



**Borough of Leonia**  
Leonía Senior Center  
305 Beechwood Place  
Leonía, NJ 07605

**Trina Lindsey**  
*Borough Clerk*  
  
www.leonianj.gov

Meeting: 08/21/23 7:30 PM

**Mayor and Council  
Meeting - Work Session  
Meeting**

- 1 FLAG SALUTE**
- 2 OPEN MEETING STATEMENT** - *Conditions of the Open Meeting Act have been met by Notice placed on the Bulletin Board at Borough Hall and notice sent to the Official Newspaper.*
- 3 ROLL CALL**
- 4 PRESENTATION**
- 5 COMMENTS FROM THE PUBLIC - "AGENDA ITEMS ONLY" TWO (2) MINUTES PER SPEAKER**
- 6 CONFERENCE DISCUSSIONS**
- 7 APPOINTMENT**
- 8 PROCLAMATION**
- 9 APPROVAL OF MINUTES**
- 10 ADOPTION OF ORDINANCES**
- 11 INTRODUCTION OF ORDINANCES**
  - 11.1. ORD. 2023-15 Amend Chapter 46 - "Personnel Policies"  
[Intro Ord 2023-15.pdf](#)  
[ORD. 2023-15 Amend Chapter 46 - Personnel Policies.pdf](#)
  - 11.2. ORD. 2023-16 Amending Chapter 136-12 Fire Prevention  
[Intro Ord 2023-16.pdf](#)  
[ORD. 2023-16 Amending Chapter 136-12 Fire Prevention.pdf](#)
- 12 NON-CONSENT RESOLUTIONS**
  - 12.1. RES. 2023-186 Authorize GPC Inc. - Change Order 35  
[2023-186\\_Change Orders #35 - New Municipal Building Construction Project\\_8.21.23.pdf](#)  
[LEONIA CO 35.pdf](#)

## 13 CONSENT RESOLUTIONS

- 13.1. RES. 2023-187 Authorize Bill List  
[2023-187\\_Authorize Bill List\\_8.21.23.pdf](#)  
[2023-187\\_Bill List Backup\\_8.21.23.pdf](#)
- 13.2. RES. 2023-188 Bond Closing Resolution  
[2023-188\\_Bond Closing Resolution\\_8.21.23.pdf](#)
- 13.3. RES. 2023-189 Amendment to Salary Resolution  
[2023-189\\_Amending Salary Resolution\\_08.21.2023.pdf](#)
- 13.4. RES. 2023-190 Authorization to Participate in a Countywide Fire Mutual Aid Agreement  
[2023-190\\_Authorization to Participate in a Countywide Fire Mutual Aid Agreement\\_8.21.23.pdf](#)  
[Final Bergen County Countywide Fire Mutual Aid Agreement 03-31-2023.pdf](#)  
[Countywide Fire Mutual Aid Agreement Resolution 5-3-23.pdf](#)

## 14 UNFINISHED BUSINESS

- 14.1. RV, Commercial Vehicles, and Licenses - Joanne Terrell/Brian Chewcaskie
- 14.2. Capital Budget - Louis Grandelis
- 14.3. Traffic - SLEO 1 Updates - Maureen Davis

## 15 NEW BUSINESS

- 15.1. Limousine Licensing - Joanne Terrell/Brian Chewcaskie

## 16 COMMENTS FROM THE PUBLIC - "AGENDA AND NON-AGENDA ITEMS THREE (3) MINUTES PER SPEAKER"

## 17 CLOSED SESSION: RESOLUTION OF THE BOROUGH OF LEONIA, COUNTY OF BERGEN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR AND COUNCIL TO RETIRE INTO CLOSED SESSION FOR THE PURPOSE OF DISCUSSING THE FOLLOWING:

- 17.1. A. Affordable Housing  
B. Human Resources - Borough Administrator  
[2023-191\\_Closed Session\\_8.21.23.pdf](#)

## 18 ADJOURNMENT

## **Introduction of Ordinances**

### **Ordinance 2023-15**

TRINA WILL READ THE TITLE OF THE ORDINANCE.

AN ORDINANCE TO AMEND CHAPTER 46 OF THE  
GENERAL CODE OF THE BOROUGH OF LEONIA ENTITLED  
“PERSONNEL POLICIES”

MAYOR ZEIGLER WILL REQUEST A COUNCIL MEMBER TO MAKE  
A MOTION TO INTRODUCE AND PASS ON FIRST READING  
ORDINANCE 2023-15 AND SET THE HEARING FOR SEPTEMBER  
6, 2023 AT 7:30 PM OR AS SOON THEREAFTER IN LEONIA  
SENIOR CENTER AND VIRTUALLY VIA GOTOMEETING.

THE MOTION WILL THEN BE SECONDED.

TRINA WILL CONDUCT THE ROLL CALL.

**BOROUGH OF LEONIA  
ORDINANCE # 2023-15**

**AN ORDINANCE TO AMEND CHAPTER 46 OF THE  
GENERAL CODE OF THE BOROUGH OF LEONIA ENTITLED “PERSONNEL  
POLICIES”**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey, as follows:

**Section 1.**

Chapter 46, of the Code of the Borough of Leonia, “Personnel Policies ”, be and is hereby amended in its entirety as follows:

**46.1 ESTABLISHMENT OF TITLES AND POLICIES**

The Mayor and Council of the Borough shall, by ordinance, establish titles for public employment by the Borough of Leonia and salary ranges for Borough employees.

**46.2 ADOPTION OF PERSONNEL POLICIES AND PROCEDURES**

The Mayor and Council of the Borough shall, by resolution, adopt and amend from time to time personnel policies and procedures including rules concerning the hiring and termination of employees, terms and conditions of employment, and regulations required to comply with applicable Federal and State employment related law. The personnel policies and procedures adopted pursuant to said resolution(s) shall be applicable to all officials, appointees, employees, prospective employees, volunteers and independent contractors of the Borough of Leonia.

**46.3 IMPLEMENTATION AND ENFORCEMENT OF POLICIES AND PROCEDURES**

The Business Administrator shall be responsible to implement and enforce the personnel policies adopted by ordinance or resolution authorized pursuant to this Chapter. If there is a conflict between said personnel policies and any duly adopted and lawful collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, the practices adopted pursuant to this ordinance shall prevail.

**Section 2.**

All other provisions of Chapter 46, “Personnel Policies ” of the Code of the Borough of Leonia are hereby repealed.

**Section 3. Severability**

If any article, section, sub-section, sentence, clause or phrase of this Ordinance is, for any reason, deemed to be unconstitutional or invalid by any court of competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.

**Section 4. Effect**

This Ordinance will take effect upon publication as required by law.

RECORD OF VOTE												
Council	First Reading						Second Reading					
	August 21, 2023						September 6, 2023					
	M	S	Y	N	A	AB	M	S	Y	N	A	AB
Grandelis												
Davis												
Fusco												
Hesterbrink												
Terrell												
Ziegler												
Mayor Zeigler												
M - Motion    S - Seconded    Y- Yes    N - No    A - Abstain    AB - Absent												

\_\_\_\_\_  
Judah Zeigler, Mayor

ATTEST:

\_\_\_\_\_  
Trina Lindsey  
Borough Clerk

## **Introduction of Ordinances**

### **Ordinance 2023-16**

TRINA WILL READ THE TITLE OF THE ORDINANCE.

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 136  
“FIRE PREVENTION” OF THE CODE OF THE BOROUGH OF LEONIA

MAYOR ZEIGLER WILL REQUEST A COUNCIL MEMBER TO MAKE  
A MOTION TO INTRODUCE AND PASS ON FIRST READING  
ORDINANCE 2023-16 AND SET THE HEARING FOR SEPTEMBER  
6, 2023 AT 7:30 PM OR AS SOON THEREAFTER IN LEONIA  
SENIOR CENTER AND VIRTUALLY VIA GOTOMEETING.

THE MOTION WILL THEN BE SECONDED.

TRINA WILL CONDUCT THE ROLL CALL.

**BOROUGH OF LEONIA**  
**ORDINANCE NO. 2023-16**

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 136  
“FIRE PREVENTION” OF THE CODE OF THE BOROUGH OF LEONIA**

**NOW THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of Leonia, as follows:

**Section 1.**

Chapter 136 “Fire Prevention” Article II “Registrations, Inspections and Fees” Section 136-12 “Required Inspections; fees” of the Code of the Borough of Leonia is amended and supplemented, as follows (deletions indicated by “---“ and additions in **bold**):

**§ 136-12. Required inspections; fees.**

The Fire Prevention Bureau shall perform inspections and complaint investigations of all occupancies within the Borough of Leonia with the exception of owner-occupied one- and two-family dwellings ~~used exclusively for dwelling purposes~~ and apply the regulations of this chapter and the Uniform Fire Code to the aforementioned facilities. In addition to the inspections and fees required pursuant to the Uniform Fire Safety Act and the regulations of the Department of Community Affairs, the following additional annual facility registration fees shall be collected:

<b>Use Type</b>	<b>Description</b>	<b>Fee</b>
A-1	Assembly occupancy with occupancy load between one and 50 not classified as a life-hazard use by the NJ Uniform Fire Code	\$150
B-1	All buildings and/or occupancies of business use which do not exceed 2,500 square feet	\$150
B-2	All buildings and/or occupancies of business use which are greater than 2,500 square feet, but less than 10,000 square feet	\$300
B-3	All buildings and/or occupancies of a business use which are 10,000 square feet or greater, but less than 50,000 square feet	\$600
B-4	All buildings and/or occupancies of a business use which are 50,000 square feet or greater	\$900
F-1	All buildings and/or occupancies of a factory use which do not exceed 5,000 square feet	\$300
F-2	All buildings and/or occupancies of factory use which are greater than 5,000 square feet, but less than 10,000 square feet	\$600
F-3	All buildings and/or occupancies of factory use which are 10,000 square feet or greater	\$900
M-1	All buildings and/or occupancies of mercantile use which do not exceed 2,500 square feet	\$150
M-2	All buildings and/or occupancies of mercantile use which are greater than 2,500 square feet, but less than 4,000 square feet	\$185
M-3	All buildings and/or occupancies of mercantile use which are greater than 4,000 square feet, but less than 6,000 square feet	\$225

Use Type	Description	Fee
M-4	All buildings and/or occupancies of mercantile use which are greater than 6,000 square feet, but less than 8,000 square feet	\$270
M-5	All buildings and/or occupancies of mercantile use which are greater than 8,000 square feet, but less than 10,000 square feet	\$300
M-6	All buildings and/or occupancies of mercantile use which are greater than 10,000 square feet, but less than 12,001 square feet	\$325
R-1	<del>Residential one and two family nonowner occupied dwellings not used exclusively as a residence</del> <b>non-owner occupied one and/or two family dwelling or dwelling unit including any dwelling unit within any other listed Use Type.</b>	\$150
R-2	Residential three to 10 units	\$195
R-3	Residential 11 to 20 units	\$300
R-4	Residential 21 to 30 units	\$375
R-5	Residential 31 to 40 units	\$450
R-6	Residential 41 to 50 units	\$525
R-7	Residential 51 and up: plus \$15 per every dwelling unit above 50 units	\$600
S-1	All buildings and/or occupancies of storage use which do not exceed 5,000 square feet	\$300
S-2	All buildings and/or occupancies of storage use which are greater than 5,000 square feet, but less than 10,000 square feet	\$600
S-3	All buildings and/or occupancies of storage use which are 10,000 square feet or greater	\$900
V-1	All buildings and/or occupancies that are unoccupied/vacant which do not exceed 12,000 square feet	\$150

The remainder of Section 12 remains unchanged.

**Section 2.**

Should any section, part or provision of this ordinance be held unconstitutional or invalid, such decision shall not affect the validity of this ordinance as a whole, or any other part thereof.

**Section 3.**

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**Section 4.**

This ordinance shall take effect immediately upon publication and final passage according to law.



**RECORD OF VOTE**

	First Reading						Second Reading					
	August 21, 2023						September 6, 2023					
	M	S	Y	N	A	AB	M	S	Y	N	A	AB
Grandelis												
Davis												
Fusco												
Hesterbrink												
Terrell												
Ziegler												
Mayor Zeigler												
M - Motion    S - Seconded    Y- Yes    N - No    A - Abstain    AB - Absent												

\_\_\_\_\_  
Judah Zeigler, Mayor

ATTEST:

\_\_\_\_\_  
Trina Lindsey, Borough Clerk

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: August 21, 2023**

**RESOLUTION NO. 2023-186**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Grandelis</b>						
<b>Davis</b>						
<b>Fusco</b>						
<b>Hesterbrink</b>						
<b>Terrell</b>						
<b>Ziegler</b>						
<b>Mayor Zeigler</b>	---	---				

**AUTHORIZE CHANGE ORDER #35 FOR THE CONSTRUCTION OF THE NEW  
MUNICIPAL CENTER**

**WHEREAS**, via Resolution 2022-94, dated March 7, 2022, the Borough of Leonia (“Borough”) authorized the construction of a new municipal building to house the Borough’s police department, municipal courtroom and council chambers, and court offices (the “Project”); and

**WHEREAS**, in accordance with New Jersey’s Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) the Borough solicited bids for the construction of the new municipal building pursuant to an open and competitive bidding process; and

**WHEREAS**, the contract was awarded per Resolution 2022-04 to GPC, Inc. for a contract price of \$7,298,000.00; and

**WHEREAS**, thirty-one (34) previous work items were approved via Resolutions 2022-172, 2022-195, 2022-207, 2022-222, 2022-231, 2022-245, 2022-252, 2022-268, 2022-272, 2023-75, 2023-92, 2023-105, 2023-122, 2023-132, 2023-169, and 2023-180; bringing the new total contract price to \$7,761,919.01 (the “Contract Price”); and

**WHEREAS**, one (1) additional work item (change order) are necessary for the completion of the “Project” (the “Work Item):

	<b>Work Item</b>	<b>Change in Price</b>
Change Order 35	Exterior metal panel pad out framing	\$10,036.60
<b>NEW TOTAL CONTRACT PRICE</b>		<b>\$7,771,955.61</b>

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the Borough, hereby authorizes the aforementioned Change Order #35, to include the amounts reflected in the above Work Item schedule, thereby modifying the total Contract Price in accordance to the schedule in the amount of \$7,771,955.61.

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: August 21, 2023**

**RESOLUTION NO. 2023-186**

I, ISSA ABBASI, CHIEF FINANCIAL OFFICER OF THE BOROUGH OF LEONIA, hereby certify that the funds will be available under:

ORD # 2021-08 MUNICIPAL BUILDING /Account# C-04-99-2021-008

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I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on August 21, 2023.

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Trina Lindsey, RMC  
Borough Clerk



# AIA®

## Document G701® – 2017

### Change Order

**PROJECT:** *(Name and address)*  
Leonia Police/Court Bldg.  
229 Fort Lee Road  
Leonia, NJ 07605

**CONTRACT INFORMATION:**  
Contract For: General Construction  
Date:

**CHANGE ORDER INFORMATION:**  
Change Order Number: 035  
Date: August 17, 2023

**OWNER:** *(Name and address)*  
Borough of Leonia  
312 Broad Avenue  
Leonia, NJ 07605

**ARCHITECT:** *(Name and address)*  
Arcari + Iovino Architects, P.C.  
One Katherine Street  
Little Ferry, NJ 07643

**CONTRACTOR:** *(Name and address)*  
GPC, Inc.  
20 E. Willow Street  
Millburn, NJ 07041

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Exterior metal panel pad out framing (COR #46). Add \$10,036.60

The original Contract Sum was	\$ 7,298,000.00
The net change by previously authorized Change Orders	\$ 463,919.01
The Contract Sum prior to this Change Order was	\$ 7,761,919.01
The Contract Sum will be increased by this Change Order in the amount of	\$ 10,036.60
The new Contract Sum including this Change Order will be	\$ 7,771,955.61

The Contract Time will be unchanged by Zero (0) days.  
The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Arcari + Iovino Architects, P.C.  
ARCHITECT *(Firm name)*

GPC, Inc.  
CONTRACTOR *(Firm name)*

Borough of Leonia  
OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

Anthony Iovino, President  
PRINTED NAME AND TITLE

Brenda Grafas, President  
PRINTED NAME AND TITLE

Andrea Wardop, Borough Administrator  
PRINTED NAME AND TITLE

8/17/2023  
DATE

8/17/23  
DATE

DATE



WBE/SBE

# GPC, Inc.

20 East Willow Street ~ Millburn, NJ 07041  
Phone: 973-376-6116 ~ Fax: 973-376-0599  
Email: info@grafas.net

August 17, 2023

Arcari & Iovino  
One Katherine Street  
Little Ferry, NJ 07643

Attention: Anthony Iovino

Re: **Leonia Police / Court Building**  
**Project No. 2050b - COR #46**  
1 Wood Park  
Leonia, NJ 07605

Gentlemen:

As requested by the Architect, Furr out the west elevation on the lower level to flush out with the upper level overhang framing.

De Palma Contracting:	\$ 9126.00
GPC (OH&P @ 10%):	\$ 912.60
TOTAL:	\$ 10,036.60

Very truly yours,

**GPC, Inc.**

By:

R. Michael Glander

RMG/ah

Via Fax: 201-641-0626  
Phone: 201-641-0600  
Email: [Aiovino@alaarchs.com](mailto:Aiovino@alaarchs.com)

cc: **Ralph Justo**  
Arcari & Iovino  
[Rjusto@aiarchs.com](mailto:Rjusto@aiarchs.com)

cc: **John Brattoli**  
CBRE, Inc.  
[John.brattoli@cbre.com](mailto:John.brattoli@cbre.com)

cc: **Aditya Gupta**  
CBRE, Inc.  
[Aditya.Gupta@cbre.com](mailto:Aditya.Gupta@cbre.com)

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: August 21, 2023**

**RESOLUTION NO. 2023-187**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Grandelis</b>						
<b>Davis</b>						
<b>Fusco</b>						
<b>Hesterbrink</b>						
<b>Terrell</b>						
<b>Ziegler</b>						
<b>Mayor Zeigler</b>	---	---				

**AUTHORIZE BILL LIST**

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council hereby authorize the Treasurer to pay the following claims and charge the 2022 Adopted Budget and/or Budget Reserves and 2023 Adopted Budget

2022

Current	01	250.00			
Year Total:		<b>\$ 250.00</b>			

2023

Current	01	95,156.71			
Trust	03	400.00			
Pool Operating	05	8,711.78			
Unemployment Trust	16	409.74			
Rec Activities Trust	20	10,005.67			
Year Total:		<b>\$ 114,683.90</b>			
Capital	C-04	684,432.76			
Grant Fund	G-02	20,718.75			
Total of All Funds:		<b>\$ 820,085.41</b>			

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on August 21, 2023.

\_\_\_\_\_  
Trina Lindsey, RMC  
Borough Clerk



PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
23-01593	08/14/23	DTSSE005	DTS SERVICES, LLC.	STREET SWEEPING MATERIAL	Open	746.10	0.00
23-01594	08/14/23	AGLWE005	AGL WELDING SUPPLY CO. INC.	CHEMICALS AND GASES	Open	240.06	0.00
23-01595	08/14/23	MOORE035	MOORE'S HARDWARE	DOOR KNOB/LOCK & KEYS	Open	42.31	0.00
23-01596	08/14/23	INTRE005	INTREP SOLUTIONS LLC	MALWAREBYTES PROTECTION JUL	Open	712.00	0.00
23-01597	08/14/23	VERIZ010	VERIZON WIRELESS	CELL PHONES/MIFI/TABLETS	Open	1,296.47	0.00
23-01598	08/14/23	VERIZ010	VERIZON WIRELESS	ONE TALK TELEPHONES	Open	1,384.57	0.00
23-01599	08/14/23	ACTIO025	ACTION DATA SERVICES	PAYROLL SERVICES	Open	2,472.09	0.00
23-01600	08/14/23	CRYST010	CRYSTAL SPRINGS	WATER DELIVERY VAR LOCATIONS	Open	233.86	0.00
23-01601	08/14/23	HOMED005	HOME DEPOT CREDIT SERVICES	ART SUPPLIES FOR MURAL	Open	532.09	0.00
23-01605	08/15/23	MIDBE020	MID-BERGEN REG. HEALTH COMM.	PUBLIC HEALTH ADMIN 3RD QTR.	Open	9,300.00	0.00
23-01606	08/16/23	TREAS070	TREASURER-STATE OF NEW JERSEY	ANNUAL SITE REM. FEE PD	Open	2,495.00	0.00
23-01607	08/16/23	ATONC005	ATON COMPUTING INC	IT SVCS JULY	Open	2,567.20	0.00
23-01608	08/16/23	RENAI010	RENAISSANCE LIFE & HEALTH	SHORT TERM DISABILITY AUGUST	Open	1,762.70	0.00
23-01614	08/16/23	STATE075	STATE OF NEW JERSEY	CATASTROPHIC ILLNESS FUND	Open	333.00	0.00
23-01617	08/16/23	MATER005	MATERA'S NURSERY AND GARDEN CE	GRASS SEED	Open	179.00	0.00
23-01618	08/16/23	WMCOR005	WM CORPORATE SERVICES, INC	TIPPING FEES JULY 2023	Open	23,827.35	0.00
23-01619	08/16/23	MOORE035	MOORE'S HARDWARE	PAINTING SUPPLIES	Open	15.96	0.00
23-01620	08/16/23	GENER050	GENERAL SECURITY LLC	ALARM SERVICE - LIBRARY	Open	360.00	0.00
23-01621	08/16/23	MOORE035	MOORE'S HARDWARE	TAPE MEASURE	Open	13.99	0.00
23-01622	08/16/23	VINCE010	VINCENT SIGNS & LETTERING	SIGNS	Open	205.00	0.00
23-01623	08/16/23	MOORE035	MOORE'S HARDWARE	DOUBLE SIDED TAPE FOR HD SIGN	Open	8.99	0.00
23-01624	08/16/23	CINTA015	CINTAS	JANITORIAL SUPPLIES	Open	41.11	0.00
23-01625	08/16/23	NEWJE120	NEW JERSEY FIRE EQUIPMENT	LFD TURNOUT GEAR	Open	20,253.75	0.00
23-01626	08/16/23	ARCAR005	ARCARI IOVINO ARCHITECTS PC	MAY 2023 SR CTR RESTROOMS	Open	4,875.00	0.00
23-01627	08/16/23	ARCAR005	ARCARI IOVINO ARCHITECTS PC	NEW MUNI BLDG JUL 2023	Open	4,582.50	0.00
23-01628	08/16/23	ARCAR005	ARCARI IOVINO ARCHITECTS PC	DIGITAL SIGN JUL 2023	Open	340.00	0.00
23-01629	08/16/23	LEONI055	LEONIA BOARD OF EDUCATION	JUL 2023 MECHANIC SALARY/DPW	Open	1,101.70	0.00
23-01630	08/16/23	WMREC005	WM RECYCLE AMERICA CO., LLC	RECYCLING FEES JULY 2023	Open	4,185.66	0.00
23-01631	08/16/23	HOMED005	HOME DEPOT CREDIT SERVICES	PLYWOOD	Open	115.26	0.00
23-01632	08/17/23	QUINT010	RICHARD T. QUINTON JR.	FIRE WATCH	Open	200.00	0.00
23-01633	08/17/23	AMERI200	AMERICAN MANAGEMENT ASSOC.	SEMINAR SEPT 25TH - 27TH	Open	2,495.00	0.00
23-01635	08/17/23	QUINT010	RICHARD T. QUINTON JR.	FIRE WATCH	Open	200.00	0.00
23-01636	08/17/23	VERIZ050	VERIZON	FIOS INTERNET SVCS VAR LOC	Open	774.85	0.00
23-01637	08/17/23	TREAS105	TREASURER, STATE OF NJ	LEAD FREE STATE FEE JULY 2023	Open	200.00	0.00
23-01639	08/17/23	VEOLI005	VEOLIA WATER NEW JERSEY	HYDRANTS - H2O SERVICES	Open	8,181.00	0.00
23-01640	08/17/23	LEONI055	LEONIA BOARD OF EDUCATION	TURF FIELD PORTABLES AUG 2023	Open	149.00	0.00
23-01641	08/17/23	VERIZ025	VERIZON BUSINESS	LONG DISTANCE TELEPHONE	Open	98.37	0.00
23-01642	08/17/23	VERIZ050	VERIZON	BREATHALYZER AUG 2023	Open	44.67	0.00
23-01643	08/17/23	RAINB020	RAINBOW CLEANERS	LFD TURNOUT DESIGN/INSTALL	Open	465.00	0.00
23-01646	08/17/23	LEONI055	LEONIA BOARD OF EDUCATION	TURF FIELD LIGHTING 6/21-7/19	Open	676.98	0.00
23-01647	08/17/23	VERIZ050	VERIZON	FAXES/LPD TELEPHONES	Open	776.61	0.00
23-01655	08/18/23	ADVAN025	STAPLES ADVANTAGE	KITCHEN ESSENTIALS	Open	35.70	0.00

Total Purchase Orders:	90	Total P.O. Line Items:	0	Total List Amount:	820,085.41	Total Void Amount:	0.00
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Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
CURRENT	2-01	250.00	0.00	250.00	0.00	0.00	250.00
CURRENT	3-01	95,156.71	0.00	95,156.71	0.00	0.00	95,156.71
TRUST	3-03	400.00	0.00	400.00	0.00	0.00	400.00
POOL OPERATING	3-05	8,711.78	0.00	8,711.78	0.00	0.00	8,711.78
UNEMPLOYMENT TRUS	3-16	409.74	0.00	409.74	0.00	0.00	409.74
REC ACTIVITIES TR	3-20	10,005.67	0.00	10,005.67	0.00	0.00	10,005.67
Year Total:		114,683.90	0.00	114,683.90	0.00	0.00	114,683.90
CAPITAL	C-04	684,432.76	0.00	684,432.76	0.00	0.00	684,432.76
GRANT FUND	G-02	20,718.75	0.00	20,718.75	0.00	0.00	20,718.75
Total of All Funds:		820,085.41	0.00	820,085.41	0.00	0.00	820,085.41

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: August 21, 2023**

**RESOLUTION NO. 2023-188**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Grandelis</b>						
<b>Davis</b>						
<b>Fusco</b>						
<b>Hesterbrink</b>						
<b>Terrell</b>						
<b>Ziegler</b>						
<b>Mayor Zeigler</b>	---	---				

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF LEONIA, IN THE COUNTY OF BERGEN, NEW JERSEY, COVENANTING TO COMPLY WITH THE PROVISIONS OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED, APPLICABLE TO THE EXCLUSION FROM GROSS INCOME FOR FEDERAL INCOME TAX PURPOSES OF INTEREST ON OBLIGATIONS ISSUED BY THE BOROUGH OF LEONIA AND AUTHORIZING THE MAYOR, BOROUGH CLERK OR DEPUTY BOROUGH CLERK, CHIEF FINANCIAL OFFICER AND OTHER BOROUGH OFFICIALS TO TAKE SUCH ACTION AS THEY MAY DEEM NECESSARY OR ADVISABLE TO EFFECT SUCH COMPLIANCE AND DESIGNATING A \$7,040,907 BOND ANTICIPATION NOTE, DATED AUGUST 18, 2023 AND PAYABLE MARCH 1, 2024, AS A "QUALIFIED TAX-EXEMPT OBLIGATION" PURSUANT TO SECTION 265(b)(3) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED.**

**WHEREAS**, the Borough of Leonia, in the County of Bergen, New Jersey (the "Borough") from time to time issues bonds, notes and other obligations the interest on which is excluded from gross income for Federal income tax purposes and desires to take such action as may be necessary or advisable to establish and maintain such exclusion; and

**WHEREAS**, the Internal Revenue Code of 1986, as amended (the "Code"), contains provisions with respect to the exclusion from gross income for Federal income tax purposes of interest on obligations, including provisions, among others, which require issuers of tax-exempt obligations, such as the Borough to account for and rebate certain arbitrage earnings to the United States Treasury and to take other action to establish and maintain such Federal tax exclusion; and

**WHEREAS**, the Borough desires to designate a \$7,040,907 Bond Anticipation Note, dated August 18, 2023 and payable March 1, 2024 (the "Note"), as a "qualified tax-exempt obligation" pursuant to Section 265(b)(3) of the Code.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Leonia, in the County of Bergen, New Jersey, as follows:

SECTION 1. The Borough Council hereby covenants on behalf of the Borough, to the extent permitted by the Constitution and the laws of the State of New Jersey, to do and perform all acts and things permitted by law and necessary to assure that interest paid on bonds, notes or other obligations of the Borough (including the Note) be and remain excluded from gross income of the owners thereof for Federal income tax

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: August 21, 2023**

**RESOLUTION NO. 2023-188**

purposes pursuant to Section 103 of the Code.

SECTION 2. The Mayor, Borough Clerk or Deputy Borough Clerk, Chief Financial Officer and the other officials of the Borough are hereby authorized and directed to take such action, make such representations and give such assurances as they may deem necessary or advisable to effect compliance with the Code.

SECTION 3. The Note is hereby designated as a "qualified tax-exempt obligation" for the purpose of Section 265(b)(3) of the Code.

SECTION 4. It is hereby determined and stated that (1) the Note is not a "private activity bond" as defined in the Code and (2) the Borough and its subordinate entities, if any, do not reasonably anticipate issuing in excess of \$10 million of new money tax-exempt obligations (other than private activity bonds) during the calendar year 2023.

SECTION 5. It is further determined and stated that the Borough has not, as of the date hereof, issued any tax-exempt obligations (other than the Note) during the calendar year 2023.

SECTION 6. The Borough will, to the best of its ability, attempt to comply with respect to the limitations on issuance of tax-exempt obligations pursuant to Section 265(b)(3) of the Code; however, said Borough does not covenant to do so, and hereby expressly states that a covenant is not made hereby.

SECTION 7. The issuing officers of the Borough be and they hereby are authorized to deliver a certified copy of this resolution to the original purchaser of the Note and to further provide such original purchaser with a certificate of obligations issued during the calendar year 2023 dated as of the date of delivery of the Note.

SECTION 8. This resolution shall take effect immediately upon its adoption.

The foregoing resolution was adopted by the following roll call vote:

Ayes:

Nays:

[SEAL]

ATTEST: \_\_\_\_\_

Deputy Borough Clerk

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: August 21, 2023**

**RESOLUTION NO. 2023-188**

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I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on August 21, 2023.

---

Trina Lindsey, RMC  
Borough Clerk

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: August 21, 2023**

**RESOLUTION NO. 2023-189**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Grandelis</b>						
<b>Davis</b>						
<b>Fusco</b>						
<b>Hesterbrink</b>						
<b>Terrell</b>						
<b>Ziegler</b>						
<b>Mayor Zeigler</b>	---	---				

**AMENDMENTS TO THE 2023 SALARY RESOLUTION**

**WHEREAS**, there is a need to amend the Salary Resolution for 2023 adopted via Resolution 2023-172; and

**WHEREAS**, it has been determined the following revisions are necessary:

**SECTION 1:  
POSITION**

**A. Non-Union Personnel  
Salary**

**Actual**

Administrative Assistants <i>Cui Wang</i>		<b>\$61,443</b>
Fire Marshal (p/t) / 12 hours/ week <i>Dave Haenelt</i>	<b>\$39.43/hour</b>	
Deputy Fire Marshal (p/t) 12 hours/week <i>Robert Chace</i>	<b>\$35.00/hour</b>	

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey, that the salaries, wages and/or compensation of certain officers and employees of the Borough of Leonia, in the County of Bergen, and State of New Jersey for the year beginning January 1, 2023 are hereby approved.

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: August 21, 2023**

**RESOLUTION NO. 2023-189**

---

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on August 21, 2023.

---

Trina Lindsey, RMC  
Borough Clerk

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: August 21, 2023**

**RESOLUTION NO. 2023-190**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Grandelis</b>						
<b>Davis</b>						
<b>Fusco</b>						
<b>Hesterbrink</b>						
<b>Terrell</b>						
<b>Ziegler</b>						
<b>Mayor Zeigler</b>	---	---				

**RESOLUTION SUPPORTING THE BERGEN COUNTY FIRE MUTUAL AID PLAN IN  
THE BOROUGH OF LEONIA, COUNTY OF BERGEN, STATE OF NEW JERSEY**

**WHEREAS**, the Borough of Leonia provides fire protection resources for ordinary emergency response requirements within its jurisdiction; and

**WHEREAS**, the Fire Departments in Bergen County have a day-to-day responsibility to provide for the safety and security of lives and property; and

**WHEREAS**, local resources can become exhausted during the small percentage of large magnitude fire or disaster occurrences; and

**WHEREAS**, mutual aid is the most cost-effective method of providing sufficient resources to a local jurisdiction for those extraordinary occurrences; and

**WHEREAS**, it is of mutual benefit for fire departments located within the County of Bergen to provide supplemental resources to each other in the event of a local emergency or disaster; and

**WHEREAS**, this plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of fire department personnel and equipment whenever a local fire department requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of a fire or emergency; and

**WHEREAS**, a county area mutual aid plan is encouraged by, and is compatible with the State of New Jersey Resource Deployment Act; and

**WHEREAS**, participation in a county area mutual aid plan will not impose liability on the local entity; and

**WHEREAS**, it is the desire of the governing body of the Borough of Leonia to participate in the fire mutual aid plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: August 21, 2023**

**RESOLUTION NO. 2023-190**

Leonia, County of Bergen, State of New Jersey that they do hereby agree to authorize their fire department to provide mutual aid assistance to each participating municipality, district, state or federal organization, as identified in the Bergen County Fire Mutual Aid Plan (ESF 4) and as may be amended from time to time by Participating Units and ratified by this body.

**BE IT FURTHER RESOLVED**, that a copy of this resolution shall be forwarded to the Bergen County Office of Emergency Management for filing.

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I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on August 21, 2023.

---

Trina Lindsey, RMC  
Borough Clerk



**FIRE MUTUAL AID AGREEMENT BETWEEN PARTICIPATING BERGEN COUNTY  
MUNICIPALITIES**

**THIS AGREEMENT** is made between the parties, participating municipalities, and public entities as set forth on Schedule A attached hereto, all of which are either located in the County of Bergen, State of New Jersey, or are agencies or instrumentalities thereof (with such participating municipalities referred to at times herein as “Participating Units”).

**RECITALS**

**WHEREAS**, pursuant to the Fire Service Resource Emergency Deployment Act, N.J.S.A. 52:14E-14 and the regulations promulgated thereunder, including but not limited to N.J.A.C. 5:75A-2.2, municipalities in the State of New Jersey shall adopt a fire mutual aid plan (collectively, the “Fire Mutual Aid Plan”); and

**WHEREAS**, under the Fire Mutual Aid Plan, each municipality must prepare and adopt a local fire mutual aid plan which sets forth policies and procedures to coordinate the effective utilization of fire service resources where the implementation of the Fire Mutual Aid Plan is determined to be necessary or appropriate; and

**WHEREAS**, the Fire Mutual Aid Plan must be based upon the planning criteria, objectives, requirements, responsibilities and concepts of operation essential for the implementation of all necessary and appropriate protective or remedial measures to be taken in response to emergency incidents; and

**WHEREAS**, this agreement has been authorized by the members of the municipality's governing body and recommended for execution by the Bergen County Fire Coordinator and the County of Bergen;

**WHEREAS**, failure to execute this agreement prohibits the participating unit from responding to any mutual aid request outside of their contiguous municipalities;

**NOW, THEREFORE**, in consideration of the mutual promises and agreements made herein, the Participating Units hereby agree as follows:

1. **Mutual Aid and Assistance**. Upon requests as provided herein, Participating Units shall provide mutual aid and assistance to each other. Mutual Aid and Assistance shall include, but are not necessarily limited to, the following:
  - a. Rendering of aid and assistance, including pre-established immediate response by one or more Participating Units to an emergency scene under the control and/or jurisdiction of another Participating Unit, said emergency may include but not to be limited to fire, civil unrest, major criminal or emergency events, natural and man-made disaster or catastrophe affecting the environment.
  - b. Rendering of aid and assistance by one or more Participating Units to another Participating Unit to serve as supplemental reserve protection in the Requesting Unit's jurisdiction while the Requesting Unit is on an emergency call and/or otherwise currently unable to address the emergency service needs in its jurisdiction.
  - c. Participating in training exercises with other participating units as may be mutually scheduled from time to time, where the purpose of such training exercises is to coordinate and prepare for fire, civil unrest, major emergency, natural disaster, environmental disaster and/or other emergency situations that are a threat to life or property.
  - d. Out of County Mutual Aid requests shall follow the terms and conditions of the State Fire Service Resource Deployment Act and Civil Defense & Control Act and shall be

coordinated via the appropriate Bergen County Fire Mutual Aid Coordinators and/or State Fire Coordinators.

2. **Procedure for Requests for Mutual Aid and Assistance.** All requests for mutual aid shall be made through the Municipality's local Emergency Dispatch Communications Center. Such requests shall be made by the incident commander. The Fire Service Resource Emergency Deployment Act and the New Jersey State Division of Fire Safety does not recognize local fire coordinators, chief's aides, logistics personnel, or any other such title as authorized personnel to request mutual aid resources, regardless of whether these resources are enumerated on the municipalities approved alarm card. The Participating Unit receiving such request shall immediately summon any available units to the scene of the emergency in accordance with that department's established policies and procedures in effect at the time of the request.
3. **Specific Considerations Regarding Bergen County Mutual Aid Response Plan.**
  - a. The Bergen County Communications Center shall serve as a centralized resource for this Bergen County Mutual Aid Response Plan. The Bergen County Public Safety Operations Center will assist, coordinate and deploy County, or dispatched municipal resources throughout the County when necessary to assist all departments effectively and efficiently manage fire and other emergencies.
  - b. Via the Bergen County Fire Coordinator, or a Deputy County Fire Coordinator, all Participating Units shall provide a status report of the availability of their resources via the County resource management program, telephone, or via the Bergen County Trunked Radio system. This report should reflect any changes in regular availability or status.
  - c. All Participating Units shall be responsible for their primary mission of providing fire protection to their respective communities by securing the necessary resources for their first alarm response that may include using mutual aid.
  - d. All requests for mutual aid and assistance shall be made by Participating Units to their local fire dispatch Communications Center with respect to any local fire activity and the 1<sup>st</sup> alarm resources deployed for. In addition, periodic situation status reports (approximately every 15 minutes) should be provided so that mutual aid resource planning and mobilization can be effectively coordinated.

- e. All Participating Units shall request additional resources through their local dispatch Communications Center via the applicable assigned fire or operations radio frequency or talk group. All additional resources, either directly to the incident, a staging area, or for station coverage, shall be deployed as requested via the Municipality's alarm card.
- f. The local fire dispatch Communications Center shall dispatch resources based on the specific requirements of the approved incident alarm card. Any deviation from the approved alarm card must be approved by the Bergen County Fire Coordinator or a Deputy County Fire Coordinator.
- g. If additional resources are needed to manage the incident, through their Local Fire Dispatch the Incident Commander shall request a (2<sup>nd</sup>, 3<sup>rd</sup>, etc. alarm) to respond to an incident. The Fire Service Resource Emergency Deployment Act and the New Jersey State Division of Fire Safety does not recognize local fire coordinators, chief's aides, logistics personnel, or any other such title as authorized personnel to request mutual aid resources, regardless of whether these resources are enumerated on the municipalities approved alarm card.
- h. When Station Coverage is required, a Participating Unit's Local Fire Dispatch shall request resources for Station Coverage. Station Coverage units may be required to respond to the original incident, other incidents within that municipality or to incidents in other municipalities where adequate resources are not immediately available. If the Covering resource is deployed, the Bergen County Fire Coordinator or Deputy County Fire Coordinator, in conjunction with the Incident Commander or agency requesting resources, shall facilitate additional resources as needed.
- i. All mutual aid units shall be staffed minimally with three (3) New Jersey State Certified Firefighters.
- j. As determined by the local Incident Commander, mutual aid resources shall be requested on a "need-only" basis. The host agency shall ensure all resources are being utilized and released as soon as possible.
- k. The Participating Unit shall be responsible for notifying the Bergen County Public Safety Operations Center of any incident, 2<sup>nd</sup> alarm (or the participating unit's equivalent use of 2<sup>nd</sup> alarm resources), or greater, which has required a mutual aid request. The Bergen County Public Safety Operations Center shall notify the Bergen County Fire Coordinators, who shall report to the incident command post or staging area(s).

**4. Minimum Qualification for Personnel Responding Under this Mutual Aid Plan:**

- a. All Participating Units shall be responsible for ensuring that all Firefighters are New Jersey State Certified Firefighters.
- b. All Participating Units shall be responsible for ensuring that they are in compliance with the mandatory minimum qualifications for company and chief officers which are issued by the New Jersey Division of Fire Safety.

**5. Authority at Emergency Scene.** Unless otherwise agreed upon by the Participating Units at the scene of an emergency, the host municipality shall have overall command authority of Participating Units at the scene of the emergency.

**6. Expense for Use of Personnel or Equipment.**

- a. If fuel, chemical substances, crowd control, gases, water additives, sterilized medical equipment or other disposable goods are used for mitigation of the incident by a Responding Unit at a mutual aid and assistance response which will cause the Responding Unit to incur an expenditure to replace the same, and/or portable equipment requires repair or is lost the Requesting Unit shall replace or, upon receipt of an appropriate voucher, reimburse the Responding Unit for the expenditure involved. Said reimbursement or replacement shall not be construed as payment or consideration for making the mutual aid and assistance response but only as an effort to compensate a Responding Unit for its actual cost outlay in replacing these expendable materials.
- b. This agreement shall supersede any agreement either formal or informal between jurisdictions (e.g. state or federal governments) or between Responding Units (e.g. fire departments of different municipalities).
- c. Participating Units when possible will be reimbursed in accordance with the Spill Compensation Control Act (N.J.A.C. 7:1E-5.3/N.J.S.A. 58:10-23.11e).
- d. This agreement recognizes the provisions as required by New Jersey Resource Deployment Act, Civilian Defense & Control Act App.9-33 et seq. and Emergency Medical Services N.J.S.A. 26:2K-60.

7. **Limitation of Providing Mutual Aid and Assistance.** Nothing contained in this Agreement shall be construed to require a Participating Unit to make a mutual aid and assistance response if the response will leave the Participating Unit's jurisdiction without sufficient fire protection.
8. **Death, Injury or Disability.** If any member of a Participating Unit suffers injury or death at the scene of a mutual aid and assistance emergency or training exercise, the member or the member's designee or legal representative shall be entitled to all salary, pension rights, worker's compensation and other benefits to which the member would be entitled if injury or death occurred in the performance of duties within the jurisdiction of the Participating Unit in accordance to N.J.S.A.40A:14-26. Said rights, benefits and compensation shall be paid by the Participating Unit of which the individual is a member, and not by the Requesting Unit or any other Participating Unit. Each Participating Unit shall be solely responsible for providing adequate benefits, coverage and compensation for its members, including when death, injury or disability results from participating in this mutual aid plan.
9. **Members Authority.** The members of each Participating Unit making a mutual aid and assistance response shall have the same powers and authority as the members of a Requesting Unit at the scene of the emergency in accordance with N.J.S.A. 40A:14-156.2. Said members of a Participating Unit shall also have, while so acting, such rights and immunities as they would otherwise enjoy in the performance of their normal duties within their own jurisdiction.
10. **Mutual Indemnification.** In addition to the other rights and remedies of the parties herein, each Municipality agrees to indemnify and hold harmless the sending and/or receiving Municipality and the County of Bergen, including its employees and agents, from any and all liability and claims for damages or injury caused by, or resulting from, the negligent acts or omissions by any Municipality's personnel arising out of this Agreement or any of the obligation assumed by the Municipality hereunder, provided it is determined by a Court having the appropriate jurisdiction that any Municipality is solely or jointly responsible for such liability. In the event it is determined by a Court that any Municipality is not solely responsible for said liability, then the Municipality's liability shall be limited to that degree of liability determined by said Court to be the proportionate liability of the Municipality. The Municipality shall resist and defend, at the expense of the Municipality, such action or proceeding with counsel reasonably satisfactory to the other. In addition, at its option, any Municipality may engage separate counsel to appear on its behalf in such action or proceeding without waiving its rights or the Municipality's obligation under this paragraph.

**11. Term; Withdrawal.** This Agreement shall be reviewed and revised from time to time as the need may arise, but will continue indefinitely or until terminated or rescinded by all Participating Units. Any Participating Unit may withdraw from this Agreement by providing all other Participating Units, and the Bergen County Fire Coordinator, with sixty (60) days advanced written notice of withdrawal, clearly specifying the applicable date of withdrawal. In the event of withdrawal by any Participating Unit, this Agreement will continue in full force and effect for all remaining Participating Units.

**12. Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

**IN WITNESS WHEREOF**, each Participating Unit that has executed this Agreement shall be documented on Schedule A, attached hereto and made a part hereof. By executing this agreement, each Participating Unit acknowledges that said execution has been duly authorized by proper Resolution of its governing body.

**Schedule A:**

The  (Insert Municipality Here)  has authorized and executed this agreement on the  
\_\_\_\_\_ day of \_\_\_\_\_, 2023

Authorized Representative: \_\_\_\_\_

\*\* All resolutions will be kept on file at the Bergen County Office of Emergency Management



**SAMPLE RESOLUTION**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION SUPPORTING THE BERGEN COUNTY FIRE MUTUAL AID PLAN IN THE  
[municipality], COUNTY OF BERGEN, STATE OF NEW JERSEY**

**WHEREAS**, the (entity) provides fire protection resources for ordinary emergency response requirements within its jurisdiction; and

**WHEREAS** the Fire Departments in Bergen County have a day-to-day responsibility to provide for the safety and security of lives and property; and

**WHEREAS**, local resources can become exhausted during the small percentage of large magnitude fire or disaster occurrences; and

**WHEREAS**, mutual aid is the most cost-effective method of providing sufficient resources to a local jurisdiction for those extraordinary occurrences; and

**WHEREAS**, it is of mutual benefit for fire departments located within the County of Bergen to provide supplemental resources to each other in the event of a local emergency or disaster;

**WHEREAS** this plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of fire department personnel and equipment whenever a local fire department requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of a fire or emergency; and

**WHEREAS**, a county area mutual aid plan is encouraged by, and is compatible with the State of New Jersey Resource Deployment Act; and

**WHEREAS**, participation in a county area mutual aid plan will not impose liability on the local entity; and

**WHEREAS** it is the desire of the governing body of the (entity) to participate in fire mutual aid plan;

**NOW, THEREFORE, BE IT RESOLVED, THE** (entity) does hereby agree to authorize their fire department to provide mutual aid assistance to each participating municipality, district, state or federal organization, as identified in the Bergen County Fire Mutual Aid Plan (ESF 4) and as may be amended from time to time by Participating Units and ratified by this body; and

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the Bergen County Office of Emergency Management for filing.



COUNTY OF BERGEN

ONE BERGEN COUNTY PLAZA  
HACKENSACK, NJ 07601

Certified Copy

Resolution: 532-23

Agenda: 5/3/2023

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Public Safety/ Office of Emergency Management

Meeting Date: 5/3/2023

Purpose: Authorization to Execute a Countywide Fire Mutual Aid Agreement with Participating Municipalities.

Prepared By: RAP

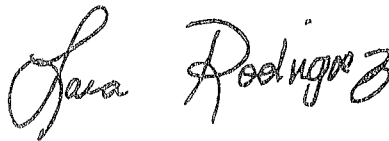
Sponsored by the Body as a Whole that this Resolution be passed. The motion passed by the following vote:

Yes: 6 - Chairman Sullivan, Vice Chairwoman Ortiz, County Commissioner Amoroso, County Commissioner Marte, County Commissioner Tanelli, and County Commissioner Silna Zur

Absent: 1 - Chair Pro Tempore Voss

I, Lara Rodriguez, Clerk, Board of County Commissioners, certify that this is a true copy of Resolution No. 532-23, passed by the BOARD OF COUNTY COMMISSIONERS on 5/3/2023.

Attest:

  
\_\_\_\_\_



COUNTY OF BERGEN

ONE BERGEN COUNTY PLAZA  
HACKENSACK, NJ 07601

Certified Copy

Resolution: 532-23

Agenda: 5/3/2023

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**BERGEN COUNTY  
BOARD OF COUNTY COMMISSIONERS  
RESOLUTION**

**WHEREAS**, mutual aid and assistance agreements between municipalities, counties, fire companies or fire departments situated in Bergen County, are permitted pursuant to N.J.S.A. 40A: 14 -26 and 40A: 14-156.1; and

**WHEREAS**, The Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the “Fire Service Resource Emergency Deployment Act,” N.J.A.C. 52:14E-11 et. seq., commonly referred to as the “Fire Service Resource Emergency Deployment Regulations,” N.J.A.C. 5:75A et. seq, and

**WHEREAS**, it is deemed to be in the best interests of the residents of various municipalities to enter into a Fire mutual aid and assistance agreement with the County of Bergen and other municipalities to provide additional protection against loss, damage or destruction by fire, catastrophe, major emergency or other extraordinary devastation damage or destruction to person and property, in those situations when outside aid and assistance is needed; and

**WHEREAS**, the Bergen County Office of Emergency Management recommends entering into said Fire Mutual Aid agreements for the benefit of both Bergen County residents and the residents of neighboring counties in New Jersey, in the event of an emergency;

**NOW, THEREFORE, BE IT RESOLVED**, that upon the recommendation of the Bergen County Office of Emergency Management, that the County of Bergen is hereby authorized to enter into various Fire Mutual Aid and Assistance Agreements with Participating

Municipalities, Units, a copy of which is attached hereto and made part hereof, along with a copy of the participating entity's Resolution and an executed copy of Schedule A of the agreement for review and filing with the Bergen County Office of Emergency Management.

**BE IT FURTHER RESOLVED**, that the County Executive or his designee be and is hereby authorized to execute the agreements and any other related documents necessary to effectuate the intent and purpose of the contract in a form to be approved by County Counsel.

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: August 21, 2023**

**RESOLUTION NO. 2023-191**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Grandelis</b>						
<b>Davis</b>						
<b>Fusco</b>						
<b>Hesterbrink</b>						
<b>Terrell</b>						
<b>Ziegler</b>						
<b>Mayor Zeigler</b>	---	---				

**CLOSED SESSION**

**BE IT RESOLVED** in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Leonia entered into Closed Executive Session to discuss the following matters:

- A. Affordable Housing
- B. Human Resources – Borough Administrator

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I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on August 21, 2023.

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Trina Lindsey, RMC  
Borough Clerk