



**Borough of Leonia**  
Leonia Senior Center  
305 Beechwood Place  
Leonia, NJ 07605

**Jonathan Mandel**  
*Borough Clerk*

www.leonianj.gov

Meeting: 02/05/24 7:30 PM

## **Mayor and Council Meeting - Regular**

- 1 FLAG SALUTE**
- 2 OPEN MEETING STATEMENT** - *Conditions of the Open Meetings Act have been met by Notice placed on the Bulletin Board at Borough Hall and notice sent to the Official Newspaper.*
- 3 ROLL CALL**
- 4 COMMENTS FROM THE PUBLIC - "AGENDA ITEMS ONLY" TWO (2) MINUTES PER SPEAKER**
- 5 APPOINTMENT**
  - 5.1. RES. 2024-72 Re-appointment of Seasonal Pool Manager  
[2024-72\\_Reappointment of Seasonal Pool Manager\\_2.05.2024.pdf](#)
- 6 APPROVAL OF MINUTES**
- 7 REPORTS**
  - A. COUNCIL REPORTS**
  - B. MAYOR'S REPORT**
  - C. BOROUGH ADMINISTRATOR'S REPORT**

Borough Administrator's Report
  - D. BOROUGH ATTORNEY'S REPORT**
  - E. BOROUGH ENGINEER'S REPORT**
- 8 ADOPTION OF ORDINANCES**
  - 8.1. ORD. 2024-01 Amend Towing Rates  
[ORD. 2024-01 Amend Towing Rates.pdf](#)

## 9 INTRODUCTION OF ORDINANCES

- 9.1. ORD. 2024-02 Amend Peddlers and Soliciting  
[ORD. 2024-02 Amend Peddlers and Soliciting.pdf](#)

## 10 NON-CONSENT RESOLUTIONS

- 10.1. RES. 2024-73 Annual Appointment of Municipal Representatives to BCDCD  
[2024-73\\_Annual BCDCD Appointments FY 2023-2024\\_2.05.2024.pdf](#)
- 10.2. RES. 2024-74 Authorize Renewal of Google Suite Contract with Suitebriar, Inc.  
[2024-74\\_Authorize Renewal of Google Suite Contract with Suitebriar\\_2.05.2024.pdf](#)

## 11 CONSENT RESOLUTIONS

- 11.1. RES. 2024-75 Authorize Bill List  
[2024-75\\_Authorize Bill List\\_2.05.2024.pdf](#)  
[2024-75\\_Bill List Backup\\_2.05.2024.pdf](#)
- 11.2. RES. 2024-76 Accept Proposal for Website Administrator  
[2024-76\\_Authorize Acceptance of Proposal for Remote Website Administrator\\_2.05.2024.pdf](#)
- 11.3. RES. 2024-77 Authorize Payment to Creative Office Resources for Additional Storage Costs of Furniture for New Municipal Center  
[2024-77\\_Authorize Payment to Creative Office Resources for Additional Storage Costs of Furniture for New Municipal Center\\_2.05.2024.pdf](#)
- 11.4. RES. 2024-78 Authorize GPC Inc. - Change Order #44, 45, 46, 47, 48, 49  
[2024-78\\_Change Orders #44, 45, 46, 47, 48, 49 - New Municipal Building Construction Project\\_2.05.24.pdf](#)
- 11.5. RES. 2024-79 Authorize Proposal for Radio Frequency Testing  
[2024-79\\_Accept Proposal for Radio Frequency Testing\\_2.05.2024.pdf](#)
- 11.6. RES. 2024-80 Authorize Payment to GZA GeoEnvironmental, Inc.  
[2024-80\\_Authorize Payment to GZA GeoEnvironmental, Inc\\_2.05.24.pdf](#)
- 11.7. RES. 2024-81 Authorize Acceptance of 2023 Bergen County Open Space Grant  
[2024-81\\_Authorize Acceptance of 2024 Bergen County Open Space Grant Contract\\_2.05.2024.pdf](#)
- 11.8. RES. 2024-82 Authorize Purchase of New Window Film for New Municipal Center  
[2024-82\\_Authorize Purchase of New Window Film for New Municipal Center\\_2.05.2024.pdf](#)
- 11.9. RES. 2024-83 Adopt 2024 Emergency Temporary Appropriations  
[2024-83\\_Adopt 2024 Emergency Temporary Appropriations\\_2.05.24.pdf](#)

## 12 UNFINISHED BUSINESS

- 12.1. Broad Avenue Planters - Jordan Zeigler

**13 NEW BUSINESS**

13.1. 2024 Budget Status - Christoph Hesterbrink/Marisa Mesropian

**14 COMMENTS FROM THE PUBLIC "AGENDA AND NON-AGENDA ITEMS ONLY" THREE (3) MINUTES PER SPEAKER****15 CORRESPONDENCE****16 CLOSED SESSION** - *Whereas the Borough of Leonia desires to meet in private and/or Executive Session to discuss matters that are permitted by the exceptions to the Open Public Meetings Act as indicated herein:*

16.1. A. Litigation/Attorney-Client Privilege  
[2024-84\\_Closed Session\\_2.05.24.pdf](#)

**17 ADJOURNMENT**

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 5, 2024**

**RESOLUTION NO. 2024-72**

---

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Hesterbrink</b>						
<b>Fisher</b>						
<b>Grandelis</b>						
<b>Scarangella</b>						
<b>Terrell</b>						
<b>Zeigler</b>						
<b>Mayor Ziegler</b>	---	---				

**RE-APPOINTMENT AND SALARY INCREASE OF SEASONAL POOL MANAGER**

**WHEREAS**, the position of Pool Manager under the Recreation Department is a seasonal position and is in need of re-appointment in the 2024 Swim Club Season; and

**WHEREAS**, as per N.J.S.A. 40:12-16 and Chapter 11-16 of the Borough Code, the Recreation Commission may appoint a Pool Manager subject to the approval of the Governing Body of the Borough of Leonia; and

**WHEREAS**, the Recreation Commission has appointed Timothy Ryan as the Pool Manager on January 16, 2024 via Resolution #24-01 with a salary of \$13,262.00 in accordance with the Salary Ordinance of Leonia.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey:

1. Confirm the re-appointment of Timothy Ryan as Swim Club Pool Manager of the Borough of Leonia.
2. Timothy Ryan shall be paid #13,262.00 annually in accordance with the Salary Ordinance of the Borough of Leonia.
3. Timothy Ryan shall be appointed for the period of May 13, 2024 – September 2, 2024

**BE IT FURTHER RESOLVED**, that certified copies of this resolution shall be provided to: (i) Timothy Ryan; (ii) the Recreation Commission of the Borough of Leonia; (iii) Brian M. Chewcaskie, Borough Attorney.

---

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 5, 2024.

\_\_\_\_\_  
Jonathan Mandel, RMC  
Borough Clerk

**BOROUGH OF LEONIA**  
**ORDINANCE NO. 2024-01**

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 267  
“TOWING”, SECTION 267-6 “TOWING, WINCHING AND STORAGE FEES” OF THE  
CODE OF THE BOROUGH OF LEONIA**

**WHEREAS**, the Mayor and Council of the Borough of Leonia believe it is in the best interests of the Borough to amend the Towing Ordinance.

**BE IT ORDAINED** by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey, as follows:

**Section 1.**

Chapter 267 “Towing”, Section 267-6 “Towing, Winching and Storage Fees” of the Code of the Borough of Leonia is amended and supplemented in its entirety as follows:

§267-6 Towing, Winching and Storage Fees

Towing, winching and storage fees shall be the current maximum rates as established by the New Jersey State Police - <https://www.nj.gov/njsp/information/towing-rates-application.shtml>. Such rates shall be deemed to be renewed on a yearly basis to the rates established by the New Jersey State Police.

The current rates are those in effect for the calendar year 2023 and are as follows:

**Towing - Basic:**

Light Duty - up to 10,000 lbs.	Hook-up \$155
Medium Duty - 10,001 - 16000 lbs	\$300.00 per hour
Heavy Duty - 16001 and above	\$500.00 per hour
Decoupling Fee (If tow is not performed)	½ of basic rate

**On-Hook Mileage**

Light Duty	\$7.00 per loaded miles
Medium Duty	n/a
Heavy Duty	n/a

**Recovery/Winching** (In addition to towing - per truck including driver)

Light/Medium Duty 10,001 - 16,000	\$350.00 per hour charged in ½ hour Increments of \$175 per ½ hour
Heavy Duty 16,001 and above	\$650.00 per hour

**Specialized Recovery Equipment**

Rotator/Crane Recovery Unit	\$1,200.00 per hour
Tractor with Landoll Trailer or Detach Trailer	\$500.00 per hour
Tractor/Transport Hauler Only	\$350.00 per hour
Refrigerated Trailer w/Tractor	\$550.00 per hour
Box Trailer w/Tractor	\$500.00 per hour
Air Cushion Unit	\$1,000.00 per hour
Light Tower	\$250.00 per hour
Pallet Jack	\$200.00 flat rate
Rollers	\$200.00 flat rate
Any Other Specialized Equipment	\$300.00 per hour
Loader/Backhoe/Telescopic Handler/Bulldozer/Bobcat	\$400.00 per hour each
Forklift	\$400.00 per hour
Dump Truck/Dump Trailer w/Tractor	\$400.00 hour each
Roll-off with Container	\$400.00 per hour plus disposal
Recovery Supervisor Vehicle	\$150.00 per hour
Scene Safety Equipment, Communication Equipment, Traffic Management Equipment, etc.	\$250.00 per hour each type used
Recovery Support Vehicle/Trailer Additional Recovery Equipment	\$350.00 per hour

**Labor** - All Labor Min of 1 Hour

Accident Minor Clean-Up and Disposal Of Debris	\$75.00 per hour one hour minimum Plus absorbant materials used
Recovery Supervisor and/or Level III Recovery Specialist	\$250.00 per hour - Charges limited to one per incident
Certified Towing Operator	\$150.00 per hour per man
Manual Laborers	\$125.00 per hour per man

**Storage - Per Calendar Day** (Inside Rates Two Times Outside Rate)

Cars/Light Trucks - 10' x 20' space	\$50.00 per day
Trucks (Dual Wheels)/Single Axle	\$125.00 per day
Tractor/Dump Truck/ Tractor and Trailer Combo/Trailers	\$125.00 per unit per day

Buses	\$150.00 per day
Roll-Off	\$125.00 per day for each
Cargo/Accident Debris/Loan Storage/ Vehicle Components 10'x20' space	\$50.00 per space used per day
Rental of any Tow Company Supplied Trailer Post Incident	\$500.00 per day

**Additional Services / Notes**

Fuel/Haz-mat/Cargo spills Clean-up And Disposal	Time and Material Surcharged 10%
Haz-mat and Trash Recovery	20%
Subcontractor Mark-up	
Administrative Charge only after 3 <sup>rd</sup> Visit to Vehicle	Cars Only - \$50.00
Administration Charge	Medium/Heavy Truck - \$200.00
After Hours Release	\$85.00
Notification Documentation Fee	\$75.00
Tarping/Wrapping Vehicle	\$90.00 per car/\$250 per truck
Fuel Surcharge	See Chart Below

**Fuel Surcharge Chart - Tow and Mileage Cost Only**

Fuel Cost	Fuel Surcharge Percentage
\$2.50	0%
\$3.00	1%
\$3.50	2%
\$4.00	3%
\$4.50	4%
\$5.00	5%
\$5.50	6%
\$6.00	7%
\$6.50	8%
\$7.00	9%
\$7.50	10%
\$8.00	11%

**Section 2.**

Should any section, part or provision of this ordinance be held unconstitutional or invalid, such decision shall not affect the validity of this ordinance as a whole, or any other part thereof.

**Section 3.**

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**Section 4.**

This ordinance shall take effect immediately upon publication and final passage according to law.

---

William Ziegler, Mayor

ATTEST:

---

Jonathan Mandel, Borough Clerk



**RECORD OF VOTE**

ORD. 2024-01

Council	First Reading						Second Reading					
	January 17, 2024						February 5, 2024					
	M	S	Y	N	A	AB	M	S	Y	N	A	AB
Hesterbrink			✓									
Fisher			✓									
Grandelis			✓									
Scarangella		✓	✓									
Terrell	✓		✓									
Zeigler			✓									
Mayor Zeigler												

M - Motion    S - Seconded    Y- Yes    N - No    A - Abstain    AB - Absent

\_\_\_\_\_  
William Ziegler, Mayor

ATTEST:

\_\_\_\_\_  
Jonathan Mandel, Borough Clerk

# BOROUGH OF LEONIA

## ORDINANCE NO. 2024-02

### AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 204 “PEDDLERS AND SOLICITING” OF THE CODE OF THE BOROUGH OF LEONIA

**WHEREAS**, the Mayor and Council of the Borough of Leonia has determined that there is a need to amend Chapter 204 “Peddlers and Soliciting” of the Code of the Borough of Leonia.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of Leonia, as follows:

#### Section 1.

Chapter 204 “Peddlers and Soliciting” Article I “General Provision” Section 201-14 “Charitable Organizations” Subsection (A) of the Code of the Borough of Leonia is amended and supplemented, as follows (additions indicated by **bold** and deletions indicated by “---“):

#### § 204-14. Charitable Organizations.

A. Any charitable organization, as defined in § 204-1, ~~desiring to solicit or having solicited in its name contributions or financial assistance of any kind or desiring to sell or distribute any item of literature or merchandise within the Borough for a charitable purpose~~ shall be exempt from the provisions of §§ 204-3A through M, 204-4 and 204-5, **and 204-16 except that a charitable organization desiring to solicit or having solicited in its name contributions or financial assistance of any kind or desiring to sell any item of literature or merchandise within the Borough for a charitable purpose may only do so** provided that a sworn application is filed with the Chief of Police, which shall give the following information:

- (1) The name and purpose of the cause for which the permit is sought.
- (2) The name and address of the organization.
- (3) The period during which solicitation is to be carried on.
- (4) The name and address of each agent or representative who will conduct solicitations and the length of time that said agent or representative has been employed or affiliated with such organization, society, association or corporation.

The remainder of Section 204-14 remains unchanged.

**Section 2.**

Should any section, part or provision of this ordinance be held unconstitutional or invalid, such decision shall not affect the validity of this ordinance as a whole, or any other part thereof.

**Section 3.**

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**Section 4.**

This ordinance shall take effect immediately upon publication and final passage according to law.

---

William Ziegler, Mayor

ATTEST:

---

Jonathan Mandel, Borough Clerk

RECORD OF VOTE													
ORD. 2024-02													
	First Reading						Second Reading						
	February 5, 2024						February 21, 2024						
Council	M	S	Y	N	A	AB	M	S	Y	N	A	AB	
Hesterbrink													
Fisher													
Grandelis													
Scarangella													
Terrell													
Zeigler													
Mayor Ziegler													
M - Motion    S - Seconded    Y- Yes    N - No    A - Abstain    AB - Absent													

\_\_\_\_\_  
William Ziegler, Mayor

ATTEST:

\_\_\_\_\_  
Jonathan Mandel, Borough Clerk

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 5, 2024**

**RESOLUTION NO. 2024-73**

---

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Hesterbrink</b>						
<b>Fisher</b>						
<b>Grandelis</b>						
<b>Scarangella</b>						
<b>Terrell</b>						
<b>Zeigler</b>						
<b>Mayor Ziegler</b>	---	---				

**ANNUAL APPOINTMENT OF MUNICIPAL REPRESENTATIVES TO  
BERGEN COUNTY COMMUNITY DEVELOPMENT REGIONAL COMMITTEES  
FY 2023 Covering Period July 1, 2023, through June 30, 2024**

**WHEREAS** the Municipality of Leonia has entered into a three-year Cooperative Agreement with the County of Bergen as provided under the Interlocal Services Act N.J.S.A. 40A:65-1 et seq. and Title 1 of the Housing and Community Development Act of 1974; and

**WHEREAS**, said Agreement requires that the Municipal Council appoint a representative and alternate and that the Mayor appoint a representative and alternate for the FY 2023-2024 term starting July 1, 2023, and ending on June 30, 2024.

**NOW, THEREFORE, BE IT RESOLVED** that the Municipal Council hereby appoints Diane Tausner as its representative and that the Mayor hereby appoints Marisa Mesropian as his representative to serve on the Community Development Regional Committee for FY 2023-2024; and

**BE IT FURTHER RESOLVED** that an original, certified copy of this resolution be immediately emailed to Robert G. Esposito, Director; Bergen County Division of Community Development; One Bergen County Plaza, Fourth Floor; Hackensack, New Jersey 07601

---

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 5, 2024.

---

Jonathan Mandel, RMC  
Borough Clerk

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 5, 2024**

**RESOLUTION NO. 2024-74**

---

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Hesterbrink</b>						
<b>Fisher</b>						
<b>Grandelis</b>						
<b>Scarangella</b>						
<b>Terrell</b>						
<b>Zeigler</b>						
<b>Mayor Ziegler</b>	---	---				

**AUTHORIZE RENEWAL OF GOOGLE SUITE CONTRACT WITH SUITEBRIAR, INC.**

**WHEREAS**, the Borough of Leonia currently is contracted with Suitebriar, Inc., the Borough’s Google Cloud Partner Vendor which serves as the distributor for Google Workspace services to the Borough, and has received the annual renewal plan; and

**WHEREAS**, the Borough Administrator has performed a cost and service analysis and has found that it is more cost effective to keep the service with an annual cost of \$19,807.20, which represents a 30% discount to the Borough of Leonia; and

**WHEREAS**, it is the recommendation of the Borough Administrator to renew the contract with Suitebriar, Inc. for a one-year period of January 2024 – January 2025.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the one-year contract with Suitebriar, Inc. is authorized to be renewed at a not-to-exceed cost of \$19,807.20.

---

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 5, 2024.

\_\_\_\_\_  
Jonathan Mandel, RMC  
Borough Clerk

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 5, 2024**

**RESOLUTION NO. 2024-75**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Hesterbrink</b>						
<b>Fisher</b>						
<b>Grandelis</b>						
<b>Scarangella</b>						
<b>Terrell</b>						
<b>Zeigler</b>						
<b>Mayor Ziegler</b>	---	---				

**AUTHORIZE BILL LIST**

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council hereby authorize the Treasurer to pay the following claims and charge the 2023 Adopted Budget.

2023

Current	01	9,460.80	
Unemployment	16	6,171.59	
Rec Activities Trust	20	650.00	
Shade Tree Trust	31	29.99	
Year Total:		<b>\$ 16,312.38</b>	
Capital	C-04	87,544.15	
Total of All Funds:		<b>\$ 103,856.53</b>	

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 5, 2024.

\_\_\_\_\_  
Jonathan Mandel, RMC  
Borough Clerk

P.O. Type: All                      Include Project Line Items: Yes                      Open: N    Paid: N    Void: N  
Range: First            to Last                      Rcvd: Y    Held: Y    Aprv: N  
Format: Condensed                      Bid: Y    State: Y    Other: Y    Exempt: Y  
Vendors: All                      Include Non-Budgeted: Y  
Rcvd Batch Id Range: First            to Last

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
23-01728	09/05/23	KCSIG005	KC SIGN & AWNINGS MUNICIPAL DIGITAL SIGN	Open	58,995.00	0.00	
23-02211	11/22/23	MATIS005	MATISSE CHOCOLATIER INC SR. CHOCOLATE MAKING SESSION	Open	350.00	0.00	
23-02466	12/22/23	ADVAN025	STAPLES ADVANTAGE OFFICE SUPPLIES	Open	104.50	0.00	
23-02475	12/26/23	HUDSO025	HUDSON TIRE EXCHANGE, INC. SANITATION TRUCK TIRE RECAP	Open	1,266.00	0.00	
23-02498	12/26/23	WANGC005	WANG, CUI FALL 2023 CHAIR YOGA SEPT-DEC	Open	400.00	0.00	
23-02524	12/29/23	DEMAR025	DEMARCO, VIVIAN REIMB. PLANT IDENTIFIER APP	Open	29.99	0.00	
23-02525	12/29/23	VERIZ025	VERIZON BUSINESS LONG DISTANCE TELEPHONE	Open	97.72	0.00	
23-02526	12/29/23	VERIZ050	VERIZON FAXES/PD TELEPHONE	Open	801.80	0.00	
23-02527	12/29/23	CANON005	CANON FINANCIAL SERVICES, INC. COPIER LEASES - BH	Open	395.71	0.00	
23-02528	12/29/23	VEOLI005	VEOLIA WATER NEW JERSEY WATER SERVICE VAR. LOCALS	Open	279.90	0.00	
23-02529	12/29/23	PUBLI120	PUBLIC SERVICE ELECTRIC & GAS GAS/ELECTRIC DPW	Open	712.43	0.00	
23-02530	12/29/23	JACOB025	CLEARY GIACOBBE ALFIERI JACOBS LITIGATION NOV 2023	Open	1,615.00	0.00	
23-02531	12/29/23	STATE130	STATE OF NEW JERSEY UNEMPLOYMENT BILLING	Open	6,171.59	0.00	
23-02532	12/29/23	TAMAG005	TAMAGNY, SCOTT REIMBURSEMENT - BUDGET MEETING	Open	66.76	0.00	
23-02533	12/29/23	GZAGE005	GZA GEOENVIRONMENTAL, INC. GROUNDWATER REMEDIAL NEW MUNI	Open	22,778.25	0.00	
23-02537	12/29/23	ACTIO025	ACTION DATA SERVICES PAYROLL SERVICES 12/15/23	Open	483.93	0.00	
23-02545	12/29/23	PUBLI120	PUBLIC SERVICE ELECTRIC & GAS GAS/ELECTRIC VAR. LOCALS	Open	236.89	0.00	
23-02546	12/29/23	DIREC020	DIRECT ENERGY BUSINESS COMMERCIAL ELECTRIC	Open	30.15	0.00	
23-02547	12/29/23	VEOLI005	VEOLIA WATER NEW JERSEY WATER SERVICE 229 FORT LEE RD	Open	245.75	0.00	
23-02548	12/29/23	VERIZ050	VERIZON LPD ANALOG SERVICE	Open	802.52	0.00	
23-02552	12/29/23	KAYPR005	KAY PRINTING PARKING STICKERS 2024	Open	125.00	0.00	
23-02555	12/29/23	INSER005	INSERRA SUPERMARKETS, INC. HOLIDAY LUNCHEON SHOPRITE	Open	198.13	0.00	
23-02556	12/29/23	MUNID005	MUNIDEX, INC. INDEX MINUTES/VITAL STATISTICS	Open	1,052.00	0.00	
23-02557	12/29/23	VERIZ010	VERIZON WIRELESS LPD AIRCARDS 11/16-12/15	Open	846.61	0.00	
23-02558	12/29/23	ROGUT005	ROGUT MCCARTHY LLC PROFESSIONAL SERVICES RENDERED	Open	5,770.90	0.00	
Total Purchase Orders: 25				Total P.O. Line Items: 0	Total List Amount: 103,856.53	Total Void Amount: 0.00	



Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
CURRENT	3-01	9,460.80	0.00	9,460.80	0.00	0.00	9,460.80
UNEMPLOYMENT TRUS	3-16	6,171.59	0.00	6,171.59	0.00	0.00	6,171.59
REC ACTIVITIES TR	3-20	650.00	0.00	650.00	0.00	0.00	650.00
SHADE TREE	3-31	29.99	0.00	29.99	0.00	0.00	29.99
	Year Total:	16,312.38	0.00	16,312.38	0.00	0.00	16,312.38
CAPITAL	C-04	87,544.15	0.00	87,544.15	0.00	0.00	87,544.15
Total of All Funds:		103,856.53	0.00	103,856.53	0.00	0.00	103,856.53

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 5, 2024**

**RESOLUTION NO. 2024-76**

---

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Hesterbrink</b>						
<b>Fisher</b>						
<b>Grandelis</b>						
<b>Scarangella</b>						
<b>Terrell</b>						
<b>Zeigler</b>						
<b>Mayor Ziegler</b>	---	---				

**AUTHORIZE ACCEPTANCE OF PROPOSAL FOR REMOTE WEBSITE  
ADMINISTRATOR SERVICES FOR 2024**

**WHEREAS**, the need exists for a Remote Website Administrator who will handle the management of the Borough of Leonia’s website so as further improve communication with the community.

**WHEREAS**, Michael Greco, former employee of the Borough of Leonia, has experience working with the Borough’s website and has submitted a 1-year proposal to the Borough of Leonia for such services; and

**WHEREAS**, the proposal states that Mr. Greco will be paid an amount of \$27.00 per hour, billed monthly, with a not-to-exceed annual amount of \$7,000; and

**WHEREAS**, Mr. Greco will follow the below hourly schedule:

January – May: 1.5 Hours per day (Mon – Thurs) (Max 6 hours per week)

June – December: 1.5 Hours per day (Tue, Wed, Thurs) (Max 4.5 hours per week)

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey hereby accepts Mr. Greco’s 1-year proposal to serve as Remote Website Administrator for \$27.00 an hour with a not-to-exceed annual amount of \$7,000 and hereby authorizes the mayor to sign a contract with Mr. Greco for this purpose.

---

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 5, 2024.

---

Jonathan Mandel, RMC  
Borough Clerk

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 5, 2024**

**RESOLUTION NO. 2024-77**

---

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Hesterbrink</b>						
<b>Fisher</b>						
<b>Grandelis</b>						
<b>Scarangella</b>						
<b>Terrell</b>						
<b>Zeigler</b>						
<b>Mayor Ziegler</b>	---	---				

**AUTHORIZE PAYMENTS TO CREATIVE OFFICE RESOURCES FOR ADDITIONAL  
STORAGE COSTS OF FURNITURE FOR NEW MUNICIPAL CENTER**

**WHEREAS**, Creative Office Resources stores furniture for the Borough of Leonia while the New Municipal Center is being built; and

**WHEREAS**, there are additional storage costs to the Borough of Leonia for the months of September, October, and November totaling \$5,700.00;

**WHEREAS**, for the months of December, January, and February there is an additional invoice totaling in the amount of \$3,800.00; and

**WHEREAS**, the charges were discussed and approved by the Facilities Committee and is suggested that authorization for payment be given by the Mayor and Council.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that a payment in the amount of \$9,500.00 is authorized to be made to Creative Office Resources.

---

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 5, 2024.

\_\_\_\_\_  
Jonathan Mandel, RMC  
Borough Clerk

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 5, 2023**

**RESOLUTION NO. 2024-78**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Grandelis</b>						
<b>Davis</b>						
<b>Fusco</b>						
<b>Hesterbrink</b>						
<b>Terrell</b>						
<b>Ziegler</b>						
<b>Mayor Zeigler</b>	---	---				

**AUTHORIZE CHANGE ORDERS #44, 45, 46, 47, 48, 49 FOR THE CONSTRUCTION  
OF THE NEW MUNICIPAL CENTER**

**WHEREAS**, via Resolution 2022-94, dated March 7, 2022, the Borough of Leonia (“Borough”) authorized the construction of a new municipal building to house the Borough’s police department, municipal courtroom and council chambers, and court offices (the “Project”); and

**WHEREAS**, in accordance with New Jersey’s Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) the Borough solicited bids for the construction of the new municipal building pursuant to an open and competitive bidding process; and

**WHEREAS**, the contract was awarded per Resolution 2022-04 to GPC, Inc. for a contract price of \$7,298,000.00; and

**WHEREAS**, forty-two (43) previous work items were approved via Resolutions 2022-172, 2022-195, 2022-207, 2022-222, 2022-231, 2022-245, 2022-252, 2022-268, 2022-272, 2023-75, 2023-92, 2023-105, 2023-122, 2023-132, 2023-169, 2023-180, 2023-187, 2023-203, 2023-223, 2023-226, and 2023-230; bringing the new total contract price to \$7,844,886.46 (the “Contract Price”); and

**WHEREAS**, six (6) additional work items (change orders) are necessary for the completion of the “Project” (the “Work Item”):

	<b>Work Item</b>	<b>Change in Price</b>
Change Order 44	Supply and Install Fire Light & Bell	\$4,958.80
Change Order 45	Supply and install unit heater in Utility Room	\$4,441.80
Change Order 46	Provide additional replacement concrete walks at the north library apron	\$2,635.00
Change Order 47	Add drip pan at the flue pipe locations as required by code official	\$1,774.30

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 5, 2023**

**RESOLUTION NO. 2024-78**

Change Order 48	Furnish & install additional white PVC fencing along the East property line	\$9,250.00
Change Order 49	Remove classified fill from site	\$12,129.92
<b>NEW TOTAL CONTRACT PRICE</b>		<b>\$7,880,076.28</b>

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the Borough, hereby authorizes the aforementioned Change Orders #44, 45, 46, 47, 48, and 49 to include the amounts reflected in the above Work Item schedule, thereby modifying the total Contract Price in accordance to the schedule in the amount of \$7,880,076.28.

I, ISSA ABBASI, CHIEF FINANCIAL OFFICER OF THE BOROUGH OF LEONIA, hereby certify that the funds will be available for Change Orders #44, 45, 46, 47, 48, and 49 under:

ORD # 2021-08 MUNICIPAL BUILDING /Account# C-04-99-2021-008

---

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 5, 2023.

---

Jonathan Mandel, RMC  
Borough Clerk

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 5, 2024**

**RESOLUTION NO. 2024-79**

---

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Hesterbrink</b>						
<b>Fisher</b>						
<b>Grandelis</b>						
<b>Scarangella</b>						
<b>Terrell</b>						
<b>Zeigler</b>						
<b>Mayor Ziegler</b>	---	---				

**ACCEPT PROPOSAL FOR RADIO FREQUENCY TESTING**

**WHEREAS**, in order to acquire a Certificate of Occupancy for the New Municipal Center, radio frequency testing of the building must be performed; and

**WHEREAS**, the Borough Architect acquired three quotes, with a decision being made to accept the quotation of Tech Services Electric, LLC in the amount of \$2,960.00.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the proposal from Tech Services Electric, LLC in the amount of \$2,960.00 for radio frequency testing is hereby authorized to be accepted.

I, ISSA ABBASI, CHIEF FINANCIAL OFFICER OF THE BOROUGH OF LEONIA, hereby certify that the funds will be available under:

ORD # 2021-08 MUNICIPAL BUILDING /Account# C-04-99-2021-008

---

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 5, 2024.

\_\_\_\_\_  
Jonathan Mandel, RMC  
Borough Clerk

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 5, 2024**

**RESOLUTION NO. 2024-80**

---

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Hesterbrink</b>						
<b>Fisher</b>						
<b>Grandelis</b>						
<b>Scarangella</b>						
<b>Terrell</b>						
<b>Zeigler</b>						
<b>Mayor Ziegler</b>	---	---				

**AUTHORIZE PAYMENT TO GZA GEOENVIRONMENTAL, INC.**

**WHEREAS**, GZA GeoEnvironmental, Inc. provides professional services related to reporting and monitoring well repairs at the site of the former Borough of Leonia Ambulance Corps Building; and

**WHEREAS**, related to these services an invoice was sent to the Borough of Leonia in the amount of \$6,900.00.

**NOW, THEREFORE, BE IT RESOLVED**, that by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that authorization is given to make a payment to GZA GeoEnvironmental, Inc. in the amount of \$6,900.00 for services provided.

---

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 5, 2024.

\_\_\_\_\_  
Jonathan Mandel, RMC  
Borough Clerk

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 5, 2024**

**RESOLUTION NO. 2024-81**

---

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Hesterbrink</b>						
<b>Fisher</b>						
<b>Grandelis</b>						
<b>Scarangella</b>						
<b>Terrell</b>						
<b>Zeigler</b>						
<b>Mayor Ziegler</b>	---	---				

**AUTHORIZE ACCEPTANCE OF 2023 OPEN SPACE GRANT**

**BE IT RESOLVED**, that the Mayor and Council of The Borough of Leonia wish to enter into a the Bergen County Trust Fund Project Contract (“Contract”) with the County of Bergen for the purpose of using a \$95,000 matching grant award from the 2023 Funding Round of the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund (“Trust Fund”), for the municipal park project entitled Dudley Allen Park: Phase 1 for Installation of Pickleball Courts, located in Block 303, Lot 1 on the tax maps of the Borough of Leonia; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council hereby authorize Mayor Bill Ziegler to be the signatory of the aforesaid contract; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council hereby acknowledge that, in general, the use of this Trust Fund grants towards this approved park project must be completed by or about December 13, 2025; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council hereby acknowledge that the grant will be disbursed to the municipality as a reimbursement upon submittal of certified Trust Fund payment and project completion documents and municipal vouchers, invoices, proofs of payment, and other such documents as may be required by the County in accordance with the Trust Fund’s requirements; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council hereby acknowledge that the grant disbursement to the municipality will be equivalent to fifty (50) percent of the eligible construction costs incurred (not to exceed total grant award) applied towards only the approved park improvements identified in the aforesaid Contract in accordance with the Trust Fund’s requirements. Professional Services Costs may be reimbursed from grant award’s unexpended balance, should there be a balance.

---

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 5, 2024.

\_\_\_\_\_  
Jonathan Mandel, RMC  
Borough Clerk



**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 5, 2024**

**RESOLUTION NO. 2024-82**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Fisher</b>						
<b>Hesterbrink</b>						
<b>Grandelis</b>						
<b>Scarangella</b>						
<b>Terrell</b>						
<b>Zeigler</b>						
<b>Mayor Ziegler</b>	---	---				

**AUTHORIZATION TO PURCHASE WINDOW FILM FOR NEW MUNICIPAL CENTER**

**WHEREAS**, the Mayor and Council have approved the construction of a new municipal building to house the Police Headquarters, Municipal Courtroom, Court administrative offices, and Council Chambers; and

**WHEREAS**, there exists a need for window film for security and privacy of the Police Department; and

**WHEREAS**, the Borough of Leonia has received a proposal from National Window Film in the amount of \$5,313.35; and

I, ISSA ABBASI, CHIEF FINANCIAL OFFICER OF THE BOROUGH OF LEONIA, hereby certify that funds are available under:

ORD # 2022-01 NEW MUNICIPAL BUILDING CAPITAL ACCOUNT

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that authorization is given to accept the proposal submitted by National Window Film, in the amount, not-to-exceed, \$5,313.35.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 5, 2024.

\_\_\_\_\_  
Jonathan Mandel, RMC  
Borough Clerk

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 5, 2024**

**RESOLUTION NO. 2024-83**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Hesterbrink</b>						
<b>Fisher</b>						
<b>Grandelis</b>						
<b>Scarangella</b>						
<b>Terrell</b>						
<b>Zeigler</b>						
<b>Mayor Ziegler</b>	---	---				

**ADOPT 2024 EMERGENCY TEMPORARY APPROPRIATIONS**

**WHEREAS**, new information has arisen with respect to the temporary budget and funding needs to be added to the 2024 temporary appropriations for the various item(s); and

**WHEREAS**, the Chief Financial Officer recommends and the Borough Administrator concurs that the need exists for these amendments to the temporary budget appropriations; and

**WHEREAS**, the total emergency temporary resolutions adopted in the year 2024 pursuant to the provisions of NJSA 40A:4-20 including this resolution total \$4,487,782.18; and

NOW, THEREFORE, BE IT RESOLVED that in according with NJSA 40A:4-20:

1. Amended temporary appropriations be and the same is hereby made for the below list; and -Buildings and Grounds – Other Expenditures: \$46,000.00
2. That said temporary appropriations will be provided for in the 2024 budget under the attached titles; and
3. That one certified copy of this resolution be filed with the Director of Local Government Services.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 5, 2024.

\_\_\_\_\_  
Jonathan Mandel, RMC  
Borough Clerk

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: February 5, 2024**

**RESOLUTION NO. 2024-84**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Hesterbrink</b>						
<b>Fisher</b>						
<b>Grandelis</b>						
<b>Scarangella</b>						
<b>Terrell</b>						
<b>Zeigler</b>						
<b>Mayor Ziegler</b>	---	---				

**CLOSED SESSION**

**BE IT RESOLVED** in compliance with N.J.S.A. 10:4-12, the Mayor and Council of the Borough of Leonia entered into Closed Executive Session to discuss the following matters:

- A.** Litigation/Attorney-Client Privilege

---

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on February 5, 2024.

---

Jonathan Mandel, RMC  
Borough Clerk