



May 2023 Departmental Dashboard

- Administration
- Borough Clerk's Office
- Building Department
- Shade Tree Ordinance
- Vacant Properties
- Fire Prevention
- Recreation
- Department of Public Works
- Leonia Police Department

Overview – May 2023

- ❖ **Garage/Estate Sale Permits:**
 - ❖ May: 1 issued
 - ❖ Year to Date: 8 issued
- ❖ **Passports:**
 - ❖ May: 15 issued
 - ❖ Year to Date: 57 issued
- ❖ **Parking Hang Tags:**
 - ❖ May: 29 issued
 - ❖ Year to Date: 120 issued
- ❖ **Elm Place Stickers:**
 - ❖ May: 2 issued
 - ❖ Year to Date: 59 issued



[Administration](#)

Overview – May 2023

❖ OPRA (Open Public Records Act) Requests:

- ❖ May: 53
- ❖ Year to date: 229

❖ Landlord Registrations:

- ❖ May: 0
- ❖ Year to date: 0

❖ Limousine Licenses:

- ❖ May: 3
- ❖ Year to Date: 12

❖ Raffle Licenses:

- ❖ May: 0
- ❖ Year to date: 3

❖ Liquor Licenses:

- ❖ May: 0
- ❖ Year to date: 0

❖ MVC Renewals

- ❖ May: 1
- ❖ Year to date: 5



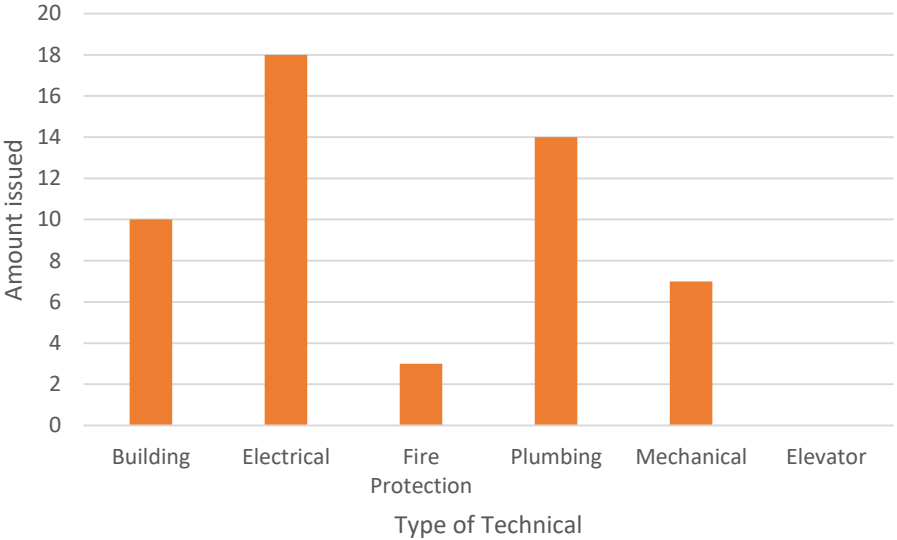
Illustration by Chris Gash

[Building Department](#)

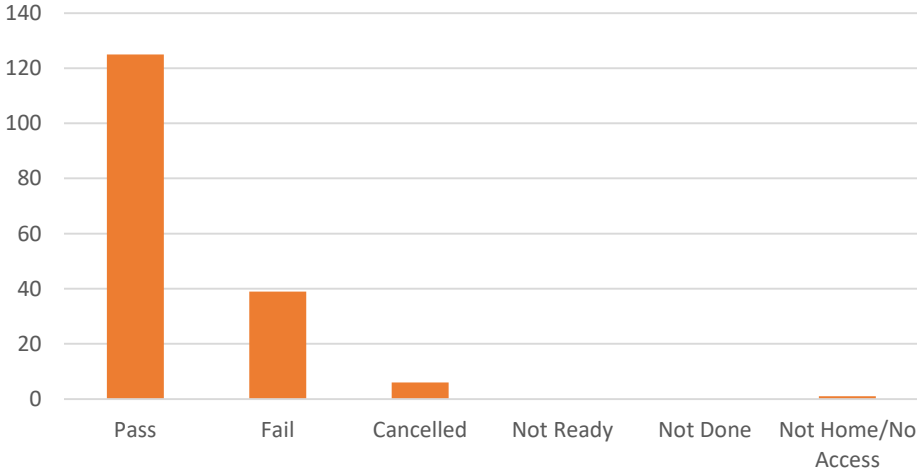
Overview – May 2023

- ❖ **May 2023: Total Permits were Issued:**
 - ❖ Permit fees: \$10,011.00
 - ❖ Other fees: \$0
 - ❖ Penalties Collected: \$100.00
 - ❖ Total fees: \$10,769.00
- ❖ **May 2023: Inspections Performed:**
 - ❖ 49 were Building Inspections
 - ❖ 18 were Fire Protection Inspections
 - ❖ 66 were Electrical Inspections
 - ❖ 27 were Plumbing Inspections
 - ❖ 12 were Mechanical Inspections
- ❖ **There were 42 Total Continued Certificate of Occupancy applications this month**
- ❖ **Construction Costs: \$557,323.00**

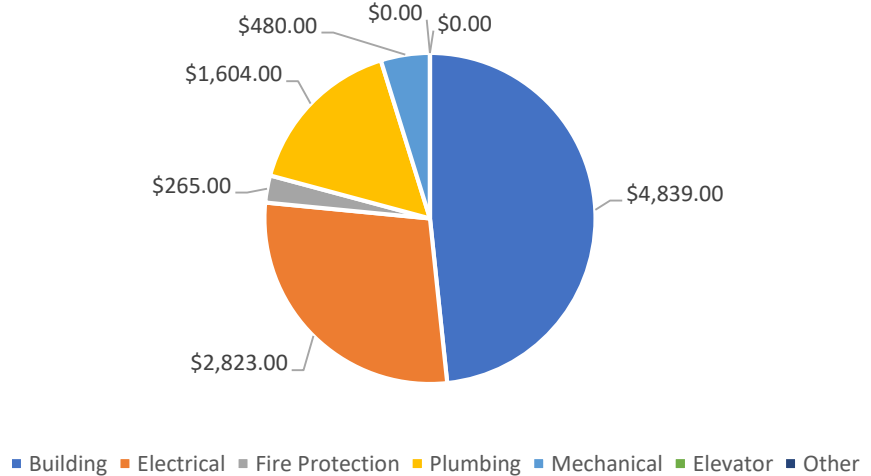
Technical Permits Issued



171 Inspections – All Types



Amount (\$) Collected Per Technical (Permit) Fee



Overview – May 2023

- ❖ **Applications for Tree Removal Permits:**
 - ❖ May: 8 Applications
 - ❖ Year to Date: 33 Applications

- ❖ **Collected in Tree Removal Fees:**
 - ❖ May: \$500

- ❖ **New Plantings**
 - ❖ May: 36
 - ❖ Year to Date: 78

[For more Information: Click this Link for the Shade Tree Commission Web Page](#)
Or reach out to EMAIL

Mission Statement

The Leonia Shade Tree Commission is charged with protecting, maintaining and replenishing one of our town's most important qualities: its fabulous population of shade trees. Trees are a natural resource that provide aesthetic, economic, environmental and health benefits to our community and its residents. The treatment of trees on each of our properties can have a significant impact not only on our individual properties, but also on neighboring properties, the town's tree canopy and the entire community.

Overview – May 2023

- ❖ **May:**
 - ❖ 2 Vacant Properties Processed
 - ❖ Vacant Property Fees Collected
 - ❖ May: \$5,000
 - ❖ Year to Date: \$51,600
- ❖ **2023 Fiscal Year to date:**
 - ❖ **14 Vacant Properties Registered**
 - ❖ **Breakdown of Registrations:**
 - ❖ Registered for their initial year: 2
 - ❖ Registered for their second year: 5
 - ❖ Registered for their third year: 7
 - ❖ Deregistered: 1

Registration Dates and Fees collected for Vacant Properties reflect the date the property becomes Real Estate Owned (Owned by Bank). Alternatively, the "Date Entered" for a Vacant Property application reflects the date the application was entered into the GovPilot system by an external applicant or a Building Department employee.

Ordinance #2021-04 (updated the Vacant Property Fees) - went into effect on March 26, 2021.



[Vacant Properties \(Borough Website\)](#)

Overview – May 2023

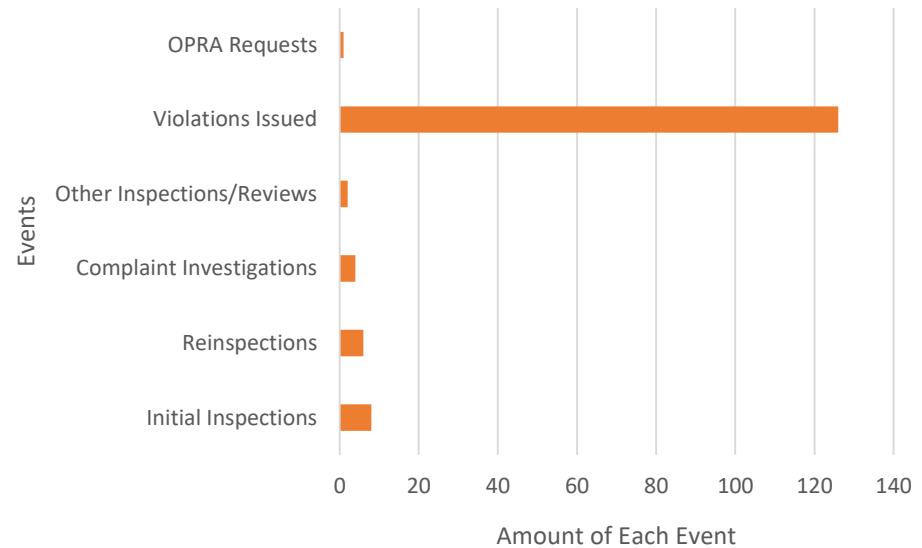
- ❖ **Initial Inspections**
 - ❖ May 2023: 8 Inspections
 - ❖ Year to date: 41 Inspections
- ❖ **Reinspections**
 - ❖ May 2023: 6 Inspections
 - ❖ Year to date: 20 Inspections
- ❖ **Complaint Investigations**
 - ❖ May 2023: 4 Inspection
 - ❖ Year to date: 8 Inspections
- ❖ **Other Inspections/Reviews**
 - ❖ May 2023: 2 Inspections
 - ❖ Year to date: 23 Inspections
- ❖ **Violations Issued**
 - ❖ May 2023: 126 Violations
 - ❖ Year to date: 317 Violations

[Fire Prevention Bureau Page](#)

Overview Cont.– May 2023

- ❖ **OPRA Requests**
 - ❖ May 2023: 1 Requests
 - ❖ Year to date: 8 Requests
- ❖ **Collected Fees**
 - ❖ May 2023: \$2,812
 - ❖ Year to date: \$48,979

Violations and Inspections (May)



Overview – May 2023

- ❖ Assisted with the coordination of large events in Wood Park such as the 125th Fire Department Anniversary, Mental Health Awareness Day, Leonia Day, and Pride
- ❖ Leonia Day May 21st was extremely successful.
- ❖ Preseason swim club clean up started May 15th.
- ❖ Swim Club opened May 27th.
- ❖ May 31st health and wellness fair in Wood Park for the Senior BBQ was well attended by both resource vendors for Seniors and Seniors as participants.
- ❖ New Senior Programs include Julie's music and movement demo class, karaoke and lunch, get physical to 80s music class, sleep is Medicine lecture, May 16th ACS concert in the garden, rhubarb a new way recipe

Upcoming Events/Programs:

- ❖ Summer Camp starts June 26th.
- ❖ Swim Club full-time hours will start June 26th.
- ❖ Float Night June 24th
- ❖ New Senior Programs include: Grab n go meal, Finance prep and recovery workshop, Trip to Yogi Berra museum, healthy summer eating tips, Rafael's music in Motion, AARP driving class, lavender sachets, a trip to a culinary institute, and FDR's home.



Overview – May 2023

During the month of May 2023, the Department of Public Works continued its regular programs of garbage and trash collection, recycling, street and road repairs, sewer services, tree maintenance, and repairs.

Yard Waste

Yard waste collections started on March 6th, 2023. All yard waste must be bundled and tied together with branches no longer than 4 feet in length. All other debris must be put in ridged 32-gallon or fewer containers or brown biodegradable paper bags. No items can be more than 50 pounds in weight. No plastic bags can be used yard waste will not be collected.

All items MUST be out for collection before 7:00 am the day of its scheduled collection day.

❖ In the month of May, there were/was:

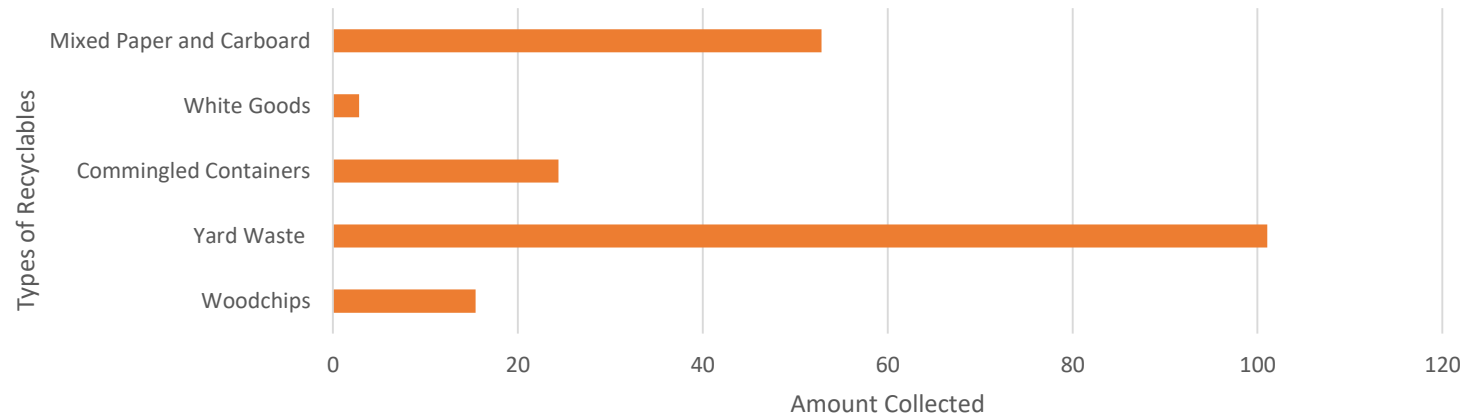
- ❖ 2 Sewer Emergencies
- ❖ \$427.23 Received by the Borough for the collection of White Goods
- ❖ 15.42 tons of woodchips collected
- ❖ 279.63 tons of garbage collected
- ❖ 89.26 tons of trash collected

[DPW Webpage](#)

Overview – May 2023 (continued)

- ❖ Broad Avenue sanitary sewer lining has been completed and the contractor is repairing the sidewalk and curb line that was removed during the repair process.
- ❖ Conducted walk-throughs of all borough buildings with cleaning companies for contractual bids for cleaning services.
- ❖ Maintained baseball ballfields for the season’s scheduled games.
- ❖ Assisted with the setup and cleanup of the Leonia Fire Department’s 125th Anniversary Event on May 6th, the Mental Health Awareness program on May 7th, the Leonia Day Celebration on May 21st, and the Memorial Day Celebration on May 29th.
- ❖ Assisted the Leonia Pool with its preparation and cleanup for the 2023 pool season.
- ❖ Installed Pride Flags along Broad Avenue for Pride Month for the month of June.
- ❖ Assisted Recreation Department with setup and cleanup of the Senior Wellness Fair and Picnic held on May 31st.
- ❖ Installed American Flags along Broad Avenue for Memorial Day preparations.
- ❖ Assisted Borough Hall employees with purchasing and delivering flowers for the front of Borough Hall’s spring planting.
- ❖ Public Works employee F. Venancio is finishing up the final classes for his Certified Public Works Managers courses through Rutgers University. He will take the final exam when it is scheduled.

Recyclables by Tonnage



Overview – May 2023

❖ Total activity of the Police Department (May):

- ❖ 933 Calls for Service
- ❖ 24 Motor Vehicle Crashes
- ❖ 1 Residential Burglary
- ❖ 3 Motor Vehicle Burglaries/Thefts (including attempts)
- ❖ 7 Arrests (all types)
- ❖ 428 Written Citations (including warnings)

❖ Property Maintenance:

- ❖ 29 Total Property Maintenance Complaints
- ❖ 21 initiated by the Police Department
- ❖ 8 initiated by the public.
- ❖ 10 current pending cases
- ❖ 19 cases referred to other departments

Training – May 2023

- ❖ DWI/SFST/HGN Training, PO Berger
- ❖ Resiliency Officer Training, Sgt Perez
- ❖ CJIS Training, Sgt Rocco
- ❖ Bergen County Data Exchange Training, D/Sgt Jennings
- ❖ RDT Training, Sgt Chung
- ❖ Commercial Truck Enforcement Training, PO Millan, PO Urena, PO O’Donnell
- ❖ Firearms Training, Sgt Chung, PO Mikatarian, PO Cho, PO Urena
- ❖ Crimes in Progress, Det Goodell

Community Outreach

- ❖ May 6th, Leonia PD was present for the Leonia Fire Department’s anniversary celebration and provided traffic safety for the event.
- ❖ May 7th, the Police Department participated in Leonia’s first Mental Health Awareness Day.
- ❖ May 17th and 18th, ACS field day in Wood Park, Leonia PD assisted with traffic safety and had extra patrols in Wood Park.
- ❖ May 17th, PO Maldonado attended the LGBTQ Liaison meeting.
- ❖ May 21st, the Police Department participated in Leonia Day.
- ❖ May 29th, Leonia PD provided traffic control and security for the Memorial Day Parade. A Color Guard also marched in the parade.

Additional News

- ❖ From May 15th through May 31st, there were 27 reports of municipal ordinance violations for gas powered leaf blowers. Officers have been educating residents and landscapers about the new ordinance and have been issuing warnings.
- ❖ May 31st, Leonia PD assisted the Anna C Scott School students and staff with an evacuation drill to the Leonia Recreation Center.



[Police Department](#)