



Borough of Leonia
Leonía Senior Center
305 Beechwood Place
Leonía, NJ 07605

Trina Lindsey
Borough Clerk

www.leonianj.gov

Meeting: 07/24/23 7:30 PM

**Mayor and Council
Meeting - Work Session
Meeting**

- 1 FLAG SALUTE**
- 2 OPEN MEETING STATEMENT** - *Conditions of the Open Meeting Act have been met by Notice placed on the Bulletin Board at Borough Hall and notice sent to the Official Newspaper.*
- 3 ROLL CALL**
- 4 PRESENTATION**
- 5 COMMENTS FROM THE PUBLIC - "AGENDA ITEMS ONLY" TWO (2) MINUTES PER SPEAKER**
- 6 CONFERENCE DISCUSSIONS**
- 7 APPOINTMENT**
 - 7.1. RES. 2023-168 Authorize Appointment of Crew Chief
[2023-168_Appointment_Crew Chief 07.24.2023.pdf](#)
[Memo_Sweeper Operator_July 24, 2023.pdf](#)
[Analysis of Pay Differential Laborer vs Crew Chief.pdf](#)
[DPW Org Chart.pdf](#)
- 8 PROCLAMATION**
- 9 APPROVAL OF MINUTES**
- 10 ADOPTION OF ORDINANCES**
 - 10.1. ORD. 2023-10 Ordinance to Create an Affordable Housing Overlay Zone
[Adoption of ORD 2023-10.pdf](#)
[ORD. 2023-10 Affordable Housing Multifamily Overlay Ordinance - Final July 5 2023\).pdf](#)
[Resolution - Ordinance 2023-10 Consistency \(2\).pdf](#)
 - 10.2. ORD. 2023-11 Salary Ordinance
[Adoption of ORD 2023-11.pdf](#)
[ORD. 2023-11 Salary Ordinance 2023.pdf](#)
 - 10.3. ORD. 2023-12 Revised Leafblowers

[Adoption of ORD 2023-12.pdf](#)
[ORD. 2023-12 Leafblowers Section Revised.pdf](#)

11 INTRODUCTION OF ORDINANCES

- 11.1. ORD. 2023-13 Capital Ordinance - Broad Avenue Section 11
[Intro Ord 2023-13.pdf](#)
[ORD. 2023-13 Capital Ordinance - Broad Avenue Section 11.pdf](#)
[Memo_Capital Ordinances_07.24.2023.pdf](#)
- 11.2. ORD. 2023-14 Capital Ordinance - Senior Center ADA Improvements
[Intro Ord 2023-14.pdf](#)
[ORD. 2023-14 Capital Ordinance - Senior Center ADA Improvements.pdf](#)
[Memo_Capital Ordinances_07.24.2023.pdf](#)

12 NON-CONSENT RESOLUTIONS

- 12.1. RES. 2023-169 Authorize GPC Inc. - Change Order 30, 31
[2023-169_Change Orders #30, 31 - New Municipal Building Construction Project_7.24.23.pdf](#)
[Change Order #30.pdf](#)
[Change Order #31.pdf](#)
[COs Summary Leonia.pdf](#)
- 12.2. RES. 2023-170 Authorize CTCI - Change Order 1, 2, 3
[2023-170_Change Orders #1, 2, 3 - CTCI New Municipal Building AV & Security_7.24.23.pdf](#)
[Change Order #1 \(Contract Document Cost Offset\).pdf](#)
[Change Order #2 \(Audiovisual - Additional 3 Displays and 1 Access Controlled Door at the Leonia PD\) R2 6.19.23.pdf](#)
[Change Order #3 \(Added Access Controls and Panic Strips\).pdf](#)
[COs Summary Leonia.pdf](#)

13 CONSENT RESOLUTIONS

- 13.1. RES. 2023-171 Authorize Bill List
[2023-171_Authorize Bill List_7.24.23.pdf](#)
[2023-171 Bill List Backup.pdf](#)
- 13.2. RES. 2023-172 Salary Resolution
[2023-172_Salary Resolution_07.24.2023.pdf](#)
- 13.3. RES. 2023-173 Amend RES. 2023-66 - Authorize Shared Service Agreement with Bergen County for a Four-Year Period for Animal Control Services
[2023-173_Amend RES. 2023-66 Authorized Shared Service Agreement with Bergen County \(4 year\) for Animal Control_1.18.23.pdf](#)

14 UNFINISHED BUSINESS

- 14.1. Updated Wood Terrace Proposal Discussion - Drew Di Sessa
[Wood Terr Drainage Improvments Ph 1 072023 Rev. 1.pdf](#)

14.2. Broad Avenue Section 11 - Reverse Angle Parking Discussion - Andrea Wardrop/Drew Di Sessa

14.3. Traffic Discussion - SLEO Program Specifications - Scott Tamagny
[SLEO I Officer Requirements.pdf](#)

14.4. Sidewalk Policy Discussion - Joanne Terrell/Andrea Wardrop/Brian Chewcaskie

15 NEW BUSINESS

16 COMMENTS FROM THE PUBLIC - "AGENDA AND NON-AGENDA ITEMS" THREE (3) MINUTES PER SPEAKER

17 CLOSED SESSION: RESOLUTION OF THE BOROUGH OF LEONIA, COUNTY OF BERGEN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR AND COUNCIL TO RETIRE INTO CLOSED SESSION FOR THE PURPOSE OF DISCUSSING THE FOLLOWING:

- 17.1. A. Personnel - Borough Administrator
 - B. Negotiations
- [2023-174_Closed Session_7.24.23.pdf](#)

18 ADJOURNMENT

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: July 24, 2023

RESOLUTION NO. 2023-168

crew

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

APPOINTMENT OF CREW CHIEF

WHEREAS, Joe Marty previously served as a Crew Chief with the responsibility for street sweeper duties within the Department of Public Works; and

WHEREAS, on September 30, 2022, Joe Marty retired from his position with the Department of Public Works; and

WHEREAS, in response to the retirement of Joe Marty, a vacancy needs to be filled in the position of Crew Chief with the included responsibility for street sweeper duties within the Department of Public Works; and

WHEREAS, Laborer/Collector, Dwayne Wright, has been trained to operate the Borough sweeper and has completed a six-month introductory period to demonstrate his abilities operating the sweeper; and

WHEREAS, DPW Superintendent, John Villareal, the Borough Administrator, and the DPW Committee, recommend that Dwayne Wright be appointed to the title of Crew Chief with the included responsibility of street sweeper duties; and

WHEREAS, Mr. Wright shall be compensated for his work as Crew Chief in accordance with Appendix A of the Local 108, RWDSU, UFCW contract, under Step 7 in the amount of \$84,018.00 effective July 25, 2023.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council, of the Borough of Leonia, County of Bergen, State of New Jersey, hereby authorize Mr. Dwayne Wright to be appointed as Crew Chief with the included responsibility of sweeper operator duties for the Borough of Leonia Department of Public Works effective July 25, 2023 at the salary amount of \$84,018.00.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on July 24, 2023.

Trina Lindsey, RMC
Borough Clerk



Memorandum

To: Mayor Zeigler and Council Members
From: Andrea Wardrop, Borough Administrator
Date: July 21, 2023
Subject: Sweeper Operator

On the agenda for Monday, July 24th, you will see an appointment resolution for the sweeper operator position. Dwayne Wright has been training on the operation of the sweeper following Joe Marty's retirement. John Villareal met with the DPW Committee and recommended that Dwayne now be appointed the sweeper operator officially under the title of Crew Chief.

There is a monetary reason for making this appointment. As Laborer/Collector, Dwayne is entitled to \$5.00 per hour differential pay, when he operates the sweeper. The DPW Committee and Finance/HR Committee members were apprised of this situation and agreed that the Crew Chief title change was a good recommendation. It will provide Dwayne with a salary increase in the amount of \$2,625 which will be less than if we continue to have him operate the sweeper as a Laborer.

The attached spreadsheet better explains the pay differential between Crew Chief and Laborer operating the sweeper.

**Dwayne Wright
Sweeper Operator
Salary Analysis**

Laborer Step 7 Current Salary	Current Hourly Rate	Crew Chief Step 7 Proposed Salary	Proposed Hourly Rate	Annualized Salary Increase
\$ 81,393	\$ 39.13	\$ 84,018	\$ 40.39	\$ 2,625

If we do not make this change, Dwayne will be paid \$5.00 per hour in addition to his current salary hourly rate according to the Labor Contract - Article 9(B) - Pay Differential.

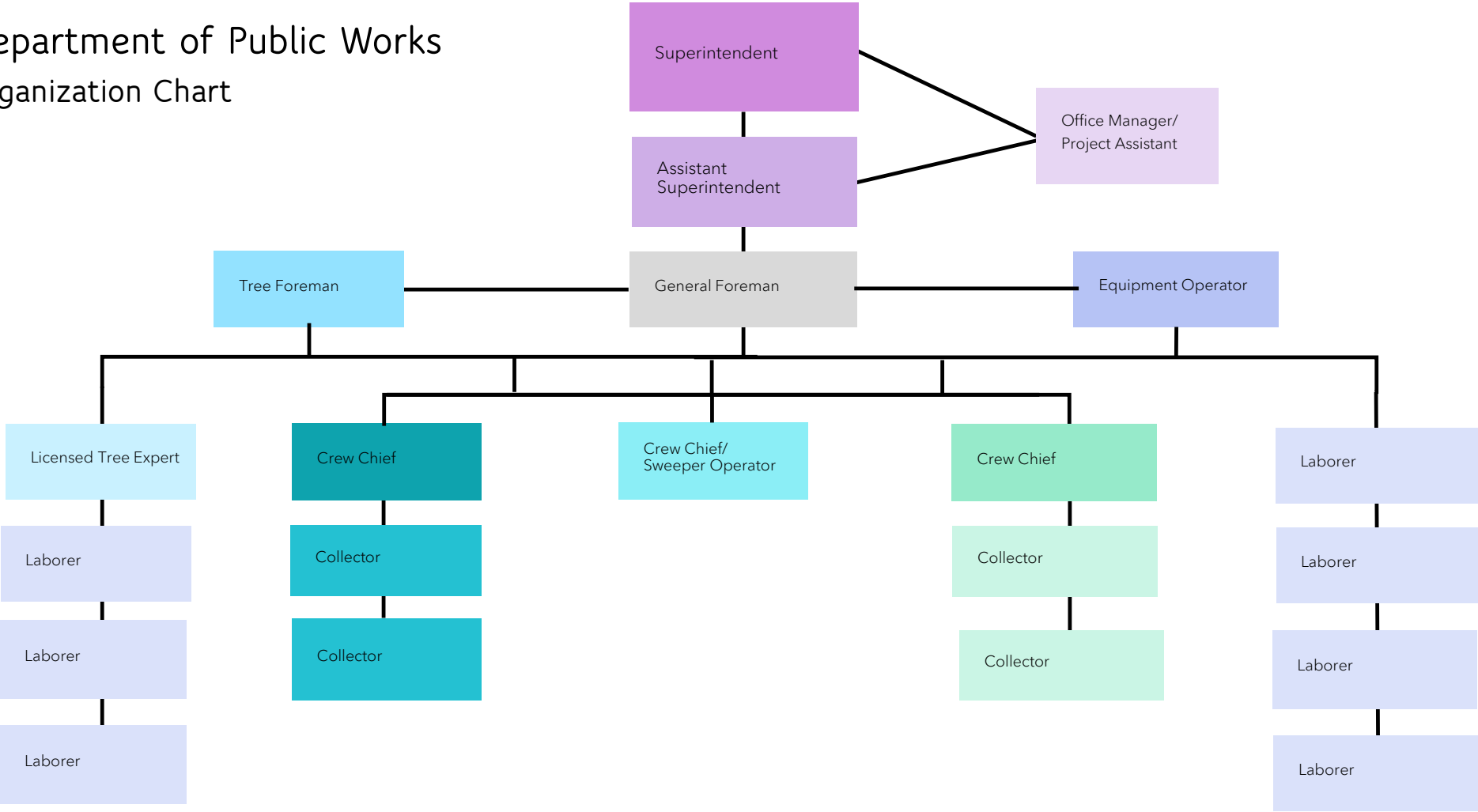
9. PAY DIFFERENTIAL

- A. Any employee required to work on a higher rated job shall receive the payment for the higher rated job for this period. This provision shall not apply to employees undergoing training for a higher rated position under the supervision of an employee qualified in the higher rated job. Such training in any classification shall be limited to a period equivalent to ten full working days.
- B. For any employee designated on a temporary basis, in the absence of the individual designated to serve permanently in that capacity, to fulfill the duties of the Crew Chief or an Equipment Operator an additional amount shall be added to the normal hourly rate, limited to only those hours which the Superintendent has designated this employee to serve in this capacity. Employees filling in as a Crew Chief or Equipment Operator shall be paid an additional five dollars (\$5.00) per hour.

**Laborer Operating
as Sweeper
Operator**

Current Salary	Hourly Rate	Pay Differential	Total Hourly Rate	Annualized	Total Pay Increase
\$ 81,393	\$ 39.13	\$5.00	\$ 44.13	\$ 91,793.00	\$ 10,400.00

Department of Public Works Organization Chart



Adoption of Ordinances

ORDINANCE 2023-10

Trina will read:

The following ordinance published herewith was first read by title only on June 19, 2023, and posted on the bulletin board of the municipal building:

ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF LEONIA IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, AMENDING CHAPTER 290 OF THE MUNICIPAL CODE TO CREATE AFFORDABLE HOUSING OVERLAY ZONE, ALSO KNOWN AS AH-2

Mayor Zeigler opens the floor for any public comments on Ordinance 2023-10.

MAYOR ZEIGLER ASKS THAT A COUNCIL MEMBER MOVE TO PASS AND ADOPT ON SECOND AND FINAL READING ORDINANCE 2023-10 AND THAT NOTICE OF SAME SHALL BE PUBLISHED ACCORDING TO LAW.

THE MOTION WILL THEN BE SECONDED AND THEN ROLL CALL.

ORDINANCE NO. 2023-10

**ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF
LEONIA IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY,
AMENDING CHAPTER 290 OF THE MUNICIPAL CODE TO CREATE
AFFORDABLE HOUSING OVERLAY ZONE, ALSO KNOWN AS AH-2**

WHEREAS, the Borough of Leonia (“Borough”) is a public body corporate and politic of the State of New Jersey; and

WHEREAS, Chapter 290 of the Borough’s Municipal Code (“Code”) currently provide for the regulation of development throughout the Borough; and

WHEREAS, the Borough Planning Board adopted a Housing Element and Fair Share Plan on June 22, 2022, and the Borough Council endorsed the Plan on July 18, 2022; and

WHEREAS, the 2022 Housing Element and Fair Share Plan recommended that the Borough Council implement affordable housing overlay zones to address the Borough’s affordable housing obligation in accordance with N.J.A.C. 5:93-4.2(h)(2); and

WHEREAS, the Borough Council has determined to amend Chapter 290 to create development standards and boundaries for Affordable Housing Overlay Zones in the Borough of Leonia.

BE IT ORDAINED, by the Borough Council of the Borough of Leonia, in the County of Bergen, State of New Jersey, that Chapter 290 be and is hereby amended and supplemented to read as follows:

(Additional regulations or amended text indicated in **bold type**; deleted text is shown in *strikethrough italics*.)

Article III Zoning Map

- E. The Zoning Map of the Borough of Leonia is hereby amended to add the AH-2 Overlay Zone. The AH-2 overlay zone is comprised of the following properties: Block 1501, Lots 22, 23, and 24.**

Article XXII AH-2 Overlay Zone

§ 290-113 Affordable Housing Overlay Zone (AH-2).

Purpose. The Purpose of the Affordable Housing Overlay Zone (AH-2) is to create an opportunity for the construction of affordable housing pursuant to the New Jersey Fair Housing Act and thereby comply with the Borough’s constitutional obligation to provide such housing affordable to low- and moderate-income households.

§ 290-114 The AH-2 overlay zone is comprised of the following properties: Block 1501, Lots 22, 23, and 24.

§ 290-115 Permitted Principal Uses.

Within the AH-2 Overlay Zone, the following principal uses shall be permitted:

- A. Multi-family dwellings.**

§ 290-116 Permitted Accessory Uses.

Within the AH-2 Overlay Zone, the following accessory uses shall be permitted when used in conjunction with a principal permitted uses.

- A. Parking and loading in accordance with Article XVIII Off-Street Parking and Loading, and with the Parking Standards required within this ordinance.**
- B. Signs and Fences in accordance with Article XIII General Regulations.**

§ 290-117 Affordable Housing.

Low- and moderate-income housing requirements.

- A. All multifamily residential development constructed in the Affordable Housing Overlay Zone shall be required to set aside a minimum of 20% of all dwelling units, whether rental or for sale, for affordable housing. When calculating the required number of affordable units, any computation resulting in a fraction of a unit shall be rounded upwards to the next whole number. All affordable units to be produced pursuant to this section shall comply with the following:**
 - (1) Affordable dwelling units shall be constructed and sold or rented in accordance with the Council on Affordable Housing rules at N.J.A.C. 5:93-1 et seq. and the Uniform Affordability Controls (UHAC) at N.J.A.C. 5:80-25.1 et seq.**
 - (2) Affordable housing unit household income breakdown shall comply with the following:**
 - (a) At least 13% of all the affordable units shall be affordable to very-low-income (VLI) households at 30% of the median income;**
 - (b) At least 50% of the affordable units shall be made affordable to low-income households (the 50% requirement is inclusive of the 13% VLI requirement); and**
 - (c) The balance of units permitted as affordable to moderate-income households shall not exceed 50% of all affordable units.**
 - (3) Affordable housing bedroom distribution: Bedroom distribution shall be in accordance with the Council on Affordable Housing rules at N.J.A.C. 5:93-1 et seq., the Uniform Housing Affordability Controls (UHAC) at N.J.A.C. 5:80-26.1 et seq., the Fair Housing Act (FHA) and all other applicable law.**
 - (4) The range of affordability, pricing and rent of units, affirmative marketing, thirty-year minimum affordability controls and construction phasing with the market rate units developed shall be in accordance with the Council on Affordable Housing rules at N.J.A.C. 5:93-1 et seq., the Uniform Housing Affordability Controls (UHAC) at N.J.A.C. 5:80-26.1 et seq., the Fair Housing Act (FHA) and all other applicable law.**
 - (5) All affordable units shall be administered by a qualified Administrative Agent paid for by the developer.**

§ 290-118 Bulk Standards.

In the AH-2 Overlay Zone, the following bulk standards shall be met:

- A. Minimum lot size: 3 acres.**

- B. Minimum lot width: 200 feet.
- C. Minimum lot depth: 400 feet.
- D. Minimum front setback: 15 feet.
- E. Minimum side setback: 10 feet.
- F. Maximum lot coverage: 70%.
- G. Maximum density 27 dwelling units per acre

§ 290-119 Building and Site Requirements.

- A. **Location of Building.** Buildings and their front facades shall be oriented towards the public and/or private roadway. Where the building does not front a public and/or private roadway, buildings shall be oriented towards interior open spaces. All units and buildings shall be oriented away from parking lots.
- B. Surface parking lots and garages are not permitted in the front yard setback of any property, any proposed side yard shall be masked with architectural or landscape features.
- C. **Common Open Space.** Public and/or semipublic open space, such as courtyards, plazas, alleys and pedestrian walkways, shall be designed to promote use and enjoyment by all.
- D. **Facades.** In order to provide attractiveness, identity and individuality to buildings and complexes of buildings within the entire development and to avoid the monotonous repetition of design elements and its undesirable visual effects, the following design standards shall be utilized:
 - (1) Facades shall be expressed as building nodes to reduce the apparent size of larger buildings and to set up a rhythm in the facade that expresses the traditional scale of buildings. Architectural variety in building material, massing, cornice height, and window style/height/arrangement is encouraged.
 - (2) All buildings shall provide scale-defining architectural elements or details, such as windows, spandrels, awnings, porticos, pediments, cornices, pilasters, columns and balconies.
 - (3) All entrances to a building, except service and emergency egress doors, shall be defined and articulated by architectural elements such as lintels, pediments, pilasters, columns, porches, overhangs, railings, balustrades and other elements, where appropriate. Any such element utilized shall be architecturally compatible with the style, materials, colors and details of the building as a whole, as shall the doors.
 - (4) Building exteriors shall have vertical and/or horizontal offsets to create visual breaks on the exterior. Monotonous, uninterrupted walls or roof planes shall be avoided. Building wall offsets, including projections such as balconies, canopies, awnings, and signs, recesses, and changes in floor level, shall be used in order to add architectural interest and variety and to relieve the visual effect of a simple, long wall. Similarly, roofline offsets, dormers, or gables shall be provided in order to provide architectural interest and variety to the massing of a building and to relieve the effect of a single, long roof.
 - (5) The architectural treatment of the front facade shall be continued in its major features around all visibly exposed sides of a building. All sides of a building shall be architecturally designed to be consistent with regard to style, materials, colors and details.
 - (6) There shall be no blank facades and shall adhere to the standards listed above and, in this document.
 - (7) Articulate the building entrance in the facade to make it easily identifiable by pedestrians and motorists and to provide architectural interest.
- E. **Residential Dwelling Unit Requirements.**
 - (1) **Dwelling Unit Size.** Each dwelling unit shall meet the following criteria:
 - (a) One-bedroom – minimum 750 square feet, Affordable Units – minimum 650

square feet.

- (b) Two-bedroom – minimum 950 square feet, Affordable Units – minimum 875 square feet.
- (c) Three-bedroom – minimum 1,250 square feet, Affordable Units – minimum 1,100 square feet.
- (d) As it relates to any units with dens:
 - (1) Dens must adjoin a living space.
 - (2) Dens must be built without closets and at all times post-construction have no closets.
 - (3) Dens must be accessed through a minimum 42-inch-wide opening.
 - (4) The addition of a door, wall or a closet are at all times prohibited.
- (2) No rooms intended for human habitation shall be located in a cellar, basement or attic except that a cellar or basement may contain a family room or recreation room.
- (3) Buildings with residential uses shall provide laundry facilities and central air conditioning for each dwelling unit. No central or common laundry or similar facilities intended for two or more dwelling units shall be permitted. Window air conditioning units are not permitted. Outside clothes drying is prohibited.

G. Landscaping and open space.

- (1) Landscaping and open space. All portions of the site not used for buildings and off-street parking shall be attractively landscaped with trees, shrubs and grass lawns as required by the Planning Board. At least 15% of the gross area site shall be devoted to common open space suitable for use by the residents for recreation. Screening and fencing as regulated in Article XIII shall be provided along side and rear property lines as required by the Planning Board.
- (2) Screening and Buffering. Where properties in the AH-2 Overlay Zone abut a residential zone, properties in the AH-2 Overlay Zone shall at least partially obscure the view of parking areas by screening such areas with fencing or landscaping or any combination thereof. Landscaping shall measure a minimum of eight feet in height at planting. Fencing shall not be less than six feet in height and shall conform to the Fencing requirements at §290-47 Fences and walls. Said screening shall be subject to review and approval by the Planning Board, pursuant to site plan review.

H. Lighting.

- (1) Adequate lighting shall be provided for all common areas and pedestrian walkways.
- (2) All outdoor lighting, including streetlamps and accent lighting, should comply with "dark sky" standards intended to reduce light pollution. Dark sky standards require that lighting is downcast, illuminates only the intended areas, and does not cause disabling glare that affects driver safety and reduces the visibility of starry night skies.
- (3) Lighting shall be shielded to meet the following requirements:
 - (a) No light shall shine directly from a light source onto the ground, into the windows, or onto improvements of an abutting property, although incidental light may be permitted to fall on abutting property. Such incidental lighting shall not exceed one-half an ISO foot candle at ground level on the abutting property.
 - (b) No light, except streetlights, shall shine directly onto public roads.
- (4) Where the abutting property is residentially zoned and used, lighting shall meet the following requirements:
 - (a) Light fixtures shall be directed towards the propped development and away from the abutting property.
 - (b) The light source itself must not be visible from the abutting residential property.
- (5) No parking lot lighting standard or building fixture designed to illuminate the ground shall exceed eighteen (18) feet in height from grade level, and no pedestrian lighting

standard shall exceed fourteen (14) feet in height from grade level.

I. Miscellaneous.

- (1) Through-wall air-conditioning units that project beyond the building wall are not permitted.
- (2) Refuse Area Design Standards. The storage of refuse shall be provided inside the building(s) or within an outdoor area enclosed by either walls or opaque fencing at least six feet in height. Any refuse area outside of the building shall be designed to be architecturally compatible with the building(s) and shall not be located in the front of the building.
- (3) Buildings containing dwelling units located above the second story and requiring a second means of egress pursuant to the Uniform Construction Code shall not utilize an attached external fire escape as one of the required means of egress.

J. Parking Standards.

- (1) All parking areas shall conform with Article XVIII Off-Street Parking and Loading of the Municipal Code.
- (2) Parking shall be provided in accordance with the Residential Site Improvements Standards (R.S.I.S).

§ 290-120 Site Plan Review.

All of the foregoing shall be subject to site plan review.

REPEALER

All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

EFFECTIVE DATE

This Ordinance shall take effect upon passage and publication as provided by law.

RECORD OF VOTE

Council	First Reading						Second Reading					
	June 19, 2023						July 24, 2023					
	M	S	Y	N	A	AB	M	S	Y	N	A	AB
Grandelis			✓									
Davis			✓									
Fusco		✓	✓									
Hesterbrink			✓									
Terrell			✓									
Ziegler	✓		✓									
Mayor Zeigler												

M - Motion S - Seconded Y- Yes N - No A - Abstain AB - Absent

Judah Zeigler, Mayor

ATTEST:

Trina Lindsey, Borough Clerk

**RESOLUTION
LEONIA PLANNING BOARD**

CONSISTENCY REVIEW OF ORDINANCE 2023-10

WHEREAS, the Borough Council of the Borough of Leonia introduced Ordinance 2023-10, entitled “ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF LEONIA IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, AMENDING CHAPTER 290 OF THE MUNICIPAL CODE TO CREATE AFFORDABLE HOUSING OVERLAY ZONE, ALSO KNOWN AS AH-2” (the “Ordinance”) on June 19, 2023; and

WHEREAS, the Ordinance creates the AH-2 Overlay Zone on Block 1501, Lots 22, 23 and 24, where in addition to the existing uses authorized by the underlying OB Office Business Zone, multifamily housing will be a permitted use on those lots; and

WHEREAS, the Borough Council of the Borough of Leonia referred the Ordinance to the Borough of Leonia Planning Board as required by *N.J.S.A. 40:55D-64* for a determination of whether the Ordinance is consistent with and/or designed to effectuate the Land Use Plan Element and the Housing Element and Fair Share Plan of the Borough of Leonia Master Plan; and

WHEREAS, the Borough of Leonia Planning Board conducted a review of the Ordinance as required by *N.J.S.A. 40:55D-26* on June 28, 2023 for the purposes of determining whether the Ordinance is consistent with the Borough of Leonia Master Plan; and

WHEREAS, the Borough of Leonia Planning Board was assisted in its review by the Borough Planner, Sanyogita Chavan, P.P. of H2M Associates, Inc., and reviewed H2M’s memorandum concerning the consistency of the Ordinance with the Master Plan;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Leonia Planning Board as follows:

1. The Ordinance is consistent with the Borough of Leonia Master Plan’s Land Use Plan Element and Housing Element and Fair Share Plan. In particular, the Housing Element and Fair Share Plan adopted by the Board and endorsed by the Borough Council in 2022 calls for the rezoning of Block 1501, Lots 22, 23 and 24 into a new overlay zone for the purposes of implementing the Borough’s affordable housing compliance plan set forth in the Housing Element and Fair Share Plan. One of the goals of the Borough’s Land Use Plan is to provide affordable housing on Grand Avenue.

2. In contrast to the Housing Element and Fair Share Plan, the Land Use Plan does not specifically recommend that Block 1501, Lots 22, 23 and 24 be rezoned for affordable housing. However, the Board finds that the Ordinance effectuates the goals of the Land Use Plan to provide affordable housing along Grand Avenue.

3. The Board recommends that the Borough Council adopt the Ordinance without revision.

Said Resolution was adopted by the following vote:

Moved by: Mr. Botten

Seconded by: Councilman Fusco

	<u>For</u>	<u>Against</u>	<u>Abstain</u>	<u>Absent</u>	<u>Not Qualified To Vote</u>
Michael DeGidio, Chairman	✓				
Mayor Zeigler				✓	
Councilman Fusco	✓				
Ira Gold, Vice Chairman	✓				
William Russell	✓				
Ron Wolf				✓	
Patrick Botten	✓				


Timothy Ford	✓				
Sean Thompson	✓				
Haesok Ko	✓				
Damee Choi				✓	

Dated: June 28, 2023

LEONIA PLANNING BOARD

By: 
 Michael DeGidio, Chairman

CERTIFIED TO BE A TRUE COPY

By: 
 Michael Greco, Administrative Secretary to
 the Planning Board

Adoption of Ordinances

ORDINANCE 2023-11

Trina will read:

The following ordinance published herewith was first read by title only on July 10, 2023, and posted on the bulletin board of the municipal building:

AN ORDINANCE AMENDING SALARIES, WAGES AND/OR COMPENSATION AND TO ESTABLISH SALARY & WAGE RANGES OF CERTAIN OFFICERS, EMPLOYEES AND PUBLIC SERVANTS OF THE BOROUGH OF LEONIA, IN THE COUNTY OF BERGEN AND STATE OF NEW JERSEY FOR THE YEAR BEGINNING JANUARY 1, 2023.

Mayor Zeigler opens the floor for any public comments on Ordinance 2023-11.

MAYOR ZEIGLER ASKS THAT A COUNCIL MEMBER MOVE TO PASS AND ADOPT ON SECOND AND FINAL READING ORDINANCE 2023-11 AND THAT NOTICE OF SAME SHALL BE PUBLISHED ACCORDING TO LAW.

THE MOTION WILL THEN BE SECONDED AND THEN ROLL CALL.

BOROUGH OF LEONIA

SALARY ORDINANCE 2023-11

AN ORDINANCE AMENDING SALARIES, WAGES AND/OR COMPENSATION AND TO ESTABLISH SALARY & WAGE RANGES OF CERTAIN OFFICERS, EMPLOYEES AND PUBLIC SERVANTS OF THE BOROUGH OF LEONIA, IN THE COUNTY OF BERGEN AND STATE OF NEW JERSEY FOR THE YEAR BEGINNING JANUARY 1, 2023.

SECTION 1:
Borough Administration Offices:

<u>POSITION</u>	<u>SALARY RANGE</u>	
A. <u>Non-Union Personnel</u>	<u>Minimum</u>	<u>Maximum</u>
Borough Administrator	\$110,000	\$170,000
Borough Clerk FT	\$ 75,000	\$110,000
Borough Clerk PT	\$ 12,000	\$ 40,000
Deputy Borough Clerk	\$ 45,000	\$ 75,000
Administrative Assistant(s)	\$ 30,000	\$ 75,000
Tax Assessor	\$ 12,000	\$ 30,000
Tax Collector	\$ 12,000	\$ 30,000
Tax Clerk	\$ 35,000	\$ 65,000
Certified Municipal Finance Officer PT	\$ 40,000	\$ 80,000
Qualified Purchasing Agent PT	\$ 10,000	\$ 30,000
Accounts Payable Clerk/Payroll Coord.	\$ 35,000	\$ 79,000
Construction Code Official/ Building Sub-Code Official/ Building Inspector PT @ 20 hrs/week	\$ 36,000	\$ 60,000

Plumbing Inspector/Sub-Code Official PT @ 5 hours/week	\$ 11,000	\$ 20,000
Fire Sub-Code Official PT @ 5 hours/week	\$ 11,000	\$ 20,000
Electrical Inspector/Sub-Code Official PT @ 5 hours/week	\$ 11,000	\$ 20,000
Building Dept. Technical Assistant to the Construction Official (TACO)	\$ 40,000	\$ 67,000
Fire Marshal PT @ 12 hours/week	\$ 14,000	\$ 28,000
Deputy Fire Marshal PT @ 12 hours/week	\$ 12,000	\$ 24,000
Fire Prevention Inspector PT @ 12 hours/week	\$ 11,000	\$ 20,000
Municipal Judge	\$ 28,000	\$ 35,000
Prosecutor	\$ 10,000	\$ 20,000
Court Administrator	\$ 35,000	\$ 78,000
Deputy Court Administrator	\$ 30,000	\$ 55,000
Public Defender	\$ 10,000	\$ 20,000
Fire Department Stand-by time:	\$25.00/ hr.	\$25.00/hr.

Employees managed by the Board of Health

Registrar PT	\$ 20,000	\$ 40,000
Health Educator PT	\$ 20,000	\$ 40,000

SECTION 2: STIPENDS**SALARY RANGE**

	<u>Minimum</u>	<u>Maximum</u>
OEM Coordinator	\$2,500 per annum	\$7,500 per annum
OEM Deputy Coordinators	\$1 per annum	\$2,500 per annum
C2 Waste Water Collection System Operator	\$2,000 per annum	\$3,000 per annum
Planning Board Secretary	\$5,000 per annum	\$7,000 per annum
Sewer Billing Clerk	\$2,000 per annum	\$5,000 per annum
Treasurer	\$0 per annum	\$20,000 per annum

SECTION 3: POLICE DEPARTMENT

<u>POSITION</u>	<u>SALARY RANGE</u>	
A. <u>Non-Union Personnel</u>	<u>Minimum</u>	<u>Maximum</u>
Police Chief	\$120,000	\$215,000
Police Captain	\$ 99,000	\$197,000
Administrative Assistant to Police Chief	\$ 30,000	\$ 75,000
Park Ranger (Seasonal)	\$11.90/hr	\$30.00/hr
Special Officer II	\$ 45,000	\$ 90,000
Traffic Officer	\$ 30,000	\$ 60,000
Property Maintenance Officer	\$12,000	\$ 35,000

SECTION 4: PUBLIC WORKS DEPARTMENT

Non-Union Personnel

<u>POSITION</u>	<u>SALARY RANGE</u>	
	<u>Minimum</u>	<u>Maximum</u>
DPW Superintendent/Recycling Coord.	\$ 90,000	\$125,000
Assistant DPW Superintendent	\$ 80,000	\$115,000
General Foreman	\$ 75,000	\$110,000
Tree Foreman	\$ 70,000	\$105,000
DPW Office Manager/Project Asst.	\$ 35,000	\$ 52,000

- B. Supervisors, with the **exception of the Superintendent**, shall receive the same compensation as DPW union employees for overtime.

SECTION 5: RECREATION DEPARTMENT

Employees Managed by the Recreation Commission

<u>POSITION</u>	<u>SALARY RANGE</u>	
	<u>Minimum</u>	<u>Maximum</u>
Recreation Superintendent	\$ 60,000	\$106,000
Recreation Administrative Assistant	\$ 35,000	\$ 60,000
Program Director	\$ 45,000	\$ 70,000
Senior Coordinator PT	\$ 18,000	\$ 40,000
Sr. Bus Driver FT	\$ 35,000	\$ 52,000

TEMPORARY PERSONNEL (SEASONAL)

PARKS AND PLAYGROUNDS

	<u>Minimum</u>	<u>Maximum</u>
Director	\$16.00/hr	\$35.00/hr
Assistant Director	\$16.00/hr	\$30.00/hr
Summer Camp Counselor	\$12.93/hr	\$20.00/hr

(Various individuals as determined by the Recreation Commission with seasonal salary ranges)

Section 6: MUNICIPAL POOL

Pool Manager	\$ 12,500	\$ 20,000
Assistant Pool Manager	\$15.00/hr	\$25.00/hr
Head Life Guard	\$14.00/hr	\$20.00/hr
Life Guard	\$12.93/hr	\$20.00/hr
Front Desk/Admissions Clerk	\$12.93/hr	\$17.00/hr
Art & Crafts Personnel	\$12.93/hr	\$20.00/hr
Swim Instructor	\$40.00 / lesson	

SECTION 7: PART-TIME AND TEMPORARY EMPLOYEES

- A. Part-time employees not otherwise covered by the provisions of this ordinance, hired, during normal working hours on an hourly basis, shall be compensated at a rate not less than \$14.13 per hour effective January 1, 2023; for seasonal employees, the minimum wage is \$12.93 effective January 1, 2023 (no more than \$45.00 per hour; actual rate to be determined by Resolution approved by the Governing Body. Part-time employees paid on an hourly basis shall be paid at an hourly rate equal to one and one-half (1 ½) times the regular hourly rate for work in excess of eight (8) hours in any twenty-four (24) hour period, and/or in excess of forty (40) hours in any work week, at the option of the department head. Part-time employees are not entitled to vacation, holiday pay, sick time or health care coverage.

SECTION 8: LONGEVITY AND OTHER EMPLOYEE BENEFITS

- A. All other employee benefits for non-union employees are specified in the Borough Personnel Policies. Union employees shall receive such benefits as specified by contract.

SECTION 9: OTHER PROVISIONS

- A. All salaries, wages and other compensation as provided by this ordinance shall be effective January 1, 2023 unless otherwise indicated and shall remain in effect until this ordinance is repealed, amended or supplemented.
- B. Notwithstanding the listing of maximums for various positions, no salary increase shall be given until after one full year of employment has been completed at which time increase may be made on the anniversary date of employment or annually at the beginning of the calendar year thereafter. Any salary increase must be approved by the Governing Body.

SECTION 10: INCONSISTENCIES AND CONFLICT

All ordinances or parts of ordinances inconsistent with or in conflict with this ordinance are hereby repealed as to said inconsistencies and conflict.

SECTION 11: UNCONSTITUTIONAL AND INVALID

If any section, part of any section, or clause or phrase of this ordinance is for any reason held to be unconstitutional or invalid, such Governing Board of the Borough of Leonia declares that it would have passed the ordinance and each section and sub-section thereof, irrespective of the fact that any one or more of the sections, sub-sections, sentences, clauses or phrases may be declared unconstitutional or invalid.

SECTION 12: EFFECTIVE DATE

This ordinance shall take effect immediately upon passage and publication according to law.

Explanatory Statement:

The figures above for salaries and wages for non-union personnel represent ranges, but do not stipulate that employees are making these salaries.

RECORD OF VOTE

Council	First Reading						Second Reading					
	July 10, 2023						July 24, 2023					
	M	S	Y	N	A	AB	M	S	Y	N	A	AB
Grandelis	✓		✓									
Davis		✓	✓									
Fusco			✓									
Hesterbrink			✓									
Terrell			✓									
Ziegler			✓									
Mayor Zeigler												
M - Motion S - Seconded Y- Yes N - No A - Abstain AB - Absent												

Judah Zeigler, Mayor

ATTEST:

Trina Lindsey, Borough Clerk

Adoption of Ordinances

ORDINANCE 2023-12

Trina will read:

The following ordinance published herewith was first read by title only on July 10, 2023, and posted on the bulletin board of the municipal building:

AN ORDINANCE AMENDING AND SUPPLEMENTING THE CODE OF THE BOROUGH OF LEONIA BY CREATING A NEW CHAPTER 262 ENTITLED “TOOLS AND EQUIPMENT” ESTABLISHING RESTRICTIONS ON USE OF TOOLS AND EQUIPMENT AND TO PROVIDE FOR RESTRICTIONS ON THE USE OF INTERNAL COMBUSTION LEAF BLOWERS

Mayor Zeigler opens the floor for any public comments on Ordinance 2023-12.

MAYOR ZEIGLER ASKS THAT A COUNCIL MEMBER MOVE TO PASS AND ADOPT ON SECOND AND FINAL READING ORDINANCE 2023-12 AND THAT NOTICE OF SAME SHALL BE PUBLISHED ACCORDING TO LAW.

THE MOTION WILL THEN BE SECONDED AND THEN ROLL CALL.

**BOROUGH OF LEONIA
ORDINANCE NO. 2023-12**

**AN ORDINANCE AMENDING AND SUPPLEMENTING THE CODE OF THE BOROUGH OF
LEONIA BY CREATING A NEW CHAPTER 262 ENTITLED “TOOLS AND EQUIPMENT”
ESTABLISHING RESTRICTIONS ON USE OF TOOLS AND EQUIPMENT AND TO
PROVIDE FOR RESTRICTIONS ON THE USE OF INTERNAL COMBUSTION LEAF
BLOWERS**

WHEREAS excessive sound is a serious hazard to the public health, welfare, safety, and the quality of life; and

WHEREAS a substantial body of science and technology exists by which excessive sound may be substantially abated; and

WHEREAS the people have a right to, and should be ensured of, an environment free from excessive sound,

NOW, THEREFORE, it is the policy of the Borough of Leonia to prevent excessive sound that may jeopardize the health, welfare, or safety of the citizens or degrade the quality of life.

This ordinance shall apply to the control of sound originating from sources within the Borough of Leonia.

Be it ordained that a new Chapter 262 is hereby established of the Code of the Borough of Leonia as follows:

Section 1. Tools And Equipment

262-1 Restrictions on use of Tools and Equipment

- A. On Sundays, there shall be no use or operation of any of the following types of tools and equipment: pile drivers, steam shovels, pneumatic or electric jack hammers, derricks, steam or electric hoists, tree clippers, gasoline-powered chainsaws, gasoline-powered leaf blowers, excavation equipment or any tools or commercial equipment which shall make any loud or disturbing noise.
- B. On any day other than Sunday, it shall be unlawful to use or operate tools or equipment related to demolition or construction between the hours of 6:00 p.m. and 8:00 a.m. Apparatus or equipment subject to this restriction include, without limitation, the equipment identified in Subsection A.
- C. Commercial landscaping tools and equipment.
 - (1) It shall be unlawful to use or operate tools or equipment related to commercial contracting or commercial landscaping except on the following days, during the hours listed:

- (a) Monday through Friday: 8:00 a.m. until 6:00 p.m.
 - (b) Saturday: 9:00 a.m. until 2:00 p.m.
 - (c) prohibited all day.
- (2) Apparatus or equipment subject to this restriction include, without limitation, such apparatus or equipment listed in Subsections A and B.
- D. There shall be no excavating, demolition, erection, alteration, repair or other building operations within 1,000 feet of any dwelling or business property during the above-stated hours, except in cases of urgent necessity in the interest of public safety, and then only upon notification to the duty officer of the Police Department as to the nature of the emergency.
- E. Notwithstanding Subsections A, B and C, nothing herein shall prohibit the reasonable noncommercial use of landscaping equipment during the hours listed:
 - (1) Monday through Friday: 8:00 a.m. to 8:00 p.m.
 - (2) Saturday: 9:00 a.m. to 6:00 p.m.
 - (3) Sunday: 10:00 a.m. to 6:00 p.m.
- F. The reasonable commercial and noncommercial use of snow removal equipment is not prohibited.
- G. Nothing herein shall prohibit the use by the Borough of necessary tools and equipment in the public interest.

262-2 Internal Combustion Leafblowers

1. Purpose and Intent. The Borough of Leonia hereby finds that unlimited use of leafblowers powered by internal combustion engines impairs the economic and social welfare, health, peace and quality of life of persons residing in Leonia. The purpose of this section is to minimize the adverse impact of such equipment by restricting its use within the Borough.
2. Hours of Use. Notwithstanding anything to the contrary in this chapter, leafblowers powered by internal combustion engines shall not be operated in the Borough of Leonia except as follows:
 - (A) On weekdays between 8:00 a.m. and 6:00 p.m., except that leafblowers may be used by an occupant or owner of the premises between 8:00 a.m. and 8:00 p.m. on weekdays.
 - (B) On Saturdays between 9:00 a.m. and 2:00 p.m., except that leafblowers may be used by an occupant or owner of the premises between 9:00 a.m. and 6:00 p.m.
 - (C) On Sundays use is prohibited except that leafblowers may be used by an occupant or owner of the property between 10:00 a.m. and 6:00 p.m.

3. **Limitation on Use of Leafblowers Powered by Internal Combustion Engines.** The operation of leafblowers powered by internal combustion engines shall be limited to each calendar year to the time period between March 15 and May 15, inclusive and between October 15 and December 15 inclusive. The Municipal Emergency Management Coordinator, Deputy Municipal Emergency Management Coordination and Second Deputy Municipal Emergency Management Coordinator shall have the authority to extend or modify such dates when extreme or unusual weather conditions warrant.
4. **Mufflers.** It shall be a violation hereof to operate any leafblower powered by an internal combustion engine in the Borough of Leonia without a properly functioning muffler.
5. **Safety Equipment.** Business operators shall provide their employees using leafblowers powered by internal combustion engines with appropriate equipment to protect employees' health, including hearing protection and eye protection. Business operators shall further ensure that employees use appropriate personal protective equipment while operating leaf blowers powered by internal combustion engines.
6. **Responsibilities of Property Owners, Business Operators, Landlords and Tenants.** Property owners, business operators, landlords and tenants of a property shall each have all the duties and responsibilities prescribed in this chapter, and no property owner, business operator, landlord or tenant shall be relieved from such duties or responsibilities by reason of the fact that the other of them or the occupant is also responsible therefor and in violation thereof.
7. **Emergencies.** The Municipal Emergency Management Coordinator, Deputy Municipal Emergency Management Coordination and Second Deputy Municipal Emergency Management Coordinator are authorized to suspend any one or more of the provision of this section for a period of 24 hours or more whenever such Coordinator determines that an emergency situation exists in the Borough. Such suspension may be renewed each day during the continuance of such emergency.

262-3 Violations and Penalties

Any person, firm or corporation violating this article upon conviction, shall be subject to penalty as set forth in Chapter 1, Article I, General Penalty.

Section 2.

Consistency

If any provision or portion of a provision of this ordinance is held to be unconstitutional, preempted by Federal or State law or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the ordinance shall not be invalidated.

Section 3.

Severability

If any article, section, subsection, sentence, clause or phrase of this ordinance is for any reason deemed to be unconstitutional or invalid by any court of competent jurisdiction, such decision shall not affect the remaining portions of this ordinance.

Section 4.

Repealer

All ordinances or parts of ordinances inconsistent herewith are hereby repealed. Chapter 181, Article II, Sections 181-13 and 181-14 are hereby repealed.

Section 6.

Effect

This ordinance will take effect immediately upon publication.

Judah Zeigler, Mayor

ATTEST:

Trina Lindsey, Borough Clerk

RECORD OF VOTE												
	First Reading						Second Reading					
	July 10, 2023						July 24, 2023					
	M	S	Y	N	A	AB	M	S	Y	N	A	AB
Council												
Grandelis			✓									
Davis	✓		✓									
Fusco			✓									
Hesterbrink			✓									
Terrell		✓	✓									
Ziegler			✓									
Mayor Zeigler												
M - Motion S - Seconded Y- Yes N - No A - Abstain AB - Absent												

 Judah Zeigler, Mayor

ATTEST:

 Trina Lindsey, Borough Clerk

Introduction of Ordinances

Ordinance 2023-13

TRINA WILL READ THE TITLE OF THE ORDINANCE.

BOND ORDINANCE TO AUTHORIZE THE IMPROVEMENT OF BROAD AVENUE (SECTION 11 – FROM CRESCENT AVENUE TO HILLSIDE AVENUE) IN, BY AND FOR THE BOROUGH OF LEONIA, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$500,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

MAYOR ZEIGLER WILL REQUEST A COUNCIL MEMBER TO MAKE A MOTION TO INTRODUCE AND PASS ON FIRST READING ORDINANCE 2023-13 AND SET THE HEARING FOR AUGUST 7, 2023 AT 7:30 PM OR AS SOON THEREAFTER IN LEONIA SENIOR CENTER AND VIRTUALLY VIA GOTOMEETING.

THE MOTION WILL THEN BE SECONDED.

TRINA WILL CONDUCT THE ROLL CALL.

BOND ORDINANCE TO AUTHORIZE THE IMPROVEMENT OF BROAD AVENUE (SECTION 11 - FROM CRESCENT AVENUE TO HILLSIDE AVENUE) IN, BY AND FOR THE BOROUGH OF LEONIA, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$500,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

BE IT ORDAINED by the Borough Council of the Borough of Leonia, in the County of Bergen, State of New Jersey, as follows:

Section 1. The Borough of Leonia, in the County of Bergen, State of New Jersey (the "Borough"), is hereby authorized to improve Broad Avenue (Section 11 - from Crescent Avenue to Hillside Avenue) in, by and for the Borough. Said improvement shall include road resurfacing, construction or reconstruction of curbs and sidewalks and drainage improvements, where necessary, and all work, materials and appurtenances necessary and suitable therefor, and shall be undertaken in accordance with plans and specifications prepared or to be prepared by the Borough Engineer and hereby approved and incorporated herein by this reference thereto. Such plans and specifications are on file or shall be placed on file with the Borough Clerk and made available for public inspection during regular business hours. It is hereby determined and stated that said road being improved is of "Class B" or equivalent construction as defined in Section

22 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law").

Section 2. The sum of \$500,000 is hereby appropriated to the payment of the cost of making the improvement described in Section 1 of this ordinance (hereinafter referred to as "purpose"). Said appropriation shall be met from the proceeds of the sale of the bonds authorized by this ordinance. No down payment is required pursuant to the provisions of N.J.S.A. 40A:2-11(c) because this ordinance involves a project to be funded by a State grant. It is anticipated that a grant in the amount of \$239,000 from the New Jersey Department of Transportation shall be received by the Borough to finance the cost of the improvement described in Section 1 hereof. Said grant funds shall be applied as set forth in Section 9 hereof. Said improvement shall be made as a general improvement and no part of the cost thereof shall be assessed against property specially benefitted.

Section 3. It is hereby determined and stated that (1) said purpose is not a current expense of the Borough, (2) it is necessary to finance said purpose by the issuance of obligations of the Borough pursuant to the Local Bond Law, (3) the estimated cost of said purpose is \$500,000, (4) the estimated maximum amount of bonds or notes necessary to be issued for said purpose

is \$500,000, and (5) the cost of said purpose, as hereinbefore stated, includes the aggregate amount of \$15,000, which is estimated to be necessary to finance the cost of said purpose, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 4. To finance said purpose, bonds of the Borough of an aggregate principal amount not exceeding \$500,000 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 5. To finance said purpose, bond anticipation notes of the Borough of an aggregate principal amount not exceeding \$500,000 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of

outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 6. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance, shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said notes shall be signed by the Mayor and by a financial officer and shall be under the seal of the Borough and attested by the Borough Clerk or Deputy Borough Clerk. Said officers are hereby authorized to execute said notes and to issue said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance, and also the power to sell said notes, is hereby delegated to the Chief Financial Officer who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 7. It is hereby determined and declared that the period of usefulness of said purpose, according to its reasonable life, is a period of ten years computed from the date of said bonds.

Section 8. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Borough Clerk of the Borough, and that such statement so filed shows that the gross debt of the Borough, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$500,000 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by the Local Bond Law.

Section 9. Any funds received from private parties, the County of Bergen, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of said purpose shall be applied to the payment of the cost of said purpose or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for said purpose shall be reduced accordingly.

Section 10. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of

any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 11. The Borough intends to issue bonds or notes to finance the cost of the improvement described in Section 1 of this bond ordinance. If the Borough incurs such costs prior to the issuance of such bonds or notes, the Borough hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 12. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Borough, and the Borough shall levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 13. This ordinance shall take effect twenty days after the first publication thereof after final passage.

ORD. 2023-13

RECORD OF VOTE													
	First Reading						Second Reading						
	July 24, 2023						August 7, 2023						
	M	S	Y	N	A	AB	M	S	Y	N	A	AB	
Council													
Grandelis													
Davis													
Fusco													
Hesterbrink													
Terrell													
Ziegler													
Mayor Zeigler													
M - Motion S - Seconded Y- Yes N - No A - Abstain AB - Absent													

Judah Zeigler, Mayor

ATTEST:

Trina Lindsey, Borough Clerk



Memorandum

To: Mayor Zeigler and Council Members
From: Andrea Wardrop, Borough Administrator
Date: July 24, 2023
Subject: **Capital Ordinances to be Introduced July 24, 2023**

The Finance/HR Committee met with the CFO and Borough Administrator at its July 18, 2023 meeting. At this meeting, the CFO and Administrator recommended that the Broad Avenue Section 11 and the Senior Center ADA Improvements (CDBG) projects be appropriated by preparing and introducing capital ordinances at the July 24, 2023 work session. Both projects are subject to grant requirements and are time sensitive.

The Senior Center project, through the Bergen County CDBG, has a deadline for construction to be completed and all reports submitted by October 2, 2023. The Broad Avenue Section 11 project needs to be appropriated in order for construction to begin in August following adoption of the ordinance and the 20-day estoppel period. The Borough Engineer is anticipating the project be completed by the end of October 2023 before winter weather becomes a factor.

The Finance Committee will hold a meeting again as soon as possible to review the remaining capital projects including curbs, street assessment software, and all other departmental capital requests. These recommendations will be forwarded for final discussion to the governing body in August. Once approved, a multi-purpose capital ordinance will be prepared.

Please contact me or CFO, Issa Abbasi, should you wish to discuss any concerns you may have regarding these ordinances.

cc: Issa Abbasi, CFO
Drew DiSessa, Borough Engineer

Introduction of Ordinances

Ordinance 2023-14

TRINA WILL READ THE TITLE OF THE ORDINANCE.

BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF ADA IMPROVEMENTS TO THE SENIOR CENTER IN, BY AND FOR THE BOROUGH OF LEONIA, IN THE COUNTY OF BERGEN, NEW JERSEY, TO APPROPRIATE THE SUM OF \$165,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

MAYOR ZEIGLER WILL REQUEST A COUNCIL MEMBER TO MAKE A MOTION TO INTRODUCE AND PASS ON FIRST READING ORDINANCE 2023-14 AND SET THE HEARING FOR AUGUST 7, 2023 AT 7:30 PM OR AS SOON THEREAFTER IN LEONIA SENIOR CENTER AND VIRTUALLY VIA GOTOMEETING.

THE MOTION WILL THEN BE SECONDED.

TRINA WILL CONDUCT THE ROLL CALL.

BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF ADA IMPROVEMENTS TO THE SENIOR CENTER IN, BY AND FOR THE BOROUGH OF LEONIA, IN THE COUNTY OF BERGEN, NEW JERSEY, TO APPROPRIATE THE SUM OF \$165,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

BE IT ORDAINED by the Borough Council of the Borough of Leonia, in the County of Bergen, New Jersey, as follows:

Section 1. The Borough of Leonia, in the County of Bergen, State of New Jersey (the "Borough") is hereby authorized to undertake ADA improvements to the Senior Center in, by and for said Borough.

Section 2. The sum of \$165,000 is hereby appropriated to the payment of the cost of making the improvements described in Section 1 hereof (hereinafter referred to as "purpose"). Said appropriation shall be met from the proceeds of the sale of the bonds authorized and the down payment appropriated by this ordinance. It is anticipated that an \$80,000 grant from the Bergen County Community Development Program, pursuant to the Federal Housing and Community Development Act, shall be received by the Borough to finance the cost of the improvements described in Section 1 hereof. Any of said grant funds so received shall be applied as set forth in Section 10 hereof. Said improvements

shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefited.

Section 3. It is hereby determined and stated that (1) the making of such improvements is not a current expense of said Borough, and (2) it is necessary to finance said purpose by the issuance of obligations of said Borough pursuant to the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law"), and (3) the estimated cost of said purpose is \$165,000, and (4) \$7,900 of said sum is to be provided by the down payment hereinafter appropriated to finance said purpose, and (5) the estimated maximum amount of bonds or notes necessary to be issued for said purpose is \$157,100, and (6) the cost of such purpose, as hereinbefore stated, includes the aggregate amount of \$20,000 which is estimated to be necessary to finance the cost of such purpose, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 4. It is hereby determined and stated that moneys exceeding \$7,900, appropriated for down payments on capital improvements or for the capital improvement fund in budgets heretofore adopted for said Borough, are now available

to finance said purpose. The sum of \$7,900 is hereby appropriated from such moneys to the payment of the cost of said purpose.

Section 5. To finance said purpose, bonds of said Borough of an aggregate principal amount not exceeding \$157,100 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 6. To finance said purpose, bond anticipation notes of said Borough of an aggregate principal amount not exceeding \$157,100 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall,

to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 7. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said notes shall be signed by the Mayor and by a financial officer and shall be under the seal of said Borough and attested by the Borough Clerk or Deputy Borough Clerk. Said officers are hereby authorized to execute said notes and to issue said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Chief Financial Officer, who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 8. It is hereby determined and declared that the period of usefulness of said purpose, according to its reasonable life, is a period of ten years computed from the date of said bonds.

Section 9. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Borough Clerk of said Borough, and that such statement so filed shows that the gross debt of said Borough, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$157,100 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 10. Any funds received from private parties, the County of Bergen, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of such purpose, shall be applied to the payment of the cost of such purpose, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purpose shall be reduced accordingly.

Section 11. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director,

Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 12. The Borough intends to issue the bonds or notes to finance the cost of the improvements described in Section 1 of this bond ordinance. If the Borough incurs such costs prior to the issuance of the bonds or notes, the Borough hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 13. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Borough, and the Borough shall levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 14. This ordinance shall take effect twenty days after the first publication thereof after final passage.

ORD. 2023-14

RECORD OF VOTE												
	First Reading						Second Reading					
	July 24, 2023						August 7, 2023					
	M	S	Y	N	A	AB	M	S	Y	N	A	AB
Council												
Grandelis												
Davis												
Fusco												
Hesterbrink												
Terrell												
Ziegler												
Mayor Zeigler												
M - Motion S - Seconded Y- Yes N - No A - Abstain AB - Absent												

Judah Zeigler, Mayor

ATTEST:

Trina Lindsey, Borough Clerk



Memorandum

To: Mayor Zeigler and Council Members
From: Andrea Wardrop, Borough Administrator
Date: July 24, 2023
Subject: **Capital Ordinances to be Introduced July 24, 2023**

The Finance/HR Committee met with the CFO and Borough Administrator at its July 18, 2023 meeting. At this meeting, the CFO and Administrator recommended that the Broad Avenue Section 11 and the Senior Center ADA Improvements (CDBG) projects be appropriated by preparing and introducing capital ordinances at the July 24, 2023 work session. Both projects are subject to grant requirements and are time sensitive.

The Senior Center project, through the Bergen County CDBG, has a deadline for construction to be completed and all reports submitted by October 2, 2023. The Broad Avenue Section 11 project needs to be appropriated in order for construction to begin in August following adoption of the ordinance and the 20-day estoppel period. The Borough Engineer is anticipating the project be completed by the end of October 2023 before winter weather becomes a factor.

The Finance Committee will hold a meeting again as soon as possible to review the remaining capital projects including curbs, street assessment software, and all other departmental capital requests. These recommendations will be forwarded for final discussion to the governing body in August. Once approved, a multi-purpose capital ordinance will be prepared.

Please contact me or CFO, Issa Abbasi, should you wish to discuss any concerns you may have regarding these ordinances.

cc: Issa Abbasi, CFO
Drew DiSessa, Borough Engineer

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: July 24, 2023

RESOLUTION NO. 2023-169

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

**AUTHORIZE CHANGE ORDERS #30 AND 31 FOR THE CONSTRUCTION OF THE
NEW MUNICIPAL CENTER**

WHEREAS, via Resolution 2022-94, dated March 7, 2022, the Borough of Leonia (“Borough”) authorized the construction of a new municipal building to house the Borough’s police department, municipal courtroom and council chambers, and court offices (the “Project”); and

WHEREAS, in accordance with New Jersey’s Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) the Borough solicited bids for the construction of the new municipal building pursuant to an open and competitive bidding process; and

WHEREAS, the contract was awarded per Resolution 2022-04 to GPC, Inc. for a contract price of \$7,298,000.00; and

WHEREAS, twenty-nine (29) previous work items were approved via Resolutions 2022-172, 2022-195, 2022-207, 2022-222, 2022-231, 2022-245, 2022-252, 2022-268, 2022-272, 2023-75, 2023-92, 2023-105, 2023-122, and 2023-132; bringing the new total contract price to \$7,715,968.61 (the “Contract Price”); and

WHEREAS, two (2) additional work items (change order) are necessary for the completion of the “Project” (the “Work Item”):

	Work Item	Change in Price
Change Order 30	Additional carpentry work related to AV/Security	\$8,956.20
Change Order 31	Additional electrical work related to AV/Security	\$24,050.90
NEW TOTAL CONTRACT PRICE		\$7,748,975.71

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the Borough, hereby authorizes the aforementioned Change Orders #30 and #31, to include the amounts reflected in the

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: July 24, 2023

RESOLUTION NO. 2023-169

above Work Item schedule, thereby modifying the total Contract Price in accordance to the schedule in the amount of \$7,748,975.71

I, ISSA ABBASI, CHIEF FINANCIAL OFFICER OF THE BOROUGH OF LEONIA, hereby certify that the funds will be available under:

ORD # 2021-08 MUNICIPAL BUILDING /Account# C-04-99-2021-008

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on July 24, 2023.

Trina Lindsey, RMC
Borough Clerk



AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Leonia Police/Court Bldg.
1 Wood Park
Leonia, NJ 07605

CONTRACT INFORMATION:
Contract For: General Construction
Date:

CHANGE ORDER INFORMATION:
Change Order Number: 030
Date: July 12, 2023

OWNER: *(Name and address)*
Borough of Leonia
312 Broad Avenue
Leonia, NJ 07605

ARCHITECT: *(Name and address)*
Arcari + Iovino Architects, P.C.
One Katherine Street
Little Ferry, NJ 07643

CONTRACTOR: *(Name and address)*
GPC, Inc.
20 E. Willow Street
Millburn, NJ 07041

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Additional carpentry work related to AV / Security (COR #43R). Add \$8,956.20

The original Contract Sum was	\$	7,298,000.00
The net change by previously authorized Change Orders	\$	417,968.61
The Contract Sum prior to this Change Order was	\$	7,715,968.61
The Contract Sum will be increased by this Change Order in the amount of	\$	8,956.20
The new Contract Sum including this Change Order will be	\$	7,724,924.81

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Arcari + Iovino Architects, P.C.

ARCHITECT *(Firm name)*

GPC, Inc.

CONTRACTOR *(Firm name)*

Borough of Leonia

OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

Anthony Iovino, Principal Architect

PRINTED NAME AND TITLE

Brenda Grafas, President

PRINTED NAME AND TITLE

Andrea Wardop, Borough Administrator

PRINTED NAME AND TITLE

7/12/2023

DATE

DATE

DATE



WBE/SBE

GPC, Inc.

20 East Willow Street ~ Millburn, NJ 07041
Phone: 973-376-6116 ~ Fax: 973-376-0599
Email: info@grafas.net

June 15, 2023

Arcari & Iovino
One Katherine Street
Little Ferry, NJ 07643

Attention: Anthony Iovino

Re: Leonia Police / Court Building
Project No. 2050b - COR #43R
1 Wood Park
Leonia, NJ 07605

Gentlemen:

As a follow up to receipt of the CTCT Audio and Security Drawings, we submit the REVISED additional carpentry work required as not included by CTCT on the CTCT responsibility matrix as follows:

At 3 TV Locations:

- Remove 20 ga metal studs installed at 75" & 86" monitor locations.
- Install 18 ga metal studs at the extent of plywood backing shown.
- Frame recessed openings in wall for back boxes.

At 5 TV Locations:

- Frame recess for TV. Back Boxes at monitors noted using 20ga metal studs.
- Install additional studs at extent of plywood as required in existing 20 ga stud framing.

At 3 TV Locations:

- Provide additional plywood material only as required at the surface mounted monitor locations.
- Majority of work is included in contract.

At ceiling mounted WAP, microphones and cameras (17 locations):

- Provide labor to cut in and coordinate ceiling panel install with vendor.

DePalma (attached):	\$ 7,392.00
GPC Supervise & Coordination with CTCT (6 hrs@ \$125.00):	\$ 750.00
SUB-TOTAL:	\$ 8,142.00
GPC (OH&P @ 10%):	\$ 814.20
TOTAL:	\$ 8,956.20

Very truly yours,

GPC, Inc.

By: R. Michael Glander

RMG/ah
Via Fax: 201-641-0626
Phone: 201-641-0600
Email: Aiovino@aiaarchs.com

- cc: **Ralph Justo**
Arcari & Iovino Rjusto@aiarchs.com
- cc: **John Brattoli**
CBRE, Inc. John.brattoli@cbre.com
- cc: **Aditya Gupta**
CBRE, Inc. Aditya.Gupta@cbre.com
- cc: **Veronica Hernandez**
CBRE, Inc. Veronica.Hernandez@cbre.com
- cc: **Drew M. Di Sessa**
Pennoni & Associates DDiSessa@pennoni.com



REQUEST FOR CHANGE ORDER

Ref.# CO-00007

External/CCN#

Date Jun 02, 2023

Job # 436

To: **GPC, Inc.**
20 East Willow Street
Millburn, NJ 07041
Phone: 973-376-6116 Fax: 973-376-0599

Project: **Leonia Police / Court Building**
One Wood Park
Leonia, NJ 07605

Description: AV Changes

Labor	Quantity UOM	Unit Total	Rate	Total
Carpenter Journeyman	48.00 Hrs	48.00	108.39	\$5,202.72
Total Labor				\$5,202.72

Material	Size	Quantity UOM	Unit Price	Total
MISC-1021- C/O GENERAL WORK		1.00 EA	1,225.00 EA	\$1,225.00
Total Material				\$1,225.00

Notes: Framing upgrade to 18ga studs at TV bracket locations
Plywood Backing
Prep Ceilings for cameras/microphones/wireless access points

Material Breakdown:
Plywood \$625
New framing \$600

AUTHORIZED BY:
ON BEHALF OF: GPC, Inc.
PROJECT MANAGER:

Labor Total:	\$5,202.72
Material Total:	\$1,225.00
Sub Trade Total:	\$0.00
Cleanup Total:	\$0.00
Equipment Total:	\$0.00
Misc. Total:	\$0.00
Sub Total:	\$6,427.72
Mark Up:	\$964.28 15.00%
Total:	\$7,392.00





AIA® Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
Leonia Police/Court Bldg.
1 Wood Park
Leonia, NJ 07605

CONTRACT INFORMATION:
Contract For: General Construction
Date:

CHANGE ORDER INFORMATION:
Change Order Number: 031
Date: July 12, 2023

OWNER: *(Name and address)*
Borough of Leonia
312 Broad Avenue
Leonia, NJ 07605

ARCHITECT: *(Name and address)*
Arcari + Iovino Architects, P.C.
One Katherine Street
Little Ferry, NJ 07643

CONTRACTOR: *(Name and address)*
GPC, Inc.
20 E. Willow Street
Millburn, NJ 07041

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Additional electrical work related to AV / Security (COR #44R). Add \$24,050.90

The original Contract Sum was	\$	7,298,000.00
The net change by previously authorized Change Orders	\$	426,924.81
The Contract Sum prior to this Change Order was	\$	7,724,924.81
The Contract Sum will be increased by this Change Order in the amount of	\$	24,050.90
The new Contract Sum including this Change Order will be	\$	7,748,975.71

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Arcari + Iovino Architects, P.C.
ARCHITECT *(Firm name)*

GPC, Inc.
CONTRACTOR *(Firm name)*

Borough of Leonia
OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

Anthony Iovino, President
PRINTED NAME AND TITLE

Brenda Grafas, President
PRINTED NAME AND TITLE

Andrea Wardop, Borough Administrator
PRINTED NAME AND TITLE

7/12/2023
DATE

DATE

DATE



GPC, Inc.

20 East Willow Street ~ Millburn, NJ 07041
Phone: 973-376-6116 ~ Fax: 973-376-0599
Email: info@grafas.net

June 14, 2023

Arcari & Iovino
One Katherine Street
Little Ferry, NJ 07643

Attention: Anthony Iovino

Re: Leonia Police / Court Building
Project No. 2050b - COR #44R
1 Wood Park
Leonia, NJ 07605

Gentlemen:

As a follow up to AV Data security drawings provide additional scope of work as itemized in the attached back up Matrix's from CTCI.

Wojchik Electric (attached):	\$ 21,864.45
GPC (OH&P @ 10%):	\$ <u>2,186.45</u>
TOTAL:	\$ 24,050.90

NOTE: Any and all work not noted can not be assumed as included.

Very truly yours,

GPC, Inc.

By: 
R. Michael Glander

RMG/ah

Via Fax: 201-641-0626
Phone: 201-641-0600
Email: Aiovino@aiaarchs.com

- cc: Ralph Justo
Arcari & Iovino
Rjusto@aiaarchs.com
- cc: John Brattoli
CBRE, Inc.
John.brattoli@cbre.com
- cc: Aditya Gupta
CBRE, Inc.
Aditya.Gupta@cbre.com
- cc: Veronica Hernandez
CBRE, Inc.
Veronica.Hernandez@cbre.com
- cc: Drew M. Di Sessa
Pennoni & Associates
DDiSessa@pennoni.com

Wojchik Electric, Inc.

**PROPOSED
CHANGE ORDER**

288 West Railway Ave.
Paterson, NJ 07503

Phone: 973-345-3232
Fax: 973-345-0094

No. 5

TITLE: Proposed Change Order

DATE: 06/01/2023

PROJECT: Leonia Muni Building
Electrical new muni Building

JOB: 9022116

TO: Attn: Mike Glander
Grafas Painting Contractors, Inc.
20 East Willow Street
Millburn, NJ 07041
Phone:973-376-6118 Fax:973-376-0599

CONTRACT/PO: Electrical

SUBMITTED:

COMPLETED:

REQUIRED:

DESCRIPTION

- (1)Install 11 AV boxes in wall as shown on AV print(boxes supplied by CTCI). 1st floor remove outlets and data boxes installed under contract to install these boxes. All AV boxes require special outlet box and covers. AV boxes to also have 1-1/4" data pipes to above ceiling for AV wiring.
- (2)Exterior camera locations(approx 17) , supply masonry box, 1" data sleeve (drill thru block above interior ceiling),drag line and blank WP cover at box.
- (3)CTCI requested 4 4" RGC sleeves in mech room for their cables, Supply up to 10 additional core hole locations Core drill floor, supply sleeves w/ bushings as noted
- (4)Add Empty Conduits for 3 additional access doors with drag lines as per contract doors
- (5)Add ceiling bar box w/support as noted in 32 locations
- (6)Add 4 new circuits for AV racks, Security panels and power supplies
- (7)Add fire alarm interconnection for security locks (2 -1 each floor)
- (8)Add Empty 3/4" conduit in salley port for cameras and misc security items

Num	Item	Description	Ref	Qty	Unit	Unit Price	Amount
1	AV Box change	See attached estimate (1)		1.000		2,572.10	2,572.10
2	Exterior camera	See attached estimate (2)		1.000		2,710.46	2,710.46
3	Data stubs-slee	See attached estimate (3)		1.000		3,612.97	3,612.97
4	Access doors(3)	See attached estimate (4)		1.000		680.89	680.89
5	Ceiling boxes	See attached estimate (5)		1.000		3,713.15	3,713.15
6	4 new ckts	See attached estimate (6)		1.000		2,274.72	2,274.72
7	Fire Interconne	See attached estimate (7)		1.000		1,988.11	1,988.11
8	SallyPort pipe	See attached estimate (8)		1.000		6,741.43	6,741.43

Total: \$24,293.83

LESS 10% (-2429.38)

\$ 21,864.45

APPROVAL

By: 
John L. Wojchik

Date: 06/01/2023

By: _____

Date: _____

ESTIMATE 1

6/8/2023 11:18:33 AM

Wojchik Electric, Inc.
 Leonia Police Dept. new building(2)
 Totals (Detailed) - Bid Summary: CTCI stubs

Page 1

Job Number 8002175
 Bid Date 2/21/2022
 Bid Time 3:30:00 PM
 Square Footage 0

<u>Division</u>	<u>Material Totals</u>	<u>Total</u>	<u>Factor</u>	<u>Extended</u>
Data UpDates		\$181.09	0.00 %	\$181.09
Total		\$181.09		\$181.09

<u>Quoted Material</u>	<u>Total</u>	<u>Factor</u>	<u>Extended</u>
3107 - 1/8" Poly Pull Line	121.00	\$0.21	\$25.41
2 - Distribution (Supplier #1)			\$25.41
Total			\$25.41
Sales Tax (0.00%)			\$0.00
Total Material			\$206.60

<u>Division</u>	<u>Labor Hours</u>	<u>Total</u>	<u>Factor</u>	<u>Extended</u>
Data UpDates		17.70	0.00 %	17.70
Total		17.70		17.70

<u>Category</u>	<u>% of Total</u>	<u>Labor Hours</u>	<u>Base Rate</u>	<u>Burden \$</u>	<u>Burden %</u>	<u>Extended</u>
Journeyman	100.000	17.700	\$61.42	41.77	68.000	\$1,826.46
Total	100.000	17.700	x \$103.19 (average of labor rate w/burden) =			\$1,826.46

<u>Description</u>	<u>Non-Productive Labor</u>	<u>Hours</u>	<u>Rate</u>	<u>Factor</u>	<u>Extended</u>
Fica Futa Sdl Sul Wc		17.70	\$16.95	0.00 %	\$300.01
Total					\$300.01
Total Labor (35.40 hours)					\$2,126.47
Job Subtotal (Prime Cost)					\$2,332.97
Overhead (5.00%)					116.65
Profit (5.00%)					122.48

6/8/2023 11:17:42 AM

Wojchik Electric, Inc.
 Leonia Police Dept. new building(2)
 Job Number: 8002176
 Extension By Section

Item #	Description	Quantity	Price U	Ext Price	Labor Hr U	Ext Lab Hr
— Data UpDates —						
1002	1" EMT	110	0.99 E	108.90	5.50 C	6.05
1428	1" Set Screw Die Cast Conn	2	90.19 C	1.80	0.12 E	0.24
1548	1" Set Screw Die Cast Cplg	11	116.95 C	12.86	0.06 E	0.66
2280	1" 1-Hole Strap	13	30.52 C	4.03	4.00 C	0.53
3107	1/8" Poly Pull Line	121	QUOTE 2	0.00	3.50 M	0.42
10707	BX 3/4" KO Steel Handy Bx 2-1/8" D	10	5.35 E	53.50	26.00 C	2.60
11648	Demo 20A Receptacle	5	0.00 E	0.00	0.36 E	1.80
11655	Demo 4" Flush Box	10	0.00 E	0.00	0.34 E	3.40
12944	Demo Telephone/Data Outlet	5	0.00 E	0.00	0.40 E	2.00
— Data UpDates Total —				181.09		17.70
Job Total				181.09		17.70

ESTIMATE 1

6/8/2023 11:18:33 AM

Wojchik Electric, Inc.
Leonia Polica Dept. new building(2)
Totals (Detailed) - Bid Summary: CTCL stubs

Page 2

Job Total	\$2,572.10
Actual Bid Price	\$2,572.10
Material to Direct Labor ratio: 0.10	
Prime Cost per square foot	
Job Total per square foot	\$0.00
Actual Bid Price per square ft	\$0.00
Labor cost per square foot	\$0.00
Labor hours per square foot	0.00

6/8/2023 10:46:09 AM

Wojcik Electric, Inc.
 Leonia Police Dept. new building(2)
 Totals (Detailed) - Bid Summary: Exterior cameras

2

Job Number 8002175
 Bid Date 2/21/2022
 Bid Time 3:30:00 PM
 Square Footage 0

<u>Division</u>	<u>Material Totals</u>		
	<u>Total</u>	<u>Factor</u>	<u>Extended</u>
Exterior Cameras	\$212.87	0.00 %	\$212.87
Total	\$212.87		\$212.87

<u>Quoted Material</u>		<u>Total</u>	<u>Factor</u>	<u>Extended</u>
3107 - 1/8" Poly Pull Line	2.10	\$0.01		\$0.02
2 - Distribution (Supplier #1)				\$0.02
Total				\$0.02
Sales Tax (0.00%)				\$0.00
Total Material				\$212.89

<u>Division</u>	<u>Labor Hours</u>		
	<u>Total</u>	<u>Factor</u>	<u>Extended</u>
Exterior Cameras	18.69	0.00 %	18.69
Total	18.69		18.69

<u>Category</u>	<u>Labor Rates</u>					<u>Extended</u>
	<u>% of Total</u>	<u>Hours</u>	<u>Base Rate</u>	<u>Burden \$</u>	<u>Burden %</u>	
Journeyman	100.000	18.690	\$61.42	41.77	68.000	\$1,928.62
Total	100.000	18.690	x \$103.19 (average of labor rate w/burden) =			\$1,928.62

<u>Description</u>	<u>Non-Productive Labor</u>			
	<u>Hours</u>	<u>Rate</u>	<u>Factor</u>	<u>Extended</u>
Fica Futa Sdi Sui Wc	18.70	\$16.95	0.00 %	\$316.96
Total				\$316.96
Total Labor (37.39 hours)				\$2,245.68
Job Subtotal (Prime Cost)				\$2,458.47
Overhead (5.00%)				122.92
Profit (5.00%)				129.07

ESTIMATE 2

6/8/2023 10:44:08 AM

Wojchik Electric, Inc.
 Leonia Police Dept. new building(2)
 Job Number: 8002175
 Extension By Section

Page 1

2

Item #	Description	Quantity	Price U	Ext Price	Labor Hr U	Ext Lab Hr
-- Exterior Cameras --						
1002	1" EMT	2	0.99 E	1.98	5.50 C	0.11
1438	1" Set Screw Steel Conn	34	142.32 C	48.39	0.12 E	4.08
1558	1" Set Screw Steel Cplg	0	287.91 C	0.58	0.14 E	0.03
2280	1" 1-Hole Strap	0	30.52 C	0.08	4.00 C	0.01
2596	1G Masonry Box (3-1/2"Deep)	17	7.91 E	134.47	0.35 E	5.95
3107	1/8" Poly Pul Line	2	QUOTE 2	0.00	3.50 M	0.01
13019	CoreDrilling Block walls above 8'	17	1.61 E	27.37	0.50 E	8.50
	-- Exterior Cameras Total --			212.87		18.69
	Job Total			212.87		18.69

ESTIMATE 2

6/8/2023 10:46:09 AM

Wojchik Electric, Inc.
Leonla Police Dept. new building(2)
Totals (Detailed) - Bid Summary: Exterior cameras

Page 2

2

Job Total	\$2,710.46
Actual Bid Price	\$2,710.46
Material to Direct Labor ratio: 0.10	
Prime Cost per square foot	
Job Total per square foot	\$0.00
Actual Bid Price per square ft	\$0.00
Labor cost per square foot	\$0.00
Labor hours per square foot	0.00

6/8/2023 10:49:27 AM

Wojchik Electric, Inc.
 Leonia Police Dept. new building(2)
 Totals (Detailed) - Bid Summary: CTCI stubs

Page 1

3

Job Number 8002175
 Bid Date 2/21/2022
 Bid Time 3:30:00 PM
 Square Footage 0

<u>Division</u>	<u>Material Totals</u>		
	<u>Total</u>	<u>Factor</u>	<u>Extended</u>
CTCI Empty Conduits	\$407.30	0.00 %	\$407.30
Total	\$407.30		\$407.30

<u>Quoted Material</u>		<u>Total</u>	<u>Factor</u>	<u>Extended</u>
	0.00	\$0.01		\$0.00
Total				\$0.00
Sales Tax (0.00%)				\$0.00
Total Material				\$407.30

<u>Division</u>	<u>Labor Hours</u>		
	<u>Total</u>	<u>Factor</u>	<u>Extended</u>
CTCI Empty Conduits	26.68	0.00 %	26.68
Total	26.68		26.68

<u>Category</u>	<u>% of Total</u>	<u>Labor Rates</u>			<u>Extended</u>	
		<u>Hours</u>	<u>Base Rate</u>	<u>Burden \$</u>		
Journeyman	100.000	26.680	\$61.42	41.77	68.000	\$2,753.11
Total	100.000	26.680	x \$103.19 (average of labor rate w/burden) =			\$2,753.11

<u>Description</u>	<u>Non-Productive Labor</u>			
	<u>Hours</u>	<u>Rate</u>	<u>Factor</u>	<u>Extended</u>
Fica Futa Sdi Sui Wc	26.70	\$16.95	0.00 %	\$452.56
Total				\$452.56
Total Labor (53.38 hours)				\$3,205.67
Job Subtotal (Prime Cost)				\$3,612.97
Overhead (5.00%)				180.65
Profit (5.00%)				189.68

6/8/2023 10:49:27 AM

Wojchik Electric, Inc.
Leonla Police Dept. new building(2)
Totals (Detailed) - Bid Summary: CTCI stubs

Page 2

3

Job Total	\$3,983.30
Actual Bid Price	\$3,983.30
Material to Direct Labor ratio: 0.13	
Prime Cost per square foot	
Job Total per square foot	\$0.00
Actual Bid Price per square ft	\$0.00
Labor cost per square foot	\$0.00
Labor hours per square foot	0.00

6/8/2023 10:47:57 AM

Wojchik Electric, Inc.
 Leonia Police Dept. new building(2)
 Job Number: 8002175
 Extension By Section

Page 1

3

Item #	Description	Quantity	Price U	Ext Price	Labor Hr U	Ext Lab Hr
-- CTCL Empty Conduits --						
1619	4" Metallic Bushing	8	10.22 E	81.76	0.53 E	4.24
1698	4"x12" GRC Nipple	4	66.66 E	266.64	1.30 E	5.20
8248	4" x 8" Core Drill Concrete	4	0.00 E	0.00	2.00 E	8.00
13019	Core Drilling Block walls above 8'	10	1.61 E	16.10	0.50 E	5.00
69697183	4" Locknut	8	5.35 E	42.80	0.53 E	4.24
-- CTCL Empty Conduits Total --				407.30		26.68
Job Total				407.30		26.68

6/8/2023 9:54:39 AM

Wojchik Electric, Inc.
 Leonia Police Dept. new building(2)
 Totals (Detailed) - Bid Summary: Additional security doors

4

Job Number 8002175
 Bid Date 2/21/2022
 Bid Time 3:30:00 PM
 Square Footage 0

<u>Division</u>	<u>Material Totals</u>		
	<u>Total</u>	<u>Factor</u>	<u>Extended</u>
Add 3 additional access door locations	\$56.73	0.00 %	\$56.73
Total	\$56.73		\$56.73
Sales Tax (0.00%)			\$0.00
Total Material			\$56.73

<u>Division</u>	<u>Labor Hours</u>		
	<u>Total</u>	<u>Factor</u>	<u>Extended</u>
Add 3 additional access door locations	4.74	0.00 %	4.74
Total	4.74		4.74

<u>Category</u>	<u>Labor Rates</u>					
	<u>% of Total</u>	<u>Hours</u>	<u>Base Rate</u>	<u>Burden \$</u>	<u>Burden %</u>	<u>Extended</u>
Journeyman	100.000	4.740	\$81.42	39.92	65.000	\$480.35
Total	100.000	4.740	x \$101.34 (average of labor rate w/burden) =			\$480.35

<u>Description</u>	<u>Non-Productive Labor</u>			
	<u>Hours</u>	<u>Rate</u>	<u>Factor</u>	<u>Extended</u>
Fica Futa Sdi Sul WC Temp	4.75	\$16.95	0.00 %	\$80.51
Total				\$80.51
Total Labor (9.49 hours)				\$560.86
Job Subtotal (Prime Cost)				\$617.59
Overhead (5.00%)				30.88
Profit (5.00%)				32.42
Job Total				\$680.89
Actual Bid Price				\$680.89
Material to Direct Labor ratio: 0.11				
Prime Cost per square foot				\$0.00

6/8/2023 9:51:50 AM

Wojchik Electric, Inc.
 Leonia Police Dept. new building(2)
 Job Number: 8002175
 Extension By Section

4

Item #	Description	Quantity	Price U	Ext Price	Labor Hr U	Ext Lab Hr
	--- Add 3 additional access door locations ---					
1001	3/4" EMT	12	2.16 E	25.92	5.00 C	0.60
1121	1/2" Steel Flex	8	53.75 C	4.30	4.00 C	0.32
1427	3/4" Set Screw Dia Cast Conn	2	47.13 C	0.94	0.10 E	0.20
1885	1/2" Dia-Cast Straight Squeeze Flex Conn	2	130.63 C	2.61	0.12 E	0.24
1910	1/2" Greenfield Conn 90D	0	6.30 E	0.00	0.24 E	0.00
2279	3/4" 1-Hole Strap	2	17.07 C	0.34	4.00 C	0.08
2572	4" Square Box w/brkt (1/2 & 3/4 KO's)	6	295.37 C	17.72	0.30 E	1.80
2731	4" Square-1G Plaster Ring-5/8"D	6	81.63 C	4.90	0.15 E	0.90
6879	Misc. Labor	1	0.00 E	0.00	1.00 E	0.60
	--- Add 3 additional access door locations Tot			56.73		4.74
	Job Total			56.73		4.74

6/8/2023 10:11:18 AM

Wojchik Electric, Inc.
 Leonia Police Dept. new building(2)

Page 1

Totals (Detailed) - Bid Summary: Added ceiling boxes for security

5

Job Number 8002175
 Bid Date 2/21/2022
 Bid Time 3:30:00 PM
 Square Footage 0

Division	Material Totals		
	Total	Factor	Extended
Add ceiling boxes as per prints	\$762.96	0.00 %	\$762.96
Total	\$762.96		\$762.96
Sales Tax (0.00%)			\$0.00
Total Material			\$762.96

Division	Labor Hours		
	Total	Factor	Extended
Add ceiling boxes as per prints	21.68	0.00 %	21.68
Total	21.68		21.68

Category	Labor Rates					Extended
	% of Total	Hours	Base Rate	Burden \$	Burden %	
Journeyman	100.000	21.680	\$61.42	41.77	68.000	\$2,237.16
Total	100.000	21.680	x \$103.19 (average of labor rate w/burden) =			\$2,237.16

Description	Non-Productive Labor			
	Hours	Rate	Factor	Extended
Fica Futa Sdl Sul Wc	21.70	\$16.95	0.00 %	\$367.81
Total				\$367.81
Total Labor (43.38 hours)				\$2,604.97
Job Subtotal (Prime Cost)				\$3,367.93
Overhead (5.00%)				168.40
Profit (5.00%)				176.82
Job Total				\$3,713.15
Actual Bid Price				\$3,713.15
Material to Direct Labor ratio: 0.25				
Prime Cost per square foot				\$0.00

ESTIMATE 5

6/8/2023 10:10:33 AM

Wojchik Electric, Inc.
 Leonia Police Dept. new building(2)
 Job Number: 8002175
 Extension By Section

Page 1

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Item #	Description	Quantity	Price U	Ext Price	Labor Hr U	Ext Lab Hr
	--- Add ceiling boxes as per prints ---					
2555	3/8" Self Drill Screws	60	0.14 E	8.40	0.10 E	6.00
2699	Hung Ceiling Box w/24" caddy hd512	32	18.98 E	607.36	0.45 E	14.40
8257	Seismic wire	32	4.60 E	147.20	0.04 E	1.28
	--- Add ceiling boxes as per prints Total ---					
				762.96		21.68
	Job Total			762.96		21.68

6/8/2023 10:26:23 AM

Wojchik Electric, Inc.
 Leonia Police Dept. new building(2)

Totals (Detailed) - Bid Summary: Add 4 additional Circuits for CTCT equip

6

Job Number 8002175
 Bid Date 2/21/2022
 Bid Time 3:30:00 PM
 Square Footage 0

Division	Material Totals		
	Total	Factor	Extended
Circuits for AV Racks, Security panels	\$247.07	0.00 %	\$247.07
Total	\$247.07		\$247.07
Sales Tax (0.00%)			\$0.00
Total Material			\$247.07

Division	Labor Hours		
	Total	Factor	Extended
Circuits for AV Racks, Security panels	22.51	0.00 %	22.51
Total	22.51		22.51

Category	Labor Rates					
	% of Total	Hours	Base Rate	Burden \$	Burden %	Extended
Journeyman	50.000	11.255	\$61.42	41.77	68.000	\$1,161.40
Helper	50.000	11.255	18.00	6.30	35.000	273.50
Total	100.000	22.510	x \$63.75 (average of labor rate w/burden) =			\$1,434.90

Description	Non-Productive Labor			
	Hours	Rate	Factor	Extended
Fica Futa Sdi Sui Wc	22.50	\$16.95	0.00 %	\$381.38
Total				\$381.38
Total Labor (45.01 hours)				\$1,816.17
Job Subtotal (Prime Cost)				\$2,063.24
Overhead (5.00%)				103.16
Profit (5.00%)				108.32
Job Total				\$2,274.72
Actual Bid Price				\$2,274.72

Material to Direct Labor ratio: 0.15

6/8/2023 10:25:52 AM

Wojchik Electric, Inc.
 Leonia Police Dept. new building(2)
 Job Number: 8002175
 Extension By Section

Page 1

6

Item #	Description	Quantity	Price	U	Ext Price	Labor Hr	U	Ext Lab Hr
--- Circuits for AV Racks, Security panels ---								
1121	1/2" Steel Flex	20	53.75	C	10.75	4.00	C	0.80
1885	1/2" Die-Cast Straight Squeeze Flex Conn	4	130.63	C	5.23	0.12	E	0.48
1910	1/2" Greenfield Conn 90D	4	6.30	E	25.20	0.24	E	0.96
2304	1/2" T-Bar Wire Conduit Clp	22	44.49	C	9.79	0.10	E	2.20
2572	4" Square Box w/brkt (1/2 & 3/4 KO's)	4	295.37	C	11.81	0.30	E	1.20
2736	4" Square-2G Plaster Ring-5/8"D	4	93.38	C	3.74	0.15	E	0.60
2790	#12 THHN CU Stranded Wire	84	335.14	M	28.15	8.80	M	0.74
4367	#14-12-10 Wire Termination Labor	12	0.00	E	0.00	0.18	E	2.16
4511	20A/125V Spec Grade Dup Rcpt (5-20R)	8	4.47	E	35.76	0.30	E	2.40
4704	2G SS Dup Rcpt Plate	4	2.30	E	9.20	0.12	E	0.48
6839	Red Wirenuts	24	0.32	E	7.68	3.50	C	0.84
8261	Gmdscr&Bare Pigtail	4	0.78	E	3.12	0.20	C	0.01
8275	3/8" 1-Hole Strap	50	6.47	C	3.24	4.00	C	2.00
8918	6X1/4" Pan Head Tapping Screw	16	2.71	C	0.43	0.01	E	0.16
69697006	12/2 Aluminum Clad MC Cable	200	435.25	M	87.05	35.00	M	7.00
69697114	3/8" MC/BX Connector	8	74.06	C	5.92	0.06	E	0.48
--- Circuits for AV Racks, Security panels Tota					247.07			22.51
Job Total					247.07			22.51

6/8/2023 10:28:13 AM

Wojchik Electric, Inc.
 Leonia Police Dept. new building(2)

Totals (Detailed) - Bid Summary: Fire Alarm-Security Interconnection

Job Number 8002175
 Bid Date 2/21/2022
 Bid Time 3:30:00 PM
 Square Footage 0

Division	Material Totals		
	Total	Factor	Extended
Fire alarm-Security interconnection	\$72.52	0.00 %	\$72.52
Total	\$72.52		\$72.52

Quoted Material		Total	Factor	Extended
13386 - Fire addressable control Mod	2.00	\$200.00		\$400.00
6 - Fire Alarm (Supplier #1)				\$400.00
Total				\$400.00
Sales Tax (0.00%)				\$0.00
Total Material				\$472.52

Division	Labor Hours		
	Total	Factor	Extended
Fire alarm-Security interconnection	5.02	0.00 %	5.02
Total	5.02		5.02

Category	% of Total	Labor Rates				Extended
		Hours	Base Rate	Burden \$	Burden %	
Journeyman	100.000	5.020	\$61.42	41.77	68.000	\$518.01
Total	100.000	5.020	x \$103.19 (average of labor rate w/burden) =			\$618.01

Description	Non-Productive Labor			Extended
	Hours	Rate	Factor	
Fica Futa Sdi Sui Wc	5.00	\$16.95	0.00 %	\$84.75
Total				\$84.75
Total Labor (10.02 hours)				\$602.76

Description	Subcontracts		Total
	Hours	Rate	
Fire Alarm Programming-new Riser print-calculation			\$728.00

Wojchik Electric, Inc.
 Leonia Police Dept. new building(2)
 Job Number: 8002175
 Extension By Section

Item #	Description	Quantity	Price U	Ext Price	Labor Hr U	Ext Lab Hr
-- Fire alarm-Security interconnection --						
2576	4-11/16" Square Box Comb KO's	2	939.93 C	18.80	0.30 E	0.60
4793	4-11/16" Square Box Blank Cvr w/KO	2	486.05 C	9.72	0.16 E	0.32
11714	14/4 AWG Unshielded Fire Alarm Wire FPLP	100	0.44 E	44.00	16.00 M	1.60
13386	Fire addressable control Mod	2	QUOTE 6	0.00	1.25 E	2.50
-- Fire alarm-Security interconnection Total --				72.52		5.02
Job Total				72.52		5.02

ESTIMATE 7

6/8/2023 10:29:13 AM

Wojchik Electric, Inc.

Page 2

Leonla Police Dept. new building(2)

Totals (Detailed) - Bid Summary: Fire Alarm-Security Interconnection

7

Total	\$728.00
Job Subtotal (Prime Cost)	\$1,803.28
Overhead (5.00%)	90.16
Profit (5.00%)	84.67
Job Total	\$1,988.11
Actual Bid Price	\$1,988.11
Material to Direct Labor ratio: 0.48	
Prime Cost per square foot	
Job Total per square foot	\$0.00
Actual Bid Price per square ft	\$0.00
Labor cost per square foot	\$0.00
Labor hours per square foot	0.00

6/8/2023 10:39:58 AM

Wojchik Electric, Inc.
 Leonia Police Dept. new building(2)
 Job Number: 8002175
 Extension By Section

Item #	Description	Quantity	Price U	Ext Price	Labor Hr U	Ext Lab Hr
	— Add conduit for Sally Port Cameras, Data —					
1001	3/4" EMT	448	2.16 E	967.68	5.00 C	22.40
1437	3/4" Set Screw Steel Conn	16	44.23 C	7.08	0.10 E	1.60
1557	3/4" Set Screw Steel Cplg	45	159.39 C	71.41	0.12 E	5.38
2279	3/4" 1-Hole Strap	56	17.07 C	9.56	4.00 C	2.24
2571	4" Square Box (1/2 & 3/4 KO's)	8	109.62 C	8.77	0.30 E	2.40
3107	1/8" Poly Pull Line	470	QUOTE 2	0.00	3.50 M	1.65
4791	4" Square Flat Blank Cover w/KO	8	64.25 C	5.14	0.12 E	0.96
13019	Core\Drilling Block walls above 8'	8	1.61 E	12.88	0.50 E	4.00
	— Add conduit for Sally Port Cameras, Data					
				1,082.52		40.63
	Job Total			1,082.52		40.63

6/8/2023 10:40:34 AM

Wojchik Electric, Inc.
 Leonla Police Dept. new building(2)
 Totals (Detailed) - Bid Summary: Add Conduits for sally port

Job Number 8002175
 Bid Date 2/21/2022
 Bid Time 3:30:00 PM
 Square Footage 0

<u>Division</u>	<u>Material Totals</u>		
	<u>Total</u>	<u>Factor</u>	<u>Extended</u>
Add conduit for Sally Port Cameras, Data	\$1,082.52	0.00 %	\$1,082.52
Total	\$1,082.52		\$1,082.52
 <u>Quoted Material</u>			
3107 - 1/8" Poly Pull Line	470.40	\$0.32	\$150.53
2 - Distribution (Supplier #1)			\$150.53
Total			\$150.53
Sales Tax (0.00%)			\$0.00
Total Material			\$1,233.05

<u>Division</u>	<u>Labor Hours</u>		
	<u>Total</u>	<u>Factor</u>	<u>Extended</u>
Add conduit for Sally Port Cameras, Data	40.63	0.00 %	40.63
Total	40.63		40.63

<u>Category</u>	<u>Labor Rates</u>					<u>Extended</u>
	<u>% of Total</u>	<u>Hours</u>	<u>Base Rate</u>	<u>Burden \$</u>	<u>Burden %</u>	
Journeyman	100.000	40.630	\$61.42	41.77	68.000	\$4,192.61
Total	100.000	40.630	x \$103.19 (average of labor rate w/burden) =			\$4,192.61

<u>Description</u>	<u>Non-Productive Labor</u>			
	<u>Hours</u>	<u>Rate</u>	<u>Factor</u>	<u>Extended</u>
Fica Futa Sdi Sui Wc	40.65	\$16.95	0.00 %	\$689.02
Total				\$689.02
Total Labor (81.28 hours)				\$4,881.63
Job Subtotal (Prime Cost)				\$6,114.68
Overhead (5.00%)				305.73
Profit (5.00%)				321.02

6/8/2023 10:40:34 AM

Wojchik Electric, Inc.
Leonla Police Dept. new building(2)
Totals (Detailed) - Bid Summary: Add Conduits for sally port

Page 2
8

Job Total	\$6,741.43
Actual Bid Price	\$6,741.43
Material to Direct Labor ratio: 0.23	
Prime Cost per square foot	
Job Total per square foot	\$0.00
Actual Bid Price per square ft	\$0.00
Labor cost per square foot	\$0.00
Labor hours per square foot	\$0.00
	0.00

Contract Title
 353 Union
 City, NJ 07033
 Project No. 14-001
 Rev. 07/13/2014



NOTE:
 The manufacturer, supplier, or vendor's name and product description, as determined by the manufacturer, shall be the property of CTCI - Commercial Technology Evaluation Center, Inc. and shall be used in any and all marketing materials prepared by CTCI.
 If a manufacturer, supplier, or vendor's name or product description is not provided by the manufacturer, supplier, or vendor, the manufacturer, supplier, or vendor shall be responsible for providing the appropriate information.

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THEY ARE GENERALLY ELEMENTS REQUIRED DURING BASE BUILD.

ITEM NO.	DESCRIPTION	PROVIDED BY			INSTALLED BY			
		SEC	AV	QC/QC	AV	QC/QC	OTHER	
1	FURNISH AND INSTALL L-BRACKS, WALL BOXES, BACK BOSS OF THE SIZE INDICATED AND AT THE LOCATIONS INDICATED ON CTCI DRAWINGS.			X		X		
2	FURNISH AND INSTALL CONDUIT WITH FULL STRING, STUBUPS, RACKWAYS AND OTHER CABLEMANE WAYS OF THE SIZE INDICATED AND AT THE LOCATIONS INDICATED ON CTCI DRAWINGS.			X		X		
3	PROVIDE ALL CORE DRILLING, CHIPPING, TRENCHING, CHANNELING, PATCHING, ETC. AS REQUIRED TO CREATE INDIVIDUAL CABLE WIRE WAYS.			X		X		
4	FURNISH AND INSTALL ELECTRICAL OUTLETS, RECEPTACLES, WALL SWITCHES, AND OTHER POWER RELATED ITEMS OF THE TYPE INDICATED AND AT THE LOCATIONS INDICATED ON CTCI DRAWINGS.			X		X		
5	FURNISH AND INSTALL ALL AUDIOVISUAL FLOOR BOXES OF THE TYPE INDICATED AND AT THE LOCATIONS INDICATED ON CTCI DRAWINGS. INCLUDE CONNECTION OF ALL FLOOR BOX POWER RECEPTABLES AND TEL/DATA RECEPTABLES.			X		X		
6	FURNISH AND INSTALL ALL TELEPHONE AND DATA PROPS WITH WALL PLATES OR PATCH PANELS AS INDICATED ON CTCI DRAWINGS. TEST FOR CONTINUITY, SIGNAL STRENGTH, ETC. AT REQUIRED SPECIFICATIONS.			X		X		
7	FURNISH AND INSTALL ALL CABLE/TV PROPS AT LOCATIONS INDICATED ON CTCI DRAWINGS. INCLUDE TAPS, TERMINATORS AND WALL PLATES AS REQUIRED. TEST FOR CONTINUITY, SIGNAL STRENGTH, ETC. AT REQUIRED SPECIFICATIONS.			X		X		
8	FURNISH AND INSTALL ALL STRUCTURAL MOUNTING FOR VIDEO PROJECTOR(S) AS INDICATED ON CTCI DRAWINGS.			X		X		
9	FURNISH AND INSTALL ALL STRUCTURAL MOUNTING AND/OR BLOCKING FOR DISPLAY MONITOR(S) AS INDICATED ON CTCI DRAWINGS.			X		X		
10	FURNISH AND INSTALL ALL STRUCTURAL MOUNTING AND/OR BLOCKING FOR CAMERAS AS INDICATED ON CTCI DRAWINGS.			X		X		
11	FURNISH AND INSTALL ALL L-BRACKS FOR CEILING MOUNTED MICROPHONE.			X		X		
12	RECEIVE ALL AUDIOVISUAL DELIVERIES (CABLES, EQUIPMENT, BACKS, ETC.) AND STORE IN A SECURE LOCATION. (MAY BE)			X		X		
13	FURNISH AND INSTALL ALL L-BRACKS OR STRUCTURAL MOUNTS FOR CEILING AND WALL MOUNTED WIRELESS ACCESS POINTS.			X		X		
14	PROVIDE TABLE CUT-OUT FOR AV PATCHES IN ALL CONFERENCE TABLES. PATCHES BY CTCI UNLESS OTHERWISE INDICATED IN CTCI DRAWINGS.			X		X		
15	CUSTOM AUDIO VISUAL BACK BOXES SUPPLIED BY CTCI.			X		X		
16	INSTALL ALL AUDIOVISUAL WALL PLATES AND TABLE PLATES. PLATES SUPPLIED BY CTCI UNLESS OTHERWISE INDICATED IN CTCI DRAWINGS.			X		X		
17	FURNISH AND INSTALL ALL TABLE MICROPHONE WICKS SUPPLIED BY CTCI.			X		X		
18	COORDINATE WITH THE SUPPLIER AND INSTALLER OF LIGHTING AND SHADING CONTROL. MAKE CONNECTION OF AV SYSTEM UNDER CONTRACT TO DIMMING/SHADING CONTROL INTEGRATION MODULE. DO NOT DUPLICATE THIS SCOPE OF WORK IF CURRENTLY UNDER CONTRACT.			X		X		
19	INSTALL ALL VIDEO PROJECTOR MOUNT(S) AS INDICATED ON CTCI DRAWINGS.			X		X		
20	INSTALL ALL VIDEO PROJECTOR MOUNT(S) AS INDICATED ON CTCI DRAWINGS.			X		X		
21	INSTALL ALL DISPLAY/MONITOR MOUNT(S) AND DISPLAY/MONITOR AS INDICATED ON CTCI DRAWINGS.			X		X		
22	INSTALL ALL DISPLAY/MONITOR MOUNT(S) AND DISPLAY/MONITOR AS INDICATED ON CTCI DRAWINGS.			X		X		
23	INSTALL BACKS IN PLACE AS INDICATED ON CTCI DRAWINGS. PREPARE EQUIPMENT AND BACKS SUPPLIED BY CTCI.			X		X		
24	INSTALL ALL CAMERA MOUNT(S) AND CAMERA(S) AS INDICATED ON CTCI DRAWINGS. IF APPLICABLE, RECESSED CAMERA MOUNTING BOXES WILL BE SUPPLIED AS INDICATED ON CTCI DRAWINGS.			X		X		
25	INSTALL ALL CEILING SPEAKER(S), TILE BRACKETS, BACK BOARD(S), ETC.			X		X		
26	CUTOUT BEILING TILES OR SHEETROCK LOCATIONS FOR CTCI SPEAKERS. SPRINGER TEMPLATE TO BE PROVIDED BY CTCI.			X		X		
27	PROVIDE WALL REINFORCEMENT/LOADING AT ALL WALL MOUNTED DISPLAY/MONITOR LOCATIONS.			X		X		
28	PROVIDE TABLE PENETRATIONS FOR MICROPHONES IN ALL CONFERENCE TABLES AS DETAILED IN CTCI DRAWINGS. MICROPHONES SUPPLIED BY CTCI.			X		X		
		BY OWNER & OTHERS						
		DESCRIPTION						
1	CABLE/SATELLITE TELEVISION SERVICE AND TUNERS	SEC	AVC	QC/QC	OTHER	AVC	QC/QC	OTHER
2	INTERNET SERVICE				CLIENT			CLIENT
3	NETWORK INFRASTRUCTURE AND SERVICES				CLIENT			CLIENT
4	TABLES, CHAIRS AND OTHER FURNITURE INTENDED FOR PLACEMENT/STORAGE OF AV EQUIPMENT UNLESS OTHERWISE INDICATED IN CTCI DRAWINGS				CLIENT			CLIENT
5	BYVOIP PHONE SYSTEM				CLIENT			CLIENT
6	TELEPHONE LINES (POTS, VOIP, ETC.)				CLIENT			CLIENT
7	PC'S, LAPTOPS, IPADS AND OTHER USER SOURCES				CLIENT			CLIENT

THE POINTS THE EXACT BY THE ELECTRICAL E.A. MINIMUM OF ONE EMPTY CONDUIT AND CONDUIT BEND IN 90 DEGREES. ROUS METALLIC. DE-BURRED AND F SHALL BE FURNISHED WITH SITUANCES. ALL AS ENIT CONDUIT. THAT MUST BE WIRE IN DIFFERENT ILE DIFFERENT NOT APPROPRIATE IT. ITS OF DIFFERENT IE CONDUIT PATHS

ELIGHT DIMMING
 VISUAL SYSTEMS.
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**SECURITY SEPARATION OF WORK AMONG PARTIES
GENERAL CONTRACTING AND ELECTRICAL SCOPE OF WORK FOR SECURITY SYSTEMS**

THE FOLLOWING ITEMS ARE TO BE INCLUDED IN THE GC/EC SCOPE OF WORK TO PREPARE THE FACILITY FOR THE SECURITY SYSTEM INSTALLATION.

DESCRIPTION	PROVIDED BY			INSTALLED BY		
	SECURITY VENDOR	GC/EC	OTHER	SECURITY VENDOR	GC/EC	OTHER
1 FURNISH AND INSTALL J-BOXES, WALL BOXES, BACK BOXES AT THE LOCATIONS INDICATED ON SECURITY DRAWINGS.		X			X	
2 FURNISH AND INSTALL CONDUIT WITH PULL STRINGS, STUB-UPS, RACEWAYS AND OTHER CABLEMIRE WAYS AT THE TEL/DATA OR COAXIAL LOCATIONS INDICATED ON SECURITY DRAWINGS.		X			X	
3 PROVIDE ALL CORE DRILLING, CHOPPING, TRENCHING, CHANNELING, PATCHING, ETC. AS REQUIRED TO CREATE CABLE/WIRE PATHWAYS.		X			X	
4 FURNISH AND INSTALL ELECTRICAL OUTLETS, RECEPTACLES, WALL SWITCHES, AND OTHER POWER RELATED ITEMS OF THE TYPE.		X			X	
5 FURNISH AND INSTALL ALL TELEPHONE AND DATA DROPS WITH WALL PLATES OR PATCH PANELS AS INDICATED ON SECURITY DRAWINGS. TEST FOR CONTINUITY, SIGNAL STRENGTH, ETC. AT REQUIRED SPECIFICATIONS.		SECURITY VENDOR			SECURITY VENDOR	
6 FURNISH AND INSTALL ALL J-BOXES FOR CEILING MOUNTED DEVICE LOCATIONS.		X			X	
7 RECEIVE ALL DELIVERIES (CABLES, EQUIPMENT, PANELS, RACKS, ETC.) AND STORE IN A SECURE LOCATION.		X			X	
8 FURNISH AND INSTALL ALL REQUIRED SECURITY/LOW VOLTAGE CABLES. TERMINATE AND TEST ALL CABLES.		X			X	
9 FURNISH AND INSTALL SECURITY DEVICES - CARD READERS, PUSH-TO-EXT BUTTONS, MOTION SENSORS, DOOR CONTACTS, RECEPTION DOOR RELEASE BUTTONS, KEY OVERRIDE SWITCHES, ETC.		X			X	
10 FURNISH AND INSTALL ELECTRIFIED LOCKS - MAGLOCKS, ELECTRIC STRIKES, ELECTRIFIED HINGE AND LOCKSET, ETC.			X			X
11 FURNISH AND INSTALL ALL SECURITY PANELS, DVRS, AND POWER SUPPLIES.		X			X	
12 FURNISH AND INSTALL DEDICATED HARDLINE 120V POWER TO SECURITY PANELS AND/OR POWER SUPPLIES.			X		X	
13 FURNISH AND INSTALLATION OF FIRE RATED PLYWOOD WALL AS INDICATED ON SECURITY DRAWING.		X			X	
14 INTERNET SERVICE			CLIENT			X
15 NETWORK INFRASTRUCTURE AND SERVICES			CLIENT			X
16 PBX/VOIP PHONE SYSTEM			CLIENT			X
17 TELEPHONE LINES (POTS, VOIP, ETC.)			CLIENT			X
18 PCS, LAPTOPS, PADS AND OTHER USER SOURCES.			CLIENT			X
19 FIRE ALARM CLASS "E" RELEASE RELAY		X	CLIENT			CLIENT

Framing & stiffing work from GPC on all AV locations. (GPC)

- CTCI was on board March of 2023 and the framing for this work wasn't originally quoted as part of the base building bid GPC.
- The original change order for this work was 16,435.10 which after further review and value engineering at the site was reduced to 8,956.20 attached here.
- The reason we believe is necessary is that the TV's require additional stiffing & Structural support and Back boxes to allow for Future maintenance and secured proper installation and mount flush to the wall minimizing clipping hazards. The back boxes are integrated and best practices for these types of TV's and swing arms.
- We recommend CO# 43R to be approved as submitted.

Electric & Pathway's to all additional AV & Access controls (GPC)

- CTCI was on board March of 2023 and the framing for this work wasn't originally quoted as part of the base building bid GPC.
- The original change order for this work included Pathways & Electric redistribution of locations identified by the Chief and onsite with all Members walkthroughs. The original change order provided by GPC was \$26,723.21 and after further review and value engineering with Councilman Pat Fusco and other member GC has reduced the CO to \$24,050.90.
- The reason why this change order is required is to rewire the installed wiring that was part of the original build and allow for the proper installation of back boxes and pathways to the locations required by the chief for access controls, cameras, and additional AV as determined on the CTCI revised plans.
- We recommend that this change order # 44R be approved alongside CO#43R as they are dependent on each other.

CTCI additional AV equipment, additional Access control doors & Panic strips. (CTCI)

- These additional items were included after the PO for CTCI was approved. They were not part of the original CTCI quote and Construction base bid and requested after further review by the chief.
- This item will be above the CTCI quote and should be considered for approval as it is required by the chief and an integral part of the operations of the police station.
- Additionally, Panic strips in the Sally Port and police office area were originally not part of the original bid with only pathways provided by GPC and CTCI was asked to include these as part of procurement.
- The change order # 3 for this work includes all the areas identified on the CTCI revised plans and coordinated with GPC and totals \$34,270.66.
- We recommend based off the recommendation of the police chief and best practices for the operation of the police station this CTCI change order # 3 be approved.
- Additionally (3) TVs were requested for the reception office, Detectives office & Sergeants office and Lobby stair door access control to second floor. The total amount for this change order# 2 is 15,966.51. Based off the requirements and recommendation from the chief & 2nd floor security this change order #2 should be approved. The work required for framing preparation and electric has been included in the GPC Change orders.
- We recommend based off the recommendation of the police chief and best practices for the operation of the police station this CTCI change order # 2 be approved.

Court room Dais additional Monitors as recommended by ATON Computing. (CTCI)

- The original decision to remove the Monitors from the Dais has been determined by ATON as recommended to be provided as originally planned 1 for every 2 persons. This was a credit CO # 1 by CTCI of \$2,100 and the total to include will be a change order for the same amount.
- We recommend based off ATONs review and your acceptance that \$2,100 be approved for this change order # 1 and returned to the project.



Totals:

CO# 43R –	\$ 8,956.20 (GPC)
CO# 44R –	\$ \$24,050.90 (GPC)
CTCI CO #1-	\$ 0 (\$2,100 Credit Returned CTCI)
CTCI CO# 2	\$ 15,966.51
CTCI CO# 3 -	\$ 34,270.66

Note: these change orders are concurrent and dependent upon each other by separate vendors working together and changes to one will require changes to the others.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: July 24, 2023

RESOLUTION NO. 2023-170

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

**AUTHORIZE CHANGE ORDERS #1 THROUGH 3 FOR AUDIOVISUAL, SECURITY,
AND CABLING TECHNOLOGY SERVICES FOR THE NEW MUNICIPAL CENTER**

WHEREAS, via Resolution 2023-83, dated March 6, 2023, the Borough of Leonia (“Borough”) authorized the purchase of Audiovisual, Security, and Cabling technology for the new municipal building that is to house the Borough’s police department, municipal courtroom and council chambers, and court offices (the “Project”); and

WHEREAS, the purchase and technology services are to be performed through Commercial Technology Contractors Incorporated (CTCI) for a contract price of \$610,200.82 (the “Contract Price”); and

WHEREAS, three (3) additional work items (change orders) are necessary for the completion of the “Project” (the “Work Item”):

	Work Item	Change in Price
Change Order 1	Reimbursement of EDS, Inc. membership	(\$2,100.00)
Change Order 2	Supply and Installation of three additional displays	\$15,966.51
Change Order 3	Five additional access-controlled doors and seven panic strips	\$34,270.66
NEW TOTAL CONTRACT PRICE		\$658,337.99

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the Borough, hereby authorizes the aforementioned Change Orders # 1 through 3, to include the amounts reflected in the above Work Item schedule, thereby modifying the total Contract Price in accordance to the schedule in the amount of \$658,337.99.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: July 24, 2023

RESOLUTION NO. 2023-170

I, ISSA ABBASI, CHIEF FINANCIAL OFFICER OF THE BOROUGH OF LEONIA, hereby certify that the funds will be available under:

ORD # 2021-08 MUNICIPAL BUILDING /Account# C-04-99-2021-008

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on July 24, 2023.

Trina Lindsey, RMC
Borough Clerk



Customer Change Order: 1

Work Order No: 74647

Date: 4/14/2023

Site: Leonia Municipality

Salesperson: Michael Martone

Status: Pending

BILL TO

Borough of Leonia

Andrea Wardrop

312 Broad Ave

Leonia NJ 07605

JOB SITE

Leonia Municipality

312 Broad Ave

Leonia NJ 07605

Change Order #1 (Contract Document Cost Offset)

Overview

Hey Kev,

See attached executed PO from Leonia.

Per customer's email below, please create another credit for the Ed Data coop on this project for \$2,100 & share with Andrea. If you have any questions, call Martone or Rob.

“John and Mike,


The Borough of Leonia must renew its EDS, Inc. membership for 2023 in the amount of \$2,100. The Borough does not utilize this cooperative other than for CTCI. I am requesting reimbursement of this cooperative's fee allowing CTCI to provide equipment and services without the open bid process. I copied the invoice below. Please let me know if you have any questions.

Andrea”

Thanks,

Ash





Leonia Borough
312 Broad Avenue
Leonia, NJ 07605
Phone: (201)592-5780

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES,
PACKING LISTS, CORRESPONDENCE, ETC.

NO. 23-00557

ORDER DATE: 03/16/23
DELIVERY DATE:
STATE CONTRACT:
F.O.B. TERMS:
VENDOR ACCT NUM:
VENDOR PHONE #:
VENDOR FAX #:
REQUISITION #: R23-0530

SHIP TO
BOROUGH OF LEONIA
POLICE DEPARTMENT
1 WOOD PARK
LEONIA, NJ 07605

VENDOR Vendor #: CTCI0005
CTCI
152 HURON AVE
CLIFTON, NJ 070132

PAYMENT RECORD

CHECK NO.
DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 21-6002027

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	NEW MUNI TECHNOLOGY EQUIPMENT	C-04-99-2021-008	610,200.8200	610,200.82
			TOTAL	610,200.82

CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

[Signature]
VENDOR SIGN HERE
OFFICIAL POSITION: **President**
DATE: **3/16/23**
22-2522459
TAX ID NO. OR SOCIAL SECURITY NO.

OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

[Signature]
DEPT. HEAD DATE: **03/12/2023**

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:
Leonia Borough
312 Broad Avenue
Leonia, NJ 07605

APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

ATTENTION ALL VENDORS
A W-9 Form and NJ Business Registration Certificate is needed to conduct business with the Borough of Leonia.

System	Part #	Manufacturer	Description	Qty	Unit Cost	Ext. Amount
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CommT ech:SE C	SEC-107	CTCI Labor	SEC Project Management	-1	\$ 2,100.00	\$ -2,100.00
Section Subtotal						\$-2,100.00

Labor Subtotal	\$ -2,100.00
Material Subtotal	\$ 0.00
Tax Subtotal	\$ 0.00
Total	\$ -2,100.00



Customer Change Order: 2

Work Order No: 74647

Date: 6/12/2023

Site: Leonia Municipality

Salesperson: Michael Martone

Status: Pending

BILL TO

Borough of Leonia

Andrea Wardrop

312 Broad Ave

Leonia NJ 07605

JOB SITE

Leonia Municipality

312 Broad Ave

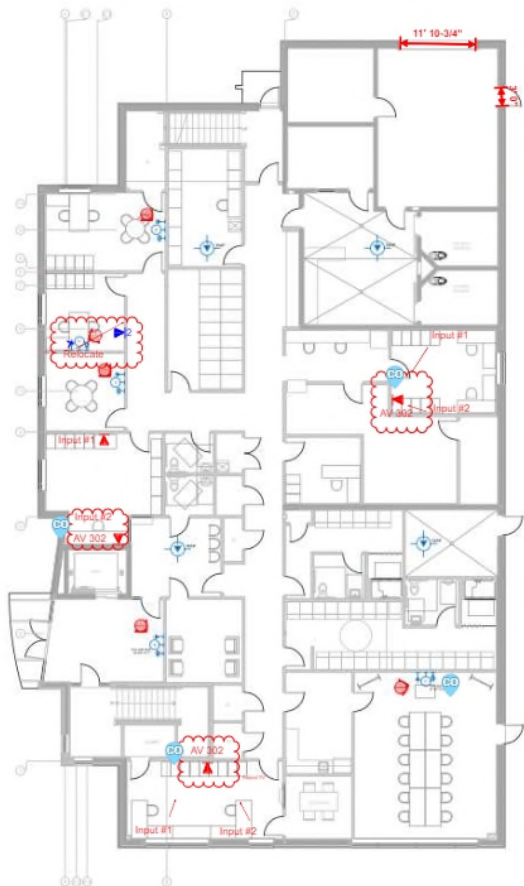
Leonia NJ 07605

Change Order #2 (Audiovisual - Additional 3 Displays and 1 Access Controlled Door at the Leonia PD) R2 6.19.23

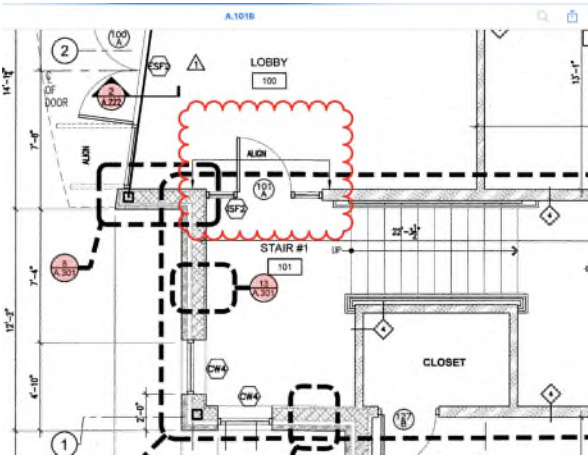
Overview

A request by Leonia Police Chief Scott Tamagny asking CTCI to supply and install (3) three additional display locations at the following 1st floor police department locations:

- Reception Office
- Detectives Office
- Sergeants Office



A request by Leonia Police Chief Scott Tamagny asking CTCI to supply and install access controls to the Lobby Stairwell Door 101A.



System	Part #	Manufacturer	Description	Qty	Unit Cost	Ext. Amount
CommT ech:SE C	ADV-RDR-P-3Y**		Genetec? Advantage for 1 Synergis Pro Reader ? 3 years	1	\$ 32.76	\$ 32.76
CommT ech:SE C	SY-MR52-S3**		Mercury MR52 2-reader interface module Series 3 (8 inputs, 6 relays, PCB only, software connections included)	1	\$ 835.28	\$ 835.28
CommT ech:SE C	CTCI-MISC**	CTCI	Allowance for items including but not limited to Field Cables/ Interconnecting Wiring/ Patch Cables/ Connectors/ Converters/ Adapters/ POE Injectors/ Accessories/ Mounting Hardware/ Rack Shelves/ Rack Blanks/ Rack Vents/ and Miscellaneous.	1	\$ 72.00	\$ 72.00
CommT ech:SE C	4C18-CMP-WH-S-BFG-ESS**		Security Control Cable, Low Smoke PVC, Riser/Plenum Cable, 18 AWG, 4 Conductor	250	\$ 0.29	\$ 72.50
CommT ech:SE C	702790**		CSC Access Control Composite (4-Element) Cable, Yellow, Plenum	250	\$ 1.08	\$ 270.00
CommT ech:SE C	195-12-WG-G*	GRI	3/4" Recessed Door Contact, DPDT, Gray	1	\$ 38.00	\$ 38.00
CommT ech:SE C	920PMNNE KMA003**		MultiClass SE Wallswitch Mobile Ready	1	\$ 284.17	\$ 284.17
CommT ech:AV	AV-101	CTCI Labor	Engineering	3	\$ 135.00	\$ 405.00



CommT ech:AV	AV-102	CTCI Labor	CAD	3	\$ 98.00	\$ 294.00
CommT ech:AV	AV-104	CTCI Labor	Field Installation	24	\$ 115.00	\$ 2,760.00
CommT ech:AV	AV-106	CTCI Labor	Commissioning	6	\$ 125.00	\$ 750.00
CommT ech:AV	AV-107	CTCI Labor	Project Management	3	\$ 135.00	\$ 405.00
CommT ech:SE C	SEC-102	CTCI Labor	SEC Engineering and Drawings	1	\$ 125.00	\$ 125.00
CommT ech:SE C	SEC-104	CTCI Labor	SEC Field Installation	8	\$ 137.10	\$ 1,096.80
CommT ech:SE C	SEC-107	CTCI Labor	SEC Project Management	1	\$ 150.00	\$ 150.00
CommT ech:SE C	SEC-108	CTCI Labor	SEC Technical Labor	2	\$ 135.00	\$ 270.00
Section Subtotal						\$7,860.51

CO#2 Detectives Office

System	Part #	Manufacturer	Description	Qty	Unit Cost	Ext. Amount
CommT ech:AV	65UR340C9 UD*	LG	65" 3840 x 2160 UHD Commercial Lite LED backlit LCD TV - Black (Ashed Blue)	1	\$ 1,170.59	\$ 1,170.59
CommT ech:AV	MTM1U*	Chief	Medium Fusion Micro-Adjustable Tilt Wall Mount	1	\$ 181.25	\$ 181.25
CommT ech:AV	SBWD1100P *	Screenbeam	Flexible, high-performing wireless presentation and Unified Communications platform enabling hybrid meeting spaces.	1	\$ 1,124.99	\$ 1,124.99
CommT ech:AV	SBUSBSW4 *	Screenbeam	ScreenBeam USB Pro Switch	1	\$ 107.61	\$ 107.61
CommT ech:AV	Misc*	CTCI	Allowance for items including but not limited to Field Cables/ Interconnecting Wiring/ Patch Cables/ Connectors/ Converters/ Adapters/ POE Injectors/ Accessories/ Mounting Hardware/ Rack Shelves/ Rack Blanks/ Rack Vents/ and Miscellaneous.	1	\$ 117.56	\$ 117.56
Section Subtotal						\$2,702.00

CO#2 Reception Office

System	Part #	Manufacturer	Description	Qty	Unit Cost	Ext. Amount
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CommT ech:AV	65UR340C9 UD*	LG	65" 3840 x 2160 UHD Commercial Lite LED backlit LCD TV - Black (Ashed Blue)	1	\$ 1,170.59	\$ 1,170.59
CommT ech:AV	MTM1U*	Chief	Medium Fusion Micro-Adjustable Tilt Wall Mount	1	\$ 181.25	\$ 181.25
CommT ech:AV	SBWD1100P *	Screenbeam	Flexible, high-performing wireless presentation and Unified Communications platform enabling hybrid meeting spaces.	1	\$ 1,124.99	\$ 1,124.99
CommT ech:AV	SBUSBSW4 *	Screenbeam	ScreenBeam USB Pro Switch	1	\$ 107.61	\$ 107.61
CommT ech:AV	Misc*	CTCI	Allowance for items including but not limited to Field Cables/ Interconnecting Wiring/ Patch Cables/ Connectors/ Converters/ Adapters/ POE Injectors/ Accessories/ Mounting Hardware/ Rack Shelves/ Rack Blanks/ Rack Vents/ and Miscellaneous.	1	\$ 117.56	\$ 117.56
Section Subtotal						\$2,702.00

CO#2 Sergeants Office

System	Part #	Manufacturer	Description	Qty	Unit Cost	Ext. Amount
CommT ech:AV	65UR340C9 UD*	LG	65" 3840 x 2160 UHD Commercial Lite LED backlit LCD TV - Black (Ashed Blue)	1	\$ 1,170.59	\$ 1,170.59
CommT ech:AV	MTM1U*	Chief	Medium Fusion Micro-Adjustable Tilt Wall Mount	1	\$ 181.25	\$ 181.25
CommT ech:AV	SBWD1100P *	Screenbeam	Flexible, high-performing wireless presentation and Unified Communications platform enabling hybrid meeting spaces.	1	\$ 1,124.99	\$ 1,124.99
CommT ech:AV	SBUSBSW4 *	Screenbeam	ScreenBeam USB Pro Switch	1	\$ 107.61	\$ 107.61
CommT ech:AV	Misc*	CTCI	Allowance for items including but not limited to Field Cables/ Interconnecting Wiring/ Patch Cables/ Connectors/ Converters/ Adapters/ POE Injectors/ Accessories/ Mounting Hardware/ Rack Shelves/ Rack Blanks/ Rack Vents/ and Miscellaneous.	1	\$ 117.56	\$ 117.56
Section Subtotal						\$2,702.00

Labor Subtotal	\$ 6,255.80
Material Subtotal	\$ 9,710.71
Tax Subtotal	\$ 0.00
Total	\$ 15,966.51



Customer Change Order: 3

Work Order No: 74647

Date: 6/14/2023

Site: Leonia Municipality

Salesperson: Michael Martone

Status: Pending

BILL TO

Borough of Leonia

Andrea Wardrop

312 Broad Ave

Leonia NJ 07605

JOB SITE

Leonia Municipality

312 Broad Ave

Leonia NJ 07605

Change Order #3 (Added Access Controls and Panic Strips)

Overview

A request by the CBRE and the Leonia teams asking CTCI to provide five (5) addition access controlled doors and seven (7) panic strips

(7) Panic Strip locations:

- Interview Room 115
- Sally Port Room 116
- Processing Room 117
- Interview Room 126

(5) Access Controlled Doors:

- Interview Room 115
- Interview Room 126
- Conference Room 108
- Office of Community Affairs 121
- Training Room 126

System	Part #	Manufacturer	Description	Qty	Unit Cost	Ext. Amount
CommT ech:SE C	SEC-102	CTCI Labor	SEC Engineering and Drawings	2	\$ 125.00	\$ 250.00
CommT ech:SE C	SEC-104	CTCI Labor	SEC Field Installation	92	\$ 137.10	\$ 12,613.20
CommT ech:SE C	SEC-107	CTCI Labor	SEC Project Management	2	\$ 150.00	\$ 300.00



CommT ech:SEC	SEC-108	CTCI Labor	SEC Technical Labor	21	\$ 135.00	\$ 2,835.00
Section Subtotal						\$15,998.20

Change Order #3

System	Part #	Manufacturer	Description	Qty	Unit Cost	Ext. Amount
CommT ech:SEC	184-12WG-B**		184 Series 1" Steel Door Recessed Switch Set, Wide Gap, 10W, 200VDC, 0.40 Amp, Closed Loop, N/O, A, & U.L. 10C Fire Rated Brown	5	\$ 9.80	\$ 49.00
CommT ech:SEC	4x4 finger duct*		Finger Trough	1	\$ 312.00	\$ 312.00
CommT ech:SEC	ADV-RDR-P-3Y**		Genetec? Advantage for 1 Synergis Pro Reader ? 3 years	6	\$ 33.93	\$ 203.58
CommT ech:SEC	CTCI-MISC**	CTCI	Allowance for items including but not limited to Field Cables/ Interconnecting Wiring/ Patch Cables/ Connectors/ Converters/ Adapters/ POE Injectors/ Accessories/ Mounting Hardware/ Rack Shelves/ Rack Blanks/ Rack Vents/ and Miscellaneous.	5	\$ 350.00	\$ 1,750.00
CommT ech:SEC	DS160**	Bosch	Request-to-exit Sensor, Sounder	4	\$ 90.81	\$ 363.24
CommT ech:SEC	SY-LP1502**		Mercury Intelligent Controller, Linux Based, 8In/4Out/2Rd (Software Connections included)	1	\$ 1,722.60	\$ 1,722.60
CommT ech:SEC	SY-MR52-S3**		Mercury MR52 2-reader interface module Series 3 (8 inputs, 6 relays, PCB only, software connections included)	2	\$ 864.83	\$ 1,729.66
CommT ech:AV	t3mk7716*		Large Altronix Trove Enclosure-Holds 8 Mercury Boards	3	\$ 1,650.00	\$ 4,950.00
CommT ech:SEC	Trove3SWC*	Altronix	Altronix: Trove3SWC, is a dual-purpose enclosure that can be used as a wiring trough or battery cabinets when mounted on either side of the Trove integrated power and access solution. The knockouts on the Trove3SWC have been strategically placed to line up with the Trove3 allowing for easy conduit connections between cabinets. Trove3SWC includes camlock and 2 tamper switches to ensure that access to wiring and batteries is secure.	3	\$ 425.10	\$ 1,275.30



CommT ech:SE C	920PMNNE KMA003**		MultiClass SE Wallswitch Mobile Ready	7	\$ 339.72	\$ 2,378.04
Section Subtotal						\$14,733.42

Panic Strips

System	Part #	Manufacturer	Description	Qty	Unit Cost	Ext. Amount
CommT ech:SE C	Panic Alarm 12ft*	Tapeswitch Corporation	PASS - Panic Alarm Signaling Switch 12' Channel comes with IT	2	\$ 556.80	\$ 1,113.60
CommT ech:SE C	Panic Alarm 14ft*	Tapeswitch Corporation	PASS - Panic Alarm Signaling Switch 14' Channel comes with IT	2	\$ 582.00	\$ 1,164.00
CommT ech:SE C	Panic Alarm 9ft*	Tapeswitch Corporation	PASS - Panic Alarm Signaling Switch 9' Channel comes with IT	3	\$ 420.48	\$ 1,261.44
Section Subtotal						\$3,539.04

Labor Subtotal	\$ 15,998.20
Material Subtotal	\$ 18,272.46
Tax Subtotal	\$ 0.00
Total	\$ 34,270.66

Framing & stiffing work from GPC on all AV locations. (GPC)

- CTCI was on board March of 2023 and the framing for this work wasn't originally quoted as part of the base building bid GPC.
- The original change order for this work was 16,435.10 which after further review and value engineering at the site was reduced to 8,956.20 attached here.
- The reason we believe is necessary is that the TV's require additional stiffing & Structural support and Back boxes to allow for Future maintenance and secured proper installation and mount flush to the wall minimizing clipping hazards. The back boxes are integrated and best practices for these types of TV's and swing arms.
- We recommend CO# 43R to be approved as submitted.

Electric & Pathway's to all additional AV & Access controls (GPC)

- CTCI was on board March of 2023 and the framing for this work wasn't originally quoted as part of the base building bid GPC.
- The original change order for this work included Pathways & Electric redistribution of locations identified by the Chief and onsite with all Members walkthroughs. The original change order provided by GPC was \$26,723.21 and after further review and value engineering with Councilman Pat Fusco and other member GC has reduced the CO to \$24,050.90.
- The reason why this change order is required is to rewire the installed wiring that was part of the original build and allow for the proper installation of back boxes and pathways to the locations required by the chief for access controls, cameras, and additional AV as determined on the CTCI revised plans.
- We recommend that this change order # 44R be approved alongside CO#43R as they are dependent on each other.

CTCI additional AV equipment, additional Access control doors & Panic strips. (CTCI)

- These additional items were included after the PO for CTCI was approved. They were not part of the original CTCI quote and Construction base bid and requested after further review by the chief.
- This item will be above the CTCI quote and should be considered for approval as it is required by the chief and an integral part of the operations of the police station.
- Additionally, Panic strips in the Sally Port and police office area were originally not part of the original bid with only pathways provided by GPC and CTCI was asked to include these as part of procurement.
- The change order # 3 for this work includes all the areas identified on the CTCI revised plans and coordinated with GPC and totals \$34,270.66.
- We recommend based off the recommendation of the police chief and best practices for the operation of the police station this CTCI change order # 3 be approved.
- Additionally (3) TVs were requested for the reception office, Detectives office & Sergeants office and Lobby stair door access control to second floor. The total amount for this change order# 2 is 15,966.51. Based off the requirements and recommendation from the chief & 2nd floor security this change order #2 should be approved. The work required for framing preparation and electric has been included in the GPC Change orders.
- We recommend based off the recommendation of the police chief and best practices for the operation of the police station this CTCI change order # 2 be approved.

Court room Dais additional Monitors as recommended by ATON Computing. (CTCI)

- The original decision to remove the Monitors from the Dais has been determined by ATON as recommended to be provided as originally planned 1 for every 2 persons. This was a credit CO # 1 by CTCI of \$2,100 and the total to include will be a change order for the same amount.
- We recommend based off ATONs review and your acceptance that \$2,100 be approved for this change order # 1 and returned to the project.

Totals:

CO# 43R –	\$ 8,956.20 (GPC)
CO# 44R –	\$ \$24,050.90 (GPC)
CTCI CO #1-	\$ 0 (\$2,100 Credit Returned CTCI)
CTCI CO# 2	\$ 15,966.51
CTCI CO# 3 -	\$ 34,270.66

Note: these change orders are concurrent and dependent upon each other by separate vendors working together and changes to one will require changes to the others.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: July 24, 2023

RESOLUTION NO. 2023-171

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

AUTHORIZE BILL LIST

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council hereby authorize the Treasurer to pay the following claims and charge the 2022 Adopted Budget and/or Budget Reserves and 2023 Adopted Budget

2022

Current	01	3,387.52			
Year Total:		\$ 3,387.52			

2023

Current	01	604,924.64			
Pool Operating	05	34,960.12			
Developers Escrow	13	6,218.00			
Rec Activities Trust	20	32,164.41			
Year Total:		\$ 678,267.17			
Capital	C-04	1,000,956.40			
Total of All Funds:		\$ 1,682,611.09			

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on July 24, 2023.

Trina Lindsey, RMC
Borough Clerk

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
23-01250	07/12/23	SANIT005	SANITATION EQUIPMENT CORP.	REPLACEMENT HARNESS - G2	Open	614.16	0.00
23-01253	07/12/23	NATUR015	NATURE'S CHOICE CORP.	MIXED VEGETATIVE MATERIAL	Open	1,169.55	0.00
23-01254	07/12/23	NATUR015	NATURE'S CHOICE CORP.	MIXED VEGETATIVE MATERIAL	Open	1,271.25	0.00
23-01255	07/12/23	MCMAS010	MCMAS010	MCMAS010	Open	712.59	0.00
23-01259	07/13/23	CRYST010	CRYSTAL SPRINGS	WATER DELIVERY VAR. LOCATIONS	Open	183.05	0.00
23-01260	07/13/23	VERIZ025	VERIZON BUSINESS	LONG DISTANCE - TELEPHONE	Open	100.37	0.00
23-01261	07/13/23	AMAZO010	AMAZON CAPITAL SERVICES	SR. CENTER COFFEE & BISCUITS	Open	138.48	0.00
23-01262	07/13/23	H2MAS005	H2M ASSOCIATES, INC.	GRAND WILLOW TREE AIR	Open	323.86	0.00
23-01263	07/13/23	CINTA015	CINTAS	JANITORIAL SUPPLIES	Open	41.11	0.00
23-01264	07/13/23	CAMPB015	CAMPBELL FIRE PROTECTION INC	FIRE SUPPRESSION SYSTEM	Open	404.50	0.00
23-01265	07/13/23	NORTH120	NORTH JERSEY MEDIA GROUP	LEGAL ADVERTISEMENTS	Open	234.96	0.00
23-01266	07/13/23	NJADV005	NJ ADVANCE MEDIA	LEGAL ADVERTISEMENT	Open	193.13	0.00
23-01267	07/13/23	NORTH120	NORTH JERSEY MEDIA GROUP	LEGAL ADVERTISEMENT	Open	19.36	0.00
23-01268	07/13/23	NJADV005	NJ ADVANCE MEDIA	LEGAL ADVERTISEMENT	Open	41.28	0.00
23-01270	07/13/23	GOTO005	GOTO TECHNOLOGIES USA, INC	GOTO WEBINAR - 6/21 - 7/23/23	Open	280.00	0.00
23-01271	07/13/23	AMERI170	AMERICAN HOSE & HYDRAULIC CO	PISTON - FORK LIFT	Open	1,260.32	0.00
23-01272	07/13/23	CAPTU005	CAPTUREPOINT.COM	COMMUNITYPASS TURF RENEWAL	Open	1,100.00	0.00
23-01275	07/15/23	AMERI170	AMERICAN HOSE & HYDRAULIC CO	REPAIR STEERING CYLINDER L1	Open	397.38	0.00
23-01276	07/15/23	NJOUT005	NJ OUTDOOR AMUSEMENTS LLC	SUMMER CAMP BOUNCE HOUSE DAY	Open	535.00	0.00
23-01277	07/15/23	PARTI005	PARTIES 4 PEANUTS INC.	ACS BUBBLE SHOW REMAINING FEE	Open	400.00	0.00
23-01278	07/15/23	TALEW005	TALEWISE LLC	SUMMER CAMP TALEWISE SHOW	Open	425.00	0.00
23-01279	07/15/23	PARTY015	PARTY TIME RENTALS	WATER DAY REMAINING FEE	Open	1,147.50	0.00
23-01280	07/15/23	NATUR015	NATURE'S CHOICE CORP.	MIXED VEGETATIVE MATERIAL	Open	1,186.50	0.00
23-01281	07/15/23	SUPER045	METAL SUPERMARKETS	METAL FOR DUMPSTER REPAIR	Open	394.90	0.00
23-01284	07/15/23	ENTER015	SUMMIT SOUNDZ ENTERTAINMENT	AUG. MOVIE NIGHT SCREEN	Open	680.00	0.00
23-01285	07/15/23	ADVAN025	STAPLES ADVANTAGE	OFFICE SUPPLIES	Open	67.16	0.00
23-01286	07/15/23	AMERI170	AMERICAN HOSE & HYDRAULIC CO	PISTON REPAIR FOR FIELD BROOM	Open	267.48	0.00
23-01287	07/15/23	VSPIN005	VSP INSURANCE CO	VISION PREMIUMS MAY 2023	Open	345.58	0.00
23-01288	07/15/23	VSPIN005	VSP INSURANCE CO	VISION PREMIUMS JUNE 2023	Open	350.79	0.00
23-01289	07/15/23	JACOB025	CLEARY GIACOBBE ALFIERI JACOBS	LEGAL SVCS-TAX APPEALS MAY	Open	1,139.00	0.00
23-01290	07/15/23	GSB00005	GSB	LFD LIFE INSURANCE INSTL #1	Open	2,556.67	0.00
23-01292	07/15/23	NEWJE100	NEW JERSEY SAFETY CENTER	DUMPSTER WHEELS	Open	112.00	0.00
23-01293	07/15/23	BADGE005	BADGE COMPANY OF NJ	DEPARTMENT BADGES	Open	800.00	0.00
23-01294	07/15/23	MOORE035	MOORE'S HARDWARE	PAINT FOR DUMPSTERS	Open	39.99	0.00
23-01295	07/15/23	BEATT015	BEATTIE PADOVANO, LLC	PLANNING BOARD ATTORNEY FEES	Open	1,286.00	0.00
23-01296	07/15/23	BEATT015	BEATTIE PADOVANO, LLC	PLANNING BOARD ATTORNEY FEES	Open	185.00	0.00
23-01297	07/15/23	PKFOC005	PKF O'CONNOR DAVIES, LLP	FINAL BUDGET REVIEW/ADOPTION	Open	1,170.00	0.00
23-01298	07/15/23	CANON005	CANON FINANCIAL SERVICES, INC.	BORO HALL COPIER LEASES	Open	395.71	0.00
23-01299	07/15/23	METRO100	METROPOLITIAN RUBBER	PARTS FOR SWEEPER	Open	274.41	0.00
23-01300	07/15/23	PBMSU005	PBM SUPPLY CO., INC	BEARINGS	Open	325.10	0.00
23-01301	07/15/23	NJ000005	GOVERNMENTAL PURCH.ASSOC. NJ	GPANJ MEMBERSHIP	Open	100.00	0.00
23-01303	07/15/23	FMRCO005	FMR CONTRACTING	NEW CONDENSER - HVAC	Open	1,820.00	0.00
23-01304	07/15/23	BERGM010	BERGMANIS, IMANTA	STC SUPPLIES- REIMBURSEMENT	Open	230.22	0.00
23-01305	07/15/23	PASKY005	PASKY, DANIEL	PRIDE EVENT SUPPLIES-REIMB.	Open	124.36	0.00
23-01306	07/15/23	ATTIT005	ATTITUDES IN REVERSE	THERAPY DOGS-WELLNESS EVENT	Open	350.00	0.00
23-01308	07/15/23	PERAL005	PERALTA, SHAREE	BACKGROUND CHECK REIMBURSEMENT	Open	43.25	0.00
23-01309	07/15/23	KRETT005	KRETT, BENJAMIN	BACKGROUND CHECK REIMBURSEMENT	Open	43.25	0.00
23-01310	07/15/23	SHINS005	SHIN, SARAH	BACKGROUND CHECK REIMBURSEMENT	Open	43.25	0.00
23-01311	07/15/23	MELEG005	MELE, GIANNA	BACKGROUND CHECK REIMBURSEMENT	Open	43.25	0.00
23-01312	07/15/23	LABRA005	LABRADA, NATALIE	BACKGROUND CHECK REIMBURSEMENT	Open	43.25	0.00
23-01313	07/15/23	JIMMY005	JIMMY'S GLASS INC	MIRROR REPLACEMENT-SYLVAN PARK	Open	200.00	0.00
23-01314	07/15/23	ODBCO005	ODB COMPANY	SWEEPER BROOMS	Open	384.00	0.00
23-01315	07/18/23	BEATT015	BEATTIE PADOVANO, LLC	PLANNING BOARD ATTORNEY FEES	Open	111.00	0.00
23-01316	07/18/23	VEOLI005	VEOLIA WATER NEW JERSEY	N COUNTY RD WATER SERVICE	Open	52.16	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
23-01317	07/18/23	DTSSE005	DTS SERVICES, LLC.	STREET SWEEPING DEBRIS	Open	767.70	0.00
23-01318	07/18/23	TRAFF005	TRAFFIC SAFETY & EQUIPMENT CO.	STOP SIGNS	Open	250.00	0.00
23-01319	07/18/23	HOMED005	HOME DEPOT CREDIT SERVICES	FLAG HARDWARE	Open	104.94	0.00
23-01320	07/18/23	RACHL010	RACHLES/MICHELE'S OIL CO	RED DYED DIESEL	Open	7,573.84	0.00
23-01321	07/18/23	ADVAN025	STAPLES ADVANTAGE	REC OPERATING OFFICE SUPPLIES	Open	266.13	0.00
23-01322	07/18/23	NORTH120	NORTH JERSEY MEDIA GROUP	NOTICE TO BIDDERS-CLEANING	Open	25.52	0.00
23-01323	07/18/23	DIREC020	DIRECT ENERGY BUSINESS	COMMERCIAL ELECTRIC	Open	34.82	0.00
23-01324	07/18/23	DEUNI010	D & E UNIFORMS LLC	UNIFORM ACCESSORIES	Open	276.00	0.00
23-01325	07/18/23	CINTA015	CINTAS	JANITORIAL SUPPLIES	Open	41.11	0.00
23-01326	07/18/23	WMREC005	WM RECYCLE AMERICA CO., LLC	RECYCLING FEES MAY 2023	Open	4,062.96	0.00
23-01327	07/18/23	EXCEL010	EXCEL TERMITE & PEST CONTROL	MONTHLY PEST SERVICE JUNE	Open	240.42	0.00
23-01328	07/18/23	ZIMME005	ZIMMERMANN, GLORIA	SR. SPRING 2023 LINE DANCING	Open	600.00	0.00
23-01335	07/18/23	WELLS015	WELLS FARGO EQUIP FINANCE INC	REC. COPIER- JUNE 2023	Open	249.26	0.00
23-01336	07/18/23	NJADV005	NJ ADVANCE MEDIA	LEGAL ADVERTISEMENTS	Open	49.88	0.00
23-01337	07/18/23	NORTH120	NORTH JERSEY MEDIA GROUP	LEGAL ADVERTISEMENTS	Open	61.16	0.00
23-01338	07/18/23	QUINT025	QUINTON, CHACE	BACKGROUND CHECK REIMBURSEMENT	Open	43.25	0.00
23-01340	07/18/23	PASTR005	PASTRANA, ALBA	BACKGROUND CHECK REIMBURSEMENT	Open	43.25	0.00
23-01341	07/18/23	CAMPB015	CAMPBELL FIRE PROTECTION INC	FIRE SUPPRESSION SYSTEM	Open	265.00	0.00
23-01342	07/18/23	AMAZO010	AMAZON CAPITAL SERVICES	REC. RUNNERS GYM SUPPLIES 2023	Open	851.09	0.00
23-01343	07/18/23	RUTGE045	RUTGERS CENTER FOR GOV'T SERV	ZONING OFFICIAL CERTIFICATE	Open	25.00	0.00
23-01345	07/18/23	VERIZ050	VERIZON	LPD ANALOG SIGNAL	Open	802.52	0.00
23-01346	07/18/23	MOORE035	MOORE'S HARDWARE	KEYS FOR SENIOR CTR	Open	5.58	0.00
23-01349	07/18/23	PAONE005	PAONE, DIMA	SPRING 2023 YOGA FUNDAMENTALS	Open	1,007.02	0.00
23-01351	07/18/23	BOGIN005	BOGIN, EDWARD	JUNE PICKLEBALL LESSONS	Open	896.00	0.00
23-01353	07/18/23	AJTER010	AJ TERRELL CONSULTING, LLC	SPRING 2023 BEG. CALLIGRAPHY	Open	528.00	0.00
23-01354	07/18/23	RACHL010	RACHLES/MICHELE'S OIL CO	GASOLINE	Open	4,938.81	0.00
23-01355	07/18/23	ROBIN010	ROBINS, ROBERT	ESCROW REFUND	Open	1,395.00	0.00
23-01356	07/18/23	LEXUS005	LEXUS OF ENGLEWOOD	ESCROW REFUND	Open	445.00	0.00
23-01357	07/18/23	PAGNO025	PAGNOZZI PLUMBING & HEATING	POOL ADJUST FAUCETS- HOT WATER	Open	150.00	0.00
23-01358	07/18/23	WANGC005	WANG, CUI	SPRING 2023 CHAIR YOGA	Open	480.00	0.00
23-01359	07/18/23	HUDSO025	HUDSON TIRE EXCHANGE, INC.	TIRES SANITATION TRUCKS	Open	1,914.43	0.00
23-01360	07/18/23	MOORE035	MOORE'S HARDWARE	FLY TRAPS	Open	10.78	0.00
23-01361	07/18/23	EAGLE015	EAGLE ELEVATOR CO., INC.	MONTHLY MAINTENANCE	Open	126.00	0.00
23-01363	07/18/23	TREAS035	TREASURER STATE OF N.J.	NJ DCA 2Q PERMIT FEES	Open	3,106.00	0.00
23-01364	07/18/23	DAVID005	DAVID WEBER OIL CO.	AUTOMOTIVE OIL & WASHER FLUID	Open	2,155.78	0.00
23-01365	07/18/23	CINTA015	CINTAS	JANITORIAL SUPPLIES	Open	848.86	0.00
23-01366	07/18/23	TREAS105	TREASURER, STATE OF NJ	LEAD FREE STATE FEE JUNE 2023	Open	240.00	0.00
23-01367	07/18/23	NATIO190	NATIONAL DUST CONTROL	MONTHLY RUG SERVICE- JULY 2023	Open	538.89	0.00
23-01368	07/18/23	INSER005	INSERRA SUPERMARKETS, INC.	SUMMER CAMP 2023 WATERMELONS	Open	199.75	0.00
23-01369	07/18/23	AGLWE005	AGL WELDING SUPPLY CO. INC.	CHEMICAL AND GASES	Open	232.80	0.00
23-01371	07/18/23	EXCEL010	EXCEL TERMITE & PEST CONTROL	YARD PROTECTION PLAN 1345276	Open	499.95	0.00
23-01372	07/18/23	CECCO005	CECCON, TERESA PEREZ	PILATES/YOGA INSTRUCTOR PAY	Open	660.00	0.00
23-01373	07/18/23	ALLPR010	ALL PRO TENNIS	SUMMER 2023 TENNIS PAY	Open	3,105.00	0.00
23-01374	07/18/23	MCCOR005	MCCORMICK, TAYLOR	FEDERAL TAP GRANT #10	Open	6,272.38	0.00
23-01375	07/18/23	JACOB025	CLEARY GIACOBBE ALFIERI JACOBS	LEGAL SVCS- LABOR THRU MAY	Open	1,258.00	0.00
23-01377	07/18/23	REDIC005	REDICARE LLC	MEDICAL SUPPLIES JULY 2023	Open	159.60	0.00
23-01378	07/18/23	BIGBE005	BIG BELLY SOLAR, LLC	TRASH RECEPTACLES	Open	895.20	0.00
23-01379	07/18/23	RENAI010	RENAISSANCE LIFE & HEALTH	SHORT TERM DISABILITY JULY	Open	1,762.70	0.00
23-01380	07/18/23	WMCOR005	WM CORPORATE SERVICES, INC	TIPPING FEES JUNE 2023	Open	25,120.40	0.00
23-01381	07/18/23	PENNO005	PENNONI ASSOCIATES INC.	SOIL REM REVIEW LTR-482 GRAND	Open	198.00	0.00
23-01382	07/18/23	PENNO005	PENNONI ASSOCIATES INC.	SOIL REM REVIEW LTR-169 OAKDNE	Open	343.00	0.00
23-01383	07/18/23	BERGE285	BERGEN BROOKSIDE INC.	LFD VEHICLE REPAIR	Open	15,971.38	0.00
23-01384	07/18/23	ARCAR005	ARCARI IOVINO ARCHITECTS PC	NEW MUNICIPAL BLDG JUNE 2023	Open	1,695.00	0.00
23-01385	07/18/23	BERGE240	BERGEN COUNTY UTILITIES AUTH	2023 3RD QTR WASTEWATER CHARGE	Open	246,655.00	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
23-01386	07/18/23	PENNO005	PENNONI ASSOCIATES INC. NEW MUNI BUILDING MAY 2023	Open	784.00	0.00	
23-01387	07/18/23	PENNO005	PENNONI ASSOCIATES INC. CLERK OF THE WORKS - MAY 2023	Open	8,500.00	0.00	
23-01388	07/18/23	PENNO005	PENNONI ASSOCIATES INC. NJDOT FY 2021 BROAD SEC 11	Open	739.50	0.00	
23-01389	07/18/23	PENNO005	PENNONI ASSOCIATES INC. MAY 2023 SEWER SYSTEM OPERATOR	Open	1,404.00	0.00	
23-01390	07/18/23	PENNO005	PENNONI ASSOCIATES INC. STORMWATER REPORT	Open	1,283.00	0.00	
23-01391	07/18/23	PENNO005	PENNONI ASSOCIATES INC. 2023 SEWER BILLING	Open	6,781.50	0.00	
23-01393	07/18/23	BERGE115	BERGEN COUNTY MUNICIPAL JIF JIF 3RD INSTALLMENT	Open	146,579.00	0.00	
23-01394	07/18/23	4CLEA005	4 CLEAN-UP, INC BROAD AVE SECTION 10	Open	318,889.94	0.00	
23-01395	07/18/23	LUTER005	LUTERZO, CHRISTOPHER FINGER PRINTING	Open	44.75	0.00	
23-01396	07/18/23	ARCAR005	ARCARI IOVINO ARCHITECTS PC SENIOR CENTER RESTROOMS	Open	950.00	0.00	
23-01397	07/18/23	MOORE035	MOORE'S HARDWARE PARTS FOR OIL SEPARATOR	Open	91.96	0.00	
23-01398	07/18/23	JACOB025	CLEARY GIACOBBE ALFIERI JACOBS LEGAL SVCS-AFFORDABLE HOUSING	Open	1,521.00	0.00	
23-01403	07/19/23	AMAZO010	AMAZON CAPITAL SERVICES PLANNING BOARD SUPPLIES	Open	51.28	0.00	
23-01404	07/19/23	PENNO005	PENNONI ASSOCIATES INC. SOIL REM REVIEW LETTER CHR HTS	Open	521.00	0.00	
23-01405	07/19/23	PENNO005	PENNONI ASSOCIATES INC. SOIL REM REVIEW LTR-173 PRSPCT	Open	521.00	0.00	
23-01406	07/19/23	DIREC020	DIRECT ENERGY BUSINESS COMMERCIAL ELECTRIC	Open	33.76	0.00	
23-01407	07/19/23	VEOLI005	VEOLIA WATER NEW JERSEY WATER CHARGES	Open	8,497.98	0.00	
23-01411	07/19/23	GALGO010	GALGOCI, JANE REIMBURSEMENT MEDICARE PART B	Open	989.40	0.00	
23-01414	07/19/23	VERIZ050	VERIZON LPD TELEPHONE JULY 2023	Open	435.86	0.00	
23-01415	07/19/23	CRYST010	CRYSTAL SPRINGS WATER DELIVERY - VAR LOCATIONS	Open	646.76	0.00	
23-01416	07/19/23	ACTION025	ACTION DATA SERVICES PAYROLL SERVICES 6/16 & 6/30	Open	1,002.81	0.00	
23-01417	07/19/23	NORTH120	NORTH JERSEY MEDIA GROUP LEGAL ADVERTISEMENTS	Open	67.76	0.00	
23-01418	07/19/23	VERIZ010	VERIZON WIRELESS LPD AIR CARDS	Open	846.07	0.00	
23-01419	07/19/23	DIREC025	DIRECT ENERGY BUSINESS COMMERCIAL GAS	Open	33.41	0.00	
23-01420	07/19/23	CHART010	CHARTER COMMUNICATIONS BORO HALL INTERNET	Open	137.97	0.00	
23-01421	07/19/23	STATE080	STATE TREAS-DIV LOCAL MUNICIPAL CLERK EXAM FEES	Open	50.00	0.00	
23-01422	07/19/23	VERIZ010	VERIZON WIRELESS ONE TALK TELEPHONE 5/24-6/23	Open	1,347.07	0.00	
23-01423	07/19/23	VERIZ010	VERIZON WIRELESS EMPLOYEE CELLS 5/24-6/23	Open	1,296.30	0.00	
23-01424	07/19/23	PAGNO025	PAGNOZZI PLUMBING & HEATING SYLVAN PARK PLUMBING WORK	Open	5,398.20	0.00	
23-01425	07/19/23	CINTA015	CINTAS JANITORIAL SUPPLIES	Open	41.11	0.00	
23-01426	07/19/23	PGAUT010	P & G AUTO INC PARTS FOR POLICE CAR 906	Open	186.47	0.00	
23-01429	07/19/23	BESTC015	BEST CLEANING BLDG SVCE INC CLEANING SERVICE JUNE 2023	Open	3,900.00	0.00	
23-01430	07/19/23	BIGBE005	BIG BELLY SOLAR, LLC TRASH RECEPTACLES	Open	534.00	0.00	
23-01431	07/19/23	DEUNI010	D & E UNIFORMS LLC UNIFORMS	Open	952.00	0.00	
23-01432	07/19/23	PENNO005	PENNONI ASSOCIATES INC. PLANNING BOARD ENGINEER FEES	Open	570.00	0.00	
23-01433	07/19/23	BEATT015	BEATTIE PADOVANO, LLC PLANNING BOARD ATTORNEY FEES	Open	981.00	0.00	
23-01434	07/19/23	BEATT015	BEATTIE PADOVANO, LLC PLANNING BOARD ATTORNEY FEES	Open	1,459.58	0.00	
23-01435	07/19/23	BEATT015	BEATTIE PADOVANO, LLC PLANNING BOARD ATTORNEY FEES	Open	592.00	0.00	
23-01436	07/19/23	BEATT015	BEATTIE PADOVANO, LLC PLANNING BOARD ATTORNEY FEES	Open	55.50	0.00	
23-01437	07/19/23	BEATT015	BEATTIE PADOVANO, LLC PLANNING BOARD ATTORNEY FEES	Open	962.00	0.00	
23-01438	07/19/23	BEATT015	BEATTIE PADOVANO, LLC PLANNING BOARD ATTORNEY FEES	Open	55.50	0.00	
23-01441	07/19/23	RACHL010	RACHLES/MICHELE'S OIL CO RED DYED DIESEL	Open	4,657.54	0.00	
23-01442	07/19/23	HOMED005	HOME DEPOT CREDIT SERVICES SIGN SUPPLIES NUTS/BOLTS	Open	118.12	0.00	
23-01443	07/19/23	HOMED005	HOME DEPOT CREDIT SERVICES JANITORIAL SUPPLIES	Open	219.62	0.00	
23-01444	07/19/23	VERIZ050	VERIZON FIOS - VARIOUS LOCATIONS	Open	763.57	0.00	
23-01445	07/19/23	RACHL010	RACHLES/MICHELE'S OIL CO GASOLINE	Open	2,548.28	0.00	
23-01446	07/19/23	VERIZ025	VERIZON BUSINESS TELEPHONE - LONG DISTANCE	Open	103.65	0.00	
23-01447	07/19/23	VERIZ050	VERIZON TELEPHONE - FAXES/LPD	Open	775.27	0.00	
23-01448	07/19/23	VERIZ050	VERIZON LPD BREATHALYZER JULY 2023	Open	44.68	0.00	
23-01449	07/19/23	CANON005	CANON FINANCIAL SERVICES, INC. COPIER LEASE JULY 2023	Open	826.88	0.00	
23-01450	07/19/23	PENNO005	PENNONI ASSOCIATES INC. NEW MUNICIPAL BLDG JUNE 2023	Open	557.00	0.00	
23-01451	07/19/23	PENNO005	PENNONI ASSOCIATES INC. ENGINEERING JUNE 2023	Open	6,449.00	0.00	
23-01452	07/19/23	PENNO005	PENNONI ASSOCIATES INC. C2 OPERATOR JUNE 2023	Open	700.00	0.00	
23-01453	07/19/23	PENNO005	PENNONI ASSOCIATES INC. SEWER BILLING JUNE 2023	Open	703.00	0.00	

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
23-01454	07/20/23	RUTGE045	RUTGERS CENTER FOR GOV'T SERV CPWM CERTIFICATION CLASS	Open	390.00	0.00		
23-01455	07/20/23	LEONI055	LEONIA BOARD OF EDUCATION 2 QTR MECHANIC SALARY/BOE	Open	3,205.74	0.00		
23-01456	07/20/23	LEONI055	LEONIA BOARD OF EDUCATION TURF FIELD LIGHTING 5/19-6/20	Open	754.82	0.00		
23-01458	07/20/23	BERGE225	BERGEN COUNTY DEPARTMENT OF ANIMAL CONTROL SVCS JAN-JUNE	Open	7,210.60	0.00		
23-01459	07/20/23	FICKE010	FICKE, HAROLD REIMBURSEMENT MEDICARE PART B	Open	989.40	0.00		
Total Purchase Orders:		215	Total P.O. Line Items:	0	Total List Amount:	1,667,308.71	Total Void Amount:	0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total
Fund Description	Fund						
CURRENT	2-01	3,387.52	0.00	3,387.52	0.00	0.00	0.00
CURRENT	3-01	593,347.26	0.00	593,347.26	0.00	0.00	0.00
POOL OPERATING	3-05	34,960.12	0.00	34,960.12	0.00	0.00	0.00
DEVELOPERS ESCROW	3-13	0.00	0.00	0.00	0.00	0.00	6,218.00
REC ACTIVITIES TR	3-20	<u>29,089.41</u>	<u>0.00</u>	<u>29,089.41</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Year Total:		657,396.79	0.00	657,396.79	0.00	0.00	6,218.00
CAPITAL	C-04	1,000,306.40	0.00	1,000,306.40	0.00	0.00	0.00
Total of All Funds:		<u>1,661,090.71</u>	<u>0.00</u>	<u>1,661,090.71</u>	<u>0.00</u>	<u>0.00</u>	<u>6,218.00</u>

Project Description	Project No.	Rcvd Total	Held Total	Project Total
19900020 - MSN SERVICES NOBILE	19900020	55.50	0.00	55.50
20170005 - 335 GRAND AVE	20170005	445.00	0.00	445.00
20210009 - 176 FORT LEE RD	20210009	834.00	0.00	834.00
20210010 - 101 GLADWIN AVE	20210010	1,395.00	0.00	1,395.00
482 GRAND AVE	20230001	198.00	0.00	198.00
SOIL 169 OAKDENE AVENUE	20230005	343.00	0.00	343.00
20230006 - 11 BROOK TER	20230006	55.50	0.00	55.50
20230007 - 2 CHRISTIE HGHTS	20230007	777.00	0.00	777.00
SOIL 181 CHRISTIE HTS	20230008	521.00	0.00	521.00
173 PROSPECT STREET	20230009	521.00	0.00	521.00
20230010 - 135 FORT LEE RD	20230010	1,073.00	0.00	1,073.00
Total of All Projects:		6,218.00	0.00	6,218.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT	3-01	11,577.38	0.00	0.00	11,577.38
REC ACTIVITIES TRUST	3-20	3,075.00	0.00	0.00	3,075.00
	Year Total:	14,652.38	0.00	0.00	14,652.38
CAPITAL	C-04	650.00	0.00	0.00	650.00
Total of All Funds:		15,302.38	0.00	0.00	15,302.38

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: July 24, 2023

Resolution 2023-172

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

**APPROVAL OF 2023 SALARIES AND WAGES OF CERTAIN OFFICERS AND
EMPLOYEES OF THE BOROUGH OF LEONIA EFFECTIVE JANUARY 1, 2023**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Leonia that the following salaries, wages and/or compensation of certain officers and employees of the Borough of Leonia, in the County of Bergen, and State of New Jersey for the year beginning January 1, 2023 are hereby approved:

**SECTION 1:
POSITION**

A. Non-Union Personnel

Actual Salary

Borough Administrator <i>Andrea Wardrop</i>	\$155,952
Borough Clerk <i>Trina Lindsey</i>	36,000
Deputy Borough Clerk <i>Jonathan Mandel</i>	49,440
Administrative Assistants <i>Cui Wang</i> <i>Michael Greco</i>	61,293 46,350
Tax Assessor <i>Tim Henderson</i>	20,534
Tax Collector <i>Mike Apicella</i>	20,909

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: July 24, 2023

Resolution 2023-172

Tax Clerk Joann Orlowski	\$60,599
CFO/Certified Municipal Finance Officer Issa Abbasi	55,000
Qualified Purchasing Agent PT Trina Lindsey	15,000
Treasurer Lynn Hemmer	20,000
Supervisor of Accounts Payable/Payroll Coordinator Lynn Hemmer	78,316
Construction Code Official/Building Sub-code Official/Building Inspector (p/t)/ 20 hours/week Mark Moeller	48,695
Plumbing Inspector/Sub-Code Official (p/t) / 5 hours/week Mike Quercia	14,322
Fire Sub-Code Official (p/t)/ 5 hours/week Dave Haenelt	14,570
Zoning Officer (p/t) / 8 hours/week Adam Myszka	22,660
Electrical Sub-Code Official (p/t) / 9 hours/week Thomas Maguire	13,390
Building Dept. Technical Assistant Elva Ghalam	63,860
J.P. Lee	63,860
Fire Marshal (p/t) / 12 hours/ week Dave Haenelt	24,604
Deputy Fire Marshal (p/t) 12 hours/week Robert Chace	21,840

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: July 24, 2023

Resolution 2023-172

Court Administrator <i>Cherron Gil</i>	\$73,703
Deputy Court Administrator <i>Kelly O'Toole</i>	46,301
Public Defender <i>Robert Metzdorf</i>	10,000
Municipal Judge <i>Benjamin Choi</i>	28,000
Stand-by time: <i>Fire Department</i>	\$25.00/hr.

Employee(s) Managed by the Board of Health

Registrar (Part-Time)	26,780
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SECTION 2: STIPENDS

OEM Coordinator <i>Robert Chace</i>	3,000
OEM Deputy Coordinators <i>Dave Haenelt</i>	1,000
Planning Board/Zoning Board Secretary <i>Michael Greco</i>	5,000
Sewer Billing Clerk <i>Joann Orlowski</i>	5,000

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: July 24, 2023

Resolution 2023-172

SECTION 3: POLICE DEPARTMENT

POSITION

A. <u>Non-Union Personnel</u>		<u>Actual Salary</u>
Police Chief	<i>Scott Tamagny</i>	\$208,080
Police Captain	<i>Christopher Garris</i>	192,474
Administrative Assistant to Police Chief	<i>Karlie Seminerio</i>	64,927
Special Officer II (with 1.5% longevity)	<i>Steve Oxnard</i>	79,013
Traffic Officer	<i>Mike Clark</i>	55,188
Property Maintenance Officer	<i>Steve Oxnard PT</i>	18,000

SECTION 4: PUBLIC WORKS DEPARTMENT

A. <u>Non-Union Personnel</u>		<u>Actual Salary</u>
DPW Superintendent/Recycling Coordinator	<i>John Villareal</i>	\$119,300

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: June 19, 2023

RESOLUTION NO. 2023-

Assistant DPW Superintendent Kevin Malloy	\$108,150
Tree Foreman Mark Wells	98,539
DPW Office Manager/Project Assistant Keri Mescall	44,290

SECTION 5: RECREATION DEPARTMENT

Employees Managed by the Recreation Commission

<u>POSITION</u>	<u>Actual Salary</u>
Recreation Superintendent Sean Krakower	\$ 84,718
Program Director Destiney Sampson	58,710
Administrative Assistant Jay Joon Sin	46,350
Senior Coordinator PT Margaret Browne \$26.52/hour for 25 hours/week	
Sr. Bus Driver Jamie Cardenas	40,997

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on July 24, 2023.

Trina Lindsey, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: July 24, 2023

RESOLUTION NO. 2023-173

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

AMEND RES. 2023-66 - AUTHORIZE SHARED SERVICE AGREEMENT WITH BERGEN COUNTY FOR A FOUR-YEAR PERIOD FOR ANIMAL CONTROL SERVICES

WHEREAS, the Borough of Leonia entered into a Shared Service Agreement pursuant to N.J.S.A. 40A:68-1 with the County of Bergen Department of Health to provide Animal Control Services through December 31, 2023; and

WHEREAS, the Borough Administrator recommends that the Borough of Leonia renew the shared service agreement for a 4-year period; and

WHEREAS, the total cost to the Borough of Leonia for the 2023 calendar year shall be \$14,421.20, a \$836.96 increase over the 2022 agreement; and

WHEREAS, the cost is set to increase by 1.75% in 2024, 1.75% in 2025, and 1.5% in 2026.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the Borough of Leonia shall renew its Shared Service Agreement with the County of Bergen to provide Animal Control Services for a 4-year period and the cost of the 2023 agreement in the amount of \$14,421.20.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to execute the agreement on behalf of the Borough.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on July 24, 2023.

Trina Lindsey, RMC
Borough Clerk

July 20, 2023

BRLEO23102P Rev. 1

Andrea L. Wardrop, MPA, CFM, Business Administrator
Borough of Leonia
312 Broad Avenue
Leonia, NJ 07605

**RE: WOOD TERRACE DRAINAGE IMPROVEMENTS – PHASE I
BOROUGH OF LEONIA, BERGEN COUNTY, NEW JERSEY**

Dear Ms. Wardrop,

Pennoni Associates Inc. (“Pennoni”) is pleased to present this proposal to provide survey, civil engineering and construction inspection support services as they relate to the above referenced project.

The area of Wood Terrace, near its intersection with Hillside Avenue, experienced flooding during Hurricane Ida on September 1, 2021. Wood Terrace is located at the downstream end of the stormwater collection system. During this high intensity, short duration rainfall event, stormwater flows exceeded the capacity of the stormwater collection system and the existing culvert that discharges to the Overpeck Creek Tributary just west of Wood Terrace. Due to a topographic low point in the roadway at #133-135 Wood Terrace, water collected without an overflow mechanism when the storm system failed resulting in flooding of the roadway and several adjacent homes. Furthermore, during this event, it appears that excess overland flow from the local streets to the east of Wood Terrace flowed over Broad Avenue, through the Leonia United Methodist Church parking lot and through the rear yards of homes on Wood Terrace. Based on field observations, it appears that the existing stormwater catch basins located at the low point are constructed on top of the existing culvert with openings directly into the culvert which allowed water to discharge back into the street due to upstream pressure when the culvert capacity was exceeded.

Interim solutions to the flooding on Wood Terrace that have been identified include the following measures:

- Removal of existing catch basins on top of culvert, closing off openings into the culvert, construction of a separate stormwater collection system at the low point in Wood Terrace to bypass the culvert and discharge directly into the Overpeck Creek Tributary.
- Construction of an earthen berm in the northern portion of the Leonia United Methodist Church property to provide an impoundment area for floodwaters from significant rainfall events subject to necessary agreements and approvals between the Borough and the property owner.

Additional studies to be conducted as part of this phase I proposal include:

- Hydrologic study of the immediate upstream drainage area to determine tributary storm systems discharging into the culvert from the section from beginning in the vicinity of Glenwood Avenue to the terminus at the Overpeck Creek Tributary adjacent to Wood Terrace.
- Feasibility study for the construction of a stormwater detention facility to control overflows or the construction of a replacement culvert or bypass culvert.

This proposal is for engineering services for implementation of interim solutions to mitigate flooding impacts on Wood Terrace and the surrounding area, as well as studies to provide information for a Phase II scope of services to implement more permanent measures to mitigate flooding impacts to the area.

We are pleased to present the following Phase I scope of services:

SCOPE OF SERVICES

I. SURVEY SERVICES

Boundary Survey (Block 804, Lot 9 Leonia Methodist Church property) – This task shall include the necessary survey field work, drafting, office management, deed and map research, boundary resolution and QA/QC to prepare a Survey of Property in accordance with N.J.A.C. 13:40-5.1, “Preparation of Land Surveys”. Site improvements such as the location of buildings, walks, drives, street features, visible utilities and fence-lines and other significant land features will be shown on a final plan of survey which will be signed and sealed by the Professional Land Surveyor in responsible charge. It is the responsibility of the client to furnish Pennoni with a title report for the subject property(ies). In the event a title report is not supplied, Pennoni will provide a supplemental proposal for the preparation of a current title report. Once approved, and completed, the report will be provided to the client.

Topographic Survey – This task shall include the necessary survey field work, drafting, office management and QA/QC to prepare a Topographic Survey for the subject property. Our vertical datum will be based on the North American Vertical Datum of 1988 (NAVD 88) relative to Geoid 2018 and tied into an acceptable published benchmark. Horizontal locations will be relative to the National Spatial Reference System, North American Datum of 1983 (NAD83) adjustment of 2011 and projected to the New Jersey State Plane Coordinate System (NJSPCS, NAD83-2011).

Spot elevations will be taken along roads, gutters, curbs, first floor elevations, and other significant land features. Spot elevations will be taken to the nearest hundredth of a foot (0.01’) on hard surfaces and to the nearest one-tenth of a foot (0.1’) on grass or earth surfaces. Invert elevations for storm and sanitary sewers on or along the subject property will be obtained where accessible. This Topographic Survey will be prepared in accordance with the National Map Accuracy Standards at a scale of 1” =30’ with a 1’ contour interval.

Subsurface Utility Investigation – A subsurface utility and object investigation will be performed in accordance with ASCE Publication CI/ASCE 38-02, Common Ground Alliance (CGA) and American Public Works Association/Utility Location and Coordination Council (APWA/ULCG) to Quality Level B by our teaming partner to target the presence of buried cables, conduits, vaults or other potential underground structures within our target area. This locating effort will be performed by utilizing Ground Penetrating Radar (GPR) and Electromagnetic locating instrumentation (EM). The results will then be layered onto our base topographic mapping.

Boundary Retracement Surveys: If this Agreement, within the scope of services, contains provisions in which Pennoni Associates is to provide Boundary / ALTA Survey services, the following assumption applies: the materials required to complete this survey (i.e., deeds, prior surveys, record plans, or physical evidence) are available and generally error and conflict free and meet the standard of care currently practiced in the Northeastern and Mid-Atlantic areas of the United States. Under this assumption, most Boundary Retracement Surveys can be completed within reasonable time frames and efficiencies. However, in a small percentage of surveys, errors, conflicts and deficiencies with the record information and physical evidence may cause significant problems in resolving the boundary. It is not possible to discover those problems until well into the analytical and decision-

making process. When such problems are discovered, the assumption stated above is no longer deemed valid. Pennoni Associates, therefore, reserves the right to revise the original scope of service defined herein. The Client will be advised and authorizations to proceed with additional services shall be acquired before Pennoni Associates can complete its services.

II. ENGINEERING SERVICES

Hydrologic and Hydraulic (H&H) Study

Pennoni will perform an H&H study of the drainage areas and stormwater collections systems tributary to the Wood Terrace area. The H&H study will focus on the movement of water through the watershed and this information will be utilized for the design of phase I improvements and will assist in the development of future improvements.

Construction Plans

- A. Construction plans for the proposed drainage improvements will be prepared based on our survey, subsurface utility investigation, and H&H study findings.
- B. We will prepare the following plans for the bid package:
 - a. Title Sheet
 - b. Estimate of Quantities/General Notes
 - c. Construction Plans
 - d. Soil Erosion Plan, Notes and Details
 - e. Maintenance and Traffic Control Plan and Details
 - f. Construction Details
- C. We will prepare bid specifications in accordance with the 2019 NJDOT Standard Specifications for Road and Bridge Construction and current Supplemental Specifications.
- D. We will prepare a preliminary and final cost estimate of the construction for review and approval.
- E. We will forward the preliminary design to Leonia for review and comments and make adjustments and revisions as required.
- F. We will forward final design documents for bidding purposes in PDF, MS Word and/or appropriate format.
- G. We will assist the Borough with negotiations with adjacent property owners to obtain permission for work on private property, including securing necessary easements and agreements needed to complete the work. It should be noted that without permission from some adjacent owners, not all proposed improvements may be constructed which could impact the overall effectiveness of the flooding mitigation measures.

Permitting

Bergen County Soil Conservation District (BCSCD) – Pennoni will prepare the necessary plans, calculations, application forms and supporting documentation for submission to the BCSCD for a soil erosion and sediment control plan certification. A request for authorization (RFA) for a construction activity stormwater general

permit will also be prepared if required. Application fees are the responsibility of the client and are not included in this proposal.

Since the project area is not located within a flood hazard area or will not affect freshwater wetlands or transition areas, NJDEP permits are not anticipated for this project and are not included in this proposal.

III. BID SUPPORT SERVICES

- A. Pennoni will prepare a notice of advertisement for bidders and coordinate with the Borough Clerk for advertisement in the adopted publications.
- B. We will attend the bid opening (if necessary). We will prepare a bid analysis of the tabulated bid amounts and complete a bid checklist sheet.
- C. We will make a recommendation to Leonia of award of contract in conjunction with review by the Borough Attorney. We will prepare the bid tabulation, bid recommendation and award of contract through resolution and/or authorization to proceed.

IV. CONSTRUCTION SUPPORT SERVICES

- A. Pennoni will conduct a pre-construction meeting with Leonia and the contractor.
- B. If approved by the Borough, we will coordinate and participate in a public information meeting to present the project to the local residents and general public.
- C. We will review shop drawing submittals and coordinate with the contractor to meet approvals.
- D. We will conduct full-time construction observation for a construction period not-to-exceed six (6) weeks.
- E. We will process payment vouchers and change orders as applicable throughout the period of construction.
- F. We will prepare “red-line” as-built drawings for record keeping with the Borough at close of job. We will scan the drawings and submit to Borough in PDF and/or appropriate format.

SCHEDULE

Pennoni is prepared to begin work on this project within two (2) weeks of receipt of Notice-to-Proceed and will endeavor to complete the work in accordance with the Client’s scheduling needs. Pennoni estimates the surveying and investigations portion of the Scope of Services, as described above, can be completed and delivered within six (6) weeks of receipt of Notice to Proceed and the engineering services portion to be completed within four (4) weeks thereafter. We anticipate the bid portion of the Scope of Services to be completed in two to four (2-4) weeks after completion of the engineering plans and specifications.

FEE

Pennoni states that the above-described activities can be completed for the following fees and in accordance with the following timeframes from receiving a notice-to-proceed (NTP):

I.	Survey Services	\$ 27,500.00
II.	Engineering Services	\$ 32,000.00
III.	Bid Support Services	\$ 2,000.00
IV.	Construction Support Services	\$ 35,000.00 (T&M not-to-exceed)
	TOTAL FEE	\$ 96,500.00

REIMBURSABLE EXPENSES

Reproduction for submissions, and Client and project team use (along with overnight mail), are included in the various items of this proposal. Extraordinary expenses identifiable to the specific project will be discussed in detail and a proposal will be submitted to cover these expenses in addition to the above stated fee.

BILLING AND PAYMENT

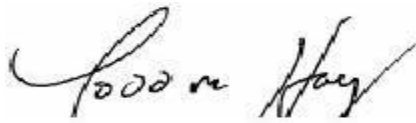
Pennoni will invoice for these services in accordance with our professional service contract with the Borough.

TERMS AND CONDITIONS

Work will be performed in accordance with the terms of our existing contract.

Thank you for the opportunity to provide these professional services. If this proposal is acceptable, please sign and return one of the enclosed copies as our Notice-To-Proceed. If you have any questions, or if you would like to discuss any of the above, please do not hesitate to contact us.

Sincerely,
PENNONI ASSOCIATES INC.



Todd M. Hay, P.E., C.M.E.
Regional Vice President



Drew M. Di Sessa, P.E., P.P., C.M.E.
Associate Vice President, Office Director

TH/dd

Accepted by: _____
Signature Date

Print Name and Title

Company Name

List of requirements for SLEO I officers:

1. Must be legally permitted to work in the United States;
2. Must be a resident of the State of New Jersey during their term of appointment;
3. Must be at least 18 years of age;
4. Must be able read, write and speak the English language well and intelligently and have a high school diploma or its equivalent;
5. Must be sound in body and of good health and be able to perform the physical functions of the duties assigned;
6. Must be of good moral character and shall not have been convicted of any crime or offense involving moral turpitude (dishonesty) or a crime or offense that would render him/her unfit for duty;
7. Must possess a valid New Jersey driver's license.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: July 24, 2023

RESOLUTION NO. 2023-174

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

CLOSED SESSION

BE IT RESOLVED in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Leonia entered into Closed Executive Session to discuss the following matters:

- A. Personnel – Borough Administrator
- B. Negotiations

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on July 24, 2023.

Trina Lindsey, RMC
Borough Clerk