



Borough of Leonia
Leonia Senior Center
305 Beechwood Place
Leonia, NJ 07605

Trina Lindsey
Borough Clerk

www.leonianj.gov

Meeting: 01/03/24 8:15 PM

Mayor and Council - Reorganization

1 FLAG SALUTE

2 CERTIFICATE OF ELECTION - - *The County Clerk John Hogan has certified the election results of William Ziegler as Mayor and Diane Scarangella and Jordan Zeigler as Councilmembers*

3 OPEN PUBLIC MEETING ACT STATEMENT

4 OATHS OF OFFICE - *Oaths of Office* *Mayor Ziegler by Municipal Court Judge Benjamin Choi* *Diane Scarangella by Mayor Ziegler* *Jordan Zeigler by Mayor Judah Zeigler*

5 ROLL CALL - - *Mayor Ziegler* *Councilman Grandelis* *Councilman Hesterbrink* *Councilwoman Scarangella* *Councilwoman Terrell* *Councilman Zeigler*

6 PRESENTATIONS/REMARKS - MAYOR ZIEGLER AND NEW COUNCILMEMBERS - -

Remarks by Councilwoman Scarangella
Remarks by Councilman Zeigler
Mayor Ziegler's State of the Municipality Address

7 ELECTION OF COUNCIL PRESIDENT

- 7.1. RES. 2024-03A Appointment of Council President
[2024-03A_Appointment of Council President_1.03.2024.pdf](#)

8 APPOINTMENT

- 8.1. RES. 2024-04 Appoint Borough Administrator
[2024-04_Appoint Borough Administrator_1.03.24.pdf](#)
- 8.2. RES. 2024-05 Appoint Borough Clerk
[2024-05_Appoint Borough Clerk_1.03.24.pdf](#)

9 APPOINTMENT OF BOROUGH PROFESSIONALS

- 9.1. RES. 2024-06 Appoint Borough and Tax Appeal Attorney
[2024-06_Appoint Borough and Tax Appeal Attorney_1.03.24.pdf](#)
- 9.2. RES. 2024-07 Appoint Labor Attorney
[2024-07_Appoint Labor Attorney_1.03.24.pdf](#)
- 9.3. RES. 2024-08 Appoint Borough Auditor
[2024-08_Appoint Borough Auditor_1.03.24.pdf](#)
- 9.4. RES. 2024-09 Appoint Borough Engineer
[2024-09_Appoint Borough Engineer_1.03.24.pdf](#)
- 9.5. RES. 2024-10 Appoint Bond Counsel
[2024-10_Appoint Bond Counsel_1.03.24.pdf](#)
- 9.6. RES. 2024-11 Appoint Borough Prosecutor
[2024-11_Appoint Borough Prosecutor_1.03.24.pdf](#)
- 9.7. RES. 2024-12 Appoint Public Defender
[2024-12_Appoint Public Defender_1.03.24.pdf](#)
- 9.8. RES. 2024-13 Appoint Risk Management Consultants
[2024-13_Appoint Risk Management Consultants_1.03.24.pdf](#)
- 9.9. RES. 2024-14 Appoint Borough Architect
[2024-14_Appoint Borough Architect_1.03.24.pdf](#)
- 9.10. RES. 2024-15 Appoint Grants Consultant
[2024-15_Appoint Grants Consultant_1.03.24.pdf](#)
- 9.11. RES. 2024-16 Appoint Borough Planner
[2024-16_Appoint Borough Planner_1.03.24.pdf](#)
- 9.12. RES. 2024-17 Finance Advisor
[2024-17_Appoint Independent Registered Municipal Advisor_1.03.24.pdf](#)

10 MAYORAL NOMINATIONS WITH COUNCIL CONSENT - COUNCIL APPOINTMENTS - -

DPW Committee:

1. Chair
2. Member
3. Member

Facilities Committee:

1. Chair
2. Member
3. Member

Finance Committee:

1. Chair
2. Member
3. Member

Human Resources Committee:

1. Chair
2. Member
3. Member

Law and Ordinances Committee:

1. Chair
2. Member
3. Member

Council Liaisons to Boards, Commissions, and Committees:

1. Board of Health
2. Board of Education
3. Building Department
4. Emergency Medical Services
5. Environmental Commission
6. Historic Preservation Commission
7. Library Board of Trustees
8. Planning Board, Class III Member
9. Recreation Commission.
10. Shade Tree Commission
11. Welcome Committee

11 MAYORAL NOMINATIONS WITH COUNCIL CONSENT - CITIZEN APPOINTMENTS - -

Board of Health:

1. Full Member
2. Full Member
3. Full Member
4. Full Member (Unexpired Term)
5. Full Member (Unexpired Term)

Environmental Commission:

1. Full Member (Unexpired Term)
2. Full Member (Unexpired Term)
3. Alternate I
4. Alternate II

Historic Preservation Commission:

1. Class A Member
2. Class B Member
3. Class C Member
4. Alternate II

Recreation Commission:

1. Full Member
2. Full Member
3. Full Member (Unexpired Term)
4. Alternate I

Welcome Committee

1. Chair
2. Member
3. Member
4. Member

12 MAYORAL APPOINTMENTS - -

Board of Police Commissioners:

1. Chair
2. Member
3. Member

Fire Committee:

1. Chair
2. Member
3. Member

Planning Board:

1. Class IV Member
2. Class IV Member
3. Alternate II

Shade Tree Commission:

1. Full Member
2. Full Member (Unexpired Term)
3. Alternate I
4. Alternate II

Library Board of Trustees:

1. Class (Mayor)
2. Full Member
3. Mayor's Alternate
4. Superintendent of Schools

Environmental Commission:

1. Chair

Mayor's Sculpture Garden Advisory Committee

Mayor's Advisory Committee on the Arts

Mayor's Advisory Committee on Pedestrian Safety and Transportation

Mayor's Stigma-Free Task Force

Mayor's Advisory Committee on Racism & Racial Equity

Mayor's Advisory Committee on Redevelopment

Mayor's Advisory Board on TV and Movie Production

13 CONSENT RESOLUTIONS

- 13.1. RES. 2024-18 Appoint Deputy Emergency Management Coordinators
[2024-18_Appointment of Deputy Emergency Management Coordinator_1.03.2024.pdf](#)
- 13.2. RES. 2024-19 Appoint Police Physician

- [2024-19_Appoint Police Physician_1.03.24.pdf](#)
- 13.3. RES. 2024-20 Appoint Assessment & Tax Search Officers
[2024-20_Appoint Tax Assessment and Search Officers_1.03.24.pdf](#)
- 13.4. RES. 2024-21 Appoint PACO, Personnel Officer & Sexual Harassment Officer
[2024-21_Appoint PACO Personnel Officer & Sexual Harassment Officer_1.03.24.pdf](#)
- 13.5. RES. 2024-22 Appoint Fund Commissioner
[2024-22_Appoint Fund Commissioner_1.03.24.pdf](#)
- 13.6. RES. 2024-23 Appoint Fire Marshal
[2024-23_Appointment of Fire Marshal_1.03.2024.pdf](#)
- 13.7. RES. 2024-24 Appoint Deputy Fire Marshal
[2024-24_Appoint Deputy Fire Marshal_1.03.24.pdf](#)
- 13.8. RES. 2024-25 Appoint Emergency Management Council
[2024-25_Appointment of Emergency Management Council_1.03.2024.pdf](#)
- 13.9. RES. 2024-26 Appoint ADA Compliance Officer
[2024-26_Appoint ADA Compliance Officer_1.03.24.pdf](#)
- 13.1 RES. 2024-27 Appoint Municipal Court Judge
0. [2024-27_Reappointment of Municipal Court Judge_1.03.2024.pdf](#)
- 13.1 RES. 2024-28 Adopt Rules of Order
1. [2024-28_Adopt 2024 Rules of Order_1.03.24.pdf](#)
[Rules of Order Updated 1-03-2024.pdf](#)
- 13.1 RES. 2024-29 Mayor & Council Meeting Schedule
2. [2024-29 Mayor & Council Meeting Schedule.pdf](#)
- 13.1 RES. 2024-30 Official Newspapers
3. [2024-30_Official Newspapers_1.03.24.pdf](#)
- 13.1 RES. 2024-31 Designating Depositories
4. [2024-31_Designating Depositories_1.03.24.pdf](#)
- 13.1 RES. 2024-32 Authorizing Signatures on Borough Drafts/Checks
5. [2024-32_Authorizing Signatures on Borough Drafts Checks_1.03.24.pdf](#)
- 13.1 RES. 2024-33 Payments between Meeting Dates
6. [2024-33_Payment between Meeting Dates_1.03.24.pdf](#)
- 13.1 RES. 2024-34 Cash Management Plan
7. [2024-34_Adopt Cash Management Plan_1.03.24.pdf](#)
[Cash Management Plan.pdf](#)
- 13.1 RES. 2024-35 Authorize CFO to process Payment Voucher - Community Development Program
8. [2024-35_Authorize CFO to Process Vouchers for Payment for Services performed under](#)

[Community Development Program_1.03.2024.pdf](#)

- 13.1 RES. 2024-36 Change Funds
 - 9. [2024-36_Change Funds_1.03.24.pdf](#)
- 13.2 RES. 2024-37 Authorizing Interest Rate and Grace Period for Delinquent Taxes
 - 0. [2024-37_Authorizing Interest Rate and Grace Period for Delinquent Taxes_1.03.24.pdf](#)
- 13.2 RES. 2024-38 Authorizing a Standard Tax Sale
 - 1. [2024-38_Authorizing a Standard Tax Sale_1.03.2024.pdf](#)
- 13.2 RES. 2024-39 Returned Check Fee
 - 2. [2024-39_Returned Check Fee_1.03.2024.pdf](#)
- 13.2 RES. 2024-40 Use of Borough Property
 - 3. [2024-40_Use of Borough Property_1.03.24.pdf](#)
- 13.2 RES. 2024-41 Safety Committee
 - 4. [2024-41_2024 Safety Committee_1.03.24.pdf](#)
- 13.2 RES. 2024-42 Cancellation of Small Balances
 - 5. [2024-42_Cancellation of Small Balances_1.03.24.pdf](#)
- 13.2 RES. 2024-43 Authorizing the Hiring of Temporary Personnel due to Workers Comp Injuries
 - 6. [2024-43_Hiring Temporary Personnel Due to Workers Comp. Injuries_1.03.24.pdf](#)
- 13.2 RES. 2024-44 Bulk Mailing
 - 7. [2024-44_Bulk Mailing_1.03.24.pdf](#)
- 13.2 RES. 2024-45 Class I Special Law Enforcement Officers
 - 8. [2024-45_Appoint Class I Special Law Enforcement Officers_1.03.24.pdf](#)
- 13.2 RES. 2024-46 Class II Special Law Enforcement Officer
 - 9. [2024-46_Appoint Class II Special Law Enforcement Officer_1.03.24.pdf](#)
- 13.3 RES. 2024-47 Property Maintenance Officer
 - 0. [2024-47_Appoint Property Maintenance Officer_1.03.24.pdf](#)
- 13.3 RES. 2024-48 Appoint Construction Official, Building Sub Code Official & Building Inspector
 - 1. [2024-48_Appointment of Construction Official, Building Subcode Official and Building Inspector_1.03.2024.pdf](#)
- 13.3 RES. 2024-49 Appoint Electrical & Plumbing Inspectors
 - 2. [2024-49_Appointment of Electrical and Plumbing Inspectors_1.03.2024.pdf](#)
- 13.3 RES. 2024-50 Appoint Zoning Officers
 - 3. [2024-50_Reappointment of Zoning Officer_1.03.24.pdf](#)
- 13.3 RES. 2024-51 Temporary Budget
 - 4. [2024-51_2024 Temporary Budget_1.03.24.pdf](#)
[2024 Temporary Budget.pdf](#)
- 13.3 RES. 2024-52 Temporary Pool Budget

5. [2024-52_2024 Temporary Pool Budget_1.03.24.pdf](#)
[2024 Temporary Budget - Swimming Pool Utility.pdf](#)
- 13.3 RES. 2024-53 Mutual Aid Deployment & Force Interlocal Agreement
6. [2024-53_Mutual Aid Deployment Force Interlocal Agreement_1.03.24.pdf](#)
- 13.3 RES. 2024-54 Authorize CFO to Disburse Funds in Case of Emergencies
7. [2024-54_Authorizing the Chief Financial Officer to disburse funds in case of emergencies_1.03.2024.pdf](#)
- 13.3 RES. 2024-55 Authorize Temporary Investment of Excess Funds in All Accounts
8. [2024-55_Temporary Investment of Excess Funds in all Accounts_1.03.24.pdf](#)
- 13.3 RES. 2024-56 Authorize Tax Assessor to File Assessor Appeals to Correct Assessments
9. [2024-56_Authorize the Tax Assessor to File Tax Assessor Appeals for the Purpose of Correcting Assessments_1.03.2024.pdf](#)
- 13.4 RES. 2024-57 Authorize Interlocal Service Agreement - Solid Waste Disposal
0. [2024-57_Authorize Interlocal Service Agreement - Solid Waste Disposal_1.03.2024.pdf](#)
- 13.4 RES. 2024-58 Appoint Borough Historian
1. [2024-58_Appoint Borough Historian_1.03.2024.pdf](#)
- 13.4 RES. 2024-59 Authorize Continuation in Bergen County Cooperative Purchasing
2. [2024-59_Authorize Continuation in Bergen County Cooperative Purchasing_1.03.2024.pdf](#)
- 13.4 RES. 2024-60 Year End 6% Penalty
3. [2024-60_Year End 6% Penalty_1.03.2024.pdf](#)
- 13.4 RES. 2024-61 Resolution Eliminating Claimant Certifications on Certain Types of Transactions
4. [2024-61_Resolution Eliminating Claimant Certifications on Certain Types of Transactions_1.03.2024.pdf](#)
- 13.4 RES. 2024-62 Authorize Agreement between Leonia DPW and Holy Name Hospital for Drug Testing
5. [2024-62_Authorize Agreement with Holy Name Medical Center for Random Drug Testing_1.03.24.pdf](#)
- 13.4 RES. 2024-63 Confirm Reappointment of Planning Board Secretary
6. [2024-63 Confirm Reappointment of Planning Board Secretary.pdf](#)

14 OATHS OF OFFICE - 2024 FIRE DEPARTMENT OFFICERS

15 COMMENTS FROM THE PUBLIC - THREE (3) MINUTES PER SPEAKER

16 ADJOURNMENT

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-03A

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

2024 COUNCIL PRESIDENT

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey, that Councilperson _____ is hereby elected Council President for the Year 2024.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Trina Lindsey, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-04

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

APPOINTMENT OF BOROUGH ADMINISTRATOR

WHEREAS, the Borough of Leonia has a vacancy in the position of Borough Administrator; and

WHEREAS, several candidates were interviewed by the Finance and Human Resources Committee; and

WHEREAS, it is the recommendation of the Finance and Human Resources Committee that Marisa Mesropian be appointed to the position of Borough Administrator; and

WHEREAS, Ms. Mesropian shall work Monday through Thursday at a salary of \$128,000 with benefits.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that Marisa Mesropian be appointed to the position of Borough Administrator at a salary of \$128,000 with benefits offered by the Borough.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Trina Lindsey, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-05

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

APPOINTMENT OF BOROUGH CLERK

WHEREAS, Trina Lindsey was appointed to the position of Borough Clerk via Resolution 2023-67 on a part-time basis, serving until such a time as a full-time Borough Clerk can be appointed into the role; and

WHEREAS, Jonathan Mandel, current Deputy Clerk, is in receipt of his clerk certification and is now a Registered Municipal Clerk; and

WHEREAS, it is the desire of the Mayor and Council to appoint Mr. Mandel in the role of full-time Borough Clerk at a salary of \$77,000, effective January 3, 2024.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the appointment of Jonathan Mandel as Borough Clerk for the Borough of Leonia at a salary of \$77,000 is hereby approved.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Trina Lindsey, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-06

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

APPOINTMENT OF 2024 BOROUGH ATTORNEY AND TAX APPEAL ATTORNEY

WHEREAS, the Borough of Leonia requires the professional services of a Borough and Tax Appeal Attorney for the calendar year 2024; and

WHEREAS, the Borough advertised for professionals and received on November 21, 2023, at 10:00 a.m. in accord with a Fair and Open process in accord with N.J.S.A. 19:14A-20.4 et. Seq.; and

WHEREAS, the Borough desires to appoint Brian M. Chewcaskie of Cleary, Giacobbe, Alfieri, Jacobs, LLC located in Oakland, New Jersey as the Borough Attorney and Tax Appeal Attorney for the year 2024; and

WHEREAS, the named professional has completed, submitted, and filed a Business Entity Certification Disclosure which certifies that the above-named persons and/ or entities have not made any reportable contributions to any political or candidate committee including the Bergen County Democratic Organization, Bergen County Republican Organization, Leonia Democratic Organization, and Leonia Republican Organization in the previous one (1) year and that the contract will prohibit the above-named professionals/business entities from making reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has duly executed Certificates of Availability, indicating that adequate funds have been, and additional funds will be appropriated in the 2024 Budgets for fees reasonably required by each of such professionals.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey as follows:

1. That the appointment of Brian M. Chewcaskie of Cleary, Giacobbe, Alfieri, Jacobs, LLC, located at 169 Ramapo Valley Road, Oakland New Jersey 07436, as Borough and Tax Appeal Attorney, be and the same hereby ratified, confirmed, and approved.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-06

2. That the Mayor and Borough Clerk are authorized and directed to execute contracts with each of said professionals and to take all other steps necessary to carry this resolution into effect.
3. That a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in the Record within ten days of the passage as required by law.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-07

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

APPOINTMENT OF 2024 LABOR ATTORNEY

WHEREAS, the Borough of Leonia requires the professional services of a Labor Attorney for the calendar year 2024; and

WHEREAS, the Borough advertised for professionals and received on November 21, 2023, at 10:00 a.m. in accord with a Fair and Open process in accord with N.J.S.A. 19:14A-20.4 et. Seq.; and

WHEREAS, the Borough desires to appoint Adam S. Abramson-Schneider of Cleary, Giacobbe, Alfieri, Jacobs, LLC located in Oakland, New Jersey as the Labor Attorney for the year 2024; and

WHEREAS, the named professional has completed, submitted, and filed a Business Entity Certification Disclosure which certifies that the above-named persons and/ or entities have not made any reportable contributions to any political or candidate committee including the Bergen County Democratic Organization, Bergen County Republican Organization, Leonia Democratic Organization, and Leonia Republican Organization in the previous one (1) year and that the contract will prohibit the above-named professionals/business entities from making reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has duly executed Certificates of Availability, indicating that adequate funds have been, and additional funds will be appropriated in the 2024 Budgets for fees reasonably required by each of such professionals.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey as follows:

1. That the appointment of Adam S. Abramson-Schneider of Cleary, Giacobbe, Alfieri, Jacobs, LLC, located at 169 Ramapo Valley Road, Oakland New Jersey 07436, as Labor Attorney, be and the same hereby ratified, confirmed, and approved.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-07

2. That the Mayor and Borough Clerk are authorized and directed to execute contracts with each of said professionals and to take all other steps necessary to carry this resolution into effect.
3. That a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in the Record within ten days of the passage as required by law.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-08

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

APPOINTMENT OF 2024 BOROUGH AUDITOR

WHEREAS, the Borough of Leonia requires the professional services of a Borough Auditor for the calendar year 2024; and

WHEREAS, the Borough advertised for professionals and received on November 21, 2023, at 10:00 a.m. in accord with a Fair and Open process in accord with N.J.S.A. 19:14A-20.4 et. Seq.; and

WHEREAS, the Borough desires to appoint Gary W. Higgins of PKF O'Connor Davies, LLP of Woodcliff Lake, New Jersey for the year 2024; and

WHEREAS, the named professional has completed, submitted, and filed a Business Entity Certification Disclosure which certifies that the above-named persons and/ or entities have not made any reportable contributions to any political or candidate committee including the Bergen County Democratic Organization, Bergen County Republican Organization, Leonia Democratic Organization, and Leonia Republican Organization in the previous one (1) year and that the contract will prohibit the above-named professionals/business entities from making reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has duly executed Certificates of Availability, indicating that adequate funds have been, and additional funds will be appropriated in the 2024 Budgets for fees reasonably required by each of such professionals.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey as follows:

1. That the appointment of Gary W. Higgins of PKF O'Connor Davies, LLP located at 300 Tice Boulevard, Suite 315, Woodcliff Lake, New Jersey 07677, as Borough Auditor, be and the same hereby ratified, confirmed, and approved.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-08

2. That the Mayor and Borough Clerk are authorized and directed to execute contracts with each of said professionals and to take all other steps necessary to carry this resolution into effect.
3. That a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in the Record within ten days of the passage as required by law.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-09

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

APPOINTMENT OF 2024 BOROUGH ENGINEER

WHEREAS, the Borough of Leonia requires the professional services of a Borough Engineer for the calendar year 2024; and

WHEREAS, the Borough advertised for professionals and received on November 21, 2023, at 10:00 a.m. in accord with a Fair and Open process in accord with N.J.S.A. 19:14A-20.4 et. Seq.; and

WHEREAS, the Borough desires to appoint Drew M. Di Sessa of Pennoni Associates Inc. located in Newark, New Jersey as the Borough Engineer for the year 2024; and

WHEREAS, the named professional has completed, submitted, and filed a Business Entity Certification Disclosure which certifies that the above-named persons and/ or entities have not made any reportable contributions to any political or candidate committee including the Bergen County Democratic Organization, Bergen County Republican Organization, Leonia Democratic Organization, and Leonia Republican Organization in the previous one (1) year and that the contract will prohibit the above-named professionals/business entities from making reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has duly executed Certificates of Availability, indicating that adequate funds have been, and additional funds will be appropriated in the 2024 Budgets for fees reasonably required by each of such professionals.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey as follows:

1. That the appointment of Drew M. Di Sessa of Pennoni Associates Inc., located at 1085 Raymond Boulevard, Suite 2102, Newark, New Jersey 07102, as Borough Engineer, be and the same hereby ratified, confirmed, and approved.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-09

2. That the Mayor and Borough Clerk are authorized and directed to execute contracts with each of said professionals and to take all other steps necessary to carry this resolution into effect.
3. That a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in the Record within ten days of the passage as required by law.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-10

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

APPOINTMENT OF 2024 BOND COUNSEL

WHEREAS, the Borough of Leonia requires the professional services of a Bond Counsel for the calendar year 2024; and

WHEREAS, the Borough advertised for professionals and received on November 21, 2023, at 10:00 a.m. in accord with a Fair and Open process in accord with N.J.S.A. 19:14A-20.4 et. Seq.; and

WHEREAS, the Borough desires to appoint Steven L. Rogut of Rogut McCarthy LLC located in Cranford, New Jersey as the Bond Counsel for the year 2024; and

WHEREAS, the named professional has completed, submitted, and filed a Business Entity Certification Disclosure which certifies that the above-named persons and/ or entities have not made any reportable contributions to any political or candidate committee including the Bergen County Democratic Organization, Bergen County Republican Organization, Leonia Democratic Organization, and Leonia Republican Organization in the previous one (1) year and that the contract will prohibit the above-named professionals/business entities from making reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has duly executed Certificates of Availability, indicating that adequate funds have been, and additional funds will be appropriated in the 2024 Budgets for fees reasonably required by each of such professionals.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey as follows:

1. That the appointment of Steven L. Rogut of Rogut McCarthy LLC, located at 37 Alden Street, Cranford, New Jersey 07016, as Bond Counsel, be and the same hereby ratified, confirmed, and approved.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-10

2. That the Mayor and Borough Clerk are authorized and directed to execute contracts with each of said professionals and to take all other steps necessary to carry this resolution into effect.
3. That a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in the Record within ten days of the passage as required by law.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-11

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

APPOINTMENT OF 2024 BOROUGH PROSECUTOR

WHEREAS, the Borough of Leonia requires the professional services of a Borough Prosecutor for the calendar year 2024; and

WHEREAS, the Borough advertised for professionals and received on November 21, 2023, at 10:00 a.m. in accord with a Fair and Open process in accord with N.J.S.A. 19:14A-20.4 et. Seq.; and

WHEREAS, the Borough desires to appoint Mark P. Fierro of Dimin Fierro LLC located in Teaneck, New Jersey as the Borough Prosecutor for the year 2024; and

WHEREAS, the named professional has completed, submitted, and filed a Business Entity Certification Disclosure which certifies that the above-named persons and/ or entities have not made any reportable contributions to any political or candidate committee including the Bergen County Democratic Organization, Bergen County Republican Organization, Leonia Democratic Organization, and Leonia Republican Organization in the previous one (1) year and that the contract will prohibit the above-named professionals/business entities from making reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has duly executed Certificates of Availability, indicating that adequate funds have been, and additional funds will be appropriated in the 2024 Budgets for fees reasonably required by each of such professionals.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey as follows:

1. That the appointment of Mark P. Fierro of DIMIN Fierro LLC, located at 1086 Teaneck Road, Suite 3A, Teaneck, New Jersey 07666, as Borough Prosecutor, be and the same hereby ratified, confirmed, and approved.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-11

2. That the Mayor and Borough Clerk are authorized and directed to execute contracts with each of said professionals and to take all other steps necessary to carry this resolution into effect.
3. That a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in the Record within ten days of the passage as required by law.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-12

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

APPOINTMENT OF 2024 PUBLIC DEFENDER

WHEREAS, the Borough of Leonia requires the professional services of a Public Defender for the calendar year 2024; and

WHEREAS, the Borough advertised for professionals and received on November 21, 2023, at 10:00 a.m. in accord with a Fair and Open process in accord with N.J.S.A. 19:14A-20.4 et. Seq.; and

WHEREAS, the Borough desires to appoint Robert C. Metzdorf of Robert C. Metzdorf Law Office located in Englewood, New Jersey as the Public Defender for the year 2024; and

WHEREAS, the named professional has completed, submitted, and filed a Business Entity Certification Disclosure which certifies that the above-named persons and/ or entities have not made any reportable contributions to any political or candidate committee including the Bergen County Democratic Organization, Bergen County Republican Organization, Leonia Democratic Organization, and Leonia Republican Organization in the previous one (1) year and that the contract will prohibit the above-named professionals/business entities from making reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has duly executed Certificates of Availability, indicating that adequate funds have been, and additional funds will be appropriated in the 2024 Budgets for fees reasonably required by each of such professionals.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey as follows:

1. That the appointment of Robert C. Metzdorf of Robert C. Metzdorf Law Office, located at 244 Grand Avenue, Englewood, New Jersey 07631, as Public Defender, be and the same hereby ratified, confirmed, and approved.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-12

2. That the Mayor and Borough Clerk are authorized and directed to execute contracts with each of said professionals and to take all other steps necessary to carry this resolution into effect.
3. That a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in the Record within ten days of the passage as required by law.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-13

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

APPOINTMENTS OF 2024 RISK MANAGEMENT CONSULTANTS

WHEREAS, the Borough of Leonia requires the professional services of Risk Management Consultants for the calendar year 2024; and

WHEREAS, the Borough advertised for professionals and received on November 21, 2023, at 10:00 a.m. in accord with a Fair and Open process in accord with N.J.S.A. 19:14A-20.4 et. Seq.; and

WHEREAS, the Borough desires to appoint Arthur B. Caughlan and Gerard K. Quinn of Nelson-Patterson and Conklin & Kraft located in New Milford, New Jersey as the Risk Management Consultants for the year 2024; and

WHEREAS, the named professionals have completed, submitted, and filed a Business Entity Certification Disclosure which certifies that the above-named persons and/ or entities have not made any reportable contributions to any political or candidate committee including the Bergen County Democratic Organization, Bergen County Republican Organization, Leonia Democratic Organization, and Leonia Republican Organization in the previous one (1) year and that the contract will prohibit the above-named professionals/business entities from making reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has duly executed Certificates of Availability, indicating that adequate funds have been, and additional funds will be appropriated in the 2024 Budgets for fees reasonably required by each of such professionals.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey as follows:

1. That the appointment of Arthur B. Caughlan and Gerard K. Quinn of Nelson-Patterson and Conklin & Kraft, located at 746 River Road, New Milford, New Jersey 07646, as Risk Management Consultants, be and the same hereby ratified, confirmed, and approved.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-13

2. That the Mayor and Borough Clerk are authorized and directed to execute contracts with each of said professionals and to take all other steps necessary to carry this resolution into effect.
3. That a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in the Record within ten days of the passage as required by law.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-14

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

APPOINTMENT OF 2024 BOROUGH ARCHITECT

WHEREAS, the Borough of Leonia requires the professional services of a Borough Architect for the calendar year 2024; and

WHEREAS, the Borough advertised for professionals and received on November 21, 2023, at 10:00 a.m. in accord with a Fair and Open process in accord with N.J.S.A. 19:14A-20.4 et. Seq.; and

WHEREAS, the Borough desires to appoint Anthony Iovino of Arcari + Iovino Architects, P.C. located in Little Ferry, New Jersey as the Borough Architect for the year 2024; and

WHEREAS, the named professional has completed, submitted, and filed a Business Entity Certification Disclosure which certifies that the above-named persons and/ or entities have not made any reportable contributions to any political or candidate committee including the Bergen County Democratic Organization, Bergen County Republican Organization, Leonia Democratic Organization, and Leonia Republican Organization in the previous one (1) year and that the contract will prohibit the above-named professionals/business entities from making reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has duly executed Certificates of Availability, indicating that adequate funds have been, and additional funds will be appropriated in the 2024 Budgets for fees reasonably required by each of such professionals.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey as follows:

1. That the appointment of Anthony Iovino of Arcari + Iovino Architects, P.C., located at One Katherine Street, Little Ferry, New Jersey 07643, as Borough Architect, be and the same hereby ratified, confirmed, and approved.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-14

2. That the Mayor and Borough Clerk are authorized and directed to execute contracts with each of said professionals and to take all other steps necessary to carry this resolution into effect.
3. That a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in the Record within ten days of the passage as required by law.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-15

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

APPOINTMENT OF 2024 GRANT CONSULTANT

WHEREAS, the Borough of Leonia requires the professional services of a Grant Consultant for the calendar year 2024; and

WHEREAS, the Borough advertised for professionals and received on November 21, 2023, at 10:00 a.m. in accord with a Fair and Open process in accord with N.J.S.A. 19:14A-20.4 et. Seq.; and

WHEREAS, the Borough desires to appoint Millennium Strategies LLC located in Morristown, New Jersey as the Grant Consultant for the year 2024; and

WHEREAS, the named professional has completed, submitted, and filed a Business Entity Certification Disclosure which certifies that the above-named persons and/ or entities have not made any reportable contributions to any political or candidate committee including the Bergen County Democratic Organization, Bergen County Republican Organization, Leonia Democratic Organization, and Leonia Republican Organization in the previous one (1) year and that the contract will prohibit the above-named professionals/business entities from making reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has duly executed Certificates of Availability, indicating that adequate funds have been, and additional funds will be appropriated in the 2024 Budgets for fees reasonably required by each of such professionals.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey as follows:

1. That the appointment of Millennium Strategies LLC, located at 60 Columbia Road, Building B, Site 230, Morristown, New Jersey 07960, as Borough Architect, be and the same hereby ratified, confirmed, and approved.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-15

2. That the Mayor and Borough Clerk are authorized and directed to execute contracts with each of said professionals and to take all other steps necessary to carry this resolution into effect.
3. That a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in the Record within ten days of the passage as required by law.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-16

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

APPOINTMENT OF 2024 BOROUGH PLANNER

WHEREAS, the Borough of Leonia requires the professional services of a Borough Planner for the calendar year 2024; and

WHEREAS, the Borough advertised for professionals and received on November 21, 2023, at 10:00 a.m. in accord with a Fair and Open process in accord with N.J.S.A. 19:14A-20.4 et. Seq.; and

WHEREAS, the Borough desires to appoint Sanyogita Chavan of H2M Associates, Inc. located in Parsippany, New Jersey as the Borough Planner for the year 2024; and

WHEREAS, the named professional has completed, submitted, and filed a Business Entity Certification Disclosure which certifies that the above-named persons and/ or entities have not made any reportable contributions to any political or candidate committee including the Bergen County Democratic Organization, Bergen County Republican Organization, Leonia Democratic Organization, and Leonia Republican Organization in the previous one (1) year and that the contract will prohibit the above-named professionals/business entities from making reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has duly executed Certificates of Availability, indicating that adequate funds have been, and additional funds will be appropriated in the 2024 Budgets for fees reasonably required by each of such professionals.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey as follows:

1. That the appointment of Sanyogita Chavan of H2M Associates, Inc., located at 119 Cherry Hill Road, Ste 1110, Parsippany, New Jersey 07054, as Borough Planner, be and the same hereby ratified, confirmed, and approved.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-16

2. That the Mayor and Borough Clerk are authorized and directed to execute contracts with each of said professionals and to take all other steps necessary to carry this resolution into effect.
3. That a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in the Record within ten days of the passage as required by law.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-17

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

APPOINTMENT OF 2024 FINANCE ADVISOR

WHEREAS, the Borough of Leonia requires the professional services of a Finance Advisor for the calendar year 2024; and

WHEREAS, the Borough advertised for professionals and received on November 21, 2023, at 10:00 a.m. in accord with a Fair and Open process in accord with N.J.S.A. 19:14A-20.4 et. Seq.; and

WHEREAS, the Borough desires to appoint Pheonix Advisors, LLC located in Bordentown, New Jersey as the Finance Advisor for the year 2024; and

WHEREAS, the named professional has completed, submitted, and filed a Business Entity Certification Disclosure which certifies that the above-named persons and/ or entities have not made any reportable contributions to any political or candidate committee including the Bergen County Democratic Organization, Bergen County Republican Organization, Leonia Democratic Organization, and Leonia Republican Organization in the previous one (1) year and that the contract will prohibit the above-named professionals/business entities from making reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has duly executed Certificates of Availability, indicating that adequate funds have been, and additional funds will be appropriated in the 2024 Budgets for fees reasonably required by each of such professionals.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey as follows:

1. That the appointment of Pheonix Advisors, LLC, located at 625 Farnsworth Avenue, Bordentown, New Jersey 08505, as the Finance Advisor, be and the same hereby ratified, confirmed, and approved.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-17

2. That the Mayor and Borough Clerk are authorized and directed to execute contracts with each of said professionals and to take all other steps necessary to carry this resolution into effect.
3. That a copy of this resolution be filed with the Borough Clerk and made available for inspection and that a brief notice of the passage thereof be published in the Record within ten days of the passage as required by law.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-18

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

APPOINTMENT OF DEPUTY EMERGENCY MANAGEMENT COORDINATOR

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the following appointment and corresponding stipend is made:

Deputy Emergency Management Coordinator

David Haenelt

\$1,000 Stipend

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-19

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

2024 APPOINTMENT OF POLICE PHYSICIAN

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that Mayor Ziegler’s appointment of Dr. Frank Livelli as the Police Physician for the Borough of Leonia for the Year 2024 is affirmed.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-20

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

2024 APPOINTMENT OF ASSESSMENT & TAX SEARCH OFFICERS

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that Mayor Ziegler’s appointment of Tim Henderson as Assessment Search Officer of the Borough of Leonia pursuant to the provisions of Article 3A of Title 54, Chapter 5, of the Revised Statutes of New Jersey is affirmed.

BE IT FURTHER RESOLVED, that all lawful fees collected by the said Tim Henderson in his official capacity as the person to make and issue certificates as to the liability for assessments for municipal improvements, be received and retained by the Borough of Leonia; and

BE IT FURTHER RESOLVED, that the Governing Body also affirms Mayor Ziegler’s appointment of Michael Apicella, being a bonded official of the Municipality, as the Official Tax Searcher of the Borough of Leonia pursuant to the provisions of N.J.S.A. 54:5-11; and

BE IT FURTHER RESOLVED, that the lawful fees collected by the said Michael Apicella, in his official capacity as Tax Searcher, be received and retained by the Borough of Leonia.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-21

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

2024 APPOINTMENT OF PACO, PERSONNEL OFFICER & SEXUAL HARRASSMENT OFFICER

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that Marisa Mesropian is hereby appointed as the Public Agency Compliance Officer (PACO) in accordance with P.L. 1975 C.127 (NJAC 17.27); and

BE IT FURTHER RESOLVED that Marisa Mesropian is also appointed as Personnel Officer and the Sexual Harassment Officer effective January 1, 2024.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-22

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

2024 APPOINTMENT OF FUND COMMISSIONER

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that Marisa Mesropian is appointed as Fund Commissioner for the Bergen County Municipal Joint Insurance Fund.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-23

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

2024 APPOINTMENT OF FIRE MARSHAL

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey hereby affirms Mayor Zeigler’s appointment of David Haenelt as Fire Marshal for the Borough of Leonia for the Year 2024.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-24

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

2024 APPOINTMENT OF DEPUTY FIRE MARSHAL

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey hereby affirms Mayor Ziegler’s appointment of Robert Chace as Deputy Fire Marshal, formerly known as Fire Inspector, for the Borough of Leonia for the year 2024.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-25

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

2024 APPOINTMENT OF EMERGENCY MANAGEMENT COUNCIL

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the following are hereby appointed as the Emergency Management Council for the year 2024 and/or during their duration of employment of volunteer service with the Borough of Leonia:

- Mayor – William Ziegler
- Council President –
- Borough Administrator – Marisa Mesropian
- Police Chief – Scott Tamagny
- Fire Chief – John B. Dunn
- Englewood Hospital & Medical Center – Rick Sposa
- Construction Code Official – Mark Moeller
- DPW Superintendant – John Villareal
- BOE Buildings/Grounds – Kevin Woods
- OEM Coordinator – Robert Chace
- DOEM – Dave Haenelt
- Superintendent of Recreation – Sean Krakower
- Health Official – James M. Fedorko

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-26

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

2024 APPOINTMENT OF ADA COMPLIANCE OFFICER

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey hereby affirms Mayor Ziegler’s appointment of Marisa Mesropian as the ADA Compliance Officer during the Year 2024.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-27

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

REAPPOINT MUNICIPAL COURT JUDGE

WHEREAS, the term of Municipal Court Judge Benjamin Choi expired on December 31, 2023; and

WHEREAS, Mayor William Ziegler hereby recommends the reappointment of Benjamin Choi for a three-year term.

NOW, THEREFORE, BE IT RESOLVED, that Benajmin Choi be and is hereby appointed as the Municipal Court Judge for the Borough of Leonia by Mayor Ziegler, with the consent of the Council for a three-year term to expire on December 31, 2026.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-28

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

2024 ADOPTION OF RULES OF ORDER

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey hereby adopts the Rules of Order annexed hereto for the Year 2024.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

Borough of Leonia
Amended Rules of Order
(Originally Adopted: 1947)
Revised Mayor and Council Mtg. 1-03-2024

1. There shall be two (2) meetings of the Mayor and Council per month. Unless otherwise scheduled, the meetings shall be the first and third Mondays of the month, beginning at 7:30p.m. The first meeting of the month shall be a regular-meeting, and the second meeting of the month will be the Work Session. Special meetings shall be called by the Mayor or at the request of four (4) Council members, such requests being made to the Mayor who, upon receiving such a request, shall schedule the requested meeting. Notice shall be given for all special, work session, regular or rescheduled meetings pursuant to law. All notices shall comply with the "Open Public Meetings Act". The Clerk shall notify the Mayor and Council members, collectively, of every meeting. All meetings of the Mayor and Council shall be adjourned by no later than 10:00 p.m., unless extended by majority vote of the Council members present. Holidays and religious observances shall be taken into consideration in the scheduling of meetings; if a holiday falls on a Monday, the meeting will be scheduled for Wednesday of the same week during which the original meeting was scheduled.
2. At the hour appointed for the meeting, the members present shall be called to order by the Mayor or, in the Mayor's absence, the President of the Council, or in their absence, by the Borough Clerk, who shall immediately proceed to call the roll, note the absentees and announce publicly and have entered in the minutes a statement that proper notice of the meeting, which includes the time place and manner of notice, has been provided.
3. The Mayor or, in the Mayor's absence, the President of the Council shall preside at all meetings or, in their absence; the Senior Councilperson present shall preside. Seniority shall be determined by the length of cumulative service on the Governing Body. If two or more members have equal seniority, the determination shall be reverse alphabetical by last name.

If the Mayor knows that he or she will be absent from a meeting, the Mayor shall notify all members of the Council, as well as the Borough Administrator and Borough Clerk, of such planned absence.

If a Member of the Council knows that he or she will be absent from a meeting, that Member shall, at a minimum, notify the Mayor of such planned absence.

4. The order of business for Regular Meetings shall be as follows:
 - Pledge of Allegiance
 - Open Meeting Statement
 - Roll Call
 - Presentations/Proclamations
 - Appointments
 - Comments from the Public - agenda items only (2 minutes per speaker)
 - Approval of minutes

- Reports (Council President, Council Members, Mayor, Borough Administrator)
- Introduction of Ordinances
- Adoption of Ordinances
- Resolutions
- Unfinished Business
- New business
- Comments from the public – agenda/non agenda items (3 minutes per speaker)
- Correspondence
- Closed session
- Adjournment

The order of business for Work Sessions shall be as follows:

- Pledge of Allegiance
- Open Meeting Statement
- Roll Call
- Comments from the Public - agenda items only (2 minutes per speaker)
- Approval of minutes
- Unfinished Business
- New business
- Comments from the public – agenda/non agenda items (3 minutes per speaker)
- Closed session
- Adjournment

Notwithstanding the above, the Mayor and Council shall always have the ability to add the introduction and/or adoption of ordinances, as well as the passage of resolutions, to any Work Session agenda.

5. The Council President and the Chair of the Laws & Ordinances Committee, in collaboration with the Borough Clerk, shall create and maintain a legislative calendar, which includes all ordinances which are under consideration by the Governing Body. The legislative calendar shall indicate, for each ordinance, a description, status, responsible, and date of the next meeting of the Governing Body during which that ordinance will next be discussed. The legislative calendar shall be disseminated to all members of the Governing Body, as well as the Borough Clerk and the Borough Administrator, in the agenda packet provided prior to each work session.

For purposes of clarity, no item shall be included on the legislative calendar unless it has first been discussed and agreed to by the Governing Body, at either a Regular or Work Session.

6. The Mayor, or in his/her absence, the presiding officer, shall preserve order and decorum and shall decide all questions of order, subject to appeal to the Council, which shall be aided by the Borough Attorney, who shall act a parliamentarian. The Mayor shall regulate the form of procedure.
7. Every member, while speaking, must address the Chair.

8. Council members shall be recognized by the Chair before speaking. When two (2) or more members shall address the Chair at the same time the Mayor, or in his/her absence, the presiding officer, shall name the member who is to speak first, recognizing them in order of their request to speak.
9. No member shall retire from the Council Chamber while the Council is in session, without permission of the Mayor or presiding officer.
10. A member called to order shall cease speaking immediately unless permitted to explain. He/she may, if he/she wishes, appeal to the Council for permission to continue his/her remarks. If such an appeal is made, the Council shall, by voice vote, determine if the member may continue their remarks. If there is no appeal, the decision of the Chair shall stand and be final.
11. A motion to lie on the table shall be decided without amendment or debate; and such motion, until it is decided, shall preclude all amendments or debate of the main question.
12. A motion to adjourn shall be decided without debate and shall always be in order, except when the Governing Body is voting or when a member is addressing the Governing Body, or immediately after the question of adjournment has been decided in the negative.
13. Any member who has voted with the majority on any question may move for reconsideration thereof at the same or a subsequent meeting; but the consent of the majority of the Governing Body must be obtained before the same question can be reconsidered.
14. Every member who shall be present when a question is put shall vote for or against it unless he/she shall abstain for a stated reason.
15. The yeas and nays may be requested by any member to the Chair. If the Chair determines that such a request shall be honored, the names of the members voting shall be recorded on the minutes, and also the name of the Council member calling for yeas and nays.
16. **Section 1:** Upon the passage of an Ordinance, it shall be properly numbered and recorded in its entirety by the Borough Clerk. The Clerk shall enter at the end of each Ordinance, the following: passed on the day of _____, 20__ The Ordinance so recorded shall then be compared with the original as passed at a regular meeting of the Mayor and Council, whereupon the Mayor may subscribe, and the Clerk shall attest and affix the corporate seal to the following certificate at the end thereof: The foregoing Ordinance No. ____ has been compared with the original as passed and found correct this _____ day of _____, 20__.

Section 2: The original Ordinance shall be filed and preserved by the Clerk.

Section 3: The titles or Ordinances and references to amendments and parts amended only shall be entered into the minutes.

Section 4: An original Ordinance shall be entitled as follows: An Ordinance to supplement (or amend) an Ordinance (then add the title of the original to which it is a supplement or amendment)

Section 5: The enacting clause of every Ordinance shall be as follows: “Be it ordained by the Mayor and Council of the Borough of Leonia.”

17. **Section 1:** Every petition, remonstrance or other written application intended to be presented to the Mayor and Council shall be in the hands of the Borough Clerk no later than 4 p.m. the Wednesday preceding the meeting at which the presentation to the Mayor and Council is to be made.

Section 2: The requirements and procedures for written public comment submitted by members of the public to be read aloud during a remote public meeting are as follows:

- Members of the public may submit written public comment to the Borough Clerk via electronic mail and/or in written letter form no later than 1 p.m. on the day of the scheduled meeting. Electronic comments should be sent to adodd@leonianj.gov. The receipt of electronic mail submissions will be confirmed. Written comment in letter form should be sent to the attention of Anne Dodd, RMC, Borough Clerk/Assistant Administrator and mailed to 312 Broad Avenue, Leonia, NJ 07605.
 - Submission of public comments prior to the meeting shall identify the name of the submitter and the submitter’s address and reference the meeting date for which it is being submitted. No anonymous public comment will be read at the meeting.
 - Public comments submitted prior to the meeting shall be read aloud by the Mayor during the public meeting in a matter audible to all meeting participants.
 - Written comments received prior to the meeting will be read after all those members of the public attending the meeting wishing to provide comment have had the opportunity to do so.
 - A time limit of two (2) minutes shall apply to each of the public comments received prior to the meeting. Each written comment shall be read from the beginning, until the time limit is reached.
 - If duplicative written comments are received, the name of each commenter will be noted for the record and the contents may be summarized.
 - After the comments received by email or in writing prior to the meeting are read, no other public comment will be permitted.
18. The Mayor or any member of the Council may place on the agenda any matter for discussion provided that the same is submitted to the Borough Clerk no later than 10:00 AM. on the Thursday preceding the meeting for which the agenda including that item is being prepared. The agenda and supporting documentation shall be available and sent to every member of the Governing Body by noon (or soon after) on the Friday preceding the meeting. No matter or item shall be placed on the agenda except in accordance with the above procedure, unless such a matter requires action by the Governing Body at the meeting for which that agenda is being prepared, and/or at the discretion of the Chair. Once a matter has been submitted to the clerk to be placed on the agenda in accordance with this paragraph, it shall appear on the agenda and shall not be removed except with the consent of the person who originally submitted it. Notwithstanding, the Mayor or any member of the Council may identify a matter during New Business for placement on the agenda at any meeting of the Mayor and Council, and any matter may be discussed, and action taken, if in the reasonable judgment of the Mayor (or, in the

Mayor's absence, the presiding officer), or a majority of the Governing Body, the circumstances are such that it is in the best interest of the Borough to consider the matter without further delay.

19. The Mayor and Council shall decide if a proposed Ordinance shall be sent to the Laws and Ordinances Committee before being placed on the agenda. No ordinance shall be introduced unless it is first discussed by the Governing Body at a Work Session unless a majority of the Governing Body agrees to the introduction of an ordinance without first discussing it at a Work Session. Every Ordinance and Resolution before it is presented to the Mayor shall be certified by the Borough Clerk.
20. Any amendments to the Rules of Order must be discussed at a prior meeting prior to the implementation of same.
21. When making appointments the Mayor should provide to the members of the Council brief background information on the individual or entity being appointed.
22. The committees of the Council shall consist of three members of the Council each and shall be as follows:
 - Human Resources
 - Finance
 - Fire
 - Laws and Ordinances
 - Police
 - Public Works

The Mayor shall be a member, *ex officio*, of all committees of the Council.

23. Notwithstanding any committee assignments or liaison appointments, the Borough Council together with the Mayor operates as a collective entity. Giving specific direction or the specific tasking of any employee or paid professional is the prerogative of the Governing Body as a whole. It is also recognized that the notion of a chain of command is important for the effective and harmonious undertaking of all operations and activity. The Mayor and Council shall therefore convey direction of specific tasks that are to be undertaken by a Department or a single employee, through the Borough Administrator, or in his/her absence, through those duly selected by the Mayor and Council at the annual Reorganization meeting to act in such capacity on such occasion except as otherwise provided by the State Statute or Municipal Ordinance.
24. As an extension of Paragraph 21, the same premise of collective authority applies to the conveyance of direction or assigning specific tasks to the Borough Administrator.
25. In recognizing the importance of principles such as chain of command and collective authority as described in Paragraphs 22 and 23, it is also hereby noted that reason, individual or collective, must apply in various circumstances. Requests by members of the Governing Body for common information such as that which would be available to the average citizen are responsible and not intended to be discouraged, nor should such simple requests have to be funneled through the Borough Administrator if he/she is not the primary respondent. The same spirit of reason should

prevail conversely, however, if the number of the requests, or the frequency thereof become burdensome and intrusive upon the employee's specific and properly delegated duties, or if such requests result in a direct cost to the Borough as a result of time spent by a paid professional.

26. Except as otherwise provided in these rules, Robert's Rules of Order shall govern the deliberation of the Mayor and Council.
27. The requirements and procedures for making public comment and standards of conduct when making public comment during a remote public meeting are as follows:
 - All members of the public will be afforded an opportunity to make public comment during each public meeting.
 - Members of the public may make public comment on any matter during the public comment portion of the meeting as designated on the meeting agenda.
 - All members of the public will remain muted until the time set for public comment.
 - Members will be instructed at the beginning of the public meeting on how and when to signal their desire to provide public comment via the GoToMeeting technology. Public comment through the Chat feature in GoToMeeting will not be permitted.
 - Once a member of the public wishing to speak during the public comment portion of the meeting has been identified, the member of the public will be unmuted.
 - The member of the public offering comment will be instructed to state his or her name and address for the record.
 - Public comment will be limited to 2 minutes per speaker.
 - At the conclusion of the speaker's public comment, he or she shall again be muted.
 - There will be no cross dialogue during the public comment portion of the meeting.
 - After everyone from the public wishing to speak has been heard, the Mayor and/or Council member may address any comments made or questions raised by any member of the public without cross dialogue.
 - All members of the public providing comment during the public comment portion of the meeting shall act in a civil manner. Disruptive behavior including but not limited to shouting, interruption and use of profanity will not be tolerated. If a member of the public is disruptive, the Mayor shall issue a warning. If the member of the public continues to be disruptive, at the direction of the Mayor, the speaker will be muted and his or her comments shall be deemed concluded. If time permits, the disruptive speaker shall be allowed to continue to speak and utilize the remainder of his or her unused two (2) minutes after all other members of the public have been given the opportunity to make comment. Should the speaker remain disruptive, the speaker may be muted and kept on mute for the remainder of the public meeting.
28. The Council will be seated on the dais according to seniority with the most senior members flanking the Mayor and moving outward. The only exception to this is the Council President who will, regardless of seniority, be seated immediately to the Mayor's left.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-29

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

2024 MAYOR AND COUNCIL MEETING SCHEDULE

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the first Monday of each month at 7:30 P.M. be and is hereby designated as the official Regular meeting of the Mayor and Council for the year 2024.

BE IT FURTHER RESOLVED, that the third Monday of each month at 7:30 P.M. is hereby designated as the official Work Session meeting of the Mayor and Council for the year 2024; and

BE IT FURTHER RESOLVED, that formal action may be taken by the Governing Body at either the Regular Public Meeting or at the Work Session meeting as set forth herein; and

BE IT FURTHER RESOLVED, that all meetings shall be held at the Leonia Senior Center, 305 Beechwood Place, Leonia, New Jersey 07605, and via GoToMeeting, unless otherwise noted.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2023.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-29

**BOROUGH OF LEONIA
2024 MEETING DATES**

January 3, 2024 – Wednesday (Reorganization)
January 17, 2024 – Wednesday

February 5, 2024 – Monday
February 21, 2024 – Wednesday

March 4, 2024 – Monday
March 18, 2024 – Monday

April 1, 2024 - Monday
April 15, 2024- Monday

May 6, 2024 – Monday
May 20, 2024 – Monday

June 5, 2024 – Wednesday
June 17, 2024 – Monday

July 1, 2024 – Monday
July 15, 2024 - Monday

August 5, 2024 - Monday
August 19, 2024 - Monday

September 4, 2024 – Wednesday
September 16, 2024 – Monday

October 7, 2024 – Monday
October 21, 2024 - Monday

November 6, 2024 – Wednesday
November 18, 2024 – Monday

December 2, 2024 – Monday
December 16, 2024 – Monday

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-30

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

2023 OFFICIAL NEWSPAPERS

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that there shall be designated two (2) official newspapers for the purpose of publishing any legal notices as required by law and those newspapers are hereby designated as being The Record (Bergen County Edition) and the Star Ledger.

BE IT FURTHER RESOLVED, that such legal notices shall also be published on the official Borough Website, available at <http://www.leonianj.gov> and posted on the Borough's bulletin board.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-31

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

DESIGNATING DEPOSITORIES

WHEAREAS, the Mayor and Council of the Borough of Leonia, County of Bergem, State of New Jersey finds and declares that N.J.S.A. 40a:5-14 requires that the Borough designate a depository for its monies, a bank or trust company having its place of business in the State and organized under the laws of the United States or this State.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia that the following listed banks and associations are hereby designated as depositories for the Borough of Leonia:

Provident Bank

BE IT FURTHER RESOLVED, that prior to the deposit of any municipal funds in any of the above listed depositories, said depository shall file with the Chief Financial Officer a certification indicating their compliance with the New Jersey Division of banking requirements for participation in the Government Unit Protection Act pursuant to R.S.17:9-41.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-32

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

AUTHORIZE SIGNATURES OF BOROUGH DRAFTS/CHECKS

WHEREAS, the Mayor and Council of the Borough of Leonia have designated their depository for Borough monies.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that all drafts, checks, etc. shall be signed by the following officers/employees, where a combination of any three (3) signatures are required with the exception of the payroll account:

William Ziegler, Mayor, or in his absence
_____, Council President

And

Marisa Mesropian, Borough Administrator or in their absence
Jonathan Mandel, Borough Clerk

And

Issa Abbasi, Chief Financial Officer, or in his absence
Marilyn Hemmer, Accounts Payable/Payroll Coordinator

The Payroll Account will require one (1) signature:

The Borough Administrator, or in their absence
Issa Abbasi, Chief Financial Officer, or in his absence
Marilyn Hemmer, Accounts Payable/Payroll Coordinator

BE IT FURTHER RESOLVED, that signature cards with the signatures of the persons authorized to sign be forwarded to the designated depositories holding Borough monies.

BE IT FURTHER RESOLVED, that the above-named persons are the officers/employees in the capacities set opposite their respective names and that the signatures on the bankcards thereon are genuine.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-32

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-33

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

PAYMENTS BETWEEN MEETING DATES

WHEREAS, it becomes necessary at times to issue checks for certain fixed charges which are due on periodic dates, such as County Taxes, Payroll and other miscellaneous items, which dates frequently occur between Council meetings.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the following Borough Officials be and are hereby authorized to issue and sign checks for payments when such payments become due for ratification at the next following meeting:

The Mayor – William Ziegler
Chief Financial Officer
Municipal Treasurer
Borough Administrator

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-34

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

CASH MANAGEMENT PLAN

WHEREAS, it is in the best interest of the Borough of Leonia to earn additional revenue through the investment and prudent management of its cash receipts; and

WHEREAS, P.L. 1983, Chapter 8 and P.L 1997, Chapter 148, is an act concerning the Local Fiscal Affairs and amends N.J.S.A. 40A:15-14; and

WHEREAS, the law requires that each local unit shall adopt a cash management plan.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the attached shall constitute the Cash Management Plan for the Borough of Leonia and the Chief Financial Officer shall deposit and manage its funds pursuant to this plan.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

Cash Management Plan for The Borough of Leonia

Purpose:

It is in the best interest of the Borough of Leonia to earn additional revenue through the investment and prudent management of its cash receipts. Public Law 1983, Chapter 8, revised as Public Laws 1997, Chapter 148 is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-14. This law requires that each local unit shall adopt a Cash Management Plan.

The following shall constitute the Cash Management Plan for the Borough of Leonia, which shall deposit and manage its funds pursuant to this plan.

Definitions:

1. Chief Financial Officer shall mean the Chief Financial Officer of the Borough of Leonia.
2. Fiscal Year shall mean the twelve month period ending December thirty- first.
3. Cash Management Plan shall mean that Plan as approved by resolution of the Governing Body of the Borough of Leonia.

Designation of Depositories:

At least once each fiscal year at its reorganization meeting, the Governing Body shall by resolution, designate the depositories in accordance with N.J.S.A. 40A:5-145.

The official depositories for the Borough of Leonia are as follows:

The Provident Savings Bank

Audit Requirement:

The Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5- 14.

Authority to Invest-Effect Telephone Transfers and Withdrawal:

1. The Chief Financial Officer shall make and be responsible for all municipal deposits and investments.
2. The Chief Financial Officer is hereby authorized to effect telephone transfers for renewal of notes or investments into or out of authorized Borough Accounts.
3. All Borough Warrants shall be signed by three (3) of four (4) of the following:
The CFO, Borough Administrator, the Mayor, and/or the deputy/Borough Clerk.
4. The Chief Financial Officer is authorized and directed to maintain an account designated as the Borough of Leonia Payroll Account, and all funds are withdrawn by proper warrants of the Borough signed by the Chief Financial Officer.

Investment Instrument:

The Chief Financial Officer shall invest at her discretion in any investments as approved by the State of

New Jersey, Department of Community Affairs, Division of Local Government Services and in accordance with N.J.S.A. 40A:5-15.1.

Records and Reports:

1. The Chief Financial Officer shall report all investments in accordance with N.J.S.A. 40A:5-15.2
2. At a minimum, the Chief Financial Officer shall:
 - a. Keep a record of all investments
 - b. Keep a cash position record which reveals, on a daily basis, the status of the Borough's cash in its bank account.
 - c. Report investments to the Mayor and Council at regularly scheduled meetings of the Governing Body.
 - d. Report monthly to the mayor and Council as to the statue of cash balances, revenue collection, interest rates and interest rates.

Cash Flow:

1. The Chief Financial Officer shall ensure that the Borough's accounting system provides regular information concerning the borough's cash position and investment performance.
2. All monies shall be turned over to the Chief Financial Officer and deposited in accordance with N.J.S.A. 40A; 5-15.
3. The Chief Financial Officer is authorized and directed to invest funds of the Borough as the availability of funds permit. In addition, it shall be the responsibility of the Chief Financial Officer to minimize the possibility of idle cash by depositing the borough's monies in interest bearing accounts wherever practical and in the best interest of the Borough of Leonia.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-35

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

**AUTHORIZING THE CHIEF FINANCIAL OFFICER TO PROCESS VOUCHERS FOR
PAYMENT FOR SERVICES PERFORMED UNDER COMMUNITY DEVELOPMENT
PROGRAM**

WHEREAS, there are certain development programs in the Borough of Leonia that fall under the Bergen County Community Development Program; and

WHEREAS, the procedure for payment of the services rendered by the Contractors is time consuming, often resulting in delays in payment; and

WHEREAS, it would be in the best interest of the Borough to process the vouchers for payment as soon as possible.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the Chief Financial Officer is authorized to process all vouchers for payment to contractor under the Bergen County Community Development programs at the earliest possible time and to report the circumstances to the Mayor and Council at its next regular meeting.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-36

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

CHANGE FUNDS

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the Chief Financial Officer is hereby authorized to draw current account checks for change funds to the following Departments in the amounts as stated:

Police Department	\$ 50.00
Municipal Court	\$100.00
Finance Office	\$150.00

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-37

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

AUTHORIZING INTEREST RATE AND GRACE PERIOD FOR DELINQUENT TAXES

WHEREAS, N.J.S.A 54:4-67 et seq. permits the governing body to fix the rate of interest to be charged for the nonpayment of taxes, assessments, or other municipal charges.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the rate of interest on unpaid taxes shall be eight (8) percent per annum on the first One Thousand Five Hundred (\$1,500.00) Dollars of delinquency and eighteen (18) percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) Dollars to be calculated from the date tax was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable; and,

BE IT FURTHER RESOLVED, that the rate of interest of unpaid sewer bills shall be eight (8) percent per annum up to One Thousand Five Hundred (\$1,500.00) Dollars of delinquency and eighteen (18) percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500.00) Dollars to be calculated from the date the bill was payable until the date of the actual payment provided that no interest shall be charged if payment of any bill is made within thirty (30) calendar days following the billing date.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-38

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

AUTHORIZING A STANDARD TAX SALE

WHEREAS, the Mayor and Council of the Borough of Leonia finds and declares that N.J.S.A. 54:5-19 requires that the Borough conduct a public tax sale to enforce delinquent municipal liens by selling said liens in accordance with the Tax Sale Law; and

WHEREAS, “delinquency” means the sum of all taxes and municipal charges due on a given parcel of property covering any number of quarters or years per N.J.S.A. 54:4-67; and

WHEREAS, the Mayor and Council further finds and declares that the Municipal Tax Collector is qualified to hold said Tax Sale in the calendar year 2024 for municipal delinquent charges; and

WHEREAS, the Mayor and Council further finds and declares that the Standard Tax Sale may be at the discretion of the Municipal Tax Collector.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the Municipal Tax Collector, Michael Apicella, be and is hereby authorized to conduct the Annual Tax Sale during the calendar year 2024 in accordance with N.J.S.A. 54:5-19.

BE IT FURTHER RESOLVED, that the Municipal Clerk provide a certified copy of this Resolution to the Tax Collector for his records.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-39

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

RETURNED CHECK FEE

WHEREAS, N.J.S.A. 40:15-18 provides for the imposition of a service charge to be added to any amount owing to the municipality if payment tendered on the account was paid by a check which was returned for insufficient funds.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the Chief Financial Officer is hereby authorized to impose a twenty-five (\$25.00) dollar fee for all returned checks to any general fund account of the Municipality.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-40

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

USE OF BOROUGH PROPERTY

WHEREAS, the Borough of Leonia, from time to time, authorizes use of public facilities for certain organizations, neighborhood groups, or civic, charitable non-profit organizations; and

WHEREAS, the Borough Administrator is hereby directed and empowered to approve requests with the Borough of Leonia to use the following Borough properties:

- a. The Senior Building - 305 Beechwood Place, for meetings/activities
- b. Any Borough Street - including the temporary closure thereof, for block parties
- c. Any Borough Property - other than autonomously governed library and recreational areas, for placement of signage, including wooden "thermometers", or "banners" to be used for fund raising or advertising purposes, for fundraising collections such as but not limited to the annual "buddy poppy" collection conducted by the veterans group
- d. Any sidewalk space encroached upon by charitable or fundraising activities, but not limited to flea markets

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that any denial shall be brought to the attention of the Mayor and Council; and

BE IT FURTHER RESOLVED, that in the absence of the Borough Administrator the Administrator's Assistant shall so be authorized.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-41

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

2024 SAFETY COMMITTEE

WHEREAS, the Bergen County Municipal Joint Insurance Fund requires that member Municipalities establish safety committees to create an active interest in safety and to reduce accidents; and

WHEREAS, the safety committee will discuss existing safety problems and identify and recommend solutions or measures for prevention.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Leonia, County of Bergen, State of New Jersey hereby authorizes a Safety Committee for the year 2024 with the following duties:

1. The membership of the Safety Committee shall be appointed by the Mayor, with the advice and consent of the Borough Council, and members shall serve at the pleasure of the Mayor and Council.
2. The JIF Safety Delegate designated by the Mayor and Council shall serve as Chairperson.
3. The Committee shall conduct no fewer than quarterly scheduled meetings at the call of the Chairperson.
4. The Committee’s basic functions are to create and maintain an active interest in safety and to reduce accidents. The Committee will discuss the existing safety problems and seek and recommend solutions or means of prevention. The committee shall:
 - a. Investigate accidents involving municipal employees and equipment and recommend appropriate action as a result of those accident investigations.
 - b. Recommend and conduct programs to increase awareness of safety issues among employees at all levels.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-41

c. Conduct periodic inspections of municipal property and facilities to determine if there are safety problems and recommend action to correct problems.

d. Recommend training programs for employees

e. Recommend to the Borough Administrator any action needed to improve the safety related performance of any single department or group of municipal departments.

5. Additional duties of the Safety Committee are to include:

a. Assist departments in integrating safety into the everyday operations of the departments

b. Schedule and supervise periodic inspections for the identification and evaluation of unsafe conditions and work practices

c. Coordinate, where necessary, health hazard inspections with medical personnel

d. Establish and supervise adequate record keeping of accidents, injuries, and illnesses determined to result from on-the-job situations. The "PEOSHA" log recordable accident is mandatory in New Jersey

e. Promote activities, furnish materials and provide a positive program to maintain employee interest in safety.

f. The Joint insurance Fund's Safety Director and Borough's Risk Management Consultant will be advised of and invited to participate in all activities.

BE IT FURTHER RESOLVED that the following Borough Employees are hereby appointed to the 2024 Safety Committee through the duration of his/her employment with the Borough of Leonia:

Marisa Mesropian, Borough Administrator
Jonathan Mandel, Borough Clerk
Cui Wang, Administrative Assistant

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-41

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-42

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

CANCELLATION OF SMALL BALANCES

WHEREAS, N.J.S.A. 40A:5-17.1 provides that a municipality may authorize the processing of tax refunds of less than Ten (\$10.00) Dollars.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the Tax Collector is hereby authorized to process, without further action on part of the Governing Body, any property tax refund of less than Ten (\$10.00) dollars.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-43

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

HIRING TEMPORARY PERSONNEL DUE TO WORKERS COMP. INJURIES

WHEREAS, the Borough Administrator is hereby authorized to advertise for temporary personnel in the event an employee is unable to work due to a work-related injury and thus covered by Worker’s Compensation, and when it is anticipated that such absence can be anticipated to last at least two or more weeks.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the length of service for such temporary Personnel shall not exceed the total time missed by a corresponding employee.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-44

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

BULK MAILING

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the Mayor and Council hereby authorize the Borough Administrator and/or CFO to pay the Postmaster, Hackensack, NJ to cover the cost of bulk mailing under permit #2688:

Administration, not to exceed	-	\$2,000.00
Assessor's Office, not to exceed	-	\$1,500.00
Dog/Cat license renewal, not to exceed	-	\$500.00
Recreation Brochures, not to exceed	-	\$2,000.00
Swim Pool Brochures, not to exceed	-	\$2,000.00

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-45

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

APPOINT CLASS I SPECIAL LAW ENFORCEMENT OFFICERS

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that Mayor Ziegler’s appointment of Mike Clark as a full-time Class I Special Law Enforcement Officer as well as Christopher LaBianco, Carolina Flores, and Jay Martinez-Morris in the position of part-time volunteer Class I Special Law Enforcement Officers is hereby confirmed for the term January 1, 2024 through December 31, 2024.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-46

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

APPOINT CLASS II SPECIAL LAW ENFORCEMENT OFFICER

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that Mayor Ziegler’s appointment of Steven Oxnard as Special Law Enforcement Officer Class II full-time is hereby confirmed for the term January 1, 2024 through December 31, 2024.



I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-47

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

APPOINT PROPERTY MAINTENANCE OFFICER

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that Mayor Ziegler’s appointment of Steven Oxnard as the part-time Property Maintenance Officer is hereby confirmed for the term January 1, 2024 through December 31, 2024.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-48

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

**APPOINTMENT OF CONSTRUCTION OFFICIAL, BUILDING SUBCODE OFFICIAL &
BUILDING INSPECTOR**

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that Mayor Ziegler’s nomination for reappointment of Mark Moeller to the position of Construction Official, Building Subcode Official and Building Inspector is confirmed by the Borough Council.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-49

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

APPOINTMENTS OF ELECTRICAL INSPECTOR AND PLUMBING INSPECTOR

WHEAREAS, the Mayor and Council wish to appoint Tom Maguire as the part-time Electrical Inspector and Mike Quercia as the part-time Plumbing Inspector with a schedule of (4) hours per week as determined by the Borough Administrator.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey Mayor Ziegler’s appointment of Tom Maguire as the part-time Electrical Inspector and Mike Quercia as the part-time Plumbing Inspector is hereby confirmed.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-50

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

REAPPOINTMENT OF ZONING OFFICIAL

WHEREAS, the Mayor and Council wish to reappoint Adam Myszka as part-time Zoning Officer for the Borough of Leonia with a schedule and maximum weekly hours as determined by the Borough Administrator and the Head of the Building Department;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey Mayor Ziegler’s reappointment of Adam Myszka as the part-time Zoning Officer is hereby confirmed.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-51

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

2024 TEMPORARY BUDGET

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the attached Temporary appropriations in the amount of \$4,441,782.18 for the year 2024 pending adoption of the 2024 Budget in accordance with N.J.S.A. 40A-19 of the Local Budget Act, be and they are hereby approved.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

2024 TEMPORARY BUDGET

2024 TEMPORARY BUDGET			
CURRENT FUND			
GENERAL GOVERNMENT			
	Borough Administration		
		Salaries and Wages	\$ 93,975.00
		Other Expenses	\$ 16,235.63
	Stigma Free/Mayor's Advisory		\$ -
		Other Expenses	\$ 1,509.38
	Municipal Clerk		\$ -
		Salaries and Wages	\$ 34,650.00
		Other Expenses	\$ 23,113.13
	Finance		\$ -
		Salaries and Wages	\$ 42,262.50
		Other Expenses	\$ 10,946.25
	Audit Services		
		Other Expenses	\$ 11,812.50
	Information Technology		
		Salaries and Wages	\$ -
		Other Expenses	\$ 32,287.50
	Revenue Administration		
		Salaries and Wages	\$ 22,837.50
		Other Expenses	\$ 2,100.00
	Assessment of Taxes		
		Salaries and Wages	\$ 5,512.50
		Other Expenses	\$ 480.38
	Legal Services		
		Other Expenses	\$ 34,650.00
	Engineering Services		
		Other Expenses	\$ 31,828.13
	Historical Commission		
		Other Expenses	\$ 131.25
	Planning Board		
		Salaries and Wages	\$ 1,443.75
		Other Expenses	\$ 9,187.50
	Master Plan		
		Other Expenses	\$ 7,875.00
	Uniform Construction Code		
		Salaries and Wages	\$ 61,687.50
		Other Expenses	\$ 2,546.25
	Insurance (Health)		
		Other Expenses	\$ 512,144.06
	Unemployment Insurance		
		Other Expenses	\$ 3,937.50
PUBLIC SAFETY	Police		\$ -
		Salaries and Wages	\$ 792,181.95
		Other Expenses	\$ 86,840.00
	Emergency Management		
		Salaries and Wages	\$ 1,575.00
		Other Expenses	\$ 262.50
			\$ -
	Fire Department		
		Salaries and Wages	\$ 15,750.00
		Other Expenses	\$ 22,299.38
	Fire Prevention		
		Salaries and Wages	\$ 12,191.81
			\$ 2,454.38
	LOSAP		
		Other Expenses	\$ 9,975.00
	Municipal Prosecutor		
		Salaries and Wages	\$ 3,675.00
PUBLIC WORKS	Public Works		
		Salaries and Wages	\$ 391,862.63
		Other Expenses	\$ 75,390.00
	Tipping Fees		
		Other Expenses	\$ 80,798.00
	Shade Tree		
		Other Expenses	\$ 1,010.63
HEALTH AND WELFARE	Health Department		
		Salaries and Wages	\$ 7,612.50
		Other Expenses	\$ 21,901.69

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-52

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

2024 TEMPORARY POOL BUDGET

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the attached Temporary Appropriations in the amount of \$53,061.23 for the year 2024 Pool Budget pending adoption of the 2024 Budget in accordance with the N.J.S.A. 40A-19 of the Local Budget Act, be and they are hereby approved.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-53

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

**MUTUAL AID DEPLOYMENT & FORCE
INTERLOCAL SERVICE AGREEMENT**

WHEREAS, the police departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and

WHEREAS, Law Enforcement officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, etc., manmade causes such as riots, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, terrorist incidents and bombings, state and national emergencies; and

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies which is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A: 9-40.6; and

WHEREAS, the plan will provide a uniform procedure for the coordination of the requesting, dispatching and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction in the event of an emergency in order to protect life and property; and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Leonia to participate in a Mutual Aid Plan and Rapid Deployment Force; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the Police Department of the Borough of Leonia, under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Inter-local Services Agreement with all municipalities in the County of Bergen to put into place the Mutual Aid Plan and Deployment Force; and

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-53

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the County Executive, Board of County Commissioners, the County Prosecutor, and all surrounding municipalities in the County of Bergen.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-54

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

**RESOLUTION AUTHORIZING THE CHIEF FINANCIAL
OFFICER TO DISBURSE FUNDS IN CASE OF EMERGENCIES**

WHEREAS, during each fiscal year emergency situations arise which necessitates the immediate disbursement of funds; and

WHEREAS, there is no procedure by which the Chief Financial Officer is authorized to make disbursements.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the Chief Financial Officer be, and hereby is, authorized to make said disbursements and to report the circumstances to the said Governing Body at the next regular meeting.

BE IT FURTHER RESOLVED, that the Governing Body shall ratify, at that said meeting, the amounts so disbursed.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-55

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

**TEMPORARY INVESTMENT OF EXCESS
FUNDS IN ALL ACCOUNTS**

WHEREAS, it is in the best interest of the Borough of Leonia for the use of modern techniques of money management of excess funds in all accounts; and

WHEREAS, one such acceptable and sound technique is the use of cash flow when balances become available in secure legal investments and certificates of deposit; and

WHEREAS, it has further been determined that the CFO has strongly recommended, due to the instability of the financial market, that they be hereby authorized to invest current excess funds in all accounts, as she deems necessary, in order to obtain the highest interest rates.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the Borough Chief Financial Officer be, and is, hereby authorized and directed to invest all excess cash funds in all accounts in Certificates of Deposit at the highest interest rate, as he/she deems necessary, when the Borough has funds available, with the approval of a Special Committee consisting of the Mayor and/or Finance Chairman, at least one of which shall concur with the recommendations of the CFO. However, no such obligation or investment shall have a maturity date greater than twelve (12) months from the date of purchase.

BE IT FURTHER RESOLVED, that the CFO is further authorized and directed to report, in writing, to the Governing Body of the meeting next succeeding the date when any investment is made pursuant to this resolution and such report shall include the amount, description, interest rate, financial institution and maturity date of such investment.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-56

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

**AUTHORIZING THE TAX ASSESSOR TO FILE TAX ASSESSOR APPEALS FOR THE
PURPOSE OF CORRECTING ASSESSMENTS**

WHEREAS, the Mayor and Council are responsible for the financial interests of Borough; and

WHEREAS, tax appeals relate to said financial interests; and

WHEREAS, the Tax Assessor, Timothy Henderson, is knowledgeable of the tax appeal process as it affects the financial interests of the Borough; and

WHEREAS, some tax appeals can be adjudicated without a tax court trial but with the consent of the County Board of Taxation; and

WHEREAS, the financial interests of the Borough can be protected and expedited by delegating authorization to the above-named representative to file Tax Assessor Appeals before the Bergen County Board of Taxation.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the Tax Assessor is hereby authorized to file Tax Assessor Appeals for approval by the Bergen County Board of Taxation when appropriate during the year 2024.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: **January 3, 2024**

RESOLUTION NO. 2024-57

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

**AUTHORIZE INTERLOCAL SERVICE AGREEMENT – SOLID WASTE DISPOSAL –
BOROUGH OF CLIFFSIDE PARK, LEONIA, AND EDGEWATER**

WHEREAS, on December 10, 2020 the Borough of Cliffside Park received bids from two qualified vendors in accordance with bid documents as per N.J.S.A.40A:11; and

WHEREAS, Action Environmental Group, Inc. and Waste Management of New Jersey, Inc. were the two firms who submitted bids providing a price per ton for municipal solid waste types #10 and #13 for a 5 five-year period; and

WHEREAS, the Cliffside Park Mayor and Council awarded a 3 three- year disposal agreement with two 2 one 1-year extensions with Waste Management of New Jersey, Inc. for the following price per ton amounts; and

Year 1 – Type 10 – 72.00, Type 13 – 72.00
 Year 2 – Type 10 – 75.00, Type 13 – 75.00
 Year 3 – Type 10 – 78.12, Type 13 – 78.12
 Year 4 – Type 10 – 81.36, Type 13 – 81.36
 Year 5 – Type 10 – 84.74, Type 13 – 84.74

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that it hereby authorizes the Borough of Leonia to enter into a formal agreement with the Borough of Cliffside Park as an interlocal service agreement for the disposal of solid waste.

BE IT FURTHER RESOLVED, that the Mayor and Borough Clerk are hereby authorized to execute said agreement with the Borough of Cliffside Park.

BE IT FURTHER RESOLVED, that the Chief Financial Officer has certified that funds are available for this purpose.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-58

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

2024 BOROUGH HISTORIAN

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey hereby affirms Mayor Ziegler’s appointment of David Braun as the Local Historian for the year 2024.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-59

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

**A RESOLUTION AUTHORIZING CONTINUATION WITH THE COUNTY OF BERGEN
IN THE COOPERATIVE PURCHASING**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Borough of Leonia entered into a corporate pricing agreement with the County of Bergen hereinafter referred to as 'Lead Agency' for the conduct of certain functions relating to the purchase of work, materials, and supplies; and

WHEREAS, the Borough of Leonia wishes to continue to participate in this program; and

WHEREAS, on January 3, 2024 the governing body of the Borough of Leonia, County of Bergen, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Borough of Leonia.

AUTHORITY

Pursuant to the provisions of N.J.S.A. 40A:11-11-(5), the Mayor is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-59

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et.seq.) and all other provisions of the revised statutes of the State of New Jersey

BE IT FURTHER RESOLVED, that the Governing Body of the Borough of Leonia authorizes continuation with the County of Bergen in the Cooperative Purchasing Program.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-60

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

YEAR END 6% PENALTY

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey on all delinquencies in excess of Ten Thousand (\$10,000) Dollars and which are not paid prior to the end of the fiscal year, the Tax Collector shall also collect a penalty of six (6) percent of the amount of the delinquency in excess of Ten Thousand (\$10,000) Dollars; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be transmitted to the Collector of Taxes forthwith.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-61

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

RESOLUTION ELIMINATING CLAIMANT CERTIFICATIONS ON CERTAIN TYPES OF TRANSACTIONS

WHEREAS, N.J. S. A. 40A: 5- 16(a) restricts payment to vendors without completed Claimant certifications on purchase orders, a Claimant or Vendor certification is a certification from the party claiming payment that the bill or demand is correct; and

WHEREAS, Local Finance Notice 2018-13 adopted new regulations on Claimant Certifications, allowing greater flexibility for local units in implementing the claimant certification requirement set forth in N.J.S.A. 40A:5-16(a); and

WHEREAS, the Borough of Leonia desires to eliminate the requirement for claimant certifications for all vendors up to \$6,600 with the following exception, the advance or reimbursement of employee expenses, or for services provided exclusively and entirely by an individual, including sole proprietors.

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey hereby eliminate the requirement for vendor signature on Borough purchase orders except for the advance or reimbursement of employee expenses, or for services provided exclusively and entirely by an individual, including sole proprietors.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-62

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

**AUTHORIZE AGREEMENT WITH HOLY NAME MEDICAL CENTER OCCUPATIONAL
HEALTH SERVICES FOR DRUG TESTING AS REQUIRED BY THE DEPARTMENT
OF TRANSPORTATION**

WHEREAS, Random drug testing is mandatory by the Department of Transportation (“DOT”) for all employees with a Commercial Driving License (“CDL”); and

WHEREAS, all DPW employees are advised to be subject to random drug testing; and

WHEREAS, the Borough of Leonia has previously contracted with Holy Name Medical Center Occupation Health Services to provide said random drug testing to the Borough’s DPW employees; and

WHEREAS, Holy Name Medical Center has submitted a proposal for the renewal of the contract for 2024; and

WHEREAS, Holy Name Medical Center has submitted a proposal in the amount of \$200.00, which is broken down as \$100.00 for confidential record keeping and \$100.00 for random selection; and

WHEREAS, Holy Name Medical Center has also outlined costs for additional services if needed in the attached Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey that the proposal submitted by Holy Name Medical Center in the amount of \$200.00 plus additional costs if needed are hereby accepted.

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-63

Council	Motion	Second	Yes	No	Abstain	Absent
Grandelis						
Hesterbrink						
Scarangella						
Terrell						
Zeigler						
...						
Mayor Ziegler	---	---				

CONFIRM REAPPOINTMENT OF PLANNING BOARD SECRETARY

WHEREAS, the Planning Board of the Borough of Leonia will require the services of an administrative and recording secretary to assist in maintaining records, attendance at meetings, preparation of documents and other services as may be required from time to time; and

WHEREAS, the Municipal Land Use Law, N.J.S.A. 40:55D-24, allows the Planning Board to employ such a Board Secretary; and

WHEREAS, the Planning Board seeks to reappoint Michael Greco as the Board Secretary to perform the duties as set forth above, effective January 1, 2024; and

WHEREAS, Michael Greco will be paid a stipend of \$6,000; and

WHEREAS, the \$6,000 stipend is an increase of \$1,000 from the previous appointment, as requested by the Planning Board Chair; and

WHEREAS, the Mayor and Council of the Borough of Leonia deem it in the best interest of the Planning Board to have someone assist in the administrative and recording secretary duties pertaining to the smooth operation of the Board.

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Council of the Borough of Leonia, County of Bergen, State of New Jersey hereby agree as follows:

1. Confirm the reappointment of Michael Greco as Board Secretary to the Planning Board of the Borough of Leonia, effective January 1, 2024.
2. Michael Greco shall be paid a stipend of \$6,000.

BE IT FURTHER RESOLVED that certified copies of this resolution shall be provided to: (i) Michael Greco; (ii) the Planning Board of the Borough of Leonia; (iii) Brian M. Chewcaskie, Borough Attorney.

**BOROUGH OF LEONIA
BERGEN COUNTY, NEW JERSEY**

Date: January 3, 2024

RESOLUTION NO. 2024-63

I hereby certify that the above resolution was duly adopted by the Mayor and Council of the Borough of Leonia at a meeting of said Borough Council on January 3, 2024.

Jonathan Mandel, RMC
Borough Clerk