



Borough of Leonia
Leonia Senior Center
305 Beechwood Place
Leonia, NJ 07605

Trina Lindsey
Borough Clerk

www.leonianj.gov

Meeting: 10/16/23 7:30 PM

**Mayor and Council
Meeting - Work Session
Meeting**

- 1 FLAG SALUTE**
- 2 OPEN MEETING STATEMENT** - *Conditions of the Open Meeting Act have been met by Notice placed on the Bulletin Board at Borough Hall and notice sent to the Official Newspaper.*
- 3 ROLL CALL**
- 4 PRESENTATION**
 - 4.1. 2022 Audit Report - Gary Higgins
- 5 COMMENTS FROM THE PUBLIC - "AGENDA ITEMS ONLY" TWO (2) MINUTES PER SPEAKER**
- 6 CONFERENCE DISCUSSIONS**
- 7 APPOINTMENT**
- 8 PROCLAMATION**
- 9 APPROVAL OF MINUTES**
- 10 ADOPTION OF ORDINANCES**
 - 10.1. ORD. 2023-18 Special Emergency Appropriation for Preparation of a Revised Tax Map
[ORD. 2023-18 SPECIAL EMERGENCY APPROPRIATION FOR APPROVED DIGITAL TAX MAP REVISION.pdf](#)
- 11 INTRODUCTION OF ORDINANCES**
- 12 NON-CONSENT RESOLUTIONS**
 - 12.1. RES. 2023-201 GZA Change Order Proposal
[2023-201_Change Order No. 1_Removal of Drums_GZA_09.18.2023.pdf](#)
 - 12.2. RES. 2023-219 2022 Audit Review
[2023-219_2022 Audit Review_10.16.23.pdf](#)

- 12.3. RES. 2023-220 2022 Corrective Action Plan
[2023-220_Corrective Action Plan_10.16.23.pdf](#)

13 CONSENT RESOLUTIONS

- 13.1. RES. 2023-221 Authorize Bill List
[2023-221_Authorize Bill List_10.16.23.pdf](#)
[2023-221_Bill List Backup_10.16.23.pdf](#)
- 13.2. RES. 2023-222 Authorize Salary Increase for Administrative Assistant to the Police Chief
[2023-222_Authorize Salary Increase for Administrative Assistant to the Police Chief_10.16.23.pdf](#)

14 UNFINISHED BUSINESS

- 14.1. Fireman Memorial - Louis Grandelis

15 NEW BUSINESS

- 15.1. Redevelopment Plan - Next Steps - Mayor Zeigler

16 COMMENTS FROM THE PUBLIC - "AGENDA AND NON-AGENDA ITEMS THREE (3) MINUTES PER SPEAKER"

17 CLOSED SESSION: RESOLUTION OF THE BOROUGH OF LEONIA, COUNTY OF BERGEN, STATE OF NEW JERSEY, AUTHORIZING THE MAYOR AND COUNCIL TO RETIRE INTO CLOSED SESSION FOR THE PURPOSE OF DISCUSSING THE FOLLOWING:

18 ADJOURNMENT

BOROUGH OF LEONIA
ORDINANCE NO. 2023-18

**ORDINANCE AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION
PURSUANT TO N.J.S.A. 40A:4-53(a) FOR THE PAYMENT OF THE PREPARATION
OF A REVISED AND UPDATED APPROVED DIGITAL TAX MAP OF THE
BOROUGH OF LEONIA, COUNTY OF BERGEN, NEW JERSEY)**

WHEREAS, the Borough of Leonia, County of Bergen, New Jersey ("Borough") desires to prepare a revised and updated approved tax map, which was last done in 2007; and

WHEREAS, the New Jersey Local Budget Law (*N.J.S.A. 40A:4-1 et seq.*) ("Local Budget Law") and, in particular, Section 53(a) thereof (*N.J.S.A. 40A:4-53(a)*), permits local units, including the Borough, to adopt ordinances authorizing special emergency appropriations to fund the costs of such preparation of an approved tax map; and

WHEREAS, the Borough has determined to fund the costs of a revised and updated approved tax map through the creation of a special emergency appropriation pursuant to and in accordance with the Local Budget Law; and

WHEREAS, the amount to be appropriated by the Borough for the purposes described above is \$50,000; and

WHEREAS, it is the desire of the Borough Council to adopt this ordinance to create said special emergency appropriation;

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Leonia, County of Bergen, New Jersey (by not less than two-thirds of all the members thereof affirmatively concurring), pursuant to the provisions of the Local Budget Law, *N.J.S.A. 40A:4-1 et seq.*, as amended and supplemented ("Local Budget Law"), as follows:

Section 1. The sum of \$50,000 is hereby appropriated for the payment of the preparation of a revised and updated approved tax map, pursuant to *N.J.S.A. 40A:4-53(a)*.

Section 2. The appropriation shall be deemed a special emergency appropriation as defined and provided for in *N.J.S.A.* 40A:4-53 and 40A:4-55.

Section 3. The Borough may fund said special emergency appropriation either from surplus or through the issuance of “Special Emergency Notes” in accordance with the provisions of *N.J.S.A.* 40A:4-55.

A. Where such appropriation is financed from surplus funds available, at least 1/5 of the amount thereof shall be included in each annual budget until the appropriation has been fully provided for.

B. Where such appropriation is financed through the issuance of “Special Emergency Notes” at least 1/5 of all such notes, and the renewals thereof, shall mature and be paid in each year, so that all notes and renewals shall have matured and have been paid not later than the last day of the fifth year following the date of the adoption of the emergency resolution authorizing the borrowing of such money and the issuance of the “Special Emergency Notes.”

Section 4. This Ordinance shall take effect immediately upon final passage and publication, or as soon thereafter as may be otherwise required by law. A copy of this ordinance shall be filed with the Director of the Division of Local Government Services upon adoption.

RECORD OF VOTE

Council	First Reading						Second Reading					
	October 2, 2023						October 16, 2023					
	M	S	Y	N	A	AB	M	S	Y	N	A	AB
Grandelis			✓									
Davis			✓									
Fusco			✓									
Hesterbrink			✓									
Terrell		✓	✓									
Ziegler	✓		✓									
Mayor Zeigler												

M - Motion S - Seconded Y- Yes N - No A - Abstain AB - Absent

Judah Zeigler, Mayor

ATTEST:

Trina Lindsey, Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: October 16, 2023

RESOLUTION NO. 2023-201

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

**AUTHORIZE CHANGE ORDER NO. 1 FOR DRUM DISPOSAL COSTS RELATED TO
ADDITIONAL GROUNDWATER REMEDIATION PROPOSAL FOR FORMER
AMBULANCE CORPS BUILDING**

WHEREAS, the Borough of Leonia Mayor and Council authorized GZA GeoEnvironmental, Inc. to perform additional groundwater remedial investigation services at the former Ambulance Corps building on September 19, 2022 via Resolution 2022-230; and

WHEREAS, GZA GeoEnvironmental Project Manager, Kristen English, advised the Borough Administrator that the removal of drums for the aforementioned project were inadvertently excluded from the project scope and requests authorization of Change Order No. 1, for Task No. 14, in the amount of \$1,700.00, be included in the total costs related to these environmental services.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey authorize Change Order No. 1 for the removal of drums at the former Ambulance Corps Building, in the not-to-exceed amount of \$1,700.00, be approved for payment.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on October 16, 2023.

Trina Lindsey, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: October 16, 2023

RESOLUTION NO. 2023-219

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

2022 AUDIT REVIEW

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body to adopt an annual audit of its books, accounts, and financial transactions, and;

WHEREAS, the Annual Report of Audit for the year 2022 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations”, and;

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “comments and Recommendations”, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid, and have subscribed to the affidavit, as provided by the Local Finance Board; and

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: October 16, 2023

RESOLUTION NO. 2023-219

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on October 16, 2023.

Trina Lindsey, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: October 16, 2023

RESOLUTION NO. 2023-220

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

2022 CORRECTIVE ACTION PLAN

WHEREAS, Local Finance Notice 92-15 issued by the Division of Local Government Services requires all municipalities to prepare a Corrective Action Plan as part of their annual audit process; and

WHEREAS, the Chief Financial Officer has prepared the attached 2022 Corrective Action Plan in conjunction with the appropriate department heads.

NOW, THEREFORE, BE IT RESOLVED, that the attached 2022 Corrective Action Plan is approved by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey, as required by Local Finance Notice 92-15.

BE IT FUTHER RESOLVED, that the Borough Clerk is directed to send a certified copy of this resolution to the Director of Local Government Services.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on October 16, 2023.

Trina Lindsey, RMC
Borough Clerk

BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY

Date: October 16, 2023

RESOLUTION NO. 2023-220

2022 Audit Corrective Action Plan

Finding 01

Old escrow deposits continue to be reviewed and cleared of record, where applicable.

Corrective Action: The CFO and appropriate personnel will review and clear old escrow deposits where applicable.

Finding 02

All interfunds be cleared of record on a periodic basis and as of December 31 and all budgeted interfund transactions be transacted during the calendar year.

Corrective Action: The CFO and newly appointed financial consultant will review and take action, if needed, on any current interfunds.

Finding 03

The inactive reserves in the Current and Other Trust Funds be reviewed and cleared of record.

Corrective Action: The CFO will conduct a review of inactive reserves with administration and recommend to the governing body which applicable reserves can be cleared of record.

Finding 04

Old outstanding grant receivables and grant reserves be reviewed and cleared of record.

Corrective Action: The CFO will conduct a review of grant receivables and inactive grant reserves with the finance staff and administration prior to recommending to the governing body which applicable grant receivables and reserves can be cleared of record.

Finding 05

The Chief Financial Officer did not properly maintain the books of original entry and general ledgers for the calendar year 2022.

Corrective Action: The CFO and Finance staff will maintain the books of original entry and general ledger moving forward in addition to timely reconciling all general ledger balances to subsidiary records and bank reconciliations.

BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY

Date: October 16, 2023

RESOLUTION NO. 2023-220

Finding 06

The Borough should not incur any expenditure for which no appropriation exists or in excess of the amount appropriated for such purpose.

Corrective Action: The Borough has adopted a purchasing manual and distributed it to all department heads in 2023. Additionally, the CFO and Administrator have re-worked internal controls so that Department Heads are the first line of the purchasing process rests with the Department Head. Additional internal controls are now also in effect that do not allow departments from over expending their respective budget.

Finding 07

Purchase orders be approved prior to the receipt of goods and/or services.

Corrective Action: The CFO has reviewed the internal controls for purchasing with the Purchasing Agent and Borough Administrator and re-worked internal controls so that Department Heads are the first line of the purchasing process rests with the Department Head. Training will continue to be ongoing with staff to assure that purchases are made in accordance with both the purchasing law (NJSA 40A:11) and the Borough's Purchasing Policy.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: October 16, 2023

RESOLUTION NO. 2023-221

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler	---	---				

AUTHORIZE BILL LIST

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council hereby authorize the Treasurer to pay the following claims and charge the 2022 Adopted Budget and/or Budget Reserves and 2023 Adopted Budget

2023

Current	01	363,965.47
Pool Operating	05	3,892.28
Developers Escrow	13	2,776.50
Rec Activities Trust	20	23,612.32
Year Total:		\$ 394,246.57
Capital	C-04	101,150.00
Grant Fund	G-02	534.00
Total of All Funds:		\$ 495,930.57

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on October 16, 2023.

Trina Lindsey, RMC
Borough Clerk

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
23-01919	10/03/23	SAFEW005	SAFEWARE INC.	EMERGENCY PLUG KIT	Open	1,700.00	0.00
23-01921	10/09/23	BIGBE005	BIG BELLY SOLAR, LLC	TRASH RECEPTACLES SEPT 2023	Open	895.20	0.00
23-01922	10/09/23	RACHL010	RACHLES/MICHELE'S OIL CO	FUEL	Open	6,793.23	0.00
23-01923	10/09/23	TRASM005	T. RASMUSSEN/MILLER CONTR.	ROOF REPAIR - BORO HALL	Open	1,050.00	0.00
23-01925	10/09/23	AGLWE005	AGL WELDING SUPPLY CO. INC.	WELDING SUPPLIES & CUTTING GAS	Open	465.01	0.00
23-01926	10/09/23	NATIO190	NATIONAL DUST CONTROL	MONTHLY CARPET SERVICE-SEPT	Open	538.89	0.00
23-01927	10/09/23	PROGR005	PROGRESSIVE BRICK CO.	PIPE - HAROLD AVE	Open	1,152.20	0.00
23-01928	10/09/23	CINTA015	CINTAS	JANITORIAL SUPPLIES	Open	9.33	0.00
23-01929	10/09/23	VANDI005	VAN DINE'S	BLADES - PLOWS	Open	1,080.00	0.00
23-01930	10/09/23	TREAS105	TREASURER, STATE OF NJ	LEAD FREE STATE FEE 09-2023	Open	120.00	0.00
23-01931	10/09/23	MESCA005	MESCALL, KERI	EDUCATION MILAGE REIMBURSEMENT	Open	167.60	0.00
23-01932	10/09/23	VERIZ010	VERIZON WIRELESS	EMPLOYEE CELL 8/24 - 9/23/23	Open	1,506.37	0.00
23-01933	10/09/23	YANDO005	YANDOLI, FRAN	PART TIME COURT ASST	Open	555.00	0.00
23-01934	10/09/23	BIGBE005	BIG BELLY SOLAR, LLC	TRASH RECEPTACLES	Open	534.00	0.00
23-01935	10/09/23	BEATT015	BEATTIE PADOVANO, LLC	PLANNING BOARD ENGINEER FEES	Open	435.00	0.00
23-01936	10/09/23	BEATT015	BEATTIE PADOVANO, LLC	PLANNING BOARD ATTORNEY FEES	Open	148.00	0.00
23-01937	10/09/23	BEATT015	BEATTIE PADOVANO, LLC	PLANNING BOARD ATTORNEY FEES	Open	203.50	0.00
23-01938	10/10/23	PARKJ050	PARK, JACY MURPHY	REC. HIP HOP PROGRAM REFUND	Open	195.00	0.00
23-01941	10/10/23	KIMJI010	KIM, JIN SOO	ALL GIRLS BASKETBALL REFUND	Open	100.00	0.00
23-01942	10/10/23	PENNO005	PENNONI ASSOCIATES INC.	MAR 2023 NJDOT BROAD SEC 11	Open	1,045.00	0.00
23-01945	10/10/23	OLYMP005	OLYMPIC GLOVE & SAFETY CO. INC	GAS METER CALIBRATION	Open	399.75	0.00
23-01946	10/10/23	GREEN065	CERBO'S PARSIPPANY	TREE PLANTING 2023	Open	16,800.00	0.00
23-01947	10/10/23	GOTOT005	GOTO TECHNOLOGIES USA, INC	GOTO WEBINAR 9/21 - 10/20/23	Open	280.00	0.00
23-01948	10/10/23	VERIZ050	VERIZON	LPD ANALOG SIGNAL	Open	802.52	0.00
23-01951	10/10/23	VERIZ050	VERIZON	FIOS - VAR LOCATIONS	Open	774.85	0.00
23-01952	10/10/23	PENNO005	PENNONI ASSOCIATES INC.	ENGINEERING SERVICES AUG 2023	Open	2,758.11	0.00
23-01953	10/10/23	PENNO005	PENNONI ASSOCIATES INC.	PM SERVICES JUN/JUL/AUG 2023	Open	25,200.00	0.00
23-01954	10/10/23	PENNO005	PENNONI ASSOCIATES INC.	NEW MUNI BUILDING AUG 2023	Open	392.00	0.00
23-01955	10/10/23	VERIZ010	VERIZON WIRELESS	LPD AIRCARDS 8/16 - 9/15	Open	846.48	0.00
23-01956	10/10/23	PENNO005	PENNONI ASSOCIATES INC.	SOIL REM REVIEW LTR 9 PALMER	Open	165.00	0.00
23-01957	10/10/23	TRAFF005	TRAFFIC SAFETY & EQUIPMENT CO.	STREET SIGNS	Open	170.00	0.00
23-01958	10/10/23	NORTH125	NORTH JERSEY TRUCK CENTER INC.	RADIATOR REPAIR G1	Open	2,689.97	0.00
23-01959	10/10/23	NATUR015	NATURE'S CHOICE CORP.	MIXED VEGETATIVE MATERIAL	Open	839.03	0.00
23-01960	10/10/23	METRO100	METROPOLITIAN RUBBER	SEWER JET HOSE	Open	75.00	0.00
23-01961	10/10/23	RACHL010	RACHLES/MICHELE'S OIL CO	FUEL	Open	8,824.42	0.00
23-01962	10/10/23	THEBA005	THE BAG LADY	JANITORIAL SUPPLIES	Open	478.50	0.00
23-01963	10/10/23	CINTA015	CINTAS	JANITORIAL SUPPLIES	Open	9.33	0.00
23-01965	10/10/23	LORCO010	LORCO PETROLEUM SERVICES	OIL FILTER REMOVAL	Open	40.00	0.00
23-01966	10/10/23	VINCE010	VINCENT SIGNS & LETTERING	SOLAR PANEL WARNING SIGN - FD	Open	45.00	0.00
23-01968	10/10/23	GENER050	GENERAL SECURITY LLC	SECURITY SYSTEM MAINTENANCE	Open	189.00	0.00
23-01970	10/10/23	NORTH125	NORTH JERSEY TRUCK CENTER INC.	WATER PUMP REPAIR - G1	Open	379.61	0.00
23-01971	10/10/23	NORTH125	NORTH JERSEY TRUCK CENTER INC.	EMERGENCY RADIATOR REPAIR - G2	Open	2,757.76	0.00
23-01973	10/10/23	CINTA015	CINTAS	JANITORIAL SUPPLIES	Open	201.89	0.00
23-01975	10/10/23	GENER050	GENERAL SECURITY LLC	ALARM INSPECTION-BOROUGH HALL	Open	90.00	0.00
23-01976	10/10/23	TREAS035	TREASURER STATE OF N.J.	DCA QUARTERLY FEES Q3	Open	1,976.00	0.00
23-01977	10/10/23	MCCOR005	MCCORMICK, TAYLOR	FEDERAL TAP GRANT #12	Open	1,792.47	0.00
23-01978	10/10/23	H2MAS005	H2M ASSOCIATES, INC.	GRAND WILLOW TREE REDEV. PLAN	Open	1,863.20	0.00
23-01979	10/10/23	VSPIN005	VSP INSURANCE CO	VISION PREMIUMS OCT 2023	Open	340.36	0.00
23-01980	10/10/23	H2MAS005	H2M ASSOCIATES, INC.	GRAND WILLOW TREE REDEV. PLAN	Open	698.70	0.00
23-01981	10/10/23	STRAT015	MILLENNIUM STRATEGIES, LLC	GRANT WRITING SEPT 2023	Open	3,250.00	0.00
23-01982	10/10/23	LINDS005	LINDSEY, TRINA	GPANJ PARKING REIMBURSEMENT	Open	101.86	0.00
23-01983	10/10/23	GSB00005	GSB	LFD LIFE INSURANCE INSTL #5	Open	2,015.00	0.00
23-01985	10/10/23	BIGBE005	BIG BELLY SOLAR, LLC	TRASH RECEPTACLES OCT 2023	Open	895.20	0.00
23-01994	10/10/23	LEONIO55	LEONIA BOARD OF EDUCATION	TURF FIELD LIGHTING 8/18- 9/18	Open	584.22	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
23-01995	10/10/23	LEONI055	LEONIA BOARD OF EDUCATION	TURF FIELD LIGHTING 7/20-8/17	Open	567.60	0.00
23-01996	10/10/23	VERIZ010	VERIZON WIRELESS	ONE TALK TELEPHONES	Open	1,353.15	0.00
23-01997	10/10/23	BERGE240	BERGEN COUNTY UTILITIES AUTH	4TH QTR WASTEWATER CHARGE	Open	246,655.00	0.00
23-01998	10/10/23	CRYST010	CRYSTAL SPRINGS	WATER DELIVERY REC/LPD	Open	146.34	0.00
23-02000	10/10/23	DIREC020	DIRECT ENERGY BUSINESS	COMMERCIAL ELECTRIC	Open	31.74	0.00
23-02001	10/10/23	ACTIO025	ACTION DATA SERVICES	PAYROLL SERVICES 9/22/23	Open	454.06	0.00
23-02002	10/10/23	LEONI055	LEONIA BOARD OF EDUCATION	SEPT 2023 MECHANIC SALARY/DPW	Open	1,101.70	0.00
23-02003	10/10/23	PUBLI120	PUBLIC SERVICE ELECTRIC & GAS	PSE&G AUG. BILL 2023- SYLVAN	Open	20.51	0.00
23-02004	10/10/23	LEONI055	LEONIA BOARD OF EDUCATION	TURF FIELD PORTABLES OCT 2023	Open	149.00	0.00
23-02005	10/10/23	CHART010	CHARTER COMMUNICATIONS	BORO HALL INTERNET	Open	137.97	0.00
23-02006	10/10/23	VEOLI005	VEOLIA WATER NEW JERSEY	WATER SERVICE WOOD TERR/SR CTR	Open	281.35	0.00
23-02008	10/10/23	INSER005	INSERRA SUPERMARKETS, INC.	SR. CENTER KITCHEN SUPPLIES	Open	108.76	0.00
23-02010	10/10/23	AMAZO010	AMAZON CAPITAL SERVICES	ART SUPPLIES FOR MURAL	Open	67.92	0.00
23-02011	10/10/23	HOMED005	HOME DEPOT CREDIT SERVICES	BATTERIES	Open	36.74	0.00
23-02012	10/10/23	RENAI010	RENAISSANCE LIFE & HEALTH	SHORT TERM DISABILITY OCT	Open	1,695.85	0.00
23-02013	10/11/23	POTTE005	POTTER, CHRISTINA	COURT SPANISH TRANSLATION	Open	1,500.00	0.00
23-02014	10/11/23	SPSKL005	SP & SK LLC	KOREAN TRANSLATION SERVICE	Open	2,200.00	0.00
23-02016	10/11/23	AMAZO010	AMAZON CAPITAL SERVICES	P TOUCH TAPE	Open	37.88	0.00
23-02017	10/11/23	AGLWE005	AGL WELDING SUPPLY CO. INC.	MONTHLY CHEMICAL AND GASES	Open	225.54	0.00
23-02018	10/11/23	GIL00010	GIL, CHERRON	BCMCA SPRING/FALL CONFERENCE	Open	125.00	0.00
23-02019	10/11/23	NATUR015	NATURE'S CHOICE CORP.	MIXED VEGETATIVE MATERIAL	Open	813.60	0.00
23-02020	10/11/23	ANJR0005	ANJR	NJ RECYCLERS SYMPOSIUM	Open	200.00	0.00
23-02021	10/11/23	REDIC005	REDICARE LLC	MEDICAL SUPPLIES OCT 23	Open	159.60	0.00
23-02023	10/11/23	MOORE035	MOORE'S HARDWARE	LIGHT BULBS	Open	55.86	0.00
23-02024	10/11/23	ARCAR005	ARCARI IOVINO ARCHITECTS PC	SEPT 2023 SR CTR RESTROOMS	Open	1,515.00	0.00
23-02025	10/11/23	JACO025	CLEARY GIACOBBE ALFIERI JACOBS	LABOR ATTORNEY SEPT 2023	Open	3,111.00	0.00
23-02026	10/11/23	PUBLI120	PUBLIC SERVICE ELECTRIC & GAS	BEECHWOOD LOT POWER SUPPLY	Open	131.86	0.00
23-02027	10/11/23	VEOLI005	VEOLIA WATER NEW JERSEY	BORO HALL WATER SERVICE	Open	7,764.89	0.00
23-02028	10/11/23	PUBLI120	PUBLIC SERVICE ELECTRIC & GAS	REC CTR WATER SERVICE	Open	61.88	0.00
23-02029	10/11/23	ATONC005	ATON COMPUTING INC	ANTI VIRUS AND BACKUP SVCS	Open	622.00	0.00
23-02030	10/11/23	ATONC005	ATON COMPUTING INC	IT SVCS AUG	Open	1,830.60	0.00
23-02031	10/11/23	ENHAN010	ENHANCED WEB SERVICES	PO SIGNATURE SCAN CONVERSION	Open	29.95	0.00
Total Purchase Orders: 134 Total P.O. Line Items: 0 Total List Amount: 490,798.88 Total Void Amount:							0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total
Fund Description	Fund						
CURRENT	3-01	358,833.78	0.00	358,833.78	0.00	0.00	0.00
POOL OPERATING	3-05	3,892.28	0.00	3,892.28	0.00	0.00	0.00
DEVELOPERS ESCROW	3-13	0.00	0.00	0.00	0.00	0.00	2,776.50
REC ACTIVITIES TR	3-20	<u>23,612.32</u>	<u>0.00</u>	<u>23,612.32</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Year Total:		<u>386,338.38</u>	<u>0.00</u>	<u>386,338.38</u>	<u>0.00</u>	<u>0.00</u>	<u>2,776.50</u>
CAPITAL	C-04	101,150.00	0.00	101,150.00	0.00	0.00	0.00
GRANT FUND	G-02	534.00	0.00	534.00	0.00	0.00	0.00
Total Of All Funds:		<u><u>488,022.38</u></u>	<u><u>0.00</u></u>	<u><u>488,022.38</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>2,776.50</u></u>

Project Description	Project No.	Rcvd Total	Held Total	Project Total
20220006 - 107 HOEFLEYS LN	20220006	1,500.00	0.00	1,500.00
20220013 - 9 PALMER PL SOIL	20220013	165.00	0.00	165.00
20230007 - 2 CHRISTIE HGHTS	20230007	203.50	0.00	203.50
173 PROSPECT STREET	20230009	338.00	0.00	338.00
SOIL 2237 JONES RD	20230012	570.00	0.00	570.00
Total of All Projects:		<u>2,776.50</u>	<u>0.00</u>	<u>2,776.50</u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT	3-01	5,131.69	0.00	0.00	5,131.69
Total of All Funds:		<u>5,131.69</u>	<u>0.00</u>	<u>0.00</u>	<u>5,131.69</u>

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: October 16, 2023

RESOLUTION NO. 2023-222

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Davis						
Fusco						
Hesterbrink						
Terrell						
Ziegler						
Mayor Zeigler						

**AUTHORIZE SALARY INCREASE FOR
ADMINISTRATIVE ASSISTANT TO POLICE CHIEF**

WHEREAS, Administrative Assistant to the Chief of Police Karlie Seminerio has taken on additional responsibilities and assignments including but not limited to Accreditation Manager and Terminal Agency Coordinator for the Police Department; and

WHEREAS, the Chief of Police has recommended a salary increase of \$5073.00 and confirmed with the Chief Financial Officer that funds are available in the Police Department's budget; and

WHEREAS, the Police Committee was apprised of this request and concurs with the recommendation of the Chief of Police; and

WHEREAS, Salary Ordinance 2023-11 set the salary range for this position from \$30,000 to \$75,000 and the recommended salary is within that range.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that Ms. Seminerio shall be afforded a non-retroactive salary increase of \$5,073.00; and

BE IT FURTHER RESOLVED; Ms. Seminerio's new salary shall be \$70,000.00 effective October 17, 2023.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on October 16, 2023.

Trina Lindsey, RMC
Borough Clerk