



Borough of Leonia
Leonía Senior Center
305 Beechwood Place
Leonía, NJ 07605

Trina Lindsey
Borough Clerk

www.leonianj.gov

Meeting: 04/03/23 7:30 PM

Mayor and Council Meeting - Regular

- 1 FLAG SALUTE**
- 2 OPEN MEETING STATEMENT** - *Conditions of the Open Meetings Act have been met by Notice placed on the Bulletin Board at Borough Hall and notice sent to the Official Newspaper.*
- 3 ROLL CALL**
- 4 PRESENTATIONS/REMARKS**
- 5 COMMENTS FROM THE PUBLIC - TWO (2) MINUTES PER SPEAKER**
- 6 APPROVAL OF MINUTES**
 - 6.1. February 6, 2023 Regular Meeting Minutes
[February 6, 2023 Regular Meeting Minutes.pdf](#)
 - 6.2. February 22, 2023 Work Session Meeting Minutes
[February 22, 2023 Work Session Meeting Minutes.pdf](#)
- 7 REPORTS**
 - A. COUNCIL REPORTS**
 - B. MAYOR'S REPORT**
 - C. BOROUGH ADMINISTRATOR'S REPORT**
 - D. BOROUGH ATTORNEY'S REPORT**
 - E. BOROUGH ENGINEER'S REPORT**
- 8 ADOPTION OF ORDINANCES**
 - 8.1. ORD. 2023-04 Warwick Lane Parking
[Adoption of ORD 2023-04.pdf](#)
[ORD. 2023-04 Warwick Lane Cul de sac parking deleted.pdf](#)

9 INTRODUCTION OF ORDINANCES

- 9.1. ORD. 2023-06 Calendar Year 2023 Ordinance to Exceed the Municipal Budget Cost of Living Allowance and to Establish a Cap Bank
[Intro Ord 2023-06.pdf](#)
[ORD. 2023-06 COLA.pdf](#)

10 NON-CONSENT RESOLUTIONS

- 10.1. RES. 2023-99 Computation of Reserve for Uncollected Taxes - 2023 Budget
[2023-99_Computation of RUCT_4.3.23.pdf](#)
- 10.2. RES. 2023-100 Introduction of 2023 Operating Budget
[2023-100_Introduction of 2023 Budget_4.3.23.pdf](#)
[Leonia 2023 Introduced Budget.pdf](#)
[Tax Impact - 2023 Introduced Budget.pdf](#)

11 CONSENT RESOLUTIONS

- 11.1. RES. 2023-101 Authorize Bill List
[2023-101_Authorize Bill List_4.3.23.pdf](#)
[2023-101 Bill List Backup.pdf](#)
- 11.2. RES. 2023-102 GZA Environmental - Authorize Proposal for Remedial Investigation & Reporting
[2023-102_GZA ENVIRONMENTAL_YAMATO SITE_4.3.2023.pdf](#)
[Memorandum_GZA_Reporting Proposal_03.31.2023.pdf](#)
[NJDEP_Texaco Site_Notice of Technical Deficiency 05.19.2021.pdf](#)
[24-034 Borough of Leonia Yamato NJDEP Reporting \(2\).pdf](#)

12 UNFINISHED BUSINESS

13 NEW BUSINESS

14 CORRESPONDENCE

- 15 **CLOSED SESSION** - *Whereas the Borough of Leonia desires to meet in private and/or Executive Session to discuss matters that are permitted by the exceptions to the Open Public Meetings Act as indicated herein:*

16 ADJOURNMENT



BOROUGH OF LEONIA

COUNCIL- Regular Meeting
~ Minutes ~

Trina Lindsey, Borough Clerk

312 Broad Avenue
Leonias, NJ 07605
<http://www.leonianj.gov/>

February 6, 2023

7:30 pm

Leonias Senior Center

A Regular Meeting of the Mayor and Council of the Borough of Leonias was held in person at the Leonias Senior Center at 305 Beechwood Place, Leonias, NJ, and virtually via GoToMeeting on February 6, 2023. The meeting was called to order at 7:30 pm by Mayor Zeigler.

Those present were led in the Flag Salute by Council President Grandelis.

Mayor Zeigler read the following statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. The meeting dates for the year are confirmed at the Annual Reorganization Meeting, are posted on the public bulletin board in Borough Hall and on the Borough website, published in the Record within the first 10 days of the New Year, and copies are sent to the Star-Ledger. Notice of this meeting was published in the January 8, 2023 edition of the Record, sent to the Star-Ledger, and posted on the public bulletin board in Borough Hall and on the Borough website. Further notice of the change of starting time for this meeting was sent to the Bergen Record and Star-Ledger on January 19, 2023 and posted on the public bulletin board in Borough Hall and on the Borough Website."

PRESENT: Mayor Judah Zeigler, Council President Grandelis, Councilwoman Maureen Davis, Councilman Pasquale Fusco, Councilman Christoph Hesterbrink, Councilwoman Joanne Terrell, and Councilman William Ziegler

ABSENT: None

ALSO PRESENT: Borough Attorney Brian Chewcaskie
Dipti Raja for Borough Engineer Drew Di Sessa
Borough Administrator Andrea Wardrop
Borough Clerk Trina Lindsey
Deputy Borough Clerk Jonathan Mandel

Public Comment

Dr. David George stated that this is his 50th year in Leonias and wished to thank the Mayor and Council for making Leonias what it is. Dr. George told a story regarding the exceptional leadership and service shown by the Leonias Police Department and the Mayor and Council over the years. Mayor Zeigler thanked Dr. George for his sentiments.

Lydia Maurice, 392 Grand Avenue, wished to know the policy of the Leonia High School and Mayor and Council concerning bullying.

Alec Melman, 172 Highwood Avenue, asked Councilwoman Davis, as Chair of the Board of Police Commissioners, if there was a specific reporting on summons for failure to yield. Mr. Melman was hoping to have targeted enforcement to prevent rolling stops by drivers.

Mr. Melman asked the Borough Attorney to give an explanation as to why the contractor awarded Section 10 was not able to be disqualified due to the horrific work done for a previous project.

Mayor Zeigler read into a record a letter from Mr. Hashir Qazi from the Eid Committee of New Jersey, requesting that the Mayor and Council permit the display of crescent lighting in celebration of Ramadan. The mayor read into the record:

“Dear Honorable Mayor Zeigler and Honorable Members of the Council,

We recognize that Diversity, Equity and Inclusion is important to you as leaders of diverse communities and to our town. It is in this spirit that we would like to share with you that Ramadan begins on March 22nd and ends April 21st.

Ramadan is the ninth month of the Islamic calendar. It is a month of fasting, patience, prayer, reflection, charity, forgiveness, community service and ends with a grand celebration (Eid Al Fitr). Muslims fast for 30 days, abstaining from all food and drink, from sunrise to sunset. The daily breaking of fast at sunset is called Iftar. There are many iftar events throughout Ramadan. Ramadan dates change every year as it is based on the lunar calendar.

This year, several municipalities across Bergen County, including neighboring Teaneck and Ridgefield Park, will be displaying a crescent lighting. It is a cultural display symbolic of the month that 2 billion Muslims celebrate across the world. We would like to underscore that the crescent is **NOT** a religious symbol but a cultural symbol. It is similar to the way that the Borough of Leonia displays a lighted holiday tree to welcome Christmas.

We plan to make an official request at the February council meeting and look forward to having Leonia join several towns across Bergen County celebrating the beginning of Ramadan with beautiful displays. Thank you for championing inclusivity and we look forward to celebrating Ramadan with you annually.”

Mayor Zeigler responded to Ms. Maurice’s question by stating that due to the form of government in the Borough of Leonia, the Mayor and Council are legally prohibited from engaging in any matters of policy with the Board of Education. The Governing Body has a zero-tolerance policy in place for bullying and has swiftly and severely addressed it when seen in Borough-owned parks.

To answer Mr. Melman’s question on rolling stops, Mayor Zeigler responded that he is unsure if it is tracked to the level of such detail but doesn’t disagree that it would be a good idea to see some targeted enforcement.

Borough Administrator Wardrop clarified Mr. Melman’s question by stating that Broad Avenue Section 10 and 11 projects were awarded to a different vendor than the one Mr.

Melman referred to. The Capital Roadways Project is the project that went to the vendor Mr. Melman raised concerns over. Mayor Zeigler responded to Mr. Melman's question on the Section 10 vendor by stating that State Statute is very strict as to the circumstances in which a municipality may reject a bidder. If the Borough of Leonia were to deny the vendor, it any lawsuits over it would likely be lost.

The record will reflect that no such comments were entered into the chat window accessible through GoToMeeting nor via the United States Postal Service or Email.

Appointments

Stigma Free Task Force

Mayor Zeigler appointed Emily Gelbard to Mayor's Stigma Free Task Force. Ms. Gelbard is a junior at Leonia High School who has put together a proposal for a mental health awareness day event to take place on May 7, 2023.

RES. 2023-70 Re-Appointment and Salary Increase for Seasonal Pool Manager for the 2023 Swim Club Season

[2023-70 Re-Appointment and Salary Increase for Seasonal Pool Manager 2023.pdf](#)

Motion by Council President Grandelis, second by Councilwoman Terrell, that Resolution #2023-70 be approved.

Councilman Ziegler wished to know if the funding for the salary of the Seasonal Pool Manager came from the Swim Club Trust Fund. Mayor Zeigler confirmed this.

Councilman Ziegler asked if the exact percentage increase in salary from last year was known. Councilman Grandelis responded that he can get Councilman Ziegler the information.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Approval of Minutes

Motion by Councilwoman Davis, second by Councilman Ziegler, with Councilwoman Terrell abstaining and all other members present voting in favor, that the Minutes of December 10, 2022 Special Budget Meeting were approved.

Motion by Councilman Ziegler, second by Councilwoman Terrell, and all members present voting in favor, that the Minutes of December 19, 2022 Work Session Meeting were approved.

Reports

Council President Grandelis

Recreation Commission

The Recreation Commission met on January 17, 2023 with its next meeting scheduled for February 21, 2023.

The Recreation Department was awarded a \$250,000 congressional spending grant for an electric senior bus. The Recreation was also awarded \$90,000 for the 2022 Open Space Grant. This grant was awarded for the purpose of resurfacing the tennis courts in Wood Park along with the painting of new Pickleball lines.

The Recreation Commission has begun discussion for changing the name of the Leonia Senior Department.

At the next Recreation Commission meeting, there will be a discussion over the adoption of a new refund policy and the addition of more pictures and items on the social media pages of the recreation.

Council President Grandelis spoke about the various new programs offered to Seniors.

Sports boosters have begun planning their annual fundraising event, looking to host it at some point in August.

Councilman Ziegler wished to hold a future discussion about the Senior Bus and asked that it be further discussed at a Work Session Meeting of the Mayor and Council. Mayor Zeigler replied that it would be a Capital Budget discussion.

Fire Department

The Fire Department Committee met on January 25, 2023 with the next meeting scheduled for February 16, 2023.

The Fire Department responded to 22 alarms and 3 fires in January.

The Fire Department Committee is having discussions as to the 2023 Operating Budget, JIF Certification, the 125th-anniversary celebration, and various other topics.

The Fire Department is looking for volunteers and encourages those interested to reach out to Fire Chief Dunn or Council President Grandelis.

Finance & HR Committee

The Finance and HR Committee met on January 10, 2023 with the next meeting scheduled for February 14, 2023.

The committee has been working vigorously to look through costs and spending to reduce the operating budget. Council President Grandelis has also held meetings with the Chief Financial Officer and various department heads to work with them to minimize costs and

balance their budgets. Suggestions will be provided at the February 22, 2023 Work Session Mayor and Council Meeting.

Board of Health

Council President Grandelis was unable to attend the January and February Board of Health Meetings but will be meeting with Chair Maryellen Peters-Neu on February 10, 2023 to discuss what has occurred.

EMS

Council President Grandelis has yet to receive a year-end report from EMS so he will provide it as part of his March reports.

Councilwoman Davis

Police Department

Please see attached the December 2022 Police Committee Report.

[December 2022 Police Committee Report](#)

Councilman Fusco

Building Department

Please see attached the January 2023 Construction Permit Activity Report and the Cash Receipts Audit Report

[January 2023 Construction Permit Activity Report](#)

[January 2023 Cash Receipts Audit Report](#)

Department of Public Works

Please see attached the Department of Public Works Monthly Reports for December 2022 and January 2023.

[December 2022 Department of Public Works Report](#)

[January 2023 Department of Public Works Report](#)

Planning Board

The Planning Board saw two presentations at its meeting. The proposal for 131 Fort Lee Road was approved for a much smaller development than what was originally proposed.

The Planning Board discussed the Area in Need of Redevelopment, Grand Avenue, and Willow Tree Road Area.

The two continuing applications are the Pacific Outdoor Billboard and 180 Fort Lee Road. The Pacific Outdoor Billboard application is to be pulled and brought before the Mayor and Council at a later point. 180 Fort Lee Road was pushed until January and will be pushed again to February.

The focus of the January Planning Board Meeting was the Reorganization Meeting, where reappointments were made for many of its current members.

Councilman Fusco wished to remind the public that on February 23, 2023 there will be a workshop hosted by the Planning Board and Borough Planner H2M to begin collecting public input for the Redevelopment Area. The workshop will be hosted in the Leonia High School Cafeteria.

Councilman Hesterbrink

Library Board

In December the Library Board was pleased to note that the usage of the library continues to increase.

The library continues to move forward with implementation of the NeoGov software for employee reviews.

The 2021 Audit report was approved.

The 2022 Actual Review for Budget took place and it was found that the library was able to stay under budget.

Historical Preservation Commission

The Historical Preservation Commission held a meeting on January 9, 2023.

Membership of the I Grew Up in Leonia Facebook page continues to grow.

The commission recognized Marsha Wilson's artwork at the Leonia Library.

The Historical Preservation Commission held a presentation of the work of Leonia astronomer Ernest Yalden.

Councilwoman Terrell

Board of Education

Leonia Schools has a newly appointed Superintendent, Brian Gatens, who previously served as a Superintendent at Emerson Schools. Mr. Gatens's appointment will be effective in July of 2023.

Law and Ordinances Committee

The Law and Ordinances Committee spent time discussing the Codification process, which will bring consistency between the online and physical codes of the Borough of Leonia.

Gas Powered Leaf Blowers will be on for a discussion at tonight's meeting.

Councilwoman Terrell thanked Council President Grandelis for the completion of the review of Recreation policies for 2022.

Councilman Ziegler

Shade Tree Commission

Imanta Bergmanis and Christine Healey-Sammis were reappointed as Co-Chairs of the Shade Tree Commission. Further appointments have been made for chairs of various roles, such as marketing and planting.

For 34 years the Borough of Leonia has been awarded the Tree City USA designation. It is once again time to reapply and Councilman Ziegler is confident Leonia will make it to 35 years.

More trees were planted by the Borough of Leonia than removed. However, there is a chance that the number of losses may be larger than reported due to illegal tree removals.

The private property planting program has gained some traction, with more residents agreeing to plant trees on their property.

There will be a robust discussion about the Shade Tree Ordinance and its enforcement, to which the Chief of Police, Property Maintenance Officers, and Borough Administrator will be in attendance.

Environmental Commission

William Russell was chosen to serve as Chair of the Environmental Commission, replacing Councilman Hesterbrink.

LEED Certification for the New Municipal Building was discussed, with the Borough Architect creating a long list of features of the project that are environmentally friendly and would allow for certification. It was discussed and decided however to not pursue this certification due to the administrative and financial hassles that come with it.

There was a discussion on where the Borough of Leonia stands on Overpeck Park Section IV.

The Environmental Commission continued the discussion on Highwood Hills.

The recycling volume has stayed consistent but the market for recyclables is not as profitable as it once was.

Facilities Committee

Regular project team meetings take place every Tuesday morning led by the Borough Administrator.

CGBC contracting has taken full advantage of the clear weather, making great construction progress. The Police Department has taken various drone shots of the project, highlighting its progress.

The New Municipal Building stays on time and substantially under budget.

The Borough Administrator has done extensive research on digital signs, with there being plans to replace the old physical sign in front of the Leonia Library.

Mayor's Report

Mayor Zeigler has not yet had a response from Bergen County and the Bergen County Executive on Overpeck Park IV.

Mayor Zeigler and Council President Grandelis attended the ribbon cutting ceremony of the new Shumi Restaurant, an Omakase Sushi Restaurant. This is an expansion location of the owner's original Ridgewood location. In addition to the main dining room, there is a private omakase room, which has already been booked up two months in advance. Mayor Zeigler encouraged those who enjoy Japanese cuisine with an omakase presentation to try it.

Mayor Zeigler was the MC for the Leonia Anna C Scott talent show.

On May 7, 2023, the Leonia Fire Company No. 1 will be celebrating its 125th anniversary.

Borough Administrator's Report

The digital sign is something that has been requested by the departments of the Borough of Leonia for a long time. It was thought by the project team for the New Municipal Building that a digital sign would be a good investment at this point. One state-contracted vendor has already viewed the site and wishes to proceed with the Borough of Leonia. Pricing will be provided as the needs of the borough are further examined and decisions are made as to the size and resolution.

There will be a brief presentation for the Federal TAP Grant project designer McCormick Taylor. This presentation will occur on February 9, 2023 and will go further into detail about the concepts of the Broad Avenue Complete Streets project. Letters were mailed out to all those within 200 feet of the project.

The Borough Administrator explained that the Borough of Leonia's risk manager has yet to receive a positive response on health benefit alternatives. It has been offered by the risk manager to attempt entry into the Bergen Municipal Employees Benefits Fund, which is known to be difficult to enter.

The Borough Administrator has worked with Council President Grandelis and the Finance Committee on the 2023 Operating Budget, to which their findings and suggestions are expected to be presented soon.

The Borough of Leonia has been running an employee phishing campaign to better inform employees of the dangers of phishing and what red flags to look out for. So far, there has been a great success in that the number of clicks has been low.

The Borough of Leonia received three separate grants, in particular one for an electric shuttle bus.

A grant award has been received for the creation of a mural on the side of Borough Hall.

The electric vehicle charging station is finally activated, with use by the public already being seen.

The Borough Administrator received a phone call from Farleigh Dickinson University, which had a student in need of internship experience. It was decided that the Borough of Leonia could give this opportunity and the intern will be assisting with various research projects.

Departments are finishing up their Capital Budget submissions. Intern Kyle Springob has been assisting with the organization of their submissions into reports.

Police Chief Tamagny and Borough Administrator Wardrop had a meeting with Bergen County IT Resources, who are in the beginning stages of the creation of a county-wide fiber network with contractor Millennium. Millennium is interested in serving as an IT provider for municipalities in Bergen County. Mayor Zeigler advised that the Borough of Leonia proceed with great caution due to the fledgling status of the project.

The Welcome Committee discussed the creation of a digital welcome package for new residents, as an alternative to a physical one.

Borough Attorney's Report

Borough Attorney Brian Chewcaskie gave highlights over the various projects and legal proceedings undergone through his firm. Borough Attorney Chewcaskie spoke as to the decision of the Council of Local Mandates to motion to dismiss the consolidated complaint of the Boroughs of Leonia and Fort Lee against an unfunded mandate requiring business insurance registration to be performed by municipalities.

Mayor Zeigler questioned if the State can move to dismiss a complaint before a hearing by the Council on Local Mandates. Borough Attorney Chewcaskie confirmed that they can.

The issues between Downes Tree Service and the Department of Environmental Protection have been resolved.

Councilman Ziegler inquired as to the vacant land analysis, wishing to know if the correspondence to homeowners has already been sent out. Borough Attorney Chewcaskie stated that he would look into it but believes that it has been completed already.

Borough Engineer's Report

Dipti Raja was in attendance, representing Borough Engineer Drew Di Sessa.

Broad Avenue Section 10 and 11 were awarded to the same contractor, 4 Clean-Up Inc. Both projects are planned to begin simultaneously in Spring 2023.

Broad Avenue Section 12 is anticipated to begin construction in Fall 2023 or Spring 2024.

The start date of the Leonia Recreation Lower Level Roof Project is in the preconstruction stage, with construction to begin based on the availability of resources and weather conditions.

For the Wood Terrace Drainage Project, quotes are being obtained for utility investigations and inspections.

Concerning the Lakeview Avenue Drainage Project, a meeting was held with the Englewood City Manager and Engineer on January 23, 2023 to further discuss strategy and flooding mitigation issues.

Earlier in 2023, the Borough of Leonia received its renewed stormwater management general permit, effective January 1, 2023. The Stormwater Management training for the Planning Board and Governing Body is required, with a list of those who have completed it needing to be kept. March 2023 is the due date for reporting.

Mayor Zeigler noted that he completed the training, commenting on its amateurish presentation.

Councilman Ziegler wished to ensure that the proposal for Wood Terrace is still set to be presented at the February Work Session meeting of the Mayor and Council. Ms. Raja confirmed that this discussion is still set to occur.

Adoption of Ordinances

Ordinance 2023-01

The Borough Clerk read the title of the ordinance into the record:

“AN ORDINANCE TO REPEAL AND REPLACE PART II, GENERAL LEGISLATION, CHAPTER 100, CANNABIS OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF LEONIA”

Borough Attorney Chewcaskie explained that due to the requirement of Planning Board review, this ordinance needed to be reintroduced and is up for adoption tonight.

Let the record show that no members of the public came forward either virtually or in person during the public hearing of Ordinance 2023-01.

Councilwoman Davis motioned that ordinance 2023-01 be adopted on second reading. Seconded by Councilwoman Terrell.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Introduction of Ordinances

Ordinance 2023-02

The Borough Clerk read the title of the ordinance into the record:

“AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 181 ENTITLED “NOISE”, ARTICLE 11 ENTITLED “TOOLS AND EQUIPMENT, SECTION 10 ENTITLED “RESTRICTIONS ON USE OF TOOLS AND EQUIPMENT” OF THE CODE OF THE BOROUGH OF LEONIA TO PROVIDE FOR RESTRICTIONS ON THE USE OF INTERNAL COMBUSTION LEAF BLOWERS”

Borough Attorney explained the ordinance provides a limitation on the use of gas-powered leaf blowers, similar to the one adopted by the Township of Montclair. The regulations relating to periods of which they may be used are also provided for in the ordinance.

Motion by Councilwoman Terrell, Second by Councilwoman Davis that ordinance 2023-02 be introduced and passed on first reading, and setting February 22, 2023 at 7:30 p.m. or as soon thereafter as the matter can be heard for second reading and adoption.

Mayor Zeigler wished to notify those in attendance and reviewing the recording that what this ordinance does is limit the use of gas-powered leaf blowers to two periods within the year. March 15th – May 15th and October 15th – December 15th. At no other time may a gas-powered leaf blower be used by a homeowner or contractor.

Councilwoman Terrell wished to ensure that the DPW has already performed the necessary steps to ensure they will be compliant. Councilman Fusco replied that an inventory has been performed and the DPW will be able to be compliant with the new regulations.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Non-Consent Resolutions**RES. 2023-71 Area in Need of Redevelopment Designation**

[2023-71 Area in Need of Redevelopment Designation.pdf](#)

Councilman Ziegler wished to confirm that this designation is not the entire redevelopment area as stated in the details. Councilman Ziegler wants to ensure that once the redevelopment plan is created that it is all one and also wishes to know why not all the blocks and lots were included.

Borough Attorney Chewcaskie replied that Planning Board Chair Mike DeGidio noticed that there were blocks and lots that were not supposed to be on the original resolution. This error in the Planning Board resolution was corrected, with the ones presented in this resolution being consistent with this correction. The two Spring Street lots are noted as being eliminated by the investigation performed by the Planning Board.

Councilman Ziegler inquired as to whether the cost presented by Borough Planner H2M is capped at a not-to-exceed amount. Borough Attorney Chewcaskie was not aware of the

answer but stated that all proposals are subject to a not-to-exceed amount and that they must make the Borough aware of it before exceeding.

Councilman Hesterbrink noted that he did not see many guidelines to be provided as part of the resolution, in particular relating to flooding concerns of the area. Councilman Hesterbrink wishes to make sure that there are guidelines in place to ensure the continued sustainability of any new developments within the area.

Mayor Zeigler replied to Councilman Hesterbrink that this resolution is not designed to embrace a development plan but to recognize an area in need of redevelopment and authorize the Planning Board to create a Redevelopment Plan. Councilman Hesterbrink's suggestions were previously discussed and rejected, as since the Mayor and Council have to approve the plan they felt it would be disingenuous to tell them which plan they would approve. Mayor Zeigler noted that he appreciates the recommendation but that it was previously discussed and dismissed by the Governing Body.

Councilman Hesterbrink stated that he understands and respects the decision of the Governing Body but still believes that guidelines should be set.

Councilman Fusco wished to add that the planning professionals will be providing guidance on how to alleviate any issues related to flooding. These concerns will be a component considered through the creation of the Redevelopment Plan.

Councilman Hesterbrink agreed and stated that what he would like to see as part of the resolution is an additional recognition of climate change and how it will be considered during the planning process.

Mayor Zeigler clarified that under the rules of order of the Borough of Leonia once a topic is discussed and decided the matter is settled.

Motion by Councilwoman Terrell, second by Councilman Fusco, that Resolution #2023-71 be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	nay
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Consent Resolutions

~~RES. 2023-72 Authorize Bill List~~

[2023-72 Authorize Bill List.pdf](#)

[Bill List Backup.pdf](#)

RES. 2023-73 Authorize Cancellation and Refund of Taxes for 2023 Disabled Veteran Exemption (Benitez)

[2023-73 Authorize Cancellation and Refund of Taxes for 2023 Disabled Veteran Exemption \(Benitez\).pdf](#)

~~RES. 2023-74 Authorize Cancellation and Refund of Taxes for 2023 Disabled Veteran Exemption (Oh)~~

[2023-74 Authorize Cancellation and Refund of Taxes for 2023 Disabled Veteran Exemption \(Oh\).pdf](#)

RES. 2023-75 Change Orders #18 and #19 – New Municipal Building Construction Project

[2023-75 Change Orders #18 and #19 – New Municipal Building Construction Project.pdf](#)
[Change Order #18.pdf](#)
[Change Order #19.pdf](#)

RES. 2023-76 Authorize Hire of Substitute Crossing Guard

[2023-76 Authorize Hire of Substitute Crossing Guard.pdf](#)

Motion by Council President Grandelis, second by Councilwoman Terrell, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

RES. 2023-72 Authorize Bill List

[2023-72 Authorize Bill List.pdf](#)
[Bill List Backup.pdf](#)

Councilwoman Terrell requested that Resolution #2023-72 be pulled for a separate vote.

Motion by Council President Grandelis, second by Councilwoman Davis, that Resolution #2023-72 be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	abstain
Councilman Fusco:	aye	Councilman Ziegler:	aye

RES. 2023-74 Authorize Cancellation and Refund of Taxes for 2023 Disabled Veteran Exemption (Oh)

[2023-74 Authorize Cancellation and Refund of Taxes for 2023 Disabled Veteran Exemption \(Oh\).pdf](#)

Councilman Ziegler pulled Resolution #2023-74 for additional discussion.

Councilman Ziegler noted that he has no objections to the resolution in question but wished to ask for more information.

Councilman Ziegler asked Borough Attorney Chewcaskie if a disabled veteran is exempt from paying taxes as long as they are a resident of the home. Borough Attorney Chewcaskie stated that he believes that you must be both a resident and reside within the home.

Councilman Ziegler asked if there was no circumstance where this would continue in case of heirs or property owned by the family or trust. Borough Attorney Chewcaskie confirmed this as an exempt veteran is defined by statute as the actual individual.

Councilman Ziegler asked if it was a federal or state statute, to which the Borough Attorney replied that it is a state statute.

Councilman Ziegler inquired if the state government also exempts a disabled veteran from paying other forms of taxes. Mayor Zeigler asked that the discussion be brought back to the resolution at hand as a motion is on the floor.

Motion by Councilman Ziegler, second by Councilwoman Terrell, that Resolution #2023-74 be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Unfinished Business

At Home Business Ordinance – Joanne Terrell

This discussion was decided to be moved to the March 20, 2023 Work Session.

Discussion of Leonia Ambulance Contractual Services – Bill Ziegler

Councilman Ziegler explained that a resident came to him with a series of questions relating to the ambulance services provided to Leonia residents.

Mayor Zeigler stated that there is a misconception among Leonia residents that there is no cost for ambulance services. If there is a problem with billing it must be discussed with Englewood Hospital.

Councilman Grandelis added that it is also against the law for Borough Administrators and the Mayor and Council to mitigate, negotiate, or pay for anyone's ambulance bill.

Councilman Ziegler stated that he is surprised as he remembers there was some talk over the service being free to Leonia residents, so there must have been a misunderstanding from that time.

Mayor Zeigler clarified that none of the current Governing Body members were around for the negotiations made by their predecessors.

Councilman Ziegler asked that this be brought back for a future work session to continue the discussion on the topic.

New Business

Leonia Fire Department Anniversary – Louis Grandelis

Council President Grandelis stated that the Fire Department was looking for approval to place a banner on Broad Avenue for their anniversary event.

Mayor Zeigler stated that they must request this through the Borough Administrator.

Correspondence

Correspondence from Eid Committee of New Jersey

Closed Session

RES. 2023-77 & 2023-78 Authorize Closed Session

BE IT RESOLVED in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Leonia entered into Closed Executive Session to discuss the following matters:

A. Litigation Tax Appeal

Minutes will be taken of the meeting and released to the public at the time that the matter is resolved. After Closed Executive Session, the Mayor and Council will reconvene to adjourn this meeting.

There being no further business to come before the Council, on a motion from Council President Grandelis, seconded by Councilman Fusco, and all present voting in favor, the meeting was adjourned to the Closed Executive Session at 8:56 p.m.

RES. 2023-78

[2023-78 Tax Appeal – Ambrose.pdf](#)

Motion by Councilman Ziegler, second by Councilman Fusco, that Resolution #2023-78 be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman Ziegler second by Councilman Fusco, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 9:08 p.m.

Respectfully submitted,

Jonathan Mandel,



BOROUGH OF LEONIA

COUNCIL- Work Session Meeting
~ Minutes ~

Trina Lindsey, Borough Clerk

312 Broad Avenue
Leonias, NJ 07605
<http://www.leonianj.gov/>

February 22, 2023

7:30 pm

Leonias Senior Center

A Work Session Meeting of the Mayor and Council of the Borough of Leonias was held in person at the Leonias Senior Center at 305 Beechwood Place, Leonias, NJ, and virtually via GoToMeeting on February 22, 2023. The meeting was called to order at 7:30pm by Mayor Zeigler.

Those present were led in the Flag Salute by Council President Grandelis.

Mayor Zeigler read the following statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. Notice of this meeting by the January 8, 2023 Sunshine Notice containing the time, date, and access information was published in the Record, Star Ledger and has been posted at Borough Hall and on the Borough website."

PRESENT: Mayor Judah Zeigler, Council President Grandelis, Councilwoman Maureen Davis, Councilman Pasquale Fusco, Councilman Christoph Hesterbrink, Councilwoman Joanne Terrell and Councilman William Ziegler

ABSENT: None

ALSO PRESENT: Borough Attorney Brian Chewcaskie
Borough Administrator Andrea Wardrop
Borough Engineer Drew Di Sessa
Deputy Borough Clerk Jonathan Mandel

Public Comment

Lydia Maurice, 392 Grand Avenue, asked if she as a resident of Leonias were to call 9-1-1 if it would go straight to Leonias emergency services or would it be first rerouted elsewhere.

Ms. Maurice also wished to know if there are any automated external defibrillators (AEDs) in public buildings in case of emergency. Also, Ms. Maurice inquired if there were any staff who were trained in CPR.

Lubna Ismail, 156 Ames Avenue, came to speak to the Eid Committee of New Jersey's request to have a crescent lighting event to commemorate Ramadan. Mrs. Ismail believes that

holding the event would be a great way for the Borough of Leonia to showcase its love for inclusivity and to show the community Ramadan as a month of festivities.

Safia Javaid, 382 Summit Avenue, wished to highlight the comments made by Mrs. Ismail and demonstrate the diversity and traditions of Leonians.

Jafar Ismail, 156 Ames Avenue, wished to echo the sentiments of his wife Lubna Ismail, and speak as to how Leonia has given him so much over the years. Mr. Ismail stated that Leonia has been a very welcoming community and expressed his gratitude, hoping to be more involved in the community in the future.

Robyn Platis-Moore, 212 Warwick Lane, expressed various concerns over the sign put up that calls for no parking at the cul-de-sac of Warwick Lane. Ms. Platis-Moore stated that the sign has adversely affected her and her neighbors' lives and made the parking situation on their street difficult. Ms. Platis-Moore stated that she believes there should be no issue with emergency vehicles entering the cul-de-sac as it is wider than the straight street that leads up to it and asked that the Mayor and Council reconsider this no-parking enforcement.

Ms. Platis-Moore's group Mom's Demand Action will be having a presentation on Tuesday, February 28, 2023 at the Leonia Presbyterian Church regarding gun safety and wished to invite the Mayor and Council to attend.

Aisha Siddiqui, 217 Warwick Lane, wished to also speak as to the parking regulations on Warwick Lane. Ms. Siddiqui stated that no other cul-de-sac in Leonia has the same no-parking restriction and that she feels uncomfortable parking her car further down the street. Ms. Siddiqui explained her concerns over parking, stating that it has become even more of an issue and that it has made it difficult for visitors to find parking as well. A request was made to the Governing Body to reconsider the parking regulations of Warwick Lane.

Roberta Fitzpatrick, 221 Warwick Lane, explained her concerns over the parking situation and stated that she initially bought her house with emergency vehicle access in mind. Ms. Fitzpatrick stated that when the no-parking signs were first put up she was told by a Police Lieutenant that they were temporary due to work that was being performed. Ms. Fitzpatrick stated that she has never seen issues with emergency vehicle access in the many years of her living in her home.

Alex Yedidia, 216 Warwick Lane, Mr. Yedidia stated that he has a large family with three vehicles, which has made it incredibly difficult to find parking with the no-parking restriction.

Susan Dewoski, 224 Warwick Lane, asked that the Mayor and Council please reconsider the no-parking regulation.

Orion Yedidia, 216 Warwick Lane, wished to echo all the sentiments already stated by his neighbors. Mr. Yedidia also wished to state that his two younger brothers used to love to play basketball and other sports on the street but no longer can do it with the parking regulations.

To Ms. Maurice, Mayor Zeigler responded that calls to 9-1-1 go to the Bergen County 9-1-1 center. The Borough of Leonia contracted with them 15 years ago. There are AEDs in every public building and there are various individuals who are trained in the use of AEDs and CPR.

To those who spoke about the Crescent Lighting request, Mayor Zeigler noted that the Mayor and Council were supportive of the idea and wished to ask a few questions. Mayor Zeigler asked if Ramadan is a religious observance. Mrs. Ismail responded that Ramadan is a religious observance but the event would be focused on the diversity and cultural festivities that surround it. The wish is to bring these festivities to the residents of Leonia. Mayor Zeigler confirmed with Ms. Ismail that the crescent light is a cultural symbol rather than a religious one. Mayor Zeigler stated that the Mayor and Council would be happy to have such an event but asked that they be sent specifics as to the event and set up for the crescent light.

Mayor Zeigler requested clarification on the Warwick Lane Parking issue, inquiring as to whether parking is prohibited in the cul-de-sac. Borough Administrator Wardrop gave an explanation provided by Police Chief Scott Tamagny, stating that there was always no parking at the cul-de-sac on Warwick Lane but that the signs notifying the public of such were missing. The DPW Superintendent had stated they had no issue with the situation as it was but the Fire Chief reserved concerns and requested that the cul-de-sac no parking zone be enforced to allow for the passage of fire trucks.

Mayor Zeigler stated that there seems to be a disconnect in the understanding of the parking restrictions, asking that there be more information provided for discussion. Mayor Zeigler also responded to the comments relating to kids no longer being able to play basketball in the street, stating that kids should not be playing in public streets as it only serves to create a public safety hazard.

Councilwoman Terrell stated that the legacy schedule under 194-30 has the north end of Warwick Lane marked for no parking at all times. This legacy schedule precedes the recently adopted Alternate Side Parking ordinance. Mayor Zeigler clarified that what seems to be the situation is that since the adoption of the parking regulations decades ago there was no parking permitted in the area of the cul-de-sac, but over time the signs disappeared and the Police Department was not enforcing the restriction. This restriction was not changed when the Mayor and Council passed the alternate side parking regulations but was always extant. Now that it has been brought to the Mayor and Council as a concern it will now be looked into and brought to a conclusion promptly.

The record will reflect that no further comments were entered into the chat window accessible through GoToMeeting nor received via the United States Postal Service or Email.

Adoption of Ordinances

Ordinance 2023-02

The Deputy Borough Clerk read the title of the ordinance into the record:

“An Ordinance Amending and Supplementing Chapter 181 Entitled ‘Noise’, Article 11 Entitled ‘Tools and Equipment’, Section 10 Entitled ‘Restrictions on Use of Tools and Equipment’ of the Code of the Borough of Leonia to Provide for Restrictions on the Use of Internal Combustion Leaf Blowers”

Borough Attorney Chewcaskie explained that the ordinance being discussed is an amendment to the tools and equipment section of the borough code, to restrict the use of gas-powered leaf blowers to specific periods within the year. At the discretion of the

Emergency Management Coordinator, these restrictions may be lifted in times of disaster and extreme weather. The periods of use are limited to March 15th – May 15th and October 15th – December 15th. The hours of use provided are consistent with the regulations on hours already in place.

Let the record show that no members of the public came forward either virtually or in person during the public hearing of Ordinance 2023-02.

Councilwoman Terrell motioned that ordinance 2023-02 be adopted on second reading. Seconded by Councilman Ziegler.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Introduction of Ordinances

Ordinance 2023-03

The Deputy Borough Clerk read the title of the ordinance into the record:

“An Ordinance Amending Chapter 275 ‘Trees’, Section 275-24 ‘Issuance of Tree Removal Permits’, Subsection 275-24© ‘Tree Removal Contractor’ and Section 275-26(D) ‘Violations and Penalties’ of the Code of the Borough of Leonia”

Borough Attorney Chewcaskie explained that this ordinance was discussed in prior meetings and that it brings upon two significant changes to the Shade Tree Ordinance. Firstly, the tree removal contractors must verify that a tree removal permit was obtained by the homeowner. Secondly, the Borough of Leonia has the discretion to publish the names of violators in the official newspaper of the municipality.

Motion by Councilman Ziegler, Second by Councilwoman Terrell that ordinance 2023-03 be introduced and passed on first reading, and setting March 6, 2023 at 7:30 p.m. or as soon thereafter as the matter can be heard for second reading and adoption.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Non-Consent Resolutions

RES. 2023-79 Pennoni Associates Wood Terrace Design Proposal

[2023-79 Wood Terrace Drainage Improvements Phase I.pdf](#)

[Wood Terr Drainage Improvements Ph 1.pdf](#)

Borough Administrator Wardrop explained that this was brought to the Mayor and Council’s attention to further discuss the proposal.

Borough Engineer Di Sessa stated that this is a Phase I proposal to alleviate the flooding at the low point of the road of Wood Terrace. The proposal also includes a survey of the area and a video inspection of the culvert and various other engineering services to mitigate future flooding issues.

Mayor Zeigler asked for the total estimated cost of the project, to which the Borough Engineer replied that it is estimated to be around \$500,000. Borough Administrator Wardrop followed this up by stating that during the 2022 Multipurpose Ordinance, \$750,000 was appropriated for this project.

Mayor Zeigler noted that he did not see much work being proposed to be done around Wood Terrace itself. Borough Engineer Di Sessa replied that the work would be a reconstruction of the low point of Wood Terrace. Mayor Zeigler clarified that his concern was over the work the Borough Engineer would do to mitigate the issue at Wood Terrace. Borough Engineer Di Sessa said that a lot of the work that would be performed is the documentation and surveying of pipes that will come into effect during the creation of a design that would keep water below people's homes.

Councilman Ziegler asked for clarification that what would be done through this proposal is to allow Borough Engineer Di Sessa to perform the work to create a solution, and not the solution itself. Borough Engineer Di Sessa stated that this is a design proposal, so it includes the construction documents to implement the interim solution. The project is approximately six weeks in total, for a total of 20 weeks including the bid process and preparation.

Councilman Hesterbrink asked the Borough Engineer what could be anticipated happening to the Church property through the project. Borough Engineer Di Sessa stated that the work involving church property would require their permission to be performed, with an area being created to collect the water. At this point, the Church has not been in any conversations with the Borough of Leonia.

Councilwoman Terrell wished to have clarification as to the additional fee of \$2,250 per day if the pipe inspection were to exceed the expected amount of time. Councilwoman Terrell wondered if the DPW or Borough of Leonia could find another contractor to perform the service for a cheaper fee, as it would be best to prepare for the work to exceed what is proposed.

Mayor Zeigler added to Councilwoman Terrell's comments by stating that the proposal feels like too much money without enough substance.

Borough Administrator Wardrop asked the Borough Engineer if through the DPW the Borough of Leonia could utilize the equipment of a municipality they have a shared service agreement with. Borough Engineer Di Sessa replied that it is possible but the sub-consultant that is being quoted specializes in the work and has better equipment. The Borough Engineer spoke with the company and believes that the three days should be more than enough pending they do not hit any obstructions.

Mayor Zeigler expressed concerns that the prices being presented are not as low as they could be, asking the Borough Engineer to reassess the valuation of the proposal.

Councilwoman Terrell would like to see a larger scope of time for the proposal, as the Borough of Leonia cannot afford to pay for the cost of extra time if the actual timeframe of the project goes beyond the scope. Mayor Zeigler provided the alternative that if the project

exceeds the prescribed six weeks that a penalty provision be put in place that would incentivize the project to be completed on time.

Borough Engineer Di Sessa stated that the six-week timeframe is a placeholder and that as long as there is still a leftover budget for the project, they would continue the work at no additional cost should it go beyond the prescribed timeframe. The Borough Engineer also stated that he is willing to work towards creating more certainty in the project.

Motion by Councilwoman Terrell, second by Councilman Fusco that Resolution #2023-79 be tabled.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Consent Resolutions

RES. 2023-80 Authorize Bill List

[2023-80 Authorize Bill List.pdf](#)

[Bill List Backup.pdf](#)

RES. 2023-81 Amend Resolution 2023-69 Authorizing the Purchase of Office Furniture for the New Municipal Building

[2023-81 Amend RES. 2023-69.pdf](#)

Motion by Council President Grandelis, second by Councilwoman Terrell, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Unfinished Business

Sidewalk Policy – Bill Ziegler / Mayor Zeigler

The discussion was decided to be moved to the March Work Session.

Bulk Trash Pickup – Pat Fusco / Christoph Hesterbrink

Councilman Fusco stated that DPW Committee is putting together more information on the topic to put together a proposal for a one-time-a-month bulk trash pickup. This is to encourage more recycling, reuse, and sustainability of bulk trash. The DPW Committee all agreed that it would take a great deal of research before a proposal is brought before the Mayor and Council. This proposal is projected to be ready for the April Work Session.

At Home Business Ordinance – Joanne Terrell

Councilwoman Terrell stated that the current At Home Business Ordinance is very specific about doctors and accountants for specific streets on Leonia. A discussion was held as to how to make the ordinance more permissible to reflect the current ways people work from home. One idea was to allow licensed individuals to operate without the need to be located on Grand or Broad Avenue.

Where the discussion was left off was a potential issue relating to required parking under the Americans with Disabilities Act (ADA). Borough Attorney Chewcaskie stated that ADA provisions was left out as ADA requirements may be required for businesses. An ordinance was prepared and the Borough Attorney advised that it be redone and that certain paragraphs of the existing ordinance be eliminated to streamline what would be considered a home office.

Councilman Fusco stated that some home-based businesses may be online.

Borough Attorney Chewcaskie clarified that there are two distinctions in classifications for a home-based business. Home Professional Offices are practitioners of a recognized profession, located on Broad Avenue, Grand Avenue, or Fort Lee Road. What is added is the home occupation classification that is allowed in any dwelling unit in a residential area, with limitations as to what can be done in that space. The definition of home occupation is broad. There are several regulations in place however, such as the home business may not have employees, use 10% or more of the floor space of the unit, or change the exterior look of the building.

Borough Attorney Chewcaskie stated that the 10% regulation in place provides some limitations as to what can be used for business purposes. Mayor Zeigler stated that perhaps the percentage can be changed based on considerations of the dwelling, to not prevent those who live in apartments or multi-family homes from participating. Councilman Ziegler reiterated the importance of allowing apartment dwellers the same opportunities that those with houses have.

Councilman Hesterbrink stated that the point of the changes would be to permit them to operate their businesses and work from home. Mayor Zeigler reiterated that the 10% regulation limits those in apartments to a small portion of their apartment.

Borough Attorney Chewcaskie stated that with businesses the 10% regulation was made in mind for those who were running physical therapy clinics and like businesses.

Discussion of Leonia Ambulance Contractual Services – Bill Ziegler

Councilman Ziegler admitted he was not fully aware that Leonia residents were expected to pay for charges related to ambulance services. Councilman Ziegler wished to ensure that the misconception that Leonia residents didn't have to pay for ambulance services was corrected.

Councilman Ziegler questioned how the ambulance service would operate if the individual being transported did not have insurance. Council President Grandelis clarified that if an individual was uninsured and they were transported to a hospital, the EMS cannot refuse transportation. If the Hospital is made aware that the individual is without insurance, they would work with them to resolve payment. Various patient programs could be pursued by the

individual to resolve payment balances. Council President Grandelis said that regardless of insurance status an individual will be transported to a hospital in a crisis to get care.

Councilman Fusco reiterated that the misunderstanding arose from the idea that Leonians would not be charged for ambulance services.

Concerning pushing out information, Council President Grandelis wished to defer to counsel as to the best way to inform the public. Borough Attorney Chewcaskie said that the best way to inform the public is to indicate what the policy is and how it affects them.

Councilman Ziegler asked if the Borough Administrator could be tasked with preparing a communication plan. Mayor Zeigler replied that the Borough Administrator is currently focused on more important projects at this moment. Mayor Zeigler asked that Council President Grandelis propose a simple communication to be reviewed by the Borough Attorney and placed on the Leonia website.

Mayor Zeigler wished to ensure that it does not become habitual that the Mayor and Council chase after rumors.

Council President Grandelis stated that the Mayor and Council should not be interfering or playing middle man for issues that arise similar to this.

Leonia Fire Department Anniversary – Louis Grandelis

Mayor Zeigler asked that clarification be made that this is not a Fire Department event but a Fire Company anniversary. The request must come from the Fire Company as there is a difference due to one being a governmental entity and the other not.

Council President Grandelis explained the event, stating that the Volunteer Fire Company 1 is holding a 125th anniversary on April 6, 2023. Council President Grandelis deferred to the Fire Chief to discuss the event.

Mayor Zeigler replied that as the Fire Chief is not an officer of the company, he should not be the one presenting the event. The Fire Company is the group that must come forward before the Mayor and Council as this is a company function and not one by the Fire Department.

Council President Grandelis stated that from a budget perspective, there is a deadline relating to providing financial support for the event by the Borough of Leonia.

Mayor Zeigler requested that the Company President or Officer be contacted.

2023 Operating Budget Update – Cameron Keng / Andrea Wardrop / Louis Grandelis

Council President Grandelis provided the Mayor and Council with documents prepared by the Finance Committee to review the tax impact of the budget and where it stands.

Mayor Zeigler noted that there were certain discrepancies between the 2022 appropriated budget and the 2022 actual amount denoted on the spreadsheet.

Chief Financial Officer Keng explained that the actual amount included the school taxes and county taxes payable.

Mayor Zeigler requested that if presented with a spreadsheet the numbers be accurate to reality and not based on variables outside of the Mayor and Council's control.

Councilman Hesterbrink noted that much of the actual spending lines are less than what was budgeted for.

Mayor Zeigler noted that taxes are based upon what is budgeted and not actuals.

Councilwoman Davis wondered if some of the discrepancies in what was budgeted and what was spent are due to budgeting for the salaries of individuals who may have left.

Chief Financial Officer Keng explained that the Fire Department often receives its invoices later in the year and does not demonstrate what is done in December.

Mayor Zeigler noted that the information on what the Fire Department spent in total was not reflected on the spreadsheet.

Council President Grandelis noted that there were significant challenges with the budget, finding several items in need of the Finance Committees' attention. The key takeaway from this discussion is that recommended savings are \$521,000 which can be taken out to lower the budget. There were some discrepancies between the worksheets reviewed by the Finance Committee.

Chief Financial Officer Keng stated that many line items in the budget were consolidated to more accurately portray salaries and wages.

Mayor Zeigler noted that the recommended budget change versus 2022 was against the appropriated budget and not the actual. Borough Administrator Wardrop replied that the appropriated amounts from year to year must be compared against one another. Mayor Zeigler responded that when preparing a spreadsheet you are allowed to put anything you wish on it, stating that they would only be continuing to over-appropriate the budget if they continued as is.

Councilman Hesterbrink found the spreadsheet to be not sufficient enough to have a meaningful discussion over, wishing for more explanation as to the discrepancies.

Borough Administrator Wardrop mentioned that the budget is provided on a google sheet folder with commentary to explain the discrepancies. This information will be resent to the Mayor and Council.

Mayor Zeigler requested that a special meeting be sunshine noticed for March 27, 2023 at 7:30 PM for the budget introduction. Further discussion shall be held at the March 20, 2023 Work Session Meeting of the Mayor and Council.

Councilman Ziegler requested that Mayor Zeigler send the Mayor and Council a copy of the letter sent to Bergen County concerning Overpeck Section IV.

New Business**Codification Updates – Joanne Terrell / Brian Chewcaskie**

Councilwoman Terrell explained that thanks to the efforts of the Borough Attorney, Deputy Clerk, and Borough Clerk an effective strategy has been created to handle the codification project. At the next Work Session Meeting, the Governing Body will be asked to review recommendations for changes to fees.

Liquor License Sale – Pat Fusco

Councilman Fusco explained that he has been approached by a couple of people within the Borough of Leonia who expressed interest in wanting to buy a liquor license and combining it with a restaurant to provide bar service. In the past, the Borough of Leonia has put out to bid a liquor license but there was no success in its sale. Councilman Fusco asked the Borough Attorney to look into the matter and find documentation as to the pricing to see if the Mayor and Council had an interest in another bid.

Borough Attorney Chewcaskie stated that he spoke with Councilman Fusco and found that in 2016 a resolution was adopted to authorize going out to sale for a license in the amount of \$325,000. The license went to bid but there were no buyers.

Mayor Zeigler asked if there were any objections to potentially going out to bid once again. There were no objections to this course of action.

Borough Attorney Chewcaskie stated that the Governing Body in the past was not interested in a bar but rather a food service that was more restaurant oriented. The Borough Attorney stated that he can circulate the old resolution with a memo that was done last time. The license would be auctioned off.

Councilwoman Terrell asked if Councilman Fusco was aware of Governor Murphy discussing the potential for making Liquor Licenses more available. Mayor Zeigler responded that the Governor wishes to add more licenses but is not sure which types. Mayor Zeigler also stated that the Governor doesn't have a way to address those who have already spent 2.1 million dollars on a license, causing them to potentially lose their biggest assets value.

Borough Attorney Chewcaskie said that some proponents have been seeking to add more liquor licenses but have not done it yet. The State views allowing more liquor licenses as a way to encourage economic development.

Mayor Zeigler responded that it is frustrating to listen to as there has yet to be a solution set forward.

Borough Attorney Chewcaskie will recirculate the memo and the Mayor and Council will have to decide on the price.

The discussion will be brought to the April Work Session.

Chief Financial Officer Resignation and Additional Hours Request – Louis Grandelis / Andrea Wardrop

Council President Grandelis bears the sad news that Chief Financial Officer (CFO) Cameron Keng will be resigning from his position. CFO Keng has agreed to stay through the budget adoption process.

Borough Administrator Wardrop explained that when CFO Keng first began in his role there was a discussion as to how many hours would be required to bring the General Ledger back to order, which at the time was decided to be 40. As time progressed it was determined that this was not enough time, with CFO Keng requesting payment for 107 hours of work.

CFO Keng explained that the additional hours were spent on correcting the current fund. What occurred was a multi-layered issue that required the CFO to pull up every single daily deposit and match it up to a bank statement. This and the following entry into Excel took up an inordinate amount of time. Along with this, several issues needed to be resolved.

Borough Administrator concurred with the CFO's additional hours.

Mayor Zeigler inquired as to whether this had an impact on why the CFO decided to resign from his position.

CFO Keng stated that he found that the time requirements exceeded what was in his original agreement and that the issues faced by Leonia require more time than what he can provide.

Mayor Zeigler asked if CFO Keng would require more hours or if he was uninterested in continuing.

CFO Keng replied that he wishes to make sure the budget is done and properly completed but does not plan to stay beyond that.

Councilman Fusco wished to know what would the Borough of Leonia need to maintain or fix after the completion of the budget.

CFO Keng said that the issues would not be fixed in time prior to his departure and that fixing them would generally be a three-year process.

No members of the Governing Body were in disagreement with moving forward with providing payment to the CFO for his additional hours.

Councilman Ziegler thanked CFO Keng for his work and for doing a great job. Councilman Ziegler also commented that it bothers him that there is no accountability for the malfeasance that led to these issues to begin with.

Mayor Zeiger asked that CFO Keng give his resignation some more thought and the situation can be reassessed after the completion of the budget.

Correspondence**Correspondence from the Office of the County Executive**

[Letter-Zeigler-Committee.pdf](#)

Mayor Zeigler stated that the original letter was sent to the Clerk and Deputy Clerk to disseminate to the Mayor and Council. Mayor Zeigler personally was disappointed by the letter and is in the process of drafting a letter in response.

Closed Session

RES. 2023-82 Authorize Closed Session

BE IT RESOLVED in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Leonia entered into Closed Executive Session to discuss the following matters:

- A. Negotiations
- B. Contracts

Minutes will be taken of the meeting and released to the public at the time that the matter is resolved. After the Closed Executive Session, the Mayor and Council will reconvene to adjourn this meeting.

There being no further business to come before the Council, on a motion from Council President Grandelis, seconded by Councilwoman Terrell, and all present voting in favor, the meeting was adjourned to the Closed Executive Session at 9:40 p.m.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman Ziegler, second by Councilwoman Davis, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 10:06 p.m.

Respectfully submitted,

Jonathan Mandel,

Adoption of Ordinances

ORDINANCE 2023-04

Trina will read:

The following ordinance published herewith was first read by title only on March 20, 2023, and posted on the bulletin board of the municipal building:

AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 194 OF THE ORDINANCE OF THE BOROUGH OF LEONIA ENTITLED "VEHICLES AND TRAFFIC", SECTION 194-30 ENTITLED "SCHEDULE I: NO PARKING".

Mayor Zeigler opens the floor for any public comments on Ordinance 2023-04.

MAYOR ZEIGLER ASKS THAT A COUNCIL MEMBER MOVE TO PASS AND ADOPT ON SECOND AND FINAL READING ORDINANCE 2023-04 AND THAT NOTICE OF SAME SHALL BE PUBLISHED ACCORDING TO LAW.

THE MOTION WILL THEN BE SECONDED AND THEN ROLL CALL.

**BOROUGH OF LEONIA
ORDINANCE #2023-04**

**AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 194 OF THE
ORDINANCE OF THE BOROUGH OF LEONIA ENTITLED “VEHICLES AND
TRAFFIC”, SECTION 194-30 ENTITLED “SCHEDULE I: NO PARKING”.**

BE IT ORDAINED by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey, as follows:

Section 1.

Chapter 194 of the Code of the Borough of Leonia, “Vehicles and Traffic”, Section 194-30 “Schedule I: No Parking”, be and is hereby amended with the deletion of the following:

194-30 Schedule I: No Parking

- A. Warwick Lane is hereby deleted from Section 194-30 “Schedule I - “No Parking”.

Section 2.

All other provisions of Chapter 194 of the Code of the Borough of Leonia, “Vehicles and Traffic”, of the Code of the Borough of Leonia are hereby ratified and confirmed.

Section 3. Severability

If any article, section, sub-section, sentence, clause or phrase of this Ordinance is, for any reason, deemed to be unconstitutional or invalid by any court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.

Section 4. Effect

This Ordinance will take effect upon publication as required by law.

Judah Zeigler, Mayor

ATTEST:

Trina Lindsey, Borough Clerk

RECORD OF VOTE												
	First Reading						Second Reading					
	March 20, 2023						April 3, 2023					
Council	M	S	Y	N	A	AB	M	S	Y	N	A	AB
Grandelis			✓									
Davis		✓	✓									
Fusco			✓									
Hesterbrink			✓									
Terrell	✓		✓									
Ziegler			✓									
Mayor Zeigler												
M - Motion S - Seconded Y- Yes N - No A - Abstain AB - Absent												

Judah Zeigler, Mayor

ATTEST:

Trina Lindsey, Borough Clerk

Introduction of Ordinances

Ordinance 2023-06

TRINA WILL READ THE TITLE OF THE ORDINANCE.

BOROUGH OF LEONIA BERGEN COUNTY, NEW JERSEY
CALENDAR YEAR 2023 ORDINANCE TO EXCEED THE MUNICIPAL
BUDGET COST OF LIVING ALLOWANCE AND TO ESTABLISH A CAP
BANK (N.J.S.A. 40A-4-45.14)

MAYOR ZEIGLER WILL REQUEST A COUNCIL MEMBER TO MAKE
A MOTION TO INTRODUCE AND PASS ON FIRST READING
ORDINANCE 2023-06 AND SET THE HEARING FOR APRIL 17,
2023 AT 7:30 PM OR AS SOON THEREAFTER IN LEONIA SENIOR
CENTER AND VIRTUALLY VIA GOTOMEETING.

THE MOTION WILL THEN BE SECONDED.

TRINA WILL CONDUCT THE ROLL CALL.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY
CALENDAR YEAR 2023 ORDINANCE TO EXCEED
THE MUNICIPAL BUDGET COST OF LIVING ALLOWANCE
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A-4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Leonia in the County of Bergen finds its advisable and necessary to increase its CY 2023 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 1.0% increase in the budget of said year, amounting to \$120,924 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Leonia, in the County of Bergen, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Borough of Leonia shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 1.0%, amounting to \$120,924, and that the CY 2023 municipal budget for the Borough of Leonia be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Introduced by _____

Approved _____, 2023

Seconded by _____

ATTEST:

Borough Clerk

Mayor

RECORD OF VOTE

RECORD OF VOTE												
	First Reading						Second Reading					
	April 3, 2023						April 17, 2023					
	M	S	Y	N	A	AB	M	S	Y	N	A	AB
Council												
Grandelis												
Davis												
Fusco												
Hesterbrink												
Terrell												
Ziegler												
Mayor Zeigler												
M - Motion S - Seconded Y- Yes N - No A - Abstain AB - Absent												

Judah Zeigler, Mayor

ATTEST:

 Trina Lindsey, Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: April 3, 2023

RESOLUTION NO. 2023-99

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

COMPUTATION OF RESERVE FOR UNCOLLECTED TAXES – 2023 BUDGET

WHEREAS, pursuant to N.J.S.A. 40A:4-41, a municipality must include an appropriation for “Reserve for Uncollected Taxes” in its annual budget where less than 100% of current tax collections may be and are anticipated; and

WHEREAS, receipts from the collection of taxes levied or to be levied in the municipality and payable in the fiscal year shall be anticipated in an amount which is not in excess of the percentage of taxes levied and payable during the next preceding fiscal year which was received in cash by the last day of the preceding fiscal year; and

WHEREAS, if tax appeal judgments of the county tax board pursuant to R.S. 54:3-21 et seq. and/or the State tax court pursuant to R.S. 54:48-1 et seq. result in tax reductions for the previous fiscal year, the governing body of the municipality may elect to calculate the current year reserve for uncollected taxes by reducing the certified tax levy of the prior year by the amount of the tax levy adjustments resulting from those judgments; and

WHEREAS, Sheet 22 of the Borough’s Annual Financial Statement for the year 2022 reflects reductions due to tax appeals of \$55,024 which when reduced from the 2022 tax levy results in the 2022 tax collection rate being 98.98 percent; and

WHEREAS, the election of this choice to calculate the “Reserve for Uncollected Taxes” for the 2023 municipal budget shall be made by resolution approved by a majority of the full membership of the governing body prior to the introduction of the 2023 municipal budget pursuant to N.J.S.A. 40A:4-5.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey elect to calculate the “Reserve for Uncollected Taxes” appropriation for the 2023 municipal budget by reducing the certified tax levy of the prior year by the amount of tax levy adjustments of the county tax board pursuant to R.S. 54:3-21 et seq., and State tax court pursuant to R.S. 54:48-1 et seq., in order to calculate the prior year tax collection rate.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: April 3, 2023

RESOLUTION NO. 2023-99

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on April 3, 2023.

Trina Lindsey, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: April 3, 2023

RESOLUTION NO. 2023-100

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

INTRODUCTION OF 2023 BUDGET

NOW, THEREFORE, BE IT RESOLVED, that the following statement of revenues and appropriations attached hereto constitute the local Budget of the Borough of Leonia, Bergen County, New Jersey for the year 2023.

BE IT FURTHER RESOLVED, that the said budget be published in the Star Ledger and the Record in the issue of April 10, 2023 and that a hearing on the Budget will be held at the Municipal Building on May 11, 2023 at 7:30 PM or as soon thereafter as the matter may be reached.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on April 3, 2023.

Trina Lindsey, RMC
Borough Clerk

2023 MUNICIPAL DATA SHEET

(MUST ACCOMPANY 2023 BUDGET)

CAP

MUNICIPALITY: BOROUGH OF LEONIA

COUNTY: BERGEN

<u>Judah Zeigler</u> Mayor's Name	<u>December 31, 2023</u> Term Expires
--------------------------------------	--

Municipal Officials	
<u>Trina Lindsey</u> Municipal Clerk	<u>1/29/2022</u> Date of Orig. Appt.
<u>Michael Apicella</u> Tax Collector	<u>C-1974</u> Cert. No.
<u>Cameron Keng</u> Chief Financial Officer	<u>T-8040</u> Cert. No.
<u>Gary W. Higgins</u> Registered Municipal Accountant	<u>T-8546</u> Cert. No.
<u>Brian Chewcaskie, Esq.</u> Municipal Attorney	<u>CR00405</u> Lic. No.
<hr/>	

Official Mailing Address of Municipality

312 Broad Avenue
Leonias, NJ 07605

Fax #: (201) 592-5746

Governing Body Members	
Name	Term Expires
<u>Louis Grandelis</u>	<u>12/31/2024</u>
<u>Pasquale Fusco</u>	<u>12/31/2023</u>
<u>Maureen Davis</u>	<u>12/31/2023</u>
<u>Christopher Hesterbrink</u>	<u>12/31/2025</u>
<u>Joanne Choi Terrell</u>	<u>12/31/2024</u>
<u>William Ziegler</u>	<u>12/31/2025</u>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

2023 MUNICIPAL BUDGET

Municipal Budget of the BOROUGH of LEONIA, County of BERGEN for the Fiscal Year 2023.

It is hereby certified that the Budget and Capital Budget annexed hereto and hereby made a part hereof is a true copy of the Budget and Capital Budget approved by resolution of the Governing Body on the

3 day of April, 2023
and that public advertisement will be made in accordance with the provisions of N.J.S.A. 40A:4-6 and N.J.A.C. 5:30-4.4(d).

Certified by me, this 3 day of April, 2023

tlindsey@leonianj.gov

Clerk

312 Broad Avenue

Address

Leonias, NJ 07605

Address

(201) 592-5780

Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, and the total of anticipated revenues equals the total of appropriations.

Certified by me, this 3 day of April, 2023

gahiggins@pkfod.com

Registered Municipal Accountant

Woodcliff Lake, NJ 07677

Address

300 Tice Boulevard, Suite 315

Address

(201) 445-0504

Phone Number

It is hereby certified that the approved Budget annexed hereto and hereby made a part is an exact copy of the original on file with the Clerk of the Governing Body, that all additions are correct, all statements contained herein are in proof, the total of anticipated revenues equals the total of appropriations and the budget is in full compliance with the Local Budget Law, N.J.S.A. 40A:4-1 et seq.

Certified by me, this 3 day of April, 2023

ckeng@leonianj.gov

Chief Financial Officer

DO NOT USE THESE SPACES

CERTIFICATION OF ADOPTED BUDGET

(Do not advertise this Certification form)

It is hereby certified that the amounts to be raised by taxation for local purposes has been compared with the approved Budget previously certified by me and any changes required as a condition to such approval have been made. The adopted budget is certified with respect to the foregoing only.

STATE OF NEW JERSEY
Department of Community Affairs
Director of the Division of Local Government Services

Dated: _____, 2023

By: _____

MUNICIPAL BUDGET NOTICE

Section 1.

Municipal Budget of the BOROUGH of LEONIA, County of BERGEN for the Fiscal Year 2023

Be it Resolved, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2023;

Be it Further Resolved, that said Budget be published in the The Record and The Star Ledger in the issue of April 10, 2023

The Governing Body of the BOROUGH of LEONIA does hereby approve the following as the Budget for the year 2023:

RECORDED VOTE
(Insert Last Name)

Ayes

[Empty box for recording Ayes votes]

Nays

[Empty box for recording Nays votes]

Abstained

[Empty box for recording Abstained votes]

Absent

[Empty box for recording Absent votes]

Notice is hereby given that the Budget and Tax Resolution was approved by the COUNCIL MEMBERS of the BOROUGH of LEONIA, County of BERGEN, on April 3, 2023.

A Hearing on the Budget and Tax Resolution will be held at [] , on May 1, 2023 at 7:30 o'clock [] at which time and place objections to said Budget and Tax Resolution for the year 2023 may be presented by taxpayers or other interested persons.

EXPLANATORY STATEMENT

SUMMARY OF CURRENT FUND SECTION OF APPROVED BUDGET

		YEAR 2023
General Appropriations For: (Reference to item and sheet number should be omitted in advertised budget)		XXXXXXXXXXXX
1. Appropriations within "CAPS" -		XXXXXXXXXXXX
(a) Municipal Purposes {(Item H-1, Sheet 19)(N.J.S.A. 40A:4-45.2)}		12,219,695.00
2. Appropriations excluded from "CAPS" -		XXXXXXXXXXXX
(a) Municipal Purposes {(Item H-2, Sheet 28)(N.J.S.A. 40A:4-53.3 as amended)}		5,103,618.00
(b) Local District School Purposes in Municipal Budget (Item K, Sheet 29)		-
Total General Appropriations excluded from "CAPS" (Item O, Sheet 29)		5,103,618.00
3. Reserve for Uncollected Taxes (Item M, Sheet 29) Based on Estimated	98.93% Percent of Tax Collections	440,000.00
4. Total General Appropriations (Item 9, Sheet 29)		17,763,313.00
5. Less: Anticipated Revenues Other Than Current Property Tax (Item 5, Sheet 11) (i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)		4,472,798.00
6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)		XXXXXXXXXXXX
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (Item 6(a), Sheet 11)		12,708,545.00
(b) Addition to Local District School Tax (Item 6(b), Sheet 11)		-
(c) Minimum Library Tax		581,970.00

EXPLANATORY STATEMENT - (Continued)

SUMMARY OF 2022 APPROPRIATIONS EXPENDED AND CANCELED

	General Budget	Swimming Pool Utility	Utility	Utility	Utility	Utility	Utility
Budget Appropriations - Adopted Budget	16,216,781.00	298,027.00	-	-	-	-	-
Budget Appropriations Added by N.J.S.A. 40A:4-87							
Emergency Appropriations	-	-	-	-	-	-	-
Total Appropriations	16,216,781.00	298,027.00	-	-	-	-	-
Expenditures:							
Paid or Charged (Including Reserve for Uncollected Taxes)	15,491,316.00	274,650.00	-	-	-	-	-
Reserved	882,934.00	28,889.00	-	-	-	-	-
Unexpended Balances Canceled	(157,469.00)	(5,512.00)	-	-	-	-	-
Total Expenditures and Unexpended Balances Canceled	16,216,781.00	298,027.00	-	-	-	-	-
Overexpenditures *	-	-	-	-	-	-	-

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

<u>CAP CALCULATION</u>		<u>CAP CALCULATION</u>	
Total General Appropriations for 2022	16,216,781.00	Allowable Operating Appropriations before	
Cap Base Adjustment:		Additional Exceptions per (N.J.S.A. 40A:4-45.3)	12,394,760.23
Subtotal	<u>16,216,781.00</u>		
Exceptions Less:		Additions:	
Total Other Operations	1,789,342.00	New Construction (Assessor Certification)	46,463.09
Total Uniform Construction Code		2021 Cap Bank Utilized	27,658.29
Total Interlocal Service Agreement	30,000.00	2022 Cap Bank Utilized	
Total Additional Appropriations			
Total Capital Improvements	200,000.00		
Total Debt Service	1,682,479.00		
Transferred to Board of Education		Total Additions	<u>74,121.38</u>
Type I School Debt			
Total Public & Private Programs	47,511.00	Maximum Appropriations within "CAPS" Sheet 19 @ 2.5%	<u>12,468,881.61</u>
Judgements			
Total Deferred Charges	-		
Cash Deficit		Additional Increase to COLA rate. 3.5%	
Reserve for Uncollected Taxes	375,000.00	Amount of Increase allowable. 1.0%	<u>120,924.49</u>
Total Exceptions	<u>4,124,332.00</u>		
Amount on Which CAP is Applied	12,092,449.00	Maximum Appropriations within "CAPS" Sheet 19 @ 3.5%	<u>12,589,806.10</u>
<u>2.5% CAP</u>	<u>302,311.23</u>		
Allowable Operating Appropriations before		Total General Appropriations for Municipal Purposes	<u>12,219,695.00</u>
Additional Exceptions per (N.J.S.A. 40A:4-45.3)	12,394,760.23	(Sheet 19, H-1)	
		Over or (Under) Appropriations Cap	<u>(370,111.10)</u>

NOTE:

Sheet 3b

MANDATORY MINIMUM BUDGET MESSAGE MUST INCLUDE A SUMMARY OF:

1. HOW THE "CAP" WAS CALCULATED. (Explain in words what the "CAPS" mean and show the figures.)
2. A SUMMARY BY FUNCTION OF THE APPROPRIATIONS THAT ARE SPREAD AMONG MORE THAN ONE OFFICIAL LINE ITEM (e.g. if Police S & W appears in the regular section and also under "Operation Excluded from "CAPS" section, combine the figures for purposes of citizen understanding.)

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

RECAP OF GROUP INSURANCE APPROPRIATION

Following is a recap of the Municipality's Employee Group Insurance

Estimated Group Insurance Costs - 2023 \$ 1,473,025.00

Estimated Amounts to be Contributed by Employees:

 Contribution from all eligible emp. 150,000.00

Budgeted Group Insurance - Inside CAP 1,134,943.00

Budgeted Group Insurance - Utilities 188,082.00

Budgeted Group Insurance - Outside CAP 1,323,025.00

TOTAL 1,323,025.00

Instead of receiving Health Benefits, 9 employees
have elected an opt-out for 2023. This opt-out amount
is budgeted separately.

 Health Benefits Waiver
 Salaries and Wages \$ 45,000.00

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

NEW JERSEY 2010 LOCAL UNIT LEVY CAP LAW

P.L. 2007, c. 62, was amended by P.L. 2008 c. 6 and P.L. 2010 c. 44 (S-29 R1). The last amendment reduces the 4% to 2% and modifies some of the exceptions and exclusions. It also removes the LFB waiver. The voter referendum now requires a vote in excess of only 50% which is reduced from the original 60% in P.L. 2007, c. 62.

SUMMARY LEVY CAP CALCULATION

LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation	11,521,010.00
Less:	
Less: Prior Year Deferred Charges to Future Taxation Unfunded	
Less: Prior Year Deferred Charges: Emergencies	
Less: Prior Year Recycling Tax	
Less:	
Net Prior Year Tax Levy for Municipal Purpose Tax for CAP Calculation	<u>11,521,010.00</u>
Plus 2% CAP Increase	<u>230,420.20</u>
ADJUSTED TAX LEVY	<u>11,751,430.20</u>
Plus: Assumption of Service/Function	
ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS	<u>11,751,430.20</u>

ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS	11,751,430.20
Exclusions:	
Allowable Shared Service Agreements Increase	
Allowable Health Insurance Costs Increase	209,908.00
Allowable Pension Obligations Increases	94,762.00
Allowable LOSAP Increase	
Allowable Capital Improvements Increase	
Allowable Debt Service and Capital Leases Inc.	948,937.00
Recycling Tax appropriation	
Deferred Charge to Future Taxation Unfunded	
Current Year Deferred Charges: Emergencies	
Add Total Exclusions	<u>1,253,607.00</u>
Less Cancelled or Unexpended Waivers	
Less Cancelled or Unexpended Exclusions	
ADJUSTED TAX LEVY	<u>13,005,037.20</u>
Additions:	
New Ratables - Increase for new construction	5,012,200
Prior Year's Local Purpose Tax Rate (per \$100)	<u>0.927</u>
New Ratable Adjustment to Levy	46,463.09
Amounts approved by Referendum	
Levy CAP Bank Applied	
MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION	<u>13,051,500.29</u>
AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSES	<u>12,708,545.00</u>
OVER OR (UNDER) 2% LEVY CAP	<u>(342,955.29)</u>
(must be equal or under for Introduction)	

EXPLANATORY STATEMENT - (Continued)

BUDGET MESSAGE

"2010" LEVY CAP BANKS:

###	Maximum Allowable Amount to be Raised by Taxation	11,392,952
	Amount to be Raised by Taxation for Municipal Purpose	<u>11,230,252</u>
	Available for Banking (CY 2023)	162,700
	Amount Used in CY 2023	<u> </u>
	Balance to Expire	<u><u>162,700</u></u>
###	Maximum Allowable Amount to be Raised by Taxation	11,498,535
	Amount to be Raised by Taxation for Municipal Purpose	<u>11,371,798</u>
	Available for Banking (CY 2023 - CY 2024)	126,737
	Amount Used in CY 2023	<u> </u>
	Balance to Carry Forward (CY 2024)	<u><u>126,737</u></u>
###	Maximum Allowable Amount to be Raised by Taxation	11,800,177
	Amount to be Raised by Taxation for Municipal Purpose	<u>11,521,010</u>
	Available for Banking (CY 2023 - CY 2025)	279,167
	Amount Used in CY 2023	<u> </u>
	Balance to Carry Forward (CY 2024 - CY2025)	<u><u>279,167</u></u>
2023	Maximum Allowable Amount to be Raised by Taxation	13,051,500
	Amount to be Raised by Taxation for Municipal Purpose	<u>12,708,545</u>
	Available for Banking (CY 2024 - CY 2026)	342,955
Total Levy CAP Bank		<u><u>748,859</u></u>

CURRENT FUND - ANTICIPATED REVENUES

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
1. Surplus Anticipated	08-101	500,000.00	436,760.00	436,760.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services	08-102			
Total Surplus Anticipated	08-100	500,000.00	436,760.00	436,760.00
3. Miscellaneous Revenues - Section A: Local Revenues	XXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
Licenses:	XXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
Alcoholic Beverages	08-103	1,800.00	1,200.00	1,800.00
Other	08-104	5,000.00	6,300.00	5,057.00
Fees and Permits	08-105	145,000.00	90,000.00	145,316.00
Fines and Costs:	XXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX	XXXXXXXXXXX
Municipal Court	08-110	118,000.00	129,000.00	118,481.00
Other	08-109			
Interest and Costs on Taxes	08-112	75,000.00	68,000.00	78,857.00
Interest and Costs on Assessments	08-115			
Parking Meters	08-111			
Interest on Investments and Deposits	08-113	150,000.00	36,000.00	169,763.00
Anticipated Utility Operating Surplus	08-114			

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
3. Miscellaneous Revenues - Section A: Local Revenues (continued)				

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
3. Miscellaneous Revenues - Section A: Local Revenues (continued)				
Total Section A: Local Revenue	08-001	494,800.00	330,500.00	519,274.00

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
3. Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees				
Offset with Appropriations (N.J.S.A. 40A:4-36 and N.J.A.C. 5:23-4.17)	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Uniform Construction Code Fees	08-160	209,000.00	225,000.00	209,793.00
Special Item of General Revenue Anticipated with Prior Written				
Consent of Director of Local Government Services:	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Additional Dedicated Uniform Construction Code Fees Offset with Appropriations				
(N.J.S.A. 40A:4-45.3h and N.J.A.C. 5:23-4.17)	XXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX
Uniform Construction Code Fees	08-160			
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	209,000.00	225,000.00	209,793.00

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated With Prior Written Consent of the Director of Local Government Services Shared Service Agreements Offset With Appropriations:	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Interlocal Agreement - Board of Education	11-110	58,124.00	30,000.00	115,611.00

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated				
With Prior Written Consent of the Director of Local Government Services				
Shared Service Agreements Offset With Appropriations:	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
3. Miscellaneous Revenues - Section D: Special Items of General Revenue Anticipated				
With Prior Written Consent of the Director of Local Government Services				
Shared Service Agreements Offset With Appropriations:	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Total Section D: Shared Service Agreements Offset With Appropriations	11-001	58,124.00	30,000.00	115,611.00

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
3. Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated				
With Prior Written Consent of the Director of Local Government Services -				
Additional Revenues Offset with Appropriations (N.J.S.A. 40A:4-45.3h):	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Total Section E: Special Item of General Revenue Anticipated with Prior Written	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Consent of Director of Local Government Services - Additional Revenues	08-003	-	-	-

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated				
With Prior Written Consent of Director of Local Government Services - Public and				
Private Revenues Offset with Appropriations:	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Drunk Driving Enforcement Fund	10-510			-
Body Armor Replacement Fund	10-505	1,263.00	1,666.00	1,666.00
Federal Body Armor Replacement Fund	10-693	1,628.00		-
Clean Communities Program	10-602	15,860.00	15,768.00	15,768.00
Sustainable Jersey Grant	10-600			-
Alcohol Education and Rehabilitation Fund	10-501		5,820.00	5,820.00
Recycling Tonnage Grant	10-569	10,964.00	11,422.00	11,422.00
Distracted Driving	10-508	7,000.00		-
Click it or Ticket	10-507			-
American Rescue Plan	10-510			-
Drive Sober or Get Pulled Over	10-509	12,940.00	3,900.00	3,900.00
Drive Sober or Get Pulled Over - Labor Day	10-509		3,900.00	3,900.00
Recreation for the Handicapped	10-669	5,140.00	5,035.00	5,035.00
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CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
3. Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated				
With Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset with Appropriations (Continued):	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
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Total Section F: Special Item of General Revenue Anticipated with Prior Written	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Consent of Director of Local Government Services - Public and Private Revenues	10-001	54,795.00	47,511.00	47,511.00

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated				
With Prior Written Consent of Director of Local Government Services - Other Special				
Items:	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Utility Operating Surplus of Prior Year	08-116			
Cable Television Franchise Fee	08-117	31,935.00	36,243.00	31,935.00
Verizon FIOS Franchise Fee	08-117	51,887.00	51,887.00	51,887.00
Sewer - Surcharges	08-123		23,800.00	-
Sewer Billing - Commercial	08-123	95,000.00	146,000.00	95,523.00
Towing Licenses and Administration	08-104	3,600.00	4,800.00	3,600.00
Cellular Tower Rental	08-240	84,000.00	121,000.00	84,758.00
General Capital Fund Surplus	08-228	25,000.00	25,000.00	25,000.00
Payments in Lieu of Taxes	08-130	2,375.00	89,000.00	2,375.00
Uniform Fire Safety Act	08-106	11,700.00	11,800.00	11,721.00
Due from Extra Duty Trust -Administration Fees	08-133	150,000.00	166,511.00	166,511.00
Property Rental - J. DeBenedetto	08-240	24,000.00	24,000.00	24,000.00
Property Rental - Downes Tree Service	08-240	75,000.00	65,000.00	67,500.00
	08-240			
Contribution from Board of Education - Turf Field Debt Service	08-240	201,650.00	171,000.00	152,292.00
Property Rental - PSE&G	08-240	-	30,000.00	-
Reserve for Due from Other Trust Fund	08-240	286,990.00	287,125.00	-
Reserve for FEMA	08-240	-	48,711.00	48,711.00
			-	

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
3. Miscellaneous Revenues - Section G: Special Items of General Revenue Anticipated				
 With Prior Written Consent of Director of Local Government Services - Other Special				
 Items:	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
Vacant Property Fee	08-240	150,000.00	50,800.00	150,317.00
Reserve for Payment of Debt	08-240	-	11,051.00	11,051.00
American Rescue Plan	08-241	472,840.00	322,840.00	322,840.00
Total Section G: Special Items of General Revenue Anticipated with Prior Written	xxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx	xxxxxxxxxxx
 Consent of Director of Local Government Services - Other Special Items	08-004	1,665,977.00	1,686,568.00	1,250,021.00

CURRENT FUND - ANTICIPATED REVENUES - (Continued)

GENERAL REVENUES	FCOA	Anticipated		Realized in
		2023	2022	Cash in 2022
Summary of Revenues	XXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1. Surplus Anticipated (Sheet 4, #1)	08-101	500,000.00	436,760.00	436,760.00
2. Surplus Anticipated with Prior Written Consent of Director of Local Government Services (Sheet 4, #2)	08-102	-	-	-
3. Miscellaneous Revenues:	XXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Total Section A: Local Revenues	08-001	494,800.00	330,500.00	519,274.00
Total Section B: State Aid Without Offsetting Appropriations	09-001	1,090,102.00	1,029,389.00	1,029,389.00
Total Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations	08-002	209,000.00	225,000.00	209,793.00
Total Section D: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Shared Service Agreements	11-001	58,124.00	30,000.00	115,611.00
Total Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Additional Revenues	08-003	-	-	-
Total Section F: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Public and Private Revenues	10-001	54,795.00	47,511.00	47,511.00
Total Section G: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services - Other Special Items	08-004	1,665,977.00	1,686,568.00	1,250,021.00
Total Miscellaneous Revenues	13-099	3,572,798.00	3,348,968.00	3,171,599.00
4. Receipts from Delinquent Taxes	15-499	400,000.00	359,000.00	355,995.00
5. Subtotal General Revenues (Items 1, 2, 3 and 4)	13-199	4,472,798.00	4,144,728.00	3,964,354.00
6. Amount to be Raised by Taxes for Support of Municipal Budget:	XXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	07-190	12,708,545.00	11,521,010.00	XXXXXXXXXX
b) Addition to Local District School Tax	07-191	-	-	XXXXXXXXXX
c) Minimum Library Tax	07-192	581,970.00	551,043.00	XXXXXXXXXX
Total Amount to be Raised by Taxes for Support of Municipal Budget	07-199	13,290,515.00	12,072,053.00	12,082,974.00
7. Total General Revenues	13-299	17,763,313.00	16,216,781.00	16,047,328.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
GENERAL GOVERNMENT:						-		-
Office of the Administrator:						-		-
Salaries and Wages	20-100	1	358,000.00	311,100.00		311,100.00	288,881.00	22,219.00
Other Expenses	20-100	2	61,850.00	95,550.00		79,548.00	73,889.00	5,659.00
Clerk:						-		-
Salaries and Wages	20-120	1	132,000.00	117,400.00		117,400.00	111,943.00	5,457.00
Other Expenses	20-120	2	88,050.00	96,400.00		96,400.00	78,385.00	18,015.00
Stigma Free Committee						-		-
Other Expenses	20-102	2	5,750.00	10,500.00		10,500.00	755.00	9,745.00
						-		-
						-		-
						-		-
						-		-
Financial Administration:						-		-
Annual Audit	20-135	2	45,000.00	45,000.00		77,120.00	77,120.00	-
Salaries and Wages	20-130	1	161,000.00	126,100.00		126,100.00	94,925.00	31,175.00
Other Expenses	20-130	2	41,700.00	70,800.00		107,941.00	113,710.00	*
Computerized Data Processing						-		-
Other Expenses	20-140	2	123,000.00	150,000.00		137,813.00	121,887.00	15,926.00
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
GENERAL GOVERNMENT (CONTINUED)						-		-
Revenue Administration (Tax Collection):						-		-
Salaries and Wages	20-145	1	87,000.00	84,160.00		84,160.00	84,134.00	26.00
Other Expenses	20-145	2	8,000.00	6,650.00		12,180.00	12,180.00	-
Assessment of Taxes:						-		-
Salaries and Wages	20-150	1	21,000.00	19,950.00		19,950.00	19,936.00	14.00
Other Expenses	20-150	2	1,830.00	1,830.00		1,830.00	130.00	1,700.00
Legal Services and Costs:						-		-
Other Expenses	20-155	2	132,000.00	197,000.00		127,739.00	122,421.00	5,318.00
Engineering Services and Costs						-		-
Other Expenses	20-165	2	121,250.00	121,250.00		121,250.00	120,630.00	620.00
Historical Commission						-		-
Other Expenses	20-175	2	500.00	1,500.00		1,500.00	-	1,500.00
LAND USE ADMINISTRATION						-		-
Municipal Land Use Law (NJSA 40:55D-1)						-		-
Planning/Zonung Board						-		-
Salaries and Wages	21-180	1	5,500.00	5,000.00		5,150.00	5,535.00	*
Other Expenses	21-180	2	5,000.00	7,000.00		7,000.00	2,621.00	4,379.00
Master Plan	21-180	2	30,000.00	30,000.00		40,322.00	44,583.00	*
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Insurance (NJSA 40A:4-45.3 (00))						-		-
General Liability	23-210	2	583,000.00	530,000.00		530,000.00	531,147.00	*
Employee Group Health	23-220	2	1,134,943.00	1,160,000.00		1,091,291.00	1,036,377.00	54,914.00
Employee Group Health - Waiver	23-222	2	45,000.00	50,000.00		50,000.00	34,388.00	15,612.00
PUBLIC SAFETY						-		-
Police:						-		-
Salaries and Wages	25-240	1	3,017,836.00	3,122,900.00		3,122,900.00	2,905,284.00	217,616.00
Other Expenses	25-240	2	320,100.00	342,330.00		342,330.00	318,446.00	23,884.00
	25-240	2				-		-
Emergency Management System:						-		-
Salaries and Wages	25-252	1	6,000.00	6,000.00		6,000.00	4,000.00	2,000.00
Other Expenses	25-252	2	1,000.00	2,000.00		2,000.00	981.00	1,019.00
Fire:						-		-
Salaries and Wages	25-265	1	60,000.00	60,000.00		60,000.00	29,180.00	30,820.00
Other Expenses	25-265	2	84,950.00	93,400.00		93,400.00	72,678.00	20,722.00
Fire Marshall:						-		-
Salaries and Wages	25-265	1	48,745.00	27,970.00		27,970.00	27,960.00	10.00
Other Expenses	25-265	2	7,050.00	15,250.00		15,250.00	3,493.00	11,757.00
Municipal Prosecutor						-		-
Salaries and Wages	25-275	1	14,000.00	16,000.00		16,000.00	14,566.00	1,434.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
PUBLIC SAFETY (CONTINUED)						-		-
Municipal Court:						-		-
Salaries and Wages	43-490	1	150,800.00	129,410.00		133,392.00	144,892.00	*
Other Expenses	43-490	2	21,700.00	13,500.00		14,505.00	17,867.00	*
Environmental:						-		-
Other Expenses	27-335	2	5,000.00	5,000.00		5,000.00	-	5,000.00
Public Defender:						-		-
Salaries and Wages	43-495	1	9,200.00	9,200.00		9,230.00	9,615.00	*
Other Expenses	43-495	2	-	200.00		200.00	-	200.00
Right to Know - PEOSHA (Ch. 516, PL 1983):						-		-
Other Expenses	27-331	2	-	2,000.00		2,000.00	-	2,000.00
Uniform Fire Safety Act (PL 1983, Ch. 183):						-		-
Salaries and Wages	25-265	1				-		-
						-		-
PUBLIC WORKS FUNCTIONS:						-		-
Road Repairs and Maintenance:						-		-
Salaries and Wages	26-290	1	1,562,810.00	1,468,100.00		1,468,100.00	1,537,636.00	*
Other Expenses	26-290	2	287,200.00	215,040.00		225,319.00	225,154.00	165.00
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
PUBLIC WORKS FUNCTIONS (CONTINUED)						-		-
Shade Tree:						-		-
Other Expenses	26-300	2	3,850.00	3,850.00	-	5,758.00	3,208.00	2,550.00
						-	-	-
Garbage and Trash Removal:						-		-
Other Expenses	26-305	2	317,340.00	334,000.00		334,000.00	283,294.00	50,706.00
Buildings and Grounds						-		-
Other Expenses	26-310	2	175,652.00	171,300.00		136,901.00	109,083.00	27,818.00
HEALTH AND HUMAN SERVICES:						-		-
Board of Health:						-		-
Salaries and Wages	27-330	1	29,000.00	30,000.00		30,000.00	8,094.00	21,906.00
Other Expenses	27-330	2	70,500.00	54,815.00		54,815.00	46,091.00	8,724.00
Board of Recreation Commissioners (R.S. 40:12):						-		-
Salaries and Wages	28-370	1	152,676.00	192,362.00		192,362.00	153,329.00	39,033.00
Other Expenses	28-370	2	24,200.00	28,000.00		28,000.00	25,238.00	2,762.00
Senior Citizens Activities:						-		-
Salaries and Wages	27-365	1	32,500.00	32,500.00		32,500.00	32,336.00	164.00
Other Expenses	27-365	2	12,600.00	12,600.00		12,600.00	12,327.00	273.00
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(A) Operations - within "CAPS" - (continued)			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
HEALTH AND HUMAN SERVICES (CONTINUED)						-	-	
Senior Citizens Bus						-	-	
Salaries and Wages	27-365	1	29,500.00	29,642.00		29,642.00	32,690.00	
Other Expenses	27-365	2	2,300.00	2,300.00		2,300.00	461.00	
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(A) Operations - within "CAPS" - (continued)			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Uniform Construction Code - Appropriations	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Offset by Dedicated Revenues (N.J.A.C. 5:23-4.17)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
State Uniform Construction Code								
Construction Official								
Salaries and Wages	22-195	1	209,520.00	189,985.00		189,985.00	165,631.00	24,354.00
Other Expenses	22-195	2	9,700.00	10,000.00		10,000.00	5,560.00	4,440.00
Fire Subcode Official						-		-
Salaries and Wages	22-196	1	14,150.00	14,150.00		14,150.00	14,146.00	4.00
						-		-
Electric Subcode Official						-		-
Salaries and Wages	22-196	1	11,330.00	11,300.00		11,300.00	11,330.00	*
						-		-
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2022	
(A) Operations - within "CAPS" - (continued)		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Uniform Construction Code - Appropriations	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Offset by Dedicated Revenues (N.J.A.C. 5:23-4.17)	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
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CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(A) Operations - within "CAPS" - (continued)			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
UNCLASSIFIED:	xxxxxx		xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
						-		-
UTILITY EXPENSE AND BULK PURCHASES:						-		-
Electricity and Gas	31-430	2	110,000.00	135,000.00		135,000.00	96,649.00	38,351.00
Street Lighting	31-435	2	100,000.00	100,000.00		100,000.00	90,023.00	9,977.00
Gasoline	31-447	2	85,000.00	85,000.00		85,000.00	61,897.00	23,103.00
Fire Hydrant	31-460	2	95,000.00	95,000.00		101,050.00	101,050.00	-
Telephone and Telegraph	31-450	2	61,400.00	120,000.00		120,000.00	114,144.00	5,856.00
Water	31-445	2	10,000.00	10,000.00		10,000.00	5,038.00	4,962.00
Diesel Fuel	31-447	2	120,000.00	75,000.00		138,692.00	138,692.00	-
						-		-
						-		-
Celebration of Public Events						-		-
Other Expenses	30-420	2		-		-	-	-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - within "CAPS" - (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
UNCLASSIFIED:	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
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Total Operations (Item 8(A)) within "CAPS"	34-199		10,463,982.00	10,502,294.00	-	10,473,945.00	9,797,640.00	775,728.00
B. Contingent	35-470	2			XXXXXXXXXX	-		-
Total Operations Including Contingent - within "CAPS"	34-201		10,463,982.00	10,502,294.00	-	10,473,945.00	9,797,640.00	775,728.00
Detail:			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	34-201	1	6,112,567.00	6,003,229.00	-	6,007,391.00	5,696,043.00	396,232.00
Other Expenses (Including Contingent)	34-201	2	4,351,415.00	4,499,065.00	-	4,466,554.00	4,101,597.00	379,496.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(1) DEFERRED CHARGES	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	46-870				XXXXXXXXXX	-		XXXXXXXXXX
Overexpenditure of Appropriation Reserves	46-894	2	723.00	7,231.00	XXXXXXXXXX	7,231.00	7,231.00	XXXXXXXXXX
Overexpenditure of Appropriations	46-894	2	157,674.00		XXXXXXXXXX	-		XXXXXXXXXX
Expenditure Without Apropiation	46-894	2	6,540.00	48,480.00	XXXXXXXXXX	48,480.00	48,480.00	XXXXXXXXXX
Deficit in Trust Fund Reserve - Storm Recovery	46-860	2	714.00		XXXXXXXXXX	-		XXXXXXXXXX
Deficit in Trust Fund Reserve - Unemployment	46-860	2	3,601.00		XXXXXXXXXX	-		XXXXXXXXXX
Deficit in Trust Fund Reserve - Recycling	46-860	2	816.00		XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX
					XXXXXXXXXX	-		XXXXXXXXXX

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(1) DEFERRED CHARGES	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges and Statutory Expenditures - Municipal within "CAPS" - (continued)	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(2) STATUTORY EXPENDITURES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution to:							
Public Employees' Retirement System	36-471	398,923.00	357,847.00		386,196.00	385,433.00	763.00
Social Security System (O.A.S.I.)	36-472	320,000.00	320,000.00		320,000.00	282,228.00	37,772.00
Consolidated Police & Fireman's Pension Fund	36-474				-		-
Police and Firemen's Retirement System of NJ	36-475	851,722.00	841,597.00		841,597.00	841,597.00	-
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et seq.)	23-225	15,000.00	15,000.00		15,000.00	-	15,000.00
					-		-
					-		-
					-		-
					-		-
Defined Contribution Retirement Program (DCRP)	36-477				-		-
					-		-
Total Deferred Charges and Statutory Expenditures - Municipal within "CAPS"	34-209	1,755,713.00	1,590,155.00	-	1,618,504.00	1,564,969.00	53,535.00
(F) Judgments	37-480				-		XXXXXXXXXX
(G) Cash Deficit of Preceding Year	46-855				-		-
(H-1) Total General Appropriations for Municipal Purposes within "CAPS"	34-299	12,219,695.00	12,092,449.00	-	12,092,449.00	11,362,609.00	829,263.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Maintenance of Public Library(Ch.82&541,PL1985)	29-391	2	786,174.00	783,000.00		783,000.00	767,329.00	15,671.00
						-		-
						-		-
Length of Service Award Program (LOSAP)	25-286	2	38,000.00	38,000.00		38,000.00	-	38,000.00
Health Insurance	23-221	2	188,082.00			-		-
BCUA:						-		-
Operating Cost	31-456	2	823,834.00	792,176.00		792,176.00	792,176.00	-
Debt Service	31-456	2	176,166.00	176,166.00		176,166.00	176,166.00	-
Pension Contribution - PERS	36-471	2	88,981.00			-	-	-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(A) Operations - Excluded from "CAPS"			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
						-	-	
						-	-	
						-	-	
						-	-	
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						-	-	
						-	-	
						-	-	
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						-	-	
						-	-	
						-	-	
						-	-	
						-	-	
Total Other Operations - Excluded from "CAPS"	34-300		2,101,237.00	1,789,342.00	-	1,789,342.00	1,735,671.00	53,671.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2022	
(A) Operations - Excluded from "CAPS"		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Uniform Construction Code Appropriations Offset by Increased Fee Revenues (N.J.A.C. 5:23-4.17)	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
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					-		-
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					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
Total Uniform Construction Code Appropriations	22-999	-	-	-	-	-	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Shared Service Agreements	xxxxxx		xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
Interlocal Municipal Service Agreements:						-		-
Board of Education - Gas/Diesel Agreement	42-110	2	58,124.00	30,000.00		30,000.00	30,000.00	-
						-		-
						-		-
						-		-
						-		-
						-		-
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						-		-
						-		-
						-		-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2022	
(A) Operations - Excluded from "CAPS"		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Shared Service Agreements	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
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					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
Total Interlocal Municipal Service Agreements	42-999	58,124.00	30,000.00	-	30,000.00	30,000.00	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues								
Matching Funds for Grants	41-899					-	-	-
Drunk Driving Enforcement Fund	41-510	2				-	-	-
Body Armor Fund	41-505	2	1,263.00	1,666.00		1,666.00	1,666.00	-
Federal Body Armor Fund	41-693	2	1,628.00			-	-	-
Clean Communities Program	41-602	2	15,860.00	15,768.00		15,768.00	15,768.00	-
Sustainable Jersey Grant	41-600	2				-	-	-
CDBG Grant	41-857	2				-	-	-
Alcohol Education and Rehabilitation Fund	41-501	2		5,820.00		5,820.00	5,820.00	-
Recycling Tonnage Grant	41-569	2	10,964.00	11,422.00		11,422.00	11,422.00	-
Distracted Driving	41-508	2	7,000.00			-	-	-
Click it or Ticket	41-507	2				-	-	-
American Rescue	41-510	2				-	-	-
Drive Sober or Get Pulled Over	41-509	2	12,940.00	3,900.00		3,900.00	3,900.00	-
Drive Sober or Get Pulled Over - Labor Day	41-509	2		3,900.00		3,900.00	3,900.00	-
Recreation for the Handicapped	41-669	2	5,140.00	5,035.00		5,035.00	5,035.00	-
						-	-	-
						-	-	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
<u>Public and Private Programs Offset by Revenues</u>						-	-	
						-	-	
						-	-	
						-	-	
						-	-	
						-	-	
						-	-	
						-	-	
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						-	-	

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (A) Operations - Excluded from "CAPS" (continued)	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Public and Private Programs Offset by Revenues (cont)	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
						-	-	-
Total Public and Private Programs Offset by Revenues	40-999		54,795.00	47,511.00	-	47,511.00	47,511.00	-
Total Operations - Excluded from "CAPS"	34-305		2,214,156.00	1,866,853.00	-	1,866,853.00	1,813,182.00	53,671.00
Detail:								
Salaries & Wages	34-305	1	-	-	-	-	-	-
Other Expenses	34-305	2	2,214,156.00	1,866,853.00	-	1,866,853.00	1,813,182.00	53,671.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (C) Capital Improvements - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
Public and Private Programs Offset by Revenues:	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
New Jersey Transportation Trust Fund Authority Act	41-865					-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
						-		-
Total Capital Improvements Excluded from "CAPS"	44-999		200,000.00	200,000.00	-	200,000.00	200,000.00	-

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS (D) Municipal Debt Service - Excluded from "CAPS"	FCOA		Appropriated				Expended 2022	
			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Payment of Bond Principal	45-920		1,390,000.00	1,000,000.00		1,000,000.00	1,000,000.00	XXXXXXXXXX
Payment of Bond Anticipation Notes and Capital Notes	45-925		256,093.00	142,500.00		142,500.00	142,500.00	XXXXXXXXXX
Interest on Bonds	45-930		702,600.00	416,444.00		416,444.00	473,525.00	XXXXXXXXXX
Interest on Notes	45-935		291,880.00	73,940.00		73,940.00	73,735.00	XXXXXXXXXX
Green Trust Loan Program:	XXXXXX		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Wastewater Loan - Spring Street Sewer:						-		XXXXXXXXXX
Prinicpal	45-942	2	24,611.00	25,087.00		25,087.00	25,087.00	XXXXXXXXXX
Interest	45-942	2	3,900.00	3,950.00		3,950.00	4,535.00	XXXXXXXXXX
Wastewater Loan - Salt Dome:						-		XXXXXXXXXX
Prinicpal	45-942	2	16,988.00	17,318.00		17,318.00	17,318.00	XXXXXXXXXX
Interest	45-942	2	3,390.00	3,240.00		3,240.00	3,825.00	XXXXXXXXXX
						-	-	XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA		Appropriated				Expended 2022	
(D) Municipal Debt Service - Excluded from "CAPS" (cont.)			for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
						-		XXXXXXXXXX
Total Municipal Debt Service Excluded from "CAPS"	45-999		2,689,462.00	1,682,479.00	-	1,682,479.00	1,740,525.00	XXXXXXXXXX

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
(E) Deferred Charges - Municipal - Excluded from "CAPS"							
(1) DEFERRED CHARGES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	46-870			XXXXXXXXXX	-		XXXXXXXXXX
Special Emergency Authorization - 5 Years (N.J.S.A. 40A:4-55)	46-875			XXXXXXXXXX	-		XXXXXXXXXX
Special Emergency Authorization - 3 Years (N.J.S.A. 40A:4-55.1 & 40A:4-	46-871			XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
Total Deferred Charges - Municipal - Excluded from "CAPS"	46-999	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(F) Judgments (N.J.S.A. 40A:4-45.3cc)	37-480				-		XXXXXXXXXX
(N) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-	29-405			XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
(G) With Prior Consent of Local Finance Board: Cash Deficit of Preceding Year	46-885			XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX			XXXXXXXXXX
(H-2) Total General Appropriations for Municipal Purposes Excluded from	34-309	5,103,618.00	3,749,332.00	-	3,749,332.00	3,753,707.00	53,671.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
For Local District School Purposes - Excluded from "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
(I) Type 1 District School Debt Service	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment of Bond Principal	48-920				-		XXXXXXXXXX
Payment of Bond Anticipation Notes	48-925				-		XXXXXXXXXX
Interest on Bonds	48-930				-		XXXXXXXXXX
Interest on Notes	48-935				-		XXXXXXXXXX
					-		XXXXXXXXXX
					-		XXXXXXXXXX
Total of Type 1 District School Debt Service - Excluded from "CAPS"	48-999	-	-	-	-	-	XXXXXXXXXX
Deferred Charges and Statutory							
(J) Expenditures - Local School -	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations - Schools	29-406			XXXXXXXXXX	-		XXXXXXXXXX
Capital Project for Land, Building or Equipment N.J.S.A. 18A:22-20	29-407				-		XXXXXXXXXX
Total Deferred Charges and Statutory Expenditures - Local School -	29-409	-	-	-	-	-	XXXXXXXXXX
Total Municipal Appropriations for Local (K) District School Purposes {Items (I) and (J) -	29-410	-	-	-	-	-	XXXXXXXXXX
(O) Total General Appropriations - Excluded from "CAPS"	34-399	5,103,618.00	3,749,332.00	-	3,749,332.00	3,753,707.00	53,671.00
(L) Subtotal General Appropriations {Items (H-1) and (O)}	34-400	17,323,313.00	15,841,781.00	-	15,841,781.00	15,116,316.00	882,934.00
(M) Reserve for Uncollected Taxes	50-899	440,000.00	375,000.00	XXXXXXXXXX	375,000.00	375,000.00	XXXXXXXXXX
9. Total General Appropriations	34-499	17,763,313.00	16,216,781.00	-	16,216,781.00	15,491,316.00	882,934.00

CURRENT FUND - APPROPRIATIONS

8. GENERAL APPROPRIATIONS Summary of Appropriations	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
(H-1) Total General Appropriations for	34-299	12,219,695.00	12,092,449.00	-	12,092,449.00	11,362,609.00	829,263.00
Municipal Purposes within "CAPS"	XXXXXX						
(A) Operations - Excluded from "CAPS"	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Other Operations	34-300	2,101,237.00	1,789,342.00	-	1,789,342.00	1,735,671.00	53,671.00
Uniform Construction Code	22-999	-	-	-	-	-	-
Shared Service Agreements	42-999	58,124.00	30,000.00	-	30,000.00	30,000.00	-
Additional Appropriations Offset by Revenues	34-303	-	-	-	-	-	-
Public & Private Programs Offset by Revenues	40-999	54,795.00	47,511.00	-	47,511.00	47,511.00	-
Total Operations Excluded from "CAPS"	34-305	2,214,156.00	1,866,853.00	-	1,866,853.00	1,813,182.00	53,671.00
(C) Capital Improvements	44-999	200,000.00	200,000.00	-	200,000.00	200,000.00	-
(D) Municipal Debt Service	45-999	2,689,462.00	1,682,479.00	-	1,682,479.00	1,740,525.00	XXXXXXXXXX
(E) Total Deferred Charges (Sheet 28)	46-999	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(F) Judgments (Sheet 28)	37-480	-	-	-	-	-	XXXXXXXXXX
(G) Cash Deficit - With Prior Consent of Local Finance Board	46-885	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(K) Local District School Purposes	29-410	-	-	-	-	-	XXXXXXXXXX
(N) Transferred to Board of Education	29-405	-	-	XXXXXXXXXX	-	-	XXXXXXXXXX
(M) Reserve for Uncollected Taxes	50-899	440,000.00	375,000.00	XXXXXXXXXX	375,000.00	375,000.00	XXXXXXXXXX
Total General Appropriations	34-499	17,763,313.00	16,216,781.00	-	16,216,781.00	15,491,316.00	882,934.00

DEDICATED SWIMMING POOL UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR SWIMMING POOL	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Operating:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-
					-		-

DEDICATED SWIMMING POOL UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR SWIMMING POOL	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Operating:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Salaries & Wages	55-501				-		-
Other Expenses	55-502				-		-
					-		-
					-		-
Capital Improvements:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Down Payments on Improvements	55-510				-		-
Capital Improvement Fund	55-511			XXXXXXXXXX	-		-
Capital Outlay	55-512	25,000.00	25,000.00		25,000.00	-	25,000.00
					-		-
					-		-
Debt Service:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Payment on Bond Principal	55-520				-		XXXXXXXXXX
Payment on Bond Anticipation Notes & Capital Notes	55-521				-		XXXXXXXXXX
Interest on Bonds	55-522				-		XXXXXXXXXX
Interest on Notes	55-523				-		XXXXXXXXXX
					-		XXXXXXXXXX
					-		XXXXXXXXXX
					-		XXXXXXXXXX

DEDICATED SWIMMING POOL UTILITY BUDGET - (continued)

11. APPROPRIATIONS FOR SWIMMING POOL UTILITY	FCOA	Appropriated				Expended 2022	
		for 2023	for 2022	for 2022 By Emergency Appropriation	Total for 2022 As Modified By All Transfers	Paid or Charged	Reserved
Deferred Charges and Statutory Expenditures:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
DEFERRED CHARGES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Emergency Authorizations	55-530			XXXXXXXXXX	-		XXXXXXXXXX
Overexpenditure of Appropriation		5,512.00		XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
				XXXXXXXXXX	-		XXXXXXXXXX
STATUTORY EXPENDITURES:	XXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
Contribution To:							
Public Employee's Retirement System	55-540				-		-
Social Security System (O.A.S.I.)	55-541	14,000.00	12,243.00		12,243.00	11,497.00	746.00
Unemployment Compensation Insurance (N.J.S.A. 43:21-3 et. Seq.)	55-542				-		-
					-		-
					-		-
					-		-
Judgements	55-531				-		XXXXXXXXXX
Deficit in Operations in Prior Years	55-532			XXXXXXXXXX	-		XXXXXXXXXX
Surplus (General Budget)	55-545			XXXXXXXXXX	-		XXXXXXXXXX
TOTAL SWIMMING POOL UTILITY APPROPRIATIONS	55-599	398,150.00	298,027.00	-	298,027.00	274,650.00	28,889.00

DEDICATED ASSESSMENT BUDGET

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
Assessment Cash	51-101			
Deficit (General Budget)	51-885			
Total Assessment Revenues	51-899	-	-	-
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2022 Paid or Charged
		2023	2022	
Payment of Bond Principal	51-920			
Payment of Bond Anticipation Notes	51-925			
Total Assessment Appropriations	51-999	-	-	-

DEDICATED ASSESSMENT BUDGET UTILITY

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
Assessment Cash	52-101			
Deficit (Utility Budget)	52-885			
Total Utility Assessment Revenues	52-899	-	-	-
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2022 Paid or Charged
		2023	2022	
Payment of Bond Principal	52-920			
Payment of Bond Anticipation Notes	52-925			
Total Utility Assessment Appropriations	52-999	-	-	-

DEDICATED ASSESSMENT BUDGET UTILITY

14. DEDICATED REVENUES FROM	FCOA	Anticipated		Realized in Cash in 2022
		2023	2022	
Assessment Cash	53-101			
Deficit (Utility Budget)	53-885			
Total Utility Assessment Revenues	53-899	-	-	-
15. APPROPRIATIONS FOR ASSESSMENT DEBT		Appropriated		Expended 2022 Paid or Charged
		2023	2022	
Payment of Bond Principal	53-920			
Payment of Bond Anticipation Notes	53-925			
Total Utility Assessment Appropriations	53-999	-	-	-

Dedication by Rider - (N.J.S.A. 40A: 4-39) dedicated revenues anticipated during the year 2023 from Animal Control State or Federal Aid for Maintenance of Libraries Bequest, Escheat; Construction Code Fees Due Hackensak Meadowlands Development Commission; Outside Employment of Off-Duty Municipal Police Officers; Unemployment Compensation Insurance; Reimbursement of Sale of Gasoline to State Automobiles; State Training Fees - Uniform Construction Code Act; Older Americans Act - Program Contributions; Municipal Alliance on Alcoholism and Drug Abuse - Program Income: _____
 Federal Law Enforcement Trust; Environmental Commission; Shade Tree Commission; Leonia Streetscape Committee Donations; Housing Authority and Community Development Act of 1974; _____
 Parking Offenses Adjudication Act; Recreation Commission Trust; Human Relations Committee; Historic Preservation Committee; Municipal Public Defender Trust; Health Fair Trust; _____
 Uniform Fire Safety Act Penalty Trust; Snow Removal Trust; Affordable Housing Trust; World Trade Center Memorial Trust; Developer Donation Parking Trust; _____
 Community Policing Trust; Developer Escrow Trust, Recycling Program; Affordable Housing Trust PL 1985 C. 222 Development Fees _____

are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement."

APPENDIX TO BUDGET STATEMENT

CURRENT FUND BALANCE SHEET - DECEMBER 31, 2022

ASSETS		
Cash and Investments	1110100	3,452,694.00
Due from State of N.J.(c. 20, P.L. 1961)	1111000	
Federal and State Grants Receivable	1110200	
Receivables with Offsetting Reserves:	XXXXXX	XXXXXXXX
Taxes Receivable	1110300	402,283.00
Tax Title Lien Receivable	1110400	3,230.00
Property Acquired by Tax Title Lien Liquidation	1110500	
Other Receivables	1110600	320,687.00
Deferred Charges Required to be in 2023 Budget	1110700	164,937.00
Deferred Charges Required to be in Budgets Subsequent to 2023	1110800	-
Total Assets	1110900	4,343,831.00

LIABILITIES, RESERVES AND SURPLUS		
*Cash Liabilities	2110100	2,158,953.00
Reserves for Receivables	2110200	726,200.00
Surplus	2110300	1,458,678.00
Total Liabilities, Reserves and Surplus	XXXXXX	4,343,831.00

School Tax Levy Unpaid	2220170	
Less: School Tax Deferred	2220200	
*Balance Included in Above "Cash Liabilities"	2220300	-

(Important: This appendix must be included in advertisement of Budget.)

COMPARATIVE STATEMENT OF CURRENT FUND OPERATIONS AND CHANGE IN CURRENT SURPLUS

		YEAR 2022	YEAR 2021
Surplus Balance, January 1	2310100	1,323,595.00	1,374,505.00
CURRENT REVENUE ON A CASH BASIS:	XXXXXX	XXXXXXXX	XXXXXXXX
Current Taxes:*(Percentage Collected 2022: 98.98%, 2021: 98.97%)	2310200	39,204,846.00	39,411,036.00
Delinquent Taxes	2310300	355,995.00	281,496.00
Other Revenues and Additions to Income	2310400	3,924,826.00	4,167,687.00
Total Funds	2310500	44,809,262.00	45,234,724.00
EXPENDITURES AND TAX REQUIREMENTS:	XXXXXX	XXXXXXXX	XXXXXXXX
Municipal Appropriations	2310600	15,999,250.00	15,660,332.00
School Taxes (Including Local and Regional)	2310700	23,496,777.00	23,960,761.00
County Taxes (Including Added Tax Amounts)	2310800	4,000,095.00	3,927,383.00
Special District Taxes	2310900		
Other Expenditures and Deductions from Income	2311000	12,136.00	362,653.00
Total Expenditures and Tax Requirements	2311100	43,508,258.00	43,911,129.00
Less: Expenditures to be Raised by Future Taxes	2311200	157,674.00	
Total Adjusted Expenditures and Tax Requirements	2311300	43,350,584.00	43,911,129.00
Surplus Balance, December 31	2311400	1,458,678.00	1,323,595.00

*Nearest even percentage may be used

Proposed Use of Current Fund Surplus in 2023 Budget

Surplus Balance, December 31	2311500	1,458,678.00
Current Surplus Anticipated in 2023 Budget	2311600	500,000.00
Surplus Balance Remaining	2311700	958,678.00

2023

CAPITAL BUDGET AND CAPITAL IMPROVEMENT PROGRAM

This section is included with the Annual Budget pursuant to N.J.A.C. 5:30-4. It does not in itself confer any authorization to raise or expend funds. Rather it is a document used as part of the local unit's planning and management program. Specific authorization to expend funds for purposes described in this section must be granted elsewhere, by a separate bond ordinance, by inclusion of a line item in the Capital Improvement Section of this budget, by an ordinance taking the money from the Capital Improvement Fund, or other lawful means.

CAPITAL BUDGET

- A plan for all capital expenditures for the current fiscal year.
If no Capital Budget is included, check the reason why:

- Total capital expenditures this year do not exceed \$25,000, including appropriations for Capital Improvement Fund, Capital Line items and Down Payments on Improvements.
- No bond ordinances are planned this year.

CAPITAL IMPROVEMENT PROGRAM

- A multi-year list of planned capital projects, including the current year.
Check appropriate box for number of years covered, including current year:

- 3 years. (Population under 10,000)
- 6 years. (Over 10,000 and all county governments)
- years exceeding minimum time period.
- Check if municipality is under 10,000, has not expended more than \$25,000 annually for capital purposes in immediately previous three years, and is not adopting CIP.

**BOROUGH OF LEONIA
NARRATIVE FOR CAPITAL IMPROVEMENT PROGRAM**

2023	1,861,097
2024	0
2025	0
	1,861,097

**CAPITAL BUDGET (Current Year Action)
2023**

Local Unit BOROUGH OF LEONIA

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2023					6 TO BE FUNDED IN FUTURE YEARS
				5a 2023 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
ADMINISTRATIVE:		-							
Digitized Tax Map Update		60,000.00			3,000.00			57,000.00	
Records Management (PD Records)		53,500.00			2,675.00			50,825.00	
Borough Hall Renovation Phase 1		350,000.00			17,500.00			332,500.00	
		-							
ROADWAYS, CURBS, SIDEWALKS, SEWER IMPROVE.:		-							
Broad Ave Sec. 11 (Crescent to Hillside)		250,060.00			12,503.00			237,557.00	
Roadway Condition Assessment		18,000.00			900.00			17,100.00	
Sidewalk Repairs		20,000.00			1,000.00			19,000.00	
Curb Repairs		25,000.00			1,250.00			23,750.00	
Other Emergency Repair/Special Infrastructure Projects		20,000.00			1,000.00			19,000.00	
		-							
DEPARTMENT OF PUBLIC WORKS:		-							
Green Works Commercial Battery Operated Backpack		3,196.00			160.00			3,036.00	
Sanitary/Stormwater Repairs		90,000.00			4,500.00			85,500.00	
Jet Vac Truck Refurbished Body		250,000.00			12,500.00			237,500.00	
		-							
		-							
TOTAL - THIS PAGE	XXXXX	1,139,756.00	-	-	56,988.00	-	-	1,082,768.00	-

**CAPITAL BUDGET (Current Year Action)
2023**

Local Unit

BOROUGH OF LEONIA

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2023					6 TO BE FUNDED IN FUTURE YEARS
				5a 2023 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
FIRE DEPARTMENT:									
Radio Upgrade (flashing)		61,200.00			3,060.00			58,140.00	
Replacement Inflatable Boat		4,500.00			225.00			4,275.00	
Water/Ice Rescue Suits		15,000.00			750.00			14,250.00	
Cash Cameras for Vehicles		10,000.00			500.00			9,500.00	
Pagers		5,300.00			265.00			5,035.00	
Forcible Entry Pop		7,545.00			377.00			7,168.00	
Emergency Plug		1,700.00			85.00			1,615.00	
		-							
LIBRARY:									
Sewer line Replacement		50,000.00			2,500.00			47,500.00	
Drywall Repair		23,000.00			1,150.00			21,850.00	
Entryway Sidewalk Repairs		21,000.00			1,050.00			19,950.00	
HVAC System Repairs		12,000.00			600.00			11,400.00	
		-							
		-							
		-							
		-							
TOTAL - THIS PAGE	XXXXX	211,245.00	-	-	10,562.00	-	-	200,683.00	-

**CAPITAL BUDGET (Current Year Action)
2023**

Local Unit BOROUGH OF LEONIA

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR - 2023					6 TO BE FUNDED IN FUTURE YEARS
				5a 2023 Budget Appropriations	5b Capital Improvement Fund	5c Capital Surplus	5d Grants in Aid and Other Funds	5e Debt Authorized	
POLICE:		-							
Fleet Cameras		140,000.00			7,000.00			133,000.00	
2 Patrol Vehicles		120,000.00			6,000.00			114,000.00	
		-							
RECREATION:		-							
2021 Open Space Match - Sylvan Park Improvements		171,096.00			8,555.00			162,541.00	
2022 CDBG Senior Ctr. ADA Compliant Entryways and Restrooms		35,000.00			1,750.00			33,250.00	
2022 Congressional Spending Grant - Electric Senior Bus		15,000.00			750.00			14,250.00	
		-							
SHADE TREE COMMISSION:		-							
Spring and Fall Plantings - 60 Trees		15,300.00			765.00			14,535.00	
Wood Park - 4 Trees		2,000.00			100.00			1,900.00	
Business District Revitalization Plan - 8 Trees		12,000.00			600.00			11,400.00	
		-							
		-							
		-							
		-							
TOTAL - ALL PROJECTS	XXXXX	1,861,397.00	-	-	93,070.00	-	-	1,768,327.00	-

**3 YEAR CAPITAL PROGRAM - 2023 to 2025
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS**

Local Unit

BOROUGH OF LEONIA

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 Estimated Completion Time	FUNDING AMOUNTS PER BUDGET YEAR						
				5a 2023	5b 2024	5c 2025	5d	5e	5f	
ADMINISTRATIVE:		-								
Digitized Tax Map Update		60,000.00	2023	60,000.00						
Records Management (PD Records)		53,500.00	2023	53,500.00						
Borough Hall Renovation Phase 1		350,000.00	2023	350,000.00						
		-								
ROADWAYS, CURBS, SIDEWALKS, SEWER IMPROVE.:		-								
Broad Ave Sec. 11 (Crescent to Hillside)		250,060.00	2023	250,060.00						
Roadway Condition Assessment		18,000.00	2023	18,000.00						
Sidewalk Repairs		20,000.00	2023	20,000.00						
Curb Repairs		25,000.00	2023	25,000.00						
Other Emergency Repair/Special Infrastructure Projects		20,000.00	2023	20,000.00						
		-								
DEPARTMENT OF PUBLIC WORKS:		-								
Green Works Commercial Battery Operated Backpack		3,196.00	2023	3,196.00						
Sanitary/Stormwater Repairs		90,000.00	2023	90,000.00						
Jet Vac Truck Refurbished Body		250,000.00	2023	250,000.00						
		-								
		-								
TOTAL - THIS PAGE	XXXXX	1,139,756.00	XXXXXXXXXX	1,139,756.00	-	-	-	-	-	

**3 YEAR CAPITAL PROGRAM - 2023 to 2025
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS**

Local Unit

BOROUGH OF LEONIA

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 Estimated Completion Time	FUNDING AMOUNTS PER BUDGET YEAR						
				5a 2023	5b 2024	5c 2025	5d	5e	5f	
FIRE DEPARTMENT:		-								
Radio Upgrade (flashing)		61,200.00	2023	61,200.00						
Replacement Inflatable Boat		4,500.00	2023	4,500.00						
Water/Ice Rescue Suits		15,000.00	2023	15,000.00						
Cash Cameras for Vehicles		10,000.00	2023	10,000.00						
Pagers		5,300.00	2023	5,300.00						
Forcible Entry Pop		7,545.00	2023	7,545.00						
Emergency Plug		1,700.00	2023	1,700.00						
		-								
LIBRARY:		-								
Sewer line Replacement		50,000.00	2023	50,000.00						
Drywall Repair		23,000.00	2023	23,000.00						
Entryway Sidewalk Repairs		21,000.00	2023	21,000.00						
HVAC System Repairs		12,000.00	2023	12,000.00						
		-								
		-								
		-								
		-								
TOTAL - THIS PAGE	XXXXX	211,245.00	XXXXXXXXXX	211,245.00	-	-	-	-	-	-

**3 YEAR CAPITAL PROGRAM - 2023 to 2025
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS**

Local Unit

BOROUGH OF LEONIA

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 Estimated Completion Time	FUNDING AMOUNTS PER BUDGET YEAR						
				5a 2023	5b 2024	5c 2025	5d	5e	5f	
POLICE:		-								
Fleet Cameras		140,000.00	2023	140,000.00						
2 Patrol Vehicles		120,000.00	2023	120,000.00						
		-								
RECREATION:		-								
2021 Open Space Match - Sylvan Park Improvements		171,096.00	2023	171,096.00						
2022 CDBG Senior Ctr. ADA Compliant Entryways and Restrooms		35,000.00	2023	35,000.00						
2022 Congressional Spending Grant - Electric Senior Bus		15,000.00	2023	15,000.00						
		-								
SHADE TREE COMMISSION:		-								
Spring and Fall Plantings - 60 Trees		15,300.00	2023	15,300.00						
Wood Park - 4 Trees		2,000.00	2023	2,000.00						
Business District Revitalization Plan - 8 Trees		12,000.00	2023	12,000.00						
		-								
		-								
		-								
		-								
TOTAL - ALL PROJECTS	XXXXX	1,861,397.00	XXXXXXXXXX	1,861,397.00	-	-	-	-	-	-

**3 YEAR CAPITAL PROGRAM - 2023 to 2025
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

Local Unit

BOROUGH OF LEONIA

1 Project Title	2 Estimated Total Costs	BUDGET APPROPRIATIONS		4 Capital Improvement Fund	5 Capital Surplus	6 Grants - in - Aid and Other Funds	BONDS AND NOTES				
		3a Current Year 2023	3b Future Years				7a General	7b Self Liquidating	7c Assessment	7d School	
ADMINISTRATIVE:	-			-							
Digitized Tax Map Update	60,000.00			3,000.00			57,000.00				
Records Management (PD Records)	53,500.00			2,675.00			50,825.00				
Borough Hall Renovation Phase 1	350,000.00			17,500.00			332,500.00				
	-			-							
ROADWAYS, CURBS, SIDEWALKS, SEWER IMPROVE.:	-			-							
Broad Ave Sec. 11 (Crescent to Hillside)	250,060.00			12,503.00			237,557.00				
Roadway Condition Assessment	18,000.00			900.00			17,100.00				
Sidewalk Repairs	20,000.00			1,000.00			19,000.00				
Curb Repairs	25,000.00			1,250.00			23,750.00				
Other Emergency Repair/Special Infrastructure Projects	20,000.00			1,000.00			19,000.00				
	-			-							
DEPARTMENT OF PUBLIC WORKS:	-			-							
Green Works Commercial Battery Operated Backpack	3,196.00			160.00			3,036.00				
Sanitary/Stormwater Repairs	90,000.00			4,500.00			85,500.00				
Jet Vac Truck Refurbished Body	250,000.00			12,500.00			237,500.00				
	-			-							
	-			-							
TOTAL - THIS PAGE	1,139,756.00	-	-	56,988.00	-	-	1,082,768.00	-	-	-	

**3 YEAR CAPITAL PROGRAM - 2023 to 2025
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

Local Unit BOROUGH OF LEONIA

1 Project Title	2 Estimated Total Costs	BUDGET APPROPRIATIONS		4 Capital Improvement Fund	5 Capital Surplus	6 Grants - in - Aid and Other Funds	BONDS AND NOTES				
		3a Current Year 2023	3b Future Years				7a General	7b Self Liquidating	7c Assessment	7d School	
FIRE DEPARTMENT:	-			-							
Radio Upgrade (flashing)	61,200.00			3,060.00			58,140.00				
Replacement Inflatable Boat	4,500.00			225.00			4,275.00				
Water/ice Rescue Suits	15,000.00			750.00			14,250.00				
Cash Cameras for Vehicles	10,000.00			500.00			9,500.00				
Pagers	5,300.00			265.00			5,035.00				
Forcible Entry Pop	7,545.00			377.00			7,168.00				
Emergency Plug	1,700.00			85.00			1,615.00				
	-			-							
LIBRARY:	-			-							
Sewer line Replacement	50,000.00			2,500.00			47,500.00				
Drywall Repair	23,000.00			1,150.00			21,850.00				
Entryway Sidewalk Repairs	21,000.00			1,050.00			19,950.00				
HVAC System Repairs	12,000.00			600.00			11,400.00				
	-			-							
	-			-							
	-			-							
TOTAL - THIS PAGE	211,245.00	-	-	10,562.00	-	-	200,683.00	-	-	-	-

**3 YEAR CAPITAL PROGRAM - 2023 to 2025
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS**

Local Unit BOROUGH OF LEONIA

1 Project Title	2 Estimated Total Costs	BUDGET APPROPRIATIONS		4 Capital Improvement Fund	5 Capital Surplus	6 Grants - in - Aid and Other Funds	BONDS AND NOTES				
		3a Current Year 2023	3b Future Years				7a General	7b Self Liquidating	7c Assessment	7d School	
POLICE:	-			-							
Fleet Cameras	140,000.00			7,000.00			133,000.00				
2 Patrol Vehicles	120,000.00			6,000.00			114,000.00				
	-			-							
RECREATION:	-			-							
2021 Open Space Match - Sylvan Park Improvements	171,096.00			8,555.00			162,541.00				
2022 CDBG Senior Ctr. ADA Compliant Entryways and Restrooms	35,000.00			1,750.00			33,250.00				
2022 Congressional Spending Grant - Electric Senior Bus	15,000.00			750.00			14,250.00				
	-			-							
SHADE TREE COMMISSION:	-			-							
Spring and Fall Plantings - 60 Trees	15,300.00			765.00			14,535.00				
Wood Park - 4 Trees	2,000.00			100.00			1,900.00				
Business District Revitalization Plan - 8 Trees	12,000.00			600.00			11,400.00				
	-			-							
	-			-							
	-			-							
	-			-							
TOTAL - ALL PROJECTS	1,861,397.00	-	-	93,070.00	-	-	1,768,327.00	-	-	-	-

**BOROUGH OF LEONIA
2023 MUNICIPAL BUDGET**

Sheets 41 and 42 - Reserved for Adopting Resolution

DEDICATED REVENUES FROM TRUST FUND	FCOA	Anticipated		Realized in Cash in 2022	APPROPRIATIONS	FCOA	Appropriated		Expended 2022		
		2023	2022				for 2023	for 2022	Paid or Charged	Reserved	
Amount to be Raised By Taxation	54-190				Development of Lands for Recreation and Conservation:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
					Salaries & Wages	54-385-1				-	
Interest Income	54-113				Other Expenses	54-385-2				-	
					Maintenance of Lands for Recreation and Conservation:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
Reserve Funds:	54-101				Salaries & Wages	54-375-1				-	
					Other Expenses	54-372-2				-	
					Historic Preservation:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
					Salaries & Wages	54-176-1				-	
					Other Expenses	54-176-2				-	
					Acquisition of Lands for Recreation and Conservation	54-915-2				-	
Total Trust Fund Revenues:	54-299	-	-	-	Acquisition of Farmland	54-916-2				-	
Summary of Program					Down Payments on Improvements	54-902-2					-
					Debt Service:		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
Year Referendum Passed/Implemented:				(Date)	Payment of Bond Principal	54-920-2				XXXXXXXXXX	
Rate Assessed:		\$			Payment of Bond Anticipation Notes and Capital Notes	54-925-2				XXXXXXXXXX	
Total Tax Collected to date:		\$			Interest on Bonds	54-930-2				XXXXXXXXXX	
Total Expended to date:		\$			Interest on Notes	54-935-2				XXXXXXXXXX	
Total Acreage Preserved to date:				(Acres)	Reserve for Future Use	54-950-2				-	
Recreation land preserved in 2022:				(Acres)	Total Trust Fund Appropriations:	54-499	-	-	-	-	
Farmland preserved in 2022:				(Acres)							

**Annual List of Change Orders Approved
Pursuant to N.J.A.C. 5:30-11**

Contracting Unit: BOROUGH OF LEONIA

Year Ending: December 31, 2022

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here and certify below.

4/3/2023
Date

tlindsey@leonianj.gov
Clerk of the Governing Body

BOROUGH OF LEONIA
2023 MUNICIPAL BUDGET
for Introduction

BUDGET

2023 General Budget (As Introduced)	\$ 17,763,313	
2022 General Budget (As Adopted)	<u>\$ 16,216,781</u>	
Increase	<u>\$ 1,546,532</u>	<u>9.5%</u>

TAXATION

Municipal		
2023 Amount to be Raised by Taxation	\$ 12,708,545	
2022 Amount to be Raised by Taxation	<u>\$ 11,521,010</u>	
Increase	<u>\$ 1,187,535</u>	<u>10.3%</u>
2022 Municipal Tax Rate (per \$100)	\$ 1.021	
2021 Municipal Tax Rate (per \$100)	<u>\$ 0.928</u>	
Increase	<u>\$ 0.094</u>	

TAX IMPACT ON AVERAGE HOUSE

	<u>2022</u>	<u>2021</u>	<u>Increase</u>
Average Assessed House @ \$439,714	<u>\$ 4,490</u>	<u>\$ 4,079</u>	<u>\$ 411</u>

NOTE: The tax impact to the average home was \$55 and \$44 for the years ended December 31, 2022 and 2021, respectively.

ASSESSED VALUE

2023	\$ 1,244,640,029
2022	\$ 1,242,052,500

CURRENT FUND - FUND BALANCE

<u>December 31,</u>	<u>Balance</u>	<u>Utilized in Subsequent Budget</u>	<u>Percent Utilized</u>
2022	\$ 1,458,678	\$ 500,000	34%
2021	\$ 1,323,595	\$ 436,760	33%
2020	\$ 1,374,505	\$ 700,000	51%
2019	\$ 1,783,162	\$ 1,071,000	60%
2018	\$ 2,170,426	\$ 1,321,000	61%
2017	\$ 1,598,848	\$ 621,000	39%

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: April 3, 2023

RESOLUTION NO. 2023-101

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

AUTHORIZE BILL LIST

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council hereby authorize the Treasurer to pay the following claims and charge the 2023 Temporary Budget

2023

Current	01	105,911.65
Developers Escrow	13	3,398.70
Rec Activities Trust	20	14,742.25

Year Total: **\$ 124,052.60**

Total of All Funds: **\$ 124,052.60**

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on April 3, 2023.

Trina Lindsey, RMC
Borough Clerk

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
23-00618	03/31/23	ALLPR010 ALL PRO TENNIS	WINTER 2023 TENNIS SESSION 2	Open	4,715.00	0.00		
23-00619	03/31/23	JANG0025 JANG, JINWOO	WINTER 2023 KUMDO	Open	2,280.00	0.00		
23-00620	03/31/23	PAONE005 PAONE, DIMA	WINTER 2023 VINYASA YOGA	Open	1,064.00	0.00		
23-00621	03/31/23	BOGIN005 BOGIN, EDWARD	MARCH 2023 PICKLEBALL LESSONS	Open	640.00	0.00		
23-00622	03/31/23	AJTER010 AJ TERRELL CONSULTING, LLC	MARCH 2023 AFTERSCHOOL ART	Open	1,800.00	0.00		
23-00623	03/31/23	YANDO005 YANDOLI, FRAN	PART-TIME COURT ASSISTANCE	Open	120.00	0.00		
23-00624	03/31/23	CANON005 CANON FINANCIAL SERVICES, INC.	BORO HALL COPIER FEES	Open	389.14	0.00		
23-00625	03/31/23	OPURK005 O'PURK, ELIZABETH FREIDA	BACKGROUND CHECK REIMBURSEMENT	Open	43.25	0.00		
23-00626	03/31/23	BERGE400 BERGEN COUNTY MUNICIPAL CLERKS	2023 ANNUAL CLERK MEMBERSHIP	Open	200.00	0.00		
23-00627	03/31/23	PENNO005 PENNONI ASSOCIATES INC.	PLANNING BOARD ENGINEER FEES	Open	142.50	0.00		
23-00628	03/31/23	UNIVE030 UNIVERSAL COMPUTING SERVICES I	OFFICE SUPPLIES	Open	1,308.00	0.00		
23-00629	03/31/23	MUNIC010 MUNICIPAL RECORD SERVICE INC.	OFFICE SUPPLIES	Open	504.00	0.00		
Total Purchase Orders:		60	Total P.O. Line Items:	0	Total List Amount:	124,052.60	Total Void Amount:	0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total
CURRENT	3-01	105,911.65	0.00	105,911.65	0.00	0.00	0.00
DEVELOPERS ESCROW	3-13	0.00	0.00	0.00	0.00	0.00	3,398.70
REC ACTIVITIES TR	3-20	14,742.25	0.00	14,742.25	0.00	0.00	0.00
Total of All Funds:		<u>120,653.90</u>	<u>0.00</u>	<u>120,653.90</u>	<u>0.00</u>	<u>0.00</u>	<u>3,398.70</u>

Project Description	Project No.	Rcvd Total	Held Total	Project Total
20210007 - 131 FORT LEE RD	20210007	3,398.70	0.00	3,398.70
Total of All Projects:		<u>3,398.70</u>	<u>0.00</u>	<u>3,398.70</u>

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: April 3, 2023

RESOLUTION NO. 2023-102

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

**AUTHORIZE REMEDIAL INVESTIGATION/REMEDIAL ACTION REPORTING
RELATED TO THE 2021 NJDEP NOTICE OF DEFICIENCY AT THE
FORMER YAMATO TEXACO SITE**

WHEREAS, Borough of Leonia Resolution 2021-168, dated June 21, 2021, authorized GZA Environmental, Inc. (GZA) of Fairfield, New Jersey, to conduct remedial investigative services related to the deficiencies raised by the NJ Department of Environmental Protection (NJDEP) for the former Yamato Texaco service station site; and

WHEREAS, the GZA Environmental project management team informed the Borough Administrator in March 2023 of additional remedial investigation and reporting related to the aforementioned deficiencies raised by the NJDEP in 2021; and

WHEREAS, GZA submitted a proposal in the amount of \$15,000.00 to provide the remedial work and reporting to include additional lines of evidence that they believe will assist with moving the project toward closure with monitored “natural attenuation” for groundwater under an NJDEP approved groundwater remedial action permit.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that GZA Environmental, Inc. (GZA) of Fairfield, New Jersey is authorized to conduct remedial investigative and reporting services at a cost not-to-exceed \$15,000.00 related to the NJDEP Notice of Deficiency issued in May 2021 at the former Yamato Texaco service station site.

I, CAMERON KENG, CHIEF FINANCIAL OFFICER OF THE BOROUGH OF LEONIA, hereby certify that the funds will be available under:

MULTI-PURPOSE CAPITAL ORDINANCE 2022-16: “ENVIRONMENTAL MONITORING AT BEECHWOOD MUNICIPAL PARKING LOT”

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: April 3, 2023

RESOLUTION NO. 2023-102

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on April 3, 2023.

Trina Lindsey, RMC
Borough Clerk



Memorandum

To: Mayor Zeigler and Council Members
From: Andrea Wardrop, Borough Administrator
Date: March 31, 2022
Subject: GZA Environmental Resolution

aw

On the April 3rd Mayor & Council meeting agenda, a resolution is included for authorization to conduct additional work related to the Yamato service station site (now the Beechwood municipal parking lot.) GZA staff contacted me the week of March 20th to explain the need for the new proposal for remedial action reporting.

Kristen English, GZA Senior Project Manager, explained that there is a need for reporting to document actions taken to address the NJDEP's Notice of Technical Deficiency and provide additional lines of evidence that will assist in moving the project toward monitored natural attenuation. This work follows the May 19, 2021 Notice of Technical Deficiency from the NJDEP (attached.)

The 2022 Multi-Purpose Capital Ordinance included \$61,000.00 in funding for the continued monitoring and reporting work at the Yamato service station site (now the Beechwood Public Parking Lot.) The current proposal from GZA Environmental is for a not-to-exceed cost in the amount of \$15,000.00.

cc: Cameron Keng, Chief Financial Officer



State of New Jersey

PHILIP D. MURPHY
Governor

DEPARTMENT OF ENVIRONMENTAL PROTECTION
SITE REMEDIATION AND WASTE MANAGEMENT PROGRAM

SHAWN M. LATOURETTE
Acting Commissioner

Remediation Review Element
Bureau of Remedial Action Permitting
401 E. State Street
P.O. Box 420
Mail Code 401-05S
Trenton, NJ 08625-0420
Phone: (609) 984-2990

SHEILA Y. OLIVER
Lt. Governor

May 19, 2021

Andrea Wardrop
Borough of Leonia
312 Broad Avenue
Leonia, NJ 07605

Notice of Technical Deficiency

Re: Ground Water Remedial Action Permit Application
Case Name: Former Leonia Texaco Service Station
Address: 381 Broad Ave
City: Borough of Leonia
County: Bergen
SRP PI #: 025767
Activity Ref. #: RAP200001

Dear Ms. Wardrop:

The New Jersey Department of Environmental Protection (Department) acknowledges receipt of a Ground Water Remedial Action Permit Application submitted for the above referenced case pursuant to the Administrative Requirements for the Remediation of Contaminated Sites (ARRCS), N.J.A.C. 7:26C, and the Technical Requirements for Site Remediation (Tech Regs), N.J.A.C. 7:26E, on November 19, 2020. The Department has conducted a technical review of the permit application and determined that the submittal is technically incomplete.

The review identified that the following items are incomplete/missing:

Requirement/Citation	Deficiencies Corrective Action/ Comments
Failure to submit a current and complete permit application form. (N.J.A.C. 7:26C-7.5)	Please be advised that a separate Initial Ground Water Remedial Action Permit (RAP) Application, Classification Exception Area/Well Restriction Area (CEA/WRA) Fact Sheet Form, and Ground Water Monitoring Plan (GWMP) are required for each distinct source area at the site.
Failure to submit a CEA/WRA Fact Sheet Form for the site. (N.J.A.C. 7:26C-7.5(c)2)	<p>-<u>Separate CEAs</u>: It should be noted that there are currently three proposed CEA shapes from different source areas with different contaminants of concern, which is not acceptable. It appears that the two proposed CEA shapes on the western side of the property could be one CEA shape related to the former pump island area. Please see the Department's comments above as it relates to the matter.</p> <p>-<u>CEA Vertical Depth</u>: The vertical depth of 17 feet bgs listed on the CEA/WRA Fact Sheet Form is not acceptable. The vertical depth of the CEA should be based on clean zone sampling. Please see the Department's vertical delineation comments below as it relates to the matter.</p> <p>Please revise the CEA/WRA Fact Sheet Form accordingly.</p>
Failure to delineate the horizontal & vertical extent of all GW contamination at the site. (N.J.A.C. 7:26E-4.3(a)4)	<p>-<u>Horizontal Delineation</u>: It appears that horizontal delineation remains incomplete as follows:</p> <ul style="list-style-type: none"> • to the east of MW-10 and • in all directions for the 1-methylnaphthalene ground water contamination in MW-8. Based on a review of the ground water sampling results provided in Table 3, it appears that only MW-8 and MW-12 were ever sampled for 1-methylnaphthalene. It is unclear why all monitoring wells were not sampled for 1-methylnaphthalene. <p>-<u>Vertical Delineation</u>: It appears that vertical delineation remains incomplete at the site. It should be noted that MW-9 is not an appropriate vertical delineation well as it is screened at the same interval as the source area wells and is located side-gradient of the source/excavation area. All contaminants of concern should be vertically</p>

	<p>delineated regardless of specific gravity. Therefore, vertical delineation at or as close as possible to the downgradient edge of the source/excavation area(s) (to the northwest) should be completed at the site. Vertical profiling of monitoring wells, if appropriate, is acceptable.</p> <p>Please be advised that “clean zone” sampling is required in all directions (modeling is not acceptable) to demonstrate attainment of the applicable ground water remediation standards at the conclusion of the remedial action and prior to the issuance of the Response Action Outcome (RAO); this is referenced in the Department’s January 2020 Policy Statement, which can be found at: https://www.nj.gov/dep/srp/guidance/srra/ri_complete_policy_statement_202001.pdf.</p> <p>Please address these issues accordingly.</p>
<p>Failure to submit a Remedial Action Report (RAR) that demonstrates that Monitored Natural Attenuation (MNA) is an effective ground water remedial action for the site. (N.J.A.C. 7:26C-7.5(c)3i)</p>	<p><u>-Source Area Wells:</u> It is unclear why a monitoring well(s) was not placed at or as close as possible to the downgradient edge of the source/excavation area (to the northwest). Justification should be provided for the placement of source area monitoring wells.</p> <p><u>-Former Monitoring Wells MW-1 to MW-4:</u> Please provide the well construction details and ground water sampling data for former monitoring wells MW-1, MW-2, MW-3, and MW-4. It is unclear if these former monitoring wells had ground water contamination in them the last time they were sampled and if so, why they were not replaced as no monitoring wells were installed at these locations. It should be noted that MW-1 and MW-2 are at/close to the downgradient edge of the source/excavation area and that MW-3 and MW-4 are outside of the excavation area. Please be advised that any former monitoring wells abandoned with contamination remaining in them should be replaced as necessary.</p> <p><u>-Historic Ground Water Sampling Results:</u> Table 3 should be updated to include all former and current ground water sampling results for the site, including the ground water data for MW-1 to MW-4 and any other historic temporary well point data (i.e., GW-01 from e-page 435 of the RAR). Also, a single site map should be provided that depicts the locations of all former and current monitoring wells and temporary well points on it.</p>

-MNA: It does not appear that MNA is the appropriate ground water remedial remedy at this time given the numerous deficiencies noted throughout this letter. Therefore, the Department recommends conducting additional ground water remediation and sampling as appropriate to support any proposed MNA ground water remedial action.

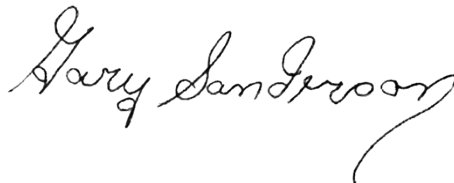
Please address these issues accordingly.

Please correct the noted deficiencies within 30 days of the date of this letter and submit the required information to julian.pozzi@dep.nj.gov.

Please be advised that it is necessary to either satisfactorily resolve these deficiencies or to withdraw your RAP Application and Remedial Action Report (RAR) **within 30 days of the date of this letter**. Failure to do so will result in the Department considering your RAP Application and RAR incomplete and a permit not being issued. A new RAP Application, prepared in accordance with N.J.A.C. 7:26C-7.5, and RAR will be required, and all permit fees will apply for resubmission of the permit application.

Please contact Julian Pozzi with the Bureau of Remedial Action Permitting at julian.pozzi@dep.nj.gov or (609)292-3849 with any questions or concerns on the matter.

Sincerely,



Gary Sanderson, Bureau Chief
Bureau of Remedial Action Permitting

cc: Joanne C. Derby, LSRP, GZA GeoEnvironmental, Inc. (via email)



Known for excellence.
Built on trust.

GEOTECHNICAL
ENVIRONMENTAL
ECOLOGICAL
WATER
CONSTRUCTION
MANAGEMENT

55 Lane Road
Suite 407
Fairfield, NJ 07004
T: 973-774-3300
F: 973-774-3350
www.gza.com



VIA EMAIL

March 30, 2023
File No. 12.P000034.24

Borough of Leonia
312 Broad Avenue
Leonias, New Jersey 07605

Attention: Ms. Andrea L. Wardrop, MPA CFM, Borough Administrator

Re: *Proposal for Remedial Investigation/Remedial Action Reporting*

Former Yamato Texaco Service Station
381 Broad Avenue, Leonias, New Jersey
PI No. 025767
NJDEP Case No. 90-01-31-1147; 94-04-13-1701-26; 99-03-17-1331-19

Dear Ms. Wardrop:

At your request, GZA GeoEnvironmental, Inc. (GZA) is pleased to submit this proposal for remedial investigation (RI)/remedial action (RA) reporting for the above-referenced property in Leonias, Bergen County, New Jersey. This scope of services shall assist you in complying with the requirements of N.J.S.A. 58:10A, Underground Storage of Hazardous Substances Act and the New Jersey Department of Environmental Protection (NJDEP) in N.J.A.C. 7:14B-1-13 and 15 (UST Regulations) and the Site Remediation Reform Act (SRRA), the Administrative Requirements for the Remediation of Contaminated Sites (ARRCS) Rules, N.J.A.C. 7:26C and the N.J.A.C. 7:26E "Technical Requirements for Site Remediation (TRSR).

OBJECTIVES

The objective of this scope of services is to address the NJDEP's May 19, 2021 Notice of Technical Deficiency and provide additional lines of evidence that will assist in moving the project toward closure with monitored natural attenuation for groundwater under a NJDEP approved groundwater remedial action permit (GWRAP).

The total estimated cost for the above Scope of Work (SOW) is approximately \$15,000.00. GZA Terms and Conditions are included in **Attachment 1**.

TASK 1: REPORTING

GZA will update the existing Case Inventory Document (CID) for the site spill case. The CID will provide a concise summary of AOCs, remedial activities conducted at the AOCs to date and major case components of the project.



This task includes completion of the following reports and applicable NJDEP forms: Remedial Investigation Report (RIR), Remedial Action Workplan (RAW) for monitored natural attenuation and Final Remedial Action Report (RAR) with groundwater remedial action permit (RAP). The reports and forms will be submitted electronically by the Licensed Site Remediation Professional (LSRP) to NJDEP. In accordance with the TRSR. An updated receptor evaluation will be provided with the submittal of the RIR/RAW/RAR. Upon approval of Groundwater RAP, a Limited Restricted Use Response Action Outcome (L-RAO) can be issued. Costs for the RAO are not included in the proposed scope of work.

Task 1 Subtotal: \$15,000.00

BASIS OF BILLINGS

The scope of services summarized herein will be performed on lump sum basis consistent with the cost estimate. . The scope of services will be invoiced as a lump sum of **\$15,000.00**. This estimate is based on the anticipated scope of work outlined above which represents our judgment at this time as to the efforts required to achieve the stated objectives. It must be recognized, however, that unforeseen conditions which become evident during the course of the studies may alter or increase the scope of work required.

GZA will begin the Scope of Services as described above immediately upon execution of this proposal.

Invoices for our services will be emailed to the address indicated at the bottom of this proposal. Should the billing email address be different please provide the correct information with your written acknowledgement to this proposal.

Receipt of the signed proposal shall be considered authorization to proceed with items described within this agreement. Payment of GZA's fee is not contingent upon our findings at the site, nor is payment contingent upon review/approval by any regulating body for the proposed project.

ASSUMPTIONS

Our services and fees are proposed with the following assumptions:

1. This scope of services seeks to address NJDEP requirements in effect as of the date of this proposal. New rules or modifications to existing rules that take effect subsequent to this date will be addressed on a T&M basis as needed/if applicable.
2. GZA will invoice on a lump sum basis for activities/costs as contained in this Scope of Services. If circumstances or conditions warrant the accrual of costs beyond those presented herein, GZA will not undertake such activities without prior approval by the client.
3. .
4. NJDEP, federal, state or municipal fees are to be paid by the client and **are not included** within this proposal.
5. Meetings/discussions with municipal or state regulatory officials or other 3rd parties, if requested, will be performed on T&M basis beyond the scope and cost estimate presented herein.



- 6. The cost estimate does not include costs for additional soil or groundwater investigation or remediation and delineation if contamination is found. If additional contamination is identified, GZA can provide costs for additional soil excavation and remediation.

PROJECT COMMUNICATION PLAN

GZA is committed to providing its clients consistent input on project performance, budget and schedule, but recognize each client wants this information delivered in a way that meets his or her needs. Typically, we rely on regular scheduled phone calls, emails or letter reports which can be weekly, bi-weekly or monthly. To establish the Communication Plan that works for you, GZA’s Principal-in-charge will contact you directly upon our receipt of the signed contract or other authorization to proceed.

CONDITIONS OF ENGAGEMENT

The conditions of our engagement are detailed on the attached Terms and Conditions of Agreement (08/08 Edition/05-9010). This Proposal for Services and the Terms and Conditions of Agreement shall constitute the entire agreement between the parties.

ACCEPTANCE

This proposal may be accepted by signing in the appropriate spaces below and returning one copy to us. The executed agreement must be received prior to initiation of the services described above. This Proposal is valid for 30 days from the date of submittal.

Thank you very much for the opportunity to submit this proposal. If you have any questions, please call Mary Kay Morelli at 973-774-3339 or via email at marykay.morelli@gza.com.

Very truly yours,

GZA GEOENVIRONMENTAL, INC.

Kristen English
Senior Project Manager

Mindy Sayres, PG, LSRP
Consultant/Reviewer

Mary Kay Morelli, LSRP
Vice President

Enclosures (or Attachments): Terms and Conditions (08/08 Edition/05-9010)
Schedule of Fees



This Proposal for Services and the attached Terms and Conditions are hereby accepted and executed by a duly authorized signatory, who by execution hereof, warrants that he/she has full authority to act for, in the name, and on behalf of Borough of Leonia

BOROUGH OF LEONIA

By (Signature): _____

Title: _____

Typed Name: _____

Date: _____

ATTACHMENT 1

GZA Standard Terms and Conditions



TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES

Including Site Investigation, Remediation, Geotechnical, Construction, And Testing

© 2016 by GZA GeoEnvironmental, Inc.

Client ("You"): Borough of Leonia

Proposal No: 12.P000034.24

Site: Former Yamato, Leonia, New Jersey

These Terms and Conditions, together with GZA's Proposal, make up the Agreement between GZA and you, Client, named above.

BEFORE SIGNING THE PROPOSAL, BE SURE YOU READ AND UNDERSTAND THE PARAGRAPHS ENTITLED "INDEMNIFICATION" AND "LIMITATION OF REMEDIES" WHICH DEAL WITH THE ALLOCATION OF RISK BETWEEN YOU AND GZA.

1. **Services.** GZA will perform the services set forth in its Proposal and any amendments or change orders authorized by you. Any request or direction from you that would require extra work or additional time for performance or would result in an increase in GZA's costs will be the subject of a negotiated amendment or change order.
2. **Standard of Care; Warranties.**
 - a. GZA will perform the services with the degree of skill and care ordinarily exercised by qualified professionals performing the same type of services at the same time under similar conditions in the same or similar locality.
 - b. GZA warrants that its construction services will be of good quality, free of faults and defects and in conformance with the Proposal.
 - c. **EXCEPT AS SET FORTH IN SUBSECTIONS 2a AND 2b, ABOVE, NO WARRANTY, EXPRESS OR IMPLIED, INCLUDING WARRANTY OF MARKETABILITY OR FITNESS FOR A PARTICULAR PURPOSE, IS MADE OR INTENDED BY GZA'S PROPOSAL OR BY ANY OF GZA'S ORAL OR WRITTEN REPORTS.**
 - d. GZA assigns to you any manufacturers' warranties of equipment or materials purchased from others, to the extent they are assignable, and your sole recourse will be against the manufacturer. Full risk of loss of materials and equipment will pass to you upon delivery to the Site, and you will be responsible for insuring and otherwise protecting them against theft and damage.
3. **Payment.**
 - a. Except as otherwise stated in the Proposal, you will compensate GZA for the services at the rates set forth in the applicable Proposal, amendment or change order; reimburse its expenses, which will include a communication fee calculated as a percentage of labor invoiced; and pay any sales or similar taxes thereon.
 - b. Any retainer specified in GZA's Proposal shall be due prior to the start of services and will be applied to the final invoice for services.
 - c. GZA will submit invoices periodically, and payment will be due within 20 days from invoice date. Overdue payments will bear interest at 1½ percent per month or, if lower, the maximum lawful rate. GZA may terminate its services upon 10 days' written notice anytime your payment is overdue on this or any other project and you will pay for all services through termination, plus termination costs. You will reimburse GZA's costs of collecting overdue invoices, including reasonable attorneys' fees.
4. **Your Responsibilities.**
 - a. Except as otherwise agreed, you will secure the approvals, permits, licenses and consents necessary for performance of the services. If you are the owner or operator of the Site, you will provide GZA with all documents, plans, information concerning underground structures (including but not limited to utilities, conduits, pipes, and tanks), information related to hazardous materials or other environmental or geotechnical conditions at the Site and other information that may be pertinent to the services or, if you are not the owner or operator of the Site, you agree to make reasonable efforts to obtain these same documents and provide them to GZA. Unless otherwise indicated in writing, GZA will be entitled to rely on documents and information you provide.
 - b. If you use the services of a construction manager at the Site, you agree to use best and reasonable efforts to include in your agreement(s) with the construction contractor provisions obligating the latter:
 - (i) to indemnify and hold harmless, to the fullest extent permitted by law, you and GZA, its officers, employees and principals, for or on account of any claims, liabilities, costs and expenses, including attorneys' fees, arising out of or relating to the design or implementation of construction means, methods, procedures, techniques, and sequences of construction, including safety precautions or programs, of the contractor, or any of its subcontractors or any engineer engaged by it;
 - (ii) to name you and GZA as additional insureds under general liability and builder's risk insurance coverages maintained by the contractor, or any of its subcontractors; and



- (iii) to require that all of its subcontractors agree and be bound to the obligations set forth in (i) and (ii) above.
- c. In the event that you are unable to secure such provisions in the agreement(s) with the construction contractor, you shall promptly notify GZA and GZA shall have the opportunity to negotiate with you reasonable substitute risk allocation and insurance indemnities and protections.
- 5. Right of Entry; Site Restoration.** You grant GZA and its subcontractor(s) permission to enter the Site to perform the services. If you do not own the Site, you represent and warrant that the owner has granted permission for GZA to enter the Site and perform the services; you will provide reasonable verification on request; and you will indemnify GZA for any claims by the Site owner related to alleged trespass by GZA or its subcontractors. GZA will exercise reasonable care to limit damage to landscaping, paving, systems and structures at the Site that may occur and you agree to compensate GZA for any restoration it is asked to perform, unless otherwise indicated in the Proposal.
- 6. Underground Facilities.** GZA's only responsibility under this Section will be to provide proper notification to the applicable state utility "Call-Before-You-Dig" program. You further agree to assume responsibility for and to defend, indemnify and hold harmless GZA with respect to personal injury and property damages due to GZA's interference with subterranean structures including but not limited to utilities, conduits, pipes, and tanks:
- (i) that are not correctly shown on any plans and information you or governmental authorities provide to GZA; or
 - (ii) that are not correctly marked by the appropriate utility.
- 7. Reliance.** The services, information, and other data furnished by you shall be at your expense, and GZA may rely upon all information and data that you furnish, including the accuracy and completeness thereof. You acknowledge that the quality of the services provided by GZA is directly related to the accuracy and completeness of the information and data that you furnish to GZA. **GZA'S REPORTS ARE PREPARED FOR AND MADE AVAILABLE FOR YOUR SOLE USE. YOU ACKNOWLEDGE AND AGREE THAT USE OF OR RELIANCE UPON THE REPORT OR THE FINDINGS IN THE REPORT BY ANY OTHER PARTY, OR FOR ANY OTHER PROJECT OR PURPOSE, SHALL BE AT YOUR OR SUCH OTHER PARTY'S SOLE RISK AND WITHOUT ANY LIABILITY TO GZA.**
- 8. Lab Tests and Samples.** GZA is entitled to rely on the results of laboratory tests using generally accepted methodologies. GZA may dispose of samples in accordance with applicable laws 30 days after submitting test results to you unless you request in writing for them to be returned to you or to be held longer, in which case you will compensate GZA for storage and/or shipping beyond 30 days.
- 9. GZA Professionals.** GZA employees or consultants may act as licensed, certified or registered professionals (including but not limited to Professional Engineers, Licensed Site or Environmental Professionals, or Certified Industrial Hygienists collectively referred to in this section as "GZA Professionals") whose duties may include the rendering of independent professional opinions. You acknowledge that a federal, state or local agency or other third party may audit the services of GZA or other contractor/consultant(s), which audit may require additional services, even though GZA and such GZA Professionals have each performed such services in accordance with the standard of care set forth herein. You agree to compensate GZA for all services performed in response to such an audit, or to meet additional requirements resulting from such an audit, at the rates set forth in the applicable Proposal, amendment or change order.
- 10. Hazardous Materials; GZA "Not a Generator".** Before any hazardous or contaminated materials are removed from the Site, you will sign manifests naming you as the generator of the waste (or, if you are not the generator, you will arrange for the generator to sign). You will select the treatment or disposal facility to which any waste is taken. GZA will not be the generator or owner of, nor will it possess, take title to, or assume legal liability for any hazardous or contaminated materials at or removed from the Site. GZA will not have responsibility for or control of the Site or of operations or activities at the Site other than its own. GZA will not undertake, arrange for or control the handling, treatment, storage, removal, shipment, transportation or disposal of any hazardous or contaminated materials at or removed from the Site, other than any laboratory samples it collects or tests. You agree to defend, indemnify and hold GZA harmless for any costs or liability incurred by GZA in defense of or in payment for any legal actions in which it is alleged that GZA is the owner, generator, treater, storer or disposer of hazardous waste.
- 11. Limits on GZA's Responsibility.** GZA will not be responsible for the acts or omissions of contractors or others at the Site, except for its own subcontractors and employees. GZA will not supervise, direct or assume control over or the authority to stop any contractor's work, nor shall GZA's professional activities nor the presence of GZA or its employees and subcontractors be construed to imply that GZA has authority over or responsibility for the means, methods, techniques, sequences or procedures of construction, for work site health or safety precautions or programs, or for any failure of contractors to comply with contracts, plans, specifications or laws. Any opinions by GZA of probable costs of labor, materials, equipment or services to be furnished by others are strictly estimates and are not a guarantee that actual costs will be consistent with the estimates.
- 12. Changed Conditions.**
- a. You recognize the uncertainties related to environmental and geotechnical services, which often require a phased or exploratory approach, with the need for additional services becoming apparent during the initial services. You also recognize that actual conditions encountered



may vary significantly from those anticipated, that laws and regulations are subject to change, and that the requirements of regulatory authorities are often unpredictable.

- b. If changed or unanticipated conditions or delays make additional services necessary or result in additional costs or time for performance, GZA will notify you and the parties will negotiate appropriate changes to the scope of services, compensation and schedule.
- c. If no agreement can be reached, GZA will be entitled to terminate its services and to be equitably compensated for the services already performed. GZA will not be responsible for delays or failures to perform due to weather, labor disputes, intervention by or inability to get approvals from public authorities, acts or omissions on your part, or any other causes beyond GZA's reasonable control, and you will compensate GZA for any resulting increase in its costs.

13. Documents and Information. All documents, data, calculations and work papers prepared or furnished by GZA are instruments of service and will remain GZA's property. Designs, reports, data and other work product delivered to you are for your use only, for the limited purposes disclosed to GZA. Any delayed use, use at another site, use on another project, or use by a third party will be at the user's sole risk, and without any liability to GZA. Any technology, methodology or technical information learned or developed by GZA will remain its property. Provided GZA is not in default under this Agreement, GZA's designs will not be used to complete this project by others, except by written agreement relating to use, liability and compensation.

14. Electronic Media. In accepting and utilizing any drawings, reports and data on any form of electronic media generated by GZA, you covenant and agree that all such electronic files are instruments of service of GZA, who shall be deemed the author and shall retain all common law, statutory law and other rights, including copyrights. In the event of a conflict between the signed documents prepared by GZA and electronic files, the signed documents shall govern. You agree not to reuse these electronic files, in whole or in part, for any purpose or project other than the project that is the subject of this Agreement. Any transfer of these electronic files to others or reuse or modifications to such files by you without the prior written consent of GZA will be at the user's sole risk and without any liability to GZA.

15. Confidentiality; Subpoenas. Information about this Agreement and GZA's services and information you provide to GZA regarding your business and the Site, other than information available to the public and information acquired from third parties, will be maintained in confidence and will not be disclosed to others without your consent, except as GZA reasonably believes is necessary: (a) to perform its services; (b) to comply with professional standards to protect public health, safety and the environment; and (c) to comply with laws and court orders. GZA will make reasonable efforts to give you prior notice of any disclosure under (b) or (c) above. Information available to the public and information acquired from third parties will not be considered confidential. You will reimburse GZA for responding to any subpoena or governmental inquiry or audit related to the services, at the rates set forth in the applicable Proposal, amendment or change order.

16. Insurance. During performance of the services, GZA will maintain workers compensation, commercial general liability, automobile liability, and professional liability/contractor's pollution liability insurance. GZA will furnish you certificates of such insurance on request.

17. Indemnification. You agree to hold harmless, indemnify, and defend GZA and its affiliates and subcontractors and their employees, officers, directors and agents (collectively referred to in this paragraph as "GZA") against all claims, suits, fines and penalties, including mandated cleanup costs and attorneys' fees and other costs of settlement and defense, which claims, suits, fines, penalties or costs arise out of or are related to this Agreement or the services, except to the extent they are caused by GZA's negligence or willful misconduct.

18. Limitation of Remedies.

- a. To the fullest extent permitted by law and notwithstanding anything else in this Agreement to the contrary, the aggregate liability of GZA and its affiliates and subcontractors and their employees, officers, directors and agents (collectively referred to in this paragraph as "GZA") for all claims arising out of this Agreement or the services is limited to \$50,000 or, if greater, 10% of the compensation received by GZA under this Agreement.
- b. You may elect to increase the limit of liability by paying an additional fee, such fee to be negotiated prior to the execution of this Agreement.
- c. Any claim will be deemed waived unless received by GZA within one year of substantial completion of the services.
- d. GZA will not be liable for lost profits, loss of use of property, delays, or other special, indirect, incidental, consequential, punitive, exemplary, or multiple damages.
- e. GZA will not be liable to you or the Site owner for injuries or deaths suffered by GZA's or its subcontractors' employees.
- f. You will look solely to GZA for your remedy for any claim arising out of or relating to this Agreement, including any claim arising out of or relating to alleged negligence or errors or omissions of any GZA principal, officer, employee or agent.



19. Disputes.

- a. All disputes between you and GZA shall be subject to non-binding mediation.
- b. Either party may demand mediation by serving a written notice stating the essential nature of the dispute, the amount of time or money claimed, and requiring that the matter be mediated within forty-five (45) days of service of notice.
- c. The mediation shall be administered by the American Arbitration Association in accordance with its most recent Construction Mediation Rules, or by such other person or organization as the parties may agree upon.
- d. No action or suit may be commenced unless mediation has occurred but did not resolve the dispute, or unless a statute of limitation period would expire if suit were not filed prior to such forty-five (45) days after service of notice.

20. Miscellaneous.

- a. Massachusetts law shall govern this Agreement.
- b. The above terms and conditions regarding Limitation of Remedies and Indemnification shall survive the completion of the services under this Agreement and the termination of the contract for any cause.
- c. Any amendment to these Terms and Conditions must be in writing and signed by both parties.
- d. Having received these Terms and Conditions, your oral authorization to commence services, your actions, or your use of the Report or Work Product constitutes your acceptance of them.
- e. This Agreement supersedes any contract terms, purchase orders or other documents issued by you.
- f. Neither party may assign or transfer this Agreement or any rights or duties hereunder without the written consent of the other party.
- g. Your failure or the failure of your successors or assigns to receive payment or reimbursement from any other party for any reason whatsoever shall not absolve you, your successors or assigns of any obligation to pay any sum to GZA under this agreement.
- h. These Terms and Conditions shall govern over any inconsistent terms in GZA's Proposal.
- i. The provisions of this Agreement are severable; if any provision is unenforceable it shall be appropriately limited and given effect to the extent it is enforceable.
- j. The covenants and agreements contained in this Agreement shall apply to, inure to the benefit of and be binding upon the parties hereto and upon their respective successors and assigns.