



June 2023 Departmental Dashboard

- Administration
- Borough Clerk's Office
- Building Department
- Shade Tree Commission
- Vacant Properties
- Fire Prevention
- Recreation
- Department of Public Works
- Leonia Police Department

Overview – June 2023

- ❖ **Garage/Estate Sale Permits:**
 - ❖ June: 3 issued
 - ❖ Year to Date: 11 issued
- ❖ **Passports:**
 - ❖ June: 7 issued
 - ❖ Year to Date: 64 issued
- ❖ **Parking Hang Tags:**
 - ❖ June: 51 issued
 - ❖ Year to Date: 171 issued
- ❖ **Elm Place Stickers:**
 - ❖ June: 1 issued
 - ❖ Year to Date: 60 issued



[Administration](#)

Highlights

- ❖ Municipal Building Construction Project
 - ❖ The building continues on pace and the brickwork is currently being installed.
 - ❖ Meetings continue among the Project Team, GPC Contractors, and Facilities Team.
- ❖ Salary Ordinance and Resolution
 - ❖ The Salary Resolution and Ordinance will be brought before the governing body for approval on July 24th.
- ❖ 2023-2028 Capital Budget
 - ❖ The Administrator and CFO met with Steve Rogut, Bond Counsel.
 - ❖ The Broad Avenue Section 11 Project will be brought forth in a separate ordinance during the summer months.
- ❖ Bergen County Community Development Block Grant (CDBG) Program
 - ❖ The improvements for the CDBG program to the Senior Center's entranceway and ADA restroom were sent out to bid in June.
 - ❖ Bid documents are now being reviewed by the Borough Architect, QPA, and Attorney.
- ❖ Recruitment – DPW Laborer
 - ❖ After two stages of interviews in June, a recommendation to hire Christopher Luterzo as a Laborer/Collector is being made to the governing body on July 10th.
- ❖ IT Onboarding
 - ❖ Aton Computing Inc. has begun onboarding to replace Intrep Solutions as the Borough's IT provider.

Overview – June 2023

❖ OPRA (Open Public Records Act) Requests:

- ❖ June: 57
- ❖ Year to date: 286

❖ Landlord Registrations:

- ❖ June: 1
- ❖ Year to date: 1

❖ Limousine Licenses:

- ❖ June: 0
- ❖ Year to Date: 12

❖ Raffle Licenses:

- ❖ June: 0
- ❖ Year to date: 3

❖ Liquor Licenses:

- ❖ June: 2
- ❖ Year to date: 2

❖ MVC Renewals

- ❖ June: 0
- ❖ Year to date: 5



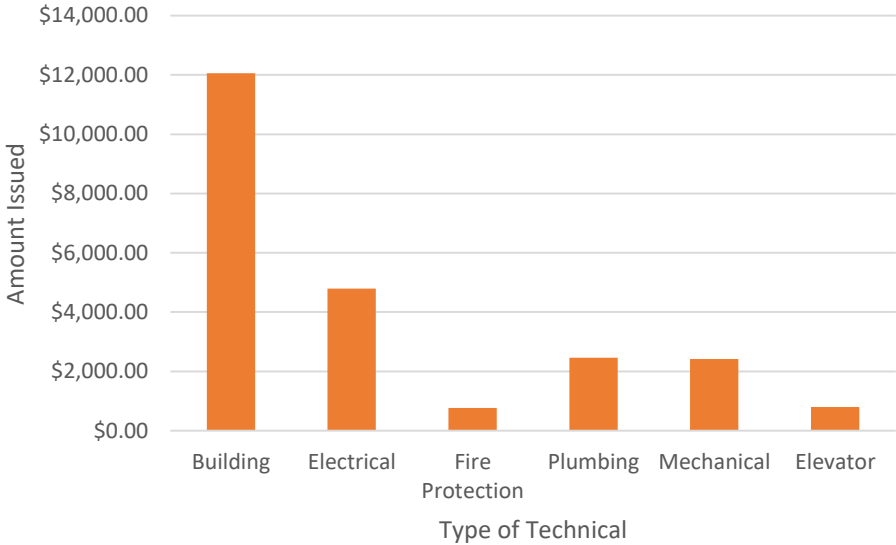
Illustration by Chris Gash

[Building Department](#)

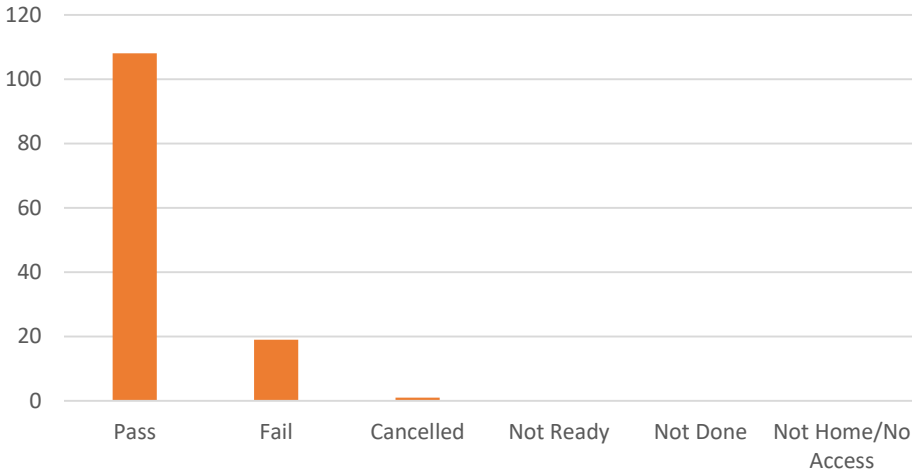
Overview – June 2023

- ❖ **June 2023: Total Permits were Issued:**
 - ❖ Permit fees: \$23,280.00
 - ❖ Other fees: \$1,724.00
 - ❖ Penalties Collected: \$0
 - ❖ Total fees: \$25,004.00
- ❖ **June 2023: Inspections Performed:**
 - ❖ 35 were Building Inspections
 - ❖ 7 were Fire Protection Inspections
 - ❖ 51 were Electrical Inspections
 - ❖ 36 were Plumbing Inspections
 - ❖ 5 were Mechanical Inspections
- ❖ **There were 83 Total Continued Certificate of Occupancy applications this month**
- ❖ **Construction Costs: \$998,479.00**

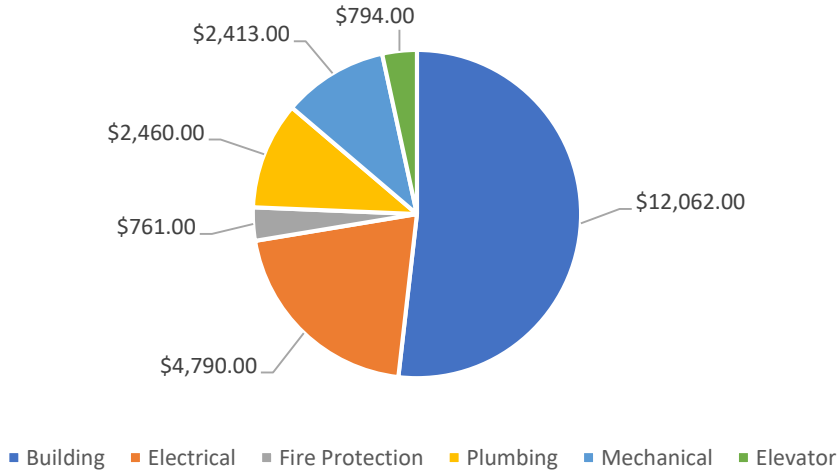
Technical Permits Issued



128 Inspections - All Types



Amount (\$) Collected Per Technical (Permit) Fee



Overview – June 2023

- ❖ **Applications for Tree Removal Permits:**
 - ❖ June: 12 Applications
 - ❖ Year to Date: 45 Applications

- ❖ **Collected in Tree Removal Fees:**
 - ❖ June: \$675

- ❖ **New Plantings**
 - ❖ June: 0
 - ❖ Year to Date: 78

[For more Information: Click this Link for the Shade Tree Commission Web Page](#)

[Or reach out to shadetreecommission@leonianj.gov](mailto:shadetreecommission@leonianj.gov)

Mission Statement

The Leonia Shade Tree Commission is charged with protecting, maintaining and replenishing one of our town's most important qualities: its fabulous population of shade trees. Trees are a natural resource that provide aesthetic, economic, environmental and health benefits to our community and its residents. The treatment of trees on each of our properties can have a significant impact not only on our individual properties, but also on neighboring properties, the town's tree canopy and the entire community.

Overview – June 2023

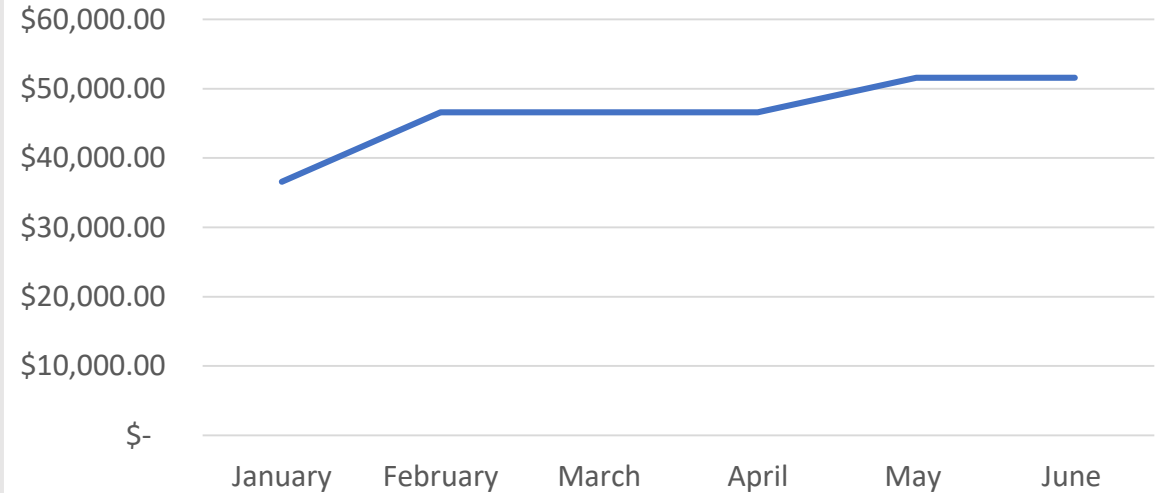


- ❖ **June:**
 - ❖ 0 Vacant Properties Processed
 - ❖ Vacant Property Fees Collected
 - ❖ June: \$0
 - ❖ Year to Date: \$51,600
- ❖ **2023 Fiscal Year to date:**
 - ❖ **14 Vacant Properties Registered**
 - ❖ **Breakdown of Registrations:**
 - ❖ Registered for their initial year: 2
 - ❖ Registered for their second year: 5
 - ❖ Registered for their third year: 7
 - ❖ Deregistered: 1

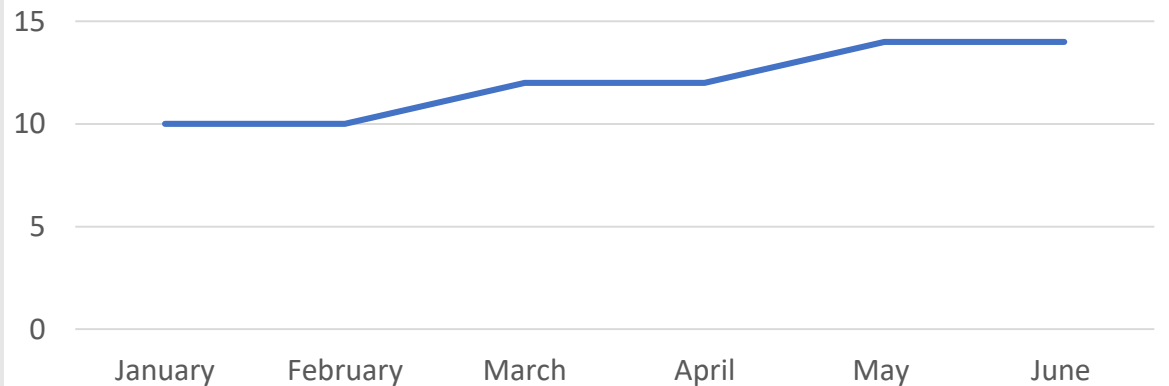
Registration Dates and Fees collected for Vacant Properties reflect the date the property becomes Real Estate Owned (Owned by Bank). Alternatively, the "Date Entered" for a Vacant Property application reflects the date the application was entered into the GovPilot system by an external applicant or a Building Department employee.

Ordinance #2021-04 (updated the Vacant Property Fees) - went into effect on March 26, 2021.

Vacant Property Collections To Date



Vacant Properties Processed to Date



[Vacant Properties \(Borough Website\)](#)

Overview – June 2023

- ❖ **Initial Inspections**
 - ❖ June 2023: 10 Inspections
 - ❖ Year to date: 51 Inspections

- ❖ **Reinspections**
 - ❖ June 2023: 11 Inspections
 - ❖ Year to date: 31 Inspections

- ❖ **Complaint Investigations**
 - ❖ June 2023: 4 Inspection
 - ❖ Year to date: 12 Inspections

- ❖ **Other Inspections/Reviews**
 - ❖ June 2023: 15 Inspections
 - ❖ Year to date: 38 Inspections

- ❖ **Violations Issued**
 - ❖ June 2023: 72 Violations
 - ❖ Year to date: 389 Violations

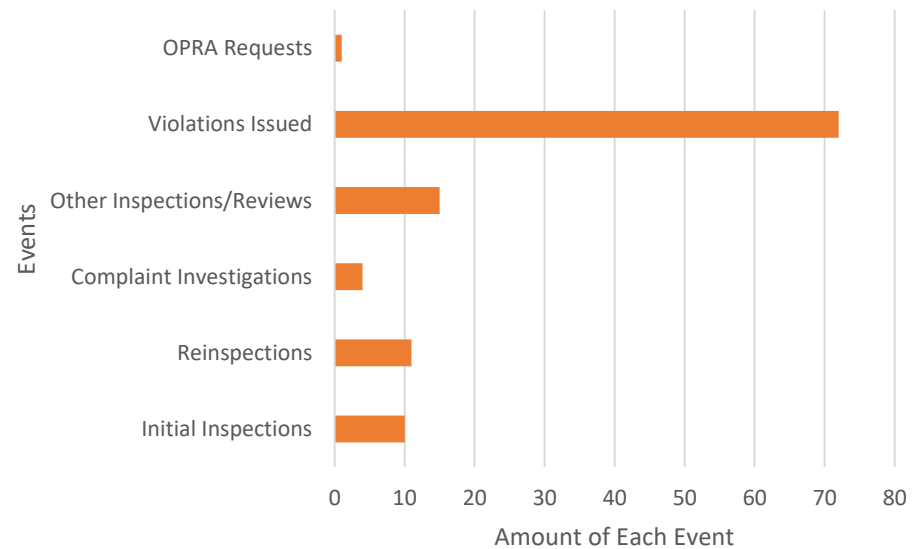
[Fire Prevention Bureau Page](#)

Overview Cont.– June 2023

- ❖ **OPRA Requests**
 - ❖ June 2023: 1 Requests
 - ❖ Year to date: 9 Requests

- ❖ **Collected Fees**
 - ❖ June 2023: \$2,570
 - ❖ Year to date: \$51,549

Violations and Inspections (June)



Overview – June 2023

- ❖ Summer Camp started June 26th. We had a record number of registrations with 252 registrants.
- ❖ Swim Club full-time hours will start June 26th. We have had another record year with 2,139 members.
- ❖ New Senior Programs include: Grab n go meal, Finance prep and recovery workshop, trip to Yogi Berra museum, healthy summer eating tips, Rafael's music in motion, AARP driving class, lavender sachets, a trip to a culinary institute, and FDR home.

Upcoming Events/Programs:

- ❖ Run for fun 5k race, 5k walk, 1 mile run, and around the block run will take place on July 4th
- ❖ Float night at the swim club and movie night in Wood Park on July 15th
- ❖ Senior Activities include: Games, Bocce, and coloring on Mondays, a tour of The Bristol assisted living, a Senior Bus trip to the pool from 12:30-3 pm, a movie and discussion with our health department, estate planning with Choi Law, Holy Name talk on support care, Julie's music and movement class, a trip to the Moulin Rouge musical.



Overview – June 2023

During the month of June 2023, the Department of Public Works continued its regular programs of garbage and trash collection, recycling, street and road repairs, sewer services, tree maintenance, and repairs.

Yard Waste

Yard waste collections started on March 6th, 2023. All yard waste must be bundled and tied together with branches no longer than 4 feet in length. All other debris must be put in ridged 32-gallon or fewer containers or brown biodegradable paper bags. No items can be more than 50 pounds in weight. No plastic bags can be used yard waste will not be collected.

All items MUST be out for collection before 7:00 am the day of its scheduled collection day.

❖ **In the month of June, there were/was:**

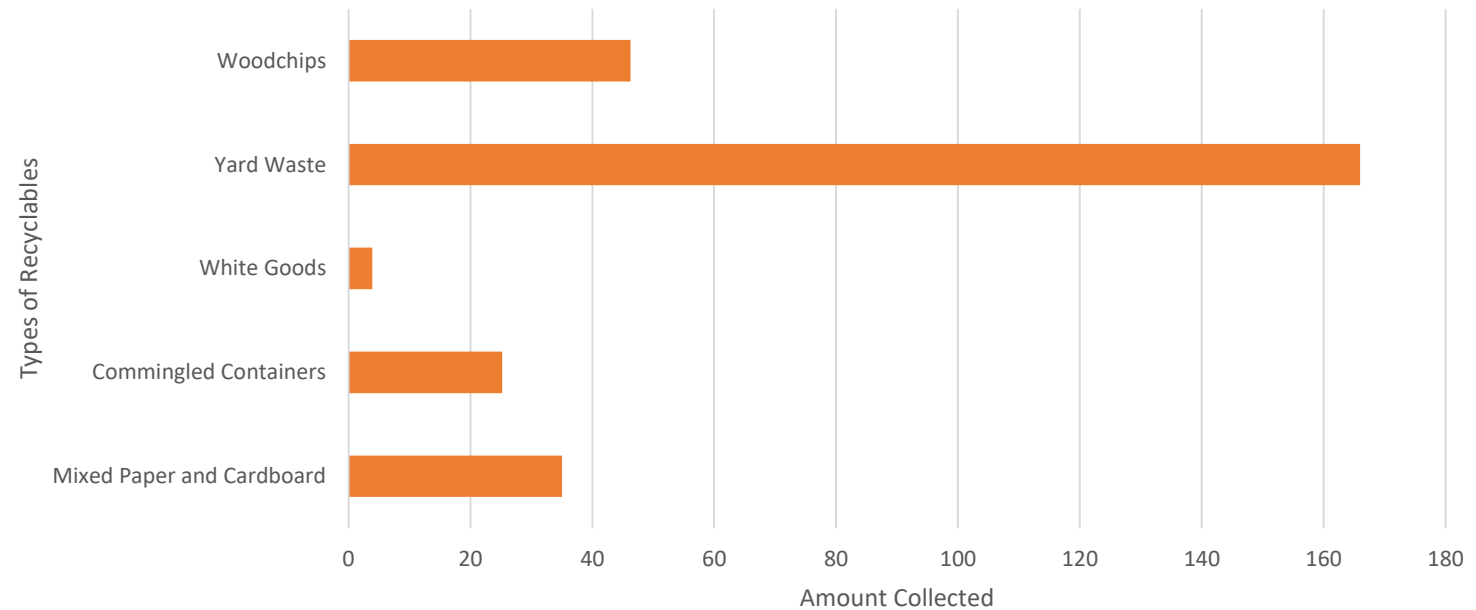
- ❖ 0 Sewer Emergencies
- ❖ \$589.27 Received by the Borough for the collection of White Goods
- ❖ 46.29 tons of woodchips collected
- ❖ 213.63 tons of garbage collected
- ❖ 88.32 tons of trash collected

[DPW Webpage](#)

Overview – June 2023 (continued)

- ❖ Assisted with the setup and breakdown of the Pride Event held in Wood Park.
- ❖ F. Venancio has completed his Certified Public Works Managers courses through the University of Rutgers. He is scheduled to take the final examination in the fall.
- ❖ Drug testing continues with all negative results.
- ❖ Maintained ballfields for the Recreation Department
- ❖ Assisted with school evacuation drills.
- ❖ Conducted interviews for the open laborer/collector position.
- ❖ Set up for Primary Elections.
- ❖ Assisted Recreation Department with moving playground equipment for the summer camp program.
- ❖ Conducted walk-through for janitorial cleaning bids.
- ❖ Picked up Lantern Fly traps from the County of Bergen.
- ❖ Superintendent Villareal submitted a recycling report for the Borough of Englewood Cliffs.

Recyclables by Tonnage



Overview – June 2023

- ❖ **Total activity of the Police Department (June):**
 - ❖ 999 Calls for Service
 - ❖ 26 Motor Vehicle Crashes
 - ❖ 2 Residential Burglary
 - ❖ 1 Motor Vehicle Burglaries/Thefts (including attempts)
 - ❖ 7 Arrests (all types)
 - ❖ 204 Written Citations (including warnings)

- ❖ **Property Maintenance:**
 - ❖ 19 Total Property Maintenance Complaints
 - ❖ 15 initiated by the Police Department
 - ❖ 4 initiated by the public.
 - ❖ 3 current pending cases
 - ❖ 16 cases referred to other departments



Police Department

Training – June 2023

- ❖ Firearms Training, Chief Tamagny, D/Sgt Jennings, PO Urena, PO Millan
- ❖ Rifle Instructor Course, PO Cho
- ❖ School Safety and Security, Capt Garris and D/Sgt Jennings
- ❖ Active Shooter Training, Sgt Forsdahl and PO Cho

Community Outreach

- ❖ On June 2nd, Leonia Police Department participated in the “Chief for a Day” program. Isaiah McLean, an Anna C. Scott Elementary School student, was selected as Leonia’s Chief for a Day. Chief McLean was sworn into the position by Mayor Judah Zeigler with Superintendent Xanthy Karamanos and Principal Maria Martinez in attendance.
- ❖ On June 9th, members of the Leonia Police Department and students from Leonia public schools ran in the annual Law Enforcement Torch Run for Special Olympics.
- ❖ On June 12th, Sgt Maria Perez and PO Young Cho hosted a pool party for Leonia Middle School’s 5th grade class to celebrate the completion of the LEAD (Law Enforcement Against Drugs) program.
- ❖ On June 11th, the Leonia Police Department participated in Leonia’s annual Pride celebration in Wood Park. The Department’s table and tent were set up for the event and the Leonia PBA supplied a dunk tank. Chief Scott Tamagny, Captain Christopher Garris and PO Debbie Maldonado volunteered for the dunk tank.
- ❖ During the month of June, Leonia Police Department Pride patches were displayed on the Department’s vehicles as well as officers’ uniforms.

Additional News

- ❖ On June 9th, a Lyft driver was assaulted and robbed by a passenger on Fort Lee Road. The passenger, a 41 year old female from Jersey City, robbed the driver of her car keys and fled the scene. SLEO II Steve Oxnard and PO Anthony Mikatarian quickly located the passenger a few blocks where she was placed under arrest.
- ❖ During the month of June, Leonia Middle School and Leonia High School held separate evacuation drills. All teachers and students evacuated their respective schools and proceeded to walk to their evacuation sites. The Leonia Police Department assisted both schools and worked with school administrators to evaluate the drills.
- ❖ On June 20th and 21st, Leonia Police Department attended the Leonia High School and Middle School graduation ceremonies to provide assistance with security and traffic.