training is scheduled based on the customer’s schedule.

Installation Sign-Off

CTCI utilizes an “Installation Sign-Off” form to signify project completion.

This document provides a mechanism for the Owner to acknowledge completion or receipt of beneficial use of the system or to identify performance exceptions to the system.

CTCI is able to remedy such exceptions on a timely basis and then identifies the beginning of the warranty period.

Documentation

CTCI will provide as-built drawings within 30 days following Installation Sign-Off. All additional documentation such as quick reference guides for training, equipment manuals, or other project documentation will be provided at an additional cost, unless specifically provided for in the statement of work.

Portfolio Consideration

Each client project is important to us and many showcase our quality of work. After project completion, with client’s approval, CTCI will schedule a photo shoot featuring the recently installed technology.

In some instances, a formal case study will also be written and posted online or appear in CTCI marketing materials. All photos will be available to the client upon request.

Warranty

All equipment contained in this system includes and is governed by a manufacturer's warranty. All manufacturers’ warranties are honored and serviced by CTCI. CTCI warranties all system installations for 90 days. Standard Warranty includes the workmanship and labor provided by Commercial Technology and all of its subcontractors covering the scope of work included in this proposal. During the ninety days, CTCI will provide all necessary labor required to repair or replace any defects in workmanship, cabling, connectors, equipment mounting, software and all other “non-equipment” related systems installed under the contract. System warranty shall include the coverage of all equipment, specific to each manufacturer's warranty for each product included in the contract.

Warranty Service & Response Times

During the effective warranty period, scheduled warranty service shall be performed for corrective service and emergency maintenance and then only during normal business hours during normal business days. Normal business hours shall be from 8:00 AM to 5:00 PM and normal business days Monday through Friday, with the exception of national and local holidays.

CTCI makes every effort possible to respond to customers’ needs as quickly as possible. Request for service can be made via telephone or email, with a confirmation usually made on the same day as the contact is made. Response to site under Standard Warranty is scheduled on a best effort



basis, however guaranteed response times and other enhanced warranty service options are available.

Exclusions

Unless otherwise covered under a manufacturer’s warranty, the remedy of failure caused by the following is excluded from the Warranty: normal use and wear, hazardous environmental conditions, continual use in excess of manufacturer’s recommendations and alteration of the system or any of its component parts.

Customer shall be responsible for the costs of any repair or replacement parts resulting from exposure of the equipment to abnormal acts or operating conditions over and above expected wear and tear such as fire, storm, lightning, theft, physical abuse, mishandling, vandalism, acts of God, or other causes beyond the reasonable control of CTCI, for use of a product in an application other than what the unit was intended for or attempted repairs by anyone other than CTCI’s personnel or designated agent.

Such repair or replacement, when requested by the Customer, will be done by CTCI and billed to the Customer at the published rate, including parts and labor. CTCI’s standard field service rate is \$150.00 per hour during normal business hours, portal to portal, with a minimum charge of four hours.

Warranty Period

The warranty period shall begin when the client receives beneficial use of the system, or at final acceptance, whichever comes first.

Extended Warranty and Warranty Options

Customer may choose to extend the duration of the Standard Warranty, improve on Service & Response Time commitments, or request that Preventive Maintenance be performed during the warranty period. These options can be provided at an additional charge and include:

- Extend duration of Standard Warranty
- Response Time Commitment of Next Business Day
- Response Time Commitment of Four (4) Hour response to Critical Incident
- Preventive Maintenance Visits – One or more preventive service visits during the Warranty Term.



Customer Quotation No. 73432

BILL TO

Borough of Leonia
Andrea Wardrop
312 Broad Ave
Leonia NJ 07605

JOB SITE

Leonia Municipality
312 Broad Ave
Leonia NJ 07605

Quote No:

73432

Revision No.**Date:**

3/2/2023

Site:

Leonia Municipality

Salesperson:

Michael Martone

Valid Until:

3/31/2023

Requested By: John Brattoli

Leonia Municipal - IT - March Refresh

Scope of Work:**IT Infrastructure:**

CTCI will supply and install a category 6 data solution to the Leonia municipal building. CTCI will supply and install category 6 cabling, category 6 jacks, faceplates, and the labor to test/terminate/label each new location. Locations are as follows:

- 12 - 1-port wall outlet
- 14 - 3-port wall outlet
- 5 - 2-port wall outlet
- 5 - 1-port WAP outlet
- 3 - 2-port furniture outlet

IT Room

CTCI will supply and install a full IT room build out. Included in this proposal is the supply and install of (2) racks, wire management, patch panels, and ladder rack

Patching

CTCI will supply and install (2) patch cords for each new cable

Pathways

CTCI will supply and install j-hooks for cable distribution throughout space

Notes

This proposal does not include any network equipment

This proposal does not include any fiber or backbone cabling



Pricing Summary

Data Cabling						
System	Part #	Manufacturer	Description	Qty	Unit Price	Total
IT	2413		Belden:Cat 6 UTP cable ,Grey	30000	\$0.42	\$12,662.28
IT	AX10229 2	Belden	Belden:3-port furniture faceplate,White/Beige/Black	9	\$5.12	\$46.09
IT	AX10266		Belden:1-port wall,White/Beige	73	\$4.25	\$310.25
IT	RVAMJK UBL-B24	Belden	Belden:Cat 6 UTP Jacks,Blue	137	\$17.50	\$2,397.50
IT	10816846 g*		CommScope UNIPRISE:2-port wall,White/Beige	1	\$2.06	\$2.06
IT	IT-102	CTCI Labor	IT Technician			\$37,800.00
Section Subtotal						\$53,218.18
IT Room						
System	Part #	Manufacturer	Description	Qty	Unit Price	Total
IT	BLJSU30 2-15B	Belden	Junction-Splice Kit - UL Classified	2	\$23.37	\$46.74
IT	BLRRD1 00-12B	Belden	Cable Runway Radius Drop, for use on 12"W Cable Runway	2	\$43.75	\$87.50
IT	BLRS250 -12B	Belden	Cable Runway 12" Width, Black	2	\$126.25	\$252.49
IT	BLTCK31 0-38		Ceiling Attachment Kit, 3/8" Rod	4	\$56.75	\$227.01
IT	BLWAS4 21-12B	Belden	12" Belden Wall Angle Support Kit	4	\$33.75	\$135.01
IT	RV6PPF1 U24BK	Belden	Belden:Cat 6 24-port loaded,Black	1	\$281.25	\$281.25
IT	RV6PPF2 U48BK	Belden	Belden:Cat 6 48-port loaded,Black	4	\$550.00	\$2,200.00
IT	XDR8419 -612		Two-Post Distribution Rack	2	\$360.00	\$720.00
IT	IT-102	CTCI Labor	IT Technician			\$1,350.00
Section Subtotal						\$5,300.00



Patching						
System	Part #	Manufacturer	Description	Qty	Unit Price	Total
IT	C602109005		Belden:Cat 6 Patch Cord, 5 ft, White	274	\$18.55	\$5,082.70
IT	IT-102	CTCI Labor	IT Technician			\$4,320.00
Section Subtotal						\$9,402.70
Pathways						
System	Part #	Manufacturer	Description	Qty	Unit Price	Total
IT	BCH32	B-Line	B-Line, 2" J-Hook	238	\$10.01	\$2,381.73
IT	IT-102	CTCI Labor	IT Technician			\$2,160.00
Section Subtotal						\$4,541.73

Materials Subtotal:	\$26,832.61
Labor Subtotal:	\$45,630.00
Material Tax:	\$0.12
Labor Tax:	\$0.00
Total:	\$72,462.73



TERMS AND CONDITIONS

Customer Acceptance Sign-Off

By signing below, customer hereby acknowledges they have read, understand and approve this proposal.

Accepted By (Print): _____

Accepted By (Signature): _____ Accepted Date: _____

SOW Exclusions and clarifications

Exclusions: The following work is not included in our Scope of Work:

- All conduit, high voltage, wiring panels, breakers, relays, boxes, receptacles, etc.
- Concrete saw cutting and/or core drilling.
- Fire wall, ceiling, roof and floor penetration.
- Necessary gypsum board replacement and/or repair.
- Necessary ceiling tile or T-bar modifications, replacements and/or repair.
- All millwork (moldings, trim, cut outs, etc.).
- Patching and Painting. · Permits (unless specifically provided for and identified within the contract).

Construction Considerations:

In order to accomplish the outlined goals of this project, the Customer will be responsible for contracting with an outside entity to make the necessary modifications to the space as directed by XXXXXXXX. The costs associated with these modifications are not included in this proposal.

NOTICE: This Scope of Work is delivered on the basis of the following Assumptions:

- The room(s) match(es) the drawings provided
- Site preparation by the Customer and their contractors includes electrical and data placement per specification.
- Site preparation will be verified by a CTCI project manager or representative before scheduling of the installation. All work areas should be clean and dust free prior to the beginning of on-site integration of electronic equipment.
- Customer communication of readiness will be considered accurate and executable by CTCI's project manager.
- In the event of any arrival to site that CTCI is not able to execute work and definable progress, the Customer will be charged a Remobilization Fee to offset the lost time due to the lack of readiness. The Remobilization Fee will be presented as a Contract Change Order and will/may halt work until acceptance by the Customer and rescheduling of the integration effort is agreed upon.
- Rescheduling and redeployment of technicians due to unacceptable site preparation may cause scheduling delays of up to 10 business days.



- There is ready access to the building / facility and the room(s) for equipment and materials.
- There is secure storage for equipment during a multiple-day integration.
- If Customer furnished equipment and existing cabling is to be used, CTCI assumes that these items are in good working condition at this time and will integrate into the designed solution. Any repair, replacement and/or configuration of these items that may be necessary will be made at an additional cost.
- All Network configurations including IP addresses are to be provided, operational and functional before integration begins. CTCI will not be responsible for testing the LAN connections, unless provided by CTCI as part of this or a related contract.
- Cable or Satellite drops must be in place with converter boxes operational before the completion of integration. Any delay resulting in extra work caused by late arrival of these items will result in a change order for time and materials.
- Document review / feedback on drawings / correspondence will be completed by the Customer within two business days {unless otherwise noted}
- The documented Change Control process will be used to the maximum extent possible – the Customer will have an assigned person with the authority to communicate/approve project Field Directed Change Orders and Contract Change Orders (see Appendix)

In developing a comprehensive proposal for equipment and integration services CTCI's Sales Representatives and Engineering teams must make some assumptions regarding the physical construction of your facility, the availability of technical infrastructure and site conditions for installation. If any of the conditions we have indicated in the site survey form are incorrect or have changed for your particular project or project site, please let your Sales representative know as soon as possible. Conditions of the site found during integration effort which are different from those documented may have an effect on the price of the system solution, integration or services. To ensure that you have an accurate proposal based on your facility and specific to the conditions of your project, please review all project documentation carefully.

Integration Project Management Processes

CTCI will follow a foundational project management process which may include the following actions/deliverables (based on the size/complexity/duration of the integration project):

- Site Survey – performed prior to Scope of Work and attached
- Project Welcome Notice – emailed upon receipt of Purchase Order
- Project Kick-Off meeting with Customer Representative(s) – either by phone or in-person
- Project Status reviews – informal or formal – either by phone or in-person (based on the size/complexity/duration of the project)
- Project Change Control – comprised of Field Directed Change Order and/or Contract Change Order submittals (see Appendix)
- Project Punch List / Substantial Completion (see Appendix) – at Customer walk-through – prior to Service transition (if purchased)

Knowledge Transfer (Training)

This is geared specifically towards the end-user / operator. The purpose of this knowledge transfer is to provide operators with the necessary knowledge to confidently and comfortably operate all aspects of the integrated system. Areas covered include the following:

- Equipment and system overview
- Equipment operation and function
- Equipment start up, stop, and shut Down
- Equipment automatic and manual operation
- Discussion and documentation relating to control system operation
- Discussion and documentation relating to system processor and its control applications
- Powering up, powering down AV system via control system
- Manual operation of display systems, audio system and all other related components
- Use/operation of patch panels, when and where to be used
- Who to call when help is required
- Training for VC system to include:
 - Placing an audio call
 - Receiving an audio call
 - Placing a video call



- Receiving a video call
- Starting a presentation outside of a call
- Started a presentation inside of a call
- Adding an audio call to a video call
- Proper microphone etiquette

Cancellation/Rescheduling

Customer Readiness: Commercial Technology reserves the right to charge up to \$175/hr. per on-site staff member in the event the Customer site is not ready for installation at the agreed upon on-site installation start date. This includes, but is not limited to:

- Customer's failure to complete identified action items prior to implementation
- Availability of essential customer personnel
- Readiness of Customer's network
- Physical access to the facilities
- Any other material readiness issues on the Customer's part.

Rescheduling: Commercial Technology reserves the right to charge up to \$5,000 in rescheduling fees for projects that are rescheduled within 7 days of the agreed to and scheduled on-site start date. This can include projects where CTCI arrives to the site and determines the Customer is not "ready" per the definition given in Customer Readiness, or in Customer requirements.

Cancellation: Commercial Technology reserves the right to invoice and collect for all materials and services purchased or consumed by CTCI prior to the cancellation date up to 100% of the project agreement.

Additional Fees

- Customer Readiness/ Rescheduling/Cancellation: Additional fees will be added per the terms and conditions listed above in the Cancellation/Rescheduling section.
- OFE : CTCI reserves the right to charge additional fees for any additional parts and labor required to integrate OFE, that were not reasonably foreseen prior to installation. (Ex: OFE equipment is not functional, or new OFE equipment is presented at site that has not previously been documented as part of the system.)
- Expedited Shipping: CTCI reserves the right to charge additional shipping fees for products that require expedited shipping to meet a specified timeline, or for equipment that fails during the course of installation.
- Overtime / Holiday Time: CTCI reserves the right to charge overtime and double-time on projects that require work to be performed outside of normal working hours.
- Additional Insurance Requirements: CTCI has a standard \$3M blanket insurance policy. Any additional insurance required by the Customer may incur an additional cost for this site / customer specific insurance policy.
- Field Conditions: CTCI reserves the right to charge additional fees if site conditions are considerably different from what has been determined by pre-project meetings, or requires significant deviation from a standard installation.

Project Completion Requirements

- Customer Training: Upon successful customer training, the room is said to be functional and the project is said to be complete.
- First Use: The system is said to be complete if the customer uses the system prior to CTCI having the ability to train the Customer on the system.
- Grace Period: The customer has 7 days from the date of completion to inspect and use the system. If there are problems found in the grace period, CTCI will come back to correct them at no cost to the customer.
- System Documentation: Within 4 weeks of the completed installation, CTCI will electronically deliver or make available all system



closeout documentation: 1) Commissioning Reports 2) As-Built Drawings 3) Training Materials

Standard Terms & Conditions

All prices are subject to the terms and conditions specified in this quote and are valid for a period not to exceed 14 days. Extensions may be requested in writing before the end of the 14-day limit. The quoted services/labor rates are based on Commercial Technology performing all tasks in the Scope of Work

during regular business hours between 7:00 a.m. and 3:00 p.m., Monday through Friday, unless otherwise noted. All work will be performed per Commercial Technology standards and the Local and State codes in effect at the time of the work being performed. For restricted entry locations, and in general, access must be provided promptly when given at least a twenty-four (24) hour notice. Delays resulting from lack of access may result in project delays/additional charges.

Pricing is valid for 14 days

Payment

Unless otherwise specifically stated to the contrary in the Proposal, the terms of payment are as follows, without notice, demand, reduction or set-off:

A. COMPREHENSIVE – Forty percent (40%) is due at time of order acceptance (equipment will not be ordered and work will not begin until deposit is received), with the balance due in monthly progress payments covering equipment received and labor performed Net ten (10) days from invoice date.

B. OVERDUE INVOICES - If Buyer fails to pay or dispute in writing any amount when due and such failure continues for thirty (30) days or more, Buyer shall pay interest at the rate of one and one half percent (1.5%) per month or the maximum rate permitted by law, (whichever is less) on the entire unpaid balance for each month or portion thereof that payment is late

Payment by check:

- Please make check payable to Commercial Technology Integration, LLC
- Remit to 152 Huron Ave, Clifton NJ 07013

Payment via ACH :

- Account Name: Commercial Technology Integration, LLC
- Bank Name: Columbia Bank
- Location: 19-01 Route 208 North, Fair Lawn NJ 07410
- Phone: 201-794-5719
- Routing # 221271935
- Account # 0000007040377

Payment via Credit Card: Cards Accepted: Amex, Discover, Visa, and Mastercard· Please reach out to Michael Rood at mrood@ctcotechnology.com for processing. PLEASE NOTE: Commercial Technology Integration, LLC reserves the right to charge a 3% processing fee on all credit card payments.



Restocking Fees

Any equipment ordered for the project and then returned at the discretion of the Customer may be subject to manufacturer approval to return and will be subject to a 30% restocking fee. Returnable items must meet the following conditions:

- Must be returned within the manufacturer's return window (Typically 30-60 days from purchase, depending on manufacturer.)
- Returns must be in unopened, undamaged boxes. No returns can be processed after installation or configuration activities have begun.

Cancellation

Commercial Technology reserves the right to invoice the client 25% of the total installation cost for any cancellation with less than five business days' notice.

Mobilization

All installations require a minimum of 5 business days lead time after payment of initial 40% invoice. If an installation needs to be expedited in less than five business days, Commercial Technology will charge an additional amount equal to 25% of the total installation cost.

Installation

Commercial Technology will perform all work per ANSI/TIA/EIA standards and local building electrical codes. All work is to be performed continuously from start to finish. All work is to be performed in an asbestos-free environment. Building facilities to provide containers for the removal of debris. Job cost does not include additional insurance, asbestos abatement, repairs, and painting to any ceilings, floors, windows, walls, and doors. Engineering prints, filing of permits, and permit filing fees to be supplied and furnished by others.

Workspace

All work areas to be free and clear of all furniture, fixtures, and obstacles. Additional time spent relocating items will be an additional charge. All submittals, documentation, and project schedules to be furnished at the award of the contract. Networking hardware and logical assignments, including but not limited to IP Addresses, network switches, switch the Owner shall provide ports, internet access, service accounts, and their configuration.

Plans and Drawings

All provided CAD drawings or building plans provided to Commercial Technology are accurate and up to date. The Client will provide these drawings in DWG and PDF Formats (this includes but is not limited to plan views, reflected ceiling plans, elevations, conduit risers, electrical, millwork details, specific mounting details, etcetera).

Additional Training Requirements

As required by the Client or Client's Agent, any required safety or additional meetings not covered as part of the initial proposal will incur additional charges to the Client.

Millwork

All millwork shall be supplied by the Customer, unless specifically identified on the accompanying equipment list. It is the responsibility of the Customer and/or its agents to fabricate the millwork pieces to conform to all dimensional, electrical and thermal requirements.

Blocking/Supports

All in-wall blocking and rough-in assemblies required to support AV equipment or displays shall be furnished and installed by others.



Loudspeaker Rigging

CTCI assumes that all loudspeaker rigging attachment points to base building structure will be engineered and installed by others. Rigging hardware included in this offering is limited to hardware attached to the loudspeaker for purposes of flying and aiming the loudspeaker, vertical cables and shackles or other hardware to attach to structural hanging points by others. No horizontal structural steel is included.

Data, Telecom and VoIP Wiring and Networks

All client network, Ethernet, analog telephone, and other infrastructure wiring required to complete the AV systems functional requirements is the responsibility of the Client. Client WAN, LAN, VLAN, VoIP, analog (POTS) networks, both wired and wireless, as well as any other required networks, must be fully configured and operational at the time of system setup and commissioning. It is assumed that the Client will supply the necessary wiring, information and technical support required to facilitate interfacing their network(s) with the AV system(s). In the event that the client fails to provide the aforementioned requirements in a timely manner and that failure effects the efficient completion of the project, (i) CTCI will be held harmless for systems that do not meet scheduling requirements and (ii) costs associated with delays and inefficiencies including additional hours or overtime labor rates, shall be considered outside the scope of this offering and will be billable to the Client.

Electrical

For Security and Surveillance Systems Services: 110/120/220VAC power (free from interference) at Commercial Technology Security specified locations is expected to be provided by others. Elimination of electromagnetic interference (EMI) or RF interference (RFI) which may hinder the system's operation, is excluded. The preservation of any computer programs or data through maintaining backups of databases and installation Purchaser understands and agrees maintaining an adequate backup of all programs and data is not the responsibility of Commercial Technology. Lightning Protection: Equipment furnished and installed by Commercial Technology is provided with the equipment manufacturer's standard lightning and transient protection. No guarantee is provided against equipment or system damage due to either

lightning or line power transients. Fire Alarm Release "Class 'E'" relays at all the access control panels are expected to be provided by others. However, the connection of a provided fire alarm relay to our panels for lock release is included. Desk or rack space for head-end equipment is excluded. Door closers are expected to be provided by others and are excluded. Doors and frames with electric lockets must be prepared with a wire raceway for lock power cabling.

Phasing and Grounding

All 120-volt AC receptacles and power purposed with feed to all equipment must be independent ground and same phase. If CTCI discovers improper phasing or grounding to be the cause of functional anomalies, Customer will remedy without penalty or cost to CTCI.

Vibration, Ambient Noise and Acoustics

Excessive vibration may cause certain equipment (i.e., ceiling-mounted video projectors and microphones) to malfunction. Conference and recording systems, which employ open microphones, may not perform properly if excessive ambient noise or reverb is present. If any of these conditions exist, CTCI will be held harmless; costs associated with remedy of these conditions will be considered billable to the Customer.

Delivery and Acceptance

The Customer agrees to designate a representative who will have the authority to sign for delivery of equipment. Customer is responsible for the security and loss liability of all delivered equipment. Acceptance of delivery does not imply that systems have been accepted as functional. Unless other arrangements are made, a secure, lockable space will be furnished for storage of equipment and material.

Low Voltage Interfaces

Only those low voltage interfaces specifically included on the attached equipment list are included in this offering. All owner furnished equipment is assumed to be supplied with the appropriate low voltage interface and low voltage interfaces required to connect to any systems furnished and/or



installed by others, are assumed to be supplied by the contractor.

Seismic Certification & Compliance

The cost of any seismic studies or remedies required by local or state-building codes is not included in this proposal.

Labor Costs

All labor costs included in this offering are based on use of CTCI staff, IBEW personnel. All labor costs are calculated as straight-time during normal business hours. Requirement for prevailing wage or overtime rates are considered additional to this offering.

Schedule

If, through no fault of CTCI, the agreed upon installation schedule changes, CTCI will exercise its best efforts to accommodate the new schedule. Any costs, including re-mobilization, associated with schedule changes are considered outside of the scope of this offering and will be negotiated as required.

Completion and Test

The project schedule must allow sufficient time for completion of all installation and final testing of systems prior to occupancy of the site. If sufficient time is not allowed, CTCI will be held harmless for systems that do not meet requirements. In this case, all costs associated with completion of work, including overtime labor rates, will be considered outside the scope of this offering and billable to the Customer.

Plenum Rating

Cable and equipment to be installed in air handling spaces is plenum rated as required by code. All other cable is priced as non-plenum.

Software License

Source code for all software developed within the scope of this offering remains the property of CTCI. Licensing terms are available upon request.

Updates to Existing Control Code

Updates of any existing control system that was not programmed by CTCI requires the most current, un-compiled source code for both the control processor and any and all of the touch panels connected to the system be provided to CTCI. If not available code will have to be re-written at additional cost, not included in this proposal.

Owner Furnished Equipment (OFE)

All equipment furnished by the Customer, whether new or used, is presumed to meet original specifications and functionality. If any OFE does not meet specifications, cost of all remedies will be borne by the Customer.

Screen Installations

The customer will be responsible for all costs associated with the installation of projection screens, both rear screen and ceiling/wall mounted.

Wall or Ceiling Finish Work

The customer will assume responsibility for repairing, patching and painting all walls or ceiling finishes that may be disturbed as the result of penetrations and mounting procedures.



Site Installation

Typical delivery is (8) eight weeks to (10) ten weeks.

Permits

The cost of any building permits required by any municipalities will be passed on to the owner.

Product Availability and Demand

A change in the price of an item of material and/or equipment between the date of the proposal and the date of installation may occur through no fault of Commercial Technology, Inc. In the event of a delay in product availability or a price increase of equipment occurring, the proposal price/contract sum, time of performance, and contract requirements shall be adjusted by change order. This shall include situations in which the third party vendor chosen to furnish the specified equipment is unable to meet requested delivery dates resulting in CTCI having to purchase the specified equipment through an alternative distribution channel at a higher cost to meet the original project schedule. In these instances, the customer shall be given the option to (a) extend the project schedule to meet the available delivery dates, (b) change project scope or specified equipment to meet contracted timelines and costs, or (c) agree to an increase in the proposal/contract price to reflect the additional cost which shall be handled by change order.

Room Readiness

The following describes the physical conditions we require at the site in order to bring equipment into the designated area. These “room ready” conditions have been developed to ensure proper site conditions that pose no compromise to the proper operation and performance of the equipment. Further, they will allow our installers to work at maximum efficiency insuring timely completion. Where reasonable or possible:

Conduit

Prior to commencement of work by CTCI, Customer will assure that adequate cable pathways or conduit (with pull strings) are furnished, along with all wall boxes and floor boxes. All conduits may not exceed 40% fill per NEC standards. If CTCI discovers insufficient conduit capacity, Customer will remedy without penalty or cost to CTCI.

120-Volt Power

All permanent 120-volt AC power and work is the responsibility of the Customer and must be in place. This includes the electrical connection to any electric projection screens. All receptacles must be properly grounded per NEC requirements, and all circuits must be of sufficient capacity to provide full turn on power to all system racks without tripping breakers. Location of all 120-volt receptacles must be within reasonable and logical proximity of equipment.

Equipment Delivery

Prior to the delivery of all equipment and electronics, all spaces are “broom-clean” and the site is free of dust and dirt. All construction, including drywall, painting, ceilings, flooring and millwork is complete. If, at the discretion of the Customer, equipment is brought to site before it is clean, functionality, longevity and warranties may be compromised.

OSHA Requirements

Prior to commencement of work by CTCI, the job site must meet OSHA requirements for a healthful workplace. Appropriate safety policies should be set, maintained, and enforced by all work forces.

Closeout Process

In order to ensure that the client will be satisfied with a complete project, CTCI has developed a Closeout Process. This process ties up any loose



ends ensuring that the project is complete.

Final Testing

CTCI will complete final termination, testing and “de-bugging” of installed systems.

Training

After equipment has been installed, CTCI will train the client end users on how to use the systems. Training is scheduled based on the customer’s schedule.

Installation Sign-Off

CTCI utilizes an “Installation Sign-Off” form to signify project completion.

This document provides a mechanism for the Owner to acknowledge completion or receipt of beneficial use of the system or to identify performance exceptions to the system.

CTCI is able to remedy such exceptions on a timely basis and then identifies the beginning of the warranty period.

Documentation

CTCI will provide as-built drawings within 30 days following Installation Sign-Off. All additional documentation such as quick reference guides for training, equipment manuals, or other project documentation will be provided at an additional cost, unless specifically provided for in the statement of work.

Portfolio Consideration

Each client project is important to us and many showcase our quality of work. After project completion, with client’s approval, CTCI will schedule a photo shoot featuring the recently installed technology.

In some instances, a formal case study will also be written and posted online or appear in CTCI marketing materials. All photos will be available to the client upon request.

Warranty

All equipment contained in this system includes and is governed by a manufacturer's warranty. All manufacturers’ warranties are honored and serviced by CTCI. CTCI warranties all system installations for 90 days. Standard Warranty includes the workmanship and labor provided by Commercial Technology and all of its subcontractors covering the scope of work included in this proposal. During the ninety days, CTCI will provide all necessary labor required to repair or replace any defects in workmanship, cabling, connectors, equipment mounting, software and all other “non-equipment” related systems installed under the contract. System warranty shall include the coverage of all equipment, specific to each manufacturer's warranty for each product included in the contract.

Warranty Service & Response Times

During the effective warranty period, scheduled warranty service shall be performed for corrective service and emergency maintenance and then only during normal business hours during normal business days. Normal business hours shall be from 8:00 AM to 5:00 PM and normal business days Monday through Friday, with the exception of national and local holidays.

CTCI makes every effort possible to respond to customers’ needs as quickly as possible. Request for service can be made via telephone or email, with a confirmation usually made on the same day as the contact is made. Response to site under Standard Warranty is scheduled on a best effort



basis, however guaranteed response times and other enhanced warranty service options are available.

Exclusions

Unless otherwise covered under a manufacturer’s warranty, the remedy of failure caused by the following is excluded from the Warranty: normal use and wear, hazardous environmental conditions, continual use in excess of manufacturer’s recommendations and alteration of the system or any of its component parts.

Customer shall be responsible for the costs of any repair or replacement parts resulting from exposure of the equipment to abnormal acts or operating conditions over and above expected wear and tear such as fire, storm, lightning, theft, physical abuse, mishandling, vandalism, acts of God, or other causes beyond the reasonable control of CTCI, for use of a product in an application other than what the unit was intended for or attempted repairs by anyone other than CTCI’s personnel or designated agent.

Such repair or replacement, when requested by the Customer, will be done by CTCI and billed to the Customer at the published rate, including parts and labor. CTCI’s standard field service rate is \$150.00 per hour during normal business hours, portal to portal, with a minimum charge of four hours.

Warranty Period

The warranty period shall begin when the client receives beneficial use of the system, or at final acceptance, whichever comes first.

Extended Warranty and Warranty Options

Customer may choose to extend the duration of the Standard Warranty, improve on Service & Response Time commitments, or request that Preventive Maintenance be performed during the warranty period. These options can be provided at an additional charge and include:

- Extend duration of Standard Warranty
- Response Time Commitment of Next Business Day
- Response Time Commitment of Four (4) Hour response to Critical Incident
- Preventive Maintenance Visits – One or more preventive service visits during the Warranty Term.



Customer Quotation No. 73875

BILL TO

Borough of Leonia
Andrea Wardrop
312 Broad Ave
Leonia NJ 07605

JOB SITE

Leonia Municipality
312 Broad Ave
Leonia NJ 07605

Quote No:

73875

Revision No.**Date:**

3/2/2023

Site:

Leonia Municipality

Salesperson:

Michael Martone

Valid Until:

3/31/2023

Requested By: John Brattoli

Leonia Municipal - Security - March Refresh

Scope of Work:**Security:**

CTCI proposes a Security System powered by Genetec Security Center for the municipal center at Leonia. Genetec is a powerful integrated security platform, and is currently in use in many municipalities in Bergen County, and is the system of choice for the Bergen County Sheriffs Department and Prosecutor's office, making interagency sharing simple and uniform. The system will be furnished, installed, commissioned, and supported in total by Commercial Technology. This revision of the proposal includes additions and deletions as discussed with Chief Scott Tamagny. The following shall be provided:

Access Control:

- (34) Controlled Access Doors
 - Card Reader control of Elevator
 - 01FL Main Entry (ADA Operator, Intercom)
 - 01FL Police Lobby Entry
 - 01FL Police Lobby to Interior
 - 01FL Detective Bureau
 - 01FL Men's Locker
 - 01FL Women's Locker
 - 01FL reception (Desk Officer)
 - 01FL Captain's Office
 - 01FL Chief's Office
 - 01FL Evidence
 - 01FL Sergeants
 - 01FL Armory
 - 01FL Sally Port Interior (Interlocked with outside door)
 - 01FL Stair 2 to PD
 - 01FL Stair 2 Exterior
 - 02FL Stair 1
 - 02FL Mayor Office
 - 02FL Public Defender
 - 02FL Prosecutor
 - 02FL Violations Bureau
 - 02FL Chambers to Violations
 - 02FL Server Room
 - 02FL Radio Room ****REMOVED****
 - 02FL Stair 2 to Hallway ****REMOVED****



- 02FL Judge's Reception
- 02FL Chambers to OEM Conf
- 02FL Reception to OEM Conf
- 02FL Judge's Chamber
- 01FL Training Room Exterior
- 01FL Family Interview Room
- 01FL High Value Evidence (internal Door)
- 01FL Processing Corridor Door (Added to Sally Port Interlock)
- 01FL Sally Port Rollup Door (Reader and IC on stanchion)
- ADD 01FL Sally Port Man Door
- ADD 01FL Interview Room

ADD: Metal Detectors:

- (1) Garrett Multi-Zone Metal Detector
- (1) Caster Kit for Detector
- (2) Garrett Metal Detector Wands

Video Surveillance

- First Floor
 - (12) 4MP Fixed Exterior Cameras
 - (2) 15MP 180-degree Exterior Cameras ****REMOVED 2****
 - (2) *AI-Enabled 4K Exterior Cameras (for appearance search and object classification) ****REMOVED - Cost Savings - replaced with non AI models***
 - (3) *AI-Enabled 2MP Interior Cameras (for appearance search and object classification) ****REMOVED - Cost Savings - replaced with non AI models***
 - (1) *AI-Enabled 4K Interior Cameras (for appearance search and object classification) ****REMOVED - Cost Savings - replaced with non AI models***
 - (4) Dual-Imager 5MP Cameras (Interior)
 - (20) 4MP Single Imager Interior Cameras
 - (1) 12MP Fisheye (Police Lobby)
 - (2) 2MP Anti-Ligature cameras (In Holding Cells)
- Second Floor
 - (8) 5MP Single Imager Interior Cameras
 - (2) AI-Enabled 4K Interior Cameras (for appearance search and object classification)
 - (2) Dual-Imager 5MP Cameras
 - (3) Roof PTZ, 2MP, 55x Zoom (*****REMOVED (1) PTZ FROM PLAN EAST**)

Intrusion System

- Reports Burg Alarms to Mahwah
- Panic Alarms
 - 01FL Detectives (2) ****REMOVED****
 - 01FL Reception (Wireless)
 - 01FL Sergeants (2) ****REMOVED****
 - 01FL Captain ****REMOVED****
 - 01FL Chief ****REMOVED****
 - 01FL Sally Port ****CHANGE - REMOVED DEVICES - TO BE PROVIDED BY GC**
 - 02FL Mayor (Wireless)
 - 02FL Public Defender (Wireless)
 - 02FL Prosecutor (Wireless)



- 02FL Violations (2) (Wireless)
- 02FL Judge (Wireless)
- Lockdown Buttons ****REMOVED****
 - 01FL Sally Port
 - 01FL Processing
 - 01FL Reception
- Glassbreak Sensors
 - Detective Bureau
 - Briefing/Training
 - Chief Office
 - Captain Office
 - Conference Room
 - Reception
 - Lobby
 - Sergeants
- Health Alarms
 - Mens Locker (2)
 - Womens Locker (2)
- Door Contacts
 - Briefing/Training
 - Utilities
 - Sally Port Rollup Door

Intercom

- Main Entry
- Stair 2 Entry

55" CCTV Displays in:

- Detectives
- Sergeants
- Chief
- Captain
- Conference
- Training Room
- 02FL Lobby - can display security cameras or Digital Signage content

Note: Computers that drive monitors are to be provided by others. Displays, cables, and mounts provided by Commercial Technology

Pricing Summary

SEC - Access Control						
System	Part #	Manufacturer	Description	Qty	Unit Price	Total
Comm Tech: SEC	BR3-X	BEA	Logic Module, 13 Programmable Logic Functions, 3 Relays	1	\$100.31	\$100.31



Comm Tech: SEC	DS160	Bosch	Request-to-exit Sensor, Sounder	29	\$87.68	\$2,542.78
Comm Tech: SEC	W5286-P23DAxE 1	Dortronics	Pneumatic Time Delayed Action Pushbutton Switch, 125 Volt AC, 24 Volt DC, 6 Amp At 125 Volt DC, 4 Amp At 24 Volt DC, 1 Gang, DPST, Aluminum	1	\$328.57	\$328.57
Comm Tech: SEC	48901-6	Dortronics	2-9 DOOR INTERLOCK LIST \$4400.00	1	\$2,926.00	\$2,926.00
Comm Tech: SEC	SY-CLOUDLI NK-G2	Genetec	Synergis? Cloud Link with 4GB of RAM, 16GB Flash, second generation, installed with Synergis? access control firmware, four RS-485 ports, PoE.	1	\$1,396.50	\$1,396.50
Comm Tech: SEC	GSC-Sy-P	Genetec	GSC SynergisTM Professional Package software which includes: 2 Access Managers. Max. 256 readers, Max. 2 Access Managers, Max. 10 clients, Remote Security Desk, Badge Designer.	1	\$3,675.00	\$3,675.00
Comm Tech: SEC	SY-LP1502	Genetec	Mercury Intelligent Controller, Linux Based, 8In/4Out/2Rd (Software Connections included)	3	\$1,663.20	\$4,989.60
Comm Tech: SEC	GSC-1SDK-LSP-NETLINK	Genetec	One (1) Genetec SDK connection for LifeSafety Power with NetLink	1	\$262.50	\$262.50
Comm Tech: SEC	SY-MID-SUB-T100	Genetec	T100 MOBILE ACCESS SUBSCRIPTION - Mobile Identities User License - Price is per user / per year.	200	\$7.85	\$1,570.80
Comm Tech: SEC	920PMN NEKMA0 03	Genetec	MultiClass SE Wallswitch Mobile Ready	30	\$284.17	\$8,525.16
Comm Tech: SEC	ADV-RDR-P-3Y	Genetec	Genetec? Advantage for 1 Synergis Pro Reader ? 3 years	36	\$32.76	\$1,179.36
Comm Tech: SEC	SY-MR52-S3	Genetec	Mercury MR52 2-reader interface module Series 3 (8 inputs, 6 relays, PCB only, software connections included)	15	\$835.28	\$12,529.23
Comm Tech: SEC	SV-1020E-R3-D480-244G	Genetec	Streamvault? 1020E Series - 1U 3-Bay Multi-Purpose Appliance 1x Xeon E-2244G 16GB RAM 2x 480GB SSD 2x 1GbE RJ45 1x 450W PSU Windows Server 2019 Essentials 3YR NBD KYHD Warranty - Genetec? Security Center pre-installed. License sold separately.	1	\$5,082.00	\$5,082.00
Comm Tech: SEC	184-12WG-B	GRI	184 Series 1" Steel Door Recessed Switch Set, Wide Gap, 10W, 200VDC, 0.40 Amp, Closed Loop, N/O, A, & U.L. 10C Fire Rated Brown	36	\$9.46	\$340.70
Comm Tech: SEC	FPO150/250-2D8P2M8 NL4E4M1	LifeSafety Power	MCLASS? UNIFIED POWER SYSTEM, NETWORKED 400W / 12 & 24VDC / 16 Doors, 16 Managed / 16 Auxiliary Outputs	3	\$1,371.99	\$4,115.96
Comm Tech: SEC	SDC 492	SDC	SECURITY DOOR CONTROLS SDC 492 EMERGENCY DOOR RELEASE PULL STATION W/ SIREN	2	\$112.00	\$224.00



Comm Tech: SEC	SSU03173	TC Life Safety	PSB Black Pull Station Back Box	2	\$146.04	\$292.07
Comm Tech: SEC	CTCI-MISC	CTCI	Allowance for items including but not limited to Field Cables/ Interconnecting Wiring/ Patch Cables/ Connectors/ Converters/ Adapters/ POE Injectors/ Accessories/ Mounting Hardware/ Rack Shelves/ Rack Blanks/ Rack Vents/ and Miscellaneous.	1	\$6,300.00	\$6,300.00

Section Subtotal **\$56,380.54**

SEC - Area of Refuge

System	Part #	Manufacturer	Description	Qty	Unit Price	Total
Comm Tech: SEC	AOR-5	Talkaphone	Fixed 5-Station Analog Area of Rescue Command Unit	1	\$1,820.00	\$1,820.00
Comm Tech: SEC	AOR-CSE-SM	Talkaphone	Area of Rescue Surface Flush Mount Call Station	3	\$592.20	\$1,776.60
Comm Tech: SEC	CTCI-MISC	CTCI	Allowance for items including but not limited to Field Cables/ Interconnecting Wiring/ Patch Cables/ Connectors/ Converters/ Adapters/ POE Injectors/ Accessories/ Mounting Hardware/ Rack Shelves/ Rack Blanks/ Rack Vents/ and Miscellaneous.	1	\$2,100.00	\$2,100.00

Section Subtotal **\$5,696.60**

SEC - Displays

System	Part #	Manufacturer	Description	Qty	Unit Price	Total
Comm Tech: SEC	CTCI-MISC	CTCI	Allowance for items including but not limited to Field Cables/ Interconnecting Wiring/ Patch Cables/ Connectors/ Converters/ Adapters/ POE Injectors/ Accessories/ Mounting Hardware/ Rack Shelves/ Rack Blanks/ Rack Vents/ and Miscellaneous.	6	\$140.00	\$840.00
Comm Tech: AV	FWD55X81CH/AL	Sony	55" 3840 x 2160 4K HDR LED Display 16/7, 1yr warranty - Black	7	\$926.80	\$6,487.60
Comm Tech: AV	LTM1U	Chief	Large Fusion Micro-Adjustable Tilt Wall Mount	7	\$317.80	\$2,224.60
Comm Tech: AV	BRTSGN TRN	BrighSign	2 Hour Brightsign Training	1	\$490.00	\$490.00
Comm Tech: SEC	SPD-151 Decoder	Hanwha	Decoder, 49CH on 3 different monitors: HDMI 36/32 channel max, VGA 16 channel max, BNC 1 channel, H.265, H.264, MJPEG, ONVIF support, decode up to 12MP, PoE or 12VDC powered.	1	\$504.00	\$504.00
Comm Tech: AV	XT1144	BRIGHTSIGN	4K Enterprise HTML5 media player PoE+	1	\$766.50	\$766.50

Section Subtotal **\$11,312.70**



SEC - Intercom

System	Part #	Manufacturer	Description	Qty	Unit Price	Total
Comm Tech: SEC	CTCI-MISC	CTCI	Allowance for items including but not limited to Field Cables/ Interconnecting Wiring/ Patch Cables/ Connectors/ Converters/ Adapters/ POE Injectors/ Accessories/ Mounting Hardware/ Rack Shelves/ Rack Blanks/ Rack Vents/ and Miscellaneous.	2	\$70.00	\$140.00
Comm Tech: SEC	TID-600R	Hanwha	Video Intercom Station, 2MP@60fps, 1.6mm fixed lens (180° x 114°), triple codec H.265/H.264/MJPEG with Wisestream II, 150dB WDR, IR LEDs range 16?, Touchless call, Tow-way (Full duplex) audio, 85dB@0.5m, Echo cancellation and noise reduction, Built in tamper switch, Built in Relay, SIP 2.0, P2P-SIP, SIPS, IP65, IK08, NEMA4X, PoE, 12VDC	2	\$713.79	\$1,427.58
Section Subtotal						\$1,567.58

SEC - Intrusion

System	Part #	Manufacturer	Description	Qty	Unit Price	Total
Comm Tech: SEC	B299	Bosch	Popex Module For B9512G And B8512G	1	\$111.71	\$111.71
Comm Tech: SEC	B444-V	Bosch	Bosch Cellular Communicator, VZW	1	\$338.80	\$338.80
Comm Tech: SEC	D5370-USB	Bosch	RPS Security Block, USB	2	\$92.61	\$185.22
Comm Tech: SEC	B9512G	Bosch	IP Control Panel, 32 Areas, 599 Points, Panel Only	1	\$728.00	\$728.00
Comm Tech: SEC	B520	Bosch	Bosch Auxiliary Power Supply Module	1	\$246.96	\$246.96
Comm Tech: SEC	CTCI-MISC	CTCI	Misc. Hardware Cables Connectors etc.	1	\$140.00	\$140.00
Comm Tech: SEC	PD16W	Altronix	PD16	1	\$45.09	\$45.09
Comm Tech: SEC	PS-1270	PowerSonic	POWER SONIC PS-1270, 12V 7AH SEALED LEAD ACID BATTERY	2	\$25.43	\$50.85
Comm Tech: SEC	TROVE2 BH2	Altronix	Trove2BH2 accommodates various combinations of Bosch boards with or without Altronix accessories	1	\$522.94	\$522.94
Comm Tech: SEC	8297	GRI	Track Mount Roll-Up Door Contact	1	\$57.39	\$57.39



Comm Tech: SEC	CTCI-MISC	CTCI	Allowance for items including but not limited to Field Cables/ Interconnecting Wiring/ Patch Cables/ Connectors/ Converters/ Adapters/ POE Injectors/ Accessories/ Mounting Hardware/ Rack Shelves/ Rack Blanks/ Rack Vents/ and Miscellaneous.	24	\$35.00	\$840.00
Comm Tech: SEC	DS1108i	Bosch	Round Glassbreak Detector, 25'	8	\$46.20	\$369.60
Comm Tech: SEC	EN-1235S	Inovonics	EchoStream Single-Button Belt Clip Pendant, Black	10	\$116.19	\$1,161.86
Comm Tech: SEC	EN4216MR	RS2	16 Zone Add-On Receiver with Relay Outputs, Multi-condition	1	\$322.00	\$322.00
Comm Tech: SEC	6537	Edwards Signal	CFA Series, Emergency Pull Cord Switch, 125V: 3A AC, 0.5A DC	4	\$79.80	\$319.20
Comm Tech: SEC	SS2221L D-EN	STI	Stopper Station, Yellow, Flush or Surface, Shield, Turn-to-Reset, "PANIC"English	2	\$84.84	\$169.68

Section Subtotal **\$5,609.30**

SEC - Networking

System	Part #	Manufacturer	Description	Qty	Unit Price	Total
Comm Tech: SEC	CL5708I	ATEN	Keyboard, Monitor, Mouse Rackmount	1	\$2,286.98	\$2,286.98
Comm Tech: SEC	SU2200R TXL2UA	Tripp Lite	2200VA ONLINE UPS RACK MOUNT	1	\$1,929.20	\$1,929.20
Comm Tech: SEC	SR24UB	Tripp Lite	Tripp Lite 24U Rack Enclosure Server Cabinet, Mid Depth, 32.5" Deep, Black	1	\$1,793.33	\$1,793.33
Comm Tech: SEC	BP48V27 -2U	TrippLite	48VDC External Battery Pack Select AVR Online UPS Rack tower 2U	1	\$1,461.60	\$1,461.60
Comm Tech: SEC	CTCI-MISC	CTCI	Allowance for items including but not limited to Field Cables/ Interconnecting Wiring/ Patch Cables/ Connectors/ Converters/ Adapters/ POE Injectors/ Accessories/ Mounting Hardware/ Rack Shelves/ Rack Blanks/ Rack Vents/ and Miscellaneous.	1	\$420.00	\$420.00
Comm Tech: SEC	JL262A	Aruba	HP 2930F 48-Port Gigabit Ethernet PoE+ Switch with Four 1 Gb/s SFP Ports	2	\$6,300.00	\$12,600.00

Section Subtotal **\$20,491.11**

SEC - Video Surveillance

System	Part #	Manufacturer	Description	Qty	Unit Price	Total
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Comm Tech: SEC	ADV-CAM-P-3Y	Genetec	Genetec? Advantage for 1 Omnicast Pro Camera ? 3 years	60	\$100.80	\$6,048.00
Comm Tech: SEC	GSC-Om-P	Genetec	GSC Omnicast Professional Package which includes: Archiving support, Media Router, Audio, Remote Security Desk, Camera Sequences, Camera Blocking, Camera Dewarping, Time Zone, Edge recording, trickling and archive transfer, Keyboard and Joystick Support, Max. 250 cameras, Max. 10 clients, Max. 20 Archivers	1	\$1,186.50	\$1,186.50
Comm Tech: SEC	GSC-Om-P-1C	Genetec	1 camera connection	51	\$241.50	\$12,316.50
Comm Tech: SEC	CAM-MOUNTS	Hanwha	Camera Mounting Kits - Various	51	\$175.00	\$8,925.00
Comm Tech: SEC	PNM-9000VD	Hanwha	Network vandal outdoor Multi-sensor Multi-Directional dome camera, (5MP X 2 sensors sold separately) 10MP @ 30fps, modular lenses from 3.7, 4.6 and 7.0mm lenses, triple codec H.265/H.264/MJPEG with WiseStream II technology, 120dB WDR, built in analytics, 2x SD card, hallway view, HLC, defog detection, DIS, PoE, IP66/IK10, -40°C ~ +55°C (-40°F ~ +131°F).Lens modules: SLA-5M3700D (3.7mm), SLA-5M4600D (4.6mm), SLA-5M7000D (7.0mm)	6	\$693.00	\$4,158.00
Comm Tech: SEC	PNM-9031RV	Hanwha	Network vandal outdoor Multi-sensor dome camera, panoramic view with stitched image, (5MP X 4 sensors) 15MP @ 20fps, triple codec H.265/H.264/MJPEG with WiseStream II technology, WDR 120dB, IR viewable length 20m (65.5'), built in video analytics and sound classification, Heatmap, Bi-directional audio support, Micro SD 2 slots, IP66/IK10/NEMA4X, TPM 2.0 (FIPS 140-2 level 2), PoE+/12VDC	3	\$1,701.00	\$5,103.00
Comm Tech: SEC	SLA-5M3700D	Hanwha	1/1.8" 5MP CMOS with a 3.7mm fixed focal lens, FoV: H: 97.5?, V: 71.9? for the PNM-9000VD	12	\$157.50	\$1,890.00
Comm Tech: SEC	SV-1020E-R6-72T-12-208	Genetec	Streamvault? 1020E Series - 2U 6-Bay Appliance 72TB Raw RAID 5 1x Xeon Silver 4208 16GB RAM 2x 480GB SSD 6x 12TB SATA 2x 1GbE RJ45 2x 495W PSU Windows Server 2019 Essentials 3YR NBD KYHD Warranty - Genetec? Security Center pre-installed. License sold separately.	2	\$11,172.70	\$22,345.40
Comm Tech: SEC	TNV-8011C	Hanwha	Compact corner mount camera, 5MP @ 30fps, triple codec, WDR 120dB, 2.3mm fixed, USB and CVBS, true D/N, SD cards slots, hallway view, HLC, defog detection, PoE, Audio-in/Audio-out, Wisenet open platform, IP66, IP6K9K, IK10, video analytics-Defocus, Directional, Motion, Enter/Exit, Tampering, Virtual line, Audio	2	\$535.50	\$1,071.00
Comm Tech: SEC	XNF-9010RV	Hanwha	Hanwha Techwin:XNF-9010RV	1	\$777.60	\$777.60



Comm Tech: SEC	CTCI-MISC	CTCI	Allowance for items including but not limited to Field Cables/ Interconnecting Wiring/ Patch Cables/ Connectors/ Converters/ Adapters/ POE Injectors/ Accessories/ Mounting Hardware/ Rack Shelves/ Rack Blanks/ Rack Vents/ and Miscellaneous.	1	\$4,900.00	\$4,900.00
Comm Tech: SEC	SBP-300LM	Hanwha	Parapet Mount Accessory, compatible with all full size outdoor PTZs and all caps, Ivory color	4	\$248.85	\$995.40
Comm Tech: SEC	XNP-6550RH	Hanwha	Wisenet X powered by Wisenet 5 network outdoor PTZ camera, 2MP, Full HD(1080p) @ 60fps, 55X optical zoom lens (4.75mm ~ 261.4mm) (58.6° ~ 1.23°), Pan: 360° endless. Tilt: -5°~ 185°, triple codec H.265/H.264/MJPEG with WiseStream II technology, 120dB WDR, built-in IR 1640ft (500m), USB port for easy installation, advanced video analytics and sound classification, true D/N, dual SD card, HLC, defog (optical) DIS(Gyro),24VAC/HPoE, IP66/IK10, -58°F ~ +131°F W/ 24VAC power supply	3	\$3,150.00	\$9,450.00
Comm Tech: SEC	ANO-L7082R	Hanwha	Wisenet A Series network outdoor IR Bullet PoE Camera, 4MP @ 30 FPS, 3.3~10.3mm(3.1x) motorized varifocal lens	12	\$189.00	\$2,268.00
Comm Tech: SEC	ANV-L6082R	Hanwha	Wisenet A Series network vandal resistant IR Dome PoE Camera, 2MP @ 30fps, (3.3~10.3mm) motorized vari-focal lens 3.1x	4	\$176.40	\$705.60
Comm Tech: SEC	ANV-L7082R	Hanwha	Wisenet A Series network vandal resistant IR Dome PoE Camera,, 4MP @ 30 FPS, 3.3~10.3mm(3.1x) motorized varifocal lens	20	\$189.00	\$3,780.00
Section Subtotal						\$85,920.00

SEC - Wiring

System	Part #	Manufacturer	Description	Qty	Unit Price	Total
Comm Tech: SEC	2C18-CMP-WH-B-FA-BED	Belden	Security Control Cable Low Smoke PVC Plenum 18 AWG 2 Conductor Bare Copper	4	\$153.41	\$613.65
Comm Tech: SEC	4C18-CMP-WH-S-BFG-ESS	Superior Essex	Security Control Cable, Low Smoke PVC, Riser/Plenum Cable, 18 AWG, 4 Conductor	3000	\$0.30	\$886.20
Comm Tech: SEC	702790	CSC	CSC Access Control Composite (4-Element) Cable, Yellow, Plenum	9500	\$1.08	\$10,241.00
Section Subtotal						\$11,740.85

SEC - zLabor

System	Part #	Manufacturer	Description	Qty	Unit Price	Total
Comm Tech: SEC	SEC-102	CTCI Labor	SEC Engineering and Drawings			\$5,000.00



Comm Tech: SEC	SEC-104	CTCI Labor	SEC Field Installation			\$76,774.88
Comm Tech: SEC	SEC-107	CTCI Labor	SEC Project Management			\$7,800.00
Comm Tech: SEC	SEC-108	CTCI Labor	SEC Technical Labor			\$16,200.00
Section Subtotal						\$105,774.88

Materials Subtotal:	\$198,718.68
Labor Subtotal:	\$105,774.88
Material Tax:	\$0.00
Labor Tax:	\$0.00
Total:	\$304,493.56



TERMS AND CONDITIONS

Customer Acceptance Sign-Off

By signing below, customer hereby acknowledges they have read, understand and approve this proposal.

Accepted By (Print): _____

Accepted By (Signature): _____ Accepted Date: _____

SOW Exclusions and clarifications

Exclusions: The following work is not included in our Scope of Work:

- All conduit, high voltage, wiring panels, breakers, relays, boxes, receptacles, etc.
- Concrete saw cutting and/or core drilling.
- Fire wall, ceiling, roof and floor penetration.
- Necessary gypsum board replacement and/or repair.
- Necessary ceiling tile or T-bar modifications, replacements and/or repair.
- All millwork (moldings, trim, cut outs, etc.).
- Patching and Painting. · Permits (unless specifically provided for and identified within the contract).

Construction Considerations:

In order to accomplish the outlined goals of this project, the Customer will be responsible for contracting with an outside entity to make the necessary modifications to the space as directed by XXXXXXXX. The costs associated with these modifications are not included in this proposal.

NOTICE: This Scope of Work is delivered on the basis of the following Assumptions:

- The room(s) match(es) the drawings provided
- Site preparation by the Customer and their contractors includes electrical and data placement per specification.
- Site preparation will be verified by a CTCI project manager or representative before scheduling of the installation. All work areas should be clean and dust free prior to the beginning of on-site integration of electronic equipment.
- Customer communication of readiness will be considered accurate and executable by CTCI's project manager.
- In the event of any arrival to site that CTCI is not able to execute work and definable progress, the Customer will be charged a Remobilization Fee to offset the lost time due to the lack of readiness. The Remobilization Fee will be presented as a Contract Change Order and will/may halt work until acceptance by the Customer and rescheduling of the integration effort is agreed upon.
- Rescheduling and redeployment of technicians due to unacceptable site preparation may cause scheduling delays of up to 10 business days.

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- There is ready access to the building / facility and the room(s) for equipment and materials.
- There is secure storage for equipment during a multiple-day integration.
- If Customer furnished equipment and existing cabling is to be used, CTCI assumes that these items are in good working condition at this time and will integrate into the designed solution. Any repair, replacement and/or configuration of these items that may be necessary will be made at an additional cost.
- All Network configurations including IP addresses are to be provided, operational and functional before integration begins. CTCI will not be responsible for testing the LAN connections, unless provided by CTCI as part of this or a related contract.
- Cable or Satellite drops must be in place with converter boxes operational before the completion of integration. Any delay resulting in extra work caused by late arrival of these items will result in a change order for time and materials.
- Document review / feedback on drawings / correspondence will be completed by the Customer within two business days {unless otherwise noted}
- The documented Change Control process will be used to the maximum extent possible – the Customer will have an assigned person with the authority to communicate/approve project Field Directed Change Orders and Contract Change Orders (see Appendix)

In developing a comprehensive proposal for equipment and integration services CTCI's Sales Representatives and Engineering teams must make some assumptions regarding the physical construction of your facility, the availability of technical infrastructure and site conditions for installation. If any of the conditions we have indicated in the site survey form are incorrect or have changed for your particular project or project site, please let your Sales representative know as soon as possible. Conditions of the site found during integration effort which are different from those documented may have an effect on the price of the system solution, integration or services. To ensure that you have an accurate proposal based on your facility and specific to the conditions of your project, please review all project documentation carefully.

Integration Project Management Processes

CTCI will follow a foundational project management process which may include the following actions/deliverables (based on the size/complexity/duration of the integration project):

- Site Survey – performed prior to Scope of Work and attached
- Project Welcome Notice – emailed upon receipt of Purchase Order
- Project Kick-Off meeting with Customer Representative(s) – either by phone or in-person
- Project Status reviews – informal or formal – either by phone or in-person (based on the size/complexity/duration of the project)
- Project Change Control – comprised of Field Directed Change Order and/or Contract Change Order submittals (see Appendix)
- Project Punch List / Substantial Completion (see Appendix) – at Customer walk-through – prior to Service transition (if purchased)

Knowledge Transfer (Training)

This is geared specifically towards the end-user / operator. The purpose of this knowledge transfer is to provide operators with the necessary knowledge to confidently and comfortably operate all aspects of the integrated system. Areas covered include the following:

- Equipment and system overview
- Equipment operation and function
- Equipment start up, stop, and shut Down
- Equipment automatic and manual operation
- Discussion and documentation relating to control system operation
- Discussion and documentation relating to system processor and its control applications
- Powering up, powering down AV system via control system
- Manual operation of display systems, audio system and all other related components
- Use/operation of patch panels, when and where to be used
- Who to call when help is required
- Training for VC system to include:
 - Placing an audio call
 - Receiving an audio call
 - Placing a video call



- Receiving a video call
- Starting a presentation outside of a call
- Started a presentation inside of a call
- Adding an audio call to a video call
- Proper microphone etiquette

Cancellation/Rescheduling

Customer Readiness: Commercial Technology reserves the right to charge up to \$175/hr. per on-site staff member in the event the Customer site is not ready for installation at the agreed upon on-site installation start date. This includes, but is not limited to:

- Customer's failure to complete identified action items prior to implementation
- Availability of essential customer personnel
- Readiness of Customer's network
- Physical access to the facilities
- Any other material readiness issues on the Customer's part.

Rescheduling: Commercial Technology reserves the right to charge up to \$5,000 in rescheduling fees for projects that are rescheduled within 7 days of the agreed to and scheduled on-site start date. This can include projects where CTCI arrives to the site and determines the Customer is not "ready" per the definition given in Customer Readiness, or in Customer requirements.

Cancellation: Commercial Technology reserves the right to invoice and collect for all materials and services purchased or consumed by CTCI prior to the cancellation date up to 100% of the project agreement.

Additional Fees

- Customer Readiness/ Rescheduling/Cancellation: Additional fees will be added per the terms and conditions listed above in the Cancellation/Rescheduling section.
- OFE : CTCI reserves the right to charge additional fees for any additional parts and labor required to integrate OFE, that were not reasonably foreseen prior to installation. (Ex: OFE equipment is not functional, or new OFE equipment is presented at site that has not previously been documented as part of the system.)
- Expedited Shipping: CTCI reserves the right to charge additional shipping fees for products that require expedited shipping to meet a specified timeline, or for equipment that fails during the course of installation.
- Overtime / Holiday Time: CTCI reserves the right to charge overtime and double-time on projects that require work to be performed outside of normal working hours.
- Additional Insurance Requirements: CTCI has a standard \$3M blanket insurance policy. Any additional insurance required by the Customer may incur an additional cost for this site / customer specific insurance policy.
- Field Conditions: CTCI reserves the right to charge additional fees if site conditions are considerably different from what has been determined by pre-project meetings, or requires significant deviation from a standard installation.

Project Completion Requirements

- Customer Training: Upon successful customer training, the room is said to be functional and the project is said to be complete.
- First Use: The system is said to be complete if the customer uses the system prior to CTCI having the ability to train the Customer on the system.
- Grace Period: The customer has 7 days from the date of completion to inspect and use the system. If there are problems found in the grace period, CTCI will come back to correct them at no cost to the customer.
- System Documentation: Within 4 weeks of the completed installation, CTCI will electronically deliver or make available all system



closeout documentation: 1) Commissioning Reports 2) As-Built Drawings 3) Training Materials

Standard Terms & Conditions

All prices are subject to the terms and conditions specified in this quote and are valid for a period not to exceed 14 days. Extensions may be requested in writing before the end of the 14-day limit. The quoted services/labor rates are based on Commercial Technology performing all tasks in the Scope of Work

during regular business hours between 7:00 a.m. and 3:00 p.m., Monday through Friday, unless otherwise noted. All work will be performed per Commercial Technology standards and the Local and State codes in effect at the time of the work being performed. For restricted entry locations, and in general, access must be provided promptly when given at least a twenty-four (24) hour notice. Delays resulting from lack of access may result in project delays/additional charges.

Pricing is valid for 14 days

Payment

Unless otherwise specifically stated to the contrary in the Proposal, the terms of payment are as follows, without notice, demand, reduction or set-off:

A. COMPREHENSIVE – Forty percent (40%) is due at time of order acceptance (equipment will not be ordered and work will not begin until deposit is received), with the balance due in monthly progress payments covering equipment received and labor performed Net ten (10) days from invoice date.

B. OVERDUE INVOICES - If Buyer fails to pay or dispute in writing any amount when due and such failure continues for thirty (30) days or more, Buyer shall pay interest at the rate of one and one half percent (1.5%) per month or the maximum rate permitted by law, (whichever is less) on the entire unpaid balance for each month or portion thereof that payment is late

Payment by check:

- Please make check payable to Commercial Technology Integration, LLC
- Remit to 152 Huron Ave, Clifton NJ 07013

Payment via ACH :

- Account Name: Commercial Technology Integration, LLC
- Bank Name: Columbia Bank
- Location: 19-01 Route 208 North, Fair Lawn NJ 07410
- Phone: 201-794-5719
- Routing # 221271935
- Account # 0000007040377

Payment via Credit Card: Cards Accepted: Amex, Discover, Visa, and Mastercard· Please reach out to Michael Rood at mrood@ctcotechnology.com for processing. PLEASE NOTE: Commercial Technology Integration, LLC reserves the right to charge a 3% processing fee on all credit card payments.



Restocking Fees

Any equipment ordered for the project and then returned at the discretion of the Customer may be subject to manufacturer approval to return and will be subject to a 30% restocking fee. Returnable items must meet the following conditions:

- Must be returned within the manufacturer's return window (Typically 30-60 days from purchase, depending on manufacturer.)
- Returns must be in unopened, undamaged boxes. No returns can be processed after installation or configuration activities have begun.

Cancellation

Commercial Technology reserves the right to invoice the client 25% of the total installation cost for any cancellation with less than five business days' notice.

Mobilization

All installations require a minimum of 5 business days lead time after payment of initial 40% invoice. If an installation needs to be expedited in less than five business days, Commercial Technology will charge an additional amount equal to 25% of the total installation cost.

Installation

Commercial Technology will perform all work per ANSI/TIA/EIA standards and local building electrical codes. All work is to be performed continuously from start to finish. All work is to be performed in an asbestos-free environment. Building facilities to provide containers for the removal of debris. Job cost does not include additional insurance, asbestos abatement, repairs, and painting to any ceilings, floors, windows, walls, and doors. Engineering prints, filing of permits, and permit filing fees to be supplied and furnished by others.

Workspace

All work areas to be free and clear of all furniture, fixtures, and obstacles. Additional time spent relocating items will be an additional charge. All submittals, documentation, and project schedules to be furnished at the award of the contract. Networking hardware and logical assignments, including but not limited to IP Addresses, network switches, switch the Owner shall provide ports, internet access, service accounts, and their configuration.

Plans and Drawings

All provided CAD drawings or building plans provided to Commercial Technology are accurate and up to date. The Client will provide these drawings in DWG and PDF Formats (this includes but is not limited to plan views, reflected ceiling plans, elevations, conduit risers, electrical, millwork details, specific mounting details, etcetera).

Additional Training Requirements

As required by the Client or Client's Agent, any required safety or additional meetings not covered as part of the initial proposal will incur additional charges to the Client.

Millwork

All millwork shall be supplied by the Customer, unless specifically identified on the accompanying equipment list. It is the responsibility of the Customer and/or its agents to fabricate the millwork pieces to conform to all dimensional, electrical and thermal requirements.

Blocking/Supports

All in-wall blocking and rough-in assemblies required to support AV equipment or displays shall be furnished and installed by others.



Loudspeaker Rigging

CTCI assumes that all loudspeaker rigging attachment points to base building structure will be engineered and installed by others. Rigging hardware included in this offering is limited to hardware attached to the loudspeaker for purposes of flying and aiming the loudspeaker, vertical cables and shackles or other hardware to attach to structural hanging points by others. No horizontal structural steel is included.

Data, Telecom and VoIP Wiring and Networks

All client network, Ethernet, analog telephone, and other infrastructure wiring required to complete the AV systems functional requirements is the responsibility of the Client. Client WAN, LAN, VLAN, VoIP, analog (POTS) networks, both wired and wireless, as well as any other required networks, must be fully configured and operational at the time of system setup and commissioning. It is assumed that the Client will supply the necessary wiring, information and technical support required to facilitate interfacing their network(s) with the AV system(s). In the event that the client fails to provide the aforementioned requirements in a timely manner and that failure effects the efficient completion of the project, (i) CTCI will be held harmless for systems that do not meet scheduling requirements and (ii) costs associated with delays and inefficiencies including additional hours or overtime labor rates, shall be considered outside the scope of this offering and will be billable to the Client.

Electrical

For Security and Surveillance Systems Services: 110/120/220VAC power (free from interference) at Commercial Technology Security specified locations is expected to be provided by others. Elimination of electromagnetic interference (EMI) or RF interference (RFI) which may hinder the system's operation, is excluded. The preservation of any computer programs or data through maintaining backups of databases and installation Purchaser understands and agrees maintaining an adequate backup of all programs and data is not the responsibility of Commercial Technology. Lightning Protection: Equipment furnished and installed by Commercial Technology is provided with the equipment manufacturer's standard lightning and transient protection. No guarantee is provided against equipment or system damage due to either

lightning or line power transients. Fire Alarm Release "Class 'E'" relays at all the access control panels are expected to be provided by others. However, the connection of a provided fire alarm relay to our panels for lock release is included. Desk or rack space for head-end equipment is excluded. Door closers are expected to be provided by others and are excluded. Doors and frames with electric lockets must be prepared with a wire raceway for lock power cabling.

Phasing and Grounding

All 120-volt AC receptacles and power purposed with feed to all equipment must be independent ground and same phase. If CTCI discovers improper phasing or grounding to be the cause of functional anomalies, Customer will remedy without penalty or cost to CTCI.

Vibration, Ambient Noise and Acoustics

Excessive vibration may cause certain equipment (i.e., ceiling-mounted video projectors and microphones) to malfunction. Conference and recording systems, which employ open microphones, may not perform properly if excessive ambient noise or reverb is present. If any of these conditions exist, CTCI will be held harmless; costs associated with remedy of these conditions will be considered billable to the Customer.

Delivery and Acceptance

The Customer agrees to designate a representative who will have the authority to sign for delivery of equipment. Customer is responsible for the security and loss liability of all delivered equipment. Acceptance of delivery does not imply that systems have been accepted as functional. Unless other arrangements are made, a secure, lockable space will be furnished for storage of equipment and material.

Low Voltage Interfaces

Only those low voltage interfaces specifically included on the attached equipment list are included in this offering. All owner furnished equipment is assumed to be supplied with the appropriate low voltage interface and low voltage interfaces required to connect to any systems furnished and/or



installed by others, are assumed to be supplied by the contractor.

Seismic Certification & Compliance

The cost of any seismic studies or remedies required by local or state-building codes is not included in this proposal.

Labor Costs

All labor costs included in this offering are based on use of CTCI staff, IBEW personnel. All labor costs are calculated as straight-time during normal business hours. Requirement for prevailing wage or overtime rates are considered additional to this offering.

Schedule

If, through no fault of CTCI, the agreed upon installation schedule changes, CTCI will exercise its best efforts to accommodate the new schedule. Any costs, including re-mobilization, associated with schedule changes are considered outside of the scope of this offering and will be negotiated as required.

Completion and Test

The project schedule must allow sufficient time for completion of all installation and final testing of systems prior to occupancy of the site. If sufficient time is not allowed, CTCI will be held harmless for systems that do not meet requirements. In this case, all costs associated with completion of work, including overtime labor rates, will be considered outside the scope of this offering and billable to the Customer.

Plenum Rating

Cable and equipment to be installed in air handling spaces is plenum rated as required by code. All other cable is priced as non-plenum.

Software License

Source code for all software developed within the scope of this offering remains the property of CTCI. Licensing terms are available upon request.

Updates to Existing Control Code

Updates of any existing control system that was not programmed by CTCI requires the most current, un-compiled source code for both the control processor and any and all of the touch panels connected to the system be provided to CTCI. If not available code will have to be re-written at additional cost, not included in this proposal.

Owner Furnished Equipment (OFE)

All equipment furnished by the Customer, whether new or used, is presumed to meet original specifications and functionality. If any OFE does not meet specifications, cost of all remedies will be borne by the Customer.

Screen Installations

The customer will be responsible for all costs associated with the installation of projection screens, both rear screen and ceiling/wall mounted.

Wall or Ceiling Finish Work

The customer will assume responsibility for repairing, patching and painting all walls or ceiling finishes that may be disturbed as the result of penetrations and mounting procedures.



Site Installation

Typical delivery is (8) eight weeks to (10) ten weeks.

Permits

The cost of any building permits required by any municipalities will be passed on to the owner.

Product Availability and Demand

A change in the price of an item of material and/or equipment between the date of the proposal and the date of installation may occur through no fault of Commercial Technology, Inc. In the event of a delay in product availability or a price increase of equipment occurring, the proposal price/contract sum, time of performance, and contract requirements shall be adjusted by change order. This shall include situations in which the third party vendor chosen to furnish the specified equipment is unable to meet requested delivery dates resulting in CTCI having to purchase the specified equipment through an alternative distribution channel at a higher cost to meet the original project schedule. In these instances, the customer shall be given the option to (a) extend the project schedule to meet the available delivery dates, (b) change project scope or specified equipment to meet contracted timelines and costs, or (c) agree to an increase in the proposal/contract price to reflect the additional cost which shall be handled by change order.

Room Readiness

The following describes the physical conditions we require at the site in order to bring equipment into the designated area. These “room ready” conditions have been developed to ensure proper site conditions that pose no compromise to the proper operation and performance of the equipment. Further, they will allow our installers to work at maximum efficiency insuring timely completion. Where reasonable or possible:

Conduit

Prior to commencement of work by CTCI, Customer will assure that adequate cable pathways or conduit (with pull strings) are furnished, along with all wall boxes and floor boxes. All conduits may not exceed 40% fill per NEC standards. If CTCI discovers insufficient conduit capacity, Customer will remedy without penalty or cost to CTCI.

120-Volt Power

All permanent 120-volt AC power and work is the responsibility of the Customer and must be in place. This includes the electrical connection to any electric projection screens. All receptacles must be properly grounded per NEC requirements, and all circuits must be of sufficient capacity to provide full turn on power to all system racks without tripping breakers. Location of all 120-volt receptacles must be within reasonable and logical proximity of equipment.

Equipment Delivery

Prior to the delivery of all equipment and electronics, all spaces are “broom-clean” and the site is free of dust and dirt. All construction, including drywall, painting, ceilings, flooring and millwork is complete. If, at the discretion of the Customer, equipment is brought to site before it is clean, functionality, longevity and warranties may be compromised.

OSHA Requirements

Prior to commencement of work by CTCI, the job site must meet OSHA requirements for a healthful workplace. Appropriate safety policies should be set, maintained, and enforced by all work forces.

Closeout Process

In order to ensure that the client will be satisfied with a complete project, CTCI has developed a Closeout Process. This process ties up any loose



ends ensuring that the project is complete.

Final Testing

CTCI will complete final termination, testing and “de-bugging” of installed systems.

Training

After equipment has been installed, CTCI will train the client end users on how to use the systems. Training is scheduled based on the customer’s schedule.

Installation Sign-Off

CTCI utilizes an “Installation Sign-Off” form to signify project completion.

This document provides a mechanism for the Owner to acknowledge completion or receipt of beneficial use of the system or to identify performance exceptions to the system.

CTCI is able to remedy such exceptions on a timely basis and then identifies the beginning of the warranty period.

Documentation

CTCI will provide as-built drawings within 30 days following Installation Sign-Off. All additional documentation such as quick reference guides for training, equipment manuals, or other project documentation will be provided at an additional cost, unless specifically provided for in the statement of work.

Portfolio Consideration

Each client project is important to us and many showcase our quality of work. After project completion, with client’s approval, CTCI will schedule a photo shoot featuring the recently installed technology.

In some instances, a formal case study will also be written and posted online or appear in CTCI marketing materials. All photos will be available to the client upon request.

Warranty

All equipment contained in this system includes and is governed by a manufacturer's warranty. All manufacturers’ warranties are honored and serviced by CTCI. CTCI warranties all system installations for 90 days. Standard Warranty includes the workmanship and labor provided by Commercial Technology and all of its subcontractors covering the scope of work included in this proposal. During the ninety days, CTCI will provide all necessary labor required to repair or replace any defects in workmanship, cabling, connectors, equipment mounting, software and all other “non-equipment” related systems installed under the contract. System warranty shall include the coverage of all equipment, specific to each manufacturer's warranty for each product included in the contract.

Warranty Service & Response Times

During the effective warranty period, scheduled warranty service shall be performed for corrective service and emergency maintenance and then only during normal business hours during normal business days. Normal business hours shall be from 8:00 AM to 5:00 PM and normal business days Monday through Friday, with the exception of national and local holidays.

CTCI makes every effort possible to respond to customers’ needs as quickly as possible. Request for service can be made via telephone or email, with a confirmation usually made on the same day as the contact is made. Response to site under Standard Warranty is scheduled on a best effort



basis, however guaranteed response times and other enhanced warranty service options are available.

Exclusions

Unless otherwise covered under a manufacturer's warranty, the remedy of failure caused by the following is excluded from the Warranty: normal use and wear, hazardous environmental conditions, continual use in excess of manufacturer's recommendations and alteration of the system or any of its component parts.

Customer shall be responsible for the costs of any repair or replacement parts resulting from exposure of the equipment to abnormal acts or operating conditions over and above expected wear and tear such as fire, storm, lightning, theft, physical abuse, mishandling, vandalism, acts of God, or other causes beyond the reasonable control of CTCI, for use of a product in an application other than what the unit was intended for or attempted repairs by anyone other than CTCI's personnel or designated agent.

Such repair or replacement, when requested by the Customer, will be done by CTCI and billed to the Customer at the published rate, including parts and labor. CTCI's standard field service rate is \$150.00 per hour during normal business hours, portal to portal, with a minimum charge of four hours.

Warranty Period

The warranty period shall begin when the client receives beneficial use of the system, or at final acceptance, whichever comes first.

Extended Warranty and Warranty Options

Customer may choose to extend the duration of the Standard Warranty, improve on Service & Response Time commitments, or request that Preventive Maintenance be performed during the warranty period. These options can be provided at an additional charge and include:

- Extend duration of Standard Warranty
- Response Time Commitment of Next Business Day
- Response Time Commitment of Four (4) Hour response to Critical Incident
- Preventive Maintenance Visits – One or more preventive service visits during the Warranty Term.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: March 6, 2023

RESOLUTION NO. 2023-84

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

**AUTHORIZE TO PURCHASE AUDIOVISUAL RECORDING EQUIPMENT FOR
INTERVIEW ROOMS FOR NEW POLICE HEADQUARTERS**

WHEREAS, the Mayor and Council have approved the construction of a new municipal building to house the Police Headquarters, Municipal Courtroom, Court administrative offices, and Council Chambers; and

WHEREAS, there exists a need for audiovisual recording equipment for the interview rooms in Police Headquarters; and

WHEREAS, the Borough of Leonia has received a proposal from Axon Enterprise Inc, a state contract vendor, in the amount of \$44,951.80; and

I, CAMERON KENG, CHIEF FINANCIAL OFFICER OF THE BOROUGH OF LEONIA, hereby certify that funds are available under:

ORD # 2022-01 NEW MUNICIPAL BUILDING CAPITAL ACCOUNT

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that authorization is given to accept the proposal submitted by Axon Enterprise Inc, in the amount, not-to-exceed, \$44,951.80.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on March 6, 2023.

Trina Lindsey, RMC
Borough Clerk

Non-Binding Budgetary Estimate



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

Q-422908-44990.761RE

Issued: 03/05/2023

Quote Expiration: 03/29/2023

Estimated Contract Start Date: 11/01/2023

Account Number: 461627

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Leonia Police Dept. - NJ 1 Wood Park Leonia, NJ 07605-1945 USA	Leonia Police Dept. - NJ 1 Wood Park Leonia, NJ 07605-1945 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Raleigh Edwards Phone: (480) 905-2067 Email: redwards@axon.com Fax:	Scott Tamagny Phone: (201) 592-5761 Email: stamagny@leonianj.gov Fax: (201) 592-6907

Quote Summary

Program Length	60 Months
TOTAL COST	\$44,951.80
ESTIMATED TOTAL W/ TAX	\$44,951.80

Discount Summary

Average Savings Per Year	\$2,189.18
TOTAL SAVINGS	\$10,945.91

Payment Summary

Date	Subtotal	Tax	Total
Oct 2023	\$8,990.36	\$0.00	\$8,990.36
Oct 2024	\$8,990.36	\$0.00	\$8,990.36
Oct 2025	\$8,990.36	\$0.00	\$8,990.36
Oct 2026	\$8,990.36	\$0.00	\$8,990.36
Oct 2027	\$8,990.36	\$0.00	\$8,990.36
Total	\$44,951.80	\$0.00	\$44,951.80

Quote Unbundled Price: \$55,897.71
 Quote List Price: \$55,897.71
 Quote Subtotal: \$44,951.80

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
A la Carte Hardware									
50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	1			\$233.35	\$196.50	\$196.50	\$0.00	\$196.50
50298	INTERVIEW - CAMERA - OVERT DOME	1			\$964.00	\$796.00	\$796.00	\$0.00	\$796.00
50294	INTERVIEW - SERVER - LITE	2			\$3,384.00	\$1,950.00	\$3,900.00	\$0.00	\$3,900.00
50220	INTERVIEW - SWITCH - 8 PORT POE	1			\$790.52	\$760.00	\$760.00	\$0.00	\$760.00
50322	INTERVIEW - TOUCH PANEL PRO	2			\$2,987.48	\$2,700.00	\$5,400.00	\$0.00	\$5,400.00
74056	INTERVIEW - TOUCH PANEL WALL MOUNT	2			\$64.00	\$64.00	\$128.00	\$0.00	\$128.00
50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	1			\$233.35	\$196.50	\$196.50	\$0.00	\$196.50
74059	INTERVIEW - ENCLOSURE - MOTION SENSOR	1			\$244.01	\$135.00	\$135.00	\$0.00	\$135.00
50114	INTERVIEW - CAMERA - COVERT SENSOR	1			\$385.93	\$370.00	\$370.00	\$0.00	\$370.00
50218	INTERVIEW - CAMERA - COVERT MAIN UNIT	1			\$619.59	\$595.00	\$595.00	\$0.00	\$595.00
A la Carte Software									
50039	INTERVIEW - SOFTWARE - CLIENT MAINTENANCE (PER TOUCH PANEL-P	2	60		\$25.00	\$25.00	\$3,000.00	\$0.00	\$3,000.00
50043	INTERVIEW - SOFTWARE - STREAMING SERVER MAINTENANCE (PER SER	2	60		\$29.20	\$29.17	\$3,500.40	\$0.00	\$3,500.40
50045	UNLIMITED INTERVIEW ROOM CLOUD STORAGE	2	60		\$99.00	\$99.00	\$11,880.00	\$0.00	\$11,880.00
50041	INTERVIEW - SOFTWARE - STREAMING SERVER LICENSE (PER SERVER)	2			\$1,750.00	\$1,750.00	\$3,500.00	\$0.00	\$3,500.00
50037	INTERVIEW - SOFTWARE - CLIENT (PER TOUCH PANEL-PC)	2			\$1,500.00	\$1,500.00	\$3,000.00	\$0.00	\$3,000.00
A la Carte Services									
85170	INTERVIEW - SERVICE - STANDARD INSTALL AND SETUP (PER ROOM)	2			\$5,950.00	\$2,500.00	\$5,000.00	\$0.00	\$5,000.00
A la Carte Warranties									
50448	EXT WARRANTY, INTERVIEW ROOM	2	60		\$23.10	\$21.62	\$2,594.40	\$0.00	\$2,594.40
Total							\$44,951.80	\$0.00	\$44,951.80

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
A la Carte	50114	INTERVIEW - CAMERA - COVERT SENSOR	1	10/01/2023
A la Carte	50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	1	10/01/2023
A la Carte	50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	1	10/01/2023
A la Carte	50218	INTERVIEW - CAMERA - COVERT MAIN UNIT	1	10/01/2023
A la Carte	50220	INTERVIEW - SWITCH - 8 PORT POE	1	10/01/2023
A la Carte	50294	INTERVIEW - SERVER - LITE	2	10/01/2023
A la Carte	50298	INTERVIEW - CAMERA - OVERT DOME	1	10/01/2023
A la Carte	50322	INTERVIEW - TOUCH PANEL PRO	2	10/01/2023
A la Carte	74056	INTERVIEW - TOUCH PANEL WALL MOUNT	2	10/01/2023
A la Carte	74059	INTERVIEW - ENCLOSURE - MOTION SENSOR	1	10/01/2023

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
A la Carte	50037	INTERVIEW - SOFTWARE - CLIENT (PER TOUCH PANEL-PC)	2	11/01/2023	10/31/2028
A la Carte	50039	INTERVIEW - SOFTWARE - CLIENT MAINTENANCE (PER TOUCH PANEL-P	2	11/01/2023	10/31/2028
A la Carte	50041	INTERVIEW - SOFTWARE - STREAMING SERVER LICENSE (PER SERVER)	2	11/01/2023	10/31/2028
A la Carte	50043	INTERVIEW - SOFTWARE - STREAMING SERVER MAINTENANCE (PER SER	2	11/01/2023	10/31/2028
A la Carte	50045	UNLIMITED INTERVIEW ROOM CLOUD STORAGE	2	11/01/2023	10/31/2028

Services

Bundle	Item	Description	QTY
A la Carte	85170	INTERVIEW - SERVICE - STANDARD INSTALL AND SETUP (PER ROOM)	2

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
A la Carte	50448	EXT WARRANTY, INTERVIEW ROOM	2	11/01/2023	10/31/2028

Payment Details

Oct 2023						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	50037	INTERVIEW - SOFTWARE - CLIENT (PER TOUCH PANEL-PC)	2	\$600.00	\$0.00	\$600.00
Year 1	50039	INTERVIEW - SOFTWARE - CLIENT MAINTENANCE (PER TOUCH PANEL-P	2	\$600.00	\$0.00	\$600.00
Year 1	50041	INTERVIEW - SOFTWARE - STREAMING SERVER LICENSE (PER SERVER)	2	\$700.00	\$0.00	\$700.00
Year 1	50043	INTERVIEW - SOFTWARE - STREAMING SERVER MAINTENANCE (PER SER	2	\$700.08	\$0.00	\$700.08
Year 1	50045	UNLIMITED INTERVIEW ROOM CLOUD STORAGE	2	\$2,376.00	\$0.00	\$2,376.00
Year 1	50114	INTERVIEW - CAMERA - COVERT SENSOR	1	\$74.00	\$0.00	\$74.00
Year 1	50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	1	\$39.30	\$0.00	\$39.30
Year 1	50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	1	\$39.30	\$0.00	\$39.30
Year 1	50218	INTERVIEW - CAMERA - COVERT MAIN UNIT	1	\$119.00	\$0.00	\$119.00
Year 1	50220	INTERVIEW - SWITCH - 8 PORT POE	1	\$152.00	\$0.00	\$152.00
Year 1	50294	INTERVIEW - SERVER - LITE	2	\$780.00	\$0.00	\$780.00
Year 1	50298	INTERVIEW - CAMERA - OVERT DOME	1	\$159.20	\$0.00	\$159.20
Year 1	50322	INTERVIEW - TOUCH PANEL PRO	2	\$1,080.00	\$0.00	\$1,080.00
Year 1	50448	EXT WARRANTY, INTERVIEW ROOM	2	\$518.88	\$0.00	\$518.88
Year 1	74056	INTERVIEW - TOUCH PANEL WALL MOUNT	2	\$25.60	\$0.00	\$25.60
Year 1	74059	INTERVIEW - ENCLOSURE - MOTION SENSOR	1	\$27.00	\$0.00	\$27.00
Year 1	85170	INTERVIEW - SERVICE - STANDARD INSTALL AND SETUP (PER ROOM)	2	\$1,000.00	\$0.00	\$1,000.00
Total				\$8,990.36	\$0.00	\$8,990.36

Oct 2024						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	50037	INTERVIEW - SOFTWARE - CLIENT (PER TOUCH PANEL-PC)	2	\$600.00	\$0.00	\$600.00
Year 2	50039	INTERVIEW - SOFTWARE - CLIENT MAINTENANCE (PER TOUCH PANEL-P	2	\$600.00	\$0.00	\$600.00
Year 2	50041	INTERVIEW - SOFTWARE - STREAMING SERVER LICENSE (PER SERVER)	2	\$700.00	\$0.00	\$700.00
Year 2	50043	INTERVIEW - SOFTWARE - STREAMING SERVER MAINTENANCE (PER SER	2	\$700.08	\$0.00	\$700.08
Year 2	50045	UNLIMITED INTERVIEW ROOM CLOUD STORAGE	2	\$2,376.00	\$0.00	\$2,376.00
Year 2	50114	INTERVIEW - CAMERA - COVERT SENSOR	1	\$74.00	\$0.00	\$74.00
Year 2	50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	1	\$39.30	\$0.00	\$39.30
Year 2	50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	1	\$39.30	\$0.00	\$39.30
Year 2	50218	INTERVIEW - CAMERA - COVERT MAIN UNIT	1	\$119.00	\$0.00	\$119.00
Year 2	50220	INTERVIEW - SWITCH - 8 PORT POE	1	\$152.00	\$0.00	\$152.00
Year 2	50294	INTERVIEW - SERVER - LITE	2	\$780.00	\$0.00	\$780.00
Year 2	50298	INTERVIEW - CAMERA - OVERT DOME	1	\$159.20	\$0.00	\$159.20
Year 2	50322	INTERVIEW - TOUCH PANEL PRO	2	\$1,080.00	\$0.00	\$1,080.00
Year 2	50448	EXT WARRANTY, INTERVIEW ROOM	2	\$518.88	\$0.00	\$518.88
Year 2	74056	INTERVIEW - TOUCH PANEL WALL MOUNT	2	\$25.60	\$0.00	\$25.60
Year 2	74059	INTERVIEW - ENCLOSURE - MOTION SENSOR	1	\$27.00	\$0.00	\$27.00
Year 2	85170	INTERVIEW - SERVICE - STANDARD INSTALL AND SETUP (PER ROOM)	2	\$1,000.00	\$0.00	\$1,000.00
Total				\$8,990.36	\$0.00	\$8,990.36

Non-Binding Budgetary Estimate

Oct 2025						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	50037	INTERVIEW - SOFTWARE - CLIENT (PER TOUCH PANEL-PC)	2	\$600.00	\$0.00	\$600.00
Year 3	50039	INTERVIEW - SOFTWARE - CLIENT MAINTENANCE (PER TOUCH PANEL-P	2	\$600.00	\$0.00	\$600.00
Year 3	50041	INTERVIEW - SOFTWARE - STREAMING SERVER LICENSE (PER SERVER)	2	\$700.00	\$0.00	\$700.00
Year 3	50043	INTERVIEW - SOFTWARE - STREAMING SERVER MAINTENANCE (PER SER	2	\$700.08	\$0.00	\$700.08
Year 3	50045	UNLIMITED INTERVIEW ROOM CLOUD STORAGE	2	\$2,376.00	\$0.00	\$2,376.00
Year 3	50114	INTERVIEW - CAMERA - COVERT SENSOR	1	\$74.00	\$0.00	\$74.00
Year 3	50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	1	\$39.30	\$0.00	\$39.30
Year 3	50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	1	\$39.30	\$0.00	\$39.30
Year 3	50218	INTERVIEW - CAMERA - COVERT MAIN UNIT	1	\$119.00	\$0.00	\$119.00
Year 3	50220	INTERVIEW - SWITCH - 8 PORT POE	1	\$152.00	\$0.00	\$152.00
Year 3	50294	INTERVIEW - SERVER - LITE	2	\$780.00	\$0.00	\$780.00
Year 3	50298	INTERVIEW - CAMERA - OVERT DOME	1	\$159.20	\$0.00	\$159.20
Year 3	50322	INTERVIEW - TOUCH PANEL PRO	2	\$1,080.00	\$0.00	\$1,080.00
Year 3	50448	EXT WARRANTY, INTERVIEW ROOM	2	\$518.88	\$0.00	\$518.88
Year 3	74056	INTERVIEW - TOUCH PANEL WALL MOUNT	2	\$25.60	\$0.00	\$25.60
Year 3	74059	INTERVIEW - ENCLOSURE - MOTION SENSOR	1	\$27.00	\$0.00	\$27.00
Year 3	85170	INTERVIEW - SERVICE - STANDARD INSTALL AND SETUP (PER ROOM)	2	\$1,000.00	\$0.00	\$1,000.00
Total				\$8,990.36	\$0.00	\$8,990.36

Oct 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	50037	INTERVIEW - SOFTWARE - CLIENT (PER TOUCH PANEL-PC)	2	\$600.00	\$0.00	\$600.00
Year 4	50039	INTERVIEW - SOFTWARE - CLIENT MAINTENANCE (PER TOUCH PANEL-P	2	\$600.00	\$0.00	\$600.00
Year 4	50041	INTERVIEW - SOFTWARE - STREAMING SERVER LICENSE (PER SERVER)	2	\$700.00	\$0.00	\$700.00
Year 4	50043	INTERVIEW - SOFTWARE - STREAMING SERVER MAINTENANCE (PER SER	2	\$700.08	\$0.00	\$700.08
Year 4	50045	UNLIMITED INTERVIEW ROOM CLOUD STORAGE	2	\$2,376.00	\$0.00	\$2,376.00
Year 4	50114	INTERVIEW - CAMERA - COVERT SENSOR	1	\$74.00	\$0.00	\$74.00
Year 4	50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	1	\$39.30	\$0.00	\$39.30
Year 4	50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	1	\$39.30	\$0.00	\$39.30
Year 4	50218	INTERVIEW - CAMERA - COVERT MAIN UNIT	1	\$119.00	\$0.00	\$119.00
Year 4	50220	INTERVIEW - SWITCH - 8 PORT POE	1	\$152.00	\$0.00	\$152.00
Year 4	50294	INTERVIEW - SERVER - LITE	2	\$780.00	\$0.00	\$780.00
Year 4	50298	INTERVIEW - CAMERA - OVERT DOME	1	\$159.20	\$0.00	\$159.20
Year 4	50322	INTERVIEW - TOUCH PANEL PRO	2	\$1,080.00	\$0.00	\$1,080.00
Year 4	50448	EXT WARRANTY, INTERVIEW ROOM	2	\$518.88	\$0.00	\$518.88
Year 4	74056	INTERVIEW - TOUCH PANEL WALL MOUNT	2	\$25.60	\$0.00	\$25.60
Year 4	74059	INTERVIEW - ENCLOSURE - MOTION SENSOR	1	\$27.00	\$0.00	\$27.00
Year 4	85170	INTERVIEW - SERVICE - STANDARD INSTALL AND SETUP (PER ROOM)	2	\$1,000.00	\$0.00	\$1,000.00
Total				\$8,990.36	\$0.00	\$8,990.36

Oct 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	50037	INTERVIEW - SOFTWARE - CLIENT (PER TOUCH PANEL-PC)	2	\$600.00	\$0.00	\$600.00
Year 5	50039	INTERVIEW - SOFTWARE - CLIENT MAINTENANCE (PER TOUCH PANEL-P	2	\$600.00	\$0.00	\$600.00
Year 5	50041	INTERVIEW - SOFTWARE - STREAMING SERVER LICENSE (PER SERVER)	2	\$700.00	\$0.00	\$700.00

Non-Binding Budgetary Estimate

Oct 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	50043	INTERVIEW - SOFTWARE - STREAMING SERVER MAINTENANCE (PER SER	2	\$700.08	\$0.00	\$700.08
Year 5	50045	UNLIMITED INTERVIEW ROOM CLOUD STORAGE	2	\$2,376.00	\$0.00	\$2,376.00
Year 5	50114	INTERVIEW - CAMERA - COVERT SENSOR	1	\$74.00	\$0.00	\$74.00
Year 5	50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	1	\$39.30	\$0.00	\$39.30
Year 5	50118	INTERVIEW - MIC - WIRED (STANDARD MIC)	1	\$39.30	\$0.00	\$39.30
Year 5	50218	INTERVIEW - CAMERA - COVERT MAIN UNIT	1	\$119.00	\$0.00	\$119.00
Year 5	50220	INTERVIEW - SWITCH - 8 PORT POE	1	\$152.00	\$0.00	\$152.00
Year 5	50294	INTERVIEW - SERVER - LITE	2	\$780.00	\$0.00	\$780.00
Year 5	50298	INTERVIEW - CAMERA - OVERT DOME	1	\$159.20	\$0.00	\$159.20
Year 5	50322	INTERVIEW - TOUCH PANEL PRO	2	\$1,080.00	\$0.00	\$1,080.00
Year 5	50448	EXT WARRANTY, INTERVIEW ROOM	2	\$518.88	\$0.00	\$518.88
Year 5	74056	INTERVIEW - TOUCH PANEL WALL MOUNT	2	\$25.60	\$0.00	\$25.60
Year 5	74059	INTERVIEW - ENCLOSURE - MOTION SENSOR	1	\$27.00	\$0.00	\$27.00
Year 5	85170	INTERVIEW - SERVICE - STANDARD INSTALL AND SETUP (PER ROOM)	2	\$1,000.00	\$0.00	\$1,000.00
Total				\$8,990.36	\$0.00	\$8,990.36

Non-Binding Budgetary Estimate

This Rough Order of Magnitude estimate is being provided for budgetary and planning purposes only. It is non-binding and is not considered a contractable offer for sale of Axon goods or services.

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Contract State of New Jersey T0106/17-FLEET-00738 is incorporated by reference into the terms and conditions of this Agreement. In the event of conflict the terms of Axon's Master Services and Purchasing Agreement shall govern.



**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: March 6, 2023

RESOLUTION NO. 2023-85

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

AUTHORIZE BILL LIST

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council hereby authorize the Treasurer to pay the following claims and charge the 2022 Adopted Budget and /or Budget Reserves and 2023 Temporary Budget

2022

Current	01	17,912.86
Year Total:		\$ 17,912.86

2023

Current	01	308,198.95
Pool Operating	05	4,565.00
Developers Escrow	13	856.00
Rec Activities Trust	20	21,661.42
Year Total:		\$ 335,281.37
Capital	C-04	32,344.97
Grant Fund	G-02	1,287.14
Total of All Funds:		\$ 386,826.34

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on March 6, 2023.

Trina Lindsey, RMC
Borough Clerk

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
23-00345	02/22/23	SUNG0030	SUNG, JULIE	WINTER 2023 MUSIC APPRECIATION	Open	1,100.00	0.00
23-00346	02/22/23	BOGIN005	BOGIN, EDWARD	FEBRUARY PICKLEBALL LESSONS	Open	608.00	0.00
23-00347	02/22/23	PENNO005	PENNONI ASSOCIATES INC.	SOIL 345 GRAND AVE	Open	608.50	0.00
23-00348	02/22/23	NEWJE145	NEW JERSEY ASSOCIATION OF	BUILDING DEPT BOOK 2021 P NJ	Open	115.00	0.00
23-00349	02/22/23	AUTOM020	AUTOMOTIVE BRAKE COMPANY	TREE TRUCK REPAIR	Open	1,185.75	0.00
23-00350	02/22/23	STLAC005	STL ACADEMY	ZENO WINTER 2023 SOCCER SCHOOL	Open	2,939.20	0.00
23-00351	02/22/23	ALLPR010	ALL PRO TENNIS	WINTER 2023 TENNIS SESSION 1	Open	4,140.00	0.00
23-00352	02/22/23	JACOB025	CLEARY GIACOBBE ALFIERI JACOBS	LEGAL SVCS-TAX APPEALS JAN2023	Open	1,785.00	0.00
23-00353	02/22/23	TREAS105	TREASURER, STATE OF NJ	STATE FEE - LEAD PAINT 2022	Open	200.00	0.00
23-00354	02/22/23	KEYST010	KEYSTONE PRINTING	BUSINESS CARDS FOR C WANG	Open	75.00	0.00
23-00355	02/22/23	VERIZ050	VERIZON	TELEPHONES VAR. LPD/FAXES	Open	717.34	0.00
23-00356	02/22/23	DIREC020	DIRECT ENERGY BUSINESS	COMMERCIAL GAS	Open	38.18	0.00
23-00357	02/22/23	PENNO005	PENNONI ASSOCIATES INC.	SOIL 9 PLAMER PL 10/23/22	Open	247.50	0.00
23-00358	02/22/23	MUNIC135	MUNICIPAL INSPECTION CORP	ELEVATOR INSPECTION FEE 2022	Open	3,023.00	0.00
23-00361	02/22/23	PENNO005	PENNONI ASSOCIATES INC.	NEW MUNI BLDG REBID THRU 10/28	Open	2,028.00	0.00
23-00362	02/22/23	PENNO005	PENNONI ASSOCIATES INC.	BROAD AVE SECTION 11 THRU 9/25	Open	3,980.00	0.00
23-00363	02/22/23	PENNO005	PENNONI ASSOCIATES INC.	NJDOT FY 2022 LEYLAND/CHRISTIE	Open	3,351.00	0.00
23-00364	02/22/23	PENNO005	PENNONI ASSOCIATES INC.	SR CTR LOWER LEVEL IMPROV.	Open	7,588.00	0.00
23-00365	02/22/23	PENNO005	PENNONI ASSOCIATES INC.	NEW MUNI BLDG REBID THRU 10/23	Open	872.00	0.00
23-00366	02/22/23	PENNO005	PENNONI ASSOCIATES INC.	REC BLDG ROOF REPLACEMENT	Open	560.00	0.00
23-00367	02/22/23	PENNO005	PENNONI ASSOCIATES INC.	BROAD AVE SEC 11 THRU 10/23	Open	3,591.00	0.00
23-00368	02/22/23	CINTA015	CINTAS	JANITORIAL SUPPLIES	Open	788.18	0.00
23-00369	02/22/23	PENNO005	PENNONI ASSOCIATES INC.	NJDOT FY 2022 LEYLAND/CHRISTIE	Open	2,515.50	0.00
23-00370	02/22/23	PENNO005	PENNONI ASSOCIATES INC.	SR CENTER LOWER LEVEL IMPROV.	Open	432.00	0.00
23-00372	02/22/23	RACHL010	RACHLES/MICHELE'S OIL CO	FUEL - GASOLINE	Open	4,485.65	0.00
23-00373	02/22/23	HUMDI005	HUMDINGERS	SUMMER CAMP FUN PKG. DEPOSIT	Open	2,246.72	0.00
23-00374	02/22/23	PENNO005	PENNONI ASSOCIATES INC.	BROAD AVE SEC. 10 THRU 2/3/23	Open	376.00	0.00
23-00375	02/22/23	PENNO005	PENNONI ASSOCIATES INC.	NJDOT 2022 LEYLAND/CHRISTIE	Open	165.00	0.00
23-00376	02/22/23	PENNO005	PENNONI ASSOCIATES INC.	BROAD/HILLSIDE SIGNAL UPGRADES	Open	575.00	0.00
23-00377	02/22/23	PENNO005	PENNONI ASSOCIATES INC.	GEOTECHNICAL INSP NEW LPD BLDG	Open	2,160.00	0.00
23-00378	02/22/23	PAGNO025	PAGNOZZI PLUMBING & HEATING	PLUMBING REPAIR - REC CENTER	Open	618.00	0.00
23-00379	02/22/23	CLIFF005	CLIFFSIDE BODY CORP.	BRACKETS FOR SAFETY LIGHTS	Open	213.42	0.00
23-00380	02/22/23	PENNO005	PENNONI ASSOCIATES INC.	REC BLDG ROOF REPLACEMENT	Open	880.00	0.00
23-00381	02/22/23	PARTY015	PARTY TIME RENTALS	ACS CAMP WATER DAY DEPOSIT	Open	422.50	0.00
23-00382	02/22/23	JACOB025	CLEARY GIACOBBE ALFIERI JACOBS	LEGAL SVCS-LABOR THRU. JAN2023	Open	2,754.00	0.00
23-00383	02/22/23	PARTY015	PARTY TIME RENTALS	WOOD PARK WATER DAY DEPOSIT	Open	1,147.50	0.00
23-00384	02/22/23	PENNO005	PENNONI ASSOCIATES INC.	REMEDICATION OF BOROUGH HALL	Open	3,271.47	0.00
23-00385	02/22/23	STRAT015	MILLENNIUM STRATEGIES	GRANT WRITING SVCS-FEB 2023	Open	3,250.00	0.00
23-00386	02/22/23	H2MAS005	H2M ASSOCIATES, INC.	GRAND WILLOW TREE REDEV. PLAN	Open	2,329.00	0.00
23-00387	02/22/23	PENNO005	PENNONI ASSOCIATES INC.	ENGINEERING SVCS-DEC 2022	Open	3,332.00	0.00
23-00388	02/22/23	PENNO005	PENNONI ASSOCIATES INC.	ENGINEERING SVCS-OCT 2022	Open	4,312.00	0.00
23-00389	02/22/23	FENWI005	FENWICK, PAMELA	WINTER 2023 SR. WATERCOLOR	Open	255.00	0.00
23-00390	02/22/23	ATLAN035	ATLANTIC UNIFORM CO.	LPD AE VORTEX VEST	Open	1,287.14	0.00
23-00391	02/22/23	ADVAN025	STAPLES ADVANTAGE	MISC OFFICE SUPPLIES FINANCE	Open	46.50	0.00
23-00392	02/22/23	ACTION025	ACTION DATA SERVICES	PAYROLL SVCS 2/10/23	Open	235.28	0.00
23-00393	02/22/23	CANON005	CANON FINANCIAL SERVICES, INC.	B HALL COLOR COPIES/FEB 2023	Open	389.14	0.00
23-00394	02/22/23	BERGE240	BERGEN COUNTY UTILITIES AUTH	2023 1ST QTR WASTEWATER SVCE	Open	246,655.20	0.00
23-00395	02/22/23	ZIMME005	ZIMMERMANN, GLORIA	WINTER 2023 SR. LINE DANCING	Open	600.00	0.00
23-00396	02/22/23	CAMPB035	CAMPBELL SUPPLY COMPANY	LFD ENGINE 1 PUMP LEAK REPAIR	Open	576.49	0.00
23-00397	02/22/23	AJTER010	AJ TERRELL CONSULTING, LLC	WINTER BREAK FEB. ART CAMP	Open	600.00	0.00
23-00399	02/22/23	PATTI005	PATTI, MICHAEL	WINTER BASKETBALL REFEREE 2/18	Open	110.00	0.00
23-00401	02/22/23	HAMIL010	HAMILTON, TODD	WINTER BASKETBALL REFEREE 2/18	Open	110.00	0.00
23-00402	02/22/23	CASIL020	CASILLA, AMAURYS	WINTER BASKETBALL REFEREE 2/18	Open	110.00	0.00
23-00403	02/22/23	SMALL005	SMALL, TERRY	WINTER BASKETBALL REFEREE 2/18	Open	110.00	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
23-00404	02/22/23	GOTOT005	GOTO TECHNOLOGIES USA, INC	GOTO WEBINAR 2/21 - 3/23	Open	280.00	0.00
23-00405	02/22/23	POWER020	POWERHOUSE STUDIO TAKE TWO INC	SUMMER CAMP POWERHOUSE DEPOSIT	Open	1,000.00	0.00
23-00408	02/22/23	VEOLI005	VEOLIA WATER NEW JERSEY	WATER SERVICE - VAR. LOCATIONS	Open	130.22	0.00
23-00409	02/24/23	TECHN030	TECHNICAL FIRE SERVICE INC.	LFD HOSE TESTING	Open	2,816.88	0.00
23-00415	03/01/23	RACHL010	RACHLES/MICHELE'S OIL CO	DIESEL - RED DYED	Open	5,261.29	0.00
23-00416	03/01/23	EAGLE015	EAGLE ELEVATOR CO., INC.	MONTHLY MAINTENANCE - JAN 2023	Open	126.00	0.00
23-00417	03/01/23	TRAFF005	TRAFFIC SAFETY & EQUIPMENT CO.	HANDICAP PARKING SIGNS	Open	302.00	0.00
23-00419	03/01/23	CINTA015	CINTAS	JANITORIAL SUPPLIES	Open	38.17	0.00
Total Purchase Orders: 110				Total P.O. Line Items: 0	Total List Amount: 386,826.34	Total Void Amount:	0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total
Fund Description	Fund						
CURRENT	2-01	17,912.86	0.00	17,912.86	0.00	0.00	0.00
CURRENT	3-01	308,198.95	0.00	308,198.95	0.00	0.00	0.00
POOL OPERATING	3-05	4,565.00	0.00	4,565.00	0.00	0.00	0.00
DEVELOPERS ESCROW	3-13	0.00	0.00	0.00	0.00	0.00	856.00
REC ACTIVITIES TR	3-20	<u>21,661.42</u>	<u>0.00</u>	<u>21,661.42</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Year Total:		334,425.37	0.00	334,425.37	0.00	0.00	856.00
CAPITAL	C-04	32,344.97	0.00	32,344.97	0.00	0.00	0.00
GRANT FUND	G-02	1,287.14	0.00	1,287.14	0.00	0.00	0.00
Total of All Funds:		<u>385,970.34</u>	<u>0.00</u>	<u>385,970.34</u>	<u>0.00</u>	<u>0.00</u>	<u>856.00</u>

Project Description	Project No.	Rcvd Total	Held Total	Project Total
20220013 - 9 PALMER PL SOIL	20220013	247.50	0.00	247.50
345 GRAND SOIL	20220018	608.50	0.00	608.50
Total of All Projects:		<u>856.00</u>	<u>0.00</u>	<u>856.00</u>

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: March 6, 2023

RESOLUTION NO. 2023-86

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION’S “ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964”

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the *Mayor and Council* of the *Borough of Leonia*, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on March 6, 2023.

Trina Lindsey, RMC
Borough Clerk

**GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF
COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY
COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and
Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act
of 1964"**

GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES

NO PHOTO COPIES OF SIGNATURES

STATE OF NEW JERSEY
COUNTY OF BERGEN

We, members of the governing body of *Borough of Leonia* being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the *Mayor and Council of the Borough of Leonia* in the county of *Bergen*;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.

(L.S.) Judah Zeigler, Mayor

(L.S.)

(L.S.) Louis Grandelis, Council President

(L.S.)

(L.S.) Maureen Davis, Councilwoman

(L.S.)

(L.S.) Pasquale Fusco, Councilman

(L.S.)

(L.S.) Christoph Hesterbrink, Councilman

(L.S.)

(L.S.) Joanne Terrell, Councilwoman

(L.S.)

(L.S.) William Ziegler, Councilman

(L.S.)

Municipal Clerk

Sworn to and subscribed before me this _____ day of _____
Notary Public of New Jersey

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be executed before a municipality or county can submit its approved budget to the Division of Local Government Services. The executed certificate and the adopted resolution must be kept on file and available for inspection.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: March 6, 2023

RESOLUTION NO. 2023-87

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

**AUTHORIZE CAPITAL PURCHASE OF POLICE RADIO COMMUNICATION
EQUIPMENT – NEW MUNICIPAL BUILDING**

WHEREAS, there exists a need for police radio communication equipment for the police headquarters in the new municipal building; and

WHEREAS, the Borough of Leonia has received a proposal from Motorola Solutions, Inc., a state contract vendor, in the amount of \$122,995.20; and

WHEREAS, the purchase of this equipment was previously approved during the 2021 Capital Budget Process, and funding was secured as part of the 2021 Multi-Purpose Capital Ordinance

I, CAMERON KENG, CHIEF FINANCIAL OFFICER OF THE BOROUGH OF LEONIA, hereby certify that funds are available under:

MULTI-PURPOSE CAPITAL ORDINANCE 2021

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that authorization is given to accept the proposal submitted by Motorola Mobility LLC, in the amount, not-to-exceed, \$122,995.20.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on March 6, 2023.

Trina Lindsey, RMC
Borough Clerk



**STATE OF NEW JERSEY CONTRACT #83909
MOTOROLA PROCUREMENT PROPOSAL**

DATE: February 22, 2023

SHIP TO: LEONIA PD
ONE WOOD PARK
LEONIA, NJ 07605

VENDOR: MOTOROLA SOLUTIONS, INC.
c/o REGIONAL COMMUNICATIONS
64 EAST MIDLAND AVE
PARAMUS NJ 07653

ATTENTION: CHIEF S. TAMAGNY

ATTENTION: STEVE COOPER
PHONE: 201/261-6600
FAX:

NJ STATE CONTRACT # 83909

LIST UNIT EXT UNIT NJ STATE DISC UNIT EXTENDED

ITEM	LINE NO	COMMODITY CODE	MODEL	DESCRIPTION	QTY	PRICE	PRICE	DISCOUNT	PRICE	PRICE
1	00001	725-78-081934	L37TSS9PW1 N	ALL BAND CONSOLETTTE	4	\$ 8,040.00	\$ 32,160.00	20%	\$ 6,432.00	\$ 25,728.00
1.1	00001	725-78-081934	G843	ADD: AES ENCRYPTION APX AND ADP	4	\$ 475.00	\$ 1,900.00	20%	\$ 380.00	\$ 1,520.00
1.2	00001	725-78-081934	G806	ADD: ASTRO DIGITAL CAI OPERATION	4	\$ 515.00	\$ 2,060.00	20%	\$ 412.00	\$ 1,648.00
1.3	00001	725-78-081934	G51	ENH: SMARTZONE OPERATION APX	4	\$ 1,500.00	\$ 6,000.00	20%	\$ 1,200.00	\$ 4,800.00
1.4	00001	725-78-081934	G361	ENH: P25 TRUNKING SOFTWARE APX	4	\$ 300.00	\$ 1,200.00	20%	\$ 240.00	\$ 960.00
1.5	00001	725-78-081934	GA00580	ADD: TDMA OPERATION APX	4	\$ 450.00	\$ 1,800.00	20%	\$ 360.00	\$ 1,440.00
1.6	00001	725-78-081934	GA00469	ENH: EXTENDED DISPATCH APX CONSOLETT	4	\$ 500.00	\$ 2,000.00	20%	\$ 400.00	\$ 1,600.00
1.7	00001	725-78-081934	G996	ENH: OVER THE AIR PROVISIONING	4	\$ 100.00	\$ 400.00	20%	\$ 80.00	\$ 320.00
1.8	00001	725-78-081934	L999	ADD: FULL FP W/05/KEYPAD/CLOCK/VU	4	\$ 789.00	\$ 3,156.00	20%	\$ 631.20	\$ 2,524.80
1.9	00001	725-78-081934	W382	ADD: CONTROL STATION DESK GCAI MIC	4	\$ 169.00	\$ 676.00	20%	\$ 135.20	\$ 540.80
1.10	00001	725-78-081934	CA01598	ADD: AC LINE CORD US	4	\$ -	\$ 0.00	20%	\$ 0.00	\$ 0.00
1.11	00001	725-78-081934	G78	ADD: 3 YEAR SERVICE FROM THE START	4	\$ 176.00	\$ 704.00	0%	\$ 176.00	\$ 704.00
1.12	00009	726-16-085634	DSIOAKTBVUCN	MULTIBAND ANTENNA	4	\$ 2,172.00	\$ 8,688.00	20%	\$ 1,737.60	\$ 6,950.40
1.13	00015	725-78-081934	DSISB50HNC2	RF SPD, 125-1000MHZ DC BLOCK BULKHE	4	\$ 96.00	\$ 384.00	20%	\$ 76.80	\$ 307.20
1.14	00015	725-78-081934	DSLDF450ACABLE	CABLE: 1/2" LDF HELIAX POLY JKT PER	450	\$ 2.50	\$ 1,125.00	20%	\$ 2.00	\$ 900.00
1.15	00015	725-78-081934	DSL4TNMPSA	TYPE N MALE POSITIVE STOP FOR 1/2 I	8	\$ 17.75	\$ 142.00	20%	\$ 14.20	\$ 113.60
1.16	00015	725-78-081934	DSL4TNFPSA	TYPE N FEMALE POSITIVE STOP FOR 1/2	8	\$ 19.75	\$ 158.00	20%	\$ 15.80	\$ 126.40
1.17	00015	726-88-085633	DS2410881	241088-1 1/2INCH 2 HOLE GROUNDING K	8	\$ 24.25	\$ 194.00	20%	\$ 19.40	\$ 155.20
1.18	00015	726-88-085633	DS9PXXR27001023S	UPS RACKMOUNT SOFTWIRED	1	\$ 6,088.00	\$ 6,088.00	10%	\$ 5,479.20	\$ 5,479.20
2	00001	725-78-081934	F2380	MCD5000 DESKSET	5	\$ 1,500.00	\$ 7,500.00	20%	\$ 1,200.00	\$ 6,000.00
2.1	00001	725-78-081934	FHN7394	MCD5000 WALLMOUNT	5	\$ 24.00	\$ 120.00	20%	\$ 19.20	\$ 96.00
2.2	00001	725-78-081934	FHN7469	RGU POWER SUPPLY	5	\$ 100.00	\$ 500.00	20%	\$ 80.00	\$ 400.00
2.3	00001	725-78-081934	F7879	RADIO GATEWAY RGU	4	\$ 1,800.00	\$ 7,200.00	20%	\$ 1,440.00	\$ 5,760.00
2.4	00001	725-78-081934	FVN5847	MCD5000 CONFIG.	1	\$ 250.00	\$ 250.00	20%	\$ 200.00	\$ 200.00
2.5	00001	725-78-081934	FKN8695	ETHERNET CABLE	6	\$ 47.00	\$ 282.00	20%	\$ 37.60	\$ 225.60
2.6	00001	725-78-081934	CLN1868	2930F 24-PORT CORE SWITCH	1	\$ 2,500.00	\$ 2,500.00	20%	\$ 2,000.00	\$ 2,000.00
2.7	00001	725-78-081934	THN1012	7' OPEN RACK	1	\$ 470.00	\$ 470.00	20%	\$ 376.00	\$ 376.00
3	00027	925-36-085646	SVC03SVC0123D	SHOP SVC / ENGINEERING / CONF.	12	\$ 1,635.00	\$ 19,620.00	0%	\$ 1,635.00	\$ 19,620.00
4	00026	915-70-085645	SVC03SVC0123D	GRAVITY MOUNT / GOUNDING / MISC	1	\$ 16,500.00	\$ 16,500.00	0%	\$ 16,500.00	\$ 16,500.00
5	00027	925-36-085646	SVC03SVC0123D	INSTALLATION /PM / TESTING	8	\$ 2,000.00	\$ 16,000.00	0%	\$ 2,000.00	\$ 16,000.00

FINAL LOOKOVER REQUIRED PRIOR TO PO#

Total: \$ 122,995.20

System Total: \$ 122,995.20

NOTES:

1. Terms and Prices are quoted from the NJ State Contract - 83909
2. ACCESS & PROGRAMMING TO PSIC SYSTEMS COORDINATED THROUGH SYSTEM ADMINSTRATORS

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: March 6, 2023

RESOLUTION NO. 2023-88

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

**AUTHORIZE CAPITAL PURCHASE OF POLICE RADIO COMMUNICATION
EQUIPMENT – PORTABLE AND MOBILE RADIOS**

WHEREAS, there exists a need for portable and mobile police radio communication equipment for the Leonia Police Department; and

WHEREAS, the Borough of Leonia has received a proposal from Motorola Solutions, Inc., a state contract vendor, in the amount of \$291,992.70; and

WHEREAS, the purchase of this equipment was previously approved during the 2022 Capital Budget Process, and funding was secured as part of the 2022 Multi-Purpose Capital Ordinance

I, CAMERON KENG, CHIEF FINANCIAL OFFICER OF THE BOROUGH OF LEONIA, hereby certify that funds are available under:

MULTI-PURPOSE CAPITAL ORDINANCE 2022

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that authorization is given to accept the proposal submitted by Motorola Mobility LLC, in the amount, not-to-exceed, \$291,992.70.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on March 6, 2023.

Trina Lindsey, RMC
Borough Clerk



MOTOROLA

**STATE OF NEW JERSEY CONTRACT #83909
MOTOROLA PROCUREMENT PROPOSAL**

DATE: February 22, 2023

SHIP TO: LEONIA PD
ONE WOOD PARK
LEONIA, NJ 07605

VENDOR: MOTOROLA SOLUTIONS, INC.
c/o REGIONAL COMMUNICATIONS
64 EAST MIDLAND AVE
PARAMUS NJ 07653

ATTENTION: CHIEF S. TAMAGNY

ATTENTION: STEVE COOPER

PHONE: 201/261-6600

FAX:

NJ STATE CONTRACT # 83909

LIST UNIT EXT UNIT NJ STATE DISC UNIT EXTENDED

ITEM	LINE NO	COMMODITY CODE	MODEL	DESCRIPTION	QTY	PRICE	PRICE	DISCOUNT	PRICE	PRICE
APX 8000 Tri Band Portable (All Bands Enabled) Front Display										
1.00	00002	726-88-085633	H91TGD9PW6-N	APX8000 DIGITAL PORTABLE RADIO, MODEL 2.5	28	\$ 5,809.00	\$ 162,652.00	25%	\$ 4,356.75	\$ 121,989.00
1.01	00002	726-88-085633	Q806	ADD: ASTRO DIGITAL OPERATION	28	\$ 515.00	\$ 14,420.00	25%	\$ 386.25	\$ 10,815.00
1.02	00002	726-88-085633	H38	ADD: SMARTZONE OPERATION	28	\$ 1,500.00	\$ 42,000.00	25%	\$ 1,125.00	\$ 31,500.00
1.03	00002	726-88-085633	Q361	ADD: P25 TRUNKING	28	\$ 300.00	\$ 8,400.00	25%	\$ 225.00	\$ 6,300.00
1.04	00028	920-46.085647	Q58	ADD: THREE YEAR SERVICE	28	\$ 102.00	\$ 2,856.00	0%	\$ 102.00	\$ 2,856.00
1.05	00002	726-88-085633	G996	ADD: PROGRAMMING OVER P25 (OTAP)	28	\$ 100.00	\$ 2,800.00	25%	\$ 75.00	\$ 2,100.00
1.06	00002	726-88-085633	QA09001	ADD: WIFI CAPABILITY	28	\$ 300.00	\$ 8,400.00	25%	\$ 225.00	\$ 6,300.00
1.07	00002	726-88-085633	QA09007	ADD: OUT OF THE BOX WIFI PROVISIONING	28	\$ 0.00	\$ 0.00	25%	\$ 0.00	\$ 0.00
1.08	00002	726-88-085633	QA07682AA	ADD: SMARTCONNECT	28	\$ 0.00	\$ 0.00	25%	\$ 0.00	\$ 0.00
1.09	00002	726-88-085633	QA03399	ADD: ENHANCED DATA	28	\$ 165.00	\$ 4,620.00	25%	\$ 123.75	\$ 3,465.00
1.10	00002	726-88-085633	Q667BB	ADD: ADP ONLY	28	\$ 0.00	\$ 0.00	25%	\$ 0.00	\$ 0.00
1.11	00002	726-88-085633	QA00580	ADD: TDMA OPERATION	28	\$ 450.00	\$ 12,600.00	25%	\$ 337.50	\$ 9,450.00
1.12	00002	726-88-085633	SVC03SVC0115D	SHOP SVCS/TEMPLATE/PROG	28	\$ 248.00	\$ 6,944.00	0%	\$ 248.00	\$ 6,944.00
APX8000 Accesories										
2	00002	726-88-085633	NNTN8860	SINGLE UNIT CHARGER	14	\$ 150.00	\$ 2,100.00	20%	\$ 120.00	\$ 1,680.00
3	00002	726-88-085633	PMMN4099	IMPRESS SPEAKER MICROPHONE	28	\$ 132.00	\$ 3,696.00	20%	\$ 105.60	\$ 2,956.80
4	00002	726-88-085633	NNTN8844	SIX UNIT RACK CHARGER	2	\$ 1,250.00	\$ 2,500.00	20%	\$ 1,000.00	\$ 2,000.00
5	00002	726-88-085633	PMLN7560	REC ONLY EARPIECE W/TRANSLUCENT TUBE	28	\$ 58.00	\$ 1,624.00	20%	\$ 46.40	\$ 1,299.20
6	00002	726-88-085633	PMNN4486	SPARE IMPRES BATTERY	26	\$ 142.00	\$ 3,692.00	40%	\$ 85.20	\$ 2,215.20
APX 8500 Tri Band Mobile (7/800, VHF, UHF) All Bands Enabled										
Single Head Configuration										
7.00	00003	726-88-085633	M37TSS9PW1-N	APX8500 TRI BAND MOBILE	10	\$ 4,770.00	\$ 47,700.00	25%	\$ 3,577.50	\$ 35,775.00
7.01	00003	726-88-085633	G806	ENH: ASTRO DIGITAL OPERATION	10	\$ 515.00	\$ 5,150.00	25%	\$ 386.25	\$ 3,862.50
7.02	00003	726-88-085633	G51	ENH: SMARTZONE OPERATION	10	\$ 1,500.00	\$ 15,000.00	25%	\$ 1,125.00	\$ 11,250.00
7.03	00003	726-88-085633	G361	ADD: P25 TRUNKING SOFTWARE	10	\$ 300.00	\$ 3,000.00	25%	\$ 225.00	\$ 2,250.00
7.04	00003	726-88-085633	GA01670	ADD: APX E5 CONTROL HEAD	10	\$ 572.00	\$ 5,720.00	25%	\$ 429.00	\$ 4,290.00
7.05	00003	726-88-085633	G444	ADD: CONTROL HEAD SOFTWARE	10	\$ 0.00	\$ 0.00	25%	\$ 0.00	\$ 0.00
7.06	00003	726-88-085633	G67	ADD: REMOTE MOUNT	10	\$ 297.00	\$ 2,970.00	25%	\$ 222.75	\$ 2,227.50
7.07	00003	726-88-085633	W22	ADD: STANDARD MICROPHONE	10	\$ 72.00	\$ 720.00	25%	\$ 54.00	\$ 540.00
7.08	00003	726-88-085633	B18	ADD: AUXILARY SPKR 7.5 WATT	10	\$ 60.00	\$ 600.00	25%	\$ 45.00	\$ 450.00
7.09	00028	920-46.085647	G78	ENH: 3 YR REPAIR SERVICE ADVANTAGE	10	\$ 225.00	\$ 2,250.00	0%	\$ 225.00	\$ 2,250.00
7.10	00003	726-88-085633	GA00580	ADD: TDMA OPERATION	10	\$ 450.00	\$ 4,500.00	25%	\$ 337.50	\$ 3,375.00
7.11	00003	726-88-085633	GA01513	ADD: ALL BANDS ANTENNA	10	\$ 95.00	\$ 950.00	25%	\$ 71.25	\$ 712.50
7.12	00003	726-88-085633	Q667BB	ADD: ADP ONLY	10	\$ 0.00	\$ 0.00	25%	\$ 0.00	\$ 0.00
7.13	00003	726-88-085633	G996	ADD: OTAP	10	\$ 100.00	\$ 1,000.00	25%	\$ 75.00	\$ 750.00
7.14	00003	925-36-085646	SVC03SVC0123D	SHOP SVCS/INSTALLATION/PROG	10	\$ 585.00	\$ 5,850.00	0%	\$ 585.00	\$ 5,850.00
8	00003	726-88-085633	SVC03SVC0123D	COUNTY INT / CODE PLUG DIST / COORD. MMSUC - 30	4	\$ 1,635.00	\$ 6,540.00	0%	\$ 1,635.00	\$ 6,540.00
Total:										\$ 291,992.70
System Total:										\$ 291,992.70
NOTES:										
1. Terms and Prices are quoted from the NJ State Contract - 83909										
2. ACCESS & PROGRAMMING TO PSIC SYSTEMS COORDINATED THROUGH SYSTEM ADMINSTRATORS										