



Borough of Leonia
Leonia Senior Center
305 Beechwood Place
Leonia, NJ 07605

Trina Lindsey
Borough Clerk

www.leonianj.gov

Meeting: 08/07/23 7:30 PM

Mayor and Council Meeting - Regular

- 1 FLAG SALUTE**
- 2 OPEN MEETING STATEMENT** - *Conditions of the Open Meetings Act have been met by Notice placed on the Bulletin Board at Borough Hall and notice sent to the Official Newspaper.*
- 3 ROLL CALL**
- 4 PRESENTATIONS/REMARKS**
- 5 COMMENTS FROM THE PUBLIC - "AGENDA ITEMS ONLY" TWO (2) MINUTES PER SPEAKER**
- 6 APPOINTMENT**
 - 6.1. RES. 2023-175 Appointment of Jr. Auxiliary Firefighter
[2023-175_Appointment of Junior Auxiliary Firefighter - Torello_08.07.2023.pdf](#)
[Torello JrApp.pdf](#)
 - 6.2. RES. 2023-176 Appoint Crossing Guards for 2023-2024 School Year
[2023-176_Authorize Appointment of Crossing Guards for the 2023-2024 School Year_8.07.23.pdf](#)
- 7 APPROVAL OF MINUTES**
 - 7.1. May 15, 2023 Work Session Meeting Minutes
[May 15, 2023 Work Session Meeting Minutes.pdf](#)
 - 7.2. June 7, 2023 Regular Meeting Minutes
[June 7, 2023 Regular Meeting Minutes.pdf](#)
- 8 REPORTS**
 - A. COUNCIL REPORTS**
 - Facilities Committee Report
 - [Furniture Plan Chairs in Chamber \(2\) \(1\).pdf](#)
 - [Courtroom Render 1_08.02.23 \(1\).pdf](#)
 - [Courtroom Render 2_08.02.23 \(1\).pdf](#)
 - [Courtroom Render 3_08.02.23 \(1\).pdf](#)

B. MAYOR'S REPORT**C. BOROUGH ADMINISTRATOR'S REPORT****D. BOROUGH ATTORNEY'S REPORT****E. BOROUGH ENGINEER'S REPORT****9 ADOPTION OF ORDINANCES**

- 9.1. ORD. 2023-13 Capital Ordinance - Broad Avenue Section 11
[Adoption of ORD 2023-13.pdf](#)
[ORD. 2023-13 Capital Ordinance - Broad Avenue Section 11.pdf](#)
- 9.2. ORD. 2023-14 Capital Ordinance - Senior Center ADA Improvements
[Adoption of ORD 2023-14.pdf](#)
[ORD. 2023-14 Capital Ordinance - Senior Center ADA Improvements.pdf](#)

10 INTRODUCTION OF ORDINANCES**11 NON-CONSENT RESOLUTIONS**

- 11.1. RES. 2023-177 Authorize Borough Digital Sign
[2023-177_Award of Digital Sign_KC Sign & Awnings \\$58,995_08.07.2023.pdf](#)
[Digital Sign_KC SIGN CO_Borough of Leonia - REV6.30QUOTE \(3\).pdf](#)
[KC Sign Proposed Leonia Digital Sign Diagram & Site Plan.pdf](#)
[078936 - Borough of Leonia- Leonia, NJ - LED_CAB_PILLARS_7 \(1\).pdf](#)
- 11.2. 2023-185 Authorize Emergency Repairs of Sewer Line at Leonia Library
[2023-185_Authorize Emergency Repairs of Sewer Line at Leonia Library_08.07.2023.pdf](#)
[Leonia Library Sewer Replacement.pdf](#)

12 CONSENT RESOLUTIONS

- 12.1. RES. 2023-178 Authorize Bill List
[2023-178_Authorize Bill List_8.07.23.pdf](#)
[2023-178_Bill List Backup_8.07.23.pdf](#)
- 12.2. RES. 2023-179 Authorize Award of Contract for CDBG Senior Center ADA Improvements
[2023-179_Award of Contract_Northeast Construction_Sr Ctr ADA Improvements_08.07.2023.pdf](#)
[2023.07.17 - Senior Center CDBG PH III Project ADA Impr_Bid Evaluation & Recommendation_Arcari & Iovino \(1\).pdf](#)
- 12.3. RES. 2023-180 Authorize GPC Inc. - Change Order 32, 33, 34
[2023-180_Change Orders #32, 33, 34 - New Municipal Building Construction Project_8.07.23.pdf](#)

[LEONIA PD CO 32 SIGNED.pdf](#)
[LEONIA PD CO 33 SIGNED.pdf](#)
[LEONIA PD CO 34 SIGNED.pdf](#)

- 12.4. RES. 2023-181 Authorize FY24 NJ DCA ROID Application
[2023-181_Authorize FY24 NJ DCA ROID Application_8.07.23.pdf](#)
- 12.5. RES. 2023-182 Authorize Proposal - Wood Terrace Drainage Improvements
[2023-182_Wood Terrace Drainage Phase One_Pennoni_08.07.2023.pdf](#)
[Wood Terr Drainage Improvments Ph 1 080123 Rev. 2 \(1\).pdf](#)
- 12.6. RES. 2023-183 Authorize Extension of Project Management Services - Pennoni Assoc.
[2023-183_PROJECT MGMT SVCS_PENNONI_08.07.2023.pdf](#)
[PM Services New Municipal Bldg Contract Ext.#1 080323 \(1\).pdf](#)

13 UNFINISHED BUSINESS

14 NEW BUSINESS

- 14.1. Amendment to Chapter 136-12 Required Inspections; Fees - Joanne Terrell
[Fire Prevention Ordinance Revision Backup.pdf](#)

15 COMMENTS FROM THE PUBLIC "AGENDA AND NON-AGENDA ITEMS" THREE (3) MINUTES PER SPEAKER

16 CORRESPONDENCE

17 CLOSED SESSION - *Whereas the Borough of Leonia desires to meet in private and/or Executive Session to discuss matters that are permitted by the exceptions to the Open Public Meetings Act as indicated herein:*

- 17.1. A. Borough Owned Property
B. Affordable Housing Litigation
C. Personnel - Borough Administrator
[2023-184_Closed Session_8.07.23.pdf](#)

18 ADJOURNMENT

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: August 7, 2023

RESOLUTION NO. 2023-175

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

APPOINTMENT OF JUNIOR AUXILIARY FIREFIGHTER

WHEREAS, Aidan Christopher Torello, resident of Leonia, New Jersey, has made application for and has been approved by the department to become a Junior Auxiliary Firefighter for the Leonia Volunteer Fire Department; and

WHEREAS, Mr. Torello has successfully passed the Borough of Leonia’s Police Department’s background investigation process and physical and is therefore recommended for membership as a Junior Auxiliary Firefighter to the Leonia Volunteer Fire Department.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that Aidan Christopher Torello is hereby appointed as a Junior Auxiliary Firefighter to the Leonia Volunteer Fire Department

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on August 7, 2023.

Trina Lindsey, RMC
Borough Clerk



LEONIA VOLUNTEER FIRE DEPARTMENT

1 Borough Place, P.O. Box 83, Leonia, New Jersey 07605

Office 201-592-5746 www.leoniafire.org

info@leoniafire.org

Jr. Auxiliary Application for Membership

Name: Torello Aidan Christopher DOB: 07/28/2007
(Last) (First) (Middle) (MM) (DD) (YYYY)

Address: 184 Leonia Ave. Leonia N.J. 07605
(Street) (City) (State) (Zip)

If less than two years at current address list prior address below:

Address: _____
(Street) (City) (State) (Zip)

Cell Phone: 201-705-9468 Email: ACTorello@gmail.com

Employer: _____ Occupation: Student

Employer Address: _____
(Street) (City) (State) (Zip)

Employer Telephone: _____ Supervisor Name: _____

Normal Work Hours: _____ Are you available during the daytime hours? Yes No

List any previous firefighting experience:

Department Name: _____ F.D. Phone Number: _____

Years Active: _____ NJ Division of Fire Safety Number: _____

NJ Driver's License Number: _____ Expiration Date: _____

Do you possess a Commercial Driver's License? Yes No

Education

High School: Bergen Tech Years attended: 2 Year graduated: 2025

College: _____ Years Attended: _____ Year graduated: _____

Major/Degree: _____

References

Name: Chris Torello Address: 184 Leonia Ave.

Years Known: 15+ Occupation: Construction

Phone #: 201-739-5278 Email: CPTorello@gmail.com

Name: _____ Address: _____

Years Known: _____ Occupation: _____

Phone #: _____ Email: _____

Do you possess any certifications that would benefit your position as a firefighter?

If yes, list certifications:

Signature: Aidan Toreses Print Name: Aidan Torello

Date: July 11, 2023 Received by: _____ Date: _____


07/11/2023

Leonia Volunteer Fire Company No. 1
Leonia Mayor Council
Leonia NJ

To Whom it May Concern:

I, Tara Torello give permission for my son, Aidan Torello to participate in the Leonia Fire Department Juniors Auxiliary program.

Thank you,

A handwritten signature in black ink, appearing to read 'Tara Torello', written in a cursive style.

Tara Torello

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: August 7, 2023

RESOLUTION NO. 2023-176

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

**AUTHORIZE APPOINTMENT OF CROSSING GUARDS FOR THE 2023-2024
SCHOOL YEAR**

WHEREAS, pursuant to N.J.S.A. 40A:9-154.1, the Governing Body may appoint adult School Crossing Guards for terms not exceeding (1) year; and

WHEREAS, Chief Scott Tamagny has recommended that the following individuals be appointed as Regular School Crossing Guards for the 2023-2024 School Year:

Charlie Lee
Debbie Wright
Mirsada Astafaj
Elife Sergenti
Mercedes Perneti
Mikhail Khodik
Leo Volpe
Frank Aiello
Anthony Cocco
Guluzar Cimsir

WHEREAS, Chief Scott Tamagny has also recommended that the following be appointed as Substitute School Crossing Guards for the 2023-2024 School Year:

Cindy Lou Roberts
Janet Spitaletto

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that all Regular and Substitute School Crossing Guards have completed successful background checks provide by the Leonia Police Department.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on August 7, 2023.

Trina Lindsey, RMC
Borough Clerk



N BOROUGH OF LEONIA

COUNCIL- Regular Meeting
~ Minutes ~

Trina Lindsey, Borough Clerk

312 Broad Avenue
Leonias, NJ 07605
<http://www.leonianj.gov/>

May 15, 2023

7:30 pm

Leonias Senior Center

A Work Session Meeting of the Mayor and Council of the Borough of Leonias was held in person at the Leonias Senior Center at 305 Beechwood Place, Leonias, NJ, and virtually via GoToMeeting on May 15, 2023. The meeting was called to order at 7:30 by Councilman Fusco.

Those present were led in the Flag Salute by Councilwoman Davis.

Mayor Zeigler read the following statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. Notice of this meeting by the January 8, 2023 Sunshine Notice containing the time, date, and access information was published in the Record, Star Ledger and has been posted at Borough Hall and on the Borough website."

PRESENT: Council President Grandelis, Councilwoman Maureen Davis, Councilman Pasquale Fusco, Councilman Christoph Hesterbrink, Councilwoman Joanne Terrell, and Councilman William Ziegler

ABSENT: Mayor Judah Zeigler

ALSO PRESENT: Borough Attorney Brian Chewcaskie
Borough Administrator Andrea Wardrop
Borough Clerk Trina Lindsey
Borough Engineer Drew Di Sessa
Deputy Borough Clerk Jonathan Mandel

Public Comment

Lydia Maurice, 392 Grand Avenue, thanked the Borough of Leonias for a wonderful weekend and applauded the events hosted. Ms. Maurice was amazed by the student who ran the Mental Health Awareness Day event and wished to know if there were any plans to host another event in the future. Ms. Maurice also spoke as to her concerns relating to traffic within the Borough of Leonias.

Alec Melman, 172 Highwood Avenue, complimented Borough Engineer Drew Di Sessa and his team for the stellar work performed on Broad Avenue through its various paving projects. Mr. Melman wished to ask Councilwoman Davis if the Police Department could begin

tracking their number of summonses for failure to yield or come to a complete stop, to better understand and improve upon enforcement.

Mr. Melman questioned what the Community Block Grant for Dudley Allen Park consisted of, stating that Sylvan Park is another park in need of attention.

Councilman Fusco acknowledged Ms. Maurice's concerns and spoke as to potential solutions to the traffic issue.

Councilman Fusco appreciated Mr. Melman's recognition of the progress made in road improvements and also thanked the Borough Engineer for his efforts.

The record will reflect that no further comments were entered into the chat window accessible through GoToMeeting nor via the United States Postal Service or Email.

Appointments

RES. 2023-124 Appointment of Chief Financial Officer **[2023-124_Resolution_CFO_Appointment_05.15.2023.pdf](#)**

Motion by Councilman Ziegler, second by Councilwoman Davis, that Resolution #2023-124 be approved.

Councilman Hesterbrink inquired as to the vetting process that was implemented in bringing a name forward for Chief Financial Officer. Council President Grandelis explained as to the process of filling positions such as that of the Chief Financial Officer. Borough Administrator Wardrop provided further information.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

RES. 2023-125 Appoint Acting Chief Financial Officer **[2023-125_Appoint Acting CFO_5.15.23.pdf](#)**

Motion by Councilwoman Terrell, second by Councilman Hesterbrink, that Resolution #2023-125 be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Proclamation**2023 Borough Proclamation Declaring the First Friday in June to be National Gun Violence Awareness Day**[Wear Orange Proclamation 2023.pdf](#)

Councilman Fusco read the proclamation into the record, declaring June 2, 2023 to be National Gun Violence Awareness Day.

Introduction of Ordinances**Ordinance 2013-07 Noise**

The Borough Clerk read the title of the ordinance into the record:

“AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 181 ENTITLED “NOISE”, ARTICLE II ENTITLED “TOOLS AND EQUIPMENT, SECTION 10 ENTITLED “RESTRICTIONS ON USE OF TOOLS AND EQUIPMENT” OF THE CODE OF THE BOROUGH OF LEONIA TO PROVIDE FOR RESTRICTIONS ON THE USE OF INTERNAL COMBUSTION LEAF BLOWERS TO CORRECT THE DESIGNATION OF THE SECTION NUMBERS IN THE CODE OF THE BOROUGH OF LEONIA”

Let the record reflect that Council President Grandelis left the meeting.

Motion by Councilwoman Terrell, Second by Councilman Ziegler that ordinance 2023-07 be introduced and passed on first reading, and setting June 7, 2023 at 7:30 p.m. or as soon thereafter as the matter can be heard for second reading and adoption.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	absent	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Non-Consent Resolutions**RES. 2023-126 Authorize Bid for Lease of Borough-Owned Property for Leaf Composting Facility – Block 102, Lot 3**[2023-126_LEASE OF BOROUGH-OWNED PROPERTY – LEAF COMPOSTING – BLOCK 102, LOT 3_5.15.23.pdf](#)

Borough Attorney Chewcaskie explained the resolution.

Motion by Councilwoman Davis, second by Councilwoman Terrell, that Resolution #2023-126 be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	absent	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

RES. 2023-127 Authorize Bid for Lease of Borough-Owned Property for Installation of Outdoor Advertising Signs – Block 102, Lot 3

[2023-127_LEASE OF BOROUGH-OWNED PROPERTY – OUTDOOR ADVERTISING – BLOCK 102, LOT 3_5.15.23.pdf](#)

Borough Attorney Chewcaskie explained the resolution.

Motion by Councilwoman Terrell, second by Councilwoman Davis, that Resolution #2023-127 be approved.

Councilman Ziegler questioned the impact the sign would have on residents. Councilman Fusco replied that during studies performed the location chosen was found to be far enough from most of the residents and would cause little to no impact. Councilman Fusco noted that the Borough of Leonia is obligated by federal law to allow for the billboard and it will allow for the acquisition of an additional revenue stream.

Councilman Hesterbrink asked additional questions on the billboard. Councilman Fusco replied that the location chosen is one of only a few locations that could sustain or allow for this type of advertising.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	absent	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

RES. 2023-128 Adopt Purchasing Manual

[2023-128_Adopting the Purchasing Manual_5.15.23.pdf](#)

Borough Administrator Wardrop and Borough Attorney Brian Chewcaskie both explained the resolution.

Motion by Councilwoman Terrell, second by Councilman Ziegler, that Resolution #2023-128 be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	absent	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Consent Resolutions

~~RES. 2023-129 Authorize Bill List
2023-129_Authorize Bill List_5.15.23.pdf
2023-129_Bill List Backup.pdf~~

RES. 2023-130 Authorize Tax Refund for Exempt Veteran
2023-130_Authorize Veteran Tax Refund_5.15.2023.pdf

~~RES. 2023-131 2023 Open Space Grant Application – Park Development: Dudley Allen Park
2023-131 Authorization to Apply for the Bergen County Open Space Grant Application.pdf~~

RES. 2023-132 Authorize GPC Inc. – Change Order 27
2023-132_Change Orders #27 – New Municipal Building Construction Project_5.15.23.pdf

~~RES. 2023-133 Authorize Consumption of Alcohol in Wood Park for Leonia Day
2023-133_Resolution authorizing alcoholic beverages Wood Park – Leonia Day 2023-
5.51.2023.pdf~~

RES. 2023-134 Authorization to Serve Alcohol at Pool – Sportsboosters
2023-134 AUTHORIZATION TO SERVE ALCOHOL AT POOL – SPORTSBOOSTERS.pdf

Motion by Councilman Hesterbrink, second by Councilman Ziegler, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Council President Grandelis:	absent	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

RES. 2023-129 Authorize Bill List
2023-129_Authorize Bill List_5.15.23.pdf
2023-129_Bill List Backup.pdf

Pulled by Councilwoman Terrell for a separate vote.

Motion by Councilman Hesterbrink, second by Councilwoman Davis, that RES. 2023-129 be approved.

On a roll call, the vote on RES. 2023-129 was recorded as follows:

Council President Grandelis:	absent	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	abstain
Councilman Fusco:	aye	Councilman Ziegler:	aye

RES. 2023-131 2023 Open Space Grant Application – Park Development: Dudley Allen Park

[2023-131 Authorization to Apply for the Bergen County Open Space Grant Application.pdf](#)

Pulled by Councilman Ziegler for further discussion.

Councilman Ziegler stated that he wishes to ensure that what is being proposed in Dudley Allen Park is something that the municipality wants to do. Councilman Ziegler also wishes to know if the Borough is obligated to accept money from the county if any action is taken tonight.

Recreation Superintendent Sean Krakower explained that the resolution itself is authorization to apply for the grant and that the project being proposed is to accommodate the popular sport pickleball. As it stands, the Recreation Department is incredibly restricted on court space and the demand for the sport is increasingly growing.

Further discussion was held as to the deadlines of the project and its parameters.

Councilman Hesterbrink expressed concern about paving over green space for the courts and wished to see a more detailed plan before approving any potential projects.

Borough Administrator Wardrop expressed concerns over the deadlines for the grant opportunity.

Councilman Fusco acknowledged the concerns of Councilman Ziegler and Councilman Hesterbrink.

Councilwoman Davis wished to know if the application can be made for the grant but denied later if it is decided that the Borough does not wish to pursue the project. Councilwoman Davis echoed the Mayor and Council's wish for more information as to the specifics of the project before a decision is made.

Councilman Hesterbrink reiterated his opposition to paving over green space.

Recreation Superintendent Krakower provided more information on the specific requirements of the project.

Borough Administrator Wardrop provided further information as to the specifics of the grant and its requirements.

Councilman Fusco asked for a motion to table RES. 2023-131. Motion by Councilman Ziegler, Second by Councilwoman Terrell.

On a roll call, the vote on RES. 2023-131 was recorded as follows:

Council President Grandelis:	absent	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

RES. 2023-133 Authorize Consumption of Alcohol in Wood Park for Leonia Day
[2023-133_Resolution authorizing alcoholic beverages Wood Park – Leonia Day 2023-5.51.2023.pdf](#)

Pulled by Councilman Ziegler for further questions.

Councilman Ziegler inquired as to whether a similar resolution was adopted in the past. Borough Administrator Wardrop explained that this is something that has been performed in the past.

Councilman Ziegler asked if the municipality must work with the Division of Alcoholic Beverage Control. Recreation Superintendent Krakower explained that he has already been in contact with them and is currently working with them.

Motion by Councilman Ziegler, Second by Councilwoman Terrell that RES. 2023-133 be approved.

On a roll call, the vote on RES. 2023-131 was recorded as follows:

Council President Grandelis:	absent	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	aye
Councilman Fusco:	aye	Councilman Ziegler:	aye

Unfinished Business

Bulk Trash Pickup – Pat Fusco/Christoph Hesterbrink

Councilman Fusco stated that Bulk Trash Pickup continues to be a topic of discussion within the DPW Committee and the issue is still under investigation. Findings will be presented at a future Mayor and Council Meeting.

Councilman Hesterbrink explained that many municipalities within Bergen County have a monthly schedule with some others combining bulk trash pickup with regular garbage pickup. The Borough of Leonia performs bulk trash pickup twice a month and with less restrictions on the quantity and content of what may be picked up.

Discussion shall continue within the DPW Committee before suggestions are brought to the Law and Ordinances Committee.

Chapter 53 Department of Public Works – Codification – Joanne Terrell/Brian Chewcaskie

It was decided to bring the conversation on this topic to a future Mayor and Council Meeting.

Sidewalk Policy – Bill Ziegler/Mayor Zeigler

This topic of discussion will be brought to a future Mayor and Council Meeting

New Business**2021 Open Space Grant Repurposing of Funds – Wood Park Basketball Courts – Sean Krakower**

Recreation Superintendent Krakower explained the decision to repurpose previously acquired grant funds into a different project. Open Space accepted the repurposing of funds but asked that the Borough of Leonia submit another application. The Recreation Commission has suggested that the grant funds be repurposed for the repair of the Wood Park Basketball Courts. At this time, it is being asked of the Mayor and Council for their thoughts and permission to proceed as recommended.

Councilman Fusco inquired as to whether the repurposing of funds would compromise the grant funds. Recreation Superintendent Krakower explained that it would not.

Further discussion occurred as to if the basketball courts could also be used for other purposes such as Pickleball.

Councilman Hesterbrink asked if permeable asphalt could be used for the project. Borough Engineer Di Sessa will perform research into the subject.

Councilman Ziegler noted that the new municipal center's parking lot and adjacent road are permeable pavers.

Leonía Retirement Housing – Flood Mediation – Andrea Wardrop/Drew Di Sessa

Borough Administrator Wardrop explained that there was concern within the Leonia Retirement Housing complex about flooding after Hurricane Ida. It was asked that the Borough Engineer and DPW take a look into the curbing on Glenwood Avenue. Borough Engineer Di Sessa suggested a berm be created temporarily to reduce flooding. Borough Administrator Wardrop spoke more as to the discussions held.

Borough Engineer Di Sessa provided context as to the drainage and flooding issues of the area and the proposed solutions.

Further discussion was held as to the proposal.

Outdoor Dining – Andrea Wardrop

Borough Administrator Wardrop explained that the owner of Fontana Tritone asked if it would be permissible for the restaurant to use a portion of the Borough of Leonia's parking lot behind the Borough Hall for outdoor dining once again. As the COVID-19 pandemic has subsided and restrictions are no longer in place, the Borough Administrator wished to bring the request forward to the Governing Body for their approval.

The Borough Administrator confirmed that accommodating for the outdoor dining has not been a hardship in the past and only affects a handful of parallel parking spaces.

Councilman Fusco stated that he does not see any issue with the continued use of the space for outdoor dining.

Borough Administrator Wardrop in addition stated that the owner must undergo the annual permitting process through the health inspector, fire prevention, and police department.

Beekeeping at Leonia Community Garden Risk Management – Bill Ziegler

Councilman Ziegler provided a background as to the discussion, stating that beekeeping is not something that can be insured by the JIF and thus it is the responsibility of the community garden to get their own.

IT Provider – Andrea Wardrop/Christoph Hesterbrink

Borough Administrator Wardrop explained the process that was undergone for the search for a new IT Provider. After discussion and research, it was decided to bring forward Aton Computing of Hawthorn, NJ as a potential provider.

Councilman Hesterbrink provided his thoughts as to the vendor from his discussions with them.

Borough Administrator Wardrop explained that after a discussion with the Police Chief, they agree that Aton Computing is the group that they wish to bring forward to the Mayor and Council. Details that are wished to be seen in an agreement will be brought to Aton Computing. What is being requested at this point is permission to continue these discussions.

Councilman Fusco stated that the consensus seems to be to move forward with Aton Computing.

Councilwoman Terrell requested that certain care be taken to ensure that the proper language is used to note that what is being shown at this point is a proposal and not an agreement.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman Ziegler, second by Councilman Hesterbrink, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 9:06 p.m.

Respectfully submitted,

Jonathan Mandel,



BOROUGH OF LEONIA

COUNCIL- Regular Meeting
~ Minutes ~

Trina Lindsey, Borough Clerk

312 Broad Avenue
Leonias, NJ 07605
<http://www.leonianj.gov/>

June 7, 2023

7:30 pm

Leonias Senior Center

A Regular Meeting of the Mayor and Council of the Borough of Leonias was held in person at the Leonias Senior Center at 305 Beechwood Place, Leonias, NJ, and virtually via GoToMeeting on June 7, 2023. The meeting was called to order at 7:30 PM by Mayor Zeigler.

Those present were led in the Flag Salute by Council President Grandelis.

Mayor Zeigler read the following statement: "In compliance with the Open Public Meetings Act, the notice requirements have been satisfied. Notice of this meeting by the January 8, 2023 Sunshine Notice containing the time, date, and access information was published in the Record, Star Ledger and has been posted at Borough Hall and on the Borough website."

PRESENT: Mayor Judah Zeigler, Council President Grandelis, Councilwoman Maureen Davis, Councilman Pasquale Fusco, Councilman Christoph Hesterbrink, and Councilman William Ziegler

ABSENT: Councilwoman Joanne Terrell

ALSO PRESENT: Borough Attorney Brian Chewcaskie
Borough Administrator Andrea Wardrop
Borough Clerk Trina Lindsey
Deputy Borough Clerk Jonathan Mandel

Public Comment

Paula Goodstein, 109 Glenwood Avenue, spoke as to her concerns surrounding the ordinance prohibiting the use of gas-powered leaf blowers during certain times of the year. Ms. Goodstein noted that her landscaper has stated their intention to charge her more money due to the ordinance.

Robyn Platis-Moore, 212 Warwick Lane, wished to thank the Mayor and Council for their support of the Wear Orange event.

Paula Goodstein, 109 Glenwood Avenue, expressed concern over traffic issues relating to Park Avenue. Ms. Goodstein brought up the concern of a potential injury due to cars speeding through the stop sign.

Mark Goodstein, 109 Glenwood Avenue, provided further context as to the dangerous traffic conditions he has seen on Park Avenue.

Mayor Zeigler read the following email from Julia Miguel Bernardes, 122 Oaktree Place, that was requested to be read into the record as public comment:

“Dear Sirs/Mesdames,

Not every small town can boast of having been -- and perhaps still being -- the residence of individuals who changed the course of History. Yet in Leonia lived, for longer or shorter periods of time, The Marquis de La Fayette with his encamped troops; Harold Urey, who received the Nobel Prize in Chemistry in 1934; Enrico Fermi, who received the Nobel Prize in Physics in 1938; Willard Libby, who received his Nobel Prize in Chemistry in 1960; and Maria Goeppert Mayer, who received her Nobel Prize in Physics in 1963. [At least] all the above five (5) individuals changed the course of World History.

What is hereby proposed is that all Leonia Citizens be given a chance to debate, decide and, that being the case, implement whether or not we should give the aforementioned five (5) people Street Names -- in substitution, for example, for Broad Avenue, Grand Avenue, Westview Avenue, Summit Avenue and Highwood Avenue, *for example*.

I do not believe Leonia to be a "generic" small town. By being aware of our time-neighbours and their roles on planet Earth, we may feel the anchoring so important in these times of divisions and fragile peace in our hearts.”

Mayor Zeigler read the following email from Alan Kay, 160 Paulin Boulevard, that was requested to be read into the record as public comment:

“I’m sure you’re very familiar with the serious traffic problem we encounter here in Leonia on most Sunday afternoons. It is very sad that so many of the residential streets in our once peaceful town has become jammed with traffic from 3:00-7:00 most weeks. We live on Paulin Boulevard, and it has become impossible to even drive from one end of the street to another.

I realize this is a difficult problem to solve, though I hope the town government is continuing to explore options to alleviate this terrible problem.

What I am writing about now, though, is to voice my complaint about the incessant honking of horns that has really ruined our Sunday afternoons. Would it at least be possible to post numerous No Honking signs in town, with the threat of a fine attached? I’m sure our police department is stretched pretty thin, but at least officers would be able to issue tickets to some offenders on a weekly basis. Once word gets out that Leonia has clamped down on noise pollution, we might at least be free of that nuisance.

Please let me know your thoughts.”

Mayor Zeigler replied to the comment relating to the Gas-Powered Leaf Blowers by stating that the ordinance has been in effect for 8 months. The reasoning behind the ban at this point in time is that leaf collection and spring pickup are not currently being performed. The majority of feedback received from the public so far has been positive.

Mayor Zeigler acknowledged the traffic issues faced by the Borough of Leonia, explaining that the real problem creator is not the George Washington Bridge but the Cross Bronx

Expressway as found by a study performed by the Port Authority. Mayor Zeigler stated that he has been trying for three years to meet with anyone from Former Mayor Bill DeBlasio's office or current Mayor Eric Adams. As of now, the Borough of Leonia has received no such response or cooperation. Mayor Zeigler stated that the Borough of Leonia previously attempted to enact a traffic ordinance that would have helped to alleviate the issue but for political reasons the State of New Jersey struck it down. Since then, the Borough of Leonia has attempted alternative methods and continues to look for and welcomes any new ideas.

The record will reflect that no such comments were entered into the chat window accessible through GoToMeeting nor via the United States Postal Service or Email.

Appointments

RES. 2023-135 Authorize Hires – 2023 Summer Camp Season [2023-135 Summer Camp Employee Salary Resolution](#)

Motion by Councilman Hesterbrink, second by Councilman Fusco, that Resolution #2023-135 be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	abstain	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	absent
Councilman Fusco:	aye	Councilman Ziegler:	aye

RES. 2023-136 Authorize Hires – 2023 Swim Club Additional Hires [2023-136 Authorize New Hires Swim Club Salaries](#)

Motion by Council President Grandelis, second by Councilman Hesterbrink, that Resolution #2023-136 be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	absent
Councilman Fusco:	aye	Councilman Ziegler:	aye

Approval of Minutes

Motion by Councilman Ziegler, second by Council President Grandelis, and all members present voting in favor, that the Minutes of March 20, 2023 Work Session Meeting were approved.

Motion by Councilman Fusco, second by Councilman Hesterbrink, and all members present voting in favor, that the Minutes of March 27, 2023 Special Meeting were approved.

Motion by Councilman Ziegler, second by Councilman Fusco, with Council President Grandelis and Councilwoman Davis abstaining, and all members present voting in favor, that the Minutes of April 3, 2023 Regular Meeting were approved.

Reports

Council President Grandelis

EMS

There were 72 incidents in April within the Borough of Leonia that required EMS services. The report for May is not yet available.

Council President Grandelis wished Director Rick Sposa a speedy recovery after his surgery.

Finance & Human Resources Committee

Met on May 9, 2023 with the next meeting scheduled for June 15, 2023.

Council President Grandelis welcomed Issa Abasi to the office of CFO.

Capital Budget is currently being discussed and reviewed and shall be further discussed at the next meeting.

The Finance and HR Committee will be reviewing the current salary ordinance and will bring it forward in June.

Fire Department

23 Alarms within the month of April.

Current discussions include the 2023 Capital Budget, JIF Certification, repair to a Ladder One Fire Truck, and recruitment.

Chief Dunn was injured during an active call and was taken to a hospital, with Deputy Chief Biondi serving as acting Chief till he recovers. Council President Grandelis wished Chief Dunn a speedy recovery.

Recreation Commission

Highlights of the June Recreation Commission meeting include a \$75,000 grant awarded from Governor Murphy, increasing swim club memberships, and the potential for renting our swim club during non-public hours as in the past.

The Health and Wellness and Senior Barbeque event seniors was a great success, with the food being donated by ShopRite.

Board of Health

Meetings of the Board of Health will now be held at the Senior Center.

The Board of Health attended the Health and Wellness Fair and had a well-visited and active table.

Councilman Ziegler inquired as to whether the funds for renting out the pool would go into the general borough fund or the swim club utility. Mayor Zeigler replied that the funds must go into the swim club utility account but the municipality may redirect it to public funds.

Councilwoman Davis

Police Department

Please see attached the June 2023 Police Committee Report

[June 2023 Police Committee Report](#)

Councilman Fusco

Department of Public Works

Please see attached the Department of Public Works Monthly Report for May 2023

[May 2023 Department of Public Works Report](#)

Building Department

Please see attached the May 2023 Construction Permit Activity Report and the Cash Receipts Audit Report

[May 2023 Construction Permit Activity Report](#)

[May 2023 Cash Receipts Audit Report](#)

Planning Board

The Planning Board hosted a public meeting at Anna C. Scott School to review the draft redevelopment plan. The meeting was attended by at least 200 people.

The Planning Board is to host a special meeting that is to be held at the Leonia Public Library.

Councilman HesterbrinkLibrary

Circulation has gone down but there is an increase in the intake of books.

Historical Preservation Commission

Councilman Hesterbrink spoke as to how there is a historical cemetery on Grand Avenue.

The Historic Preservation Committee continues to collect artifacts and is hoping to have a museum soon to showcase them.

The Commission recognized prominent Leonian Carol Franklin, who recently passed away.

Councilman ZieglerEnvironmental Commission

The Environmental Commission spoke to the terrible air quality, climate change, and wildfires.

The Environmental Commission Chair updated members as to the redevelopment plan.

Leonia Day was a great success, with a large number of residents coming forward to sign up for participation in the various commissions and boards.

The 125th Anniversary Event for the Leonia Fire Company was a great success and saw several individuals sign up for the Fire Department.

About Overpeck Park IV, there has been very little in the way of communication from the county in terms of committee representation.

Leonia continues to be a great recycler, with comingled containers for the first time in 2-3 years making a slight profit.

Shade Tree Commission

35 Trees have been planted this Spring. All the money to pay for the trees came out of permit fees that have been collected from the new Shade Tree Ordinance.

Vigilance has continued in killing spotted lanternflies and dealing with infestations.

Facilities Committee

The new municipal building project team continues to meet once a week, with the headline of the project being that it continues to be on time and under budget.

The Facilities Committee continues to struggle with Verizon on the removal of a telephone pole.

There is a concern over a crack in the northwest wall of the new municipal building, with a sonar radar view of the inside of the wall upcoming.

To save a further \$19,000 the facilities committee nixed a proposal to put in an underground irrigation system. There has also been an increase in the cost of metal panels.

Mayor's Report

Mayor Zeigler reported that the Bergen County Administrator in a letter claimed that the Borough of Leonia is not allowed to close Fort Lee Road, to which he is incorrect as it may be closed for 48 hours for public safety through an already adopted ordinance. Mayor Zeigler shall be writing back to the County Administrator.

Mayor Zeigler filed an OPRA request with Bergen County to see if the County Administrator has filed any similar letters to other municipalities, to which they replied that they had no such record.

Councilwoman Davis brought up that the Police Committee met prior and spoke to traffic as part of the ongoing strategy of management. Councilwoman Davis asked that the mayor keep the committee apprised of any response to the letter the mayor will be sending to the County Administrator.

Borough Administrator's Report

Borough Administrator Wardrop provided a review of the various projects and achievements made by the Administration Department.

Highlights of the report include updates on the new Municipal Building, Capital Budget, Salary Ordinance, and various other projects.

Borough Attorney's Report

Borough Attorney Chewcaskie reported that the Borough of Leonia shall shortly be receiving bids for a leaf composting facility and billboard lease on June 14, 2023.

The Borough Attorney shall be having a meeting with the Borough Clerk to go over the advertisement and pre-bid process for the proposed liquor license sale.

Adoption of Ordinances

Ordinance 2023-07 Noise

The Borough Clerk read the title of the ordinance into the record:

“AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 181 ENTITLED “NOISE”, ARTICLE II ENTITLED “TOOLS AND EQUIPMENT, SECTION 10 ENTITLED “RESTRICTIONS ON USE OF TOOLS AND EQUIPMENT” OF THE CODE OF THE BOROUGH OF LEONIA TO PROVIDE FOR RESTRICTIONS ON THE USE OF INTERNAL COMBUSTION LEAF BLOWERS TO CORRECT THE DESIGNATION OF THE SECTION NUMBERS IN THE CODE OF THE BOROUGH OF LEONIA”

Borough Attorney Chewcaskie explained that this ordinance adjusts section numbers to ensure there is no mistake as to where it is located in the code.

Let the record show that no members of the public came forward to speak to ordinance 2023-07 during the public hearing.

Councilman Ziegler motioned that ordinance 2023-07 be adopted on second reading. Seconded by Councilman Hesterbrink.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	absent
Councilman Fusco:	aye	Councilman Ziegler:	aye

Introduction of Ordinances

Ordinance 2023-08 Revising EV Usage Fees

The Borough Clerk read the title of the ordinance into the record:

“AN ORDINANCE AMENDING USAGE FEES FOR PUBLICLY-ACCESSIBLE MUNICIPAL ELECTRIC VEHICLE SUPPLY/SERVICE EQUIPMENT (EVSE)”

Borough Attorney Chewcaskie explained that the purpose of this ordinance is to amend the fee schedule for usage of the borough-owned EV charging station. This is necessary as it is currently structured on a three-tier system whereas the charger can only work on a two-tier system.

Motion by Council President Grandelis, Second by Councilman Fusco that ordinance 2023-08 be introduced and passed on first reading, and setting June 19, 2023 at 7:30 p.m. or as soon thereafter as the matter can be heard for second reading and adoption.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	absent
Councilman Fusco:	aye	Councilman Ziegler:	aye

Ordinance 2023-09 Amend Permit Parking Regulations

The Borough Clerk read the title of the ordinance into the record:

“AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 223 OF THE CODE OF THE BOROUGH OF LEONIA ENTITLED “RESIDENTIAL PERMIT PARKING”, SECTION 223-1 ENTITLED “PARKING RESTRICTIONS””

Borough Attorney Chewcaskie explained that this ordinance amends parking regulations based upon suggestions by the mayor. The Police Chief recommended that certain areas of Broad Avenue be made exempt.

Motion by Councilman Fusco, Second by Council President Grandelis that ordinance 2023-09 be introduced and passed on first reading, and setting June 19, 2023 at 7:30 p.m. or as soon thereafter as the matter can be heard for second reading and adoption.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	absent
Councilman Fusco:	aye	Councilman Ziegler:	aye

Non-Consent Resolutions

RES. 2023-131 2023 Open Space Grant Application – Park Development: Dudley Allen Park

[2023-131 Authorization to Apply for the Bergen County Open Space Grant Application](#)

Borough Administrator Wardrop explained that the resolution was previously tabled at the May 15, 2023 Work Session Mayor and Council Meeting.

Recreation Superintendent Sean Krakower explained the project and addressed some of the concerns raised by the governing body during the resolution’s initial introduction.

Councilman Ziegler asked the out-of-pocket cost and grant amount for this project. Out-of-pocket costs for this project will be \$105,000 with a grant amount of \$95,000.

Recreation Superintendent Krakower addressed questions about cost pricing raised by Councilman Hesterbrink.

On a question from Councilman Ziegler, Recreation Superintendent Krakower answered that 5 trees are to be removed with 1 already being dead. The court surface will most likely not be permeable but the Borough Engineer would have to answer as to that.

Councilman Hesterbrink expressed his concern over paving over green space and asked if any alternative projects have been considered. One alternative is already underway in adding pickleball lines to the tennis courts in Wood Park, but it would not be a designated court. The Recreation Commission has not looked into using an alternative area that is already paved over.

Councilwoman Davis inquired as to how popular is the Pickleball program and the demographic of its participants. It was explained that right now there are around 200

participants in the Pickleball program, being one of the biggest programs in the Recreation Department. There are many return players with the current age range being 55+ age range. There are plans to add programs for the 18+ range so the program will most likely expand even further.

Councilwoman Davis was provided by the Recreation Superintendent an explanation as to how the game is played and why a permeable surface would not be ideal for the court.

Further discussion was held as to the area of the park the courts are being proposed and the utilization of the park. Recreation Superintendent Krakower and Council President Grandelis both confirmed that the park itself is underutilized in its current state.

Pennoni representative Stephen Hoyt spoke as to how a topographical study is to be performed and an attempt will be made to save as many trees as possible.

Councilman Ziegler expressed concern over the cost, inquiring as to how a decision was made to build four courts instead of fewer. Recreation Superintendent Krakower explained that due to the number of participants in the program, there is a need for more courts.

Councilwoman Davis asked if it would be possible to approach the Leonia Sports Boosters for their support in obtaining funding. Recreation Superintendent Krakower replied that it would be possible.

Councilman Hesterbrink voiced his concerns over the project and the loss of green space.

The grant itself can be denied but at this junction, it must be applied to first.

Motion by Council President Grandelis, second by Councilman Fusco, that Resolution #2023-131 be approved.

On a roll call, the vote was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	abstain
Councilwoman Davis:	aye	Councilwoman Terrell:	absent
Councilman Fusco:	aye	Councilman Ziegler:	aye

Consent Resolutions

RES. 2023-137 Authorize Bill List

[2023-137 Authorize Bill List](#)

~~**RES. 2023-138 Authorize Auction of Municipal Items**~~

~~[2023-138 Authorize Auction of Municipal Items](#)~~

RES. 2023-139 Authorize Tax Collector to Prepare and Mail Estimated Tax Bills

[2023-139 Estimated Billing Resolution](#)

RES. 2023-140 Authorize Liquor License Transfer

[2023-140 Authorize Liquor License Transfer](#)

~~**RES. 2023-141 Authorize GZA Remediation Reporting – Ambulance Building**~~

~~[2023-141 GZE Environmental Ambulance Bldg](#)~~

RES. 2023-142 Reject All Bids and Renotice – Cleaning Services[2023-142 Reject Bids – Janitorial and Cleaning Services](#)**RES. 2023-143 Authorization of Tax Refund – Veteran Exempt**[2023-143 Refund Reso Core Logic](#)**RES. 2023-144 Authorization for Architectural Hours – New Municipal Building Project**[2023-144 Acari & Iovino Contract Administration Services Extension](#)**RES. 2023-145 Authorization to Provide Architectural Design Coordinator for Borough Digital Sign**[2023-145 Arcari & Iovino Digital Sign Professional Assistance](#)**RES. 2023-146 Authorize Inclusion in the Bergen County Community Development Program**[2023-146 Authorize Inclusion in the Bergen County Development Program](#)**RES. 2023-147 Authorize Execution of an Agreement with the County of Bergen for the Bergen County Community Development Program**[2023-147 Authorize Execution of Agreement with County of Bergen](#)**RES. 2023-148 Annual Appointment of Municipal Representatives to CDBG**[2023-148 Authorize Appointment of Municipal Representatives to CDBG](#)**RES. 2023-149 Authorize Shared Service Agreement with Mid-Bergen Regional Health Commission**[2023-149 Authorize Shared Service Agreement with Mid-Bergen Regional](#)~~**RES. 2023-150 Authorize GPC, Inc. – Change Order #28 & 29**~~~~[2023-150 Change Orders #28 & 29 – New Municipal Building](#)~~**RES. 2023-151 Authorize Serving of Alcohol at Wood Park Oktoberfest**[2023-151 Authorize Serving of Alcohol at Wood Park for Oktoberfest](#)

Motion by Councilman Ziegler, second by Councilman Hesterbrink, that the Consent Agenda be approved.

On a roll call, the vote on the Consent Agenda was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	absent
Councilman Fusco:	aye	Councilman Ziegler:	aye

RES. 2023-138 Authorize Auction of Municipal Items[2023-138 Authorize Auction of Municipal Items](#)

Pulled by Councilman Ziegler for comment.

Councilman Ziegler requested that in the future a list of items be provided as part of the resolution to help generate interest in the sale.

Motion by Councilman Ziegler, second by Councilman Hesterbrink, that RES. 2023-138 be approved.

On a roll call, they vote RES. 2023-138 was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	absent
Councilman Fusco:	aye	Councilman Ziegler:	aye

RES. 2023-141 Authorize GZA Remediation Reporting – Ambulance Building
[2023-141 GZE Environmental Ambulance Bldg](#)

Pulled by Councilman Ziegler for further discussion.

Councilman Ziegler questioned the reasoning behind the charges, asking that it be postponed until more information is provided. Councilman Ziegler holds concerns that what GZA is requesting payment for is reports that have already been made as part of the project.

Borough Administrator Wardrop explained the situation surrounding the resolution and stated that further discussion with GZA could be held but there are timing concerns.

Council President Grandelis agreed that further discussion should be held.

Mayor Zeigler asked that GZA be present at the next Mayor and Council meeting to explain the charges.

Motion by Councilman Ziegler, second by Council President Grandelis, that RES. 2023-141 be tabled.

On a roll call, the vote on the RES. 2023-141 was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	absent
Councilman Fusco:	aye	Councilman Ziegler:	aye

RES. 2023-150 Authorize GPC, Inc. – Change Order #28 & 29
[2023-150 Change Orders #28 & 29 – New Municipal Building](#)

Pulled for further discussion by Councilman Hesterbrink.

Councilman Hesterbrink expressed concern over a portion of the sidewalk being non-permeable concrete.

Councilman Ziegler explained that the additional cost for the permeable sidewalk was expensive for such a small area and the sample provided for it was terrible. The committee looked at the cost and options relating to the area and decided to proceed with normal concrete for that section.

Motion by Councilman Fusco, second by Council President Grandelis, that RES. 2023-150 be approved.

On a roll call, the vote on RES. 2023-150 was recorded as follows:

Council President Grandelis:	aye	Councilman Hesterbrink:	aye
Councilwoman Davis:	aye	Councilwoman Terrell:	absent
Councilman Fusco:	aye	Councilman Ziegler:	aye

New Business

Affordable Housing Overlay Zone – Brian Chewcaskie

Borough Attorney Chewcaskie explained as to a drafted ordinance that will create an overlay of up to 80 units of housing with affordable components. This is a necessary step in the implementation of the housing element fair share plan. This is a specific zoning recommendation that was made as endorsed. It is recommended by the Borough Attorney to bring it forward for introduction.

Further discussion was held as to the area in question as well as the implementation steps for the ordinance.

Public Comments – Mayor Zeigler

Mayor Zeigler brought up how in the past there was a second public comment portion that at some point was removed around the time of the beginning of the COVID-19 Pandemic. Mayor Zeigler requested that starting with the next Mayor and Council Meeting that a second public comment portion be added to the agenda at the end of the meeting, 3 minutes per comment for agenda and non-agenda items. There will continue to be a 2-minute public comment portion at the beginning of the meeting but for agenda items only.

Councilman Ziegler brought up that the bylaws should be changed to reflect this change.

Lawncare Chemicals – Councilwoman Davis

Councilman Davis wished to discuss chemicals that are being used for lawn care. Councilwoman Davis notices that many laws use warning signs to notify the public of treatment, but there is no information as to the particular chemicals being used on them. Councilwoman Davis proposed to have the Borough Attorney look into whether or not it would be possible to have landscapers label what chemicals are being used on these signs and if other municipalities have a similar ordinance.

Borough Attorney Chewcaskie explained that both fertilizer and commercial pesticides are regulated by the state, so ordinances are not in existence in any municipalities. Treatment must be conducted by licensed individuals and notice of application is necessary. A name or list of chemicals is not required by law as part of the notice requirements.

Councilwoman Davis raised the idea of when enforcing landscaper registration requirements that the Borough of Leonia find if they are licensed.

Councilman Ziegler inquired as to whether the Borough of Leonia has any authority concerning its right of way, between the edge of the road and the sidewalk. Borough Attorney Chewcaskie replied that it would be very difficult to enforce.

Closed Session**RES. 2023-152 Authorize Closed Session**[2023-152 Authorize Closed Session](#)

BE IT RESOLVED in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Leonia entered into Closed Executive Session to discuss the following matters:

A. Affordable Housing Litigation

Minutes will be taken of the meeting and released to the public at the time that the matter is resolved. After Closed Executive Session, the Mayor and Council will reconvene to adjourn this meeting.

There being no further business to come before the Council, on a motion from Council President Grandelis, seconded by Councilman Ziegler, and all present voting in favor, the meeting was adjourned to the Closed Executive Session at 9:14 p.m.

Adjournment:

There being no further business to come before the Mayor and Council, on a motion by Councilman Ziegler, second by Councilwoman Davis, and unanimously carried, to adjourn this meeting. The meeting was adjourned at 9:37 p.m.

Respectfully submitted,

Jonathan Mandel,



Creative Office Resources

Leonia Municipal Building

312 Broad Avenue
Leonla, NJ 07605

CLIENT APPROVAL

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SIGNATURE:

REVISIONS

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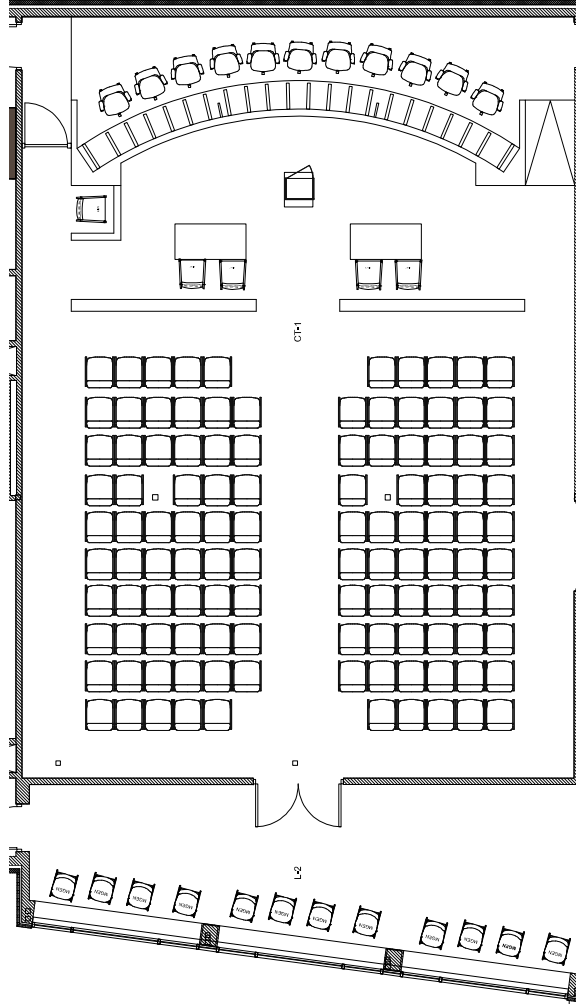
CONTACT INFORMATION

DESIGNER: Ana Anorim-Santos
ACCOUNT EXECUTIVE: Karen Krasnomowitz
ACCOUNT MANAGER: Caroline Amasfien

DRAWING INFORMATION

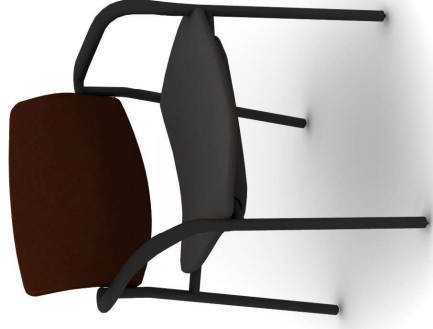
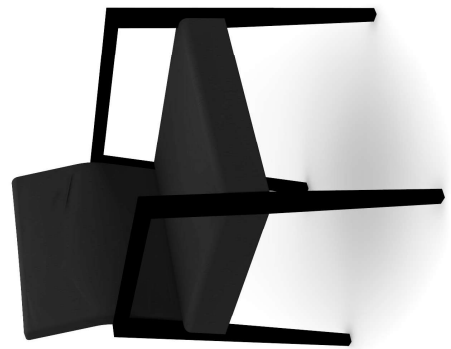
PROJECT# 198596
PHASE: 1
FLOOR: Second
ISSUED DATE: 02/28/2022
SCALE: NTS
VIEW: Floor Plan

CT-1 & L-2



LEGEND

- A. MultiGeneration Stool
Counter Height / Armless / Upholstered Seat
Frame: Silver
Shell: Dark Grey
Fabric: Westwood - Smoke 1949/11
- B. 9to5 Acclaim Task Chair
High Back Adjustable Back Full Synchro Tilt
A37 10 Way Adjustable Arms
Fabric C: Momentum - Canter - Storm
Base: Black
- C. JSI Ria Guest Chair
Upholstered Seat & Back
Fabric: Grade C - Canter EPU
Seat & Back: Storm
- D. 9to5 Shuttle
Four Leg Guest Chair
A18B Arms Black, Upholstered
Fabric: Grade C - Canter EPU
Back: Bordeaux
Seat: Storm









Adoption of Ordinances

ORDINANCE 2023-13

Trina will read:

The following ordinance published herewith was first read by title only on July 24, 2023, and posted on the bulletin board of the municipal building:

BOND ORDINANCE TO AUTHORIZE THE IMPROVEMENT OF BROAD AVENUE (SECTION 11 – FROM CRESCENT AVENUE TO HILLSIDE AVENUE) IN, BY AND FOR THE BOROUGH OF LEONIA, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$500,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

Mayor Zeigler opens the floor for any public comments on Ordinance 2023-13.

MAYOR ZEIGLER ASKS THAT A COUNCIL MEMBER MOVE TO PASS AND ADOPT ON SECOND AND FINAL READING ORDINANCE 2023-13 AND THAT NOTICE OF SAME SHALL BE PUBLISHED ACCORDING TO LAW.

THE MOTION WILL THEN BE SECONDED AND THEN ROLL CALL.

BOND ORDINANCE TO AUTHORIZE THE IMPROVEMENT OF BROAD AVENUE (SECTION 11 - FROM CRESCENT AVENUE TO HILLSIDE AVENUE) IN, BY AND FOR THE BOROUGH OF LEONIA, IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, TO APPROPRIATE THE SUM OF \$500,000 TO PAY THE COST THEREOF, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

BE IT ORDAINED by the Borough Council of the Borough of Leonia, in the County of Bergen, State of New Jersey, as follows:

Section 1. The Borough of Leonia, in the County of Bergen, State of New Jersey (the "Borough"), is hereby authorized to improve Broad Avenue (Section 11 - from Crescent Avenue to Hillside Avenue) in, by and for the Borough. Said improvement shall include road resurfacing, construction or reconstruction of curbs and sidewalks and drainage improvements, where necessary, and all work, materials and appurtenances necessary and suitable therefor, and shall be undertaken in accordance with plans and specifications prepared or to be prepared by the Borough Engineer and hereby approved and incorporated herein by this reference thereto. Such plans and specifications are on file or shall be placed on file with the Borough Clerk and made available for public inspection during regular business hours. It is hereby determined and stated that said road being improved is of "Class B" or equivalent construction as defined in Section

22 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law").

Section 2. The sum of \$500,000 is hereby appropriated to the payment of the cost of making the improvement described in Section 1 of this ordinance (hereinafter referred to as "purpose"). Said appropriation shall be met from the proceeds of the sale of the bonds authorized by this ordinance. No down payment is required pursuant to the provisions of N.J.S.A. 40A:2-11(c) because this ordinance involves a project to be funded by a State grant. It is anticipated that a grant in the amount of \$239,000 from the New Jersey Department of Transportation shall be received by the Borough to finance the cost of the improvement described in Section 1 hereof. Said grant funds shall be applied as set forth in Section 9 hereof. Said improvement shall be made as a general improvement and no part of the cost thereof shall be assessed against property specially benefitted.

Section 3. It is hereby determined and stated that (1) said purpose is not a current expense of the Borough, (2) it is necessary to finance said purpose by the issuance of obligations of the Borough pursuant to the Local Bond Law, (3) the estimated cost of said purpose is \$500,000, (4) the estimated maximum amount of bonds or notes necessary to be issued for said purpose

is \$500,000, and (5) the cost of said purpose, as hereinbefore stated, includes the aggregate amount of \$15,000, which is estimated to be necessary to finance the cost of said purpose, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 4. To finance said purpose, bonds of the Borough of an aggregate principal amount not exceeding \$500,000 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 5. To finance said purpose, bond anticipation notes of the Borough of an aggregate principal amount not exceeding \$500,000 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of

outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 6. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance, shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said notes shall be signed by the Mayor and by a financial officer and shall be under the seal of the Borough and attested by the Borough Clerk or Deputy Borough Clerk. Said officers are hereby authorized to execute said notes and to issue said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance, and also the power to sell said notes, is hereby delegated to the Chief Financial Officer who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 7. It is hereby determined and declared that the period of usefulness of said purpose, according to its reasonable life, is a period of ten years computed from the date of said bonds.

Section 8. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Borough Clerk of the Borough, and that such statement so filed shows that the gross debt of the Borough, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$500,000 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by the Local Bond Law.

Section 9. Any funds received from private parties, the County of Bergen, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of said purpose shall be applied to the payment of the cost of said purpose or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for said purpose shall be reduced accordingly.

Section 10. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of

any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 11. The Borough intends to issue bonds or notes to finance the cost of the improvement described in Section 1 of this bond ordinance. If the Borough incurs such costs prior to the issuance of such bonds or notes, the Borough hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 12. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Borough, and the Borough shall levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 13. This ordinance shall take effect twenty days after the first publication thereof after final passage.

ORD. 2023-13

RECORD OF VOTE													
	First Reading						Second Reading						
	July 24, 2023						August 7, 2023						
	M	S	Y	N	A	AB	M	S	Y	N	A	AB	
Council													
Grandelis	✓		✓										
Davis						✓							
Fusco			✓										
Hesterbrink						✓							
Terrell		✓	✓										
Ziegler			✓										
Mayor Zeigler													
M - Motion S - Seconded Y- Yes N - No A - Abstain AB - Absent													

Judah Zeigler, Mayor

ATTEST:

Trina Lindsey, Borough Clerk

Adoption of Ordinances

ORDINANCE 2023-14

Trina will read:

The following ordinance published herewith was first read by title only on July 24, 2023, and posted on the bulletin board of the municipal building:

BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF ADA IMPROVEMENTS TO THE SENIOR CENTER IN, BY AND FOR THE BOROUGH OF LEONIA, IN THE COUNTY OF BERGEN, NEW JERSEY, TO APPROPRIATE THE SUM OF \$165,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

Mayor Zeigler opens the floor for any public comments on Ordinance 2023-14.

MAYOR ZEIGLER ASKS THAT A COUNCIL MEMBER MOVE TO PASS AND ADOPT ON SECOND AND FINAL READING ORDINANCE 2023-14 AND THAT NOTICE OF SAME SHALL BE PUBLISHED ACCORDING TO LAW.

THE MOTION WILL THEN BE SECONDED AND THEN ROLL CALL.

BOND ORDINANCE TO AUTHORIZE THE UNDERTAKING OF ADA IMPROVEMENTS TO THE SENIOR CENTER IN, BY AND FOR THE BOROUGH OF LEONIA, IN THE COUNTY OF BERGEN, NEW JERSEY, TO APPROPRIATE THE SUM OF \$165,000 TO PAY THE COST THEREOF, TO MAKE A DOWN PAYMENT, TO AUTHORIZE THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION AND TO PROVIDE FOR THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE ISSUANCE OF SUCH BONDS.

BE IT ORDAINED by the Borough Council of the Borough of Leonia, in the County of Bergen, New Jersey, as follows:

Section 1. The Borough of Leonia, in the County of Bergen, State of New Jersey (the "Borough") is hereby authorized to undertake ADA improvements to the Senior Center in, by and for said Borough.

Section 2. The sum of \$165,000 is hereby appropriated to the payment of the cost of making the improvements described in Section 1 hereof (hereinafter referred to as "purpose"). Said appropriation shall be met from the proceeds of the sale of the bonds authorized and the down payment appropriated by this ordinance. It is anticipated that an \$80,000 grant from the Bergen County Community Development Program, pursuant to the Federal Housing and Community Development Act, shall be received by the Borough to finance the cost of the improvements described in Section 1 hereof. Any of said grant funds so received shall be applied as set forth in Section 10 hereof. Said improvements

shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefited.

Section 3. It is hereby determined and stated that (1) the making of such improvements is not a current expense of said Borough, and (2) it is necessary to finance said purpose by the issuance of obligations of said Borough pursuant to the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law"), and (3) the estimated cost of said purpose is \$165,000, and (4) \$7,900 of said sum is to be provided by the down payment hereinafter appropriated to finance said purpose, and (5) the estimated maximum amount of bonds or notes necessary to be issued for said purpose is \$157,100, and (6) the cost of such purpose, as hereinbefore stated, includes the aggregate amount of \$20,000 which is estimated to be necessary to finance the cost of such purpose, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 4. It is hereby determined and stated that moneys exceeding \$7,900, appropriated for down payments on capital improvements or for the capital improvement fund in budgets heretofore adopted for said Borough, are now available

to finance said purpose. The sum of \$7,900 is hereby appropriated from such moneys to the payment of the cost of said purpose.

Section 5. To finance said purpose, bonds of said Borough of an aggregate principal amount not exceeding \$157,100 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 6. To finance said purpose, bond anticipation notes of said Borough of an aggregate principal amount not exceeding \$157,100 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall,

to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 7. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said notes shall be signed by the Mayor and by a financial officer and shall be under the seal of said Borough and attested by the Borough Clerk or Deputy Borough Clerk. Said officers are hereby authorized to execute said notes and to issue said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Chief Financial Officer, who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 8. It is hereby determined and declared that the period of usefulness of said purpose, according to its reasonable life, is a period of ten years computed from the date of said bonds.

Section 9. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Borough Clerk of said Borough, and that such statement so filed shows that the gross debt of said Borough, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$157,100 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 10. Any funds received from private parties, the County of Bergen, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of such purpose, shall be applied to the payment of the cost of such purpose, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purpose shall be reduced accordingly.

Section 11. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director,

Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 12. The Borough intends to issue the bonds or notes to finance the cost of the improvements described in Section 1 of this bond ordinance. If the Borough incurs such costs prior to the issuance of the bonds or notes, the Borough hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 13. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Borough, and the Borough shall levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 14. This ordinance shall take effect twenty days after the first publication thereof after final passage.

ORD. 2023-14

RECORD OF VOTE													
	First Reading						Second Reading						
	July 24, 2023						August 7, 2023						
	M	S	Y	N	A	AB	M	S	Y	N	A	AB	
Council													
Grandelis		✓	✓										
Davis						✓							
Fusco			✓										
Hesterbrink						✓							
Terrell			✓										
Ziegler	✓		✓										
Mayor Zeigler													
M - Motion S - Seconded Y- Yes N - No A - Abstain AB - Absent													

Judah Zeigler, Mayor

ATTEST:

Trina Lindsey, Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date August 7, 2023

RESOLUTION NO. 2023-177

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

AUTHORIZE THE AWARD OF A CONTRACT FOR A MUNICIPAL DIGITAL SIGN

WHEREAS, the Borough of Leonia has a need for a municipal digital sign to display important municipal events and other community-based information to the residents of Leonia; and

WHEREAS, as a part of the signage for the new municipal center campus, it is recommended that the construction and installation of a municipal digital sign be awarded to KC Sign & Awnings of Aston, Pennsylvania under the ESCNJ Purchasing Cooperative, 21/22-26; and

WHEREAS, the Facilities Committee met on July 27, 2023 and recommends the construction and installation of a custom fabricated digital sign as specified within Quotation Number 078936 to include 2 – single-sided LED illuminated displays in a V-formation design to include Cirrus 9mm 64 x 256 color LED displays with Borough of Leonia ID headers, steel pole mounting structures and a 5-year manufacturer’s warranty on parts and 1-year warranty on labor; and

WHEREAS, the total, not-to-exceed cost for the digital sign under the KC Sign & Awnings purchasing cooperative pricing contract is \$58,995.00 excluding the electrical connection to be provided by the Borough of Leonia.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey, that KC Sign & Awnings, of Aston, Pennsylvania, be awarded a contract to provide a digital sign for the new municipal center campus, in the not-to-exceed amount of \$58,995.00 under the ESCNJ purchasing cooperative contract 21/22-26.

I, ISSA ABBASI, CHIEF FINANCIAL OFFICER OF THE BOROUGH OF LEONIA, hereby certify that the funds will be available under:

ORD # 2021-08 MUNICIPAL BUILDING /Account# C-04-99-2021-008

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date August 7, 2023

RESOLUTION NO. 2023-177

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on August 7, 2023.

Trina Lindsey, RMC
Borough Clerk

KC Sign & Awnings
 142 Conchester Highway
 Aston, PA, 19014- USA
 Phone: (610)-497-0111 Fax: (610)-497-0110
 www.kcsignco.com
 info@kcsignco.com



Quote Submitted To:

BOROUGH053
 Andrea Wardrop
 Borough of Leonia
 312 Broad Avenue
 Leonia, NJ 07605- USA

Phone: (201) 410-3162 Ext.
 Fax:
 Email awardrop@leonianj.gov

Job Name and Location

Borough of Leonia
 227 Fort Lee Road
 Leonia, NJ 07605- USA

Quotation Number	Quote Date	Payment Terms	Contact	Page
078936	5/25/2023	50 Dep/Bal	JP	Page 1 of 2

Quantity	Description	Unit Price	Extended Price
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1 Signs and Graphics, Design, Purchase and Installation Bid #ESCNJ 21/22-26

Option 7
 Custom Fabricated V-Formation Sign with Electronic Message Center, to include:

- ID Header Signs
- Quantity (2)
- Single-Sided
- Overall Dimension - 30"h x 96"w x 6" deep
- All Aluminum Construction
- 1-Color Matthews Painted Finish - Color _____
- LED Illumination
- 3/16" Thick White Acrylic Facing
- Translucent Vinyl Lettering / Graphics
- Photo Cell Installed in Cabinet
- UL Listed and Approved
- Electronic Message Center
- Double-Face
- Cirrus 9mm 64 x 256 Full Color LED Display
- Full Color Pixel Configuration (1R,1G,1B)
- 48" x 96" Active Viewing Window
- Back Side Enclosed w/ .063 Black Aluminum
- Cell Data Connection with Lifetime Data Connection
- Complete Scheduling Software
- On Site Setup and Training
- 5 Year Manufacturer's Warranty Parts
- 1 Year Labor Warranty
- Pole Covers
- Quantity (3)
- 96"h x 8"w x 8"
- .063 Aluminum Skin
- 1" x 1" Aluminum Framing
- 1 Color Painted Finish
- Aluminum Caps with Painted Finish
- Installation
- Sign installed onto (3) New 4"x4" Steel Poles
- Sign faces to be set at 100 Degree Angle
- 24" round x 42"deep Concrete Footers
- Connection to customer supplied electric run to site
- Dedicated electrical line is required for LED Display

(1) Dedicated 240 volt 20 AMP line is required for LED

(1) Additional 120 volt line is required for Sign Cabinet

\$58,995.00

\$58,995.00

Quotation Number	Quote Date	Payment Terms	Contact	Page
078936	5/25/2023	50 Dep/Bal	JP	Page 2 of 2

Quantity	Description	Unit Price	Extended Price
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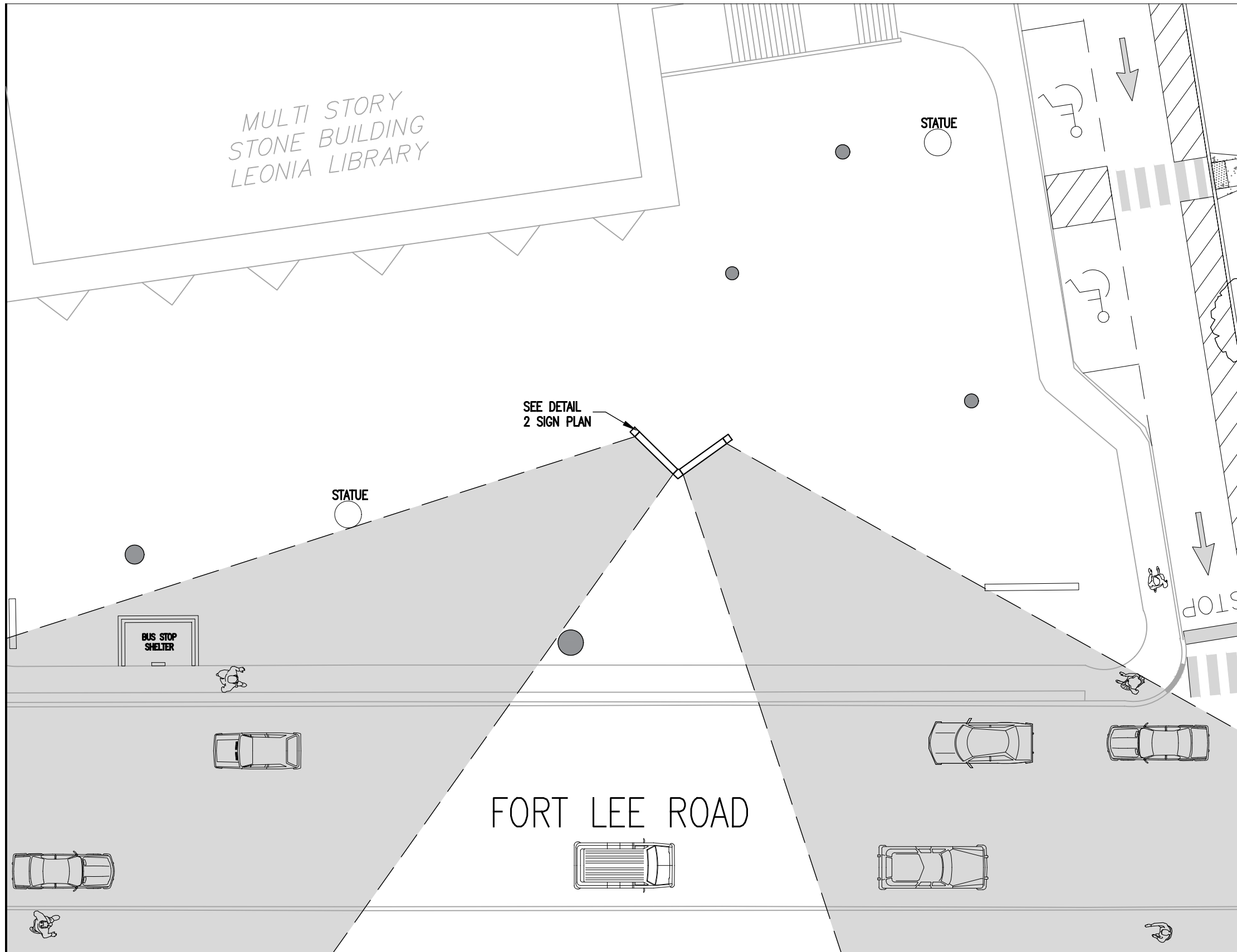
Quotes are valid for 15 days. 50% down on any order, balance due upon completion.. Customer is required to approve the final design; correct spelling is the responsibility of the customer and must be checked prior to approval. Any errors or omissions discovered after approval are the customer's responsibility. Sketches and artwork remain the property of KC Sign and are not to be shared with any design, graphics, printing or sign company without written permission. Quoted prices do not include permit costs. If KC Sign is contracted to obtain permits, an acquisition fee will apply. All costs of permits, licensing fees, engineered and electrical drawings, 3rd party inspections and any other item required by the municipality are the customer's responsibility. Electric must be supplied to the site by the customer if not available additional charges will apply for electric hook-up. Quoted prices do not include applicable taxes. Customer must supply a tax exemption certificate to be exempt from sales taxes. All signs are the property of KC Sign until paid in full. All signs are custom made therefore any cancellation of work will result in the forfeiture of deposit monies. KC Sign does not offer refunds on any products. Standard Warranty is available on all signs. Damages occurring from "acts of God" are beyond our control and do not fall under any warranties.

Taxable:	\$0.00
NonTaxable:	\$58,995.00
SalesTax:	\$0.00
Freight:	\$0.00
Misc:	\$0.00
Total:	\$58,995.00

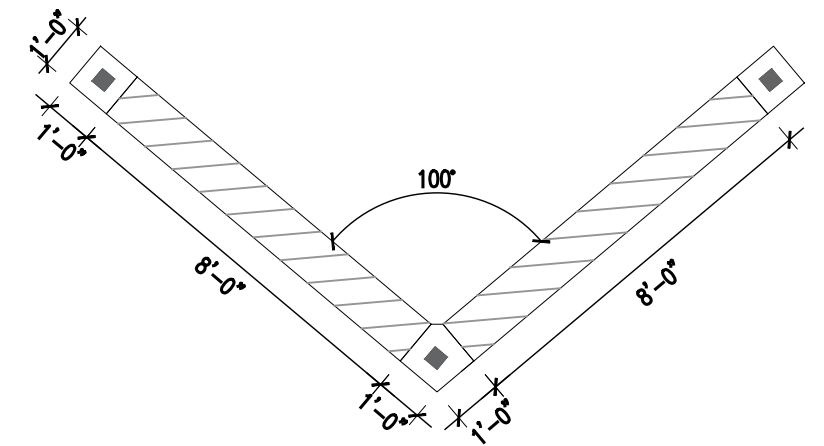
Thank You

For: Borough of Leonia

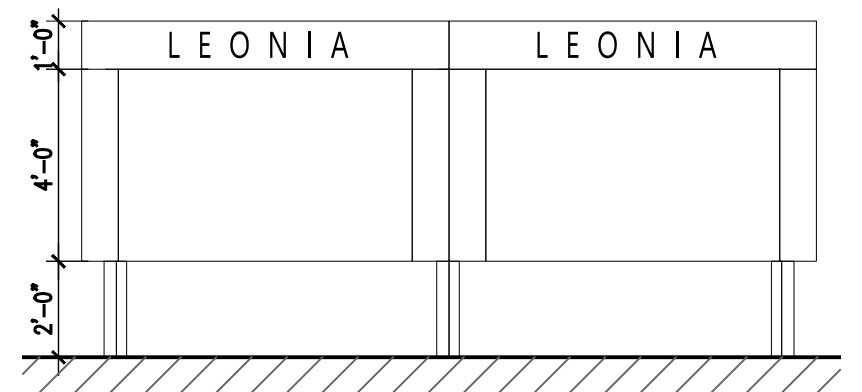
SIGNATURE: X _____ DATE: _____



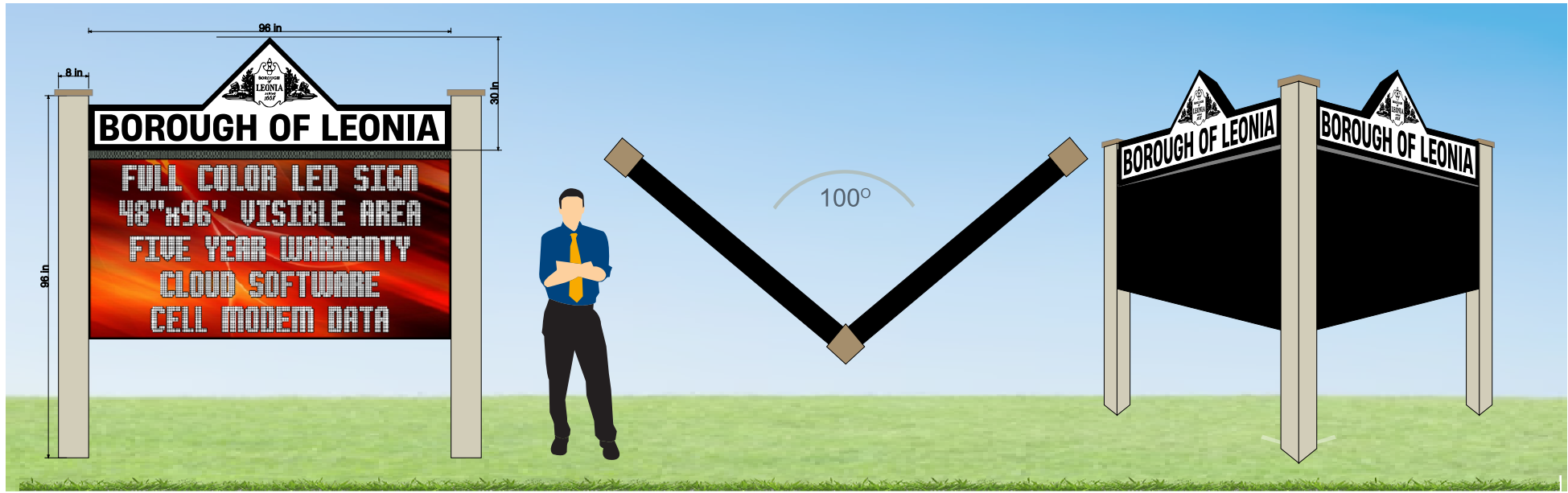
1 SITE PLAN
1/16" = 1'-0"



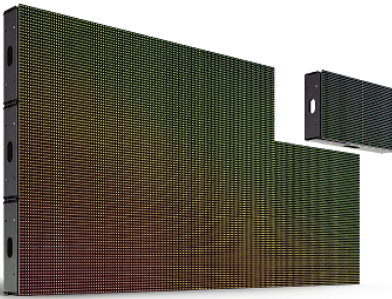
2 SIGN PLAN
1/4" = 1'-0"



3 ELEVATION
1/4" = 1'-0"

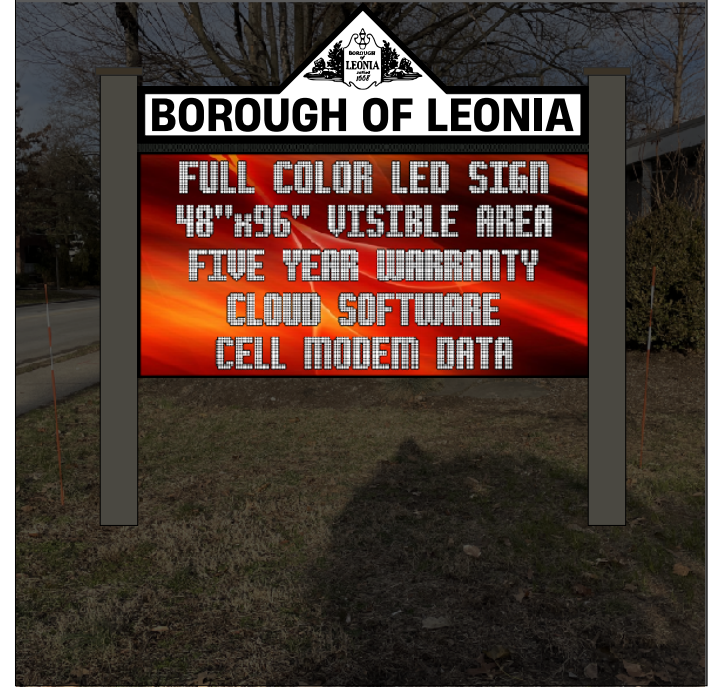
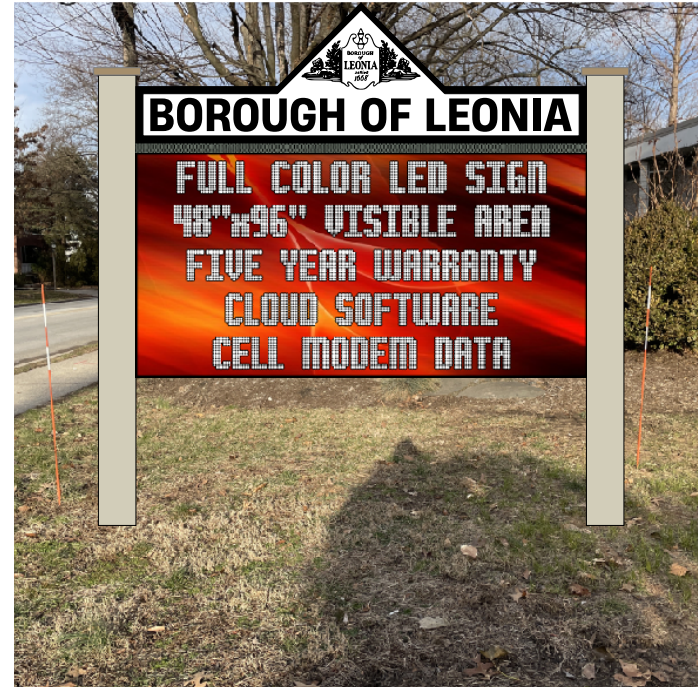


CIRRUS



BladeM

COLOR	281 Trillion
RESOLUTION (PITCH)	9mm, 6mm, 4mm
BRIGHTNESS (NTS)	5500-7500
PANEL DIMENSIONS	12"H / 24"W
MODULE MATRIX	9mm 32x64 / 6mm 46x96 / 4mm 64x128
VIEWING ANGLE	160 Degree Horizontal / 90 Degree Vertical
SOFTWARE	ScreenHub (Cloud-Based)
WiFi CONNECTION	TP Link High Power Bridge
CELLULAR BROADBAND	5 Year Cellular Modem Available
DISPLAY LIFE SPAN	100,000 Hours
WARRANTY	5 Year Manufacturer - Parts



KC SIGN & Awnings
 Design • Build • Installation • Service

CUSTOMER NAME	Borough of Leonia
SITE ADDRESS	227 Fort Lee Road Leonia, NJ 07605
ORDER NUMBER	078936
PAGE NUMBER	1

Sign Description:	
THIS IS AN ORIGINAL UNPUBLISHED DRAWING, CREATED BY KC SIGN CO. IT IS SUBMITTED FOR YOUR APPROVAL. IN CONNECTION WITH A PROJECT BEING PLANNED BY KC SIGN CO. IT IS FOR YOUR EXCLUSIVE USE. IT IS NOT TO BE USED, REPRODUCED, COPIED OR EXHIBITED IN ANY FASHION. THIS DRAWING IS PROPERTY OF KC SIGN CO.	

DATE	SALESMAN	DESIGNER
06.29.23	JP	MC
KC SIGN - CORPORATE OFFICES		
142 Conchester Hwy Aston, PA 19014 Ph: 610-497-0111 Fax: 610-497-0110 E-mail - info@kcsignco.ca		
57		

NOTE DUE TO VARIANCES AMONG COLOR PRINTED & COMPUTER MONITORS THE COLORS YOU SEE ON YOUR PROOF MAY NOT BE THE EXACT COLORS OF OUR PRODUCTS. THE COLORS YOU SEE SHOULD BE CONSIDERED CLOSE REPRODUCTIONS TO THE ACTUAL COLORS AVAILABLE.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: August 7, 2023

RESOLUTION NO. 2023-185

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

**RESOLUTION AUTHORIZING EMERGENCY REPAIR FOR SEWER LINE
AT THE LEONIA PUBLIC LIBRARY**

WHEREAS, an emergency has arisen with respect to a sewer line at the Leonia Public Library creating sewer backups within the lower-level restrooms of the Library and infiltrating the children’s reading room; and

WHEREAS, the DPW Superintendent acquired a quote from Dutra Excavating & Sewer, Inc. of Montvale, New Jersey in the not-to-exceed amount of \$15,100.00 for recommended improvements to resolve the recurring sewer backups at the Library; and

WHEREAS, N.J.S.A. 40A:11-6 provides for the creation of an emergency appropriation for the purpose above mentioned.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that in accordance with N.J.S.A. 40A:11-6 that an emergency contract with Dutra Excavating & Sewer, Inc. of Montvale, New Jersey, be authorized for the repair of the sewer line at the Leonia Public Library in the not-to-exceed amount of \$15,100.00.

I, ISSA ABBASI, CHIEF FINANCIAL OFFICER OF THE BOROUGH OF LEONIA, hereby certify that the funds will be available under:

3-01-26-3102-132 (DPW Buildings and Grounds OE - Contractual)

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on August 7, 2023.

Trina Lindsey, RMC
Borough Clerk



Dutra Excavating & Sewer, Inc.
10 Stone Hollow Road, Montvale, NJ 07645
Tel 201.930.1229 Fax 201.505.0183

www.DutraSewerAndWater.com

Leonia Library
227 Fort Lee Rd
Leonia NJ 07605
201.592.5776
Attn: John Leonia DPW- 201.881.2085

8/7/2023

Re: Leonia Library Sewer Replacement Foundation to sidewalk

Dutra Excavating & Sewer has reviewed the site and listed below are the required equipment, labor, material, and supervision to perform the following scope of work.

SCOPE OF WORK

- Notify NJ One Call to mark all Public utilities.
- Landscape to be removed and put back. (Not responsible for life expectancy)
- Replace 4" sewer from foundation to electric vault.(Not to replace any pipe in vault.)
- Install 60' +/- of 4" cast iron with 4" PVC.
- Install 4" check valve/cleanout in landscape bed.
- Backfill existing material, compact, rake and seed all disturbed areas.

DESCALE:

- Descale cast iron from sidewalk to city main (40' +/-)
- Sand down cast iron to increase flow rate.
- Water jet line if necessary.

\$ 2,800 Additional to Contract

EXCLUSIONS: To be billed additionally if required.

- Permits, fees, and bonds + \$175.00 Administrative Fees per Department.
- Rock removal and rock excavation.
- Based on normal working hours.
- Police/Traffic Control and Parking Signs.
- Any liability for any damage to underground Utilities/Private lines not marked out by NJ ONE call.
- Installation based upon being free of any conflict with other Utilities.
- Town Approval.
- Any work other than stated in this proposal to be quoted at the time.
- Any excess concrete work and/or curbs.
- Any re-landscaping.
- Sidewalk repair.

CONDITIONS

1. **Deposit of 50% AND BALANCE DUE WHEN PIPE IS INSTALLED.**
2. **Leonia DPW, if needed, agrees to pay any and all Attorney and Collection fees.**

Dutra Excavating & Sewer will perform the above scope or work for the Contract Price of \$12,300.00
If Agreed on the above scope of work, please sign below and return a copy.

X _____

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: August 7, 2023

RESOLUTION NO. 2023-178

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

AUTHORIZE BILL LIST

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council hereby authorize the Treasurer to pay the following claims and charge the 2022 Adopted Budget and/or Budget Reserves and 2023 Adopted Budget

2022

Current	01	893.00			
Year Total:			\$	893.00	

2023

Current	01	77,347.51			
Pool Operating	05	3,643.91			
Developers Escrow	13	740.00			
Rec Activities Trust	20	11,331.89			
Year Total:			\$	93,063.31	
Capital	C-04	49,894.31			
Total of All Funds:			\$	143,850.62	

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on August 7, 2023.

Trina Lindsey, RMC
Borough Clerk

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
23-01488	08/01/23	WILLI025	SHERWIN WILLIAMS	PAINT CROSSWALKS/TRAFFIC	Open	472.00	0.00
23-01490	08/01/23	UNITE065	UNITED MOTOR PARTS	WIPER BLADES	Open	81.02	0.00
23-01491	08/01/23	UNITE065	UNITED MOTOR PARTS	WIPERS	Open	42.54	0.00
23-01492	08/01/23	HUDSO025	HUDSON TIRE EXCHANGE, INC.	TIRE REPLACEMENT	Open	200.00	0.00
23-01493	08/01/23	HOLYN015	HOLY NAME HOSPITAL	RANDOM DRUG TESTING	Open	70.00	0.00
23-01494	08/01/23	GSB00005	GSB	LFD LIFE INSURANCE INSTL #2	Open	2,015.00	0.00
23-01497	08/01/23	WARDR005	WARDROP, ANDREA	GATORADE FOR DPW & REC	Open	179.90	0.00
23-01498	08/01/23	WARDR005	WARDROP, ANDREA	INTERN THANK YOU	Open	200.00	0.00
23-01499	08/01/23	WARDR005	WARDROP, ANDREA	SQUARESPACE CHARGES	Open	295.94	0.00
23-01500	08/02/23	EVERB005	EVERBRIDGE, INC	NIXLE 360/DATA REFRESH	Open	5,000.00	0.00
23-01501	08/03/23	COLON015	COLONY HARDWARE CORP	AUTOMOTIVE SHOP GLOVES	Open	165.60	0.00
23-01502	08/03/23	PENNO005	PENNONI ASSOCIATES INC.	ENGINEERING SVCS- MAY 2023	Open	5,544.00	0.00
23-01503	08/03/23	JACOB025	CLEARY GIACOBBE ALFIERI JACOBS	LEGAL SVCS- LABOR JUNE 2023	Open	3,281.00	0.00
23-01504	08/03/23	PGAUT010	P & G AUTO INC	SANITATION TRUCK WHEEL/RIM	Open	692.00	0.00
23-01505	08/03/23	HUDSO025	HUDSON TIRE EXCHANGE, INC.	TIRE FOR TRUCK 6	Open	187.08	0.00
23-01506	08/03/23	DEUNI010	D & E UNIFORMS LLC	2021 INVOICES	Open	166.50	0.00
23-01507	08/03/23	DEUNI010	D & E UNIFORMS LLC	2022 INVOICES	Open	559.00	0.00
23-01508	08/03/23	VEOLI005	VEOLIA WATER NEW JERSEY	WATER SERVICE RECYLING CTR	Open	52.38	0.00
23-01509	08/03/23	THEBA005	THE BAG LADY	JANITORIAL SUPPLIES	Open	653.15	0.00
23-01510	08/03/23	PGAUT010	P & G AUTO INC	PART FOR TRUCK #4	Open	70.36	0.00
23-01511	08/03/23	AUTOM020	AUTOMOTIVE BRAKE COMPANY	FRONT LOADER BATTERY	Open	374.40	0.00
23-01512	08/03/23	GOTOT005	GOTO TECHNOLOGIES USA, INC	GO TO WEBINAR - 7/21 - 8/20	Open	280.00	0.00
23-01513	08/03/23	MOORE035	MOORE'S HARDWARE	WASP SPRAY	Open	22.47	0.00
23-01514	08/03/23	HOMED005	HOME DEPOT CREDIT SERVICES	PEST CONTROL	Open	29.82	0.00
23-01515	08/03/23	AUTOM020	AUTOMOTIVE BRAKE COMPANY	POLICE CAR 909 DOOR REPAIR	Open	185.00	0.00
23-01516	08/03/23	RACHL010	RACHLES/MICHELE'S OIL CO	RED DYED DIESEL	Open	777.76	0.00
23-01517	08/03/23	NEWJE010	NEW JERSEY STATE LEAGUE	DPW LABORER JOB POSTING	Open	115.00	0.00
23-01518	08/03/23	MATER005	MATERA'S NURSERY AND GARDEN CE	LAWN MOWER BLADES	Open	59.90	0.00
23-01519	08/03/23	AUTOM020	AUTOMOTIVE BRAKE COMPANY	PARTS - SWITCH POLICE CAR 912	Open	68.87	0.00
23-01520	08/03/23	SUPER045	METAL SUPERMARKETS	LANDSCAPER RAMP REPAIRS/METAL	Open	277.15	0.00
23-01521	08/03/23	AMAZO010	AMAZON CAPITAL SERVICES	REC. MOVIE NIGHT POPCORN	Open	135.61	0.00
23-01522	08/03/23	TECHR010	TECHROOTS ACADEMY	SUMMER 2023 TECHROOTS PAY	Open	1,728.00	0.00
23-01523	08/03/23	TSAIK005	TSAI-KIM, STEPHANIE	TYLER DANIEL BASKETBALL REFUND	Open	80.00	0.00
23-01525	08/03/23	TOOHE005	TOOHER, ERI	BACKGROUND CHECK REIMBURSEMENT	Open	43.25	0.00
23-01526	08/03/23	INSER005	INSERRA SUPERMARKETS, INC.	SUMMER CAMP ICE POPS & WATER	Open	25.99	0.00
23-01527	08/03/23	MULAT015	MULATO, MATHEW	BACKGROUND CHECK REIMBURSEMENT	Open	43.25	0.00
23-01528	08/03/23	VECTO005	VECTOR SECURITY	SWIM CLUB SECURITY BATTERY	Open	47.00	0.00
23-01529	08/03/23	VERIZ050	VERIZON	SWIM CLUB FIOS- JULY 2023	Open	180.04	0.00
23-01530	08/03/23	PUBLI130	PUBLIC SERVICE ELECTRIC &	POOL PSE&G APRIL - MAY 2023	Open	896.49	0.00
23-01531	08/03/23	PAGNO025	PAGNOZZI PLUMBING & HEATING	POOL NEW FLUSHOMETER SVC.	Open	1,077.00	0.00
23-01532	08/03/23	PAGNO025	PAGNOZZI PLUMBING & HEATING	POOL RELIEF VALVE CHANGE SVC	Open	915.00	0.00
23-01533	08/03/23	CINTA015	CINTAS	JANITORIAL SUPPLIES	Open	41.11	0.00
23-01534	08/03/23	RACHL010	RACHLES/MICHELE'S OIL CO	GASOLINE	Open	5,430.89	0.00
23-01536	08/03/23	JACOB025	CLEARY GIACOBBE ALFIERI JACOBS	LEGAL SVCS- TAX APPEALS	Open	238.00	0.00
23-01537	08/03/23	VICEN005	VICENTE, GINA	BACKGROUND CHECK REIMBURSEMENT	Open	44.75	0.00
23-01538	08/03/23	STRAT015	MILLENNIUM STRATEGIES, LLC	GRANT WRITING SVCS MAY	Open	3,250.00	0.00
23-01539	08/03/23	CINTA015	CINTAS	JANITORIAL SUPPLIES	Open	828.13	0.00
23-01540	08/03/23	RUTGE045	RUTGERS CENTER FOR GOV'T SERV	RECYCLING COORD CLASSES-2023	Open	852.00	0.00
23-01541	08/03/23	BERGE300	BERGEN COUNTY FIRE PREVENTION	ANNUAL MEMBERSHIP DUES	Open	100.00	0.00
23-01542	08/03/23	HOMED005	HOME DEPOT CREDIT SERVICES	PAINTING SUPPLIES/BRUSHES	Open	75.13	0.00
23-01543	08/03/23	NORTH120	NORTH JERSEY MEDIA GROUP	LEGAL ADVERTISEMENT	Open	51.48	0.00
23-01544	08/03/23	NJDEP030	NJ DEPT HEALTH & SR SVCE.	DOG LICENSE MONTHLY-JUNE 2023	Open	7.80	0.00
23-01545	08/03/23	HOMED005	HOME DEPOT CREDIT SERVICES	COOLERS	Open	119.93	0.00
23-01546	08/03/23	NATUR015	NATURE'S CHOICE CORP.	MIXED VEGETATIVE MATERIAL	Open	983.10	0.00

August 4, 2023
10:34 AM

Leonía Borough
Bill List By P.O. Number

Page No: 3

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
23-01547	08/03/23	CHO00080 CHO, YOUNG CHUL	LPD LEAD POOL PARTY DRINKS	Open	172.53	0.00	
23-01548	08/03/23	POWER040 POWERDMS, INC	LPD ACCREDITATION MANUAL 2023	Open	550.00	0.00	
23-01549	08/03/23	AMAZO010 AMAZON CAPITAL SERVICES	LPD PRINTER INK, OFFICE SUPP	Open	411.03	0.00	
23-01550	08/03/23	PGAUT010 P & G AUTO INC	ALTERNATOR SANITATION TRUCK G4	Open	427.77	0.00	
23-01551	08/03/23	COMPU040 COMPUTER SQUARE INC	LPD E-TICKET Q2-2023	Open	1,494.00	0.00	
23-01552	08/03/23	CINTA015 CINTAS	JANITORIAL SUPPLIES	Open	41.11	0.00	
23-01553	08/03/23	NATUR015 NATURE'S CHOICE CORP.	MIXED VEGETATIVE MATERIAL	Open	932.25	0.00	
23-01555	08/03/23	CRYST010 CRYSTAL SPRINGS	LVFD WATER DELIVERY	Open	155.75	0.00	
23-01556	08/03/23	MATER005 MATERA'S NURSERY AND GARDEN CE	WEED WACKER LINE	Open	59.00	0.00	
23-01559	08/03/23	HOMED005 HOME DEPOT CREDIT SERVICES	DPW GARAGE SUPPLIES	Open	156.30	0.00	
23-01560	08/03/23	EAGLE015 EAGLE ELEVATOR CO., INC.	MONTHLY MAINTENANCE- JULY 2023	Open	126.00	0.00	
23-01561	08/03/23	REDIC005 REDICARE LLC	FIRST AID SUPPLIES AUG 2023	Open	159.60	0.00	
23-01562	08/03/23	HOMED005 HOME DEPOT CREDIT SERVICES	RESTROOM REPAIRS - DPW	Open	51.07	0.00	
23-01565	08/04/23	GZAGE005 GZA GEOENVIRONMENTAL, INC.	GROUNDWATER REMEDIAL AMB BLDG	Open	49,894.31	0.00	
Total Purchase Orders: 116 Total P.O. Line Items: 0 Total List Amount: 129,730.09 Total Void Amount:							0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total
CURRENT	2-01	893.00	0.00	893.00	0.00	0.00	0.00
CURRENT	3-01	63,226.98	0.00	63,226.98	0.00	0.00	0.00
POOL OPERATING	3-05	3,643.91	0.00	3,643.91	0.00	0.00	0.00
DEVELOPERS ESCROW	3-13	0.00	0.00	0.00	0.00	0.00	740.00
REC ACTIVITIES TR	3-20	<u>11,331.89</u>	<u>0.00</u>	<u>11,331.89</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Year Total:		78,202.78	0.00	78,202.78	0.00	0.00	740.00
CAPITAL	C-04	49,894.31	0.00	49,894.31	0.00	0.00	0.00
Total of All Funds:		<u>128,990.09</u>	<u>0.00</u>	<u>128,990.09</u>	<u>0.00</u>	<u>0.00</u>	<u>740.00</u>

Project Description	Project No.	Rcvd Total	Held Total	Project Total
173 PROSPECT STREET	20230009	542.00	0.00	542.00
SOIL 2237 JONES RD	20230012	198.00	0.00	198.00
Total of All Projects:		<u>740.00</u>	<u>0.00</u>	<u>740.00</u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT	3-01	14,120.53	0.00	0.00	14,120.53
Total of All Funds:		<u>14,120.53</u>	<u>0.00</u>	<u>0.00</u>	<u>14,120.53</u>

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: August 7, 2023

RESOLUTION NO. 2023-179

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

**AUTHORIZE AWARD OF CONTRACT FOR CDBG SENIOR CENTER
ADA IMPROVEMENTS PROJECT**

WHEREAS, the Borough of Leonia received a Community Development Block Grant for the 2022-2023 grant year in the amount of \$80,000.00 for Senior Center ADA improvements; and

WHEREAS, the Borough sought public bids for the aforementioned project and, Borough Architect, Anthony Iovino, of Arcari & Iovino, recommends Northeast Construction Services LLC of Flanders, New Jersey, as the lowest responsible, qualified bidder, with the total bid (base plus alternate) in the amount of \$131,189.00; and

WHEREAS, the Borough of Leonia governing body authorizes that the remaining funds for this project, including previously approved soft costs, be provided from capital funding made available through Capital Ordinance 2023-14.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey, that Northeast Construction Services LLC, of Flanders, New Jersey, be awarded a contract, in the amount, not-to-exceed, \$131,189.00 for the construction of Senior Center ADA improvements per specifications provided by the Borough's Architect within the public bid documents.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on August 7, 2023.

Trina Lindsey, RMC
Borough Clerk

July 17, 2023



Andrea Wardrop, Administrator
Borough of Leonia
312 Broad Avenue
Leonia, NJ 07605

**RE: LEONIA SENIOR CENTER RESTROOM & ENTRANCEWAY ADA IMPROVEMENTS-PHASE III
BID EVALUATION SUMMARY**

Dear Ms. Wardrop,

We have evaluated the bid packages obtained from the Bid Opening held on June 21, 2023 for the Leonia Senior Center Phase III Improvements project. The bid results are attached for your reference.

We reviewed the Bid Package of the low bidder, Northeast Construction Services (Base Bid + Alternate #1), and we found them to be responsive in their bid. We have checked the current "Debarred List" by the New Jersey Department of Labor and they are not currently debarred. We have confirmed that they are "Registered Contractors" with the New Jersey Department of Labor. Also, we have worked with Northeast Construction Services on a past project and are satisfied with their quality of work.

It is our opinion that Northeast Construction Services is the Lowest Responsible Bidder. Of course, you as "Owner" have the final choice in this matter.

We hope that our review has assisted you in your decision. Please feel free to contact us for additional information if needed.

Sincerely,

A handwritten signature in black ink, appearing to read "A. Iovino".

Anthony Iovino, AIA, PP, LEED
Arcari + Iovino Architects, P.C.

Attachments

Project: Leonia Senior Center Improvements - Phase III

Opening: June 21, 2023

Time: 1:00pm

Bidder	Base Bid	Alt #1	Total
VMF Construction	\$85,000.00	\$50,000.00	\$135,000.00
Northeast Construction Services LLC	\$86,980.00	\$44,209.00	\$131,189.00
Innovational Construction & Design	\$100,000.00	\$47,500.00	\$147,500.00
HM Company	\$105,500.00	\$42,800.00	\$148,300.00
Ranco Mechanical	\$104,900.00	\$59,500.00	\$164,400.00
GJG Construction & Consulting	\$117,000.00	\$60,000.00	\$177,000.00
BGD Contracting	\$142,000.00	\$81,000.00	\$223,000.00
Nela General Contractors, LLC	\$195,000.00	\$60,000.00	\$255,000.00
Ochoa Builds	\$241,888.00	\$188,000.00	\$429,888.00
Lanyi & Tevald, Inc.	no bid		
Noel 5 Enterprises	void		
C.M.G. Group	no bid		
R.J. Michaels & Co.	no bid		
Skopye LLC	no bid		
T&A Carpentry & Home Renovations	no bid		
ZN Construction	no bid		

New Jersey Public Works Registered Contractors

WAGE AND HOUR DISCLAIMER: This list of registered Public Works contractors and subcontractors is provided for informational purposes only. The New Jersey Department of Labor and Workforce Development, Wage & Hour Division and Contract Compliance makes the official Public Works Contractor Registration status determinations. For specific and current registration information status, contact Wage & Hour Division and Contract Compliance at pwcr@dol.nj.gov or 609-292-9464.

Search Business Name

Registration Date

Address

City

State

Zip Code

Certificate #

1

of Contractors

↩ **Reset**

→ **Map View**

Contractors with Crafts

Business Name	Reg. Date <small>△</small>	Exp. Date	Address	City	State	Zipcode	County	Certificate #
Northeast Construction Services LLC	04/05/2023	04/04/2025	15 Donna Lane	Flanders	NJ	07836	Morris	718652

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: August 7, 2023

RESOLUTION NO. 2023-180

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

**AUTHORIZE CHANGE ORDERS #32, 33, and 34 FOR THE CONSTRUCTION OF
THE NEW MUNICIPAL CENTER**

WHEREAS, via Resolution 2022-94, dated March 7, 2022, the Borough of Leonia (“Borough”) authorized the construction of a new municipal building to house the Borough’s police department, municipal courtroom and council chambers, and court offices (the “Project”); and

WHEREAS, in accordance with New Jersey’s Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) the Borough solicited bids for the construction of the new municipal building pursuant to an open and competitive bidding process; and

WHEREAS, the contract was awarded per Resolution 2022-04 to GPC, Inc. for a contract price of \$7,298,000.00; and

WHEREAS, thirty-one (31) previous work items were approved via Resolutions 2022-172, 2022-195, 2022-207, 2022-222, 2022-231, 2022-245, 2022-252, 2022-268, 2022-272, 2023-75, 2023-92, 2023-105, 2023-122, 2023-132, and 2023-169; bringing the new total contract price to \$7,748,975.71 (the “Contract Price”); and

WHEREAS, three (3) additional work items (change order) are necessary for the completion of the “Project” (the “Work Item”):

	Work Item	Change in Price
Change Order 32	Add electric, water, sanitary, and venting hook-ups for washer and electric dryer	\$6,896.40
Change Order 33	Revised panel layout on drawings SK-1 & SK-2	\$1,725.00
Change Order 34	Additional engineering and material to independently brace framing over the curtain wall	\$4,321.90
NEW TOTAL CONTRACT PRICE		\$7,761,919.01

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: August 7, 2023

RESOLUTION NO. 2023-180

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the Borough, hereby authorizes the aforementioned Change Orders #32, #33, and #34, to include the amounts reflected in the above Work Item schedule, thereby modifying the total Contract Price in accordance to the schedule in the amount of \$7,761,919.01

I, ISSA ABBASI, CHIEF FINANCIAL OFFICER OF THE BOROUGH OF LEONIA, hereby certify that the funds will be available under:

ORD # 2021-08 MUNICIPAL BUILDING /Account# C-04-99-2021-008

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on August 7, 2023.

Trina Lindsey, RMC
Borough Clerk



AIA Document G701® – 2017

Change Order

PROJECT: <i>(Name and address)</i> Leonia Police/Court Bldg. 229 Fort Lee Road Leonia, NJ 07605	CONTRACT INFORMATION: Contract For: General Construction Date:	CHANGE ORDER INFORMATION: Change Order Number: 032 Date: July 31, 2023
OWNER: <i>(Name and address)</i> Borough of Leonia 312 Broad Avenue Leonia, NJ 07605	ARCHITECT: <i>(Name and address)</i> Arcari + Iovino Architects, P.C. One Katherine Street Little Ferry, NJ 07643	CONTRACTOR: <i>(Name and address)</i> GPC, Inc. 20 E. Willow Street Millburn, NJ 07041

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)


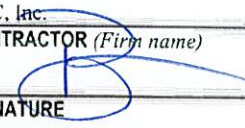
Add electric, water, sanitary and venting hook-ups for washer & electric dryer (COR #33R2). Add \$6,896.40

The original Contract Sum was	\$ 7,298,000.00
The net change by previously authorized Change Orders	\$ 450,975.71
The Contract Sum prior to this Change Order was	\$ 7,748,975.71
The Contract Sum will be increased by this Change Order in the amount of	\$ 6,896.40
The new Contract Sum including this Change Order will be	\$ 7,755,872.11

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>Arcari + Iovino Architects, P.C.</u> ARCHITECT <i>(Firm name)</i>	<u>GPC, Inc.</u> CONTRACTOR <i>(Firm name)</i>	<u>Borough of Leonia</u> OWNER <i>(Firm name)</i>
 SIGNATURE	 SIGNATURE	 SIGNATURE
Anthony Iovino, President PRINTED NAME AND TITLE	Brenda Grafas, President PRINTED NAME AND TITLE	Andrea Wardop, Borough Administrator PRINTED NAME AND TITLE
7/31/2023 DATE	7/31/23 DATE	 DATE



GPC, Inc.

20 East Willow Street ~ Millburn, NJ 07041
Phone: 973-376-6116 ~ Fax: 973-376-0599
Email: info@grafas.net

July 12, 2023

Arcari & Iovino
One Katherine Street
Little Ferry, NJ 07643

Attention: Anthony Iovino

Re: Leonia Police / Court Building
Project No. 2050b - COR #33R2
1 Wood Park
Leonia, NJ 07605

Gentlemen:

Add Electric, Hot & Cold Water, Sanitary and Venting Hook-ups for the Washer & Electric Dryer set up at the closet indicated.

Wojchik Electric (attached):	\$ 1,007.00
Pattman Plumbing (attached):	\$ 4,902.45
DeSesa HVAC	\$ N.I.C
Kaltech Construction:	
Saw cut for vent (2 hrs @ \$120.00):	\$ 240.00
Patch (1 hr @ \$120.00):	\$ 120.00
SUB-TOTAL:	\$ 620.45
GPC (OH&P @ 10%):	\$ 62.05
TOTAL:	\$ 682.50

EXCLUSIONS:

- Washer / Dryer Excluded.
- In-line Booster Fan and Exhaust Vent Excluded.

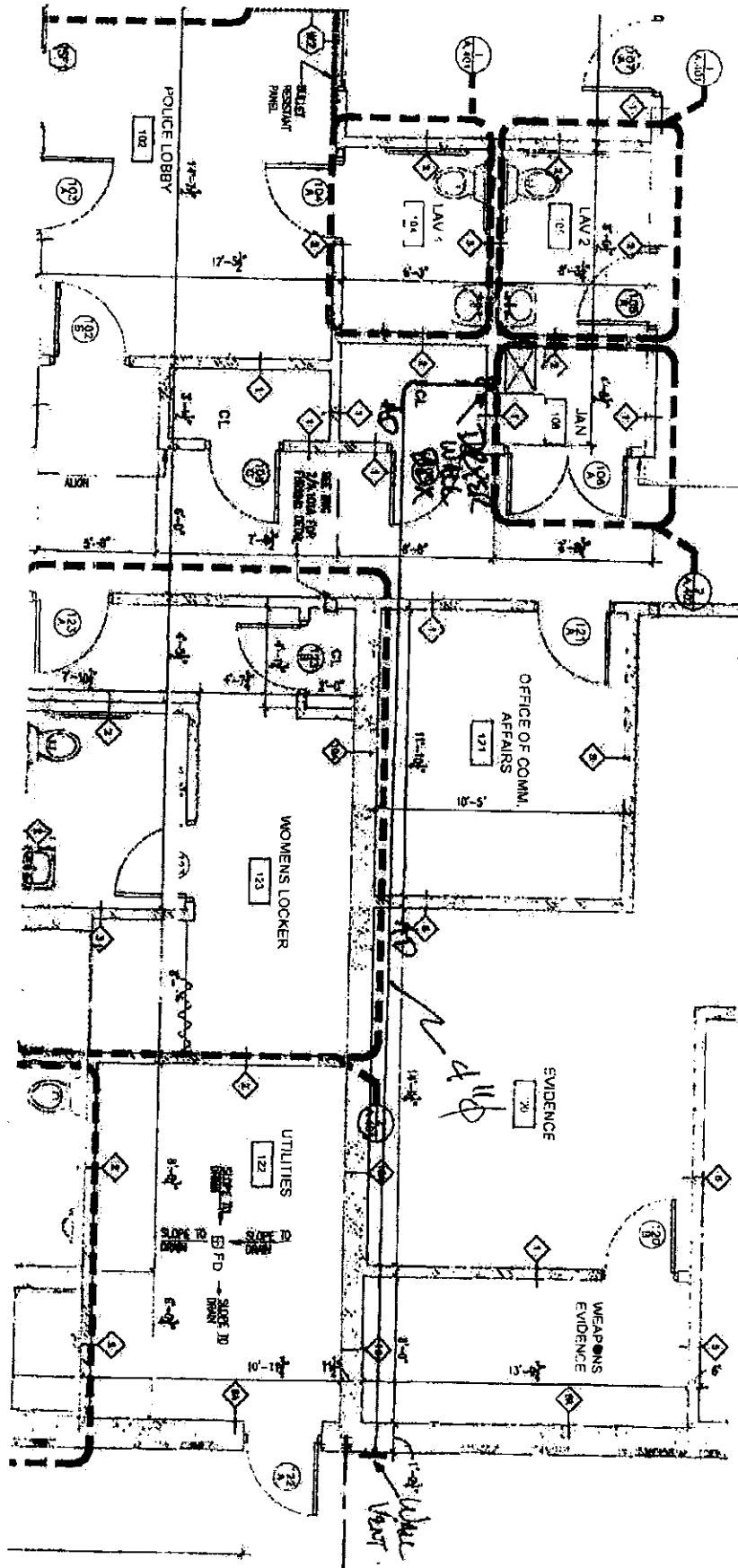
Very truly yours,

GPC, Inc.

By: R. Michael Glander

RMG/ah
Via Fax: 201-641-0628
Phone: 201-641-0600

Email: Aiovino@cbre.com
cc: Ralph Justo
Arcari & Iovino
Rjusto@cbre.com
cc: John Brattoli
CBRE, Inc.
John.brattoli@cbre.com
cc: Aditya Gupta
CBRE, Inc.
Aditya.Gupta@cbre.com
cc: Veronica Hernandez
CBRE, Inc.
Veronica.Hernandez@cbre.com
cc: Drew M. Di Sesa
Pennoni & Associates



Wojchik Electric, Inc.

**PROPOSED
CHANGE ORDER**

288 West Railway Ave.
Paterson, NJ 07503

Phone: 973-345-3232
Fax: 973-345-0094

No. 6

TITLE: 30 amp dryer line

DATE: 06/01/2023

PROJECT: Leonia Muni Building
Electrical new muni Building

JOB: 9022116

TO: Attn: Mike Glander
Grafas Painting Contractors, Inc.
20 East Willow Street
Millburn, NJ 07041
Phone:973-376-6118 Fax:973-376-0599

CONTRACT/PO: Electrical

SUBMITTED:

COMPLETED:

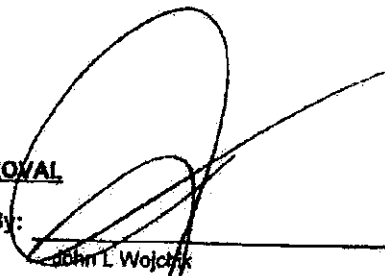
REQUIRED:

DESCRIPTION

Install new 30 amp 208v line for electric clothes dryer, supply recess wall recept. 30 amp feed and new 30 amp breaker in panel

Num	Item	Description	Ref	Qty	Unit	Unit Price	Amount
1	Lab/Mat	See attached estimate		1.000		1,007.00	1,007.00
Total:							\$1,007.00

APPROVAL

By: 
John L. Wojchik

Date: 06/01/2023

By: _____

Date: _____

Totals (Detailed) - Bid Summary: 30 amp dryer line w/ plug

Job Number 8002175
 Bid Date 2/21/2022
 Bid Time 3:30:00 PM
 Square Footage 0

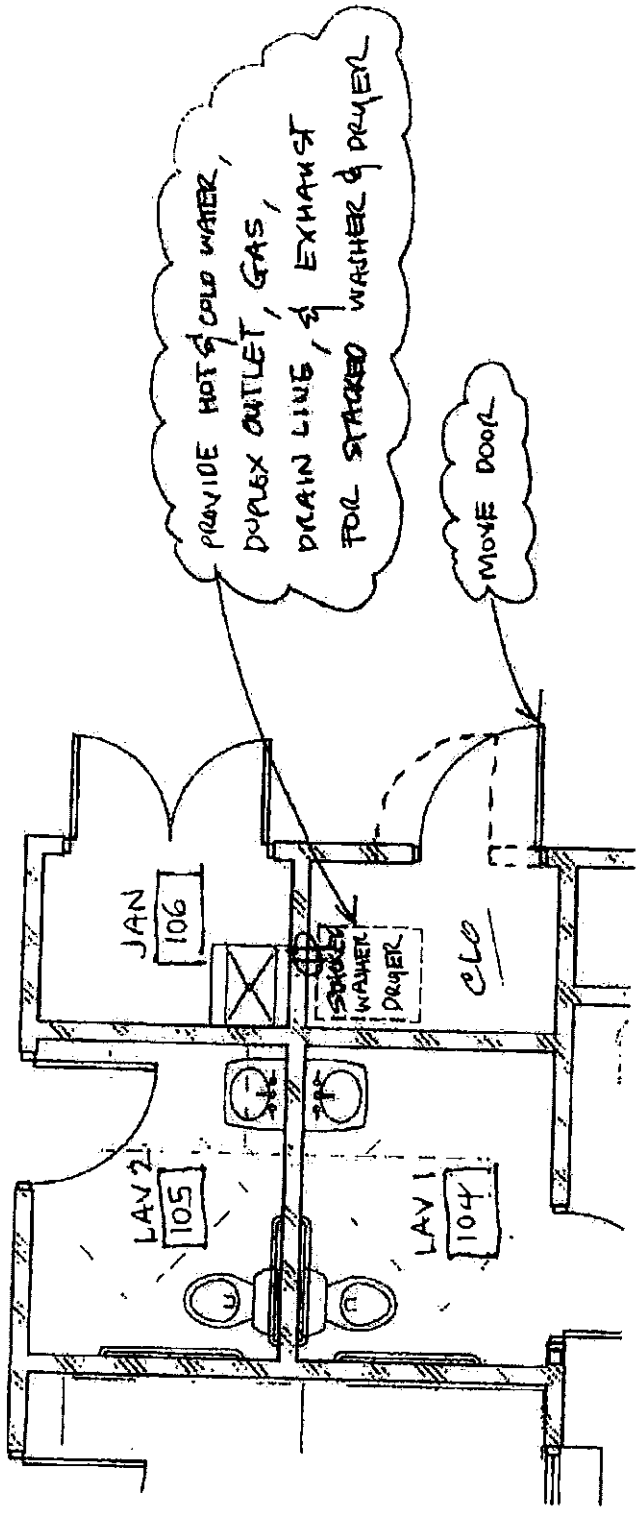
<u>Division</u>	<u>Material Totals</u>		
	<u>Total</u>	<u>Factor</u>	<u>Extended</u>
30 Amp 220v dryer line	\$238.92	0.00 %	\$238.92
Total	\$238.92		\$238.92
Sales Tax (0.00%)			\$0.00
Total Material			\$238.92

<u>Division</u>	<u>Labor Hours</u>		
	<u>Total</u>	<u>Factor</u>	<u>Extended</u>
30 Amp 220v dryer line	5.67	0.00 %	5.67
Total	5.67		5.67

<u>Category</u>	<u>Labor Rates</u>					<u>Extended</u>
	<u>% of Total</u>	<u>Hours</u>	<u>Base Rate</u>	<u>Burden \$</u>	<u>Burden %</u>	
Journeyman	100.000	5.670	\$61.87	40.22	65.000	\$578.85
Total	100.000	5.670	x \$102.09 (average of labor rate w/burden) =			\$678.85

<u>Description</u>	<u>Non-Productive Labor</u>			
	<u>Hours</u>	<u>Rate</u>	<u>Factor</u>	<u>Extended</u>
Fica Futa Sdl Sui	5.65	\$16.95	0.00 %	\$95.77
Total				\$95.77
Total Labor (11.32 hours)				\$674.62
Job Subtotal (Prime Cost)				\$913.64
Overhead (5.00%)				45.68
Profit (5.00%)				47.96
Job Total				\$1,007.18
Actual Bid Price				\$1,007.18
Material to Direct Labor ratio: 0.29				
Prime Cost per square foot				\$0.00

Item #	Description	Quantity	Price U	Ext Price	Labor Hr U	Ext Lab Hr
--- 30 Amp 220v dryer line ---						
1121	1/2" Steel Flex	5	53.75 C	2.69	4.00 C	0.20
1885	1/2" Die-Cast Straight Squeeze Flex Conn	1	130.83 C	1.31	0.12 E	0.12
1910	1/2" Greenfield Conn 90D	1	6.30 E	6.30	0.24 E	0.24
2304	1/2" T-Bar Wire Conduit Clip	8	44.49 C	3.63	0.10 E	0.82
2573	4" Square Deep Box (1/2 & 3/4 KO's)	1	246.80 C	2.47	0.30 E	0.30
2731	4" Square-1G Plaster Ring-5/8"D	1	81.63 C	0.82	0.15 E	0.15
2791	#10 THHN CU Stranded Wire	21	517.85 M	10.87	9.60 M	0.20
2921	10/3 Steel MC Cable w/Green Ground Wire	68	1,984.76 M	134.96	25.00 M	1.70
3971	30A 2P 120/240V Bolt-On Circuit Breaker	1	44.99 E	44.99	0.50 E	0.50
4367	#14-12-10 Wire Termination Labor	3	0.00 E	0.00	0.18 E	0.54
4607	30A/250V 2P3W Sgl Rcpt (6-30R)	1	26.44 E	26.44	0.40 E	0.40
4699	1G SS Power Rcpt Plate	1	1.63 E	1.63	0.25 E	0.25
6839	Red Wirenuts	6	0.32 E	1.92	3.50 C	0.21
8261	Grndscr&Bare Pigtail	1	0.78 E	0.78	0.20 C	0.00
8918	6X1/4" Pan Head Tapping Screw	4	2.71 C	0.11	0.01 E	0.04
--- 30 Amp 220v dryer line Total ---				238.92		5.67
Job Total				238.92		5.67



arcari + iovino ARCHITECTS PC <small>ONE WASHINGTON STREET LITTLE ROCK, AR 72203 TEL: 501.331.1200 FAX: 501.331.1201 WWW.ARCHITECTS.PC</small>		LEONIA POLICE/COURT BUILDING 1 WOOD PARK LEONIA, MI	
EDUARDO ARCAI NJR12306 ANTHONY IOVINO NJR11720		LAUNDRY ROOM	SK003
		1/4"	03.31.13
		2050 Current Station	

©2023 arcari + iovino ARCHITECTS PC

Pattman Plumbing, Heating and Air Conditioning, Inc.

80 Greenwood Avenue, Midland Park NJ 07132 201-444-6867 fax 201-444-6413

Change Order Request

To: GPC, Inc
20 E. Willow Street
Millburn NJ

Project: Leonia PD COR #02 for washer dryer provision

We hereby submit specifications and estimates for:

Furnish and install waste, water and ~~gas line~~ to proposed stack washer dryer. Dryer vent and power wiring by others.

Labor (48 man hours @\$155/hour/man).....	\$ 7,440.00
Materials	\$ 1,525.00
Profit and Overhead (10%).....	\$ 896.50
Total of COR	\$ 9,861.50

*include
LAYOUT
AS BUILT'S*

Work specified above shall be completed for the sum of:

Nine Thousand Eight Hundred and Sixty One and 50/100

Dollars (\$ 9,861.50)

Payment to be made as follows:

BASELINE

- 5209.05

Added to AIA monthly submission

4652.45

750.00

Authorized signature *John Pattman*

*Re-Install
WORK RENOVATED*

Date April 7, 2023

\$ 4,902.45

Acceptance of proposal- The above pricing, specifications and conditions are satisfactory and are hereby accepted. You are authorized to perform the work as specified. Payment will be made as outlined above.

Signature _____ Date _____

DeSesa

ENGINEERING COMPANY, INC.

83 Dorsa Avenue

Livingston, NJ 07039

Phone (973) 597-0070 • Fax (973) 597-0134

Master HVACR Contractor Lic. #19HC00559300

AIR CONDITIONING & HEATING • DESIGN • INSTALLATION • SERVICE • COMPUTERIZED CONTROL SYSTEMS

April 11, 2023

GPC, Inc.
20 East Willow Street
Millburn, NJ 07041
Att: Mike Glander

Reference: Leonia Police/Court Building
Change Order #2

Quote to provide a vent for the clothes dryer.

Add \$5,810.00 (Five thousand eight hundred ten dollars)

Cost breakdown:

sheet metal subcontractor \$5,281.99
10% mark-up 528.20

Back-up is attached.
This price is firm for 30 days.

Thank you,

Scott Wernli

Scott Wernli
DeSesa Engineering Co., Inc.
973-597-0070 ext. 17

D&M SHEET METAL CO., INC.

430 Central Avenue
 East Rutherford, New Jersey 07073
 Tel. (201) 939-6300 Fax No. (201) 939-8038

To: DeSesa Engineering Co. **Project:** Leonia Police/Court Bldg.
Attn: Scott Wernli **Date:** April 11, 2023
From: Mark Mihal {Ext - 202} **Pages:** _____
Subject: Dryer Exhaust System - D&M Extra 1492-100

Rob,

The following additional costs are required to furnish and install one 4-inch diameter galvanized ductwork dryer exhaust system per the attached sketch and submittals:

Material:

26-Gauge 4-inch Diameter Pipe (ft)	60	@	\$ 3.71	\$	222.60
90-degree elbows (ea)	2	@	\$ 41.53	\$	83.06
45-degree elbows (ea)	4	@	\$ 36.27	\$	145.08
Dryer Box (ea)	1	@	\$ 65.31	\$	65.31
Wall Vent (ea)	1	@	\$ 61.03	\$	61.03
4 feet Dryer Flex Duct (ea)	1	@	\$ 21.09	\$	21.09
Access Doors (ea)	2	@	\$ 162.38	\$	324.76

Labor:

Field Foreman (hrs)	8	@	\$ 149.44	\$	1,195.52
Field Mechanic (hrs)	8	@	\$ 141.11	\$	1,128.88
Mark Penetrations (hrs)	2	@	\$ 149.44	\$	298.88
Field Measure/Sketch (hrs)	8	@	\$ 156.95	\$	1,255.60

Subtotal				\$	4,801.81
Supervision	10.00%			\$	480.18
Total Amount of Proposal				\$	5,281.99

Excluded are cutting, patching, lint filters and supplementary exhaust fan.

Please forward your formal change order in the above amount should you wish us to proceed with this work.

Yours truly,

Mark Mihal
 D&M Sheet Metal Co., Inc.

AIA® Document G701® – 2017

Change Order

PROJECT: <i>(Name and address)</i> Leonia Police/Court Bldg. 229 Fort Lee Road Leonia, NJ 07605	CONTRACT INFORMATION: Contract For: General Construction Date:	CHANGE ORDER INFORMATION: Change Order Number: 033 Date: July 31, 2023
OWNER: <i>(Name and address)</i> Borough of Leonia 312 Broad Avenue Leonia, NJ 07605	ARCHITECT: <i>(Name and address)</i> Arcari + Iovino Architects, P.C. One Katherine Street Little Ferry, NJ 07643	CONTRACTOR: <i>(Name and address)</i> GPC, Inc. 20 E. Willow Street Millburn, NJ 07041

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Revised panel layout on drawings SK-1 & SK-2 (COR #40R). Add \$1,725.

The original Contract Sum was	\$ 7,298,000.00
The net change by previously authorized Change Orders	\$ 457,872.11
The Contract Sum prior to this Change Order was	\$ 7,755,872.11
The Contract Sum will be increased by this Change Order in the amount of	\$ 1,725.00
The new Contract Sum including this Change Order will be	\$ 7,757,597.11

The Contract Time will be unchanged by Zero (0) days.
 The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Arcari + Iovino Architects, P.C. ARCHITECT <i>(Firm name)</i> <hr/> SIGNATURE <hr/> Anthony Iovino, President PRINTED NAME AND TITLE <hr/> 7/31/2023 DATE	GPC, Inc. CONTRACTOR <i>(Firm name)</i> <hr/> SIGNATURE <hr/> Brenda Grafas, President PRINTED NAME AND TITLE <hr/> 7/31/23 DATE	Borough of Leonia OWNER <i>(Firm name)</i> <hr/> SIGNATURE <hr/> Andrea Wardop, Borough Administrator PRINTED NAME AND TITLE <hr/> DATE
--	---	---

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GPC, Inc.

20 East Willow Street ~ Millburn, NJ 07041
Phone: 973-376-6116 ~ Fax: 973-376-0599
Email: info@grafas.net

July 13, 2023

Arcari & Iovino
One Katherine Street
Little Ferry, NJ 07643

Attention: Anthony Iovino

Re: **Leonia Police / Court Building**
Project No. 2050b - COR #40R
1 Wood Park
Leonia, NJ 07805

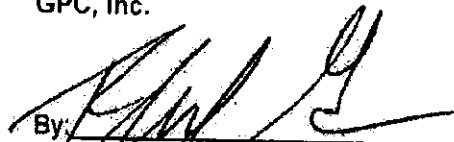
Gentlemen:

As a follow up to the revised panel layout reflected on drawings SK-1 & SK-2 dated 5/11/23, attached.

Pravco (attached):	\$ 1,725.00
GPC (OH&P):	<u>N/C</u>
TOTAL:	\$ 1,725.00

Very truly yours,

GPC, Inc.

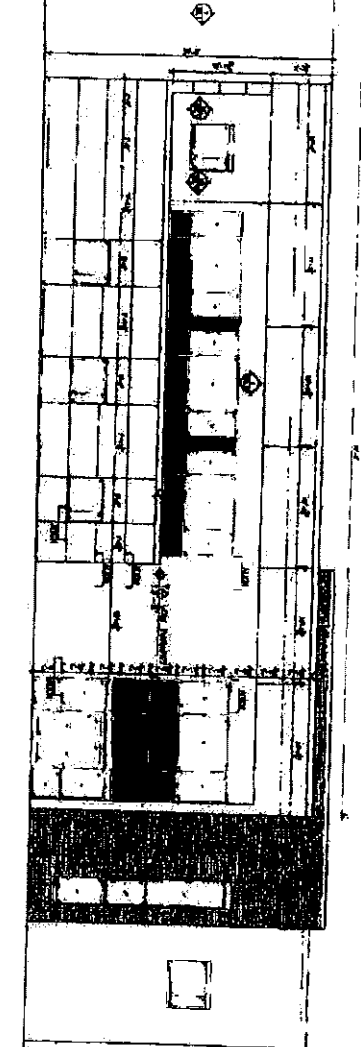
By: 
R. Michael Glander

RMG/ah

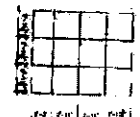
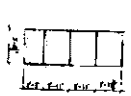
Via Fax: 201-641-0626
Phone: 201-641-0600
Email: Aiovino@grafas.com

- cc: Ralph Justo
Arcari & Iovino
Rjusto@arcari.com
- cc: John Brattoli
CBRE, Inc.
John.brattoli@cbre.com
- cc: Aditya Gupta
CBRE, Inc.
Aditya.Gupta@cbre.com
- cc: Veronica Hernandez
CBRE, Inc.
Veronica.Hernandez@cbre.com
- cc: Drew M. Di Sessa
Pennoni & Associates
DDiSessa@pennoni.com

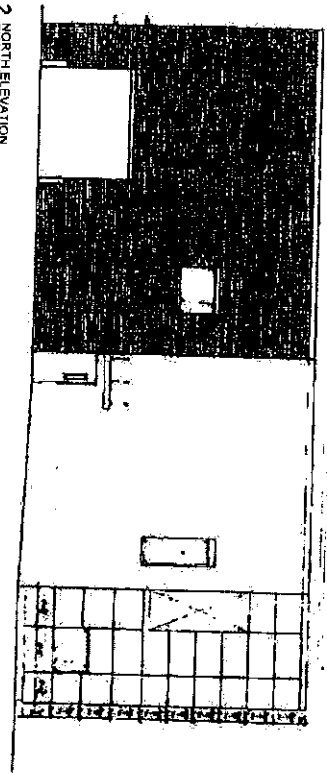
1A WEST ELEVATION



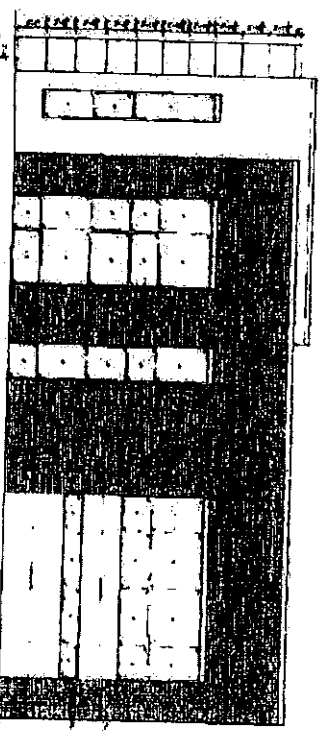
1B WEST ELEVATION
1C WEST ELEVATION



2 NORTH ELEVATION



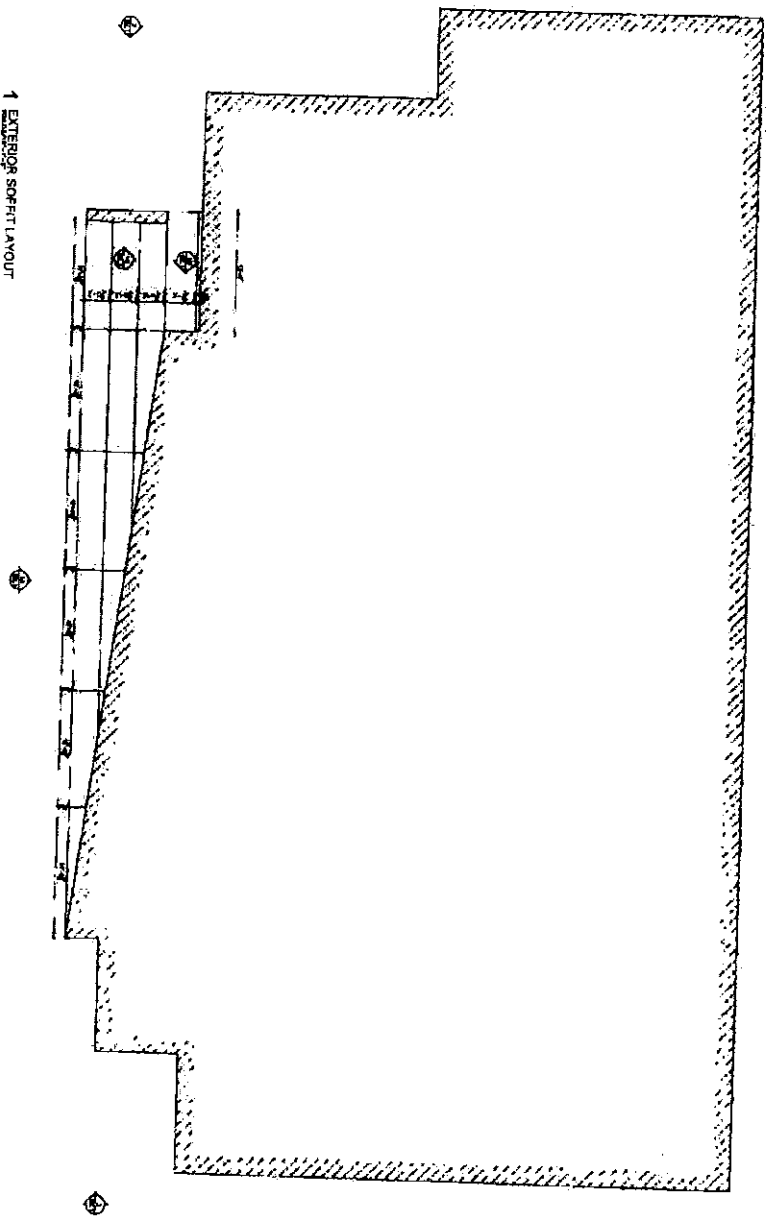
2 SOUTH ELEVATION



Architectural drawing details and specifications, including text such as 'ARCHITECT', 'DATE', and 'SCALE'.

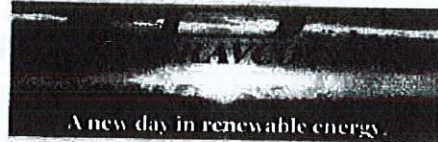
EXTERIOR SOFFIT LAYOUT

1 EXTERIOR SOFFIT LAYOUT



DATE: 10/11/17
DRAWN BY: [Name]
CHECKED BY: [Name]
SCALE: 1/8" = 1'-0"
SHEET NO. 382

245 Wescott Drive, Rahway, NJ 07065
Phone: (732) 388-0800-Fax: (732) 882-0055
WWW.PRAVCO.NET



Change Order Request #2REV

To: GPC, Inc.	From: Satish T. Jadhav
Attn: Mike Glander	Pages: 1 of 1
Fax: 973-376-0599	Date: 05/16/2023 REVISED 6/22/2023
Phone: 973-376-6116	CC: Craig E. Miller Sr.
Re: Leonia Police & Court – Panel Layout Changes.	

Description:

Please see below for the cost to redesign the panel layouts per the SK.1 & SK.2 dated 05.11.23. Panel layout changes from vertical to horizontal.

Price: One Thousand Seven Hundred and Twenty-Five Dollars. (\$1,725.00)

Impact to Schedule: T.B.D.

Please note, we can proceed to redesigning the panel layout only after the approval of COR#2. So, please advise asap on the approval to avoid any delays.

IMPORTANT: This message is intended only for the use of the individual or entity to which it is addressed, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, or the employee or agent responsible for delivering it to the intended recipient, you are hereby notified that reading, disseminating, distributing or copying this communication is strictly prohibited. If you have received this communication in error, please immediately notify us by telephone, and return the original message to us at the address at right via the U.S. Postal Service. Thank you.

**PUBLIC SCHOOLS OF EDISON TOWNSHIP
SCHOOL CALENDAR – 2023-2024
182 INSTRUCTIONAL DAYS**



**GRADUATION DATE
CLASS OF 2024:
JUNE 21, 2024**

SEPTEMBER

- Fri., Sept. 1 Staff Report
- Mon., Sept. 4 Labor Day
- Tues., Sept. 5 Staff Professional Development Day
- Wed., Sept. 6 Schools Open (PS-12)
- Mon., Sept. 25 Yom Kippur

OCTOBER

- Wed., Oct. 4 Single Session Day
Staff Professional Development Day

NOVEMBER

- Mon., - Nov 6 - Fall Break/
- Fri., Nov. 10 Teacher's Convention/
Veteran's Day/Diwali
- Thurs., Nov. 23 - Thanksgiving -
- Fri., Nov. 24 Recess

DECEMBER

- Wed., Dec. 6 Single Session Day
Staff Professional Development Day
- Mon., Dec. 25 - Winter -
- Fri., Dec. 29 Break

JANUARY

- Mon., Jan. 1 New Year's Day
- Wed., Jan. 10 Single Session Day
Staff Professional Development Day
- Mon., Jan. 15 Martin Luther King's Birthday

FEBRUARY

- Wed., Feb. 7 Single Session Day
Staff Professional Development Day
- Mon., Feb. 19 Presidents' Day

MARCH

- Wed., March 6 Single Session Day
Staff Professional Development Day
- Mon., March 29 Spring Break

APRIL

- Mon., April 1 - Spring -
- Fri., April 5 Break
- Wed., April 10 EID
- Wed., April 17 Single Session Day
Staff Professional Development Day
- Tue., April 23 Passover

MAY

- Mon., May 27 Memorial Day

JUNE

- Tues., June 19 Juneteenth
- Fri., June 21 Last Day of School

FEBRUARY 2024							20 DAYS	
S	M	T	W	T	F	S		
					1	2	3	
4	5	6		8	9	10		
11	12	13	14	15	16	17		
18		20	21	22	23	24		
25	26	27	28	29				

MARCH 2024							20 DAYS	
S	M	T	W	T	F	S		
					1	2		
3	4	5		7	8	9		
10	11	12	13	14	15	16		
17	18	19	20	21	22	23		
24	25	26	27	28	29	30		
31								

APRIL 2024							15 DAYS	
S	M	T	W	T	F	S		
	1	2	3	4	5	6		
7	8	9	10	11	12	13		
14	15	16	17	18	19	20		
21	22	23	24	25	26	27		
28	29	30						

MAY 2024							22 DAYS	
S	M	T	W	T	F	S		
				1	2	3	4	
5	6	7	8	9	10	11		
12	13	14	15	16	17	18		
19	20	21	22	23	24	25		
26	27	28	29	30	31			

JUNE 2024							14 DAYS	
S	M	T	W	T	F	S		
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2	3	4	5	6	7	8		
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16	17	18	19	20	21	22		
23	24	25	26	27	28	29		
30								

HIGH SCHOOL/MIDDLE SCHOOL MARKING PERIOD END DATES	
MP 1	November 17, 2023
MP 2	February 1, 2024
MP 3	April 16, 2024
MP 4	June 21, 2024

ELEMENTARY SCHOOLS END OF TRIMESTER DATES	
Trimester 1	December 11, 2023
Trimester 2	March 14, 2024
Trimester 3	June 21, 2024

KEY	
	SCHOOLS CLOSED
	BOARD OF EDUCATION ACTION MEETING
	EARLY DISMISSAL
	END OF MARKING PERIOD
	NO SCHOOL FOR STUDENTS STAFF PROFESSIONAL DEVELOPMENT DAY
	NO SCHOOL FOR STUDENTS STAFF REPORT
	SINGLE SESSION DAY STUDENTS STAFF PROFESSIONAL DEVELOPMENT DAY <small>(Staff Dismissal – Times same as Full Day)</small>

SEPTEMBER 2023							17 DAYS	
S	M	T	W	T	F	S		
					1	2		
3	4	5	6	7	8	9		
10	11	12	13	14	15	16		
17	18	19	20	21	22	23		
24	25	26	27	28	29	30		

OCTOBER 2023							22 DAYS	
S	M	T	W	T	F	S		
1	2	3	4	5	6	7		
8	9	10	11	12	13	14		
15	16	17	18	19	20	21		
22	23	24	25	26	27	28		
29	30	31						

NOVEMBER 2023							15 DAYS	
S	M	T	W	T	F	S		
			1	2	3	4		
5	6	7	8	9	10	11		
12	13	14	15	16	17	18		
19	20	21	22	23	24	25		
26	27	28	29	30				

DECEMBER 2023							16 DAYS	
S	M	T	W	T	F	S		
					1	2		
3	4	5	6	7	8	9		
10	11	12	13	14	15	16		
17	18	19	20	21	22	23		
24	25	26	27	28	29	30		
31								

JANUARY 2024							21 DAYS	
S	M	T	W	T	F	S		
		1	2	3	4	5	6	
7	8	9	10	11	12	13		
14	15	16	17	18	19	20		
21	22	23	24	25	26	27		
28	29	30	31					

PARENT/TEACHER CONFERENCES
PS-5 Schools will be Single-Session Days for conferences.
Preschool and Elementary Schools
 November 16th, November 28th and November 30th
 February 29th, March 5th and March 7th
Middle Schools
 November 16th and February 15th
High Schools
 November 28th

There are two emergency days built into the calendar, which if taken, will not be necessary to make up in order to meet the 180-day student year. If additional emergency closing days are needed, they shall be taken on: 4/2, 4/3

182 - INSTRUCTIONAL DAYS - STUDENTS
 184 - WORKING DAYS - STAFF
 ADOPTED: MARCH 21, 2023

**PUBLIC SCHOOLS OF EDISON TOWNSHIP
SCHOOL CALENDAR – 2023-2024
182 INSTRUCTIONAL DAYS**



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JUNE 21, 2024**

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S	M	T	W	T	F	S			
					1	2	3		
4	5	6		8	9	10			
11	12	13	14	15	16	17			
18	19	20	21	22	23	24			
25	26	27	28	29					

MARCH 2024							20 DAYS		
S	M	T	W	T	F	S			
					1	2			
3	4	5		7	8	9			
10	11	12	13	14	15	16			
17	18	19	20	21	22	23			
24	25	26	27	28	29	30			
31									

APRIL 2024							15 DAYS		
S	M	T	W	T	F	S			
	1	2	3	4	5	6			
7	8	9	10	11	12	13			
14	15	16	17	18	19	20			
21	22	23	24	25	26	27			
28	29	30							

MAY 2024							22 DAYS		
S	M	T	W	T	F	S			
				1	2	3	4		
5	6	7	8	9	10	11			
12	13	14	15	16	17	18			
19	20	21	22	23	24	25			
26	27	28	29	30	31				

JUNE 2024							14 DAYS		
S	M	T	W	T	F	S			
						1			
2	3	4	5	6	7	8			
9	10	11	12	13	14	15			
16	17	18	19	20	21	22			
23	24	25	26	27	28	29			
30									

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S	M	T	W	T	F	S			
					1	2			
3	4	5	6	7	8	9			
10	11	12	13	14	15	16			
17	18	19	20	21	22	23			
24	25	26	27	28	29	30			

OCTOBER 2023							22 DAYS		
S	M	T	W	T	F	S			
1	2	3	4	5	6	7			
8	9	10	11	12	13	14			
15	16	17	18	19	20	21			
22	23	24	25	26	27	28			
29	30	31							

NOVEMBER 2023							15 DAYS		
S	M	T	W	T	F	S			
			1	2	3	4			
5	6	7	8	9	10	11			
12	13	14	15	16	17	18			
19	20	21	22	23	24	25			
26	27	28	29	30					

DECEMBER 2023							16 DAYS		
S	M	T	W	T	F	S			
					1	2			
3	4	5	6	7	8	9			
10	11	12	13	14	15	16			
17	18	19	20	21	22	23			
24	25	26	27	28	29	30			
31									

JANUARY 2024							21 DAYS		
S	M	T	W	T	F	S			
	1	2	3	4	5	6			
7	8	9	10	11	12	13			
14	15	16	17	18	19	20			
21	22	23	24	25	26	27			
28	29	30	31						

PARENT/TEACHER CONFERENCES
PS-5 Schools will be Single-Session Days for conferences.
Preschool and Elementary Schools
 November 16th, November 28th and November 30th
 February 29th, March 5th and March 7th
Middle Schools
 November 16th and February 15th
High Schools
 November 28th

There are two emergency days built into the calendar, which if taken, will not be necessary to make up in order to meet the 180-day student year. If additional emergency closing days are needed, they shall be taken on: 4/2, 4/3

182 - INSTRUCTIONAL DAYS - STUDENTS
 184 - WORKING DAYS - STAFF
 ADOPTED: MARCH 21, 2023



AIA Document G701® - 2017

Change Order

PROJECT: (Name and address)
Leonia Police/Court Bldg.
229 Fort Lee Road
Leonia, NJ 07605

CONTRACT INFORMATION:
Contract For: General Construction
Date:

CHANGE ORDER INFORMATION:
Change Order Number: 034
Date: July 31, 2023

OWNER: (Name and address)
Borough of Leonia
312 Broad Avenue
Leonia, NJ 07605

ARCHITECT: (Name and address)
Arcari + Iovino Architects, P.C.
One Katherine Street
Little Ferry, NJ 07643

CONTRACTOR: (Name and address)
GPC, Inc.
20 E. Willow Street
Millburn, NJ 07041

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Additional engineering and material to independently brace framing over the curtain wall (COR #42R). Add \$4,321.90

The original Contract Sum was	\$	7,298,000.00
The net change by previously authorized Change Orders	\$	459,597.11
The Contract Sum prior to this Change Order was	\$	7,757,597.11
The Contract Sum will be increased by this Change Order in the amount of	\$	4,321.90
The new Contract Sum including this Change Order will be	\$	7,761,919.01

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Arcari + Iovino Architects, P.C.
ARCHITECT (Firm name),
SIGNATURE

Anthony Iovino, President
PRINTED NAME AND TITLE
7/31/2023
DATE

GPC, Inc.
CONTRACTOR (Firm name)
SIGNATURE

Brenda Grafas, President
PRINTED NAME AND TITLE
7/31/23
DATE

Borough of Leonia
OWNER (Firm name)
SIGNATURE

Andrea Wardop, Borough Administrator
PRINTED NAME AND TITLE
DATE



GPC, Inc.

20 East Willow Street ~ Millburn, NJ 07041
Phone: 973-376-6116 ~ Fax: 973-376-0599
Email: info@grafas.net

June 15, 2023

Arcari & Iovino
One Katherine Street
Little Ferry, NJ 07643

Attention: Anthony Iovino

Re: Leonia Police / Court Building
Project No. 2050b - COR #42R
1 Wood Park
Leonia, NJ 07605

Gentlemen:

As a follow up to RFI #41 attached, provide the additional engineering and material to independently brace the framing over the curtain wall as detailed in the attached sketch. We have revised our proposal based upon the actual time and applying the credit for the box header indicated.

DePalma (attached):	\$ 3,929.00
GPC (OH&P @ 10%):	\$ <u>392.90</u>
TOTAL:	\$ 4,321.90

Very truly yours,

GPC, Inc.

By: 
R. Michael Gländer

RMG/ah

Via Fax: 201-641-0626
Phone: 201-641-0600
Email: Aiovino@grafas.com

cc: Ralph Justo
Arcari & Iovino
Rjusto@grafas.com

cc: John Brattoli
CBRE, Inc.
John.brattoli@cbre.com

cc: Aditya Gupta
CBRE, Inc.
Aditya.Gupta@cbre.com

cc: Veronica Hernandez
CBRE, Inc.
Veronica.Hernandez@cbre.com

cc: Drew M. Di Sessa
Pennoni & Associates
DDiSessa@pennoni.com

Request For Information

Submitted To: Acari Iovino
Attn: Ralph Justo

RFI No.

GPC - 41

Date: 4/19/2023

Project: Leonia PD & Courts

Leonia NJ

From: GPC, Inc

20 East Willow street
Millburn, NJ 07041
(973)376-6116 FAX (973)376-0599

Question:

The steel beam represented over the curtain wall system in detail 3 / A104 is not in the plane of the wall as indicated but to the inside of the wall. Please provide the framing changes to anchor the wall over the curtain wall to the metal deck and trusses above.

Questioned by: GPC

Date Questioned: # 4/19/2023

Answer:

SEE ATTACHED SHOP DRAWING WITH COMMENTS DWG 3/LSF-3.2A

Answered by: RALPH JUSTO

Date Answered: 5/25/2023

CC



REQUEST FOR CHANGE ORDER

Ref.# CO-00006
External/CCN#

Date May 24, 2023

Job # 436

To: **GPC, Inc.**
20 East Willow Street
Millburn, NJ 07041
Phone: 973-376-6116 Fax: 973-376-0599

Project: **Leonia Police / Court Building**
One Wood Park
Leonia, NJ 07605

Description: 2nd Floor Curtain Wall Support Revision

Labor		Quantity UOM	Unit Total	Rate	Total
Carpenter Journeyman		18.00 Hrs	18.00	108.39	\$1,951.02
Total Labor					\$1,951.02
Material		Quantity UOM	Unit Price	Total	
MISC-1021- C/O GENERAL WORK	Size	1.00 EA	715.00 EA	\$715.00	
Total Material					\$715.00
Total Miscellaneous Charges					Total
Engineering Fees					\$750.00
Total Miscellaneous Charges					\$750.00

Notes: Revisions to detail above second floor curtain wall

Material breakdown as follows:
Additional height for 6" studs \$150
3-5/8 kicker studs \$350
clips at underside of roof deck \$270
clips from stud wall back to beam \$300
Box beam material credit -\$355

AUTHORIZED BY:
ON BEHALF OF: GPC, Inc.
PROJECT MANAGER:

Labor Total:	\$1,951.02
Material Total:	\$715.00
Sub Trade Total:	\$0.00
Cleanup Total:	\$0.00
Equipment Total:	\$0.00
Misc. Total:	\$750.00
Sub Total:	\$3,416.02
Mark Up:	\$512.98 15.02%
Total:	\$3,929.00



**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: August 7, 2023

RESOLUTION NO. 2023-181

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

AUTHORIZE FY24 NJ DCA ROID APPLICATION

WHEREAS, the Borough of Leonia desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately \$5,140 to carry out a project designed to integrate disabled and non-disabled individuals in recreational and leisure activities.

NOW, THEREFORE, BE IT RESOLVED:

- 1) that the **Mayor and Borough Council** understands the 20% match requirement of the program and does hereby authorize the application for such a grant; and,
- 2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between

Borough of Leonia and the New Jersey Department of Community Affairs;

BE IT FURTHER RESOLVED, that the persons whose names, titles, and signatures appear below are authorized to sign the application and that they or their successors in said titles are authorized to sign the agreement and any other documents necessary in connection therewith:

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: August 7, 2023

RESOLUTION NO. 2023-181

_____ (Signature) Judah Zeigler _____ (Type or print name) Mayor _____ (Title)	_____ (Signature) Andrea L. Wardrop _____ (Type or print name) Borough Administrator _____ (Title)
--	--

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on August 7, 2023.

Trina Lindsey, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: August 7, 2023

RESOLUTION NO. 2023-182

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

**AUTHORIZE PROPOSAL FOR WOOD TERRACE DRAINAGE IMPROVEMENTS –
PHASE ONE**

WHEREAS, the Borough of Leonia Mayor and Council are committed to providing flood mitigation including drainage improvement solutions to the area of Wood Terrace in Leonia; and

WHEREAS, the governing body authorized the appropriation of \$750,000 in capital funding for the Wood Terrace drainage improvements within Ordinance 2022-16, a Multi-Purpose Capital Ordinance, adopted September 16, 2022; and

WHEREAS, the Borough Engineer provided a proposal to provide survey, civil engineering, and bid support services related to the Wood Terrace Drainage Improvements Project – Phase One at a total cost, not-to-exceed, \$61,500.00 as shown below:

I.	Survey Services	\$ 27,500.00
II.	Engineering Services	\$ 32,000.00
III.	Bid Support Services	\$ 2,000.00
	TOTAL FEE	\$ 61,500.00

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey, that Pennoni Associates, Newark, New Jersey, be authorized to conduct services for the Wood Terrace Drainage Improvements Project – Phase One, in an amount, not-to-exceed, \$61,500.00

I, ISSA ABBASI, CHIEF FINANCIAL OFFICER OF THE BOROUGH OF LEONIA, hereby certify that the funds will be available under:

ORDINANCE 2022-16 / MULTI-PURPOSE CAPITAL ORDINANCE 2022

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: August 7, 2023

RESOLUTION NO. 2023-182

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on August 7, 2023.

Trina Lindsey, RMC
Borough Clerk

August 1, 2023

BRLEO23102P Rev. 2

Andrea L. Wardrop, MPA, CFM, Business Administrator
Borough of Leonia
312 Broad Avenue
Leonia, NJ 07605

**RE: WOOD TERRACE DRAINAGE IMPROVEMENTS – PHASE I
BOROUGH OF LEONIA, BERGEN COUNTY, NEW JERSEY**

Dear Ms. Wardrop,

Pennoni Associates Inc. (“Pennoni”) is pleased to present this proposal to provide survey, civil engineering and construction inspection support services as they relate to the above referenced project.

The area of Wood Terrace, near its intersection with Hillside Avenue, experienced flooding during Hurricane Ida on September 1, 2021. Wood Terrace is located at the downstream end of the stormwater collection system. During this high intensity, short duration rainfall event, stormwater flows exceeded the capacity of the stormwater collection system and the existing culvert that discharges to the Overpeck Creek Tributary just west of Wood Terrace. Due to a topographic low point in the roadway at #133-135 Wood Terrace, water collected without an overflow mechanism when the storm system failed resulting in flooding of the roadway and several adjacent homes. Furthermore, during this event, it appears that excess overland flow from the local streets to the east of Wood Terrace flowed over Broad Avenue, through the Leonia United Methodist Church parking lot and through the rear yards of homes on Wood Terrace. Based on field observations, it appears that the existing stormwater catch basins located at the low point are constructed on top of the existing culvert with openings directly into the culvert which allowed water to discharge back into the street due to upstream pressure when the culvert capacity was exceeded.

Interim solutions to the flooding on Wood Terrace that have been identified include the following measures:

- Removal of existing catch basins on top of culvert, closing off openings into the culvert, construction of a separate stormwater collection system at the low point in Wood Terrace to bypass the culvert and discharge directly into the Overpeck Creek Tributary.
- Construction of an earthen berm in the northern portion of the Leonia United Methodist Church property to provide an impoundment area for floodwaters from significant rainfall events subject to necessary agreements and approvals between the Borough and the property owner.

Additional studies to be conducted as part of this phase I proposal include:

- Hydrologic study of the immediate upstream drainage area to determine tributary storm systems discharging into the culvert from the section from beginning in the vicinity of Glenwood Avenue to the terminus at the Overpeck Creek Tributary adjacent to Wood Terrace.
- Feasibility study for the construction of a stormwater detention facility to control overflows or the construction of a replacement culvert or bypass culvert.

This proposal is for engineering services for implementation of interim solutions to mitigate flooding impacts on Wood Terrace and the surrounding area, as well as studies to provide information for a Phase II scope of services to implement more permanent measures to mitigate flooding impacts to the area.

We are pleased to present the following Phase I scope of services:

SCOPE OF SERVICES

I. SURVEY SERVICES

Boundary Survey (Block 804, Lot 9 Leonia Methodist Church property) – This task shall include the necessary survey field work, drafting, office management, deed and map research, boundary resolution and QA/QC to prepare a Survey of Property in accordance with N.J.A.C. 13:40-5.1, “Preparation of Land Surveys”. Site improvements such as the location of buildings, walks, drives, street features, visible utilities and fence-lines and other significant land features will be shown on a final plan of survey which will be signed and sealed by the Professional Land Surveyor in responsible charge. It is the responsibility of the client to furnish Pennoni with a title report for the subject property(ies). In the event a title report is not supplied, Pennoni will provide a supplemental proposal for the preparation of a current title report. Once approved, and completed, the report will be provided to the client.

Topographic Survey – This task shall include the necessary survey field work, drafting, office management and QA/QC to prepare a Topographic Survey for the subject property. Our vertical datum will be based on the North American Vertical Datum of 1988 (NAVD 88) relative to Geoid 2018 and tied into an acceptable published benchmark. Horizontal locations will be relative to the National Spatial Reference System, North American Datum of 1983 (NAD83) adjustment of 2011 and projected to the New Jersey State Plane Coordinate System (NJSPCS, NAD83-2011).

Spot elevations will be taken along roads, gutters, curbs, first floor elevations, and other significant land features. Spot elevations will be taken to the nearest hundredth of a foot (0.01’) on hard surfaces and to the nearest one-tenth of a foot (0.1’) on grass or earth surfaces. Invert elevations for storm and sanitary sewers on or along the subject property will be obtained where accessible. This Topographic Survey will be prepared in accordance with the National Map Accuracy Standards at a scale of 1” =30’ with a 1’ contour interval.

Subsurface Utility Investigation – A subsurface utility and object investigation will be performed in accordance with ASCE Publication CI/ASCE 38-02, Common Ground Alliance (CGA) and American Public Works Association/Utility Location and Coordination Council (APWA/ULCG) to Quality Level B by our teaming partner to target the presence of buried cables, conduits, vaults or other potential underground structures within our target area. This locating effort will be performed by utilizing Ground Penetrating Radar (GPR) and Electromagnetic locating instrumentation (EM). The results will then be layered onto our base topographic mapping.

Boundary Retracement Surveys: If this Agreement, within the scope of services, contains provisions in which Pennoni Associates is to provide Boundary / ALTA Survey services, the following assumption applies: the materials required to complete this survey (i.e., deeds, prior surveys, record plans, or physical evidence) are available and generally error and conflict free and meet the standard of care currently practiced in the Northeastern and Mid-Atlantic areas of the United States. Under this assumption, most Boundary Retracement Surveys can be completed within reasonable time frames and efficiencies. However, in a small percentage of surveys, errors, conflicts and deficiencies with the record information and physical evidence may cause significant problems in resolving the boundary. It is not possible to discover those problems until well into the analytical and decision-

making process. When such problems are discovered, the assumption stated above is no longer deemed valid. Pennoni Associates, therefore, reserves the right to revise the original scope of service defined herein. The Client will be advised and authorizations to proceed with additional services shall be acquired before Pennoni Associates can complete its services.

II. ENGINEERING SERVICES

Hydrologic and Hydraulic (H&H) Study

Pennoni will perform an H&H study of the drainage areas and stormwater collections systems tributary to the Wood Terrace area. The H&H study will focus on the movement of water through the watershed and this information will be utilized for the design of phase I improvements and will assist in the development of future improvements.

Construction Plans

- A. Construction plans for the proposed drainage improvements will be prepared based on our survey, subsurface utility investigation, and H&H study findings.
- B. We will prepare the following plans for the bid package:
 - a. Title Sheet
 - b. Estimate of Quantities/General Notes
 - c. Construction Plans
 - d. Soil Erosion Plan, Notes and Details
 - e. Maintenance and Traffic Control Plan and Details
 - f. Construction Details
- C. We will prepare bid specifications in accordance with the 2019 NJDOT Standard Specifications for Road and Bridge Construction and current Supplemental Specifications.
- D. We will prepare a preliminary and final cost estimate of the construction for review and approval.
- E. We will forward the preliminary design to Leonia for review and comments and make adjustments and revisions as required.
- F. We will forward final design documents for bidding purposes in PDF, MS Word and/or appropriate format.
- G. We will assist the Borough with negotiations with adjacent property owners to obtain permission for work on private property, including securing necessary easements and agreements needed to complete the work. It should be noted that without permission from some adjacent owners, not all proposed improvements may be constructed which could impact the overall effectiveness of the flooding mitigation measures.

Permitting

Bergen County Soil Conservation District (BCSCD) – Pennoni will prepare the necessary plans, calculations, application forms and supporting documentation for submission to the BCSCD for a soil erosion and sediment control plan certification. A request for authorization (RFA) for a construction activity stormwater general

permit will also be prepared if required. Application fees are the responsibility of the client and are not included in this proposal.

Since the project area is not located within a flood hazard area or will not affect freshwater wetlands or transition areas, NJDEP permits are not anticipated for this project and are not included in this proposal.

III. BID SUPPORT SERVICES

- A. Pennoni will prepare a notice of advertisement for bidders and coordinate with the Borough Clerk for advertisement in the adopted publications.
- B. We will attend the bid opening (if necessary). We will prepare a bid analysis of the tabulated bid amounts and complete a bid checklist sheet.
- C. We will make a recommendation to Leonia of award of contract in conjunction with review by the Borough Attorney. We will prepare the bid tabulation, bid recommendation and award of contract through resolution and/or authorization to proceed.

SCHEDULE

Pennoni is prepared to begin work on this project within two (2) weeks of receipt of Notice-to-Proceed and will endeavor to complete the work in accordance with the Client's scheduling needs. Pennoni estimates the surveying and investigations portion of the Scope of Services, as described above, can be completed and delivered within six (6) weeks of receipt of Notice to Proceed and the engineering services portion to be completed within four (4) weeks thereafter. We anticipate the bid portion of the Scope of Services to be completed in two to four (2-4) weeks after completion of the engineering plans and specifications.

FEE

Pennoni states that the above-described activities can be completed for the following fees. All fees are lump sum unless otherwise noted.

I. Survey Services	\$ 27,500.00
II. Engineering Services	\$ 32,000.00
III. Bid Support Services	\$ 2,000.00
TOTAL FEE	\$ 61,500.00

REIMBURSABLE EXPENSES

Reproduction for submissions, and Client and project team use (along with overnight mail), are included in the various items of this proposal. Extraordinary expenses identifiable to the specific project will be discussed in detail and a proposal will be submitted to cover these expenses in addition to the above stated fee.

BILLING AND PAYMENT

Pennoni will invoice for these services in accordance with our professional service contract with the Borough.

TERMS AND CONDITIONS

Construction administration and construction inspection services are not included in this proposal.

Work will be performed in accordance with the terms of our existing contract.

Thank you for the opportunity to provide these professional services. If this proposal is acceptable, please sign and return one of the enclosed copies as our Notice-To-Proceed. If you have any questions, or if you would like to discuss any of the above, please do not hesitate to contact us.

Sincerely,

PENNONI ASSOCIATES INC.



Todd M. Hay, P.E., C.M.E.
Regional Vice President



Drew M. Di Sessa, P.E., P.P., C.M.E.
Associate Vice President, Office Director

TH/dd

Accepted by:

Signature

Date

Print Name and Title

Company Name

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: August 7, 2023

RESOLUTION NO. 2023-183

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

**AUTHORIZE THE EXTENSION OF PROJECT MANAGEMENT SERVICES RELATED
TO THE NEW MUNICIPAL CENTER CONSTRUCTION PROJECT**

WHEREAS, on November 22, 2021, the Mayor and Council adopted Resolution 2021-253 authorizing Pennoni Associates of Newark, New Jersey, to provide professional project management services utilizing the expertise of CBRE Group, Inc., of New York, New York, for the new municipal center construction project; and

WHEREAS, there exists a need to extend said services for an additional six months, from June 2023 through November 2023; and

WHEREAS, Pennoni Associates’ proposes a fee for CBRE’s extended project management services at the not-to-exceed amount of \$8,400.00 per month for six (6) months from June 1, 2023 through November 30, 2023.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey, that Pennoni Associates of Newark, New Jersey, is authorized to provide professional project management services to the Borough of Leonia for the new municipal center construction project utilizing the CBRE Group, Inc., of New York, New York in the not-to-exceed amount of \$8,400.00 per month for six (6) months from June 1, 2023 through November 30, 2023.

I, ISSA ABBASI, CHIEF FINANCIAL OFFICER OF THE BOROUGH OF LEONIA, hereby certify that the funds will be available under:

ORD # 2021-08 MUNICIPAL BUILDING /Account# C-04-99-2021-008

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on August 7, 2023.

Trina Lindsey, RMC
Borough Clerk

August 3, 2023

BRLEO21007P1

Andrea L. Wardrop, MPA, CFM, Business Administrator
Borough of Leonia
312 Broad Avenue
Leonia, NJ 07605

**RE: PROPOSAL FOR PROFESSIONAL PROJECT MANAGEMENT SERVICES – EXTENSION TO SERVICES #1
NEW LEONIA MUNICIPAL BUILDING
BOROUGH OF LEONIA, BERGEN COUNTY, NEW JERSEY**

Dear Ms. Wardrop:

Pennoni Associates Inc. (“Pennoni”) is pleased to present this proposal to continue to provide project management services, including clerk of the works services during the pre-construction and construction phases of the above referenced project. In order to provide the Borough with the highest level of quality and professional services, Pennoni proposes to continue to partner with the firm of CBRE, with offices in New York, New York, and Saddle Brook, New Jersey. CBRE is a full service commercial real estate company specializing in project management services for buildings.

The previously approved 18-month term agreement for Project Management services with Pennoni/CBRE commenced in December 2021 and recently came to an end at the end of May 2023. As the project is still under construction, this proposal is for an extension of the current contract for project management services to the end of November 2023, which is the anticipated completion date of the project.

Our proposal has been based on the following understanding:

New Municipal Building at 1 Wood Park - This is a two-story building currently under construction comprising approximately 16,000 square feet and will house the Police Services on the first floor and the Mayor, council, courtroom and support services on the second floor. The site will be improved with the required parking and proper site access for the entire project.

The Pennoni/CBRE team will work closely with the Borough of Leonia to manage all aspects of the project from inception to completion with a focus on mitigating risks and assuring the success of the project. We have attached a detailed description of our scope of services below.

Pennoni/CBRE has a strong local presence in New Jersey and is very capable of managing this effort from inception to completion. To ensure we provide the right resource to align with the project requirements, we propose John Brattoli of CBRE to continue as Senior Project Manager.

SCOPE OF SERVICES

Our approach to this project will follow the five steps below. We assemble the best team for the project and make sure that every person is working for and respects the interests of your business at every project phase. On the following pages we’ve provided our proposed workplan, followed by a detailed breakdown of

the scope of services to be provided in each phase. The scope of services will form the basis upon which our contract is based.

DUE DILIGENCE, STRATEGY, AND PLANNING

Attend	site tours to provide feedback on potential project impacts
Formalize	clear project goals for time, cost and scope with client
Develop	realistic milestones and a preliminary budget for total project costs with client, including construction, equipment, furniture and design fees
Recommend	professional firms for selection by client, including consultants, architects, designers and engineers (referred to herein as “design team”). Prepare RFP documents, qualify the professional firms, conduct interviews and evaluations.



In the early planning stages, we will help to develop a Project Implementation Plan (PIP) with direct input from the design team and the Borough of Leonia. The PIP will inform and direct the project delivery process for all stakeholders, which will evolve as the scope and estimates become more clearly defined throughout the project lifecycle. The PIP is intended to:

- Outline the project objective and guiding principles
- Define the project scope, schedule, budget, communications, vendor requirements and delivery approach
- Reveal assumptions, constraints, and dependencies of the project deliverables along with implementation strategies
- Determine the project methodology; the controls and processes by which the project will be planned, executed, monitored, and closed
- Decide the governance structure for communications and decision-making
- Create the framework for proactively identifying and addressing project risks
- Establish the expected quality of the outcome

CONSTRUCTION OVERSIGHT

Prepare	front end documents including general and special conditions, contract formats, temporary specifications, guidelines for affirmative action programs, site specific safety plans, and special contractor supplements
---------	--

Review	contractor’s schedule to ensure it aligns with the construction means and methods of delivering the project within the contractual terms
Create	an integrated project schedule (including all vendors workflow) for inclusion in the bid documents and develop a cost value for each activity for use in preparing a forecast
Negotiate	agreement(s) with construction team entities within predefined parameters. If required implement value engineering for all aspects of design and construction with selected construction team prior to contract award
Implement	if required implement value engineering for all aspects of design and construction with selected construction team prior to contract award
Award	work, with client’s approval
Review	work performed by the construction team, in conjunction with design team and their contractual terms
Confirm	that the materials furnished, and the work performed are in accordance with the drawings, specifications and contract documents
Coordinate	the implementation of construction information systems, project schedules and resources analysis as they relate to materials, manpower and costs with the construction team.
Provide	construction review status updates and reports on a monthly basis
Establish	on-site organization and lines of authority required to carry out all project phases efficiently with the construction team
Ensure	construction team maintains an on-site record-keeping system which will be sufficient in detail to satisfy an audit by client (as required)
Coordinate	the obtaining of all legally required permits, licenses, and certificates
Coordinate	aspects of the work involving local municipal authorities, governmental agencies, and utility companies
Coordinate	the work of all Owner provided subcontractors through the construction team. In the event that the interpretation of the meaning and intent of the contract documents becomes necessary during construction, ascertain the architect’s and client’s interpretation, make recommendations as appropriate, and transmit such information to the appropriate subcontractor(s)
Drive	job meetings to discuss procedures, progress, problems and scheduling
Ensure	third party testing outlined in the technical sections of the specifications is completed as required by the building code
Coordinate	the review with the design team for compliance with the contract documents, shop drawings and materials submitted by the construction team
Recommend	approval of all applications for payments submitted through vendor(s) in accordance with client’s established procedures
Obtain	all applicable lien releases upon issuance of vendor payments
Receive	and review change order requests from design team, construction team or from client. Review unit prices, time and material charges and similar items. Monitor and advise

upon request for changes required by field conditions and progress of the work and obtain approval from client and the architect/engineer

Monitor	schedule to expedite material and equipment deliveries during construction
---------	--

CLOSE-OUT, COMMISSIONING & WARRANTY

Review	all guarantees, warranties, etc. required by the contract documents and assembled by the contractor and forward them to client
--------	--

Verify	all claim releases required to issue final certificate of completion and final payment to the construction team, and forward to client
--------	--

Expedite	preparation of “as-built” drawings in accordance with the terms of the specifications
----------	---

Monitor	the expeditious follow-up and correction of all punch list items
---------	--

Turnover	any owner’s manuals or training requirements for new systems to facility management or building engineering for operations purposes
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SCHEDULE

The duration of the entire effort and our projected scope of services will be six (6) months beginning on June 1, 2023 and ending November 30, 2023. Efforts for the renovation to take place during the design & construction period as a separate project which we expect the design team to begin concurrently. Our proposal breakdown for this effort has been determined for the project as follows.

FEE

We are pleased to present the following six month fee for our proposed project management services:

Calculated fee for extension of services per this proposal: \$11,725 per month for 6 months based on new rate and past efforts and credit adjustment for 312 Broad Avenue.

- $\$11,725 \times 6 \text{ mos.} = \$70,350$ at new rates
- $\$2,500 \times 8 \text{ mos.} = \$20,000$ credit for overpayment on previous contract for services related to 312 Broad Avenue
- $\$70,350 - \$20,000 = \$50,350 / 6 \text{ months} = \$8,392$ per month
- Proposed Monthly Fee - \$8,392.00 per month, say **\$8,400 /mo. June 1st – November 30th**

REIMBURSABLE EXPENSES

Reproduction for submissions, and Client and project team use (along with overnight mail), are included in the various items of this proposal. Extraordinary expenses identifiable to the specific project will be discussed in detail and a proposal will be submitted to cover these expenses in addition to the above stated fee.

BILLING AND PAYMENT

Pennoni will invoice for these services on a monthly basis in accordance with our professional service contract with the Borough.

TERMS AND CONDITIONS

Work will be performed in accordance with the terms of our existing contract.

Thank you for the opportunity to provide these professional services. If this proposal is acceptable, please sign and return one copy as our Notice-To-Proceed. If you have any questions, or if you would like to discuss any of the above, please do not hesitate to contact us.

Sincerely,
PENNONI ASSOCIATES INC.



Todd M. Hay, P.E., C.M.E.
Regional Vice President



Drew M. Di Sessa, P.E., P.P., C.M.E.
Associate Vice President, Office Director

TH/dd

Accepted by: _____
Signature Date

Print Name and Title

Company Name

Fire Prevention Ordinance Revision

I am revisiting the need to edit the FP ordinance to make the needed corrections. I believe based on our emails earlier in the year, the following will correct the error and close the loop hole found in the ordinance.

Current:

136-12 REQUIRED INSPECTIONS; FEES.

The Fire Prevention Bureau shall perform inspections and complaint investigations of all occupancies within the Borough of Leonia with the exception of owner-occupied one- and two-family dwellings used exclusively for dwelling purposes and apply the regulations of this chapter and the Uniform Fire Code to the aforementioned facilities. In addition to the inspections and fees required pursuant to the Uniform Fire Safety Act and the regulations of the Department of Community Affairs, the following additional annual facility registration fees shall be collected:

Proposed:

136-12 REQUIRED INSPECTIONS; FEES.

The Fire Prevention Bureau shall perform inspections and complaint investigations of all occupancies within the Borough of Leonia with the exception of owner-occupied one- and two-family dwellings ~~used exclusively for dwelling purposes~~ and apply the regulations of this chapter and the Uniform Fire Code to the aforementioned facilities. In addition to the inspections and fees required pursuant to the Uniform Fire Safety Act and the regulations of the Department of Community Affairs, the following additional annual facility registration fees shall be collected:

Current:

USE

TYPE DESCRIPTION

FEE

	R-1 Residential one & two family non-owner occupied dwellings not used exclusively as a residence:	\$150.00
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Proposed:

USE

TYPE DESCRIPTION

FEE

	R-1 Residential non-owner occupied one and/or two family dwelling or dwelling unit including any dwelling unit within any other listed Use Type.	\$150.00
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Please review and advise if this is acceptable.

Thanks,
Dave

David A. Haenelt
Fire Marshal/Fire Subcode Official
Leonia Fire Prevention Bureau

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: August 7, 2023

RESOLUTION NO. 2023-184

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

CLOSED SESSION

BE IT RESOLVED in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Leonia entered into Closed Executive Session to discuss the following matters:

- A. Borough Owned Property
- B. Affordable Housing Litigation
- C. Personnel – Borough Administrator

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on August 7, 2023.

Trina Lindsey, RMC
Borough Clerk