



**Borough of Leonia**  
Leonía Senior Center  
305 Beechwood Place  
Leonía, NJ 07605

**Jonathan Mandel**  
*Borough Clerk*

[www.leonianj.gov](http://www.leonianj.gov)

Meeting: 01/17/24 7:30 PM

**Mayor and Council  
Meeting - Work Session  
Meeting**

- 1 FLAG SALUTE**
- 2 OPEN MEETING STATEMENT** - *Conditions of the Open Meeting Act have been met by Notice placed on the Bulletin Board at Borough Hall and notice sent to the Official Newspaper.*
- 3 APPOINTMENT OF COUNCILMEMBER TO FILL EXISTING VACANCY**
  - 3.1. Letter to Mayor and Council - Council Vacancy Candidates
- 4 ROLL CALL**
- 5 COMMENTS FROM THE PUBLIC - "AGENDA ITEMS ONLY" TWO (2) MINUTES PER SPEAKER**
- 6 MAYORAL NOMINATIONS WITH COUNCIL CONSENT - COUNCIL APPOINTMENTS - -**

*Facilities Committee:*

1. Member

*Finance Committee:*

1. Member

*Law and Ordinances Committee:*

1. Member

*Council Liaisons to Boards, Commissions, and Committees:*

1. Library Board of Trustees

**7 MAYORAL APPOINTMENTS - -**

*Board of Police Commissioners:*

1. Chair

*Planning Board:*

1. Planning Board Class II Member

## 8 APPOINTMENT

- 8.1. RES. 2024-64 Appoint Deputy Clerk  
[2024-64\\_Appoint Deputy Borough Clerk\\_1.17.24.pdf](#)

## 9 INTRODUCTION OF ORDINANCES

- 9.1. ORD. 2024-01 Amend Towing Rates  
[ORD. 2024-01 Amend Towing Rates.pdf](#)

## 10 CONSENT RESOLUTIONS

- 10.1. RES. 2024-65 Authorize Bill List  
[2024-65\\_Authorize Bill List\\_1.17.2024.pdf](#)  
[2024-65\\_Bill List Backup\\_1.17.24.pdf](#)
- 10.2. RES. 2024-66 Approval of Towing Licenses for the 2024 Licensing Period  
[2024-66\\_Approval of Towing Licenses for the 2024 Licensing Period\\_1.17.24.pdf](#)
- 10.3. RES. 2024-67 Authorize Developer's Escrow Refund  
[2024-67\\_Developers Escrow Refunds\\_1.17.2024.pdf](#)
- 10.4. RES. 2024-68 Authorize Licensed Sewer Collection Systems Operator  
[2024-68\\_Authorize Licensed Sewer Collection System Operator\\_1.17.24.pdf](#)
- 10.5. RES. 2024-69 Authorize Payment of OMNIA Tiered Network Health Insurance Selection Incentives  
[2024-69\\_Authorize Payment of OMNIA tiered Network Health Insurance Selection Incentives\\_1.17.24.pdf](#)
- 10.6. RES. 2024-70 Authorization to Purchase Gun Cabinet for New Police Headquarters  
[2024-70\\_Authorization to Purchase Gun Cabinet for New Police Headquarters\\_1.16.2024.pdf](#)
- 10.7. RES. 2024-71 Authorization to Purchase Appliances and Shelving for New Municipal Center  
[2024-71\\_Authorization to Purchase Appliances and Shelving for New Municipal Center\\_1.17.2024.pdf](#)

## 11 UNFINISHED BUSINESS

## 12 NEW BUSINESS

- 12.1. Leonia Day Date: Saturday, May 4th - Mayor Ziegler
- 12.2. North Jersey Chamber of Commerce - Mayor Ziegler
- 12.3. Committee Meetings and Transparency - Mayor Ziegler
- 12.4. Remote Website Administrator Proposal - Mayor Ziegler

12.5. Town Hall on Affordable Housing - Mayor Ziegler

12.6. Finance Update - Christoph Hesterbrink

12.7. Personnel Manual/Employee Handbook Update - Joanne Terrell

**13 COMMENTS FROM THE PUBLIC - "AGENDA AND NON-AGENDA ITEMS THREE (3) MINUTES PER SPEAKER"**

**14 ADJOURNMENT**

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: January 17, 2024**

**RESOLUTION NO. 2024-64**

---

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Hesterbrink</b>						
<b>Grandelis</b>						
<b>Scarangella</b>						
<b>Terrell</b>						
<b>Zeigler</b>						
...						
<b>Mayor Ziegler</b>	---	---				

**APPOINTMENT OF DEPUTY BOROUGH CLERK**

**WHEREAS**, Trina Lindsey has previously served as Borough Clerk for the Borough of Leonia; and

**WHEREAS**, it is the desire of the Mayor and Council to appoint Ms. Lindsey as Deputy Clerk to assist with the transitional period of the new Borough Clerk; and

**WHEREAS**, Ms. Lindsey shall serve in a remote capacity for a period to end June 30, 2024; and

**WHEREAS**, Ms. Lindsey shall be compensated in the amount of \$3,000.00 per month to serve as Deputy Clerk.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey, that Ms. Lindsey be appointed to the role of Deputy Borough Clerk for a period to end June 30, 2024 with compensation in the amount of \$3,000.00 per month.

---

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 17, 2024.

\_\_\_\_\_  
Jonathan Mandel, RMC  
Borough Clerk

**BOROUGH OF LEONIA**  
**ORDINANCE NO. 2024-01**

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 267  
“TOWING”, SECTION 267-6 “TOWING, WINCHING AND STORAGE FEES” OF THE  
CODE OF THE BOROUGH OF LEONIA**

**WHEREAS**, the Mayor and Council of the Borough of Leonia believe it is in the best interests of the Borough to amend the Towing Ordinance.

**BE IT ORDAINED** by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey, as follows:

**Section 1.**

Chapter 267 “Towing”, Section 267-6 “Towing, Winching and Storage Fees” of the Code of the Borough of Leonia is amended and supplemented in its entirety as follows:

§267-6 Towing, Winching and Storage Fees

Towing, winching and storage fees shall be the current maximum rates as established by the New Jersey State Police - <https://www.nj.gov/njsp/information/towing-rates-application.shtml>. Such rates shall be deemed to be renewed on a yearly basis to the rates established by the New Jersey State Police.

The current rates are those in effect for the calendar year 2023 and are as follows:

**Towing - Basic:**

Light Duty - up to 10,000 lbs.	Hook-up \$155
Medium Duty - 10,001 - 16000 lbs	\$300.00 per hour
Heavy Duty - 16001 and above	\$500.00 per hour
Decoupling Fee (If tow is not performed)	½ of basic rate

**On-Hook Mileage**

Light Duty	\$7.00 per loaded miles
Medium Duty	n/a
Heavy Duty	n/a

**Recovery/Winching** (In addition to towing - per truck including driver)

Light/Medium Duty 10,001 - 16,000	\$350.00 per hour charged in ½ hour Increments of \$175 per ½ hour
Heavy Duty 16,001 and above	\$650.00 per hour

**Specialized Recovery Equipment**

Rotator/Crane Recovery Unit	\$1,200.00 per hour
Tractor with Landoll Trailer or Detach Trailer	\$500.00 per hour
Tractor/Transport Hauler Only	\$350.00 per hour
Refrigerated Trailer w/Tractor	\$550.00 per hour
Box Trailer w/Tractor	\$500.00 per hour
Air Cushion Unit	\$1,000.00 per hour
Light Tower	\$250.00 per hour
Pallet Jack	\$200.00 flat rate
Rollers	\$200.00 flat rate
Any Other Specialized Equipment	\$300.00 per hour
Loader/Backhoe/Telescopic Handler/Bulldozer/Bobcat	\$400.00 per hour each
Forklift	\$400.00 per hour
Dump Truck/Dump Trailer w/Tractor	\$400.00 hour each
Roll-off with Container	\$400.00 per hour plus disposal
Recovery Supervisor Vehicle	\$150.00 per hour
Scene Safety Equipment, Communication Equipment, Traffic Management Equipment, etc.	\$250.00 per hour each type used
Recovery Support Vehicle/Trailer Additional Recovery Equipment	\$350.00 per hour

**Labor** - All Labor Min of 1 Hour

Accident Minor Clean-Up and Disposal Of Debris	\$75.00 per hour one hour minimum Plus absorbant materials used
Recovery Supervisor and/or Level III Recovery Specialist	\$250.00 per hour - Charges limited to one per incident
Certified Towing Operator	\$150.00 per hour per man
Manual Laborers	\$125.00 per hour per man

**Storage - Per Calendar Day** (Inside Rates Two Times Outside Rate)

Cars/Light Trucks - 10' x 20' space	\$50.00 per day
Trucks (Dual Wheels)/Single Axle	\$125.00 per day
Tractor/Dump Truck/ Tractor and Trailer Combo/Trailers	\$125.00 per unit per day

Buses	\$150.00 per day
Roll-Off	\$125.00 per day for each
Cargo/Accident Debris/Loan Storage/ Vehicle Components 10'x20' space	\$50.00 per space used per day
Rental of any Tow Company Supplied Trailer Post Incident	\$500.00 per day

**Additional Services / Notes**

Fuel/Haz-mat/Cargo spills Clean-up And Disposal	Time and Material Surcharged 10%
Haz-mat and Trash Recovery	20%
Subcontractor Mark-up	
Administrative Charge only after 3 <sup>rd</sup> Visit to Vehicle	Cars Only - \$50.00
Administration Charge	Medium/Heavy Truck - \$200.00
After Hours Release	\$85.00
Notification Documentation Fee	\$75.00
Tarping/Wrapping Vehicle	\$90.00 per car/\$250 per truck
Fuel Surcharge	See Chart Below

**Fuel Surcharge Chart - Tow and Mileage Cost Only**

Fuel Cost	Fuel Surcharge Percentage
\$2.50	0%
\$3.00	1%
\$3.50	2%
\$4.00	3%
\$4.50	4%
\$5.00	5%
\$5.50	6%
\$6.00	7%
\$6.50	8%
\$7.00	9%
\$7.50	10%
\$8.00	11%

**Section 2.**

Should any section, part or provision of this ordinance be held unconstitutional or invalid, such decision shall not affect the validity of this ordinance as a whole, or any other part thereof.

**Section 3.**

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**Section 4.**

This ordinance shall take effect immediately upon publication and final passage according to law.

---

William Ziegler, Mayor

ATTEST:

---

Jonathan Mandel, Borough Clerk



**RECORD OF VOTE**

ORD. 2024-01

Council	First Reading						Second Reading						
	January 17, 2024						February 5, 2024						
	M	S	Y	N	A	AB	M	S	Y	N	A	AB	
Hesterbrink													
Grandelis													
Scarangella													
Terrell													
Zeigler													
...													
Mayor Zeigler													
M - Motion    S - Seconded    Y- Yes    N - No    A - Abstain    AB - Absent													

\_\_\_\_\_  
William Ziegler, Mayor

ATTEST:

\_\_\_\_\_  
Jonathan Mandel, Borough Clerk

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: January 17, 2024**

**RESOLUTION NO. 2024-65**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Hesterbrink</b>						
<b>Grandelis</b>						
<b>Scarangella</b>						
<b>Terrell</b>						
<b>Zeigler</b>						
...						
<b>Mayor Ziegler</b>	---	---				

**AUTHORIZE BILL LIST**

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council hereby authorize the Treasurer to pay the following claims and charge the 2022 Adopted Budget and 2023 Adopted Budget.

2022

Current	01	291.00
Year Total:		<b>\$ 291.00</b>

2023

Current	01	81,669.95
Pool Operating	05	2,739.32
Developers Escrow	13	1,119.00
Police Off Duty Escrow Trust	14	559,136.74
Rec Activities Trust	20	7,605.63
Animal Control	25	570.00
Year Total:		<b>\$ 652,840.64</b>
Capital	C-04	52,377.80
Total of All Funds:		<b>\$ 705,509.44</b>

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 17, 2024.

\_\_\_\_\_  
Jonathan Mandel, RMC  
Borough Clerk

P.O. Type: All  
 Range: First to Last  
 Format: Condensed  
 Vendors: All  
 Rcvd Batch Id Range: First to Last  
 Include Project Line Items: Yes  
 Include Non-Budgeted: Y  
 Open: N  
 Rcvd: Y  
 Bid: Y  
 Paid: N  
 Held: Y  
 State: Y  
 Void: N  
 Aprv: N  
 Other: Y  
 Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
22-01418	07/27/22	TURN0020	TURN OUT UNIFORMS	Open	291.00	0.00	
23-00468	03/13/23	TJST0015	TJ STORFF LANDSCAPING INC.	Open	2,470.00	0.00	B
23-01073	06/02/23	AMAZ0010	AMAZON CAPITAL SERVICES	Open	66.00	0.00	
23-01291	07/15/23	AMAZ0010	AMAZON CAPITAL SERVICES	Open	224.32	0.00	
23-02145	11/08/23	MGLPR005	MGL PRINTING SOLUTIONS	Open	384.00	0.00	
23-02215	11/22/23	AMAZ0010	AMAZON CAPITAL SERVICES	Open	1.27	0.00	
23-02307	11/30/23	PENNO005	PENNONI ASSOCIATES INC.	Open	17,375.00	0.00	B
23-02314	12/05/23	AMAZ0010	AMAZON CAPITAL SERVICES	Open	279.49	0.00	
23-02331	12/05/23	WALDW005	WALDWICK PRINTING, CO	Open	570.00	0.00	
23-02371	12/05/23	AMAZ0010	AMAZON CAPITAL SERVICES	Open	40.98	0.00	
23-02406	12/11/23	GANN005	GANNETT MEDI CORP	Open	13.20	0.00	
23-02407	12/11/23	NJADV005	NJ ADVANCE MEDIA	Open	25.80	0.00	
23-02440	12/12/23	AMAZ0010	AMAZON CAPITAL SERVICES	Open	30.98	0.00	
23-02441	12/12/23	VEOLI005	VEOLIA WATER NEW JERSEY	Open	48.85	0.00	
23-02457	12/20/23	BIGBE005	BIG BELLY SOLAR, LLC	Open	534.00	0.00	
23-02458	12/20/23	STATE080	STATE TREAS-DIV LOCAL	Open	50.00	0.00	
23-02459	12/20/23	SHORT005	SHORT LOAD REDI-MIX CONCRETE	Open	350.00	0.00	
23-02460	12/20/23	DTSE005	DTS SERVICES, LLC.	Open	380.70	0.00	
23-02461	12/20/23	COLON015	COLONY HARDWARE CORP	Open	99.99	0.00	
23-02463	12/20/23	NATUR015	NATURE'S CHOICE CORP.	Open	254.25	0.00	
23-02465	12/22/23	BERGE225	BERGEN COUNTY DEPARTMENT OF	Open	7,210.60	0.00	
23-02467	12/22/23	LEONI055	LEONIA BOARD OF EDUCATION	Open	1,101.70	0.00	
23-02468	12/22/23	JACOB025	CLEARY GIACOBBE ALFIERI JACOBS	Open	2,414.00	0.00	
23-02469	12/22/23	PENNO005	PENNONI ASSOCIATES INC.	Open	8,400.00	0.00	
23-02471	12/26/23	PENNO005	PENNONI ASSOCIATES INC.	Open	12,274.50	0.00	
23-02472	12/26/23	PENNO005	PENNONI ASSOCIATES INC.	Open	700.00	0.00	
23-02473	12/26/23	PITNE010	PITNEY BOWES GLOBAL FINANCIAL	Open	720.06	0.00	
23-02474	12/26/23	PENNO005	PENNONI ASSOCIATES INC.	Open	562.00	0.00	
23-02476	12/26/23	GOTTH010	GOTTHOLD CONTRACTORS LLC	Open	1,750.00	0.00	
23-02477	12/26/23	JACOB025	CLEARY GIACOBBE ALFIERI JACOBS	Open	136.00	0.00	
23-02478	12/26/23	METRO105	METRO SPECIAL INSPECTIONS INC.	Open	15,344.00	0.00	
23-02479	12/26/23	METRO105	METRO SPECIAL INSPECTIONS INC.	Open	3,458.80	0.00	
23-02480	12/26/23	WMREC005	WM RECYCLE AMERICA CO., LLC	Open	8,926.63	0.00	
23-02481	12/26/23	MICSI005	MIC SIGNS & ELECTRIC LLC	Open	7,800.00	0.00	
23-02483	12/26/23	PGAUT010	P & G AUTO INC	Open	654.72	0.00	
23-02484	12/26/23	FMRCO005	FMR CONTRACTING	Open	1,322.00	0.00	
23-02485	12/26/23	AMAZ0010	AMAZON CAPITAL SERVICES	Open	26.98	0.00	
23-02486	12/26/23	HOMED005	HOME DEPOT CREDIT SERVICES	Open	73.75	0.00	
23-02487	12/26/23	ULINE005	ULINE	Open	4,173.04	0.00	
23-02488	12/26/23	NEXTC005	NEXT CHAPTER TOURS	Open	2,600.00	0.00	
23-02489	12/26/23	GENER035	GENERAL CODE	Open	3,819.00	0.00	
23-02490	12/26/23	H2MAS005	H2M ASSOCIATES, INC.	Open	70.50	0.00	
23-02491	12/26/23	H2MAS005	H2M ASSOCIATES, INC.	Open	357.00	0.00	
23-02492	12/26/23	BEATT015	BEATTIE PADOVANO, LLC	Open	1,110.00	0.00	
23-02493	12/26/23	BEATT015	BEATTIE PADOVANO, LLC	Open	250.00	0.00	
23-02494	12/26/23	BEATT015	BEATTIE PADOVANO, LLC	Open	92.50	0.00	
23-02495	12/26/23	BEATT015	BEATTIE PADOVANO, LLC	Open	37.00	0.00	
23-02499	12/26/23	WELLS015	WELLS FARGO EQUIP FINANCE INC	Open	249.26	0.00	

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
23-02500	12/26/23	EAGLE015	EAGLE ELEVATOR CO., INC.	MONTHLY MAINTENANCE	Open	126.00	0.00	
23-02501	12/26/23	RACHL010	RACHLES/MICHELE'S OIL CO	DIESEL RED DYED	Open	810.78	0.00	
23-02503	12/26/23	AUTOM020	AUTOMOTIVE BRAKE COMPANY	BATTERY POLICE 907	Open	284.58	0.00	
23-02504	12/26/23	AUTOM020	AUTOMOTIVE BRAKE COMPANY	BATTERY FOR WOOD CHIPPER	Open	187.20	0.00	
23-02505	12/26/23	AMAZO010	AMAZON CAPITAL SERVICES	AIR FILTERS FOR POLICE DEPT	Open	33.92	0.00	
23-02506	12/26/23	HOMED005	HOME DEPOT CREDIT SERVICES	MISC. SUPPLIES BLDG & GROUNDS	Open	93.16	0.00	
23-02507	12/26/23	AMAZO010	AMAZON CAPITAL SERVICES	COLOR INK PRINTER	Open	69.89	0.00	
23-02508	12/26/23	WETIM005	W.E. TIMMERMAN CO. INC.	SWEEPER REPAIR	Open	2,359.97	0.00	
23-02509	12/26/23	FULLE005	FULLER, TERRY	SR. CHAIR YOGA - 12/15/23	Open	80.00	0.00	
23-02510	12/26/23	VERIZ050	VERIZON	SWIM CLUB FIOS- DECEMBER 2023	Open	220.47	0.00	
23-02511	12/26/23	BSNSP005	BSN SPORTS LLC	VOLLEYBALL CLINICS- SUPPLIES	Open	444.00	0.00	
23-02515	12/26/23	BIGGS005	BIGGS, JESSICA	REC. BASKETBALL REFEREE 12.16	Open	100.00	0.00	
23-02516	12/26/23	GUTTS005	GUTTSAIT, SLAVA	REC. BASKETBALL REFEREE 12.16	Open	150.00	0.00	
23-02517	12/26/23	VALDE005	VALDEZ, ISAAC	REC. BASKETBALL REFEREE 12.16	Open	100.00	0.00	
23-02519	12/27/23	MOORE035	MOORE'S HARDWARE	SUPPLIES	Open	32.57	0.00	
23-02520	12/29/23	MIDBE020	MID-BERGEN REG. HEALTH COMM.	PUBLIC HEALTH ADMIN 4TH QTR.	Open	9,300.00	0.00	
23-02521	12/29/23	PENNO005	PENNONI ASSOCIATES INC.	PLANNING BOARD ENGINEER FEES	Open	475.00	0.00	
23-02522	12/29/23	EXCEL010	EXCEL TERMITE & PEST CONTROL	PEST SERVICE	Open	240.42	0.00	
23-02523	12/29/23	AUTOM020	AUTOMOTIVE BRAKE COMPANY	SANITATION TRUCK PARTS	Open	736.86	0.00	
23-02534	12/29/23	AMAZO010	AMAZON CAPITAL SERVICES	CFO OFFICE FURNITURE/MAT	Open	376.78	0.00	
23-02535	12/29/23	CINTA015	CINTAS	JANITORIAL SUPPLY	Open	201.89	0.00	
23-02538	12/29/23	AJTER010	AJ TERRELL CONSULTING, LLC	NOV. AFTERSCHOOL ART PROGRAM	Open	2,250.00	0.00	
23-02539	12/29/23	AJTER010	AJ TERRELL CONSULTING, LLC	HOLIDAY ART CAMP (DEC 27-29)	Open	1,260.00	0.00	
23-02540	12/29/23	PUBLI120	PUBLIC SERVICE ELECTRIC & GAS	PSE&G (OCT.- NOV.) BILL DATE	Open	20.52	0.00	
23-02541	12/29/23	JASON015	JASON PARK	DECEMBER BASKETBALL ATTENDANT	Open	69.85	0.00	
23-02542	12/29/23	LEVY0020	LEVY, SUSANNAH	GROUP CRAFT CUSTOM NAIL POLISH	Open	125.00	0.00	
23-02543	12/29/23	ALLIE025	ALLIED TRAINING & EMERGENCY	GIRLS BASKETBALL AHA CARDS	Open	80.00	0.00	
23-02544	12/29/23	RIVER065	RIVERA, RALPH	BACKGROUND CHECK REIMBURSEMENT	Open	44.75	0.00	
23-02549	12/29/23	CINTA015	CINTAS	JANITORIAL SUPPLIES	Open	9.33	0.00	
23-02550	12/29/23	AUTOM020	AUTOMOTIVE BRAKE COMPANY	BATTERY G2	Open	471.60	0.00	
23-02551	12/29/23	NJDEP030	NJ DEPT HEALTH & SR SVCE.	DOG LICENSE MONTHLY FEE TO NJ	Open	2.40	0.00	
Total Purchase Orders:		79	Total P.O. Line Items:	0	Total List Amount:	129,880.81	Total Void Amount:	0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Project Total
Fund Description	Fund						
CURRENT	2-01	291.00	0.00	291.00	0.00	0.00	0.00
CURRENT	3-01	65,178.06	0.00	65,178.06	0.00	0.00	0.00
POOL OPERATING	3-05	2,739.32	0.00	2,739.32	0.00	0.00	0.00
DEVELOPERS ESCROW	3-13	0.00	0.00	0.00	0.00	0.00	1,119.00
REC ACTIVITIES TR	3-20	7,605.63	0.00	7,605.63	0.00	0.00	0.00
ANIMAL CONTROL	3-25	570.00	0.00	570.00	0.00	0.00	0.00
Year Total:		76,093.01	0.00	76,093.01	0.00	0.00	1,119.00
CAPITAL	C-04	52,377.80	0.00	52,377.80	0.00	0.00	0.00
Total Of All Funds:		128,761.81	0.00	128,761.81	0.00	0.00	1,119.00

Project Description	Project No.	Rcvd Total	Held Total	Project Total
19900020 - MSN SERVICES NOBILE	19900020	357.00	0.00	357.00
20230006 - 11 BROOK TER	20230006	92.50	0.00	92.50
20230015 - 452 BROAD AVE	20230015	70.50	0.00	70.50
20230016 - 515&517 GRAND AVE	20230016	37.00	0.00	37.00
SOIL 526 GRANDVIEW TERRACE	20230017	562.00	0.00	562.00
Total of All Projects:		<u>1,119.00</u>	<u>0.00</u>	<u>1,119.00</u>

P.O. Type: All		Include Project Line Items: Yes	Open: N	Paid: Y	Void: N
Range: First to Last			Rcvd: N	Held: N	Aprv: N
Format: Condensed		First Enc Date Range: 12/19/23 to 12/31/23	Bid: Y	State: Y	Other: Y Exempt: Y
Vendors: All		Include Non-Budgeted: Y			
Rcvd Batch Id Range: First to Last					

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
23-02412	12/11/23	NORTH135 NORTH CREEK NURSERIES, INC	NATIVE GRASSES - HIGHWOOD HILL	Clsd	90.00	0.00		
23-02464	12/20/23	CURRE005 CURRENT ACCOUNT	POLICE OFF DUTY - PSEG	Clsd	414,401.90	0.00		
23-02470	12/22/23	PUBLI120 PUBLIC SERVICE ELECTRIC & GAS	GAS/ELECTRIC 10/17-11/16	Clsd	15,412.14	0.00		
23-02502	12/26/23	DANTE015 DANTE'S ITALIAN RESTAURANT	HOLIDAY LUNCHEON	Clsd	989.75	0.00		
23-02518	12/26/23	CURRE005 CURRENT ACCOUNT	EXTRA DUTY TRANSFER - VEOLIA	Clsd	144,734.84	0.00		
Total Purchase Orders:		5	Total P.O. Line Items:	0	Total List Amount:	575,628.63	Total Void Amount:	0.00

---

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT	3-01	16,491.89	0.00	0.00	16,491.89
POLICE OFF DUTY ESCROW TRUST	3-14	559,136.74	0.00	0.00	559,136.74
Total of All Funds:		<u>575,628.63</u>	<u>0.00</u>	<u>0.00</u>	<u>575,628.63</u>

---



**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: January 17, 2024**

**RESOLUTION NO. 2024-66**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Hesterbrink</b>						
<b>Grandelis</b>						
<b>Scarangella</b>						
<b>Terrell</b>						
<b>Zeigler</b>						
...						
<b>Mayor Ziegler</b>	---	---				

**APPROVAL OF TOWING LICENSES FOR THE 2024 LICENSING PERIOD**

**WHEREAS**, the Borough of Leonia requires under Chapter 267-7 Towing Licensure Procedure that, except for the occasional solicited towing incident, no towing operator shall operate within the Borough without a license in accordance with the provisions of this chapter; and

**WHEREAS**, each towing license shall expire on February 1<sup>st</sup> of each year, subject to the annual application renewals or new applications and must be filed with the Borough Clerk on or after January 1<sup>st</sup> and no later than January 31<sup>st</sup> of each year, together with the appropriate license and application fee as established by the general fee ordinance of the Borough of Leonia; and

**WHEREAS**, the following applications were received and are in compliance with the Towing License procedure and signed off by the Police Chief:

ABC Towing  
1580 Bergen Blvd.  
Fort Lee, NJ 07024

Sano's Towing  
344 Bergen Blvd.  
Palisades Park, NJ 07650

Tumino's Towing  
37 Emerson St.  
Ridgefield Park, NJ 07660

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 17, 2024.

\_\_\_\_\_  
Jonathan Mandel, RMC  
Borough Clerk

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

Date: January 17, 2024

RESOLUTION NO. 2024-67

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Grandelis</b>						
<b>Davis</b>						
<b>Fusco</b>						
<b>Hesterbrink</b>						
<b>Terrell</b>						
<b>Ziegler</b>						
<b>Mayor Zeigler</b>	---	---				

**AUTHORIZE DEVELOPERS ESCROW REFUNDS**

**WHEREAS**, there exists various reserves on the balance sheet of the Developer Escrow Trust account; and

**WHEREAS**, the funds creating these reserves have been investigated and it has been determined that these projects are completed and appropriate certificates have been issued; and

**WHEREAS**, all professionals have been contacted and further billing is not anticipated.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the following balances in the Developers Escrow Trust account for a total amount of \$775.00 be refunded to the depositors listed below;

Peter Murphy	177 Moore Ave	\$775.00
--------------	---------------	----------

<b>Total:</b>	<b>\$775.00</b>
---------------	-----------------

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 17, 2024.

\_\_\_\_\_  
Jonathan Mandel, RMC  
Borough Clerk

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: January 17, 2024**

**RESOLUTION NO. 2024-68**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Hesterbrink</b>						
<b>Grandelis</b>						
<b>Scarangella</b>						
<b>Terrell</b>						
<b>Zeigler</b>						
...						
<b>Mayor Ziegler</b>	---	---				

**AUTHORIZE LICENSED SEWER COLLECTION SYSTEM OPERATOR FOR THE  
YEAR ENDING DECEMBER 31, 2024**

**WHEREAS**, the Borough of Leonia is required to retain the services of a licensed sewer system operator for the Borough’s sanitary sewer conveyance system; and

**WHEREAS**, the Borough Administrator sought proposals from licensed sewer operators and Pennoni Associates of Newark, New Jersey provided the most comprehensive and cost-effective proposal matching the needs of the Borough; and

**WHEREAS**, the Borough Administrator and DPW Superintendent recommend contracting with Pennoni Associates to provide C2 Operator services to the Borough of Leonia for the 2024 calendar year as follows:

- The C2 Operator will assist the Borough’s DPW staff responsible for the sanitary sewer system as it relates to all sewer operations;
- The C2 Operator will assist the Borough and shall be compensated on a monthly basis payable to Pennoni Associates under a base services retainer in the amount of \$700.00 per month for an annual total of \$8,400.00;
- Emergency services are to be billed on a time and material basis at the rate of \$174 per hour for the licensed system operator and any extraordinary expenses identifiable to a specific project shall be discussed in detail and a separate proposal submitted by Pennoni Associates;
- Sewer system operator services will be performed in accordance with the requirements of N.J.A.C. 7:10A-1.12;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that Pennoni Associates be authorized to provide Licensed Sewer Collection System Operator services for the year ending December 31, 2024 at a cost of \$700.00 per month for an annual total of \$8,400.00 plus emergency service costs at \$174.00 hourly.

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: January 17, 2024**

**RESOLUTION NO. 2024-68**

---

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 17, 2024.

---

Jonathan Mandel, RMC  
Borough Clerk

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: January 17, 2024**

**RESOLUTION NO. 2024-69**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Hesterbrink</b>						
<b>Grandelis</b>						
<b>Scarangella</b>						
<b>Terrell</b>						
<b>Zeigler</b>						
...						
<b>Mayor Ziegler</b>	---	---				

**AUTHORIZE PAYMENT OF OMNIA TIERED NETWORK HEALTH INSURANCE  
SELECTION INCENTIVES**

**WHEREAS**, the Borough of Leonia participates in the State Health Benefit Plan (SHBP) to provide medical/health insurance to its employees; and

**WHEREAS**, the Borough of Leonia benefits when employees select the OMNIA tiered network health plan over alternative plans as the health premiums paid by both the employer and employee provide a significant savings over alternative plans.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Hersey that the Borough agrees to participate in the “modified financial incentive program” granting financial incentives to subscribers who select enrollment into the tiered-network medical plan otherwise known as Horizon Blue Cross Blue Shield of New Jersey’s OMNIA Plan. The Borough agrees that the management and administration of this incentive program is solely the Borough’s responsibility.

The terms of the incentive program are as follows:

1. The incentive program shall be available to subscribers, both first-time and continuing subscribers, into the tiered network medical plan for plan year 2024 to end December 31, 2024;
2. The incentive plan does not extend to participants enrolled under P.L. 2005, c. 375 (certain over-age adult children) and COBRA;
3. Participation is voluntary at the option of the employees;
4. The financial incentive shall be paid to eligible active employees as follows: \$1,000 annually at any level of coverage (single, member/spouse, family, parent/child) when choosing a tiered-network plan;
5. The 2024 incentive for eligible participants shall be paid no later than November 1, 2024;
6. The incentive shall be treated as reportable income for tax purposes;

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date:           January 17, 2024**

**RESOLUTION NO. 2024-69**

7. The incentive shall be forfeited and returned to the employer if the subscriber fails to remain enrolled in the plan for the full plan year, except that if a subscriber is made ineligible for healthcare through layoff, involuntary separation, reduction to part-time status, or classification into an ineligible position. If a subscriber voluntarily retires or changes health plans due to a catastrophic or emergency health need as determined by the employer within the year, then the incentive shall be forfeited on a pro-rata basis.

---

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 17, 2024.

---

Jonathan Mandel, RMC  
Borough Clerk

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: January 17, 2024**

**RESOLUTION NO. 2024-70**

---

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Hesterbrink</b>						
<b>Grandelis</b>						
<b>Scarangella</b>						
<b>Terrell</b>						
<b>Zeigler</b>						
---						
<b>Mayor Ziegler</b>	---	---				

**AUTHORIZATION TO PURCHASE GUN CABINET FOR NEW POLICE  
HEADQUARTERS**

**WHEREAS**, the Mayor and Council have approved the construction of a new municipal building to house the Police Headquarters, Municipal Courtroom, Court administrative offices, and Council Chambers; and

**WHEREAS**, there exists a need for a gun cabinet to secure the department’s weapons in Police Headquarters; and

**WHEREAS**, the Borough of Leonia has received a proposal from SecureIt Tactical in the amount of \$2,945.79; and

I, ISSA ABBASI, CHIEF FINANCIAL OFFICER OF THE BOROUGH OF LEONIA, hereby certify that funds are available under:

ORD # 2022-01 NEW MUNICIPAL BUILDING CAPITAL ACCOUNT

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that authorization is given to accept the proposal submitted by SecureIt Tactical, in the amount, not-to-exceed, \$2,945.79.

---

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 17, 2024.

---

Jonathan Mandel, RMC  
Borough Clerk

**BOROUGH OF LEONIA  
BERGEN COUNTY, NEW JERSEY**

**Date: January 17, 2024**

**RESOLUTION NO. 2024-71**

Council	Motion	Second	Yes	No	Abstain	Absent
<b>Hesterbrink</b>						
<b>Grandelis</b>						
<b>Scarangella</b>						
<b>Terrell</b>						
<b>Zeigler</b>						
---						
<b>Mayor Ziegler</b>	---	---				

**AUTHORIZATION TO PURCHASE APPLIANCES AND SHELVING FOR NEW  
MUNICIPAL CENTER**

**WHEREAS**, the Mayor and Council have approved the construction of a new municipal building to house the Police Headquarters, Municipal Courtroom, Court administrative offices, and Council Chambers; and

**WHEREAS**, there exists a need for appliances and shelving in the Municipal Center; and

**WHEREAS**, the Borough of Leonia has received a proposal from Creative Office Resources in the amount of \$16,198.92; and

I, ISSA ABBASI, CHIEF FINANCIAL OFFICER OF THE BOROUGH OF LEONIA, hereby certify that funds are available under:

ORD # 2022-01 NEW MUNICIPAL BUILDING CAPITAL ACCOUNT

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that authorization is given to accept the proposal submitted by Creative Office Resources, in the amount, not-to-exceed, \$16,198.92.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 17, 2024.

\_\_\_\_\_  
Jonathan Mandel, RMC  
Borough Clerk